



**Council Meeting  
February 19, 2019 at 9:00 a.m.  
Nesbitt Hall, Nesbitt MB.**

**CALL TO ORDER** – 9:00 a.m.

**ADOPTION OF THE AGENDA**

BE IT RESOLVED that the agenda for the February 19, 2019 meeting be accepted as presented.

**CONFIRMATION OF MINUTES**

BE IT RESOLVED that the minutes of the January 15, 2019 regular meeting be hereby approved as circulated.

**FINANCE**

**General Account**

BE IT RESOLVED that the February 14, 2019 general accounts payables, being cheque #'s 3490 to 3535, 3537 to 3548 and 3550 to 3557, in the amount of \$197,750.38 be hereby approved.

BE IT RESOLVED that the February 14, 2019 general accounts payables cheque #'s 3536 and 3549 in the amount of \$4,014.00 be hereby approved.

BE IT RESOLVED that Direct Deposit 0074, being staff payroll for the period January 14 to January 25, 2019 in the amount of \$12,587.39 be hereby approved.

BE IT RESOLVED that Direct Deposit 0075, being staff payroll for the period January 28 to February 8, 2019 in the amount of \$11,553.15 be hereby approved.

BE IT RESOLVED that Direct Deposit 0076, being Council indemnities for the month of January 2019 in the amount of \$6,348.92 be hereby approved.

**Utility Account**

BE IT RESOLVED that the February 14, 2019 utility accounts payables, being cheque #'s 437 to 447, in the amount of \$6,912.29, be hereby approved.

**Statement of Revenue and Expenditure**

BE IT RESOLVED that the Statement of Revenue and Expenditure report to January 31, 2019 be received as presented.

**DELEGATIONS**

**Carolyn Cory, Superintendent and Kevin Zabowski, Secretary-Treasurer,  
Southwest Horizon School Division**

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BE IT RESOLVED that the presentation by Carolyn Cory, Superintendent and Kevin Zabowski, Secretary-Treasurer of Southwest Horizon School Division be received.

**Neil Zalluski, Manager and Jeff Elder, Chair, Assiniboine Hills Conservation  
District**

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BE IT RESOLVED that the presentation by Neil Zalluski, Manager and Jeff Elder, Chair of the Assiniboine Hills Conservation District regarding the change to Watershed Districts be received.

WHEREAS the Municipality of Oakland-Wawanesa is currently a member of the Assiniboine Hills Conservation District;

AND WHEREAS the Council of the Municipality of Oakland-Wawanesa has reviewed the proposal for the Central Assiniboine Watershed District as prepared by the Manitoba government that supports a watershed-based approach to water management in Manitoba;

THEREFORE BE IT RESOLVED that the Council of the Municipality of Oakland-Wawanesa approves the proposal for the Central Assiniboine Watershed District and supports the continued membership in this program under the authority of The Watershed Districts Act.

**Erik Bowman, Project Manager, RFNow Inc. – Rights-of-Way Agreement – Fibre  
Optic Installation along Road 54N east and west of Highway #10**

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BE IT RESOLVED that the presentation by Erik Bowman, Project Manager for RFNow Inc. with respect to fibre optic installation be received.

BE IT RESOLVED that (further to the approval in principle being granted at the January 15, 2019 meeting of Council, the rights-of-way application as outlined in the correspondence of RFNow Inc. dated January 31, 2019 be approved.)

**PUBLIC HEARINGS**

None



## **PETITIONS**

None

## **COMMUNICATIONS**

Association of Manitoba Municipalities – Member Advisory January 22 Trading Company  
Association of Manitoba Municipalities – News Bulletin January 24  
Association of Manitoba Municipalities – Member Advisory January 28 K-12  
Education System  
Association of Manitoba Municipalities – Member Advisory January 28 – 1/3 tax  
exemption  
Association of Manitoba Municipalities – Governance Training for Elected Officials  
Association of Manitoba Municipalities – Member Advisory February 12 – MPI  
Reimbursements Rates for Firefighting Costs  
Enbridge Inc. – invitation to tours  
Federation of Canadian Municipalities – January 14 Communique  
Federation of Canadian Municipalities – January 14 Communique  
Federation of Canadian Municipalities – January 16 Communique  
Federation of Canadian Municipalities – January 17 Communique  
Federation of Canadian Municipalities – January 21 Communique  
Federation of Canadian Municipalities – January 28 Communique  
Federation of Canadian Municipalities – February 4 Communique  
Federation of Canadian Municipalities – February 11 Communique  
Manitoba Municipal Relations – Subdivision Application Fee  
Municipality of Glenboro South Cypress – Zoning Amendment  
Municipality of Glenboro South Cypress – Variation Application  
Rapid City Memorials – Veterans' Affairs Canada Cemetery Maintenance Program  
Rural Policy Learning Commons – February 2019  
Sensus Partnership of Chartered Professional Accountants – Payroll Services  
Southwest Horizon School Division – AGM February 13, 2019  
Tree Canada – Funding for Planting Trees  
Veteran Family Program Invitation – Shilo Military Family Resource Centre  
Information Fair  
Waste Management – Recycling Contamination

BE IT RESOLVED that the above noted communications be received.

## **COMMITTEE REPORTS**

### **South Zone Report (Ward 3)**

Councillor Fowell – see written report

Councillor Sowiak – see written report

### **North Zone Report (Ward 2)**

Councillor Hargreaves – see written report

Councillor Rome – see written report

**Wawanesa Zone Report (Ward 1)**

Councillor McDonald – see written report

Councillor McGregor – see written report

**Mayor's Report** – see written report

**Chief Administrative Officer Report** – see written report

**Finance Officer Report** – see written report

**Public Works Report** – see written report

**Drew Wilton – Wawanesa Public Works** – see written report

**Fire Chief's Report** – see written report

**Legislative and Finance Committee**

**Shop Building Feasibility Ad Hoc Committee**

**Souris Vet Board Report**

Councillor Rome

**Handi Transit Report**

Councillor McDonald

BE IT RESOLVED that the verbal and written committee reports be received.

**UNFINISHED BUSINESS**

**Motion to Censure**

BE IT RESOLVED that Councillor Rome be censured for breaching the Principles under the Council Code of Conduct.

**Committee Appointments**

WHEREAS Notice of Motion was given at the last regular meeting of council by Councillors Hargreaves and Sowiak that they intended to request a reconsideration of a previous motion with respect to the above;

THEREFORE BE IT RESOLVED that Motion No. 354-18 regarding committee appointments be reconsidered.

**Note:** If the above motion is carried, the following motion would be placed back on the floor for reconsideration:

**Fowell-Rome**

354-18

BE IT RESOLVED that appointments be made to boards and committees as outlined below with terms to office to expire December 31, 2019 unless otherwise noted:



Assiniboine Delta Aquifer Management Advisory Board – Councillor Hargreaves  
Assiniboine Hills Conservation District – Citizen Jeff Elder and Councillor Fowell with  
term of office to expire November 2020  
GSOW Handi Van – Councillors McDonald and Sowiak  
Souris and District Vet Board – Councillor Rome  
Souris River Recreation Committee – Citizen Perry Gullett and Councillor McGregor with  
term of office to expire December 31, 2020  
Wawanesa Museum - Citizen Neil Bok and Councillor Sowiak  
Wawanesa Valley Lodge – Citizen Ron Seafoot and Councillors McDonald and McGregor

Legislative and Finance Committee – All members of Council  
Personnel and Policy Committee – Councillors Fowell, Hargreaves and McGregor  
Public Works and Transportation Services Committee – All members of Council  
Shop Building Feasibility Ad Hoc Committee – Councillors Fowell, Hargreaves,  
Rome and Sowiak

**BE IT RESOLVED that Motion No. 354-18 be amended by deleting the name of Councillor Hargreaves on the Personnel and Policy Committee and replacing same with Councillor Sowiak.**

**BE IT RESOLVED that Motion No. 354-18 be amended by deleting the name of Councillor Sowiak from the Shop Building Feasibility Ad Hoc Committee.**

### **Water Survey**

WHEREAS Notice of Motion was given at the last regular meeting of council by Councillor Rome that he intended to request a reconsideration of a previous motion with respect to the above:

THEREFORE BE IT RESOLVED that Motion No. 142-18 regarding the water survey be reconsidered.

**Note: As the water survey has already been reconsidered once during this term of office, a 2/3 majority vote will be required for the reconsideration motion to proceed.**

**If the above motion is carried, the following motion would be placed back on the floor for reconsideration:**

#### **Fowell-McGregor**

142-18

WHEREAS the only true way to gage interest in a rural water co-op is to provide accurate costing information to potential benefitting property owners;

AND WHEREAS the means to obtain accurate costing information is through completion of a feasibility study;

AND WHEREAS the cost of the feasibility study, should the project proceed, would be paid by the benefitting property owners;



AND WHEREAS there currently exists a funding model with the Federal Government where 60% of the costs of a project will be covered for successful applications, with the remaining expenses to be shared between the Provincial and Municipal government, which makes the project more cost effective than in previous years;

AND WHEREAS the Municipality of Glenboro-South Cypress has expressed an interest in exploring the rural water opportunity, which would give the proposal a regional component;

THEREFORE BE IT RESOLVED that an application for funding in the amount of approximately \$25,000 be made to The Water Services Board to cost share a feasibility study for supply of water to interested rural residents. CARRIED AS AMENDED.

**AMENDMENT**

**Rome-Hargreaves**

387-18

That the above motion be amended by adding the following after the words "rural residents":

whereby prior to moving forward on a feasibility study, a survey that asks:

Do you have water quantity issues ☐ Yes ☐ No

Do you have water quality issues ☐ Yes ☐ No

be sent to all rate payers of Wards 2 and 3, to be returned to the municipal office within three weeks after mailing;

AND BE IT FURTHER RESOLVED that a minimum of 50 positive responses would result in the feasibility study going forward.

**BE IT RESOLVED that Motion No. 142-18 be further amended to add following the second question, the following:**

**Do you require an additional water source, with costs to be determined based on ratepayer participation** ☐ Yes ☐ No

**BY-LAWS**

None

**GENERAL BUSINESS**

**Weed Control**

BE IT RESOLVED that Councillor \_\_\_\_\_ be appointed to the position of the Weed Supervisor effective January 1, 2019.

BE IT RESOLVED that Councillor \_\_\_\_\_ be authorized to attend the Municipal Weed Control Issues Seminar being held March 13, 2019 in Carberry, MB whereby related registration, mileage and out-of-pocket expenses reimbursed as per By-law 05-2018.

**Flood Preparedness Seminar**

BE IT RESOLVED that the Emergency Coordinator be authorized to attend the Flood Preparedness Seminar in Brandon, MB on March 12, 2019 whereby all related registration, mileage, meals and out-of-pocket expenses shall be reimbursed.

**Review of Policies related to Spending Authorities and Authorizations**

BE IT RESOLVED that all policies related to Administrative spending authorities and authorizations be forwarded to the Personnel and Policy Committee for review.

**Request to Move Dirt Pile at the end of Dike Road**

BE IT RESOLVED that the Administration be requested to review the area in question and if possible, move the material to allow back yard access.

**NOTICE OF MOTION**

None

**ADJOURNMENT**

BE IT RESOLVED that this meeting does now adjourn (time) to meet again on Monday, March 25, 2019 at 9:00 a.m. at the Nesbitt Hall.

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Dave Kreklewich, Head of Council

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Joni Swidnicki, Chief Administrative Officer

**Council Meeting  
January 15, 2019 at 9:00 a.m.  
Nesbitt Hall, Nesbitt MB.**

The Council members of the Municipality of Oakland-Wawanesa met at the Nesbitt Hall in Nesbitt, Manitoba on Tuesday, January 15, 2019 at 9:00 a.m. Members Present: Councillors Fowell, Hargreaves, McGregor, McDonald and Sowiak. Head of Council Dave Kreklewich presided.

Member Absent: Councillor Rome

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor, Public Works Manager Darcy Ketsman and Utility Clerk Cheryl Fraser, Videographer.

Members of the public also attended.

**CALL TO ORDER** – 9:00 a.m.

**ADOPTION OF THE AGENDA**

McGregor-McDonald

- 01-19 BE IT RESOLVED that the agenda for the January 15, 2019 meeting be accepted as presented with the addition of a Censuring Motion from Councillor McGregor under General Business and the information from Councillor Sowiak under Notice of Motion. CARRIED.

**CONFIRMATION OF MINUTES**

McDonald-Sowiak

- 02-19 BE IT RESOLVED that the minutes of the December 18, 2018 regular meeting be hereby approved as circulated. CARRIED.

**FINANCE**

**General Account**

Sowiak-McDonald

- 03-19 BE IT RESOLVED that the January 10, 2019 general accounts payables, being cheque #'s 3445 to 3452, 3454 to 3460 and 3462 to 3489, in the amount of \$110,503.82 be hereby approved. CARRIED.

Councillors McGregor and Sowiak declared an interest in the following item and left the meeting without discussion.



Fowell-Hargreaves

- 04-19 BE IT RESOLVED that the January 10, 2019 general accounts payables cheque numbers 3453 and 3461, in the amount of \$6,483.00 be hereby approved. CARRIED.

McDonald-Fowell

- 05-19 BE IT RESOLVED that Direct Deposit 0068, being staff payroll for the period December 17 to December 28 in the amount of \$10,813.73 be hereby approved. CARRIED.

McGregor-McDonald

- 06-19 BE IT RESOLVED that Direct Deposit 0069, being Council Indemnities for October to December 2018 in the amount of \$14,696.37 be hereby approved. CARRIED.

McDonald-Hargreaves

- 07-19 BE IT RESOLVED that Direct Deposit 0070, being Council Indemnities for October to December 2018 in the amount of \$493.50 be hereby approved. CARRIED.

McGregor-Sowiak

- 08-19 BE IT RESOLVED that Direct Deposit 0073, being staff payroll for the period December 31, 2018 to January 11, 2019 in the amount of \$11,111.72 be hereby approved. CARRIED.

Utility Account

McGregor-McDonald

- 09-19 BE IT RESOLVED that the January 10, 2019 utility accounts payables, being cheque #'s 426 to 436, in the amount of \$17,452.94, be hereby approved. CARRIED.

Statement of Revenue and Expenditure

Sowiak-McDonald

- 10-19 BE IT RESOLVED that the Statement of Revenue and Expenditure report to December 31, 2018 be received as presented. CARRIED.

DELEGATIONS

RCMP – Current Statistics

McDonald-Hargreaves

- 11-19 BE IT RESOLVED that the presentation by Sergeant Clint Wikander of the RCMP with respect to updated statistics be received. CARRIED.

**Kevan Sumner, Manager - Community and Regional Planning**

12-19 McDonald-McGregor  
BE IT RESOLVED that the presentation by Kevan Sumner, Manager of Community and Regional Planning with respect to subdivision processes and courtesy hearings be received. CARRIED.

13-19 McDonald-McGregor  
BE IT RESOLVED that the process of conducting courtesy hearings related to subdivision applications be discontinued. CARRIED.

**PUBLIC HEARINGS – scheduled to commence at 9:15 a.m.**

14-19 McGregor-McDonald  
BE IT RESOLVED that the regular meeting of council be recessed to allow council to hold a Public Hearing to receive representations from any person who wish to make them in respect to an application for Conditional Use. CARRIED.

