



**Council Meeting  
August 16, 2022 at 9:00 a.m.  
Council Chamber, Wawanesa, MB.**

**CALL TO ORDER** – 9:00 a.m.

**ADOPTION OF THE AGENDA**

BE IT RESOLVED that the agenda for the August 16, 2022 meeting be accepted as presented.

**CONFIRMATION OF MINUTES**

BE IT RESOLVED that the minutes of the July 19, 2022 regular meeting of Council be hereby approved as circulated.

BE IT RESOLVED that the minutes of the August 2, 2022 special meeting of Council be hereby approved as circulated.

**FINANCE**

**General Account**

BE IT RESOLVED that the August 11, 2022 general accounts payables, being cheque #'s 5863 to 5903 in the amount of \$768,729.26 be hereby approved.

BE IT RESOLVED that Direct Deposit 224, being staff payroll for the period July 11 to July 22, 2022 in the amount of \$17,182.36 be hereby approved.

BE IT RESOLVED that Direct Deposit 225, being staff payroll for the period July 25 to August 5, 2022 in the amount of \$18,202.12 be hereby approved.

BE IT RESOLVED that Direct Deposit 226, being Council indemnities for the month of July, 2022 in the amount of \$5,265.94 be hereby approved.

**Utility Account**

BE IT RESOLVED that the August 11, 2022 utility accounts payable, being cheque #'s 901 to 907 in the amount of \$8,165.90 be hereby approved.

**Statement of Revenues and Expenditures**

BE IT RESOLVED that the Statement of Revenues and Expenditures report to July 31, 2022 be received as presented.

**Bank Reconciliations**

BE IT RESOLVED that the bank reconciliations for the month of July, 2022 be approved as previously circulated.

**DELEGATIONS**

**Peter Kabaluk re Halter Property, Nesbitt, MB**

BE IT RESOLVED that the presentation by Peter Kabaluk with respect to the Halter property located in Nesbitt, MB be received.

BE IT RESOLVED that ....

**PUBLIC HEARINGS**

None

**COMMUNICATIONS**

Around Town Newspaper – advertising opportunity  
Association of Manitoba Municipalities – July 15  
Association of Manitoba Municipalities – July 15  
Association of Manitoba Municipalities – July 22  
Association of Manitoba Municipalities – July 25  
Association of Manitoba Municipalities – July 26  
Association of Manitoba Municipalities – July 27  
Association of Manitoba Municipalities – July 29  
Association of Manitoba Municipalities – August 2  
Association of Manitoba Municipalities – August 5  
Association of Manitoba Municipalities – August 9  
Federation of Canadian Municipalities – Communique – July 25  
Federation of Canadian Municipalities – Communique – August 8  
GB Agencies Ltd. – Electric Vehicle Charging  
Manitoba Communities in Bloom – Year of the Garden 2022  
Manitoba Film & Music – Manitoba Feature Film  
Manitoba Labour, Consumer Protection & Gov't Services – CETA Single Point of Access  
Matthewson & Co – Council Training  
Municipal Relations – Bulletin #2022-23 – CDC Guidance  
Municipal Relations – Bulletin #2022-24 – Municipal Service Delivery Improvement Program

BE IT RESOLVED that the above noted communications be received.

**COMMITTEE REPORTS**

**South Zone Report (Ward 3)**

Councillor Cory – see written report

Councillor Sowiak – see written report

**North Zone Report (Ward 2)**

Councillor Hargreaves

Councillor Hatch – see written report

**Wawanesa Zone Report (Ward 1)**

Councillor McDonald – see written report

Councillor McGregor – see written report

**Head of Council's Report** – see written report

**Chief Administrative Officer Report** – see written report

**Finance Officer Report** – see written report

**Public Works Report** – see written report

**Wawanesa Public Works**

**Fire Chief's Report** – see written report

BE IT RESOLVED that the verbal and written reports be received.

**BY-LAWS**

None

**UNFINISHED BUSINESS**

**Approach Request – Road 42N in 36-7-17 WPM (Hamilton)**

BE IT RESOLVED that .....

## **GENERAL BUSINESS**

### **Manitoba Hydro – Underground Push – 204 Commercial Street (Whipperwill Senior Duplex)**

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BE IT RESOLVED that the request from Manitoba Hydro to install underground lines under 204 Commercial Street in Wawanesa, MB (Whipperwill Senior Duplex) as outlined in application number 2022-B-4154825 dated July 26, 2022 be approved.

### **Community Event Designation**

BE IT RESOLVED that authority be granted to the Chief Administrative Office (CAO) to provide approval to Liquor, Gaming & Cannabis for Community Event Status for events such as Pound, Pail and Paddle and sporting tournaments taking place within the Municipality of Oakland-Wawanesa whereby if an application is received that the CAO believes requires Council consideration, same shall be forwarded by the CAO prior to approval being granted.

### **Request to Establish a Neighborhood Book Box**

BE IT RESOLVED that ....

### **RCMP Quarterly Policing Report**

BE IT RESOLVED that the April 1 to June 30, 2022 RCMP Policing Report as previously distributed be received.

### **Appointment of Board of Revision**

BE IT RESOLVED that the whole of Council be appointed to the Board of Revision for 2023;

AND BE IT FURTHER RESOLVED that the Head of Council will serve as the Presiding Officer of the Board and the Chief Administrative Officer will serve as the Secretary.

### **Board of Revision Hearing**

BE IT RESOLVED that the date for the Board of Revision shall be Tuesday, October 18, 2022 at 1:30 p.m. in the Council Chamber of the Wawanesa Municipal Office.

### **Expenditure from Building Reserve**

BE IT RESOLVED that \$10,000 be expended from the Building Reserve to be used as a deposit for the purchase of land and building located at 120 Commercial Street in Wawanesa, Manitoba.



**Contribution to Fire Equipment Reserve**

BE IT RESOLVED that \$3,750.00 received from the RM of Prairie Lakes for purchase of surplus equipment be transferred to the Fire Equipment Reserve.

**Approval of Tax Additions and Deletions**

BE IT RESOLVED that in accordance with Sections 326 and 300 of The Municipal Act, the taxes added and cancelled listings provided by the Provincial Assessment Branch as supplementary taxes in the following amounts be approved:

Taxes Added	\$
Taxes Cancelled	\$

**Updated Accessibility Plan**

BE IT RESOLVED that the Accessibility Plan updated in August 2022 be adopted.

**ADJOURNMENT**

BE IT RESOLVED that this meeting does now adjourn (time) to meet again on Tuesday, September 20, 2022 at 9:00 a.m. at Municipal Office in Wawanesa.

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Dave Kreklewich, Head of Council

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Joni Swidnicki, Chief Administrative Officer

**Council Meeting  
July 19, 2022 at 9:00 a.m.  
Council Chamber, Wawanesa, MB.**

The Council members of the Municipality of Oakland-Wawanesa met in the Municipal Office in Wawanesa, Manitoba on Tuesday, July 19, 2022 at 9:00 a.m. Members Present: Councillors Cory, Hatch, Hargreaves, McDonald, McGregor and Sowiak. Head of Council Kreklewich presided.

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor, Public Works Manager Darcy Ketsman and Videographer Cheryl Fraser.

**CALL TO ORDER** – 9:00 a.m.

**ADOPTION OF THE AGENDA**

Cory-Sowiak

- 209-2022 BE IT RESOLVED that the agenda for the July 19, 2022 meeting be accepted as presented. CARRIED.

**CONFIRMATION OF MINUTES**

McDonald-McGregor

- 210-2022 BE IT RESOLVED that the minutes of the June 21, 2022 regular meeting of Council be hereby approved as circulated. CARRIED.

**FINANCE**

**General Account**

McDonald-McGregor

- 211-2022 BE IT RESOLVED that the July 11, 2022 general accounts payables, being cheque #'s 5831 to 5862 in the amount of \$213,088.19 be hereby approved. CARRIED.

Cory-Sowiak

- 212-2022 BE IT RESOLVED that Direct Deposit 221, being staff payroll for the period June 13 to June 24, 2022 in the amount of \$15,072.68 be hereby approved. CARRIED.

Hatch-Cory

- 213-2022 BE IT RESOLVED that Direct Deposit 222, being staff payroll for the period June 27 to July 8, 2022 in the amount of \$15,966.72 be hereby approved. CARRIED.

McDonald-McGregor

- 214-2022 BE IT RESOLVED that Direct Deposit 223, being Council indemnities for the month of June, 2022 in the amount of \$5,466.48 be hereby approved. CARRIED.

**Utility Account**

Hargreaves-Hatch

- 215-2022 BE IT RESOLVED that the July 11, 2022 utility accounts payable, being cheque #'s 888 to 900 in the amount of \$15,971.91 be hereby approved. CARRIED.

**Statement of Revenues and Expenditures**

McDonald-Sowiak

- 216-2022 BE IT RESOLVED that the Statement of Revenues and Expenditures report to June 30, 2022 be received as presented. CARRIED.

**Bank Reconciliations**

Cory-Hargreaves

- 217-2022 BE IT RESOLVED that the bank reconciliations for the month of June, 2022 be approved as previously circulated. CARRIED.

**DELEGATIONS**

None

**PUBLIC HEARINGS**

Cory-McGregor

- 218-2022 BE IT RESOLVED that the regular meeting of council be recessed to allow council to hold Public Hearings to receive representations from any person who wish to make them in respect to a conditional use application. CARRIED.

**Public Hearing on Conditional Use Application C5/22 to allow a non-farm single family dwelling in the AG Zone at NE ¼ 36-8-19 WPM (Wagner)**

McDonald-Sowiak

- 219-2022 WHEREAS all representatives in regard to Conditional Use Application No. C5/22 to allow a non-farm single family dwelling on Lot 1, Plan 56423 BLTO located in the NE ¼ 36-8-19 WPM (Wagner) have been dealt with;

THEREFORE BE IT RESOLVED that the public hearing be concluded and Council resume its regular meeting. CARRIED.

**COMMUNICATIONS**

Association of Manitoba Municipalities – June 27  
Association of Manitoba Municipalities – June 28  
Association of Manitoba Municipalities – June 29  
Association of Manitoba Municipalities – June 30  
Association of Manitoba Municipalities – July 13  
Barrage – July 2022  
Can Talk Canada Inc. – Language Service Invitation Offer

Chronic Wasting Disease – Management Action  
Federation of Canadian Municipalities – Communique – June 20  
Federation of Canadian Municipalities – Communique – June 27  
Federation of Canadian Municipalities – Communique – July 11  
Minister of Environment, Climate and Parks – Free Private Well Water Testing  
Minister of Health – acknowledgement of letter  
Municipal Relations Bulletin #2022-20 – Handbook re Annexations  
Prairie Mountain Health – Summer Staffing Challenges  
Richmond Survey – Restoration of Survey Monuments  
Royal Canadian Legion – Military Service Recognition Book  
Wawanesa School – Thank you for Scholarship

Hargreaves-McGregor

220-2022 BE IT RESOLVED that the above noted communications be received. CARRIED.

### **COMMITTEE REPORTS**

#### **South Zone Report (Ward 3)**

Councillor Cory – see written report

Councillor Sowiak – see written report

#### **North Zone Report (Ward 2)**

Councillor Hargreaves reported that he had received concerns related to the condition of roads and one related to a tree down on the road.

Councillor Hatch – see written report

#### **Wawanesa Zone Report (Ward 1)**

Councillor McDonald added to his written report to enquire about asphalt patching on roads in Wawanesa.

Councillor McGregor added to his written report to advise that installation of the ice plant at the Wawanesa rink had started.

**Head of Council's Report** – see written report

**Chief Administrative Officer Report** – see written report

**Finance Officer Report** – see written report

#### **Public Works Report**

The Manager of Public Works added to his written report to advise that the Municipalities new grader was being delivered to Brandon this week.

**Fire Chief's Report** – see written report

McDonald-Cory

221-2022 BE IT RESOLVED that the verbal and written reports be received. CARRIED.

**BY-LAWS**

None

**UNFINISHED BUSINESS**

**Don Zachanowich – Drainage Issues – 210 Commercial Street**

McDonald-McGregor

222-2022 BE IT RESOLVED that Administration be directed to clean culverts and ditches and install gravel or ground up asphalt along the shoulder of the road, around the manhole and across the lane in the vicinity of 210 Commercial Street to alleviate drainage issues as outlined in the correspondence from the Public Works Manager dated July 7, 2022 whereby the work shall be completed by July 31, 2022. CARRIED.

**GENERAL BUSINESS**

**Public Hearing on Conditional Use Application C5/22 to allow a non-farm single family dwelling in the AG Zone at NE ¼ 36-8-19 WPM (Wagner)**

McGregor-Cory

223-2022 BE IT RESOLVED that Conditional Use Application No. C5/22 to allow a non-farm single family dwelling on Lot 1, Plan 56423 BLTO located in the NE ¼ 36-8-19 WPM (Wagner) be approved without conditions. CARRIED.

**Provincial Real Estate Services Branch – Application to Purchase from Blue Hills Ranch Ltd. for land in N 29-8-18 WPM**

Councillor Hatch declared an interest in this matter but remained in the Chamber as applicant for the land sale to answer questions.

McGregor-McDonald

224-2022 WHEREAS there is no record in municipal documents related to the intention to open a road on property located in N 29-8-18 WPM, Plan No. 66110;

AND WHEREAS the applicant has obtained the only documentation available by Order in Council from the Federal Government dated March 2, 1899 related to said road;

AND WHEREAS no roadway has ever been constructed nor is intended to be constructed by the Municipality on this parcel of land;

THEREFORE BE IT RESOLVED that Land Administrator for the Provincial Real Estate Services Branch be advised that the Municipality supports the application to purchase property in the N 29-8-19 WPM by Blue Hills Ranch Ltd. as outlined in the Provincial correspondence dated June 21, 2022. CARRIED.

**Approach Request – Road 42N in 36-7-17 WPM (Hamilton)**

McGregor-Cory

- 225-2022 BE IT RESOLVED that the matter of the approach request on Road 42 N be tabled to allow the Administration to receive further information from the applicant on the construction of the original approach. CARRIED.

**Provincial A Senior Baseball**

McDonald-Hatch

- 226-2022 BE IT RESOLVED that the Provincial A Senior Baseball event being held at the baseball diamonds in Wawanesa, Manitoba on the weekend of July 22-24, 2022, be deemed a community event. CARRIED.

**IN-CAMERA SESSION**

McDonald-Sowiak

- 227-2022 BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss a financial matter as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. CARRIED.

McDonald-Cory

- 228-2022 BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting. CARRIED.

**Offer to Sell – 120 Commercial Street (Cline)**

McDonald-Cory

- 229-2022 WHEREAS an offer has been extended to the Municipality of Oakland-Wawanesa for the purchase of land, building and equipment at 120 Commercial Street in Wawanesa;

AND WHEREAS equipment is currently stored in the Fire Hall, at SRRC facilities, in the Water Plant and in the storage building in Nesbitt;

AND WHEREAS obtaining a facility in Wawanesa would ensure all equipment could be housed in one place, providing additional security and reducing the space used in Nesbitt;

AND WHEREAS a facility in Wawanesa with a fuel supply would be ideal for grader operations on the east side of the Municipality;

AND WHEREAS in the event of a snow storm, a grader could be housed indoors in Wawanesa, ready to operate as soon as the storm ended, with an operator living right in town;

AND WHEREAS reducing the equipment stored in Nesbitt would assist in the construction of a new shop area, and possibly allow for the shop cold storage to be eliminated;

AND WHEREAS the truck included in the offer, if not required, could be subsequently sold at auction, helping to offset the cost of the purchase;

AND WHEREAS the construction of a shop in Nesbitt was postponed to 2023 due to expenses incurred with equipment damage;

AND WHEREAS a tender for the shop in Nesbitt will be reissued and will be calculated on gas tax funding and borrowing, both of which are determined at large;

AND WHEREAS the purchase of a shop and equipment in Wawanesa also benefits the municipality at large;

NOW THEREFORE BE IT RESOLVED that a legal offer to purchase be prepared between the Municipality of Oakland-Wawanesa and Perry Cline in accordance with Option 2 less deposit, outlined in the report of the Chief Administrative Officer dated July 4, 2022 for the purchase the land and building located at 120 Commercial Street and legally described as Lot G, Plan 108 BLTO, and the 1997 Kenworth truck as follows:

- total price of \$120,000 plus applicable taxes;
- deposit of \$10,000 dated January 3, 2023 or earlier if approved by the Minister to be funded from the building reserve;
- payments in the amount of \$36,666.67 be made in November or such other date as determined by the seller for each of the years 2023 to 2024 to be funded annually through mill rate.

CARRIED.

### **ADJOURNMENT**

Hatch-McDonald

230-2022 BE IT RESOLVED that this meeting does now adjourn (10:41 a.m.) to meet again on Tuesday, August 16, 2022 at 9:00 a.m. at Municipal Office in Wawanesa. CARRIED.

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Dave Kreklewich, Head of Council

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Joni Swidnicki, Chief Administrative Officer

**Special Meeting  
August 2, 2022 – 6:30 p.m.**

The Council members of the Municipality of Oakland-Wawanesa met in the Municipal Office in Wawanesa, Manitoba on Tuesday, August 2, 2022 at 6:30 p.m. for the purpose of conducting a dangerous dog hearing. Members Present: Councillors Hatch, Hargreaves, McDonald, McGregor and Sowiak. Head of Council Kreklewich presided.

Member Absent: Councillor Cory

Staff in attendance: Chief Administrative Officer Joni Swidnicki. Also in attendance via Zoom Meeting: Animal Control Officer Wendy Petersen, Assistant Animal Control Officer Michele Whittaker and By-Law Enforcement Officer Jesse Adair, Team Lead for the Commissionaires.

**CALL TO ORDER** – 6:30 p.m.

**ADOPTION OF THE AGENDA**

Hargreaves-Sowiak

231-2022 BE IT RESOLVED that the agenda for the August 2, 2022 special meeting be accepted as presented. CARRIED.

**ANIMAL CONTROL HEARING – Lot 2, 10277 PR 453 (Noland)**

Background information on the Noland file was provided by the Chief Administrative Officer.

The Animal Control Officers and By-law Enforcement Officer provided statements of their actions to date.

Email submissions from the Jason and Jolene Noland were received requesting the hearing be postponed due to their inability to attend.

On advice from the solicitor, it was determined that hearing needed to be convened, however Council could postpone a decision on the action to be taken pending an assessment of the dogs in question by the Animal Control Officer.

McGregor-Sowiak

232-2022 BE IT RESOLVED that the Hearing with respect to animal control at Lot 2, 10277 PR 453 (Noland) be adjourned. CARRIED.



**GENERAL BUSINESS**

**Animal Control Hearing – Lot 2, 10277 PR 453 (Noland)**

Hargreaves-Sowiak

233-2022 BE IT RESOLVED that the two dogs described as a brown mastiffs owned by Jason Noland of Lot 2, 10277 PR 453 in the Municipality of Oakland-Wawanesa be deemed “dangerous dogs” in accordance with Animal Control By-law No. 05-2021;

AND FURTHER BE IT RESOLVED that the solicitor be instructed to prepare the necessary warrant for apprehension of the dogs for assessment by the Animal Control Officer. CARRIED.

**ADJOURN**

McDonald-Hargreaves

234-2022 BE IT RESOLVED that the meeting does now adjourn (7:14 p.m.). CARRIED.