**Public Hearing on Conditional Use Application C1/19 to allow on part of SE ¼ 15-8-19 WPM a Community, Educational, Recreational & Culture Service Use in an “AG” Agriculture General Zone (Wiebe/Driedger)**

Mr. Wiebe appeared in support of his application and to answer questions.

15-19 McGregor-Hargreaves  
WHEREAS all representatives in regards to Conditional Use Application No. C1/19 to allow on part of SE ¼ 15-8-19 WPM a Community, Educational, Recreational & Culture Service Use in an “AG” Agriculture General Zone have been dealt with;

THEREFORE BE IT RESOLVED that the public hearing be concluded and Council resume its normal order of business. CARRIED.

**PETITIONS**

None

**COMMUNICATIONS**

Association of Manitoba Municipalities – Employment Benefits 2018 Returns  
Can-Sustain – Sustainability Plan  
CDC – Bob Lee – Business Development  
CP Rail – Presentation to Council  
Construction Safety Association of Manitoba – OH&S regulations  
Federation of Canadian Municipalities – December 17 Communique  
Federation of Canadian Municipalities – December 19 Communique  
Federation of Canadian Municipalities – December 20 Communique  
Federation of Canadian Municipalities – December 21 Communique  
Federation of Canadian Municipalities – January 7 Communique

Hudson Bay Route Association – 2019 Membership Request  
Manitoba Electoral Divisions – News Release  
Manitoba Good Roads Newsletter and Invitation to 2019 Awards Banquet  
Manitoba Infrastructure – Permit Approval (Griff)  
Manitoba Justice – Tariff of Costs changes  
Manitoba Municipal Relations – Changes to The Accessibility for Manitobans Act  
Manitoba Municipal Relations – Premier's Volunteer Service Award 2019  
Manitoba Municipal Relations – Proposal to Subdivide (Robbins)  
Municipality of Glenboro-South Cypress – 2 Zoning Amendments re Cannabis  
Prairie Benchmark – Notification re Restoration of Survey Outline Monuments  
Public Utilities Board – Centra Gas Manitoba Inc 2019/20 General Rate Application  
Sensus Partnership of Chartered Professional Accountants – 2018 interim audit  
Stars – Thank You

Hargreaves-Fowell

16-19

BE IT RESOLVED that the above noted communications be received. CARRIED.

### **COMMITTEE REPORTS**

#### **South Zone Report (Ward 3)**

Councillor Fowell added to his written report to advise that he had attended the Conservation District meeting.

In addition to her written report, Councillor Sowiak provided verbal information on the GSOW handi-transit meeting and budget deliberations.

#### **North Zone Report (Ward 2)**

Councillor Hargreaves – see written report

#### **Wawanesa Zone Report (Ward 1)**

Councillor McDonald added to his written report to ask if snow clearing could be arranged at the Wawanesa Municipal Office. He also provided information on the Handi-transit meeting.

Councillor McGregor – see written report

**Mayor's Report** – see written report

**Chief Administrative Officer Report** – see written report

**Finance Officer Report** – see written report

#### **Public Works Report**

In addition to his written report, the Public Works Manager advised that the new website was ready to go live.

#### **Souris Vet Board Report**

No report



**Handi Transit Report**

Included in Ward Reports

- 17-19 Hargreaves-McDonald  
BE IT RESOLVED that the verbal and written committee reports be received.  
CARRIED.

**Personnel and Policy Committee**

- 18-19 Sowiak-Fowell  
BE IT RESOLVED that the Personnel and Policy Committee Report of its meeting held January 7, 2019 be received. CARRIED.

**Appointment of Committee Chair**

- 19-19 Fowell-McDonald  
BE IT RESOLVED that Councillor Brett McGregor be appointed as Chair of the Personnel and Policy Committee. CARRIED.

**Municipal Tendering and Procurement Policy**

- 20-19 McDonald-Sowiak  
BE IT RESOLVED that Municipal Tendering and Procurement Policy ADMIN002 be amended to include revisions required as a result of the New West Partnership Trade Agreement, as circulated. CARRIED.

**Independent Contractor Agreement**

- 21-19 Fowell-Sowiak  
BE IT RESOLVED that the two-year Independent Contractor Agreement with Drew Wilton be approved as circulated, commencing January 1, 2019. CARRIED.

**Snow Clearing in Wawanesa**

- 22-19 McDonald-Sowiak  
BE IT RESOLVED that Drew Wilton be contracted to provide ongoing snow clearing in Wawanesa at a rate of \$30.00 per hour plus applicable taxes. CARRIED.

**Non-Union 2019 Salaries**

- 23-19 McDonald-Fowell  
BE IT RESOLVED that Administrative Office Staff be compensated at a rate of \$20.00 per hour effective January 1, 2019. CARRIED.

- 24-19 McDonald-McGregor  
BE IT RESOLVED that achievement of new certifications, when applicable to position, receive a one-time bonus of \$600.00. CARRIED.

- 25-19 McDonald-Fowell  
BE IT RESOLVED that the Finance Officer and Public Works Manager receive a 2% salary increase effective January 1, 2019. CARRIED.

**UNFINISHED BUSINESS**

None

**BY-LAWS**

**By-law No. 04-2018 - Development Plan  
Amendment and 2<sup>nd</sup> Reading**

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- 26-19 McDonald-Hargreaves  
BE IT RESOLVED that By-law No. 04-2018 being the Development Plan By-law be amended by deleting therefrom Schedule A in its entirety and replacing therefor the new Schedule A. CARRIED.

- 27-19 Sowiak-McDonald  
BE IT RESOLVED that By-law No. 04-2018, as amended, be read a second time. CARRIED.

**By-law No. 05-2018 – Council Indemnity By-law  
2<sup>nd</sup> and 3<sup>rd</sup> Readings**

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- 28-19 McDonald-Hargreaves  
BE IT RESOLVED that By-law 05-2018 being the Council Indemnity By-law, be read a second time. CARRIED.

- 29-19 McGregor-McDonald  
BE IT RESOLVED that By-law 05-2018 be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 05-2018 third reading.

**FOR**

**AGAINST**

Mayor Kreklewich  
Councillor Fowell  
Councillor Hargreaves  
Councillor McDonald  
Councillor McGregor  
Councillor Sowiak

**By-law No. 06-2018 – Procedural By-law**  
**2<sup>nd</sup> and 3<sup>rd</sup> Readings**

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30-19 Hargreaves-McGregor  
BE IT RESOLVED that By-law 06-2018 being the Procedural By-law, be read a second time. CARRIED.

31-19 Sowiak-McDonald  
BE IT RESOLVED that By-law 06-2018 be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 06-2018 third reading.

FOR

AGAINST

Mayor Kreklewich  
Councillor Fowell  
Councillor Hargreaves  
Councillor McDonald  
Councillor McGregor  
Councillor Sowiak

**By-law No. 07-2018 – Organizational By-law**  
**2<sup>nd</sup> and 3<sup>rd</sup> Readings**

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32-19 McGregor-McDonald  
BE IT RESOLVED that By-law 07-2018 being the Organizational By-law, be read a second time. CARRIED.

33-19 McDonald-Sowiak  
BE IT RESOLVED that By-law 07-2018 be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 07-2018 third reading.

FOR

AGAINST

Mayor Kreklewich  
Councillor Fowell  
Councillor Hargreaves  
Councillor McDonald  
Councillor McGregor  
Councillor Sowiak



## **GENERAL BUSINESS**

### **Conditional Use Application C1/19 to allow on part of SE ¼ 15-8-19 WPM a Community, Educational, Recreational & Culture Service Use in an "AG" Agriculture General Zone (Wiebe/Driedger)**

McDonald-McGregor

- 34-19 BE IT RESOLVED that Conditional Use Application No. C1/19 to allow on part of SE ¼ 15-8-19 WPM a Community, Educational, Recreational & Culture Service Use in an "AG" Agriculture General Zone (Wiebe/Driedger) be approved without conditions. CARRIED.

### **Rights-of-way Agreement with RFNow Inc.**

McGregor-Hargreaves

- 35-19 BE IT RESOLVED that approval in principal be provided to RFNow Inc. for its rights-of-way agreement request subject to full details being provided in writing for Council consideration outlining details of the fibre optic installation plan.

AND FURTHER that applicant be requested to make a presentation to Council on this application. CARRIED.

### **Request for Compensation**

McDonald-McGregor

- 36-19 BE IT RESOLVED that the request for compensation from Mr. Michael Wolscht with respect to water damage in the basement at 128 Fifth Street, Wawanesa be tabled to allow for information from the Independent Contractor in Wawanesa and the municipal insurer. CARRIED.

### **Attendance at Learning Payroll 2 – Winnipeg, MB**

Sowiak-Fowell

- 37-19 BE IT RESOLVED that the Utility Clerk be authorized to attend the Learning Payroll 2 training taking place on March 15, 2019 in Winnipeg, MB whereby related registration, mileage, hotel, meals and out-of-pocket expenses shall be reimbursed. CARRIED.

### **AMM Once Elected, What is Expected Seminar**

Sowiak-McGregor

- 38-19 BE IT RESOLVED that Members of Council be authorized to attend the AMM Once Elected, What is Expected Seminar being held in Brandon, MB on February 20 and 22<sup>nd</sup> whereby related registration, mileage, meals and out-of-pocket expenses shall be reimbursed in accordance with By-law 05-2018. CARRIED.

**AMM Mayors, Reeves and CAO's Meeting – Winnipeg, MB**

McGregor-Sowiak

- 39-19 BE IT RESOLVED that the Head of Council and CAO be authorized to attend the AMM Mayors, Reeves and CAO's Meeting being held March 18, 2019 in Winnipeg, MB whereby related registration, mileage, hotels, meals and out-of-pocket expenses shall be reimbursed in accordance with By-law 05-2018. CARRIED.

**2019 Municipal Officials Seminar and MTCML Trade Show**

Sowiak-McGregor

- 40-19 BE IT RESOLVED that Members of Council, the CAO and the Finance Officer be authorized to attend the 2019 Municipal Officials Seminar and MTCML Trade Show being held in Winnipeg, MB on March 19 and 20, 2019 whereby related registration, hotel, mileage, meals and out-of-pocket expenses shall be reimbursed in accordance with By-law 05-2018. CARRIED.

**Council Meeting Date in March, 2019**

Sowiak-Fowell

- 41-19 WHEREAS the Municipal Officials Seminar takes place in Winnipeg, MB on March 19 and 20, 2019;

AND WHEREAS the Council Meeting date is March 19, 2019;

THEREFORE BE IT RESOLVED that the regular meeting of Council be held Monday, March 25, 2019 at 9:00 a.m. in the Nesbitt Hall. CARRIED.

**Access Blanket Agreement for ongoing Enbridge maintenance program**

Fowell-Hargreaves

- 42-19 BE IT RESOLVED that the request by Enbridge Pipelines Inc. and Enbridge Southern Lights GP Inc. to extend the existing temporary access blanket agreement for Enbridge's integrity dig program into 2019 be approved. CARRIED.

McGregor-McDonald

- 43-19 AND FURTHER BE IT RESOLVED that the Chief Administrative Officer be authorized to acknowledge that terms and conditions proposed by Enbridge are acceptable to the municipality. CARRIED.

**Weed Control**

To be considered at the February meeting of Council.

**Motion to Censure**

McGregor-McDonald

BE IT RESOLVED that Councillor Rome be censured for breaching the Principles under the Council Code of Conduct.

44-19

Sowiak-Fowell

BE IT RESOLVED that in the absence of Councillor Rome, the issue of the censure motion be tabled to the February meeting of Council. CARRIED.

**NOTICE OF MOTION**

**Committee Appointments**

Councillors Hargreaves and Sowiak gave notice that at the next regular meeting of Council, being February 19, 2019, they intend to introduce the following motion:

“That Motion No. 354-18 regarding committee appointments be reconsidered.”

**Water Survey**

Councillor Rome give notice that at the next regular meeting of Council, being February 19, 2019, he intends to introduce the following motion:

“That Motion No. 142-18 regarding the water survey be reconsidered.”

**Note: As the water survey has already been reconsidered once during this term of office, a 2/3 majority vote will be required for the reconsideration motion to proceed.**

**ADJOURNMENT**

45-19

Fowell-Hargreaves

BE IT RESOLVED that this meeting does now adjourn (11:00 a.m.) to meet again on February 19, 2019 at 9:00 a.m. at the Nesbitt Hall. CARRIED.

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Dave Kreklewich, Head of Council

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Joni Swidnicki, Chief Administrative Officer



Report Date  
14/02/2019 11:56 AM

Municipality of Oakland-Wawanesa  
**List of Accounts for Approval**  
As of 14/02/2019  
Batch: 2018-00290 to 2019-00026

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP-GENERAL BANK ACCOUNT</b>					
Computer Cheques:					
3490	31/12/2018	Heritage Co-Op (1997) Ltd.			
		31122018	fuel and supplies	3,285.98	
		31122018	MOW Fire fuel & supplies	240.32	3,526.30
3491	31/12/2018	Municipality of			
		31122018	MOW Fire Utility 319 Main St.	294.77	
		31122018	Utility 106 Fourth St.	62.30	357.07
3492	17/01/2019	Bartlett's Sewage Service			
		17012019	cleaning out septic tank	120.00	120.00
3493	17/01/2019	Bell Mts Inc.			
		01012019	Bell/MTS internet	75.66	
		02012019	Bell/MTS Fleetnet svce	259.47	335.13
3494	17/01/2019	City of Brandon			
		2019-9	MOW Fire	2,500.00	2,500.00
3495	17/01/2019	Grand Valley Mutual Aid			
		2019-4	Membership Dues for 2019	300.00	300.00
3496	17/01/2019	Gullett, Dennis			
		03012019	MOW Fire equipment	585.77	585.77
3497	17/01/2019	Man Association Of Fire Chiefs			
		2019-064	2019 MAFC Membership	178.50	
		2019-065	2019 MAFC Membership	178.50	357.00
3498	17/01/2019	Manitoba Good Roads Assoc.			
		19-065	2019 MGRA Membership fees	200.00	200.00
3499	17/01/2019	Elaine McGregor			
		17012019	Municipal courses	725.00	725.00
3500	17/01/2019	Minister Of Finance - Manitoba			
		misc60700	WTS Crown Land	241.50	241.50
3501	17/01/2019	Munisoft			
		2018/19-02731	Computer & Software	5,565.25	
		2018/19-03362	Computers & software	926.60	6,491.85
3502	17/01/2019	CWB NATIONAL LEASING			
		18170258	MTS National Leasing	121.91	121.91
3503	17/01/2019	Netset Communications			
		798667	internet	145.35	145.35
3504	17/01/2019	Repromap Ltd			
		33233	50 maps	834.01	834.01
3505	17/01/2019	SEAHAWK			
		2778	MOW Fire	1,011.35	1,011.35
3506	17/01/2019	Sensus			
		B181209	Interim Audit for yr. ended	3,107.50	3,107.50
3507	17/01/2019	Souris & Glenwood Vet Clinic			
		02012019	2019 Municipal Grant 1st half	430.61	430.61