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Dave Kreklewich, Head of Council

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Joni Swidnicki, Chief Administrative Officer

Report Date  
8/11/2022 11:03 AM

Municipality of Oakland-Wawanesa  
**List of Accounts for Approval**  
As of 8/11/2022  
Batch: 2022-00170 to 2022-00192

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP-GENERAL BANK ACCOUNT</b>					
Computer Cheques:					
5863	7/12/2022	International Union June 2022	Union - June 2022	254.02	254.02
5864	7/12/2022	Investia Financial June 2022	RRSP #N337111749	444.32	444.32
5865	7/12/2022	MEBP June 2022	June 2022 Remittance	5,413.94	5,413.94
5866	7/12/2022	Receiver General June 2022	June 2022 Remittance	14,696.37	14,696.37
5867	7/18/2022	Airmaster Sales Ltd. 59009	signs	898.63	898.63
5868	7/18/2022	AMM Trading Company Ltd. 145703	Dust Control	8,556.83	8,556.83
5869	7/18/2022	Bartlett's Sewage Service 05162022	pumped out manhole at firehall	150.00	150.00
5870	7/18/2022	City of Brandon 133117	Retainer Fee 3rd Quarter	3,946.25	3,946.25
5871	7/18/2022	Commissionaires 110386	Animal Control	248.18	248.18
5872	7/18/2022	Heritage Co-Op (1997) Ltd. 06302022 07122022	Fuel & Supplies fuel and supplies	11,122.50 243.07	11,365.57
5873	7/18/2022	MWM Environmental 53507 53509 53508 53511 53510 53506	Wawa Transfer Site Nesbitt Recycling Carroll Recycling Green Acres Colony Recycling Wawa Post Office Recycling Oakland WTS	3,884.99 143.14 143.14 143.14 143.14 3,669.96	8,127.51
5874	7/18/2022	XPLORNET 43674988	Internet	128.79	128.79
5875	7/18/2022	World of Water 55304	Office supplies (water)	34.95	34.95
5876	7/26/2022	ABC Fire Safety Equipment Ltd. 1000233663	Set turnout gear x 3	9,408.30	9,408.30
5877	7/26/2022	Bartlett's Sewage Service 07182022	cleaning out septic tank	130.00	130.00
5878	7/26/2022	Brandt 07192022	2022 John Deere 772GP	347,603.20	347,603.20
5879	7/26/2022	Gold Business Solutions 55m1319976	photocopier charges	48.29	48.29
5880	8/02/2022	Munisight Ltd.			

Report Date  
8/11/2022 11:03 AM

Municipality of Oakland-Wawanesa  
**List of Accounts for Approval**  
As of 8/11/2022  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		4306463	Connect License Subscription	4,474.40	4,474.40
<b>5881</b>	<b>8/02/2022</b>	<b>Bell MTS</b>			
		07262022	824-2666	347.13	347.13
<b>5882</b>	<b>8/02/2022</b>	<b>Berg Industrial Service Inc</b>			
		2512	Rink Job Number 40065	318,979.68	318,979.68
<b>5883</b>	<b>8/02/2022</b>	<b>Canadian Linen &amp; Uniform</b>			
		5502901153	mat	71.93	
		5502909454	mat	67.32	139.25
<b>5884</b>	<b>8/02/2022</b>	<b>Manitoba Hydro</b>			
		07272022	Hydro NE 2-8-18	67.64	
		07272022	Hydro 319 Main St.	89.74	
		07272022	Hydro 315 Main St.	29.60	
		07272022	Hydro 106 Fourth St.	122.94	309.92
<b>5885</b>	<b>8/02/2022</b>	<b>Westman Communications Group</b>			
		07252022	Office internet	137.03	137.03
<b>5886</b>	<b>8/11/2022</b>	<b>AMM Trading Company Ltd.</b>			
		146171	Election supplies	319.98	319.98
<b>5887</b>	<b>8/11/2022</b>	<b>Bell Mobility INC</b>			
		08052022	RTK Survey Data	11.20	11.20
<b>5888</b>	<b>8/11/2022</b>	<b>Commissionaires</b>			
		2023208	Animal Control	158.93	
		110606	Animal Control	278.83	437.76
<b>5889</b>	<b>8/11/2022</b>	<b>Donald &amp; Tanya Granger</b>			
		08102022	Library services	50.00	50.00
<b>5890</b>	<b>8/11/2022</b>	<b>Gullett, Dennis</b>			
		08052022	Repairs/supplies	1,750.06	1,750.06
<b>5891</b>	<b>8/11/2022</b>	<b>Inland Kenworth dba</b>			
		60021782	Gravel Truck Rental	4,358.95	4,358.95
<b>5892</b>	<b>8/11/2022</b>	<b>Kelty Business Solutions</b>			
		CW-7278	managed IT service	1,189.11	1,189.11
<b>5893</b>	<b>8/11/2022</b>	<b>Manitoba Hydro</b>			
		08092022	Nesbitt shop & Office	183.33	
		08092022	Wawa Outdoor Lighting	1,084.89	
		08092022	Nesbitt Outdoor	145.13	
		08092022	Carroll Outdoor	138.80	1,552.15
<b>5894</b>	<b>8/11/2022</b>	<b>McCandless Tramley</b>			
		08092022	legal fees Mar-July 2022	1,075.13	1,075.13
<b>5895</b>	<b>8/11/2022</b>	<b>MWM Environmental</b>			
		53584	Wawa waste & recyc.	4,315.91	
		53583	Oakland waste & recycling	3,495.72	
		53588	Green Acres Colony	178.92	
		53587	Wawa P. O.	178.92	
		53586	Nesbitt recycling	178.92	
		53585	Carroll recycling	178.92	8,527.31

Report Date  
8/11/2022 11:03 AM

Municipality of Oakland-Wawanesa  
**List of Accounts for Approval**  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>5896</b>	<b>8/11/2022</b>	<b>7290226 Manitoba Ltd.</b>			
		034623	trailer safety	211.16	
		034864	Tire swapover	1,240.94	
		034902	Tire repair trailer	53.76	1,505.86
<b>5897</b>	<b>8/11/2022</b>	<b>Pumps &amp; Pressure</b>			
		749435	Pressure washer hose	41.33	41.33
<b>5898</b>	<b>8/11/2022</b>	<b>RBC Royal Bank</b>			
		08102022	CAO Visa election/supplies	720.87	720.87
<b>5899</b>	<b>8/11/2022</b>	<b>Rusty Bucket Auto</b>			
		10569	Truck repair	346.62	
		10612	Safety on 1 Ton/oil change	358.66	
		10622	mower repair	61.60	766.88
<b>5900</b>	<b>8/11/2022</b>	<b>Souris River Recreation Comm.</b>			
		08092022	Wawa Comm. Found. Ice Plant	9,000.00	9,000.00
<b>5901</b>	<b>8/11/2022</b>	<b>Wawanesa Backhoe Services</b>			
		109208	drainage cleanout comm. st.	1,449.00	1,449.00
<b>5902</b>	<b>8/11/2022</b>	<b>Westman Communications Group</b>			
		08092022	Phone & internet Firehall	96.16	96.16
<b>5903</b>	<b>8/11/2022</b>	<b>World of Water</b>			
		55487	Office supplies (water)	34.95	34.95
				Total for AP:	768,729.26

ROYAL BANK 0106-00000 0555470000  
REPORT NO.: 2022 JUL 21  
RUN DATE: 08:52:33  
RUN TIME:

PAYMENT DISTRIBUTION SERVICE  
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1  
BUSINESS DATE: 2022 JUL 21

MUNICIPALITY OF OAKLAND-WAMANE	055547-0000	PDS CAD	INST/BRANCH: 0003	ACCOUNT NO. 1001585
FILE CREATION NUMBER:	0224			
FILE CREATION DATE:	2022 JUL 21			
DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2022 JUL 22	2022 JUL 22	2022 JUL 21	14	17,182.36CR
VALID TRANS FOR 055547			14	17,182.36CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			14	17,182.36CR

Stop Payment July 11 - July 22, 2022

ROYAL BANK  
REPORT NO.: 0106-00000 0555470000  
RUN DATE: 2022 AUG 04  
RUN TIME: 07:52:20

PAYMENT DISTRIBUTION SERVICE  
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1  
BUSINESS DATE: 2022 AUG 04

MUNICIPALITY OF OAKLAND-WAWANE

055547-0000

PDS CAD

INST/BRANCH: 0003

ACCOUNT NO. 1001585

FILE CREATION NUMBER:

0225

FILE CREATION DATE:

2022 AUG 04

DUE DATE

VALUE DATE

SELECT DATE

NUMBER OF PAYMENTS

TOTAL AMOUNT

2022 AUG 05

2022 AUG 05

2022 AUG 04

13

18,202.12CR

VALID TRANS FOR

055547

13

18,202.12CR

REJECTED TRANS FOR

055547

0

0.00CR

T-ERROR TRANS FOR

055547

13

18,202.12CR

GRAND TOTAL FOR

055547

13

18,202.12CR

Staff Payroll July 25 to Aug 5, 2022

ROYAL BANK  
REPORT NO.: 0106-00000 0555470000  
RUN DATE: 2022 AUG 11  
RUN TIME: 06:51:16

PAYMENT DISTRIBUTION SERVICE  
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1  
BUSINESS DATE: 2022 AUG 11

MUNICIPALITY OF OAKLAND-WAMANE	055547-0000	PDS CAD	INST/BRANCH: 0003	ACCOUNT NO. 1001585
FILE CREATION NUMBER:	0226			
FILE CREATION DATE:	2022 AUG 11			
DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2022 AUG 15	2022 AUG 15	2022 AUG 12	7	5,265.94CR
VALID TRANS FOR	055547		7	5,265.94CR
REJECTED TRANS FOR	055547		0	0.00CR
T-ERROR TRANS FOR	055547		0	0.00CR
GRAND TOTAL FOR	055547		7	5,265.94CR

July 2022 Indemnities

Report Date  
8/11/2022 11:03 AM

Municipality of Oakland-Wawanesa  
**List of Accounts for Approval**  
As of 8/11/2022  
Batch: 2022-00170 to 2022-00192

Page 6

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: UT - UT-ACCOUNTS PAY</b>					
Computer Cheques:					
901	7/29/2022	Wilton, Drew Jul 2022	Jul 2022	3,914.68	3,914.68
902	8/11/2022	ALS Labratory Group W827956	Water Samples	56.70	56.70
903	8/11/2022	Cleartech Industries Inc. INV1033296	Sodium Hypochlorite	1,002.46	1,002.46
904	8/11/2022	Gardewine North 5517348497-00 5517983022-00 5517530031-00	cleartech freight cleartech freight cleartech freight	48.62 477.35 416.97	942.94
905	8/11/2022	Lucy's Flowers & Gifts Aug 8, 2022	Frieght June	46.20	46.20
906	8/11/2022	Westman Courier 83286	Wolseley shipping	42.53	42.53
907	8/11/2022	Wolseley Canada Inc. 7163500 7218551 7226846	Supplies Supplies Supplies- Lois Washington	130.63 1,870.72 159.04	2,160.39
				Total for UT:	8,165.90
				Grand Total:	1,118,963.98

Certified Correct This August 11, 2022

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator



**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND REVENUES AND EXPENDITURES**  
For the Period Ending July 31, 2022

	<u>Actual</u>
<b>REVENUES</b>	
Other Revenues	1,117,393.25
640-100-110 - Transfer from Replacement Reserve	143,000.00
640-100-121 - Transfer from Building Reserve	70,000.00
<b>TOTAL REVENUES:</b>	<u><b>1,330,393.25</b></u>
 <b>EXPENDITURES</b>	
<b>Basic Expenditures</b>	
510-000-000 - General Gov't Services	292,307.84
520-000-000 - Protective Services	69,452.69
530-100-000 - Transportation Services	465,870.54
540-100-000 - Environmental Health Services	65,596.71
560-100-000 - Environmental Development Services	8,596.12
570-100-000 - Economic Development Services	24,683.36
580-100-000 - Recreation & Culture	462,555.48
590-990-000 - TF - Transfers & Surplus Appr	893,268.35
<b>Total Basic Expenditures:</b>	<u><b>2,282,331.09</b></u>
 <b>TOTAL EXPENDITURES:</b>	<u><b>2,282,331.09</b></u>
 <b>NET OPERATING SURPLUS/(DEFICIT)</b>	<u><u><b>(951,937.84)</b></u></u>

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND - REVENUES & TRANSFERS**  
For the Period Ending July 31, 2022

	Budgeted	Actual	Variance	Var %
<b>OTHER REVENUES</b>				
<b>Added Taxes</b>				
410-100-110 - Taxes Added to Roll - O	30,000.00		(30,000.00)	100-
410-100-111 - Taxes Added to Roll - W	5,000.00		(5,000.00)	100-
410-100-127 - Ice Plant Renos - Prepayment - Rural		9,033.85	9,033.85	
<b>Licenses, Permits &amp; Fines</b>				
450-100-100 - Licenses - Business & Lottery	100.00	128.50	28.50	29
450-100-120 - Development Permits	10,000.00	4,450.00	(5,550.00)	56-
450-100-122 - Approaches Permits	500.00	100.00	(400.00)	80-
450-100-130 - Key Charges	300.00	100.00	(200.00)	67-
450-100-145 - Aggregate Transport Fees	5,000.00	1,090.34	(3,909.66)	78-
450-100-190 - Grazing Leases	683.69	683.69		
450-100-192 - Animal Control Fines		250.00	250.00	
<b>Protective Services</b>				
440-100-125 - Donations to Fire Department		5,961.50	5,961.50	
450-100-165 - Fire Calls	8,000.00	2,978.00	(5,022.00)	63-
450-100-168 - Fire Department Agreements	6,212.50		(6,212.50)	100-
<b>Environmental</b>				
450-100-150 - MMSM & WRARS Payments	30,850.00	24,248.38	(6,601.62)	21-
450-100-158 - Waste Disposal - Tire Recycling	500.00	684.00	184.00	37
450-100-160 - Waste Disposal - Shingles	1,000.00	350.00	(650.00)	65-
450-100-162 - Waste Disposal - Scrap Metal	6,000.00	5,649.60	(350.40)	6-
450-100-163 - Recycling Contracts - Green Acres	1,664.00	1,664.00		
<b>Sales of Service</b>				
420-100-110 - Sales of Service - GG	100.00		(100.00)	100-
420-100-120 - Sales of Service - Protection	7,763.51	11,513.51	3,750.00	48
420-100-130 - Sales of Service - Transportation	206,550.00	48,600.00	(157,950.00)	76-
420-100-140 - Sales of Service - WTS - W	10,750.00	5,000.00	(5,750.00)	53-
<b>Sales &amp; Rentals</b>				
420-100-185 - Tax Certificate Revenue	4,000.00	2,350.00	(1,650.00)	41-
420-100-190 - Sales of Goods (Maps, Pins)	600.00	161.05	(438.95)	73-
420-100-210 - Mobile Home Rentals	7,680.00	5,120.00	(2,560.00)	33-
<b>Interest &amp; Penalties</b>				
410-100-120 - Tax and Redemption Penalties	18,000.00	8,035.07	(9,964.93)	55-
460-100-102 - Investment Income	4,500.00	3,058.48	(1,441.52)	32-
460-100-110 - Patronage Dividends	2,000.00	2,574.00	574.00	29
<b>Other Income</b>				
490-100-100 - Sundry - Miscellaneous Revenue	2,500.00	2,580.16	80.16	3
490-100-103 - SRR Portion of Shared Staff	7,200.00		(7,200.00)	100-
490-100-104 - SRR Contribution to Office Expenses	500.00		(500.00)	100-
<b>Grants &amp; Donations</b>				
430-100-100 - Unconditional Grants - Municipal Operati	134,175.46	127,798.55	(6,376.91)	5-
440-100-115 - Flow Through Charitable Donations Recvd		462,870.48	462,870.48	

Report Date  
08/11/2022 7:21 AM

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND - REVENUES & TRANSFERS**  
For the Period Ending July 31, 2022

Page 2

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>	<u>Var %</u>
<b>Federal Gov't Grants</b>				
430-100-130 - Canada Community Building Fund - O	63,389.33		(63,389.33)	100-
430-100-135 - Canada Community Building Fund - W	31,694.67		(31,694.67)	100-
<b>TRANSFERS</b>				
640-100-110 - Transfer from Replacement Reserve	651,635.00	143,000.00	(508,635.00)	78-
590-900-900 - Transfer from Fire Reserve	296,000.00	295,360.09	(639.91)	0-
590-900-920 - Transfer from Accumulated Surplus	75,000.00		(75,000.00)	100-
590-900-902 - Transfer from General Reserve	85,000.00	85,000.00		
640-100-121 - Transfer from Building Reserve	70,000.00	70,000.00		
640-100-122 - Transfer from Gas Tax Reserve - O	178,990.00		(178,990.00)	100-
640-100-123 - Transfer from Gas Tax Reserve - W	154,765.00		(154,765.00)	100-
<b>TOTAL OTHER REVENUES &amp; TRANSFERS:</b>	<b>2,118,603.16</b>	<b>1,330,393.25</b>	<b>(788,209.91)</b>	<b>37-</b>

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND - EXPENDITURES**  
For the Period Ending July 31, 2022

	Budgeted	Actual	Variance	Var %
<b>EXPENDITURES</b>				
<b>GENERAL GOVERNMENT SERVICES</b>				
<b>Legislative</b>				
510-100-100 - GG - Legislative - Head of Council	12,800.00	6,712.41	6,087.59	48
510-100-101 - GG - Councillors	62,500.00	33,048.72	29,451.28	47
510-100-102 - GG - Other Leg. Services - Mileage	5,000.00	1,691.66	3,308.34	66
<b>Total Legislative:</b>	<b>80,300.00</b>	<b>41,452.79</b>	<b>38,847.21</b>	<b>48</b>
<b>General Administrative</b>				
510-100-108 - GG - CAO	87,645.50	50,302.11	37,343.39	43
510-100-109 - GG - Finance Officer	70,410.60	40,464.07	29,946.53	43
510-100-113 - GG - Admin. Salaries	42,473.43	23,339.21	19,134.22	45
510-100-114 - GG - Admin Assistant	41,374.13	23,853.03	17,521.10	42
510-100-222 - GG - Clerk & Staff Training & Education	5,000.00	150.00	4,850.00	97
510-110-120 - GG - Admin & Employee Benefits	32,400.00	19,937.15	12,462.85	38
510-200-201 - GG - Mileage - Office	200.00	86.37	113.63	57
510-200-210 - GG - Legal Contract Services	7,000.00		7,000.00	100
510-200-220 - GG - Audit Contract Services	13,000.00		13,000.00	100
510-200-230 - GG - Assessment Contract Services	38,817.00		38,817.00	100
510-200-235 - GG - Tax Sale Costs	(100.00)	(200.00)	100.00	100
510-200-240 - GG -Taxation (Municipal Properties)	22,300.00	2,480.83	19,819.17	89
510-200-260 - GG - Photocopier Charges	2,800.00	1,039.36	1,760.64	63
510-200-300 - GG - Meals	400.00	170.42	229.58	57
510-200-360 - GG - Building Maint/Renovation	1,000.00	471.07	528.93	53
510-200-366 - GG - Computers and Software	28,000.00	28,070.22	(70.22)	0-
510-200-370 - GG - Newspaper Advertising	5,000.00	1,646.50	3,353.50	67
510-300-200 - GG - Hydro - Shop & Office	11,000.00	7,818.91	3,181.09	29
510-300-202 - GG - Phone & Internet	10,500.00	5,114.81	5,385.19	51
510-400-200 - GG - Office Supplies	13,000.00	10,668.05	2,331.95	18
510-400-201 - GG - Postage	5,565.00	5,688.53	(123.53)	2-
<b>Total General Administrative:</b>	<b>437,785.66</b>	<b>221,100.64</b>	<b>216,685.02</b>	<b>50</b>
<b>Other General Government</b>				
510-400-310 - GG - Elections	10,000.00	303.10	9,696.90	97
510-400-320 - GG - Conv. & Training Registrations	3,100.00	1,800.00	1,300.00	42
510-400-321 - GG - Convention Daily Indemnities	3,000.00		3,000.00	100
510-400-322 - GG - Convention/Seminar Mileage	1,500.00	183.97	1,316.03	88
510-400-323 - GG - Convention Expense	2,900.00	168.54	2,731.46	94
510-400-330 - GG - Damage Claims & Liability Insurance	10,300.00	19,187.09	(8,887.09)	86-
510-400-350 - GG - Membership Fees	5,100.00	1,332.68	3,767.32	74
510-400-360 - GG - Other General Government -Sundry	800.00	715.00	85.00	11
510-500-500 - GG - General Govt. Grants	6,500.00	239.29	6,260.71	96
510-500-510 - GG - Library Services	1,000.00	400.00	600.00	60
510-900-910 - GG - Health Care Spending Account	11,000.00	3,937.04	7,062.96	64
510-900-930 - GG - Bank Charges & Interest	2,200.00	1,487.70	712.30	32
510-900-950 - Recoveries (Deduct) Utilities	(9,000.00)		(9,000.00)	100-
510-800-830 - GG - Provision AR Other Write Off	100.00		100.00	100
<b>Total Other General Government:</b>	<b>48,500.00</b>	<b>29,754.41</b>	<b>18,745.59</b>	<b>39</b>
<b>TOTAL GENERAL GOVERNMENT SERVICES:</b>	<b>566,585.66</b>	<b>292,307.84</b>	<b>274,277.82</b>	<b>48</b>

**PROTECTIVE SERVICES**

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND - EXPENDITURES**  
For the Period Ending July 31, 2022

	Budgeted	Actual	Variance	Var %
<b>Fire</b>				
520-200-165 - PS - FIRE - Retainer Fees-Bdn/Souris	23,000.00	11,838.75	11,161.25	49
520-300-102 - PS - Renumeration, Drills, Fires	16,500.00	3,994.54	12,505.46	76
520-300-104 - PS - Building Operation and Maintenance	5,000.00	744.15	4,255.85	85
520-300-106 - PS - Repairs and Replacement, Tools	12,000.00	5,645.80	6,354.20	53
520-300-108 - PS - Insurance	15,300.00	14,462.35	837.65	5
520-300-110 - PS - Fire - Utilities	11,000.00	4,840.85	6,159.15	56
520-300-112 - PS- Fire Fighting Gear and Equipment	4,800.00	1,653.00	3,147.00	66
520-300-113 - PS - FF Gear purchased from Donations		10,211.50	(10,211.50)	
520-300-114 - PS - Fuel	3,500.00	1,584.14	1,915.86	55
520-300-116 - PS - Fire Hydrant Rentals	2,375.00		2,375.00	100
520-400-110 - PS - Fire - Materials & Supplies Misc.	5,000.00	2,038.00	2,962.00	59
<b>Total Fire:</b>	<b>98,475.00</b>	<b>57,013.08</b>	<b>41,461.92</b>	<b>42</b>
<b>Emergency Measures</b>				
520-200-120 - PS - 9-1-1 Agreement - W	2,815.56	2,815.56		
520-200-125 - PS - 9-1-1 Agreement - O	5,195.04	5,195.04		
520-200-130 - PS - Emergency Measures Organization	3,000.00	800.00	2,200.00	73
520-200-135 - PS - Paramedic Association Memberships	4,200.00	2,200.00	2,000.00	48
<b>Total Emergency Measures:</b>	<b>15,210.60</b>	<b>11,010.60</b>	<b>4,200.00</b>	<b>28</b>
<b>Other Protection</b>				
520-200-210 - PS - Building-Fire-Plumb Inspections	6,760.00		6,760.00	100
520-200-260 - PS - Animal & Pest Control	1,500.00	1,429.01	70.99	5
<b>Total Other Protection:</b>	<b>8,260.00</b>	<b>1,429.01</b>	<b>6,830.99</b>	<b>83</b>
<b>TOTAL PROTECTIVE SERVICES:</b>	<b>121,945.60</b>	<b>69,452.69</b>	<b>52,492.91</b>	<b>43</b>

**TRANSPORTATION SERVICES**

**Public Works Employees & Benefits**

530-100-110 - TS - PW Foreman Wages	70,410.60	42,416.92	27,993.68	40
530-100-111 - TS - PW Operators Wages	59,823.00	35,928.39	23,894.61	40
530-100-112 - TS - PW Operators Wages	45,000.00	12,056.32	32,943.68	73
530-100-113 - TS - PW Shared Position	48,093.00	29,705.97	18,387.03	38
530-100-114 - TS - PW Seasonal - W	240.00	2,416.19	(2,176.19)	907-
530-100-115 - TS - PW Seasonal - (Green Team)	3,433.00	2,715.96	717.04	21
530-100-116 - TS - Equip Operators Allowances	3,250.00	678.04	2,571.96	79
530-100-117 - TS - Workers Compensation & Safety	6,044.00	2,107.79	3,936.21	65
530-100-130 - TS - Road Maint. - Dust Control	5,000.00	3,348.83	1,651.17	33
530-110-120 - TS - Employee Benefits	36,000.00	18,959.65	17,040.35	47
530-110-125 - TS - Employee Training & Education	1,000.00		1,000.00	100
530-200-116 - TS - Equipment Insur & Registration	28,400.00	20,772.67	7,627.33	27
530-200-135 - TS - Road Main. Gravel Trucking	80,000.00	15,700.00	64,300.00	80
530-200-136 - TS - Road Maintenance	30,000.00	1,253.00	28,747.00	96
530-300-100 - TS - Street Lighting-Carroll & Nesbitt-O	3,100.00	1,623.78	1,476.22	48
530-300-110 - TS - Street Lighting - W	13,000.00	6,204.48	6,795.52	52
530-400-111 - TS - Equipment Fuel - O	65,000.00	43,877.10	21,122.90	33
530-400-112 - TS - Equipment Fuel - W	2,500.00	3,174.19	(674.19)	27-
530-400-115 - TS - Equip Repairs & Maint - Misc	5,500.00	202.02	5,297.98	96
530-400-116 - TS - Work Shop & Yard Operations - O	25,000.00	18,614.08	6,385.92	26
530-400-117 - TS - Equip. Repairs - Mower	4,000.00	1,637.04	2,362.96	59
530-400-118 - TS - Equip. Repairs NH Loader - W	1,500.00	239.02	1,260.98	84

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND - EXPENDITURES**  
For the Period Ending July 31, 2022

	Budgeted	Actual	Variance	Var %
530-400-119 - TS - Equip. Repairs - Loader	5,000.00	6,382.74	(1,382.74)	28-
530-400-121 - TS - Equip. Repairs - Graders	40,000.00	37,063.96	2,936.04	7
530-400-122 - TS - Equip Repairs - CASE IH Tractor	5,000.00	858.87	4,141.13	83
530-400-123 - TS - Equip. Repair - Gravel Trailer	6,000.00	82.54	5,917.46	99
530-400-125 - TS - Equip Repairs - Backhoe	2,500.00		2,500.00	100
530-400-126 - TS - Equip Repairs - F550	1,500.00		1,500.00	100
530-400-127 - TS - Equip Repairs - 2011 GMC Truck	1,500.00	209.40	1,290.60	86
530-400-128 - TS - Equip Repairs - 2019 GMC Sierra	1,500.00	163.07	1,336.93	89
530-400-131 - TS - Road Main. Gravel Crushing	90,000.00	90,495.34	(495.34)	1-
530-400-132 - TS - Road Maintenance - Graveling - W	1,500.00		1,500.00	100
530-400-133 - TS - Road Mtce - Wawanesa Sand & Salt	2,000.00		2,000.00	100
530-400-134 - TS - Truck Rental	90,000.00	13,474.78	76,525.22	85
530-400-141 - TS - Road Reconstruction	70,000.00		70,000.00	100
530-400-148 - TS - Material & Supplies - W	3,000.00	5,615.96	(2,615.96)	87-
530-400-149 - TS - Small Equip. Repair - W	2,000.00	2,613.00	(613.00)	31-
530-400-150 - TS - Sidewalks & Boulevards	3,000.00	1,825.00	1,175.00	39
530-400-160 - TS - Bridges, Culverts & Drainage - W	5,000.00		5,000.00	100
530-400-161 - TS - Bridges, Culverts & Drainage - O	3,000.00	500.00	2,500.00	83
530-400-190 - TS - Snow & Ice Removal Materials - W	2,000.00	5,860.00	(3,860.00)	193-
530-400-191 - TS - Snow & Ice Removal - O	35,000.00	35,519.04	(519.04)	1-
530-400-220 - TS - Traffic Services - O	3,000.00	858.32	2,141.68	71
530-400-225 - TS - Traffic Services - W	3,000.00		3,000.00	100
530-400-300 - TS - Workshop - Wawanesa	1,400.00	717.08	682.92	49
530-400-310 - TS - Asset Management	3,100.00		3,100.00	100
<b>Total Public Works Employees &amp; Benefits:</b>	<b>916,293.60</b>	<b>465,870.54</b>	<b>450,423.06</b>	<b>49</b>
<b>TOTAL TRANSPORTATION SERVICES:</b>	<b>916,293.60</b>	<b>465,870.54</b>	<b>450,423.06</b>	<b>49</b>
<b>ENVIRONMENTAL HEALTH SERVICES</b>				
<b>Environmental Health Services</b>				
540-100-110 - EH - WTS - Wages - W	14,400.00	7,781.18	6,618.82	46
540-110-120 - EH - Receiver General - CPP/EI - W	1,100.00	666.50	433.50	39
540-200-100 - EH - WTS - Staff - O	15,300.00	9,291.70	6,008.30	39
540-200-109 - EH - WTS Hydro - O	1,650.00		1,650.00	100
540-200-110 - EH - WTS - Municipal Waste Management	60,000.00	33,503.14	26,496.86	44
540-200-112 - EH - WTS - Maintenance - O	5,000.00		5,000.00	100
540-200-113 - EH - WTS - Maintenance - W	5,000.00		5,000.00	100
540-200-130 - EH - Municipal Wells - Treesbank	2,000.00	552.14	1,447.86	72
540-200-135 - EH - Municipal Wells - Hayfield	500.00	483.52	16.48	3
540-200-150 - EH - Recycling	24,000.00	13,318.53	10,681.47	45
<b>Total Environmental Health Services:</b>	<b>128,950.00</b>	<b>65,596.71</b>	<b>63,353.29</b>	<b>49</b>
<b>TOTAL ENVIRON HEALTH SERVICES:</b>	<b>128,950.00</b>	<b>65,596.71</b>	<b>63,353.29</b>	<b>49</b>
<b>PUBLIC HEALTH &amp; WELFARE SERVICES</b>				
550-200-180 - H&W - Social Welfare Assistance	1,800.00		1,800.00	100
550-500-500 - H&W - Cemeteries	5,000.00		5,000.00	100
550-500-510 - H&W - Grants to Hospitals	3,000.00		3,000.00	100
550-500-521 - H&W - Handi Transit	15,000.00		15,000.00	100
550-500-525 - H&W - Senior Independent Services	1,300.00		1,300.00	100

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND - EXPENDITURES**  
For the Period Ending July 31, 2022

	Budgeted	Actual	Variance	Var %
<b>TOTAL PUBLIC HEALTH &amp; WELFARE SERVICES:</b>	<b>26,100.00</b>	<b>0.00</b>	<b>26,100.00</b>	<b>100</b>
<b>ENVIRONMENTAL DEVELOPMENT SERVICES</b>				
560-200-100 - ED - Planning & Zoning (Rest of Mon)	2,000.00	5,998.05	(3,998.05)	200-
560-200-136 - ED - Other Beautification - Flowers	2,000.00	2,598.07	(598.07)	30-
560-200-150 - ED - Other - Contract Services	300.00		300.00	100
<b>TOTAL ENVIRONMENTAL DEVELOPMENT SERVICES:</b>	<b>4,300.00</b>	<b>8,596.12</b>	<b>(4,296.12)</b>	<b>100-</b>
<b>ECONOMIC DEVELOPMENT SERVICES</b>				
570-100-120 - EC - Destruction of Pests	500.00		500.00	100
570-100-170 - EC - Conservation District	7,470.44	7,470.44		
570-200-140 - EC - Weed Control	26,000.00	15,750.00	10,250.00	39
570-200-160 - EC - Veterinary Services	913.93	913.92	0.01	
570-200-210 - EC - Tourism	549.00	549.00		
570-500-185 - EC - Staff Appreciation	2,000.00		2,000.00	100
<b>TOTAL ECONOMIC DEVELOPMENT SERVICES:</b>	<b>37,433.37</b>	<b>24,683.36</b>	<b>12,750.01</b>	<b>34</b>
<b>RECREATION &amp; CULTURAL SERVICES</b>				
580-400-140 - R&C - Skating Rinks & Arenas - Materials	5,100.00		5,100.00	100
580-500-101 - R&C - Rec Comm (Waterpk, Camp, Baseball)	48,150.00		48,150.00	100
580-500-110 - R&C - Community Centres & Halls	12,525.00		12,525.00	100
580-500-120 - R&C - Grants re Water to facilities	4,500.00		4,500.00	100
580-500-140 - R&C - Skating Rinks & Arenas	38,500.00		38,500.00	100
580-500-170 - R&C - Museums	500.00		500.00	100
580-500-175 - R&C - Flow Through Charitable Donations		462,555.48	(462,555.48)	
<b>TOTAL RECREATION &amp; CULTURAL SERVICES:</b>	<b>109,275.00</b>	<b>462,555.48</b>	<b>(353,280.48)</b>	<b>323-</b>
<b>FISCAL SERVICES</b>				
<b>Transfer to Capital</b>				
590-990-987 - TF - Transfer to Capital - Building	353,755.00	293,662.91	60,092.09	17
590-990-991 - TF - Transfer to Capital - PW	681,635.00	152,267.18	529,367.82	78
590-990-992 - TF - Transfer to Capital - Fire	302,000.00	299,338.26	2,661.74	1
<b>Total Transfer to Capital:</b>	<b>1,337,390.00</b>	<b>745,268.35</b>	<b>592,121.65</b>	<b>44</b>
<b>Contributions to Reserves</b>				
590-990-986 - TF - Contribution to WTS Decommissioning	1,000.00		1,000.00	100
590-990-990 - TF - Contribution to LT Service Reserve	1,450.00		1,450.00	100
590-990-993 - TF - Contribution to General Reserve	10,000.00		10,000.00	100
590-990-994 - TF - Contribution to Building Reserve	10,000.00		10,000.00	100
590-990-995 - TF - Gas Tax Reserve Provision - O	63,389.33		63,389.33	100
590-990-996 - TF - Gas Tax Reserve Provision - W	31,694.67		31,694.67	100
590-990-997 - TF - Contribution to Fire Reserve	148,000.00	148,000.00		
590-990-999 - TF - Contribution to Replacement Reserv	401,550.00		401,550.00	100
<b>Total Contributions to Reserves:</b>	<b>667,084.00</b>	<b>148,000.00</b>	<b>519,084.00</b>	<b>78</b>
<b>Debentures Debt</b>				
590-700-700 - FS - Debenture Debt	66,666.67		66,666.67	100
590-700-703 - Interest on Bank Loan #3	1,981.33		1,981.33	100
590-700-706 - Interest on Bank Loan #4	8,175.00		8,175.00	100

Report Date  
08/11/2022 7:21 AM

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND - EXPENDITURES**  
For the Period Ending July 31, 2022

Page 5

	<b>Budgeted</b>	<b>Actual</b>	<b>Variance</b>	<b>Var %</b>
590-700-707 - Interest on Bank Loan #5	1,776.43		1,776.43	100
<b>Total Debentures Debt:</b>	<b>78,599.43</b>	<b>0.00</b>	<b>78,599.43</b>	<b>100</b>
<b>TOTAL FISCAL SERVICES:</b>	<b>2,083,073.43</b>	<b>893,268.35</b>	<b>1,189,805.08</b>	<b>57</b>
<b>TOTAL EXPENDITURES:</b>	<b>3,993,956.66</b>	<b>2,282,331.09</b>	<b>1,711,625.57</b>	<b>43</b>



**MUNICIPALITY OF OAKLAND-WAWANESA**  
**UTILITY REVENUES AND EXPENDITURES**

For the Period Ending July 31, 2022

	Budgeted	Actual	Surplus (Deficit)	Var %
<b>REVENUES</b>				
<b>Water and Sewer Charges</b>				
750-100-100 - Water Consumer Sales	170,000.00	71,975.02	(98,024.98)	58-
<b>Total Water and Sewer Charges:</b>	<b>170,000.00</b>	<b>71,975.02</b>	<b>(98,024.98)</b>	<b>58-</b>
<b>Other Revenues</b>				
750-100-130 - Penalties	1,200.00	841.86	(358.14)	30-
750-100-140 - Hydrant Rentals	2,375.00		(2,375.00)	100-
750-100-150 - Installation Service	4,606.00		(4,606.00)	100-
750-200-100 - Investment Income	1,500.00	181.22	(1,318.78)	88-
780-100-110 - Transfer from General Reserve - Utility	26,550.00		(26,550.00)	100-
<b>Total Other Revenues:</b>	<b>36,231.00</b>	<b>1,023.08</b>	<b>(35,207.92)</b>	<b>97-</b>
<b>TOTAL REVENUES:</b>	<b>206,231.00</b>	<b>72,998.10</b>	<b>(133,232.90)</b>	<b>65-</b>
<b>EXPENDITURES</b>				
<b>Water supply</b>				
760-100-100 - UT - Administration-office	4,500.00		4,500.00	100
760-200-000 - UT - Water/Wastewater contractor	26,331.00	15,099.91	11,231.09	43
760-200-001 - UT - Employee Wages (Water)	11,310.00	35,704.80	(24,394.80)	216-
760-200-003 - UT - Employee Benefits (Water)		6,018.88	(6,018.88)	
760-200-010 - UT - Training & Education (Water)	990.00	237.50	752.50	76
760-200-120 - UT - Water Treatment Plant	7,000.00	4,450.22	2,549.78	36
760-200-150 - UT - Transmission & Distribution	25,000.00	67,897.07	(42,897.07)	172-
760-200-160 - UT - Other Water Supply Costs - Contract	1,250.00	1,181.90	68.10	5
760-300-130 - UT - Wells - Utilities	16,500.00	9,022.32	7,477.68	45
760-400-120 - UT - Water Treatment Plant-Supplies	10,000.00	21,862.22	(11,862.22)	119-
760-400-160 - UT - Other Water Supply Costs - Material		374.50	(374.50)	
760-300-160 - UT - Handheld Water Reader	500.00		500.00	100
760-200-170 - UT - Water Connections - Contract Serv	2,000.00		2,000.00	100
<b>Total Water supply:</b>	<b>105,381.00</b>	<b>161,849.32</b>	<b>(56,468.32)</b>	<b>54-</b>
<b>Sewage Collection and Disposal</b>				
770-000-100 - UT - Sewer Administration - office	4,500.00		4,500.00	100
770-200-000 - UT - Water/Wastewater contractor	24,000.00	13,142.12	10,857.88	45
770-200-001 - UT - Employee Wages (Sewage)	11,310.00		11,310.00	100
770-200-010 - UT - Training & Education (Sewage)	990.00	657.50	332.50	34
770-200-130 - UT - Sewage Treatment & Disposal	10,000.00	4,242.75	5,757.25	58
770-400-120 - UT - Sewage Lift Station - Materials & S	3,500.00	199.02	3,300.98	94
<b>Total Sewage Collection and Disposal:</b>	<b>54,300.00</b>	<b>18,241.39</b>	<b>36,058.61</b>	<b>66</b>
790-100-105 - UT - Transfer to Capital - Utility	26,550.00		26,550.00	100
790-100-110 - UT - Transfer to Reserves	20,000.00		20,000.00	100
<b>TOTAL EXPENDITURES:</b>	<b>206,231.00</b>	<b>180,090.71</b>	<b>26,140.29</b>	<b>13</b>
<b>NET OPERATING SURPLUS/(DEFICIT)</b>				
Revenues	206,231.00	72,998.10	(133,232.90)	65-
Expenses	206,231.00	180,090.71	26,140.29	13
<b>Net Surplus (Deficit)</b>	<b>0.00</b>	<b>(107,092.61)</b>	<b>(107,092.61)</b>	<b>0</b>

August 2/2022

To members of Council:

re: Halter property Nesbitt Manitoba

I Peter Kabaluk at this point in time will take full financial and legal responsibility to ensure the house on the Halter property in Nesbitt is affixed to foundation and all water and sewer requirements met by no later than August 1 2023. My request to Council is that no further action be taken at this time.