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Municipality of Oakland-Wawanesa  
**List of Accounts for Approval**  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
3508	17/01/2019	Trans-Care Rescue Ltd 17445	MOW Fire gear	1,176.00	1,176.00
3509	23/01/2019	Bell Mts Inc. 23012019 23012019 23012019	Bell/MTS 824-2666 Bell/MTS 824-2602 Bell/MTS 824-3444	386.22 69.27 69.46	524.95
3510	23/01/2019	Brandon School Division #40 23012019	remainder school tax levy	19,423.93	19,423.93
3511	23/01/2019	Manitoba Hydro 23012019	Hydro Wawa Outdoor lighting	1,002.13	1,002.13
3512	23/01/2019	MB. Municipal Administrators' 4930899	Learning Payroll 2	449.00	449.00
3513	23/01/2019	Province of Manitoba-PSFB 23012019	remainder school tax levy	20,968.48	20,968.48
3514	23/01/2019	Southwest Horizon School Div. 23012019	remainder school tax levy	66,846.91	66,846.91
3515	23/01/2019	The UPS Store 29814	Inspection books	203.40	203.40
3516	23/01/2019	Wawanesa Foods 23012019	MOW Fire	162.11	162.11
3517	30/01/2019	ABC Fire Safety Equipment Ltd. 09/26/18 11/26/18 1000151975 1000151974	Credit Memo msa air pak credit memo bought used parts MOW Fire MOW Fire	300.00- 600.00- 5,350.98 727.72	5,178.70
3518	30/01/2019	Brandon Bearing Ltd. 341233	chain links	19.12	19.12
3519	30/01/2019	Canadian Linen & Uniform 5502144316 5502153267	Office supplies Office supplies	39.56 39.56	79.12
3520	30/01/2019	Fundex Investments in Trust Jan 2019	RRSP #N337111749	452.78	452.78
3521	30/01/2019	Fundex Investments Jan 2019	#N342182124	865.74	865.74
3522	30/01/2019	Gold Business Solutions 55m1237702	photocopier charges	285.95	285.95
3523	30/01/2019	International Union Jan 2019	Union - Jan 2019	198.99	198.99
3524	30/01/2019	Investia Financial Jan 2019	Acc# 303959133	772.30	772.30
3525	30/01/2019	MB. Municipal Administrators' 33857 33887	2019 Membership CAO 2019 Membership Finance Mgr	275.00 275.00	550.00

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Municipality of Oakland-Wawanesa  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
3526	30/01/2019	Voided by the print process			
3527	30/01/2019	MARTIN & LEVESQUE INC.			
		2044283	MOW Fire	152.55	
		2044285	MOW Fire	152.55	
		2044286	MOW Fire	152.55	
		2044288	MOW Fire	152.55	
		2044289	MOW Fire	152.55	
		2044290	MOW Fire	152.55	
		2044291	MOW Fire	152.55	
		2044292	MOW Fire	152.55	
		2044293	MOW Fire	152.55	
		2044294	MOW Fire	152.55	
		2044295	MOW Fire	152.55	
		2044296	MOW Fire	152.55	
		2044297	MOW Fire	152.55	
		2044298	MOW Fire	152.55	2,135.70
3528	30/01/2019	Mazergroup Brandon			
		AI34098	PTO Shaft covers	289.03	
		AI35923	steering column shock	224.89	513.92
3529	30/01/2019	Munisoft			
		2018/19-04458	cheques	751.92	751.92
3530	30/01/2019	MWM Environmental			
		186	Road Maintenance Population	1,690.00	1,690.00
3531	30/01/2019	7290226 Manitoba Ltd.			
		017845	plow tire repair	29.95	29.95
3532	30/01/2019	Receiver General			
		Jan 2019	Jan 2019 Remittance	11,232.70	11,232.70
3533	30/01/2019	Royal Bank of Canada			
		Jan 2019	rrsp Contribution Dec 2018	400.00	400.00
3534	30/01/2019	Toromont Cat			
		ps630799636	oil & cutting edges	1,232.36	1,232.36
3535	30/01/2019	Lioness Express			
		12	prepaid yearly ad - 1/2 page	330.00	330.00
3536	07/02/2019	Guild Insurance Brokers Inc.			
		07022019	Renewal Notice	3,914.00	3,914.00
3537	07/02/2019	Manitoba Hydro			
		07022019	Hydro 106 4th St.	407.10	
		07022019	Hydro 319 Main St.	973.56	
		07022019	Hydro 315 Main St.	257.03	
		07022019	Hydro Wawa Outdoor	1,002.13	
		07022019	Hydro Nesbitt Office & shop	1,533.72	
		07022019	Hydro SE 11-8-19	149.47	
		07022019	Hydro Nesbitt Outdoor	127.97	
		*07022019	Hydro Carroll Outdoor	131.92	4,582.90
3538	07/02/2019	RBC Royal Bank			



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Municipality of Oakland-Wawanesa  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		07022019	RBC Visa - PW	3,978.42	
		07022019	RBC Visa - CAO	105.95	4,084.37
3539	07/02/2019	<b>J. Robinson Computer Service</b>			
		3296	online subscription, work	555.51	
		3303	work performed	90.40	645.91
3540	07/02/2019	<b>Waste Management</b>			
		1087376-0635-1	Waste Management	5,035.98	5,035.98
3541	14/02/2019	<b>Bell Mts Inc.</b>			
		12022019	Wawa Internet	75.66	
		12022019	MOW Fire fleetnet	257.09	332.75
3542	14/02/2019	<b>Jason Heinrichs</b>			
		2318053	Plow Blades	801.15	801.15
3543	14/02/2019	<b>Hitrac</b>			
		IH41036	Capital I plow parts	565.68	565.68
3544	14/02/2019	<b>Manitoba Hydro</b>			
		11022019	Hydro Treesbank Well	32.86	32.86
3545	14/02/2019	<b>Minister of Finance</b>			
		6768	Contract Retainer Fee 2019	7,098.00	7,098.00
3546	14/02/2019	<b>MWM Environmental</b>			
		15358	Wawa Transfer Site	4,268.74	
		15357	Oakland transfer site	2,058.26	6,327.00
3547	14/02/2019	<b>Municipalities Trading Company</b>			
		123566	office supplies	414.70	414.70
3548	14/02/2019	<b>CWB NATIONAL LEASING</b>			
		18177273	MTS National Leasing	121.91	121.91
3549	14/02/2019	<b>Nesbitt Community Club</b>			
		11022019	rental of hall x 2	100.00	100.00
3550	14/02/2019	<b>Princess Auto</b>			
		901645	shop supplies	203.31	203.31
3551	14/02/2019	<b>Van Houtte Coffee Services Inc</b>			
		70414077-2019	coffee supplies	30.47	
		70414372-2019	coffee supplies	113.78	144.25
3552	14/02/2019	<b>Westcon Equipment &amp; Rentals</b>			
		P06316	slope meter	542.40	
		P06631	return of slope meter	271.20-	
		P06554	Pin repair	31.70	302.90
3553	14/02/2019	<b>World of Water</b>			
		47704	Office supplies (water)	24.34	24.34
3554	14/02/2019	<b>Gullett, Dennis</b>			
		14022019	MOW Fire light for trailer	112.98	
		18012019	MOW Fire boat dolly	63.26	
		25012019	MOW Fire trailer wiring	8.75	
		18012019	MOW Fire trailer wiring	188.43	
		CRC-C012607	MOW Fire First Aid Update	94.50	467.92

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Municipality of Oakland-Wawanesa  
List of Accounts for Approval  
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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
3555	14/02/2019	Heritage Co-Op (1997) Ltd.	14022019	MOW Fire fuel & supplies	330.44	330.44
3556	14/02/2019	Rocky Mountain Phoenix	114961	MOW Fire supplies	632.80	632.80
3557	14/02/2019	Trans-Care Rescue Ltd	17579	MOW Fire - Rescue boat	5,952.45	
			17589	MOW Fire equipment	782.25	6,734.70
					Total for AP:	201,764.38

ROYAL BANK  
REPORT NO.: 0106-00000 0555470000  
RUN DATE: 2019 JAN 24  
RUN TIME: 07:38:58

PAYMENT DISTRIBUTION SERVICE  
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1  
BUSINESS DATE: 2019 JAN 24

MUNICIPALITY OF OAKLAND-WAWANE	055547-0000	PDS CAD	INST/BRANCH: 0003	ACCOUNT NO. 1001585
FILE CREATION NUMBER:	0074			
FILE CREATION DATE:	2019 JAN 24			
DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2019 JAN 25	2019 JAN 25	2019 JAN 24	10	12587.39CR
VALID TRANS FOR 055547			10	12587.39CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			10	12587.39CR

Payroll Jan. 14 - Jan. 25



ROYAL BANK  
REPORT NO.: 0106-00000 0555470000  
RUN DATE: 2019 FEB 07  
RUN TIME: 06:57:02

PAYMENT DISTRIBUTION SERVICE  
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1  
BUSINESS DATE: 2019 FEB 07

MUNICIPALITY OF OAKLAND-WAMANE	055547-0000	PDS CAD	INST/BRANCH: 0003	ACCOUNT NO. 1001585
FILE CREATION NUMBER:	0075			
FILE CREATION DATE:	2019 FEB 07			
DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2019 FEB 08	2019 FEB 08	2019 FEB 07	10	11553.15CR
VALID TRANS FOR 055547			10	11553.15CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			10	11553.15CR

*Staff Payroll Jan 28 - Feb 8*

ROYAL BANK  
REPORT NO.: 0106-00000 0555470000  
RUN DATE: 2019 FEB 14  
RUN TIME: 09:03:48

PAYMENT DISTRIBUTION SERVICE  
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1  
BUSINESS DATE: 2019 FEB 14

MUNICIPALITY OF OAKLAND-WAMANE

055547-0000

PDS CAD

INST/BRANCH: 0003

ACCOUNT NO. 1001585

FILE CREATION NUMBER:

0076

FILE CREATION DATE:

2019 FEB 14

DUE DATE

VALUE DATE

SELECT DATE

NUMBER OF PAYMENTS

TOTAL AMOUNT

2019 JAN 31

2019 FEB 14

2019 FEB 14

7

6348.92CR

VALID TRANS FOR

055547

7

6348.92CR

REJECTED TRANS FOR

055547

0

0.00CR

T-ERROR TRANS FOR

055547

0

0.00CR

GRAND TOTAL FOR

055547

7

6348.92CR

January Indemnities

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Municipality of Oakland-Wawanesa  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: UT - UT-ACCOUNTS PAY</b>					
Computer Cheques:					
437	21/01/2019	ALS Labratory Group W673054	Water samples	50.40	
		W674215	Water samples	50.40	100.80
438	21/01/2019	Bell Mts Inc. 2380 Jan 2019	204 824 2380	2.28	2.28
439	21/01/2019	Don Bodin Jan 2-8 2019	Water/Wastewater	300.00	300.00
440	21/01/2019	Darcy Dunbar Jan 13 2019	Water/Wastewater	375.00	375.00
441	21/01/2019	Wolseley Canada 3278076	417NLT1M1	113.00	113.00
442	25/01/2019	Wilton, Drew January 2019	January 2019	3,582.50	3,582.50
443	07/02/2019	ALS Labratory Group W674639	Water samples	50.40	50.40
444	07/02/2019	Cleartech Industries Inc. 777993	Sodium Hypochlorite	696.36	696.36
445	07/02/2019	Manitoba Hydro 2379 Jan 2019 4702 Jan 2019 3450 Jan 2019	Pole 4B Water st Lot 0 Block 2 Plan 95 301 Park	282.16 129.77 956.28	1,368.21
446	07/02/2019	Minister of Finance 2018 Annual	2018 Annual Filing Fee	100.00	100.00
447	07/02/2019	Wolseley Canada 3320971	Press switch	223.74	223.74
				Total for UT:	6,912.29
				Grand Total:	213,592.86

Certified Correct This February 14, 2019

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator



**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND REVENUE AND EXPENDITURES**  
For the Month Ending January-31-19

	<u>Actual</u>
<b>REVENUES</b>	
Other Revenue - Page 2	5,982.79
<b>TOTAL REVENUES:</b>	<u>5,982.79</u>
 <b>EXPENDITURES</b>	
<b>Basic Expenditures</b>	
510-000-000 - GENERAL GOV'T. SERVICES	58,137.84
520-000-000 - PROTECTIVE SERVICES	14,359.51
530-100-000 - TS - WAGES AND BENEFITS	19,965.36
540-100-000 - EH - WAGES & BENEFITS	2,068.87
570-100-000 - EC - WAGES & BENEFITS	430.61
<b>Total Basic Expenditures:</b>	<u>94,962.19</u>
 <b>TOTAL EXPENDITURES:</b>	<u>94,962.19</u>
 <b>NET OPERATING SURPLUS/(DEFICIT)</b>	<u><u>(88,979.40)</u></u>

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND - OTHER REVENUE**  
For the Month Ending January-31-19

	<u>Actual</u>
<b>OTHER REVENUE</b>	
<b>Licenses</b>	
450-100-100 - Licenses - Business & Lottery - OW	137.50
<b>Permits</b>	
450-100-120 - Development Permits - OW	80.00
450-100-140 - Revenue for Wells - O	175.75
450-100-190 - Grazing Leases - O	669.34
<b>Sales &amp; Rentals</b>	
420-100-185 - Tax Certificate Revenue - OW	75.00
420-100-210 - Mobile Home Rentals - O	320.00
<b>Interest &amp; Penalties</b>	
410-100-120 - Tax and Redemption Penalties - OW	2,220.06
460-100-102 - Investment Income - OW	2,305.14
<b>TOTAL OTHER REVENUE:</b>	<u>5,982.79</u>

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND - EXPENDITURES**  
For the Month Ending January-31-19

	<u>Actual</u>
<b>EXPENDITURES</b>	
<b>GENERAL GOVERNMENT SERVICES</b>	
<b>Legislative</b>	
510-100-100 - GG - Legislative - Head of Council - OW	2,100.00
510-100-101 - GG - Councillors - OW	10,950.00
510-100-102 - GG - Other Leg. Services - Mileage - OW	1,250.00
<b>Total Legislative:</b>	<b>14,300.00</b>
<b>General Administrative</b>	
510-100-108 - GG - CAO	6,538.46
510-100-109 - GG - Finance Officer	5,092.50
510-100-113 - GG - Admin. Salaries	2,854.58
510-100-114 - GG - Admin Assistant	3,042.43
510-100-222 - GG - Clerk & Staff Training & Education	1,174.00
510-110-120 - GG - Admin & Employee Benefits - O	2,593.19
510-200-201 - GG - Mileage - Office - OW	5.80
510-200-220 - GG - Audit Contract Services - OW	2,970.00
510-200-260 - GG - Photocopier charges - MOW	273.30
510-200-366 - GG - Computers and Software OW	6,204.60
510-200-370 - GG - Newspaper Advertising - OW	330.00
510-300-201 - GG - Phone & Internet - W	2.28
510-300-202 - GG - Phone & Internet - OW	696.88
510-400-200 - GG - Office Supplies - OW	1,638.20
<b>Total General Administrative:</b>	<b>33,416.22</b>
<b>Other General Government</b>	
510-400-321 - GG - Convention Daily Indemnities - OW	2,050.00
510-400-322 - GG - Convention/Seminar Mileage - OW	1,838.43
510-400-323 - GG - Convention Expense - OW	660.04
510-400-330 - GG - Damage Claims & Liability Insur.- O	3,841.35
510-400-350 - GG - Membership Fees - OW	750.00
510-900-910 - GG - Health Care Spending Account - OW	1,281.80
<b>Total Other General Government:</b>	<b>10,421.62</b>
<b>TOTAL GENERAL GOVERNMENT SERVICES:</b>	<b>58,137.84</b>
<b>PROTECTIVE SERVICES</b>	
<b>Fire</b>	
520-300-102 - PS - Renumeration, Drills, Fires	657.00
520-300-108 - PS - Insurance	1,210.19
520-300-110 - PS - Fire - Utilities - W	380.54
520-300-112 - PS- Fire Fighting Gear and Equipment	11,145.18
520-400-110 - PS - Fire - Materials & Supplies Misc.	966.60
<b>Total Fire:</b>	<b>14,359.51</b>
<b>TOTAL PROTECTIVE SERVICES:</b>	<b>14,359.51</b>
<b>TRANSPORTATION SERVICES</b>	
<b>Public Works Employees &amp; Benefits</b>	
530-100-110 - TS - PW Foreman Wages	4,803.20

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND - EXPENDITURES**  
For the Month Ending January-31-19

	<u>Actual</u>
530-100-111 - TS - PW Operators Wages	4,542.85
530-100-112 - TS - PW Operators Wages	4,048.80
530-100-116 - TS - Equip Operators Allowances - O	55.39
530-110-120 - TS - Employee Wages & Benefits - O	1,320.49
530-200-116 - TS - Equipment Insur & Registration - O	2,214.78
530-300-110 - TS - Street Lighting - W	955.25
530-400-115 - TS - Equip Repairs & Maint - Misc - O	28.62
530-400-116 - TS - Work Shop & Yard Operations - O	326.97
530-400-117 - TS - Equip. Repairs - Mower - O	276.24
530-400-121 - TS - Equip. Repairs - Graders - O	1,177.83
530-400-125 - TS - Equip Repairs - Backhoe - O	214.94
<b>Total Public Works Employees &amp; Benefits:</b>	<b>19,965.36</b>
 <b>TOTAL TRANSPORTATION SERVICES:</b>	 <b>19,965.36</b>
 <b>ENVIRONMENTAL HEALTH SERVICES</b>	
<b>Environmental Health Services</b>	
540-100-110 - EH - WTS - Wages - W	766.03
540-110-120 - EH - Receiver General - CPP/EI - W	42.39
540-200-100 - EH -WTS - Oakland Transfer Station	1,145.97
540-200-110 - EH - WTS - Municipal Waste Mgmt - O	1,374.45
540-200-111 - EH - WTS - Municipal Waste Mgmt - W	573.53
540-200-130 - EH - Municipal Wells - Treesbank - O	37.46
540-200-135 - EH - Municipal Wells - Hayfield - O	(1,870.96)
<b>Total Environmental Health Services:</b>	<b>2,068.87</b>
 <b>TOTAL ENVIRON HEALTH SERVICES:</b>	 <b>2,068.87</b>
 <b>ECONOMIC DEVELOPMENT SERVICES</b>	
570-200-160 - EC - Veterinary Services - O	430.61
<b>TOTAL ECONOMIC DEVELOPMENT SERVICES:</b>	<b>430.61</b>
 <b>TOTAL EXPENDITURES:</b>	 <b>94,962.19</b>



**MUNICIPALITY OF OAKLAND-WAWANESA**  
**UTILITY REVENUES AND EXPENDITURE STATEMENT**  
For the Month Ending January-31-19

	<u>Actual</u>
<b>REVENUES</b>	
<b>Water and Sewer Charges</b>	
750-100-100 - Water Consumer Sales	(6,245.86)
<b>Total Water and Sewer Charges:</b>	<u>(6,245.86)</u>
<b>Other Revenues</b>	
750-100-130 - Penalties	201.84
750-200-100 - Investment Income	400.28
<b>Total Other Revenues:</b>	<u>602.12</u>
<b>TOTAL REVENUES:</b>	<u>(5,643.74)</u>
<b>EXPENDITURES</b>	
<b>Water supply</b>	
760-200-000 - UT - Water/Wastewater contractor	2,380.95
760-200-120 - UT - Water Treatment Plant	96.00
760-200-160 - UT - Other Water Supply Costs - Contract	178.02
760-400-120 - UT - Water Treatment Plant-Supplies	108.00
<b>Total Water supply:</b>	<u>2,762.97</u>
<b>Sewage Collection and Disposal</b>	
770-200-000 - UT - Water/Wastewater contractor	1,705.95
770-200-130 - UT - Sewage Treatment & Disposal	1,587.21
<b>Total Sewage Collection and Disposal:</b>	<u>3,293.16</u>
<b>TOTAL EXPENDITURES:</b>	<u>6,056.13</u>
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	
Revenues	(5,643.74)
Expenses	6,056.13
<b>Net Surplus (Deficit)</b>	<u>(11,699.87)</u>

## RM Oakland 2

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**From:** Michelle Blades <MichelleBlades@shmb.ca>  
**Sent:** January-11-19 11:22 AM  
**To:** RM Oakland 2  
**Cc:** Carolyn Cory; Kevin Zabowski  
**Subject:** Delegation Request - SHSD  
**Attachments:** doc10870920190111111717.pdf; Local Voice for Local Choice.pdf; SHSD Flyer - Jan 19.pdf

Good Morning,

Please see attached the completed delegation request form to attend the **February 19, 2019** council meeting. Delegates will be Carolyn Cory, Superintendent and Kevin Zabowski, Secretary-Treasurer.

I look forward to hearing from you regarding confirmation and times.

Thank you  
Michelle

Michelle Blades, Executive Secretary  
Southwest Horizon School Division  
67 Willow Avenue E.  
Box 820, Souris, MB, R0K 2C0

Telephone: 1-204-483-6249  
Fax: 1-204-483-5535

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-----Original Message-----

**From:** SHSD PhotoCopiers  
**Sent:** Friday, January 11, 2019 11:14 AM  
**To:** Michelle Blades <MichelleBlades@shmb.ca>  
**Subject:**

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SCAN FROM SOURIS DIVISION OFFICE COPIER  
[00:c0:ee:87:f1:62]  
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Conversations We Should Have 

# Local Voice for Local Choice



# Did you know?

former Health Minister,

**Kelvin Goertzen**

changed portfolios to become

**Minister of Education & Training**

In an interview by Daryl Braun, August 20<sup>th</sup> on chvrnradio.com, Goertzen states: **"something doesn't seem quite right here"**, referring to the structure of education in Manitoba

Goertzen is examining the possibility of  
**"merging school divisions  
into a more regional model"**

Questioning, **"Why do we need so many?"**





# Myth: Amalgamations save money

“Whatever the motives behind the decision to proceed with forced school division amalgamations, the evidence indicates that the predicted cost savings are non-existent.”

...concluded Dennis Owens, Senior Policy Analyst at the Frontier Centre for Public Policy, in his report, *Manitoba's School Board Amalgamations—Before and After* (June 24, 2005).

## Why not?

- + wage and working condition harmonization
- + size and efficiency don't correlate, bigger is not always better, larger school divisions are not necessarily more cost effective





# Important questions:

- » Will education choices be made locally?
- » Will regional/one-size-fits-all education solutions reduce student programming options?
- » Will a greater geographic expanse affect bus ride times? More than ½ our children ride the bus
- » Will small schools be valued?
- » Will local voice be heard?

# Is bigger better?





- » Schools are good for local business and boost our rural economy.
  - > Schools draw in population – attract families, help keep youth in rural communities
  - > Schools generate local traffic, providing that “reason to be in town”
  - > Schools are local customers
- » Schools provide employment and attract professionals that live and participate in our communities.
- » Schools foster local talent through programs like apprenticeships that help encourage rural youth to see the potential of their region.

**Schools are important to everyone!**





# Schools facilitate community education:

- » Public libraries
- » Day care centres
- » Summer reading programs
- » Private music lessons
- » Adult education courses

## Schools Build Community >



# Schools support and promote health and recreation:

- » Karate
- » Dance
- » Recreational sport leagues
- » Concerts and presentations
- » Choirs
- » Bands
- » Community talent shows
- » Fitness centers
- » Public Health care offices

## Schools Build Community





Schools provide gathering places,  
fostering local interests and culture:

- » 4-H
- » Cadets
- » Minor sport meetings
- » Driver Education
- » Community based travel groups
- » First Aid and CPR training

Schools Build Community





## **Minister Goertzen plans to review Manitoba's education system**

- > Beginning in January, he has said he "wants to hear from school boards, teachers and the general public"
- > Change can be positive; local stakeholders can shape our future

## **Minister Goertzen needs to hear from you**

- > Watch for your opportunity
- > Be involved; have a voice
- > Support the importance of local representation
- > Support rural need to invest in rural youth

o

**Your local voice will affect the  
future of your local choices**







### Strategic Mission and Vision:

SHSD uses a 4-year planning cycle to create a strategic plan. This plan is a result of the division's beliefs, vision and mission, as well as extensive community consultations with local stakeholders. Families and communities benefit from an education model where we are able to make decisions together **based on our local needs.**



### IMPORTANT QUESTION:

**Does amalgamation matter?**

- ✚ Bigger school divisions mean bigger costs.
- ✚ Dollars would be spent to save pennies.
- ✚ Our communities want to keep their local school boards. Probe Research poll in September 2018 showed 70% of rural Manitobans indicated that local school boards was their first choice.
- ✚ Education benefits all stakeholders, now and in the future.
- ✚ The more educated our citizens are, the less costs there are for the community.
- ✚ Schools are used by the entire community for events and activities that are not school related.

# LOCAL VOICES, LOCAL CHOICES!

**Because our schools belong to our communities  
– help us keep them there!**

**Did you know** that in early 2019 the Department of Education will launch a review of Manitoba's K-12 education system? As part of this review, we expect the Department of Education will look for your feedback on a couple of topics that will be of significant concern to our school division: amalgamation and provincial funding/taxation power.

WHAT IF THE GOVERNMENT MOVES TO A FUNDING MODEL THAT RESTRICTS OR ELIMINATES THE ABILITY FOR SCHOOL DIVISIONS TO LEVY EDUCATION PROPERTY TAXES?

**THERE IS A MYTH that if the Government takes over funding of education, education property taxes will be eliminated.**

### MYTH BUSTER:

Other Provinces in Canada have taken away the ability from school divisions to levy education property taxes, **but they have not eliminated education property taxes.** They are collected by Government instead of by school divisions. If Manitoba were to go this way, all of our local tax dollars will be collected by Government and then distributed amongst all school divisions in a Provincial funding model.



**Our local tax dollars would no longer be spent within our own school division on our own students.**





### Manitoba is Improving!

8 out of 10 students are performing at or above grade level standards on national and global exams in reading, math and science.

### Local Initiatives by SHSD:

- ✚ Food and Nutrition in each community school
- ✚ Graphics Communication and Electronics available to students from grades 7-12 across all schools.
- ✚ Woods – addition in Deloraine
- ✚ Vocational Programming – CDI and Apprenticeship within our communities
- ✚ Video Conferencing
- ✚ Enhanced Kindergarten Programming
- ✚ Daycare/Nursery in six of our schools
- ✚ Social Justice Initiatives
- ✚ Mental Wellness Facilitator and Family Outreach Facilitator.

**Through positive relationships with our municipal governments we continue to support local community initiative.**

For further details about student progress in SHSD please see Continuous Improvement Reports at [www.shmb.ca](http://www.shmb.ca)

# LOCAL VOICES, LOCAL CHOICES!

**Because our schools belong to our communities  
– help us keep them there!**

### DID YOU KNOW?

SHSD mill rate of 10.40 is *lower* than the Provincial average of 13.6 mills.

We would speculate that if property taxes were collected by the Province we would see a very significant increase in the amount of education property taxes paid by taxpayers within our school division.

**Our assessment would be shared throughout the Province and our low mill rate most likely adjusted UPWARDS towards the average.**



### FAST FACTS:

- ✚ SHSD is approximately 6,500 km<sup>2</sup> or the size of P.E.I.
- ✚ 34 Bus Routes – 1.1 million kms driven per year
- ✚ 13 schools
- ✚ 1545 (1489.2 FTE) Students
- ✚ 147 Teachers; 61 EAs
- ✚ 87 Support Staff (Bus Drivers, Cleaners, Secretary, Librarian, Maintenance, etc.).

**DECISIONS IMPACTING OUR SCHOOLS WOULD BECOME MORE DISTANT FROM OUR COMMUNITIES.**

Currently the relationship with those making decisions on your behalf are local people that live and participate in our communities.

They share similar values and are easily accessible.

Our school division provides local employment opportunities for attracting and retaining people that live and participate in our communities.

## RM Oakland 2

---

**From:** Neil Zalluski <ahcd.mgr@mymts.net>  
**Sent:** February-12-19 8:19 AM  
**To:** RM Oakland 2  
**Cc:** Margaret Sigvaldason; Erin Dunbar; April North  
**Subject:** Fwd: For Council Approval: Central Assiniboine Watershed District Proposal  
**Attachments:** Conservation Districts Program Background.pdf; Province-Wide Watershed Districts Map.pdf; Why Watersheds.pdf; Central Assiniboine Watershed District Map.pdf; Central Assiniboine Watershed District Proposal - February 2019.pdf

Hi Norma,

See below message and attached proposal. If you should have any further questions please contact Erin Dunbar or April North copied on this email.

Thanks.

Neil Zalluski - Manager, AHCD

Begin forwarded message:

**From:** "Dunbar, Erin (SD)" <[Erin.Dunbar@gov.mb.ca](mailto:Erin.Dunbar@gov.mb.ca)>  
**Date:** February 12, 2019 at 9:49:21 AM AST  
**To:** "Neil Zalluski ([ahcd.mgr@mymts.net](mailto:ahcd.mgr@mymts.net))" <[ahcd.mgr@mymts.net](mailto:ahcd.mgr@mymts.net)>  
**Subject:** FW: For Council Approval: Central Assiniboine Watershed District Proposal

Hi Neil,

I checked and the proposal was sent to Oakland-Wawanesa on Friday. See email below.

Please share with your contact there to ensure they have received it.

Erin

**Erin Dunbar**

Watershed Planning and Programs Section  
Manitoba Sustainable Development  
Box 11 – 200 Saulteaux Crescent  
Winnipeg, MB R3J 3W3  
Phone: (204) 945-8271  
Cell: (204) 918-7022



---

**From:** Dunbar, Erin (SD)  
**Sent:** February-08-19 3:15 PM  
**To:** '[cao@oakland-wawanesa.ca](mailto:cao@oakland-wawanesa.ca)' <[cao@oakland-wawanesa.ca](mailto:cao@oakland-wawanesa.ca)>  
**Cc:** Neil Zalluski ([ahcd.mgr@mymts.net](mailto:ahcd.mgr@mymts.net)) <[ahcd.mgr@mymts.net](mailto:ahcd.mgr@mymts.net)>; North, April (SD)



<[April.North@gov.mb.ca](mailto:April.North@gov.mb.ca)>

**Subject:** For Council Approval: Central Assiniboine Watershed District Proposal

Dear Municipality of Oakland-Wawanesa,

The Manitoba government is taking steps to modernize the Conservation Districts Program by realigning conservation districts on watershed-based boundaries. Eighteen conservation districts will evolve to become 14 watershed districts. Our target date for the transition is January 1, 2020.