Peter Kabaluk

Box 1390  
Bewsejourn Manitoba  
R0E 1C0

ph. 204-761-2834

email [peter.kabaluk@gmail.com](mailto:peter.kabaluk@gmail.com)

## Cheryl Fraser

---

**From:** Around Town <thearoundtown2020@gmail.com>  
**Sent:** Tuesday, August 2, 2022 4:04 PM  
**To:** Around Town  
**Subject:** The Around Town Paper in Manitoba

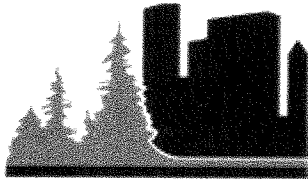
Hi there! We're just letting you know that The Around Town Paper (35 years in Manitoba's Interlake) is back in print! Your advertising dollars now go even further! We host your ad in our weekly online editions and we email to all of our thousands of inbox subscribers! Then it is featured on our website, Facebook page and Buy & Sell groups (we have FIVE now!). Our sizes and pricing are listed: [www.blueravendesign.ca](http://www.blueravendesign.ca)

Have a wonderful day!  
Shawn Cote

**Norma Will**

---

**From:** Association of Manitoba Municipalities (AMM) <amm+amm.mb.ca@ccsend.com>  
**Sent:** Friday, July 15, 2022 2:02 PM  
**To:** Norma Will  
**Subject:** AMM Bulletin - July 15, 2022



ASSOCIATION OF  
MANITOBA  
MUNICIPALITIES

## News Bulletin

AMM news and updates right in your inbox

July 15, 2022

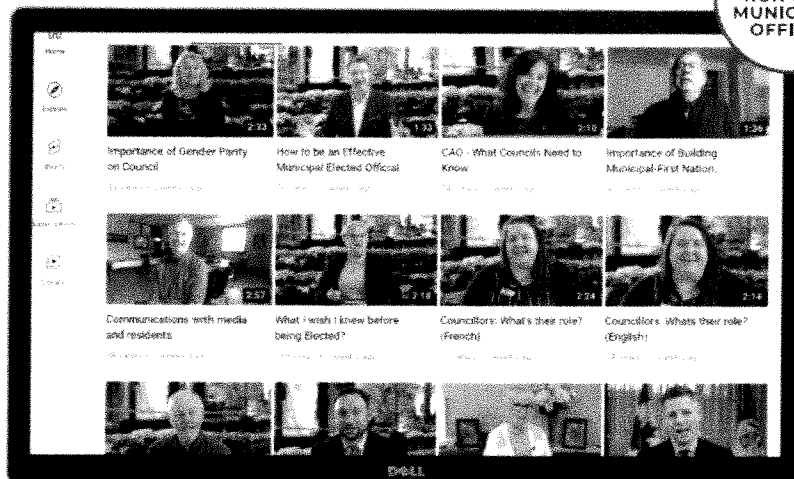
**Dear Subscriber,**

We hope you enjoy this copy of the AMM News Bulletin. Click [HERE](#) to download a PDF version.

### LATEST UPDATES

**AMM Offers Full Range of Resources to Support  
Upcoming Municipal Elections**

DO YOU  
WANT TO  
RUN FOR  
MUNICIPAL  
OFFICE?



## CHECK OUT THE AMM ELECTIONS HUB

*"The most rewarding career you will ever have in your life. We're looking for people who are flexible, like to meet people, great problem solvers, and a broad interest because municipal government touches on such broad issues," Mayor Rick Chrest, City of Brandon.*

*"When you get elected you have big ideas of what you're going to do in the future - it doesn't happen quickly. You have to take your time," Councillor Karen MacKinnon, City of Flin Flon.*

*"The CAO is the backbone of the municipality, ensuring that municipal services are running before, after and during an election - no matter the change at the Council table," Nettie Neudorf, Former MMA President and CAO of RM of Portage la Prairie.*

To assist registered and perspective candidates in the upcoming municipal elections, the Association of Manitoba Municipalities (AMM) has formally launched a new comprehensive **Municipal Elections Resource Hub** on the AMM website. The hub features several resources and informational materials relevant to candidates, election officials and municipal administrators.

In addition, the Resource Hub includes a series of **testimonial videos** from current and former elected municipal officials that highlight key considerations along with tips and advice for candidates.

Click **HERE** to view the Full AMM News Release.

For more information, visit: <http://www.amm.mb.ca/issues/2022elections/>

## MMSM'S draft Transition Plan to full EPR is now out for public consultation



*Industry funding recycling*

The Government of Manitoba has posted Multi-Material Stewardship Manitoba's (MMSM) draft Transition Plan for public consultation on [engagemb.ca](http://engagemb.ca). This 30-day consultation will provide

valuable input from Manitobans and other stakeholders on how residential recycling under full Extended Producer Responsibility (EPR) can be improved.

MMSM resubmitted its draft Transition Plan to full EPR to the Minister of Environment, Climate and Parks on June 3, 2022. The revised draft Transition Plan reflects the feedback received from the Department of Environment, Climate and Parks on April 6, 2022.

You can access the survey [here](#). Feedback is welcome from **July 15, 2022, to August 15, 2022**. Once the consultation is complete, the Government of Manitoba will review all responses and request any necessary revisions to the plan.

MMSM looks forward to the upcoming consultations and ongoing discussions with stakeholders. Do not hesitate to contact [transitionfeedback@stewardshipmanitoba.org](mailto:transitionfeedback@stewardshipmanitoba.org) if you have any questions.

---

## **2015 Construction Codes are Posted and Live**

The 2015 National Model Code Adoption project is posted for 45-days public consultation on the Manitoba Regulatory Consultation Portal. You can find it at the following link:

<https://reg.gov.mb.ca/home>

The project will be posted and available for public comment until midnight on August 16, 2022.

This project includes the proposed adoption of the 2015 National Model Codes (2017 for Energy) and Manitoba specific amendments under the:

- The Manitoba Building Code regulation;
- The Manitoba Plumbing Code regulation;
- The Manitoba Energy Code for Buildings regulation; and
- The Manitoba Fire Code regulation

Please submit your comments and feedback through the portal.

---

## **Natural Infrastructure Fund Now Accepting Applications!**



## Natural Infrastructure Fund

Applications to support natural and hybrid infrastructure projects, **now open!**



Infrastructure  
Canada

Canada

Click [HERE](#) for the full Government of Canada News release

## AMM PROGRAMS & SERVICES

**AMM Trading Company /  
CANOE Procurement Group of Canada**

### Don't go up the Creek without your Canoe Paddle!

#### Canoe Check List – tips to save money using Canoe

- Always use supplier contact details noted on our website – local dealers and contacts may not know of our program, but the key contacts noted on our website will work with local dealers to ensure Canoe membership discounts are being applied.
- When speaking with supplier contacts, ask for **Sourcewell/Canoe** membership pricing
- Practice due diligence – check applicable contract discounts by referring to the contract awarded - go to <https://www.sourcewell-mn.gov/contract-search> and type in the name of the supplier, then click on 'pricing' to view percentage discounts members will receive. Review contract documents for evaluation criteria and awarding documentation.
- Ensure contract # (noted on website or within contract on above link) is noted as PO on your invoice
- Post Notice of Intent annually on Merx [notice of intent merx.pdf](#)
- Know your membership # - contact Ainsley for details
- Council has questions/concerns about our program? Set up a council meeting with Ainsley so she can provide overview/answer questions

- Questions about how to use program, rebates, discounts, new suppliers, contracts, products required? Contact Ainsley to set up a meeting and she will assist in all your procurement requirements.

**CANOE CHECKLIST PDF**

**Ainsley Murdock**

Client Relations Manager

Cell: 204.249.0203

**[canoeprocurement.ca](http://canoeprocurement.ca)**

**2022 Municipal Election Supplies Order Form**

**ELECTION SUPPLIES ORDER FORM**

Due to supply inventories, please order by **August 31, 2022** to ensure your supplies reach you.

**Human Resource Program**

**PEOPLE FIRST**  
**HR SERVICES**

A division of People Corporation

**HR @ Your Service**

Connect with us at

**1-866-899-1340**

or

**[hratyourservice@peoplefirsthr.com](mailto:hratyourservice@peoplefirsthr.com)**

**HR On Call FAQ**

**"ASK the EXPERT"**

**July 2022**

**Where's the Feedback**

Upcoming Virtual Training:

Visit the [People First HR Services Workshops & Events webpage](#) for more information and to enroll.

**IMPORTANT LINKS**

**Municipal Leader Summer 2022**

**Classified Ads**

Buy and sell your municipal equipment!  
Post your advertisement [here](#)

**Job Postings**

Post your municipal job [here](#)

**Stay Connected**





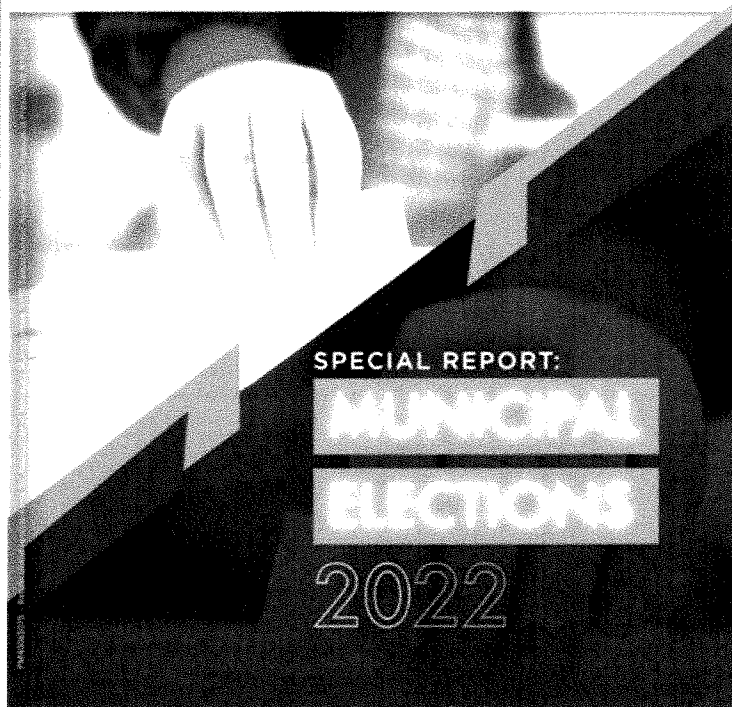
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**Norma Will**

---

**From:** AMM Communications <dvolkov+amm.mb.ca@ccsend.com>  
**Sent:** Friday, July 15, 2022 11:33 AM  
**To:** Norma Will  
**Subject:** Member Advisory - Second Intake of the Manitoba Municipal Service Delivery Improvement Program (MSDIP) Now Open



## **MEMBER ADVISORY**

### **Second Intake of the Manitoba Municipal Service Delivery Improvement Program (MSDIP) Now Open**

*NOTE: This message is being sent on behalf of Manitoba Municipal Relations*

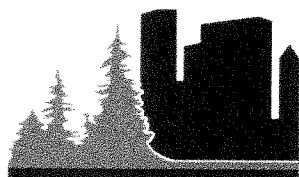
**July 15, 2022** - Please be advised that the Manitoba government has launched the second intake of the Municipal Service Delivery Improvement Program, which provides funding for municipalities and planning districts to find ways to improve services and find efficiencies. In March 2021, the Manitoba government committed up to \$5 million over four years to support this program.

Municipalities and planning districts can apply for provincial funding through the program to conduct service delivery reviews to identify opportunities for savings. Service delivery programs in the areas of transportation, protection, water and sewer, recreation and culture, waste management, planning and general government administration, and other core services can be reviewed.

**The deadline to apply for the second intake is September 5, 2022.**

For more information about the Municipal Service Delivery Improvement Program and how to apply, visit [www.gov.mb.ca/mr/mfas/msdip.html](http://www.gov.mb.ca/mr/mfas/msdip.html).

**From:** AMM Communications <dvolkov+amm.mb.ca@ccsend.com>  
**Sent:** Friday, July 22, 2022 3:07 PM  
**To:** Norma Will  
**Subject:** Member Advisory - Immigration Public Meetings - August 2022



ASSOCIATION OF  
MANITOBA  
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## **MEMBER ADVISORY**

### **Immigration Public Meetings - August 2022**

*NOTE: This message is being sent on behalf of Manitoba Advanced Education, Skills and Immigration*

**July 22, 2022** - Please be advised that Manitoba's Immigration Advisory Council is launching a series of public meetings to inform its recommendations on improvements to Manitoba's current immigration policies and programs.

This presentation will be delivered during these public consultations, and it explains various aspects of immigration in Manitoba. All are encouraged to review these materials and attend these meetings to provide their perspectives.

Meetings will be held over the summer including sessions in:

- Winkler at the Best Western Plus, 1705 Diamond Dr., on Aug. 4 from 10:30 a.m. to noon;
- Altona at the Millennium Exhibition Centre, 227-10th Ave. NW, on Aug. 4 from 1 p.m. to 2:30 p.m.;
- Steinbach at the Days Inn, 75 Provincial Trunk Highway (PTH) 12 N, on Aug. 4 from 4:30 p.m. to 6 p.m.;
- Winnipeg at the Winnipeg Grand Mosque, 2445 Waverley St., on Aug. 10 from 6 p.m. to 7:30 p.m.; and

- Winnipeg at the Maples Community Centre, 424 Adsum Dr., on Aug. 11 from 6 p.m. to 7:30 p.m.
- Arborg at the Arborg-Bifrost Community Centre, 409 Recreation Centre, on August 18 from 1:30 PM to 3:00 PM.

If any elected official or staff is interested in presenting, please contact Matthew Kwok, Executive Assistant to Hon. Jon Reyes, Minister of Advanced Education, Skills and Immigration, at your earliest convenience as presentation spots are filling up.

**Matthew Kwok, Ph.D.**

E: [Matthew.Kwok@leg.gov.mb.ca](mailto:Matthew.Kwok@leg.gov.mb.ca)

-----  
Sincerely,

**Denys Volkov**  
Executive Director

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**Association of Manitoba Municipalities**



Association of Manitoba Municipalities (AMM) | 1910 Saskatchewan Ave. W, Portage la Prairie, Manitoba R1N 0P1 Canada

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Norma Will

---

**From:** AMM Communications <dvolkov+amm.mb.ca@ccsend.com>  
**Sent:** Monday, July 25, 2022 11:45 AM  
**To:** Norma Will  
**Subject:** Member Advisory - Update on DFA Deadline for Municipalities



# MEMBER ADVISORY

## Update on DFA Deadline for Municipalities

*NOTE: This message is being sent on behalf of Manitoba Transportation and Infrastructure*

To Manitoba Municipalities:

**July 25, 2022** - The deadline has been extended for the 2022 Spring Flood DFA program to Friday, September 23, 2022. The new deadline is posted on our DFA [website](#). A reminder that in order to be accepted into this program, you must **submit BOTH a Community Impact Assessment and council resolution by September 23, 2022**. If you plan to apply to the [Mitigation and Preparedness Program](#), you must also submit your proposal and council resolution by September 23, 2022.

A reminder about upcoming webinars that may be of interest to you or your ratepayers:

Municipal DFA Webinar  
Tuesday, July 26 @ 10:00 AM

Mitigation and Preparedness Program Webinars

Wednesday, July 27 @ 10:00 AM

Tuesday, August 2 @ 10:00 AM

Home, Farm, Business and NPO DFA Webinar

Wednesday, July 27 @ 7:00 PM

Tuesday, August 9 @ 7:00PM

Monday, September 12 @ 7:00PM

Register on the **EMO website**.

-----  
Sincerely,

**Denys Volkov**  
Executive Director

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**Association of Manitoba Municipalities**



Association of Manitoba Municipalities (AMM) | 1910 Saskatchewan Ave. W, Portage la Prairie,  
Manitoba R1N 0P1 Canada

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## Norma Will

---

**From:** AMM Events <events+amm.mb.ca@ccsend.com>  
**Sent:** Tuesday, July 26, 2022 9:07 AM  
**To:** Norma Will  
**Subject:** 2021-2022 AMM In Memoriam



---

Good morning Members,

In keeping with tradition, the AMM will continue to honour mayors, reeves, councillors and senior administrators (past or present) who have passed away during the year since the 2021 Convention.

Along with being acknowledged in the Convention Handbook, these members will be recognized by our organization during the IN MEMORIAM portion of the 2022 Convention.

Please click the following link, **In Memoriam 2022**, that will direct you to the online submission form.

Due to production timelines, we are able to accept submissions to the AMM office by Tuesday, November 1, 2022, no exceptions.

Sincerely,  
Donna Belbin  
Events Coordinator

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**Norma Will**

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**From:** AMM Communications <dvolkov+amm.mb.ca@ccsend.com>  
**Sent:** Wednesday, July 27, 2022 12:03 PM  
**To:** Norma Will  
**Subject:** Member Advisory - Manitoba Justice FAQ: Community Safety Officer Program (CSOP)



# MEMBER ADVISORY

## Manitoba Justice FAQ: Community Safety Officer Program (CSOP)

*NOTE: This message is being sent on behalf of Manitoba Justice*

**July 27, 2022** - Please be advised that Manitoba Justice has developed a new FAQ regarding the Community Safety Officer Program (CSOP).

### **FAQ - Community Safety Officer Program (CSOP)**

The Province has scheduled a three (3) week training course for a class of 30 officers commencing **Tuesday, September 6<sup>th</sup>** at Brandon's Assiniboine Community College.

If your municipality is interested in participating in CSOP training, please contact one of the following at the Policing Service and Public Safety Division, Province of Manitoba.

Mr. Cam Baldwin  
Director of Municipal Policing  
(204) 945-2883

Ms. Karen Lambert  
Director of Contract Policing  
(204) 945-5157

Mr. Wes Courchene  
Director of First Nations Policing  
(204) 945-5619

Sincerely,

**Denys Volkov**  
Executive Director

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**Association of Manitoba Municipalities**



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## Norma Will

**From:** Association of Manitoba Municipalities (AMM) <amm+amm.mb.ca@ccsend.com>  
**Sent:** Friday, July 29, 2022 2:00 PM  
**To:** Norma Will  
**Subject:** AMM Bulletin - July 29, 2022

July 29, 2022

Dear Subscriber,

We hope you enjoy this copy of the AMM News Bulletin. Click [HERE](#) to download a PDF version.

### LATEST UPDATES

#### AMM Offers Full Range of Resources to Support Upcoming Municipal Elections

To assist registered and perspective candidates in the upcoming municipal elections, the Association of Manitoba Municipalities (AMM) has formally launched a new comprehensive **Municipal Elections Resource Hub** on the AMM website. The hub features several resources and informational materials relevant to candidates, election officials and municipal administrators.

In addition, the Resource Hub includes a series of **testimonial videos** from current and former elected municipal officials that highlight key considerations along with tips and advice for candidates.

Click [HERE](#) to view the Full AMM News Release.

For more information, visit: <http://www.amm.mb.ca/issues/2022elections/>

#### MB Official Election Results DASHBOARD

Congratulations to the newly-elected Councils of RM of Victoria Beach, Town of Winnipeg Beach and Village of Dunnottar!

Check out the **full results** on the **AMM's elections website** at <https://mbvotes.ca>

**Election Results Dashboard**

## **Manitoba Government Launches New \$100-Million Arts, Culture and Sport in Community Fund**

The Manitoba government announced the **August 16, 2022** opening of the new **\$100M Arts, Culture and Sport in Community Fund**. The announcement confirms that the Fund will provide \$34M in grants to support the arts, culture (including heritage, public libraries, and ethnocultural organizations) and amateur sport sectors in this fiscal year. It also outlines the three program streams. Please note that funding guidelines and application deadlines will vary for each stream to address different needs and to provide support to a broad range of applicants.

Manitoba Sport, Culture and Heritage, Programs Division is responsible for administering the new fund, and guidelines, application, reporting and assessment process details will be published on August 16, 2022.

Please visit the Manitoba government website at [www.manitoba.ca/acsc](http://www.manitoba.ca/acsc) for more information and direct any inquiries about the fund to this email: [ACSC@gov.mb.ca](mailto:ACSC@gov.mb.ca)

Click [HERE](#) for the full Provincial News Release

## **Government of Canada launches consultations on establishing permanent public transit funding**



Minister Dominic LeBlanc announced the launch of public consultations on permanent public transit funding in Canada.

Canadians, community organizations, and stakeholders are invited to provide feedback by participating in the online consultation via a publicly accessible questionnaire until **September 30, 2022**.

Click [HERE](#) for the Government of Canada News Release

## **AMM PROGRAMS & SERVICES**

### **AMM Trading Company / CANOE Procurement Group of Canada**

#### **Don't go up the Creek without your Canoe Paddle!**

##### **Canoe Check List – tips to save money using Canoe**

- Always use supplier contact details noted on our website – local dealers and contacts may not know of our program, but the key contacts noted on our website will work with local dealers to ensure Canoe membership discounts are being applied.

- When speaking with supplier contacts, ask for **Sourcewell/Canoe** membership pricing
- Practice due diligence – check applicable contract discounts by referring to the contract awarded - go to <https://www.sourcewell-mn.gov/contract-search> and type in the name of the supplier, then click on 'pricing' to view percentage discounts members will receive. Review contract documents for evaluation criteria and awarding documentation.
- Ensure contract # (noted on website or within contract on above link) is noted as PO on your invoice
- Post Notice of Intent annually on Merx [notice of intent merx.pdf](#)
- Know your membership # - contact Ainsley for details
- Council has questions/concerns about our program? Set up a council meeting with Ainsley so she can provide overview/answer questions
- Questions about how to use program, rebates, discounts, new suppliers, contracts, products required? Contact Ainsley to set up a meeting and she will assist in all your procurement requirements.

#### **CANOE CHECKLIST PDF**

#### **Ainsley Murdock**

Client Relations Manager

Cell: 204.249.0203

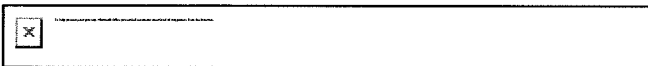
[canoeprocurement.ca](mailto:canoeprocurement.ca)

### **2022 Municipal Election Supplies Order Form**

#### **ELECTION SUPPLIES ORDER FORM**

Due to supply inventories, please order by **August 31, 2022** to ensure your supplies reach you.

### **Human Resource Program**



#### **HR @ Your Service**

Connect with us at

**1-866-899-1340**

or

[hratyourservice@peoplefirstthr.com](mailto:hratyourservice@peoplefirstthr.com)

#### **HR On Call FAQ**

#### **"ASK the EXPERT"**

**July 2022**

#### **Where's the Feedback**

Upcoming Virtual Training:

Visit the [People First HR Services Workshops & Events webpage](#) for more information and to enroll.

### **IMPORTANT LINKS**

#### **Municipal Leader Summer 2022**



#### **Classified Ads**

Buy and sell your municipal equipment!

Click [HERE](#) to view the full e-version of The  
Municipal Leader (Summer 2022)

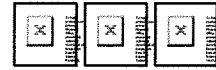
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Post your advertisement [here](#)

### **Job Postings**

Post your municipal job [here](#)

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**Joni Swidnicki**

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**From:** AMM Communications <nkrawetz+amm.mb.ca@ccsend.com>  
**Sent:** Tuesday, August 2, 2022 9:21 AM  
**To:** Joni Swidnicki  
**Subject:** NEWS RELEASE - Public Safety and Crime Prevention among Top Priorities for Manitoba Municipalities



# **NEWS RELEASE**

## **Public Safety and Crime Prevention among Top Priorities for Manitoba Municipalities**

**August 2, 2022** – The Association of Manitoba Municipalities (AMM) today announced the results of a member survey focusing on public safety issues across municipal Manitoba.

According to survey data, **92%** of respondents noted that they are concerned about the lack of police presence throughout their communities while **90%** believe the Province should not be able to replace municipal representatives on police boards with provincial appointees.

In addition, **84%** and **77%** of respondents noted that property crime and drug crime are likely to occur within their municipal boundaries. **92%** of respondents also expressed concern about illicit drug use in their municipality.

“Public safety and crime prevention are top priorities for municipalities,” stated AMM President Kam Blight. “Our survey results reaffirm that increased police visibility may help deter crime and make community members feel safer. Municipal officials are very frustrated with the practice of applying a catch-and-release approach to repeat offenders who are contributing to rising rates of crime in local communities. Police officers should be out on the

street and in the community, rather than behind a desk filling out repetitive paperwork or waiting to testify in a courtroom.”

The survey was administered in April 2022 and 73 responses were received. The AMM was particularly interested in understanding public safety challenges throughout local communities across Manitoba. The AMM will present the survey’s findings and initial recommendations to the provincial and federal governments while continuing to encourage all orders of government to work together to ensure greater supports are provided to municipalities.

“Moving forward, the AMM will continue to call on the provincial and federal governments to increase support for policing services in order to properly address local public safety priorities and help local governments manage increasing public safety costs,” added President Blight.

For more information, a presentation summarizing the survey’s responses can be found at the following link:  
<http://www.amm.mb.ca/download/presentations/2022.08.02-AMM-Public-Safety-Survey-Summary-Presentation.pdf>

**For media inquiries, please contact:**

Nick Krawetz, Director of Policy and Communications  
Association of Manitoba Municipalities (AMM)  
Telephone: (204) 856-2371  
Email: [nkrawetz@amm.mb.ca](mailto:nkrawetz@amm.mb.ca)  
1910 Saskatchewan Avenue W.  
Portage la Prairie, MB R1N 0P1

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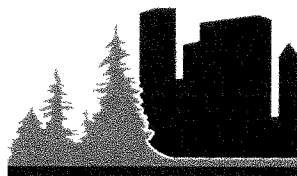
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**Norma Will**

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**From:** AMM Communications <dvolkov+amm.mb.ca@ccsend.com>  
**Sent:** Friday, August 5, 2022 1:22 PM  
**To:** Norma Will  
**Subject:** Member Advisory - Updating Accessibility Plans for 2022 and 2023



ASSOCIATION OF  
MANITOBA  
MUNICIPALITIES

# MEMBER ADVISORY

## Updating Accessibility Plans for 2022 and 2023

*NOTE: This message is being sent on behalf of the Accessibility Compliance Secretariat*

**August 5, 2022** - Please see the following communication from the Accessibility Compliance Secretariat.

**WORD - Accessibility Compliance Secretariat - Updating Accessibility Plans for 2022 and 2023**

**PDF - Accessibility Compliance Secretariat - Updating Accessibility Plans for 2022 and 2023**

Section 33(2) of the *Accessibility for Manitobans Act* (AMA) requires small municipalities to prepare accessibility plans and **update them every two years**.

If you represent a small municipality that has not updated its accessibility plan for **2022 and 2023**, please ensure this requirement is fulfilled by no later than **Thursday, September 15, 2022** and email your updated plan to **[accessibilitycompliance@gov.mb.ca](mailto:accessibilitycompliance@gov.mb.ca)**.

**Remember:**

- You can edit original accessibility plans, which can act as a baseline;
- Updates to the plans should reflect any new or proposed standards introduced by The Accessibility for Manitobans Act, a review of process made, and future priorities for accessibility;
- Accessibility plans must be made publicly available; and
- The councils of two or more municipalities may proceed to create a joint, updated accessibility plan.

To read updated accessibility plans from specific municipalities, visit:

- [East St. Paul – Accessibility Plan](#)
- [Cartier – Accessibility Plan](#)
- [Stuartburn – Accessibility Plan](#)

To access a practical guide and hands-on template for updating your plan, visit: [Accessibility Plan Update Guide and Template for Small Municipalities](#)

If you have questions about this legal requirement or would like to submit an outline of an updated plan for feedback, please contact [accessibilitycompliance@gov.mb.ca](mailto:accessibilitycompliance@gov.mb.ca).

Sincerely,

**Denys Volkov**  
Executive Director

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**Association of Manitoba Municipalities**



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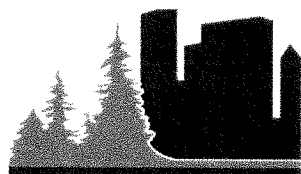


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**Norma Will**

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**From:** AMM Communications <dvolkov+amm.mb.ca@ccsend.com>  
**Sent:** Tuesday, August 9, 2022 11:20 AM  
**To:** Norma Will  
**Subject:** Member Advisory - Nomination Information: Executive Committee Election



ASSOCIATION OF  
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# **MEMBER ADVISORY**

## **Nomination Information: Executive Committee Election**

**August 9, 2022** - The 2022 AMM Annual Convention will take place in Winnipeg from November 21-23. There will be elections at this year's convention for the AMM Executive Committee, consisting of the President and two Vice-Presidents. The term of office for the President and Vice-Presidents is two years. The President and Vice-Presidents can be elected to an Executive Committee position in multiple terms.

### **Executive Committee Nominations:**

Municipalities can nominate a municipal official for the President position, Vice-President position, or both, but the official can only accept nomination for and be elected to one position. Nominations for positions on the Executive Committee must be by resolution of Council. Each nomination must be supported by a separate resolution.

Only elected officials of member municipalities are eligible to be President or Vice-President of the AMM Executive Committee.

Nominations of candidates for a position on the Executive Committee must be made by giving written notice, together with a copy of the supporting Council resolution, to the Executive Director of the AMM, to be received by no later than **October 31, 2022**, at:

**1910 Saskatchewan Avenue W  
Portage la Prairie, MB R1N 0P1  
Attention: Denys Volkov, Executive Director  
[dvolkov@amm.mb.ca](mailto:dvolkov@amm.mb.ca)**

No nomination for an Executive Committee position is effective unless the nominee accepts the nomination by giving written notice to the Executive Director. For this year's elections, accepted nominations must be received by the Executive Director by no later than **November 21, 2022**.

Any member of the AMM Board of Directors who accepts a nomination for an Executive Committee position vacates their position on the Board effective as of the date the member accepts the nomination.

**Municipalities and prospective candidates should keep the timing of this year's municipal elections in mind: The municipal elections will be held October 26, 2022, and the deadline for receipt of nominations for the AMM Executive Committee is October 31, 2022.**

**Executive Committee election:**

**President:** A candidate for President must receive 50% plus 1 of the total number of votes cast to be elected as President.

**Vice-Presidents:** The 2 candidates for Vice-President who receive the highest number of votes are elected as Vice-Presidents. There will be a further ballot at the Convention if there is a tie, involving only the tied candidates.

We encourage all municipal officials to attend this year's Annual Convention.

If you have any questions, please contact:

**Denys Volkov, Executive Director  
204-856-2362  
[dvolkov@amm.mb.ca](mailto:dvolkov@amm.mb.ca)**



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**Norma Will**

**From:** FCM Communiqué <communiqué@fcm.ca>  
**Sent:** Monday, July 25, 2022 2:14 PM  
**To:** Norma Will  
**Subject:** FCM Voice: New GMF website coming soon | Land use webinar | Natural infrastructure funding available | more

[View email in browser](#)

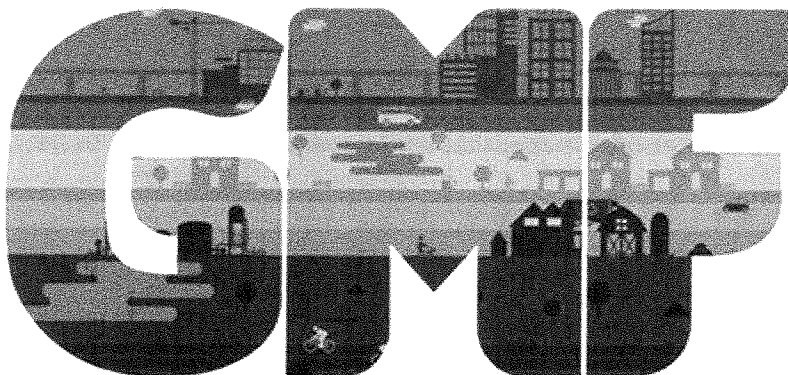
**FCM**

NEWS | July 25, 2022



**FCM VOICE**  
Canada's voice of local government

**New website  
coming soon**



## **The Green Municipal Fund is getting its very own website**

GreenMunicipalFund.ca will soon be your new destination for municipal sustainability funding and resources. GMF's new site will make it easier to find solutions that are right for your municipality and find funding for your project. No matter where you are on your sustainability journey, you'll be able to find high-value resources, relevant funding opportunities, and inspiration from municipalities just like yours.

**» LEARN MORE ABOUT GMF'S NEW SITE**

**EVENTS**

Don't miss this free webinar on the implications of land use

Don't forget! Free webinar on Thursday, July 28 from 1-2 p.m. ET. Learn how land use decisions are tied to the fiscal health of a municipality and its ability to achieve climate targets. Municipal sustainability leaders will be sharing their innovative insights on the benefits of integrated planning for intensification and the ways in which it fosters complete, compact, and resilient communities.

[» REGISTER TODAY](#)

Register for GMF's e-course: an introduction to energy modelling

GMF's Energy Modelling Course is available online. Designed for all municipal staff, this self-paced course focuses on foundational information and emphasizes the importance of energy modelling within municipal infrastructure projects. At the end of the course, you will be able to state the business case for energy modelling, understand key steps to create an energy model and know how to implement energy modelling into building and project design. This course is open to all municipal staff and those interested in energy modelling.

[» SIGN UP FOR THE ONLINE COURSE](#)

## RESOURCES

Natural infrastructure funding available to municipalities

The Natural Infrastructure fund is now accepting applications for new projects that use natural or hybrid approaches. The \$200 million fund allows municipalities, in partnership with other applicants to apply for up to one million dollars in federal funding to restore and enhance natural infrastructure. This funding is a way for communities to build resilience against climate change and create a more accessible and healthier future.

Applications must be submitted by 3 p.m. ET on Tuesday, September 27.

[» LEARN MORE](#)

Survey on Transportation Issues and Priorities

As an elected official, your opinions about transportation investments, infrastructure, and equity are important for developing evidenced-based policies. The Mobilizing Justice project is looking for councillors and mayors to participate in a short survey about transportation issues and priorities. This research will be used to develop tools to help decision-makers achieve more equitable transportation outcomes. Check your email for the survey link or email [Dr. Orly Linovski](#) for details. Survey closes Friday, August 19.

## FCM IN THE NEWS

## FCM Past President Joanne Vanderheyden honoured

FCM Past President Joanne Vanderheyden was honoured with the Women of Influence in Municipal Government Award. The award celebrates women who have made significant contributions to the field. Known for leading with passion, Vanderheyden has a history of breaking down barriers for women.

[» READ MUNICIPAL WORLD'S STORY](#)

## LOCAL DATA

### Upcoming event – Seeing Everyone: Gender Diversity Data

Join Statistics Canada on Monday, August 22 from 1-2:30 p.m. ET for a virtual event on gender diversity data, highlighting results from the 2021 Census which includes new information about sex at birth and gender as well as the diversity of couples.

Simultaneous interpretation (English, French) and sign language (ASL, LSQ) interpretation will be available during the event.

[» REGISTER HERE](#)

## FCM TWEETS

July 21: Everyone deserves a place to call home. Ending chronic homelessness and tackling housing affordability for all Canadians is a key goal for [#CDNMuni](#) from coast to coast to coast.  
<http://fcm.ca/recovery>

July 25: Do you need support in managing growth in your [#CNDmuni](#)? The Green Municipal Fund's latest webinar will share tools to aid you in evaluating municipal development costs and revenues related to intensification. Details here: <https://bit.ly/3RSI7SS>

July 20: The [#GOC](#) is now accepting applications for new projects through the Small Projects Stream of the Natural Infrastructure Fund. Learn more: <https://bit.ly/3J3wIRw>  
[#CDNmuni](#)

[» MORE](#)



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FÉDÉRATION  
CANADIENNE DES  
MUNICIPALITÉS



**Norma Will**

**From:** FCM Communiqué <communiqué@fcm.ca>  
**Sent:** Monday, August 8, 2022 12:53 PM  
**To:** Norma Will  
**Subject:** FCM Voice: Integrating EDI into municipal climate action | GreenMunicipalFund.ca is online | Day of Action for Ukraine | more

[View email in browser](#)

**FCM**

NEWS | August 8, 2022



## FCM VOICE

Canada's voice of local government



### **New resource: Integrating equity, diversity and inclusion into municipal climate action**

Are you looking to get started with incorporating equity, diversity and inclusion (EDI) into your municipality's climate planning? Check out the new *Integrating Equity, Diversity and Inclusion into Municipal Climate Action* resource, produced by the Partners for Climate Protection program, delivered by FCM and ICLEI Canada. This introductory resource can help you:

- learn the definitions of equity, diversity and inclusion;
- understand how EDI considerations fit into municipal climate action;
- overcome common challenges and concerns;

- and more.

» GET STARTED TODAY

## NEWS

FCM is proud to announce [GreenMunicipalFund.ca](https://www.greenmunicipalfund.ca) is online!

The Green Municipal Fund's new website is ready to serve all your sustainability needs. FCM has made it faster and easier to find funding that may be compatible with your sustainability projects. Build your sustainability knowledge with valuable resources and technical expertise at our new Learning Centre. Then, come and see what other municipalities are doing and how you can replicate their success stories.

» VISIT GREENMUNICIPALFUND.CA TODAY

### Day of Action for Ukraine Independence Day August 24

August 24 is Ukrainian Independence Day, a day when the Ukrainian community across Canada traditionally gathers to celebrate. This year, FCM and the Ukrainian Canadian Congress are encouraging local leaders to participate in a special Day of Action to show support and solidarity for Ukraine and the Ukrainian people by:

- Raising the Ukrainian flag at your city hall on Thursday, August 24
- Lighting public monuments, buildings and signs in blue and yellow on Wednesday, August 23 and Thursday, August 24

» LEARN MORE AND ACCESS RESOURCES

### Consultations on permanent public transit funding are open

Public consultations on the Permanent Public Transit Fund are open until Friday, September 30. The consultations center on social inclusion, housing affordability, environment, economics, coordination and planning, and consideration of alternative financing methods. FCM has long advocated for this fund to become permanent to provide municipalities with predictable transit funding, and we look forward to submitting feedback reflective of the entire municipal sector. If you plan to submit individual feedback, please send a copy to FCM.

» LEARN MORE

## EVENTS

Highlights from FCM's AC 2022

It's hard to believe it's already been 2 months since more than 2,000 municipal elected officials convened for FCM's 2022 Annual Conference and Trade Show in Regina, SK. To remember and share conference highlights, FCM has prepared an encompassing AC 2022 highlights report. You'll see the incredible impact left by our keynote speakers, exhibitors, sponsors, and the host city. For those who were unable to attend this year, we hope this will inspire you to join us in Toronto next year!

» [DOWNLOAD THE HIGHLIGHTS REPORT NOW](#)

## RESOURCES

### Case study: The benefits of adopting a district energy system

Did you know that a district energy system can help your community save money while reducing its reliance on natural gas? With support from our Green Municipal Fund, the City of New Westminster, BC, developed a plan to recover energy from wastewater and use it to supplement their heating and cooling needs. This plan aims to increase energy resiliency, improve energy affordability and reduce GHG emissions by up to 40 percent over the next 25 years.

» [READ THE CASE STUDY](#)

### Webinar: Start talking about circular economies in your community

Did you know that adopting a circular economy can reduce your community's GHG emissions while saving on operating costs? Join us on Thursday, August 25 from 1 – 2 p.m. ET for a free introductory webinar exploring the benefits of circularity and how it can fit within the context of your needs. You'll hear from sustainability experts and peers from across Canada on how they adopted circular economies in their communities.

» [SIGN UP TODAY](#)

## FCM IN THE NEWS

### Hundreds of new sustainable and affordable housing units in BC

The Government of Canada and FCM announced a \$7.74 million investment through the Green Municipal Fund's Sustainable Affordable Housing initiative to support the planning and construction of 497 low-emission, energy efficient and affordable housing units in British Columbia.

» [READ VANCOUVER IS AWESOME'S STORY](#)

## LOCAL DATA

## The state of Canada's water infrastructure

Statistics Canada, in partnership with Infrastructure Canada, has released 2020 data on the state of the country's water infrastructure through [Canada's Core Public Infrastructure Survey \(CCPI\)](#).

This release includes data on the stock, condition, performance and asset management strategies of Canada's potable water, storm water and wastewater infrastructure. It also provides information that will help develop more evidence and results-based policies to improve Canada's core public infrastructure.

» [LEARN MORE](#)

## FCM TWEETS

**Jul 29:** Every Canadian deserves a safe and affordable place to call home. With #GoC, we're proud to announce a \$7.74 million investment through [@GreenMuniFund's](#) Sustainable Affordable Housing Initiative, to support the planning and construction of 497 units  in communities across BC.

**Jul 31:** Tackling Canada's housing challenges must be a cornerstone of a strong, inclusive recovery. Local governments bring frontline expertise to our shared objectives of improving housing affordability, addressing inequality and eliminating chronic homelessness. [fcm.ca/recovery](https://fcm.ca/recovery)

**Aug 3:** Is your #CDNmuni interested in making equity, diversity and inclusion a core part of its #climate action planning? Read our new resource, developed by [@FCM\\_online](#) and [@ICLEI\\_Canada](#) to get started: [ppc.ca/resources/edi](https://ppc.ca/resources/edi)

» [MORE](#)



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## **Norma Will**

---

**From:** Tom Peever <tom@gbagencies.com>  
**Sent:** Tuesday, August 9, 2022 8:31 AM  
**To:** Tom Peever  
**Subject:** FLO EV Charging / GB Agencies Ltd.