The Rural Municipality of Oakland-Wawanesa is currently a member of the Assiniboine Hills Conservation District. Under this new model, this will not change.

A proposal has been developed for each watershed district. Attached is the Central Assiniboine Watershed District proposal for your council's review and sign-off, as this is the watershed district that your municipality is located within. We kindly request your review of this proposal and response by March 31, 2019. Municipalities can provide their sign-off through resolution (sample resolutions are included in the attached proposal).

Below is a short summary of how the proposed program changes will impact your municipality:

- The name of the Assiniboine Hills Conservation District is proposed to become the Central Assiniboine Watershed District.
- Your municipality will appoint two members to each of the Assiniboine River and Souris River subdistricts; and one member to the Oak Creek subdistrict.
- There will be no change to the method Central Assiniboine Watershed District uses to calculate municipal levies.

For background information, please refer to the previous email updates below, as well as the two attached background documents– the [Conservation Districts Program](#) and [Why Watersheds](#).

Thank you in advance for your council's consideration of this proposal. If you have any questions or would like to schedule a meeting, please don't hesitate to contact me at (204) 945-8271 or [Erin.Dunbar@gov.mb.ca](mailto:Erin.Dunbar@gov.mb.ca).

I also kindly ask that you respond to confirm receipt of this email.

Thank you,

**Erin Dunbar**

Watershed Planning and Programs Section  
Manitoba Sustainable Development  
Box 11 – 200 Saulteaux Crescent  
Winnipeg, MB R3J 3W3  
Phone: (204) 945-8271  
Cell: (204) 918-7022





# Invitations similar to the message below were sent in December 2018.

*Sent on behalf of Erin Dunbar, Watershed Planning and Programs Section of Manitoba Sustainable Development*

Good afternoon municipalities and conservation districts,

We are holding a series of meetings in January and February 2019 to continue to plan for the transition of conservation districts into watershed districts. We invite you to attend a meeting on February 1, 2019 at 9:30am at the Active Living Centre, 47 Ed Belfour Drive, Carman MB. At this meeting, we will be reviewing a draft proposal for the Redboine Watershed District. The draft proposal will reflect the input that was gathered at previous meetings with municipalities and districts. The draft proposals will outline the proposed future watershed district name, district boundaries, sub-district boundaries, municipal appointments and levies, and board composition. After this meeting, the proposal will be finalized and shared with each municipality in February for their sign-off prior to March 31, 2019.

Thank you to everyone who has attended the previous meetings. We appreciated your continued participation and input as we plan for the transition to watershed districts on January 1, 2020.

Please note that some municipalities may receive invitations to more than one watershed district meeting in January. I encourage you to send representatives to each meeting that you receive an invitation for, as the proposals are specific to each future watershed district.

Please RSVP to [watershedconsult@gov.mb.ca](mailto:watershedconsult@gov.mb.ca) by January 25, 2019 with the names of who will be attending from your municipality or district.

For additional background on the Manitoba government's plans to modernize the Conservation Districts Program, please refer to my previous email updates (attached below) that were sent to you on November 20<sup>th</sup>, September 14<sup>th</sup>, June 5<sup>th</sup> and April 30<sup>th</sup>.

**If meetings need to be rescheduled due to inclement weather we will notify municipal and conservation district offices, so please contact your municipal office.**

Please feel free to contact me if you have any questions.

**Erin Dunbar**

Watershed Planning and Programs Section  
Manitoba Sustainable Development  
Box 11 – 200 Saulteaux Crescent  
Winnipeg, MB R3J 3W3  
Phone: (204) 945-8271

## Update sent on November 20, 2018

Good morning municipalities and conservation districts,

I am pleased to provide you with another update on our collective work to modernize the Conservation Districts Program. First, I would like to welcome and congratulate councillors on their recent election. With many new faces around council tables, I kindly ask municipalities to share our previous email updates on modernizing the Conservation Districts Program with your council - the emails are included below.

A process is underway to modernize Manitoba's Conservation Districts Program which will see the existing 18 conservation districts evolve to become 14 watershed districts on watershed-based boundaries. The reorganization of districts on watershed boundaries is an important step in moving towards a watershed-based approach to managing water in Manitoba. As water does not follow administrative or political boundaries, watersheds are considered the most appropriate unit to plan and manage water and the activities on the land that impact water. A map is attached showing the future boundaries of watershed districts. The timeline for the boundary and name change is January 1, 2020.

### **Follow-up from the Transition Planning Meetings**

Fourteen consultation meetings with municipalities and districts were held in September and October to continue to discuss and plan for the transition from conservation districts to watershed districts. One meeting was held in each of the 14 future watershed districts. I would like to take this opportunity to thank the over 300 people who attended these meetings. Your participation and valuable input is greatly appreciated.

Each meeting included a presentation, table exercises and group discussions to review options for sub-district boundaries, the future name of the watershed district, municipal appointments and levies, programming and much more. Department staff are busy working with districts and drafting a proposal for each future watershed district based on your feedback. Additional meetings may be required in some watersheds and will take place in January and February 2019. Municipalities will be asked to review the proposals early in the New Year. Please stay tuned for more information.

### **Upcoming Opportunities to Learn about Manitoba's Conservation Districts Program**

There are a few upcoming opportunities for municipalities to learn about the Conservation Districts Program and our plans to modernize the program, as follows:

1. Wednesday, November 28<sup>th</sup> at the 20<sup>th</sup> Annual Convention of the Association of Manitoba Municipalities in Winnipeg, MB. Please check the [AMM website](#) for more information.
2. Monday, December 10<sup>th</sup> at 3:45 pm at the 43<sup>rd</sup> conference of the Manitoba Conservation Districts Association in Brandon, MB. We encourage all municipal appointments to conservation districts boards and sub-districts attend our "Conservation Districts Orientation Session". Please check the [MCDA website](#) for more information.
3. Wednesday, December 12<sup>th</sup> from 8:30 am – 12:00 pm at the 43<sup>rd</sup> conference of the Manitoba Conservation Districts Association in Brandon, MB. A presentation on our plans to modernize the program and a question and answer session will be held. Please check the [MCDA website](#) for more information or to register for the conference.

These presentations will provide background information on the Conservation Districts Program, give an overview of our proposed plans to modernize the program and explain how these changes may impact municipalities and create new opportunities for districts.



If your municipality would like more information, please don't hesitate to contact me. Thank you,

Erin

**Erin Dunbar**

Watershed Planning and Programs Section  
Manitoba Sustainable Development  
Box 11 – 200 Saulteaux Crescent  
Winnipeg, MB R3J 3W3  
Phone: (204) 945-8271



## Update sent on September 14, 2018

*Sent on behalf of Erin Dunbar, A/ Manager of Watershed Planning and Programs Section of Manitoba Sustainable Development*

### **Good afternoon municipalities and conservation districts,**

I am pleased to provide you with an update on the progress to modernize the Conservation Districts Program.

### **Boundary Realignment**

As you know, the Manitoba government is realigning the boundaries of conservation districts to watershed boundaries. To create a forum for districts to ask questions and discuss the proposed changes, the Manitoba government hosted a town hall event with conservation districts representatives on September 5, 2018. The Honourable Premier Brian Pallister and the Honourable Minister Rochelle Squires of Sustainable Development brought greetings. Minister Squires and Deputy Minister Rob Olson also held a question and answer session. I would like to thank the nearly 70 district representatives who attended this event on such a lovely late summer day.

At the town hall event, Minister Squires released the future map of watershed districts (see attached) and the timeline for boundary changes which is anticipated for January 1, 2020. The existing 18 conservation districts will evolve to become 14 watershed districts. The map of future watershed district boundaries has evolved significantly since the first concept map was released at the Manitoba Conservation District Association conference in December 2017 as a result of ideas and perspectives shared by conservation districts and municipal representatives at the many consultation meetings held over the past eight months. Thank you for your valued contributions throughout this process.

The realignment of conservation districts along watershed boundaries is the first critical step to moving towards a true watershed-based approach to water management in Manitoba. Water does not follow political or administrative boundaries which makes watershed boundaries the most appropriate unit for managing water and the activities on the land that impact water. Today half of the conservation districts are established on watershed boundaries and half are established on municipal boundaries. A consistent watershed-based approach across the whole program will strengthen the program and solidify watershed districts as unique watershed-based organizations with a keystone role in watershed management. Moving to watershed



boundaries supports a more proactive approach to water management that considers the needs of the entire watershed which can save money and safeguard agricultural and residential lands and infrastructure. Also, realigning operational boundaries to correspond with watershed planning boundaries will improve the coordination of watershed activities, enhance plan implementation and make it easier for partners to allocate financial resources where they will provide the most benefit to the watershed.

### Transition Planning Meetings

Fourteen meetings have been scheduled with municipalities and districts to continue to plan for the transition. Four of these meetings have been held, while the remaining 10 meetings are scheduled for September and early October. Invitations were sent to municipalities and districts on August 21, 2018. Some municipalities and districts have been invited to attend more than one meeting. A schedule of meetings is attached. If you haven't already done so, please RSVP to [watershedconsult@gov.mb.ca](mailto:watershedconsult@gov.mb.ca).

For additional background on the Manitoba government's plans to modernize the Conservation Districts Program, please refer to my previous email updates (attached below) that were sent to you on June 5<sup>th</sup> and April 30<sup>th</sup>.

I am looking forward to seeing everyone at the upcoming meetings. Please feel free to contact me if you have any questions.

### Erin Dunbar

A/ Manager  
Watershed Planning and Programs Section  
Manitoba Sustainable Development  
Box 11 – 200 Saulteaux Crescent  
Winnipeg, MB R3J 3W3  
Phone: (204) 945-8271



## Invitations similar to the message below were sent in August 2018

Good morning municipalities and conservation districts,

We are holding a series of meetings in September and October to continue to plan for the transition of conservation districts into watershed districts. **We invite you to attend a meeting on October 2 at 1:00pm in Manitou at the Legion Hall, 1748 Main Street.** At this meeting, we will present the new watershed district map and the timeline for the changes, as well as, other items specific to each watershed district such as sub-district boundaries, the name of the district and much more.

Please note that some municipalities will receive invitations to attend more than one watershed district meeting. I encourage you to send representatives to each watershed district meeting you receive an invitation for.

Please RSVP to [watershedconsult@gov.mb.ca](mailto:watershedconsult@gov.mb.ca) by September 25, 2018 with the names of who will be attending from your municipality or district.

For additional background on the Manitoba government's plans to modernize the Conservation Districts Program, please refer to my previous email updates (attached below) that were sent to you on June 5<sup>th</sup> and April 30<sup>th</sup>.

Please feel free to contact me if you have any questions.

**Erin Dunbar**

A/ Manager  
Watershed Planning and Programs Section  
Manitoba Sustainable Development  
Box 11 – 200 Saulteaux Crescent  
Winnipeg, MB R3J 3W3  
Phone: (204) 945-8271



## Update sent on June 5, 2018

### **Good afternoon municipalities and conservation districts,**

It continues to be an exciting time as we make progress on modernizing Manitoba's Conservation Districts Program.

### **Bill 7 – The Sustainable Watersheds Act**

On Monday, June 4<sup>th</sup>, Bill 7 – The Sustainable Watersheds Bill passed the legislative approval process and received royal assent. Bill 7 amends four pieces of legislation including The Conservation Districts Act. Some components of the Bill come into force on royal assent and others come into force on future proclamation including the amendments to The Conservation Districts Act. Exact timing for proclamation is unknown but is expected to take place in 2019.

Highlights of the amendments to The Conservation Districts Act that will take place on proclamation are below:

1. The names of conservation districts will be changed to watershed districts to support a shift to watershed-based boundaries and management. This includes changing to name of the Act to The Watershed Districts Act.
2. The Conservation Districts Commission will be disbanded. The Commission has not been active in recent years. Program administration will continue through the Watershed Planning and Programs Section of Manitoba Sustainable Development.



3. There will be a new ability for watershed districts to enter into agreements with non-municipal entities such as, but not limited to Indigenous communities, communities under the authority of Indigenous and Northern Relations and industry to support a truly watershed-based approach to water management and aid in the implementation of watershed management plans.
4. There will be added flexibility for watershed district boards to appoint up to two additional non-municipal members to their boards, if the board wishes to do so.
5. There will be a new ability for districts to form standing committees to address a particular issue or implement a particular project or program.
6. There will be added flexibility to the process used to calculate municipal contributions to districts.
7. There will be enhanced connections between watershed districts established under The Watershed Districts Act and watershed management plans developed under The Watershed Protection Act.

While these changes won't come into force until proclamation, the passing of Bill 7 is a monumental achievement in our efforts to modernize the Conservation Districts Program.

### **Aligning Conservation Districts to Watershed-based Boundaries**

Our department continues to work with conservation districts and the Manitoba Conservation Districts Association to finalize a map of future boundaries of watershed districts. It is expected that a new map will be released shortly. Our department will continue to work with districts and municipalities to plan for the transition to watershed-based boundaries. Future items to be discussed include sub-district boundaries, municipal appointments, timeline for the transition and much more. Stay tuned for more opportunities to be engaged in this process.

For additional background on the Manitoba government's plans to modernize the Conservation Districts Program, please refer to my previous email update that was sent to you on April 30, 2018 (see below).

If you have any questions, please contact me at (204) 945-8271 or [watershedconsult@gov.mb.ca](mailto:watershedconsult@gov.mb.ca).

**Erin Dunbar**

A/ Manager

Watershed Planning and Programs Section

Manitoba Sustainable Development

Phone: (204) 945-8271

## Update sent on April 30, 2018

### **Good morning municipalities and conservation districts,**

I would like to thank everyone who attended the five regional meetings in March to discuss the future boundaries and roles of watershed districts (conservation districts). These five meetings were very successful with over 350 municipal and district representatives in attendance. We gathered very valuable feedback which will help finalize the future boundaries of districts. We are committed to working with districts and municipalities through this transition to ensure we build a solid foundation for this important program.

The sections below provide some background on this work along with answers to frequently asked questions.

### **Background**

In August 2017, the Manitoba government released a series of consultation papers. One of these documents asked for feedback on our proposed approach to modernize the Conservation Districts Program. Consultation concluded in October 2017 and the “What We Heard” documents can be found at the following link <http://www.gov.mb.ca/sd/consultations/index.html>.

Aligning the boundaries of conservation districts to watersheds and changing their name to watershed districts is the first step in modernizing the program. During consultation, all respondents agreed that watersheds are the most appropriate unit to plan and manage water and the activities on the land that impact water. In November 2017, the Manitoba government introduced Bill 7 – The Sustainable Watersheds Bill, which if passed, will make amendments to The Conservation Districts Act to support a truly holistic and watershed-based approach to water management in Manitoba.

In March 2018, the Manitoba government hosted five regional meetings with municipalities and districts to hear your perspectives on the future boundaries of watershed districts. With over 350 people attending these meetings, a great deal of valuable feedback was gathered and will be used to finalize the future boundaries of watershed districts.

### **Frequently Asked Questions**

#### **What are the next steps?**

The Manitoba government is working hard to finalize the future boundaries of watershed districts based on the feedback received. However, further consultation will be required in some areas of Manitoba and is expected to take place in May 2018.

#### **When will the boundaries change?**

The boundary changes proposed are complex and will not happen overnight. We envision the transition to watershed districts taking a couple of years and will not begin until 2019 at the earliest.

#### **How will districts and municipalities be involved in these changes?**



Additional meetings will be held over the summer months with municipalities and districts once the future boundaries have been finalized to continue planning for the transition to watershed districts. In addition, we will send out periodic email updates on the progress of the transition.

**Will watershed districts play a role in licensing of drainage and water control works?**

Watershed districts will not have a regulatory role in the licensing of drainage and water control works. We will continue to explore ways that watershed districts can be better engaged in surface water management through enhancing their role in surface water management planning and coordination.

**Will watershed districts play a role in the management of waterway infrastructure?**

Currently, four of the eighteen conservation districts have the responsibility to manage waterway infrastructure including former provincial waterways. It is unknown at this time whether this role will be expanded into other districts. At this point, we are gathering feedback from districts and their member municipalities on their perspectives on this matter.

As announced in November 2017, Manitoba Infrastructure is conducting a comprehensive review of its service delivery model including drainage and flood protection. The service delivery review will include consultation with industry, municipalities, Indigenous communities, other jurisdictions and the public.

No decisions have been made at this point. Our department is committed to further consultation on the future mandate of watershed districts and this will continue as we transition conservation districts to watershed districts.

**Will watershed districts play a role in Growing Outcomes in Watersheds?**

Growing Outcomes in Watersheds (GROW) is a proposed new made-in-Manitoba program, based on the Alternative Land Use Services (ALUS) model, to secure ecological goods and services for the benefit of all Manitobans. Watershed districts are expected to play a key delivery role in this new program. More information on this program will be circulated when it is becomes available.

If you have any questions, please contact me at (204) 945-8271 or [watershedconsult@gov.mb.ca](mailto:watershedconsult@gov.mb.ca). Also, please let us know if you would like to be removed from our distribution list for future email updates related to this work.

Thank you,

**Erin Dunbar**

A/ Manager  
Watershed Planning and Programs Section  
Manitoba Sustainable Development  
Box 11 – 200 Saulteaux Crescent  
Winnipeg, MB R3J 3W3  
Phone: (204) 945-8271





# Modernizing Manitoba's Conservation Districts Program

## Moving from Conservation Districts to Watershed Districts

Manitoba's Conservation Districts Program is one of the most successful land and water conservation partnerships in Canada, but the program is long overdue for an update. Conservation districts will transition to become watershed district in 2020. Watershed districts will continue to support healthy and sustainable watersheds through focused, priority-based programs and partnerships that address water quality, flooding, drought, land use and climate change. With funding from municipal governments and the Province of Manitoba, locally appointed watershed district boards will continue to make planning and management decisions to improve watershed health across Manitoba.

### Core Principles of the Program:

- Functions as a partnership between levels of government and the engagement of local citizens
- Is cost-shared by provincial and municipal government partners who provide long-term core funding at a 3:1 ratio (for every \$3 the province provides, the district must collect a minimum of \$1 from their municipal partners)
- Is incentive-based and non-regulatory
- Relies on local decision-making by district boards and subdistricts
- Uses local watershed management plans as a framework for decision-making

### Priorities to Modernize the Conservation Districts Program:

1. Align conservation district boundaries to watersheds, including a name change from conservation districts to watershed districts.
2. Refresh the program mandate through enhancing surface water management planning and ecological goods and services programming.
3. Amend legislation to support the boundary and name changes, facilitate enhanced partnerships with Indigenous communities, add flexibility for municipal funding and appointments, and reduce red tape.
4. Modernize funding models by moving to a three tiered funding approach, streamlining provincial reporting requirements, and placing emphasis on program outcomes (return on investment).
5. Enhance watershed planning and implementation through more robust surface water management planning and improving reporting on the implementation of watershed management plans.

#### District programming includes:

- Drinking water protection
- Waterway management
- Water quality improvement
- Wetland protection and enhancement
- Environmental education
- Soils conservation
- Habitat restoration
- Water conservation



# PROGRAM SPENDING BY ACTIVITY (2017-18)

District programming varies between individual districts, but generally falls within five main categories:

## Surface Water Management

**63%**

Includes water retention, erosion control, grassed waterways, wetland restoration and drain maintenance

## Nutrient Reduction and Water Quality

**14%**

Includes exclusion fencing, alternative watering systems and riparian buffer strips

## Drinking Water Protection

**13%**

Includes abandoned well sealing and well-head remediation

## Natural Areas Protection and Enhancement

**5%**

Includes conservation agreements, habitat leases, tree planting and aquatic restoration

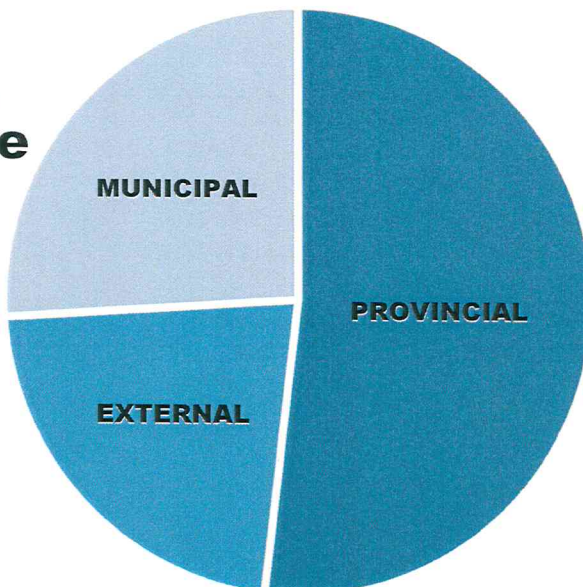
## Education

**5%**

Includes water festivals, producer workshops, tours and presentations



**For every \$1 municipal dollar, districts leverage an additional \$4 dollars annually from provincial and external funding sources**



**Total Program Budget in 2017-18**

**\$10.2 million**



# Why Watersheds?

## Realigning Manitoba's Conservation Districts to Watersheds

### Realigning conservation districts to watershed boundaries

In 2018-2019, Manitoba Sustainable Development met with municipalities and conservation districts to discuss realigning districts to watershed boundaries. This change will see 18 conservation districts evolve to become 14 watershed districts. Input from municipalities and districts from three rounds of meetings was used to develop a proposal for each future watershed districts. Municipalities are asked to review the proposals and provide their sign-off by March 31, 2019.

### Proposed Future Watershed District Boundaries



#### Watersheds are the most ecologically and administratively appropriate units for managing water

Water does not follow political boundaries. Floods, droughts and nutrient loading are complex issues that require basin-wide partnerships to ensure upstream activities mitigate downstream impacts. Managing water along federal, provincial or municipal boundaries can lead to ad-hoc or ineffective decision making and the results can be costly to Manitobans and the environment. New watershed districts will improve planning and coordination of surface water management in local watersheds and more broadly within larger basins.

#### Coordinating integrated watershed management planning with watershed action

Watershed management plans outline actions to improve land and water protection, conservation and restoration in a watershed. The natural next step in strengthening watershed management in Manitoba is to realign administrative boundaries to correspond with planning boundaries. Coordinating planning and operational boundaries makes it easier for partners to allocate financial resources where they will provide the most benefit to the watershed.



## **Watershed boundaries are more effective and efficient**

Half of Manitoba's conservation district boundaries align with municipalities, while the other align with watersheds. Conservation districts that follow municipal boundaries recognize that they must manage water on a watershed scale and include the perspectives of upstream and downstream watershed residents. These district boards and staff have worked hard to collaborate with neighbouring districts to bridge the water management gaps across municipal boundaries. However, linking multiple conservation districts across a watershed requires additional institutional arrangements that make watershed planning and programming more cumbersome and costly. Watershed boundaries are more functional and facilitate better water management planning and decision-making.

## **Realigning to watersheds supports proactive water management**

Uncoordinated water management often involves responding to flooding and water quality concerns as problems arise. Such decisions are made quickly without foresight and planning, and the results can be costly to Manitobans. Shifting to a more proactive approach for decision-making that considers the needs of the entire watershed can save money and safeguard agricultural and residential lands and infrastructure.

Preventative measures like distributed water storage planning and source water protection are best planned across a watershed and help to address watershed concerns before they become emergencies. Using these approaches, districts work with technical experts and landowners to design locally-relevant solutions that make their watersheds more resilient to environmental stress.



## **Manitobans want better coordination between drainage and water retention**

Scientific evidence confirms poorly planned drainage and wetland loss contributes to nutrient loading and increased downstream flows. Coordinating drainage and water retention on a watershed scale makes it easier to make sound surface water management decisions that support a productive agricultural landscape, healthy rural economy and healthy environment.

## **Watershed boundaries improve basin-level coordination**

In Manitoba, there is an increased desire to manage land and water resources not only at a watershed scale, but also at a larger basin scale. Many watershed challenges—issues such as excess moisture, flooding, drought, changes in water quality, loss of biodiversity and natural areas, and aquatic invasive species—are felt both locally within watersheds and collectively at the basin level.



**CENTRAL ASSINIBOINE  
WATERSHED DISTRICT  
PROPOSAL**

**FEBRUARY 2019**



# CENTRAL ASSINIBOINE WATERSHED DISTRICT PROPOSAL

## BACKGROUND

The Manitoba government is taking steps to modernize the Manitoba Conservation Districts Program. The program changes will include amending The Conservation Districts Act, realigning conservation district boundaries to reflect watershed boundaries, and changing the name of conservation districts to watershed districts. The realignment of conservation districts along watershed boundaries is a critical step in moving towards a true watershed-based approach to water management in Manitoba. Water does not follow political or administrative boundaries, which makes watershed boundaries the most appropriate unit for planning and managing water and the activities on the land that impact water.

Today, approximately half of the conservation districts are established on watershed-based boundaries and approximately half are established on municipal boundaries. Moving to watershed boundaries will unify the program and support a more coordinated and proactive approach to water management that considers the needs of the entire watershed. This can save money and resources, while safeguarding agricultural and residential lands and infrastructure. In addition, realigning operational boundaries to correspond with watershed planning boundaries will improve the coordination of watershed activities, enhance plan implementation and make it easier for partners to allocate financial resources where they will provide the most benefit to the watershed.

This proposal outlines how these proposed program changes will impact the Assiniboine Hills Conservation District. The program changes will come into force upon proclamation of The Watershed Districts Act and the associated regulations, which is proposed for January 1, 2020.

Municipalities located within the district, who are already members of the Conservation Districts Program, are asked to review and sign-off on this proposal. We kindly ask that each municipality pass a resolution indicating if your municipality approves the proposal by **March 31, 2019**. Resolutions should be sent to Erin Dunbar at [Erin.Dunbar@gov.mb.ca](mailto:Erin.Dunbar@gov.mb.ca) or Box 11 – 200 Saulteaux Crescent, Winnipeg, Manitoba, R3J 3W3.

Sign off is required by March 31, 2019 to continue membership in the program past January 1, 2020 when these changes will be implemented. Sample resolutions are included in Appendix A.



## DISTRICT INFORMATION

### 1. Name Change

The name of the Assiniboine Hills Conservation District is proposed to be changed to the **Central Assiniboine Watershed District**. As such, the Assiniboine Hills Conservation District will continue as the Central Assiniboine Watershed District.

### 2. Boundaries

The boundary of the Central Assiniboine Watershed District is proposed in Figure 1. The district will include six subdistricts: Assiniboine River, Souris River, Epinette / Willow, Oak Creek, Lower Assiniboine, and Cypress River subdistricts.



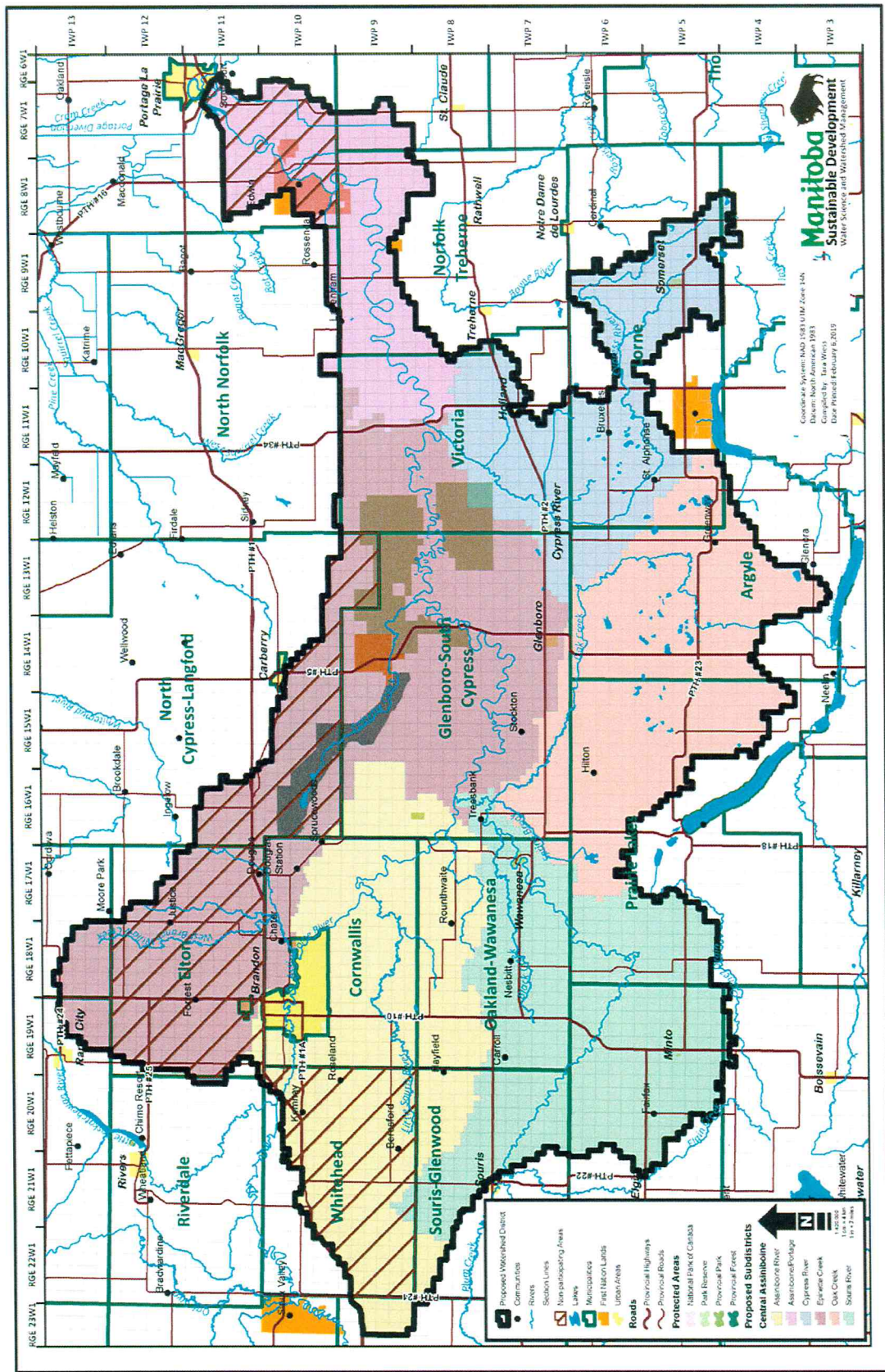


Figure 1: Proposed Boundary and Subdistricts of the Central Assiniboine Watershed District

### 3. Membership

The Central Assiniboine Watershed District is proposed to have 18 member municipalities, pending approval of this proposal, as follows:

- Rural Municipality of Argyle
- Municipality of Boissevain-Morton\*
- City of Brandon
- Rural Municipality of Cornwallis
- Municipality of Glenboro-South Cypress
- Municipality of Grassland
- Rural Municipality of Grey\*
- Municipality of Lorne\*
- Rural Municipality of Minto-Odanah\*
- Municipality of Norfolk Treherne\*
- Municipality of Oakland-Wawanesa
- Rural Municipality of Oakview
- Municipality of Pembina\*
- Rural Municipality of Prairie Lakes
- Riverdale Municipality\*
- Rural Municipality of Sifton\*
- Municipality of Souris-Glenwood
- Rural Municipality of Victoria\*

\*Re-alignment additions are noted with an asterisk

Future expansion into the municipalities of Elton, Whitehead and Portage la Prairie may occur as willing partners and funding is available. If this were to occur, an expansion proposal would be drafted and shared with all partners in the Central Assiniboine Watershed District for their approval.