Good Morning,

GB Agencies Ltd. is the manufacturer's representative in Manitoba and Saskatchewan that represents **FLO**.

FLO is a Canadian electric vehicle charging station designer, manufacturer, and network operator with manufacturing facilities in Quebec.

As the demand for electric vehicles increases so does the demand for charging infrastructure, we work closely with customers to find solutions to their charging needs now and into the future.

### **Has your municipality considered installing EV Chargers?**

In Manitoba and Saskatchewan we don't have the same provincial funding support as other provinces but there is funding available federally, through Natural Resources Canada's Zero Emission Vehicle Infrastructure Program (NR Can – ZEVIP) and it's 3<sup>rd</sup> Party Program Facilitators. We have assisted other municipalities and organizations in accessing funding in the past and want to offer our support and guidance to you for your consideration in accessing available funds.

To install EV Chargers, there are several steps and considerations that need to take place to ensure feasibility of each individual project. These will also help determine your eligibility and increase your overall chances of approval when applying for funding.

### **Our team is available to work through:**

- Evaluation and feasibility of the intended project.
- Charger types and requirements – Level 2 and/or Level 3 DC fast chargers.
- Site layout considerations for cost effective and future-proofing installations.
- Technical specifications for installation considerations with your preferred electrical contractor.
- Technical support and information for submission to NRCan or 3<sup>rd</sup> Party Program Facilitators for approval.

### **ZEVIP Funding – Charger types and the available funding:**

- Level 2 (3.3kW to 19.2kW) - Up to 50% of total project costs to a maximum of \$5,000 per connector.
- Level 3 (50kW and above) - Up to 50% of total project costs to a maximum of \$50,000 per connector.

### **About FLO:**

- #1 EV Charging Network across Canada with over 50,000 charging stations.
- **100% made in Canada for our Canadian climate, with products geared toward Canadian EV Drivers.**

- Only EV Charging Company Completely Vertically Integrated providing the most reliable charging solutions from start to finish. FLO has a 99% uptime rating across out units.
- Best in Class Construction: Robust NEMA 4X Aluminum Construction (Home & CoRe+) and top of the line Cables and Connectors throughout the product line (Certified and proven to operate to -40 to +50 Celsius).
- Exclusive Energy Management Features like PowerSharing & PowerLimiting (various models).
- Lowest ongoing operating costs in the industry.
- Seamless Billing & Revenue Management in Canadian Dollars.
- Multiple pricing models to meet needs of consumers in different market segments.
- Real-time 24/7 charging station status monitoring.
- 24/7 Owner Web Portal access for easy revenue management, energy management, and usage reports.
- Compatible with all EV and Hybrid Vehicles in the market.
- Over 99% Reliability Rating!

For more information and specification sheets please visit our website: <https://gbagencies.com/works/flo/>

Please let me know who it would be best to follow up with at your municipality to offer our assistance to as more funding becomes available.

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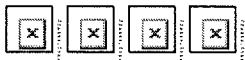
**Tom Peever**

GB Agencies Ltd.

O: (204) 219-3160

M: (204) 333-6502

[www.gbagencies.com](http://www.gbagencies.com)



## Norma Will

---

**From:** Shirley Kalyniuk <shirkal8514@gmail.com>  
**Sent:** Tuesday, July 26, 2022 9:49 AM  
**To:** admin@pembina.ca  
**Cc:** info@rmofoakview.ca  
**Subject:** Registration for the Year of the Garden 2022  
**Attachments:** Year of Garden 2022.docx

Hello, On behalf of the Mb. Communities in Bloom I am inviting you to participate in this awesome program. Please share with your garden club. Regards, Shirley Kalyniuk

Sent from my iPhone

Manitoba Communities in Bloom  
**Year of the Garden 2022 Photo Essay Program**

**Showcase a place or space, a gardener or a garden group, or how you are using Communities in Bloom to make a better home, public space and community!**

**Get recognition for individuals, groups, communities, and neighbourhoods of all sizes. This is an opportunity to acknowledge your participants and volunteers.**

How to Get Involved:

- Profile new CiB engagement or recognize special groups already working hard in your community
- Submit an entry with 4 photos and a 250-word description.
- Register in the appropriate population category before September 30, 2022
- All entries will be featured on the MB CiB Year of the Garden web page.
- All entries will receive a special recognition certificate.
- All entries will be submitted into a draw to win one of three prizes determined at the end of the season.
- Photos must be from the 2022 season. Submit 4 of your best photos with full rights in high resolution (a minimum of 300dpi at print size or a minimum weight of 800kb). These photos will be used by MB Communities in Bloom for the promotion of your community and the MB CiB Program.

Enter for this year's showcase before the final **SEPTEMBER 30, 2022 deadline.**

**SEND ALL ENTRIES INCLUDING PHOTOS TO** [david.m.p@shaw.ca](mailto:david.m.p@shaw.ca)

Community Size	Population	Fee
Individual Resident	1	\$15.00
Small	Up to 5,000	\$50.00
Medium	5,000 to 10,000	\$75.00
Large	10,000 and up	\$100.00

<b>Entry Category _____ Community Showcase</b>	
Name of Individual or Community	
City or Town /Province/Postal Code	
Contact Person	
Phone	Email (required)

Form and fee enclosed Cheque payable to: MB Communities in Bloom 494 Stalker Bay, Wpg, MB R2G 0C8 Or Please invoice me. Send to <a href="mailto:david.m.p@shaw.ca">david.m.p@shaw.ca</a>	For office us only:  Fee Paid by cheque _____ Sent Invoice # _____ <a href="http://www.manitobacommunitiesinbloom.ca">www.manitobacommunitiesinbloom.ca</a> 204-813-5279
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## Joni Swidnicki

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**From:** Cheryl Fraser  
**Sent:** Wednesday, August 3, 2022 1:15 PM  
**To:** Joni Swidnicki; Dave Kreklewich; andrew@mbfilmmusic.ca  
**Subject:** FW: Manitoba film scout

Good Afternoon Andrew!

Thanks for the interest in including our community! I have forwarded your email to the CAO and Head of Council. Our CAO is away today but will reach out to you as soon as she returns.

Cheryl Fraser  
Administrative Assistant  
Municipality of Oakland-Wawanesa  
204-824-2666



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**From:** Andrew Gallinger <Andrew@mbfilmmusic.ca>  
**Sent:** Wednesday, August 3, 2022 12:57 PM  
**To:** Norma Will <adminassist@oakland-wawanesa.ca>; Cheryl Fraser <adminassist1@oakland-wawanesa.ca>  
**Cc:** Ritvick Mehra <ritvick@mbfilmmusic.ca>  
**Subject:** Manitoba film scout

Good afternoon!

I'm Andrew from Manitoba Film and Music, the Province of Manitoba Film Commission Office. Our office has been working with an out of town director and producers who are considering bringing their feature film to Manitoba. I'm currently planning a preliminary scout for later this month to show them the variety of locations Manitoba can offer, and I'd like to include the town of Wawanesa and the cliff area on our itinerary. Is there someone I may speak to briefly about our visiting?

Thanks  
Andrew

Andrew Gallinger

*Manager, Film Commission Services*

**Manitoba Film & Music** | 410 - 93 Lombard Avenue | Wpg, MB. | R3B 3B1

Ph: 204-947-2040 ext 22 - Direct line: 204-947-2117 - Fax: 204-956-5261 - Mobile: 204-223-5086

Email: [andrew@mbfilmmusic.ca](mailto:andrew@mbfilmmusic.ca) | Web Site: <http://www.mbfilmmusic.ca/>



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**Labour, Consumer Protection and Government Services**

**Procurement Services Centre of Excellence**

**Procurement and Supply Chain**

600-352 Donald Street

Winnipeg, Manitoba, Canada R3B 2H8

Telephone: (204) 945-6361/Fax: (204) 945-1455

August 4, 2022

**To: All Public Sector Entities in Manitoba**

**Re: CETA Single Point of Access implementation date is September 21, 2022**

This is a follow-up to the letter sent April 6, 2021 on the subject of the Single Point Access required by the Canada and European Union Comprehensive Economic and Trade Agreement (CETA) to be implemented Canada-wide by September 21, 2022.

The Single Point of Access is a single electronic point of access (website) which allows vendors to quickly retrieve information about CETA covered procurements throughout Canada. The Government of Canada has developed the fully functional Canada-wide electronic tendering website CanadaBuys (<https://canadabuys.canada.ca/en>) as the Single Point of Access.

Federal, provincial, territorial, municipal, academic, social and health entities including Crown Corporations who are subject to CETA are required to ensure notices for CETA-covered procurements are posted on the Single Point of Access, CanadaBuys, starting September 21, 2022.

Please review the attached questions and answers for more information about how your entity can ensure compliance with the CETA Single Point of Access requirement by September 21, 2022.

Please contact Greg Reader, Manager, Governance, Policy and Practice at [contracts@gov.mb.ca](mailto:contracts@gov.mb.ca) if you require additional information.

Sincerely,

Stéphanie Dion  
Director, Centre of Excellence

Attachment

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DATE: 2022-07-27  
SUBJECT: FAQs for Single Point of Access in Manitoba

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**Q1. What is CETA?**

**A1.** CETA is an acronym for the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), a bilateral agreement between Canada and the European Union (EU). The agreement covers virtually all sectors and aspects of Canada-EU trade, from tariffs to product standards, investment, professional certification and many other areas of activity. CETA is explained in detail here:

- CETA explained (<https://www.international.gc.ca/trade-commerce/trade-agreements-accords-commerciaux/agr-acc/ceta-aecg/ceta-explained-aecg-apercu.aspx?lang=eng>)
- Full agreement (<https://www.international.gc.ca/trade-commerce/trade-agreements-accords-commerciaux/agr-acc/ceta-aecg/agreement-entente.aspx?lang=eng>).

**Q2. Does CETA apply to the public sector?**

**A2.** CETA applies to high value procurement contracts by the public sector at federal, provincial entities as well as MASH sector. However, certain exceptions are built into CETA's government procurement rules, such as cultural industries, Indigenous (Aboriginal) businesses, defense, research and development, financial services, and services in the fields of recreation, sport and education, as well as social and health-care services.

Read CETA government procurement provisions here: <https://www.international.gc.ca/trade-commerce/trade-agreements-accords-commerciaux/agr-acc/ceta-aecg/text-texte/19.aspx?lang=eng>

And the market schedule annex for Canada here: <https://www.international.gc.ca/trade-commerce/trade-agreements-accords-commerciaux/agr-acc/ceta-aecg/text-texte/19-A.aspx?lang=eng#b>.

Notable entity exemptions in Manitoba include Manitoba Public Insurance, Venture Manitoba Tours Limited, and select exemptions for Manitoba Hydro and the Manitoba Hydro Electric Board.

**Q3. What is the Single Point of Access (SPA)?**

**A3.** CETA requires a notice of intended procurement and summary notice to be published for covered procurements. The Single Point of Access is an electronic point of access (website) which allows vendors to quickly retrieve such notices Canada-wide.

For more information, see Article 19.6: <https://www.international.gc.ca/trade-commerce/trade-agreements-accords-commerciaux/agr-acc/ceta-aecg/text-texte/19.aspx?lang=eng>

**Q4. What are covered procurements (CETA thresholds)?**

**A4.** Covered procurements are procurements that meet or exceed CETA thresholds and requirements. Please read Chapter 19 – Government procurement (<https://www.international.gc.ca/trade-commerce/trade-agreements-accords-commerciaux/agr-acc/ceta-aecg/text-texte/19.aspx?lang=eng>) and Annex 19 (<https://www.international.gc.ca/trade-commerce/trade-agreements-accords-commerciaux/agr-acc/ceta-aecg/text-texte/19-A.aspx?lang=eng#b>) carefully to understand exemptions, applicability, and thresholds.

In general, the CETA thresholds are:

Procurement Category	Provincial	Crown Corporations & Utilities		MASH
		Crowns	Utilities	
Goods	\$366,800	\$651,000	\$733,600	\$366,800
Services	\$366,800	\$651,000	\$733,600	\$366,800
Construction	\$9,100,000	\$9,100,000		\$9,100,000

**Q5. What is the Single Point of Access implementation date?**

**A5.** The Canada-wide implementation date for the Single Point of access is September 21, 2022.

**Q6. How do I comply with the CETA Single Point of Access requirement?**

**A6.** The answer depends on which electronic tendering website you use, and whether you also have a process to simultaneously post tender notices manually on MERX.

**A6a)** If you use MERX:

MERX has been the designated electronic tendering website for Manitoba since June 1, 1997. Manitoba's Municipal, Academic, Social, Education and Health entities (MASH), Crown Corporations, and other public sector entities in Manitoba are required to post their tenders and tender notices on MERX.

MERX has been working with the Government of Canada to ensure that notices for tenders that meet or exceed CETA thresholds are posted automatically to the Single Point of Access CanadaBuys. More information about MERX and the Single Point of Access is available here: [https://eprocurement.mdfcommerce.com/hubfs/eProcurement/eProcurement-Files/merx/CETA\\_SPA\\_merx\\_en.pdf](https://eprocurement.mdfcommerce.com/hubfs/eProcurement/eProcurement-Files/merx/CETA_SPA_merx_en.pdf).

If your tender value meets or exceeds CETA thresholds, staff posting on MERX must select "CETA" as applicable. MERX will then automatically interface with, and post notifications, on the Single Point of Access CanadaBuys. If staff miss this step, they can submit an amendment in MERX to indicate that CETA is applicable.



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DATE: 2022-07-27  
SUBJECT: FAQs for Single Point of Access in Manitoba

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A6b) If you use BidsAndTenders:

BidsAndTenders will feed directly into the Single Point of Access CanadaBuys. Please contact your account manager directly to learn more about their activities related to the Single Point of Access CanadaBuys, and to learn about the steps you need to take to comply with the Single Point of Access requirement using their tendering website.

A6c) If you use a non-MERX electronic tendering website such as Bonfire or Biddingo AND you also simultaneously post your notices manually on MERX:

Ensure staff posting on MERX select "CETA" as applicable for procurements that meet or exceed CETA thresholds. MERX will then automatically interface with, and post notifications, on the Single Point of Access CanadaBuys.

A6d) If you use a non-MERX electronic tendering website and you do not simultaneously post your notices manually on MERX, and/or you rely on automated aggregation from MERX:

You will need to begin manually posting your notices on MERX for procurements that meet or exceed CETA thresholds by September 21, 2022. Ensure staff posting on MERX select "CETA" as applicable. MERX will then automatically interface with, and post notifications, on the Single Point of Access CanadaBuys. You can request the creation of a MERX account for the purpose of publishing tender notices to CanadaBuys by contacting the MERX Buyer Support team at 1-888-738-3005 or by email at [service@merx.com](mailto:service@merx.com).


**Joni Swidnicki**


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**From:** Anna Beaulieu <abeaulieutsp@outlook.com>  
**Sent:** Friday, August 5, 2022 2:51 PM  
**To:** bifrost@mymts.net  
**Subject:** Council training opportunity



**Matthewson  
& Co.**  
We Build Communities

 306-575-8330

 [www.smallplacesrock.com](http://www.smallplacesrock.com)

## **WE OFFER COUNCIL TRAINING!**

**We researched, developed, and adapted this Council training specifically to support new, prospective, and returning Councils to be effective leaders of their municipalities.**

**Our training includes:**

- Roles and responsibilities for Councils, Administrators, and Staff
- What you need to know about policy and procedure
- What you need to know about the legislation
- How to run an effective meeting
- Project Management 101



**And much more!**

### **COSTS FOR VIRTUAL TRAINING (Zoom/Teams)**


Training and Consultation..... \$1000 per session with up to 12 people (plus GST)

### **COSTS FOR IN PERSON TRAINING HAS ADDITIONAL COSTS OF MILEAGE AT .42/KM PLUS ACCOMMODATIONS + MEALS AT COST RECOVERY**

Manitoba communities:

We are available for training before your next election! You can have up to 12 people at either training, so if you wish, you can partner with another community and split the cost with them.

Sessions are 3 hours long. Email Anna to register!

 [abeaulieutsp@outlook.com](mailto:abeaulieutsp@outlook.com)

Anna Beaulieu  
Executive Assistant  
Matthewson & Co.  
100-106 Main St.  
Carlyle, SK  
306-575-8330  
[www.smallplacesrock.com](http://www.smallplacesrock.com)



**Bulletin #2022-23**

**MUNICIPAL RELATIONS**

**Important Notice to  
All Elected Officials and Chief Administrative Officers**

**HANDBOOK  
COMMUNITY DEVELOPMENT CORPORATIONS:  
GUIDANCE FOR MUNICIPAL ACCOUNTABILITY**

In 2021, The Auditor General of Manitoba produced a report that contained recommendations related to the management framework of municipal community development corporations. The report can be found at:  
<https://www.oag.mb.ca/audit-reports/report/investigations-report-shellmouth-dam-compensation-program-city-of-winnipeg-sale-of-vimy-arena-municipal-development-corporations/>.

In response, the Department of Municipal Relations collaborated with municipal stakeholder organizations in the development of a guide that:

- outlines best practices for promoting financial transparency in municipal development corporations; and
- identifies any requirements that exist under legislation for making such information publicly available.

Please ensure this guide is made available to all municipal officials for their ease of reference and use in providing consistent advice. The guidebook is available on the department's website at: <https://www.gov.mb.ca/mr/mfas/index.html>.

Should you require other assistance, please email [mrmaas@gov.mb.ca](mailto:mrmaas@gov.mb.ca), or phone 204-945-2572 to speak to a Municipal Services Officer.

Department of Municipal Relations  
500 – 800 Portage Avenue, Winnipeg MB R3G 0N4

## Bulletin #2022-24

### MUNICIPAL RELATIONS

#### OUTCOMES AND STRATEGIC POLICY BRANCH

#### Important Notice to all Chief Administrative Officers And Elected Officials

### Municipal Service Delivery Improvement Program

The Manitoba Government has launched the second intake of the Municipal Service Delivery Improvement Program (MSDIP). The application for the second intake is now open until **September 5, 2022**. The MSDIP is an application based, voluntary program that will allow municipalities and planning districts to conduct value-for-money service delivery reviews that will result in recommendations that if adopted by municipalities, will help them streamline services or programs, find cost efficiencies and potential savings. A total of \$5M has been allocated towards this program.

#### WEBINARS ABOUT HOW TO APPLY

The Department of Municipal Relations has planned webinars for interested municipalities or planning districts to learn more about the program, guidelines, and application process.

A webinar to learn more about the program is scheduled on **August 15, 2022** from **10:00 am to 12:00 pm**. *Consultant(s) will also be at this session to highlight and share as examples, a couple of service reviews that they have led with municipalities and recommendations.*

- To hold this date in your calendar, a TEAMS meeting invite link will be sent to all Chief Administrative Officers.

A webinar on “**How to Strengthen Your Application**” will be delivered for 1<sup>st</sup> intake applicants that did not receive funding in Year 1 on **August 17, 2022** from **10:00 am to 11:00 am**. This session will provide information on how to rework your initial application to better position your proposed service review for consideration of funding.

- To hold this date in your calendar, a TEAMS meeting invite will be sent to all the Chief Administrative Officers of last year's unsuccessful applications.

For general inquiries or questions, please send an email to: [MSDIP@gov.mb.ca](mailto:MSDIP@gov.mb.ca).

COMMITTEE REPORT FOR Ward 3 (name of committee)

COUNCIL MEETING DATE August 16, 2022

SUBMITTED BY Councillor Shaun Cory

**I would like to report the following:**

Toured the majority of the dirt roads in the ward. Wrote a brief report to Public Works regarding some problem areas.

Heard from a resident regarding the offer to purchase a shop in Wawanesa. They were concerned that it wasn't needed.

Attended to the waste transfer station after getting a call regarding a dumpster that wouldn't open. Assisted in getting the dumpster operational. Apparently the issue wasn't unusual.

**Councillor Cory – Ward 3**

COMMITTEE REPORT FOR WARD 3

COUNCIL MEETING DATE Tuesday August 16, 2022

SUBMITTED BY Councillor Sowiak

I would like to report the following:

Reviewed various financial reports, budget documents, statements, bank recs, FCM, AMM and Public Works reports.

Corresponded via email/text with CAO, Councillors and Public Works.