#### 4. Subdistrict Committees

The Central Assiniboine Watershed District is proposed to consist of six subdistricts with 55 subdistrict members appointed from member municipalities as outlined in Table 1.

Municipal appointments are determined by area, as identified in regulations under The Watershed Districts Act (currently called The Conservation Districts Act). Subdistrict appointments are based on municipal land area within the subdistrict.

<u>Square Kilometres</u>	<u>Appointments</u>
- More than 40 =	2 members
- 10 - 40 =	1 member
- Less than 10 =	0, except 1 if the area is the only land within the district

Appointments to subdistricts must be a councillor and ratepayer or two ratepayers. Appointments cannot be two councillors. Where one appointment is required, it may be a councillor or ratepayer.

Appointments are made using the method above unless otherwise stated in the district's establishment regulation approved by the Lieutenant Governor of Manitoba.

Table 1 outlines the proposed subdistrict appointments for the Central Assiniboine Watershed District.

**Table 1: Proposed Subdistrict Appointments**

	Assiniboine River	Lower Assiniboine	Cypress River	Epinette / Willow	Oak Creek	Souris River	TOTALS
Argyle			2		2		4
Boissevain-Morton*						1	1
Cornwallis	2			2			4
Glenboro-South Cypress	2		1	2	2	1	8
Grassland						2	2
Grey*		2					2
Lorne*			2		2		4
Minto-Odanah*				2			2
Norfolk Treherne*		2					2
Oakland-Wawanesa	2				1	2	5
Oakview*				1			1
Pembina*			1				1
Prairie Lakes					2	2	4
Riverdale*				1			1
Sifton*	1						1
Souris-Glenwood	2					2	4
Victoria*		2	2	2			6
CITY of Brandon	2			1			3
<b>TOTAL</b>	<b>11</b>	<b>6</b>	<b>8</b>	<b>11</b>	<b>9</b>	<b>10</b>	<b>55</b>



## 5. Board Composition

The Central Assiniboine Watershed District will elect a chair and vice chair for each subdistrict annually. Each subdistrict chair sits on the district's board of directors. The Manitoba government makes one provincial appointment to the board of each district, known as the provincial appointee.

Following subdistrict elections, the board of directors will elect a chair and vice chair amongst themselves. If the chair comes from a subdistrict, then the vice chair of that subdistrict will sit on the board. The board may also appoint up to two additional members-at-large to their board if they wish. Members-at-large will be appointed for a term of one year and receive full board privileges.

The board composition of the Central Assiniboine Watershed is outlined in Table 2.

**Table 2: District Board Composition**

Assiniboine River Subdistrict Chair	1
Souris River Subdistrict Chair	1
Epinette/Willow Subdistrict Chair	1
Oak Creek Subdistrict Chair	1
Lower Assiniboine Subdistrict Chair	1
Cypress River Subdistrict Chair	1
Board Chair	1
Provincial appointee	1
<b>Total</b>	<b>8 members</b>

\*As noted above, the board may appoint up to two members-at-large if the board wishes to do so.

## 6. Mandate and Programming Considerations

Watershed districts have a mandate to create healthy and sustainable watersheds through land and water stewardship programs and partnerships. Watershed district boards are responsible for planning and management decisions to improve watershed health.

Under the authority of The Water Protection Act, watershed districts play a lead role in the development and implementation of integrated watershed management plans in Manitoba. Watershed management plans provide a decision-making framework for the protection, restoration and management of water, aquatic ecosystems, and drinking water sources. Central Assiniboine Watershed District is responsible for the Central Assiniboine and Lower Souris Integrated Watershed Management Plan.

## 7. Financial Considerations

### a. Core Funding

Watershed districts receive core funding from the Manitoba government and their member municipalities for district operations and programming. For every three dollars the Manitoba government contributes to a watershed district, the district must collect a minimum of one dollar collectively from its member municipalities. Districts can collect additional funding from municipal partners beyond the required 3:1 match.

### b. Financial Reporting

The budget of the Central Assiniboine Watershed District is determined annually by the board and will include the provincial grant, the required matching municipal levies, additional municipal funding, and any external grants procured by the district. To meet provincial grant requirements and satisfy good grant accountability, watershed districts are required to submit financial reports and an annual audited financial statement to Manitoba Sustainable Development as follows:

- Interim Budget – February 1<sup>st</sup>
- Final Budget – due 30 days upon receipt of provincial grant notification
- Interim Financial Report – November 15<sup>th</sup>
- Annual Financial Report and Summary of Activities – April 25<sup>th</sup>
- Annual Audited Financial Statements – July 15<sup>th</sup>
- Annual Inventory Report – July 15<sup>th</sup>

### c. Calculating Municipal Contributions

The Watershed Districts Act gives power to municipalities to collect levies for the purposes of being a member of a watershed district. Levy contributions by each member municipality are proposed to be calculated using one of the following two approaches:

1. Using current portioned land assessment values and applying a consistent mill rate to all municipalities within a district, or
2. Using apportionment where pre-determined percentages are applied to each municipality through their establishment regulation. The percentage indicates how much of the total levies collected would come from each municipality.

If land assessment is used to calculate levy contributions, the Manitoba government will provide current land assessment data annually.

The Central Assiniboine Watershed District is proposed to use an apportionment approach. The City of Brandon will continue to contribute \$60,000 annually, and the apportionment percentages for the remaining municipal contributions will be based on land assessment values and updated every 3-5 years.



**Table 3: Proposed Levy Contributions for Each Member Municipality**

<b>Municipality</b>	<b>2018 Portioned Land Assessment</b>	<b>Percentage of Assessment</b>	<b>Estimated Levy</b>
Argyle	38,248,650	6.1%	\$5,278.31
Boissevain-Morton	1,168,560	0.2%	\$161.26
Cornwallis	81,022,820	13.0%	\$11,181.15
Glenboro-South Cypress	89,759,150	14.4%	\$12,386.76
Grassland	51,266,530	8.2%	\$7,074.78
Grey	6,373,200	1.0%	\$879.50
Lorne	113,587,910	18.2%	\$15,675.13
Minto-Odanah	3,396,340	0.5%	\$468.69
Norfolk Treherne	20,885,030	3.3%	\$2,882.13
Oakland-Wawanesa	70,253,220	11.2%	\$9,694.94
Oakview	9,150,760	1.5%	\$1,262.80
Pembina	3,023,350	0.5%	\$417.22
Prairie Lakes	44,296,080	7.1%	\$6,112.86
Riverdale	427,690	0.1%	\$59.02
Sifton	1,575,220	0.3%	\$217.38
Souris-Glenwood	36,085,920	5.8%	\$4,979.86
Victoria	54,349,100	8.7%	\$7,500.18
<b>Subtotal</b>	<b>626,608,620</b>	<b>100%</b>	<b>\$86,232.00</b>
City of Brandon	695,242,500		\$60,000.00
<b>Total</b>	<b>1,321,851,120</b>		<b>\$146,232</b>

**Please note: If a municipal member does not provide sign-off on this proposal, the percentage used for other municipalities may be increased slightly. If this occurs, municipalities will be notified but they will not be required to provide sign-off again.**

d. Borrowing authority

The borrowing authority of the Central Assiniboine Watershed District is proposed to be \$100,000. If the total monies borrowed exceeds \$100,000, the district will be required to seek additional approvals from member municipalities as outlined in The Watershed Districts Act.

## 8. Proposal Sign-Off

Municipalities located within the district, who are already members of the Conservation Districts Program, are asked to review and sign-off on this proposal.

We kindly ask that each municipality pass a resolution indicating if your municipality approves the proposal by **March 31, 2019**. Resolutions should be sent to Erin Dunbar at [Erin.Dunbar@gov.mb.ca](mailto:Erin.Dunbar@gov.mb.ca) or Box 11 – 200 Saulteaux Crescent, Winnipeg, Manitoba, R3J 3W3.

Sign off is required by March 31, 2019 to continue membership in the program past January 1, 2020 when these changes will be implemented. Sample resolutions are included in Appendix A.

The proposal will move forward in cases where a member municipality does not provide their sign-off by March 31, 2019.



## **Appendix A: Sample Resolutions**

**Sample resolutions are included below, however, municipalities may modify as they see fit.**

### **Approve the Proposal**

*WHEREAS* the (Name of Municipality) is currently a member of the (Name of Conservation District);

*AND WHEREAS* the council of (Name of Municipality) has reviewed the proposal for the Central Assiniboine Watershed District as prepared by the Manitoba government that supports a watershed-based approach to water management in Manitoba;

*THEREFORE BE IT RESOLVED* the council of the (Name of Municipality) approves the proposal for the Central Assiniboine Watershed District and supports the continued membership in this program under the authority of The Watershed Districts Act.

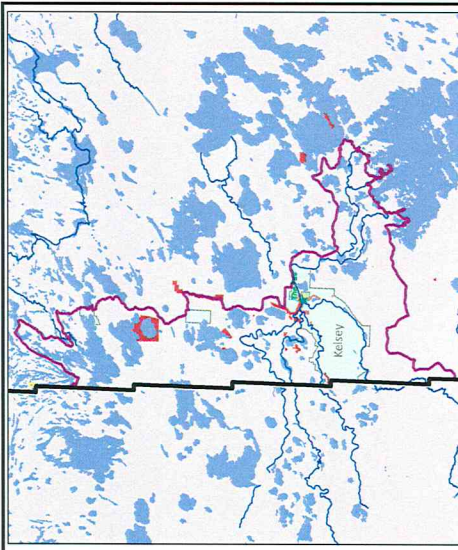
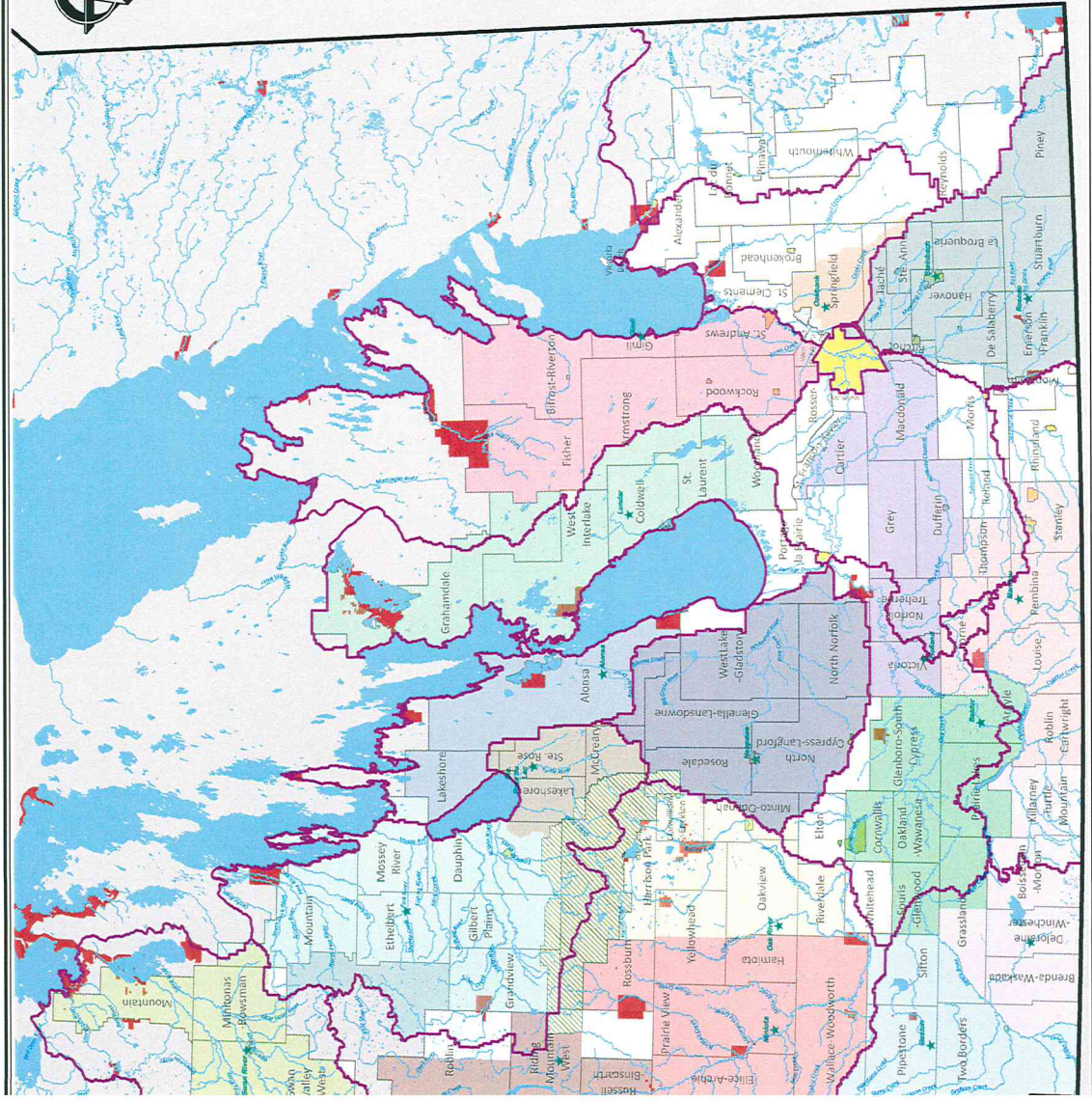
### **Do not approve the Proposal**

*WHEREAS* the (Name of Municipality) is currently a member of the (Name of Conservation District);

*AND WHEREAS* the council of (Name of Municipality) has reviewed the proposal for the Central Assiniboine Watershed District as prepared by the Manitoba government that supports a watershed-based approach to water management in Manitoba;

*AND WHEREAS* council of (Name of Municipality) does not agree with the proposal;

*THEREFORE BE IT RESOLVED* the council of the (Name of Municipality) does not approve the proposal for the Central Assiniboine Watershed District, will not join the district as a municipal partner under the authority of The Watershed Districts Act, and will withdraw as members of the program as of December 31, 2019.



# PROPOSED WATERSHED DISTRICTS

- CD Offices
- Provincial Boundary
- Proposed Watershed Districts
- Riding Mountain National Park
- First Nation Lands
- Municipal Boundaries
- Urban Areas

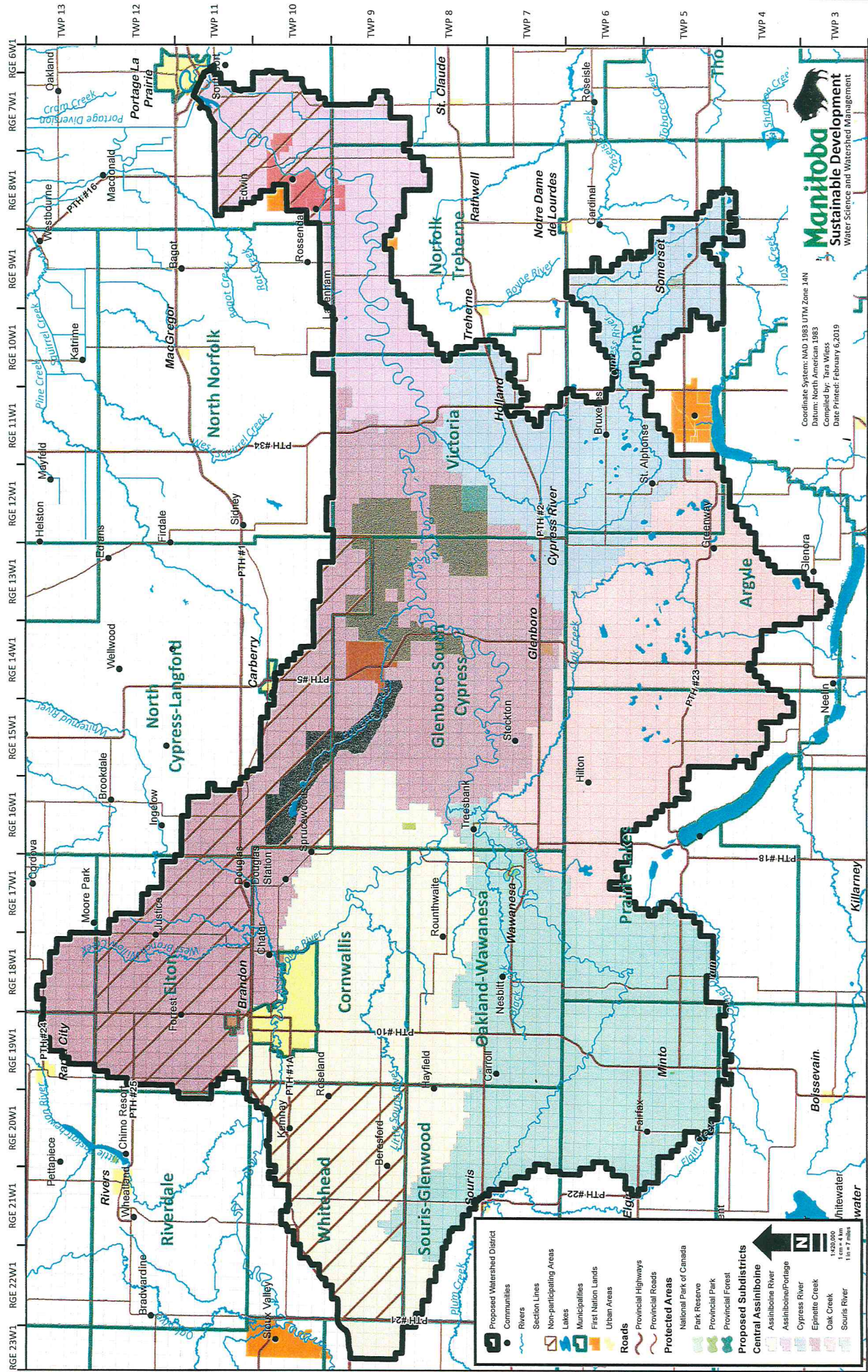
## Current Conservation Districts

- |                           |                          |
|---------------------------|--------------------------|
| Alonsa                    | Pembina Valley           |
| Assiniboine Hills         | Seine-Rat River          |
| Cooks Creek               | Swan Lake Watershed      |
| East Interlake            | Turtle Mountain          |
| Intermountain             | Turtle River Watershed   |
| Kelsey                    | Upper Assiniboine River  |
| La Salle-Redboine         | West Interlake Watershed |
| Lake of the Prairies      | West Souris River        |
| Little Saskatchewan River | Whitemud Watershed       |

Manitoba Sustainable Development  
Water Science and Watershed Management  
Geospatial Systems Unit  
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Last updated: February 1, 2008

0 10 20 40 60 80 Miles  
0 10 20 40 60 80 Kilometers  
1:850,000





Coordinate System: NAD 1983 UTM Zone 14N  
Datum: North American 1983  
Compiled by: Tara Wiles  
Date Printed: February 6, 2019





**Vertical Placement:**

**Direct Bury fibre:**

From the number 10 highway and Road 54 north we will be going both east and west.

For the east side of Highway 10 we will go east along the south side of road 54 N for 2 miles. Continue south along the west side of 1st Street for 7 miles to Highway 453. Continue east along the south side of Highway 453 for 1 mile. Continue south along the west side of Highway 453 for 1 mile. Continue east along the south side of Highway 453 for 2 miles. From Highway 453 we will go south along Delton Road for 5 miles to the south side of Carroll Road.

For the west side of number 10 we will go west along the south side of road 54 north for 2 miles. Continue south along the west side of road 112 W for 4 miles. From road 112 W go east along the south side of Porterfield Road for approximately 580 m. Continue west along the south side of Highway 349 for 2 miles. Continue south along the west side of Highway 349 for 8 miles. Continue east along the north side of Highway 2 for 1 mile. Continue south along the west side of road 113 W for 1 mile. 1m depth below ditch bottom along ROW.

**Road Crossings:**

All road crossing to be drilled and minimum 1 ¼" HDR 13.5 conduit installed.

Minimum depth of 1.5 meters (59 inches) from ditch bottom.

**Horizontal placement:**

**Where a service road exists:**

N/A (if service road is non-existent in path)

**Where no service road exists:**

We will remain within the right of way at all times. Offset will stay 1 meter from adjacent property line.

**Location of placement:**

Please see the high-level Google Earth images for the planned location of the fibre. Previously shared PDF file of proposed path.





## RFNOW Inc. Fibre Optic Placement – Brandon South

Buried splice will be at a minimum of 1.0 metres (39 inches) below grade.

All hand holes will be marked via marker post. A typical hand hole will be 2 feet x 3 feet by 3 feet deep.

### **Hand holes will be located at:**

Hand holes may be placed on one side or the other of a road crossing along the path.

Additional hand holes may be required pending revaluation of some locations, your office will be notified prior to these changes or additions.

Submitted for your information and approval, January 31 2019

RFNOW INC.  
Reliable. Fast. Now.

Reston

## CAO

---

**To:** leahchastain@rfnow.com  
**Cc:** RM Oakland 2  
**Subject:** Rights-of-way Agreement with RFNow Inc. re fibre optics

Good Morning,

This is to confirm that Council, at its meeting held January 15, 2019, considered your request with respect to the above and adopted the following resolution:

BE IT RESOLVED that approval in principal be provided to RFNow Inc. for its rights-of-way agreement request subject to full details being provided in writing for Council consideration outlining details of the fibre optic installation plan.

AND FURTHER that applicant be requested to make a presentation to Council on this application.  
CARRIED.

As you will note from the above, prior to giving final approval on this project, Council has requested that a presentation be made to Council, and that final details of inclusive of locations, distances from roadways etc. be provided.

You can contact the Municipality at [adminassist@oakland-wawanesa.ca](mailto:adminassist@oakland-wawanesa.ca) or by telephone at 204-824-2666 to make arrangements to attend Council once more finalized planning is complete.

Joni Swidnicki, CMMA (Hons)  
Chief Administrative Officer  
Municipality of Oakland-Wawanesa  
Nesbitt Office: 204-824-2666 Wawanesa Office: 204-824-2244  
Email: [CAO@oakland-wawanesa.ca](mailto:CAO@oakland-wawanesa.ca)  
Web: [www.oakland-wawanesa.ca](http://www.oakland-wawanesa.ca)



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CAO

**From:** RM Oakland 2  
**Sent:** Monday, December 17, 2018 9:29 AM  
**To:** Public Works; CAO  
**Subject:** FW: RFNow Proposed Fibre Installation  
**Attachments:** Brandon S Drawings - Erik Dec 14 2018.pdf

**From:** Leah Chastain <leahchastain@rfnw.com>  
**Sent:** December-15-18 12:12 PM  
**To:** RM Oakland 2 <adminassist@oakland-wawanesa.ca>  
**Subject:** RFNow Proposed Fibre Installation

Good Afternoon,

My name is Leah Chastain, and I am the Permits Liaison for RFNow Inc. We are an Internet Service Provider based in Virden, MB. I work closely with our local municipalities and I do not believe I've had the pleasure to introduce myself yet. I enjoy meeting new municipalities as we grow.

We are planning to bring Fibre Optic Internet to the RM of Oakland-Wawanesa. I have attached a PDF with the full path. I understand some of our proposed work is not within your jurisdiction. This is preliminary planning.

Please let me know if you have any questions or concerns.

I would also like to kindly ask that I please receive a quick response email to confirm that you've receive my request for approval. This helps me keep track of my paperwork efficiently.

We don't have a set date to start this project at this time, yet we want to be prepared. This path is within 4 different RM's and we want to make sure all are on board before we set anything in stone.

I appreciate it.

I look forward to working with you.

Thank you kindly

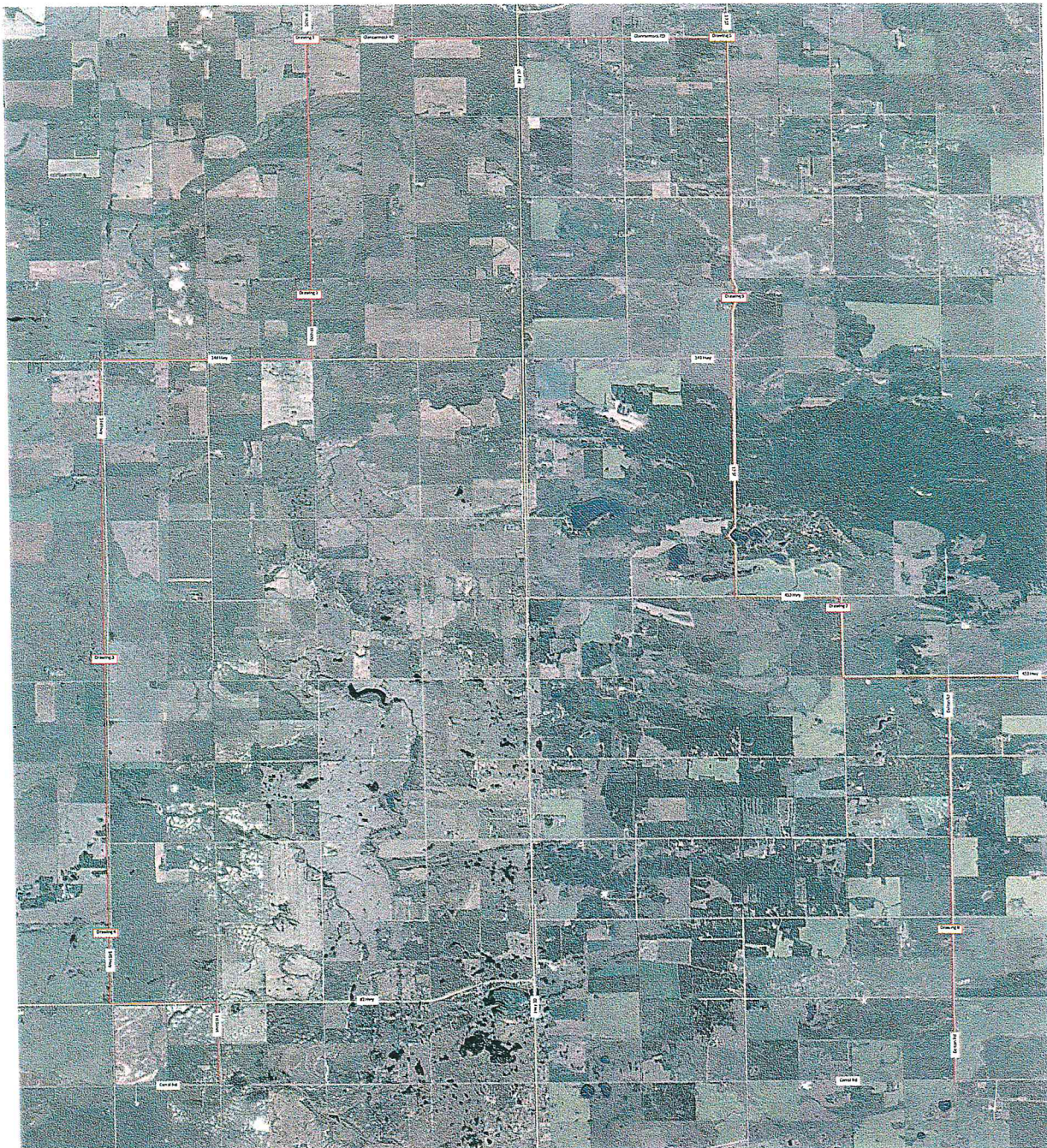
**Leah Chastain | Permits Liaison | RFNow Inc.**  
P.O. Box 639, 297 Nelson Street West, Virden, MB, R0M 2C0  
Phone: 204-748-4825 | Cell: 306-203-1263 | Fax: 204-748-4806  
Email: [LeahChastain@rfnw.com](mailto:LeahChastain@rfnw.com)

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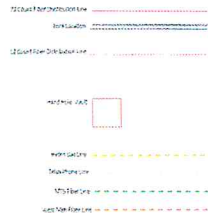


# Brandon South Fiber Project



## SPECIFICATIONS:

- 1-Fiber Distribution in off property line
- 2-Hand holes 750x150mm off property line
- 3-Fiber distribution lines at 600mm deep
- 4-Combustion zone marked with trenchless method
- 5-Distribution Fiber by lay direct trench method
- 6-1m separation vertical or horizontal around existing utilities or structures
- 7-Marker Post 5 per KM or at 500m Road Valves
- 8-15m topsoil in road shoulder



60 Gullies  
70 Gullies  
12 Core Gully  
150mm Gully  
Hand Hole

K20  
K20  
K20  
K20  
K20