Drove on Treesbank Road, Methven Road, Rounthwaite Road and other surrounding municipal roads in the area.

July 19<sup>th</sup> – Attended Monthly Council meeting.

July 15, 22 and 29 – volunteered at Sipiweske Museum Burger/Pie Day.

Aug 2<sup>nd</sup> – Attended Special Meeting – Animal Control

Time spent reviewing monthly meeting minutes for the previous and current month.

COMMITTEE REPORT FOR Ward 2 (name of committee)

COUNCIL MEETING DATE August 16, 2022

SUBMITTED BY Councillor Hatch

**I would like to report as follows:**

Attended July council meeting

Replied to spraying questions

Attended Lake Clemente meeting

Read emails on council matters

**Councillor Craig Hatch**

COMMITTEE REPORT FOR Ward 1 (name of committee)

COUNCIL MEETING DATE August 16, 2022

SUBMITTED BY Councillor McDonald

**I would like to report as follows:**

- I reviewed emails from the Staff/CAO/Head of Council/Councillors
- I reviewed Public Works updates
- I reviewed Bank Reconciliations
- I reviewed Updated Revenue and Expenditure document
- I attended Glenboro Municipal Office to sign papers and cheque's regarding the Handi Transit
- I attended Valley Lodge throughout the month and met with Residents/Secretary Treasurer to sign Papers/Cheque's/Address residents' concerns and questions
- I attended a Special Council Meeting

Anything else I will bring up at Meeting

Councillor Bob McDonald

**COMMITTEE REPORT FOR:      WARD 1**

**COUNCIL MEETING DATE:      August 16, 2022**

**SUBMITTED BY:                      BRETT MCGREGOR**

**I would like to report the following:**

- **Responded to emails and text messages and phone calls from ratepayers on municipal questions.**
- **Reviewed material for regular council meeting and attended meeting.**
- **Reviewed Rec Commission meeting material and attended meetings.**
- **Reviewed bank reconciliations.**
- **Reviewed Public Works update emails.**
- **Worked on grant applications and reporting for ice plant installation.**
- **Corresponded with our engineers on ice plant project.**

**COMMITTEE REPORT FOR HEAD OF COUNCIL**

**COUNCIL MEETING DATE** August 16, 2022

**SUBMITTED BY** Dave Kreklewich

**I would like to report the following:**

- **Attended the Municipal office on various occasions to review matters with the CAO as well as reviewing invoices and signing cheques.**
- **Received and reviewed emails from ratepayers and Councillors.**
- **Chaired the hearing on a dangerous dog situation within the municipality.**



## **CHIEF ADMINISTRATIVE OFFICER'S REPORT – August, 2022**

### **Provincial Conference Calls**

The conference calls are occurring only monthly in July and August.

### **Property Matters**

Property applications continue. There have been several development related questions that have been fielded by the Office in the previous weeks.

### **Meetings with Members of Council**

Discussions continue with members of Council either in person, over the phone, or by email.

### **Animal Control Issues**

I prepared the documentation required for a special meeting of Council related to a dangerous dog situation. The required hearing was held and follow-up with the pet owners, solicitor and animal control has been initiated.

### **Election Information**

Election supplies have been received.

I have preparation the presentation for a Candidates Forum scheduled for September 1. To date, with no one having contacted the office for registration packages, this Forum may be postponed.

The next two election training sessions are scheduled for August 22 (training re Election Day) and October 3 (training re Post Election).

I have been able to secure Joe Masi to provide some Council orientation on November 8. This is being arranged along with a neighbouring municipality to split expenses, hotel and mileage. The cost for this is included in the council training budget for 2022.

J. Swidnicki  
Chief Administrative Officer

## **FINANCE OFFICER'S REPORT – August 2022**

- I have spent a lot of time working with Sensus auditors, answering follow up questions, and providing information for both the Municipal and the Souris River Rec year-end audits.
- The semi-annual (January to June) Waste Reduction & Recycling Support (WRARS) report has been completed and submitted.
- The second quarter Multi Material Stewardship Manitoba (MMSM) rebate in the amount of \$6,062.10 (2021 \$5,015.66) was received.
- The first installment of the 2022 Canada Community Building Fund (CCBF), formerly Gas Tax, payment in the amount of \$47,542.00 has been received.
- We received the tax information from the Province for the 2022 taxes which needed to be downloaded into our MuniSoft tax program. There were some issues with the Province's program primarily caused by changes in assessments if the property class changed and calculation of the special levies for new properties that have been added and/or properties that have been consolidated. Maintenance on several properties had to be manually inputted which was quite time consuming and delayed the process.
- 2022 Tax statements have been mailed out. There have been quite a few calls and emails already from ratepayers asking questions about their statements.
- We received the 2022 Supplementary Tax Listing from Assessment Services. There were errors on the information from Assessment for a couple of rolls. The adjustments needed to be revised. I have been manually calculating the added and cancelled taxes and creating the Supplementary Tax statements for the 80+ statements. I hope to have them all completed and mailed out by the end of next week.
- I calculated Tax Split information for several ratepayers, as per their requests. The letters went out the same time as the property tax bills.

**Elaine McGregor**  
**Finance Officer**



**Public Works Report**  
**Oakland-Wawanesa Council Meeting Aug 16, 2022**  
**Submitted by Darcy Ketsman**

**Public Works Ongoing**

- Graders are out grading roads
- Gravel truck is in operation and is spot spreading
- Culverts along Commercial St. opened up and cleaned out
- Culvert at Firehall was exposed, waiting for culvert tee and angle coupler to widen corner
- Rd.105 and Rd.101 washouts were filled in
- Ditch Mowing is completed on gravel roads, will focus on mowing dirt roads and municipal properties
- 90% of DFA sites are completed, minor graveling and grading yet to be completed
- Water meter audit is in progress and about 80% completed
- Green team continues with trimming grass and watering flowers
- Lake Clementi drainage operations have ceased

**Municipal Water Wells**

- No issues to report

**Transfer Stations**

- New bin barriers are in process of being fabricated for both WTS sites

**Nesbitt Maintenance Shop**

- No issues to report

**Wawanesa Office**

- No issues to report

**Equipment**

- New JD 772GP grader arrived from Brandt last week
- Capital I slated to swap out Hydraulics and front lift group next week from the Cat trade machine to the new JD grader
- Nesbitt mower drive belt broke and was replaced

## Oakland-Wawanesa Fire Dept Mounthly Report 2022

Jan

Call#	Date	Time	Function/Event/Practise	Location	Personnel	Equipment
22-01	8 Jan 2022	20:45:00	Medical Assist	Wawanesa	12	4 Units
	10 Jan 2022	16:30:00	Equipment checks	fire hall	4	
	11 Jan 2022	18:30:00	Hydrant clean outs	Wawanesa	4	
22-02	15 Jan 2022	16:31:00	Structure fire 408 4 <sup>th</sup>	Wawanesa	16	5 Units

Feb

	8 Feb 2022	18:30:00	Fire Training	fire hall	4	
	10 Feb 2022	19:00:00	Fire Training	fire hall		
22-03	2022-02-22	12:30:00	MVC Pth#10 & #2	oakland	15	4 Units
22-04	2022-02-22	13:32:00	MVC Mutual aid Minto	Whitewater	10	3 Units

Mar

22-05	2022-03-07	21:30:00	Hydro pole fire	Southcypress	10	2 Units
22-06	2022-03-10	14:51:00	MVC 530 & #2	Southcypress	10	4 Units
	2022-03-15	16:00:00	Ice rescue training	Ninette	10	2 Units
	2022-03-16	16:00:00	Ice rescue training	Ninette	9	2 Units
	2022-03-21	16:00:00	Pre delivery Unit 4	Acres	2	0
	2022-03-24	09:00:00	Unit 3 Safety	Wawanesa	1	1 Unit
	2022-03-28	09:00:00	Unit 2 Safety	Wawanesa	1	1 Unit

Apr

	2022-04-03	19:00:00	Truck Inspection	firehall	7	
22-07	2022-04-08	23:41:00	405 cliff st fire	Wawanesa	18	5 Units
22-08	2022-04-09	07:57:00	MVC #10	oakland	13	5 Units
	2022-04-12	19:00:00	CPR	fire hall	12	
22-09	2022-04-20	18:19:00	Vehicle Fire	oakland	12	5 Units
	2022-04-26	19:00:00	CPR	fire hall	5	
	2022-04-28	19:00:00	CPR	fire hall	5	

May

	2022-05-02	19:00:00	CPR	fire hall	10	
	2022-05-05	19:00:00	Hydrant Training	Wawanesa	7	
	2022-05-09	19:00:00	Truck Inspection	fire hall	8	
	2022-05-11	17:00:00	New truck Training	oakland	16	
22-10	2022-05-26	20:27:00	124-6 <sup>th</sup> st furnace fire	Wawanesa	9	4 Units
22-11	2022-05-27	09:41:00	Vehicle Fire	oakland	10	5 Units
22-12	2022-05-27	11:50:00	Medical Assist	Wawanesa	2	1 Unit

June

	2022-06-09	19:00:00	Rope training	fire hall	16	5 Units
	2022-06-14	19:00:00	Equipment checks	fire hall	10	

July

	2022-07-04	19:00:00	Equip Checks & Train	fire hall	12	
	2022-07-09	07:00:00	Pancake Fundraiser	fire hall	16	
22-13	2022-07-30	18:19:00	Vehicle fire	oakland	7	3 Units

August

Sheet1

	2022-08-01	09:00:00	install air primer	Acres	2	1 Unit
22-14	2022-08-04	14:18:00	Fire Alarm 213 Commercial	Wawanesa	7	4 Units
	2022-09-04	09:00:00	Unit 1 to Maxim	Brandon	1	1 Unit
	2022-08-09	19:00:00	Training Cargil	oakland		

## Joni Swidnicki

---

**From:** Chris Hamilton <cdhamilton74@yahoo.ca>  
**Sent:** Thursday, July 21, 2022 9:36 AM  
**To:** Joni Swidnicki  
**Subject:** Re: Approach on Road 42

The request to move the approach was due to the proximity of the bottom of the hill. We had several clips calls with machinery and vehicles coming down the hill. I am willing to get the gravel to build the approach as treesbank pit is very close by. I just want access to the field for my renter without having to go through my pasture on the other side of the field.

Sent from my iPhone

On Jul 21, 2022, at 9:06 AM, Joni Swidnicki <cao@oakland-wawanesa.ca> wrote:

Thanks Chris,

We will do some looking at our end and see what we can find. Was there a reason it was moved?

Joni

**From:** Chris Hamilton <cdhamilton74@yahoo.ca>  
**Sent:** Wednesday, July 20, 2022 11:23 AM  
**To:** Joni Swidnicki <cao@oakland-wawanesa.ca>  
**Subject:** Re: Approach on Road 42

Good morning Joni. I believe it was 2013 the approach was moved by the rm.

Sent from my iPhone

On Jul 20, 2022, at 11:00 AM, Joni Swidnicki <[cao@oakland-wawanesa.ca](mailto:cao@oakland-wawanesa.ca)> wrote:

Good Afternoon,

This is to advise that Council, at its meeting held July 19, 2022 considered your request with respect to the above and adopted the following resolution:

BE IT RESOLVED that the matter of the approach request on Road 42 N be tabled to allow the Administration to receive further information from the applicant on the construction of the original approach.

Do you have any information on when the approach was originally constructed in order for Administration to go back into the documentation to review the guidelines at the time for the construction of same.

Joni Swidnicki, CMMA (Hons)  
Chief Administrative Officer  
Municipality of Oakland-Wawanesa  
106 Fourth Street, Box 278, Wawanesa, MB R0K 2G0  
Office telephone: 204-824-2666  
Email: [CAO@oakland-wawanesa.ca](mailto:CAO@oakland-wawanesa.ca)  
Web: [www.oakland-wawanesa.ca](http://www.oakland-wawanesa.ca)



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## **July 2013**

**South Zone Report:** Councillor Gullett reported that C. Hamilton requested an approach be moved; civic addressing has started; gravelling appears to be close to done in his area; the auto body shop reported concerns with plugged filters due to the dust from Collet gravel trucks hauling out of the Wilton pit - dust control for future years is advised. Councillor Fisher was not present for the ward reports; Councillor Winters reported that he had a request from B. Fowell to have the machinery only road north of his yard cleared of stones and sod so that he could take his machinery down it - the grader or loader needs to clear it off; reported that the roads are looking good; unsightly property letters need to be sent to two ratepayers in Carroll.

## **May 14, 2014**

### **NEW BUSINESS**

#### **Treesbank Colony Road (Rd 4218)**

Moved by Councillors T. Ostash and C. Gibb - BE IT RESOLVED that 150 yards per mile, for the two miles by Hamilton's into Treesbank Colony be purchased and hauled by the Treesbank Colony at a cost as per quote of May 14, 2014.

CARRIED 7-0



## Joni Swidnicki

---

**To:** cdhamilton74@yahoo.ca  
**Cc:** Darcy Ketsman  
**Subject:** Approach on Road 42

Good Afternoon,

This is to advise that Council, at its meeting held July 19, 2022 considered your request with respect to the above and adopted the following resolution:

BE IT RESOLVED that the matter of the approach request on Road 42 N be tabled to allow the Administration to receive further information from the applicant on the construction of the original approach.

Do you have any information on when the approach was originally constructed in order for Administration to go back into the documentation to review the guidelines at the time for the construction of same.

Joni Swidnicki, CMMA (Hons)  
Chief Administrative Officer  
Municipality of Oakland-Wawanesa  
106 Fourth Street, Box 278, Wawanesa, MB R0K 2G0  
Office telephone: 204-824-2666  
Email: [CAO@oakland-wawanesa.ca](mailto:CAO@oakland-wawanesa.ca)  
Web: [www.oakland-wawanesa.ca](http://www.oakland-wawanesa.ca)



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## **Joni Swidnicki**

---

**From:** Darcy Ketsman  
**Sent:** Tuesday, July 12, 2022 4:10 PM  
**To:** Chris Hamilton; Joni Swidnicki  
**Subject:** RE: Approach on rd 42

It will have to go to council then for consideration as we don't have any budget allocated for approach installations. Would you like council to consider it at their next meeting?

Regards,

**Darcy Ketsman**

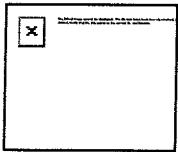
Public Works Manager

Municipality of Oakland-Wawanesa

Tel: 204-824-2666

Cell: 204-526-0569

Fax: 204-824-2374



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----- Original message -----

**From:** Chris Hamilton <cdhamilton74@yahoo.ca>  
**Date:** 2022-07-12 3:53 p.m. (GMT-06:00)  
**To:** Darcy Ketsman <pw@oakland-wawanesa.ca>  
**Subject:** Re: Approach on rd 42

Good day Darcy. As I mentioned in the first email the only reason I need an extension on this approach is because the rm didn't follow their own guidelines on building approaches. I feel the rm needs to fix the approach, I don't feel I need to pay for someone else's over site.  
Sent from my iPad

On Jun 30, 2022, at 3:15 PM, Darcy Ketsman <pw@oakland-wawanesa.ca> wrote:

Chris,

Let me know if you need a culvert extension to widen this approach and I can check our inventory.

When you get a chance you can mail or drop by the office with a cheque for the application and culvert extension if needed. After that just give me a text or call when your almost done building the approach. When building your approach just make sure your using clay, pit run or shale type material. Dirt or anything with organics in it are just going to cause issues in the future. If you have any questions feel free to reach out to me directly on my cell.

Regards,

**Darcy Ketsman**  
Public Works Manager  
Municipality of Oakland-Wawanesa  
Tel: 204-824-2666  
Cell: 204-526-0569  
Fax: 204-824-2374



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**From:** Chris Hamilton <cdhamilton74@yahoo.ca>  
**Sent:** Thursday, June 16, 2022 11:03 PM  
**To:** Darcy Ketsman <pw@oakland-wawanesa.ca>  
**Subject:** Approach on rd 42

here is the form you requested to be filled out. Thanks.

# THE RURAL MUNICIPALITY OF OAKLAND

## POLICY & PROCEDURE MANUAL

Policy  
#  
TRANS001

Reference: Transportation	Classification: Policy
Subject: Building of Approaches	Pages: 1 of 4
Authority: Resolution of Council	Effective Date: November 19, 2008
Approved: November 19, 2008 <i>REVISED: November 18, 2009</i> Amendment to paragraph 2: add "install or" August 18, 2010 <i>Revised: June 18, 2014</i> Amendment to Paragraph 1: Approach request form "Schedule A" and Paragraph 2: The base of the approach will not exceed 40ft with a desired top of 30ft. <i>Revised: September 17, 2014</i> Amendment: to include Fee Schedule "Schedule B" and to clarify the definitions of the types of approaches; rates to be effective October 1, 2014.	

**TITLE: BUILDING OF APPROACHES**

**PURPOSE:**

The purpose of this policy is to outline the Municipality's position regarding the number of approaches that can be built and where approaches are located off of municipal right-of-way and within the boundaries of the Rural Municipality of Oakland.

**POLICY:**

Ratepayers requesting an approach onto their property are required to complete an Approach Request Form (Schedule "A") and attach associated fees as outlined in the Fee Schedule (Schedule "B"). The request will be presented to Council at their next regular meeting for consideration by resolution. Once Public Works receives the Council resolution the work will be scheduled and the culvert ordered if required. Other than a new home approach all other approach applications received after August 15 will be scheduled for the following year.

Property owners will be entitled to have one approach off a municipal right of way to access their quarter section. The base of the approach will not exceed 40ft with a desired top of 30ft.

**RELOCATING OF EXISTING APPROACH**

If a property owner wishes to relocate an approach on his property, arrangements must be made to meet with the Public Works Manager and one member of the Public Works Committee on site to view the desired location to determine that it will be located in such a manner as to not pose unsafe traffic concerns, drainage issues or any other concern that may be foreseen at the site and the landowner will be responsible for all associated costs for the removal of the old approach and the installation of a new one. If a culvert is

required, the municipality will apply for any necessary permits and will order and pay for the culvert. The culvert will be installed to municipal approval.

### **NEW HOME APPROACH**

Where a new home is being built and an approach is required, the property owner must make arrangements to meet with the Public Works Manager and one member of the Public Works Committee on site to view the desired location to determine that it will be located in such a manner as to not pose unsafe traffic concerns, drainage issues or any other concern that may be foreseen at the site. The approach will be scheduled once the desired location is determined, an Approach Request Form "Schedule A" has been completed and a Building/Development Permit has been obtained. There will be no cost to the owner unless it is an additional or relocation of an existing approach. If a culvert is required for an approach located off of a municipal right-of-way, the municipality will obtain all necessary permits and will order and pay for the culvert. The Municipality will pay for all costs associated with constructing the approach and installation of the culvert.

### **ADDITIONAL APPROACH**

A request for an additional approach to a property that already has one approach, must be made in writing to the whole of Council and will be presented for consideration, by resolution, at the next regularly scheduled Council meeting. If a culvert is required for an approach located off of a municipal right-of-way, the municipality will obtain all necessary permits and will order and pay for the culvert. All costs associated with the constructing of the approach and installation of a culvert, if necessary, will be the responsibility of the ratepayer, as per Schedule "B".

### **WIDENING OF APPROACH**

A request for widening of an existing approach to accommodate farm machinery must be made in writing to the whole of Council and will be presented for consideration, by resolution, at the next regularly scheduled Council meeting. If Council approves the widening of the approach, the Municipality will order, pay for any necessary culvert and retain any culvert that is removed. The Municipality will be responsible for obtaining any necessary permits and the ratepayer will be responsible for all costs associated with constructing the approach and installation of a culvert if necessary.

### **WORK REQUIRED BEFORE SCHEDULED DATE**

In the event that a ratepayer who has obtained approval by resolution of Council, and all the necessary permits have been obtained but require the work to be completed before municipal public works staff can schedule the installation of an approach or culvert, the ratepayer may hire a contractor, at their expense. The culvert or approach must be installed to municipal approval upon prior notification to the Municipality.

### **APPROACHES BUILT WITHOUT APPROVAL**

If an approach, or an additional approach is installed by a property owner, or renter of a property, without first obtaining authorization from the municipality to do so, the approach may be ordered to be removed by resolution of Council.

Outlined in "Schedule B" the Fee Schedule are the costs associated with approaches that have been approved and/or denied due to locations and building standards without previous approval from council.

Accepted as policy on November 19, 2008

*Revised by resolution: November 18, 2009*

*Revised by resolution: June 18, 2014*

*Revised by resolution: September 17, 2014*

SCHEDULE "A"

# Rural Municipality of Oakland

Box 28, Nesbitt, Manitoba R0K 1P0  
Phone: 204-824-2666 or Fax: 204-824-2374

## Approach Request

Date: \_\_\_\_\_ Roll # \_\_\_\_\_

Bldg/Devel. Permit # \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

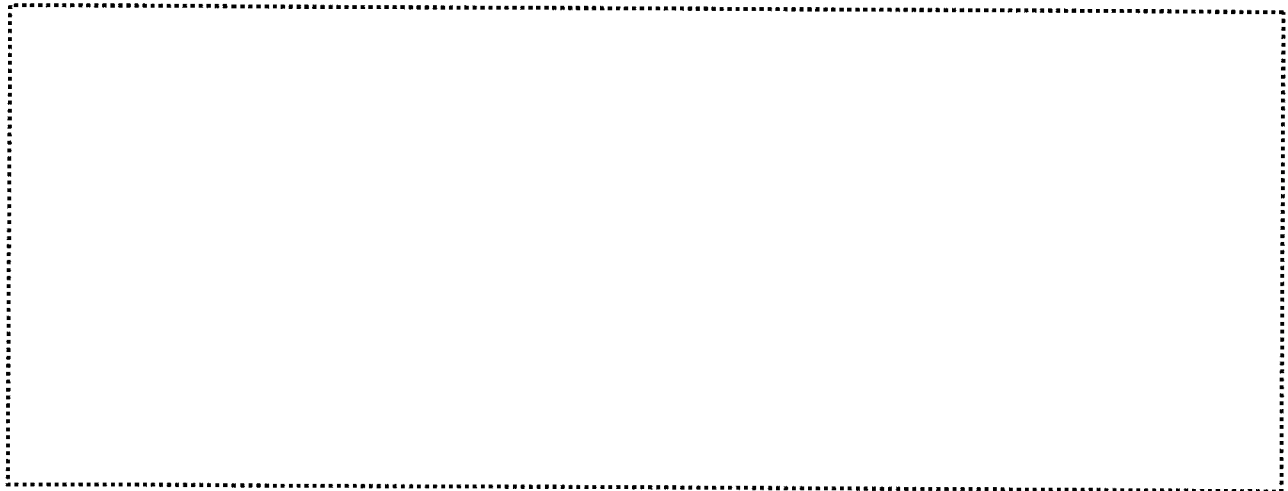
Phone: \_\_\_\_\_

Location: \_\_\_\_\_ 1/4 of Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ WPM

Reason for Request \_\_\_\_\_  
(new house, relocate, widening of existing approach, additional approach)

Proposed date required \_\_\_\_\_

## *Site Map*



\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Municipal Foreman

SCHEDULE "B"

# Rural Municipality of Oakland

Box 28, Nesbitt, Manitoba R0K 1P0  
Phone: 204-824-2666 or Fax: 204-824-2374

## FEE SCHEDULE

Relocating of an Existing Approach	\$3300.00
New Home Approach	NO COST
Additional Approach	\$3700.00
Widening of Approach	\$1200.00
Approaches Built Without Approval	\$100.00

\*If a Drainage Permit is required there will be an additional \$25.00 permit application fee.

\*\* All fees must be paid prior to the building of an approach.



# THE MUNICIPALITY OF OAKLAND-WAWANESA

## POLICY & PROCEDURE MANUAL

Policy  
#  
TRANS 008

Reference: Transportation	Classification: Policy
Subject: Building of Approaches	Pages: 1 of 4
Authority: Resolution of Council	Effective Date: May 15, 2018
Approved: May 15, 2018 <i>REVISED:</i>	

### **TITLE: BUILDING OF APPROACHES**

#### **PURPOSE:**

The purpose of this policy is to establish minimum road approach requirements to provide access to a residential, field, and commercial development (institutional, industrial, oil & gas facilities, farm/agricultural operations).

#### **POLICY:**

Ratepayers requesting an approach onto their property are required to complete an Approach Request Form (Schedule "A") and attach associated fees as outlined in the Fee Schedule (Schedule "B")

##### **a. Residential**

- i. Residential approaches shall be constructed to the same or better standard than the Municipal road. The approach shall be constructed with clean fill material, free from objectionable material such as organic matter, frozen soil, topsoil, stumps, trees and rock.
- ii. More than one road approach is prohibited for residential lots, unless approved by Council.
- iii. The traveling surface width of a residential road approach shall be a minimum of 6.1m (20') for a single approach and 7.0m (23') for a mutual approach. For a mutual approach, the affected property owners shall register an access easement agreement and plan at Land Titles to ensure free and unfettered access to their properties.

##### **b. Commercial**

- i. Commercial road approaches shall be constructed to the same or better standard than the Municipal road. The approach shall be constructed with clean fill material, free from objectionable material such as organic matter, frozen soil, topsoil, stumps, trees and rock. The geometric design of the approach shall be based on the type of vehicles using the access.

- ii. With the exception of subdivision approvals, more than one road approach shall be considered at the discretion of Council for commercial lots, however, the applicant shall justify the need for the approaches through a layout plan that shows the location of the building, parking lot, loading and storage areas, and sightlines for the access points.
- iii. The traveling surface width for a commercial road approach shall be a minimum of 8.0m (26'). At the discretion of the Public Works Manager, a wider traveling surface up to a maximum of 15m (49') may be approved due to the type of business.

**c. Field Access**

- i. A maximum of two field approaches are allowed per 800 linear meters of road frontage.
- ii. An existing field approach deemed abandoned by the Public Works Manager is to be removed and reclaimed at the sole expense of the applicant.
- iii. The traveling surface width for a field approach and temporary approach to be constructed or reconstructed shall be a minimum of 7.5m (24'). At the discretion of the Public Works Manager, a wider traveling surface up to a maximum of 15m (49') may be approved due to the type of farm equipment using it.

**d. Temporary Approach**

- i. Application for a temporary road approach must be accompanied by a cash deposit of \$1,000, along with a letter from the applicant stating when the approach will be removed. If the applicant does not remove the approach within the allotted time, the applicant will forfeit the deposit and the Municipality of Oakland-Wawanesa shall remove the approach, with the authorization from the Public Works Manager.

**APPROACHES BUILT WITHOUT APPROVAL**

If an approach, or an additional approach is installed by a property owner, or renter of a property, without first obtaining authorization from the municipality to do so, the approach may be ordered to be removed by resolution of Council.

Outlined in "Schedule B" the Fee Schedule are the costs associated with approaches that have been approved and/or denied due to locations and building

## **1. Approach Specifications**

- a. Prior to construction of the road approach, the applicant is responsible for identifying all utility locations and is responsible for any repair or relocation of utilities.
- b. Minimum sight distance from where the approach ties onto a Municipal road shall be a minimum of 100 m in either direction
- c. Intersections on curves are undesirable and shall be avoided whenever possible. If the approach cannot be located outside the curve, the Public Works Manager may approve a location that is considered safe. However, if the location does not comply with the Municipality of Oakland-Wawanesa minimum sightline of 100m, Council shall consider the location for approval.
- d. No road approach shall be located less than 150m (492') from a bridge, unless approved by Council.
- e. No road approach shall be located less than 150m (492') from an at-grade railway crossing, unless approved by Council.
- f. Road approaches shall be constructed at 90 degrees to the Municipal road. At the discretion of the Public Works Manager, the angle may be relaxed up to 20 degrees.
- g. A maximum gradient of 2 percent shall be maintained along the road approach from the edge of road to the property line. No relaxation of this requirement would be considered.
- h. A culvert may not be required for an approach that is located at a high point, the Public Works Manager will make this determination.
- i. If a culvert is required, the Municipality of Oakland-Wawanesa will submit an application to Manitoba Sustainable Development on behalf of the applicant. Culvert sizing will be determined by Manitoba Sustainable Development and any costs will be the responsibility of the applicant.
- j. The slope of the approach ditches shall be a minimum of 3:1 and if a culvert is required it is to be installed on the bottom of the ditch. Rip Rap shall be placed around the inlet and outlet of the culvert and extended 1 metre (3.28') beyond the invert with a durable stone with a minimum diameter of 100mm (4").
- k. Erosion control measures such as siltation fencing may be required within a drainage course or water body prior to the commencement of construction by the applicant.
- l. Upon completion of the installation, disturbed areas shall be re-graded to match original contours and loamed and seeded with a grass mix approved by the Public Works Manager.
- m. The approach shall be constructed with no resulting damage to the road shoulder, surface, side slopes and/or ditches.
- n. Any damage to Municipal property, including utilities, shall be repaired at the sole expense of the applicant, including the reclamation of any disturbed areas or damages that resulted from siltation.

- o. At the discretion of the Public Works Manager, warning signs indicating the construction zone may be required prior to the commencement of construction by the applicant.
- p. The Public Works Manager shall be notified within 72 hours of the completion of the road approach. An inspection will then be conducted to ensure compliance with these specifications.
- q. Material from within the municipal road right of way shall not be used for construction of the approach.
- r. All construction and all costs of construction are the responsibility of the Applicant. This includes all materials, equipment rentals or purchases, labor costs or any other costs required to complete construction.
- s. No construction of the approach shall commence until fees, locates and approvals have been received and submitted to the Municipality.
- t. After construction applicant is responsible for any damages, repairs and maintenance to the approach.
- u. The Municipality of Oakland-Wawanesa retains ownership of any approach within it's right of way.

**APPROACHES PERMIT APPLICATION FORM**  
**Schedule A**

**PRIMARY USAGE:**

New Approach: <input type="checkbox"/>	Residential: <input type="checkbox"/>	Agricultural: <input type="checkbox"/>	Commercial: <input type="checkbox"/>	Vacant: <input type="checkbox"/>
Temporary Approach <input type="checkbox"/>				
Widen Existing Approach: <input type="checkbox"/>				
Relocation Of Existing <input type="checkbox"/>				

Name of Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Legal Land Description: \_\_\_\_\_ Roll # \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**PROPOSED PLAN:**

Include a sketch map of your property showing all existing approaches and proposed additions/extensions. Include any existing features of the land described in the immediate vicinity; buildings, roads, utility lines, rivers, streams, natural runs, low areas, etc.

<div style="border: 1px solid black; width: 100%; height: 100%; position: relative;"> <div style="position: absolute; top: 0; left: 0; width: 50%; height: 50%; border-right: 1px solid black; border-bottom: 1px solid black;"></div> <div style="position: absolute; top: 0; right: 0; width: 50%; height: 50%; border-bottom: 1px solid black;"></div> <div style="position: absolute; bottom: 0; left: 0; width: 50%; height: 50%; border-right: 1px solid black;"></div> <div style="position: absolute; bottom: 0; right: 0; width: 50%; height: 50%;"></div> </div>	<div style="border: 1px solid black; width: 100%; height: 100%; position: relative;"> <div style="position: absolute; top: 0; left: 0; width: 50%; height: 50%; border-right: 1px solid black; border-bottom: 1px solid black;"></div> <div style="position: absolute; top: 0; right: 0; width: 50%; height: 50%; border-bottom: 1px solid black;"></div> <div style="position: absolute; bottom: 0; left: 0; width: 50%; height: 50%; border-right: 1px solid black;"></div> <div style="position: absolute; bottom: 0; right: 0; width: 50%; height: 50%;"></div> </div>
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**Reason for Request:**

*I will pay all costs (if applicable) for the approach construction and will undertake to observe and perform all provisions of The Planning Act, The Development Plan, the applicable Zoning By-Laws and the provisions of other relevant laws, by-laws or agreements.*

Landowner signature \_\_\_\_\_ Date \_\_\_\_\_

Municipal Office Use Only	
Application Received By: _____	Date Received: _____
<i>Application Fee Received:</i> _____	<i>Water Stewardship License Fee Received:</i> _____
<b>APPROVALS:</b>	
Council _____ Required _____ Not Required _____ Resolution # _____	
Water Stewardship License _____ Required _____ Not Required _____ License # _____	
Utilities _____ Required _____ Not Required _____ MIT _____ Required _____ Not Required _____	
Culvert size _____ Culvert supplied _____ Locates Obtained _____	

## APPROACHES PERMIT APPLICATION FORM

### **Fee Schedule**

Approach Application Fee	\$100.00
Drainage License Application Fee (if required)	\$50.00
*Culvert Procurement (if required)	\$100.00+cost
**Temporary Approach Deposit	\$1000.00
Approaches Built Without Approval	\$1000.00

\* Culvert pricing to be determined when license approval is received from Manitoba Sustainable Development. Culvert Price is FOB Nesbitt, applicant responsible to pick up culvert from Nesbitt Municipal yard.

\*\*Refundable if removed within the time duration specified in the application

All application and culvert fees must be paid prior to the building of an approach.

## **Norma Will**

---

**From:** Gosnold, Kyle <kylegosnold@hydro.mb.ca>  
**Sent:** Tuesday, July 26, 2022 8:36 AM  
**To:** Norma Will  
**Subject:** Whipperwill Senior Duplex's  
**Attachments:** 2022-B-4154825.pdf

Municipality of Oakland-Wawanesa

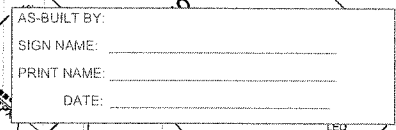
Please find the Manitoba Hydro Construction drawing for Whipperwill Senior Duplex's for a push under commercial St in Wawanesa.

If you are in agreement with our plans, please sign the enclosed drawing and return for our records.

We are looking to get this push done as soon as possible.

For anymore information, please contact Kyle Gosnold, 204-724-0762 or by email.

Thanks  
Kyle Gosnold  
Brandon Estimator/Planner  
204-724-0762



NO.		DATE		REVISIONS		BY	CKD.			REFERENCE DRAWING	
DRAWN		AREA NUMBER		MANITOBA HYDRO DISTRIBUTION PLANNING & DESIGN							
JM		608		WO# 4154825							
CHECK		STATION NUMBER		WHIPPERWILL SENIORS DUPLEX'S @ 204 COMMERCIAL ST.							
X.X.X.		2036		BUILD AS PER MAP							
SCALE		FEEDER NUMBER									
1:1000		WA08-8									
DATE		SYSTEM VOLTAGE		CSC		2022-B-4154825				SHT.	REV.
2022 07 18		8.32kV		BRANDON						1/1	00



## Joni Swidnicki

---

**From:** Catharina Carels <ccarels@lgcamb.ca>  
**Sent:** Monday, July 25, 2022 11:05 AM  
**To:** Joni Swidnicki  
**Subject:** RE: Community Events Designation

Hello Joni

I spoke with my supervisor, and he informed me that with the new regulations for community events a resolution no longer needs to be passed in order to approval a community event.

We do still need RM/Town approval for the event to take place, but you no longer have to hold a meeting in order to approve an event. If your RM would like to leave the approval for community events with the CAO that is sufficient approval for what we require.

Thank you again

---

**Catharina Carels**  
Inspector



Unit D – 2015 Brandon Ave, Brandon, MB R7B 4E5  
Telephone: 204-761-6667 | Fax: 204-726-6776  
[ccarels@LGC&A.ca](mailto:ccarels@LGC&A.ca) | [www.LGC&A.ca](http://www.LGC&A.ca)

**From:** Joni Swidnicki <cao@oakland-wawanesa.ca>  
**Sent:** Jul 25, 2022 9:42 AM  
**To:** Catharina Carels <ccarels@lgcamb.ca>  
**Cc:** Members of Council <membersofcouncil@oakland-wawanesa.ca>  
**Subject:** Community Events Designation

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**ATTENTION: Ce courriel provient d'un expéditeur externe. Ne cliquez sur aucun lien et n'ouvrez pas de pièce jointe, excepté si vous connaissez l'expéditeur.**

Good Morning,

One of our councillors has asked if Council can pass a "blanket resolution" for deeming community events. The reason for this enquiry is that our Council only meets once per month, and we are finding the event organizers don't always get their requests in for the monthly agenda.

At one time, it was a certified true copy of a Council resolution that was required. If Council delegated its authority over these events to the Administration, would an email from the CAO be sufficient for your purposes?

Joni Swidnicki, CMMA (Hons)

Chief Administrative Officer  
Municipality of Oakland-Wawanesa  
106 Fourth Street, Box 278, Wawanesa, MB R0K 2G0  
Office telephone: 204-824-2666  
Email: [CAO@oakland-wawanesa.ca](mailto:CAO@oakland-wawanesa.ca)  
Web: [www.oakland-wawanesa.ca](http://www.oakland-wawanesa.ca)



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**From:** Catharina Carels <[ccarels@lgcamb.ca](mailto:ccarels@lgcamb.ca)>  
**Sent:** Wednesday, July 20, 2022 2:24 PM  
**To:** Joni Swidnicki <[cao@oakland-wawanesa.ca](mailto:cao@oakland-wawanesa.ca)>  
**Subject:** RE: Permit - Provincial Senior A Baseball

Hello Joni

Thank you for sending me this letter of approval.

Have a great day,

---

**Catharina Carels**  
Inspector



Unit D – 2015 Brandon Ave, Brandon, MB R7B 4E5  
Telephone: 204-761-5667 | Fax: 204-726-6776  
[ccarels@LGCamb.ca](mailto:ccarels@LGCamb.ca) | [www.LGCamb.ca](http://www.LGCamb.ca)

**From:** Joni Swidnicki <[cao@oakland-wawanesa.ca](mailto:cao@oakland-wawanesa.ca)>  
**Sent:** Jul 20, 2022 11:01 AM  
**To:** Catharina Carels <[ccarels@lgcamb.ca](mailto:ccarels@lgcamb.ca)>  
**Cc:** Derek McGregor, CAIB, CIP <[dmcgregor@guild.ca](mailto:dmcgregor@guild.ca)>  
**Subject:** Permit - Provincial Senior A Baseball

**CAUTION:** This email originated from an external sender. Please do not click links or open attachments unless you recognize the source.

**ATTENTION:** Ce courriel provient d'un expéditeur externe. Ne cliquez sur aucun lien et n'ouvrez pas de pièce jointe, excepté si vous connaissez l'expéditeur.

Here is the Council resolution as required.

Joni Swidnicki, CMMA (Hons)  
Chief Administrative Officer  
Municipality of Oakland-Wawanesa  
106 Fourth Street, Box 278, Wawanesa, MB R0K 2G0  
Office telephone: 204-824-2666  
Email: [CAO@oakland-wawanesa.ca](mailto:CAO@oakland-wawanesa.ca)  
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Caitlin Reid  
P.O. Box 283  
Wawanesa, MB R0K 2G0

July 30, 2022

Head of Council Dave Kreklewich  
P.O. Box 278  
Wawanesa, MB R0K 2G0

Dear Head of Council Kreklewich,

I hope this letter finds you well! I am writing to you today with a request for permission to establish a permanent or semi-permanent feature within the village of Wawanesa. I am looking to place a Neighborhood Book Box somewhere along the stretch of Fourth Street that holds most of Wawanesa's businesses. The only necessary requirement for the placement would be a grass-covered plot of land, in order for the stake that the Box is attached to to be put into the ground. Much of the land that runs along Fourth Street itself would fit the bill in that regard, so the placement of the Box would be fairly flexible. I have a few tentative options in mind for the location, but I would love to hear any suggestions that the Council might have as well. I would be more than willing to handle the upkeep of this potential Box and to provide the books for this Box (both now and at any point more books are needed in the future). While this is something I would like to set up to share my love of books, I also believe this could be a positive addition to the community of Wawanesa. What I am looking for today from you and the rest of the Wawanesa Council is permission for access to the land to place the Box. If you have any questions about the matter, please don't hesitate to contact me using the contact information below. Thank you so much for your time!

Sincerely,

*Caitlin Reid*

Caitlin Reid

Phone: 1-204-573-9397 / Email: [caitlinreid123@mail.com](mailto:caitlinreid123@mail.com)

### **Appointment of Board of Revision**

BE IT RESOLVED that the whole of Council be appointed to the Board of Revision for 2023;

AND BE IT FURTHER RESOLVED that the Head of Council will serve as the Presiding Officer of the Board and the Chief Administrative Officer will serve as the Secretary.

### **Board of Revision Hearing**

BE IT RESOLVED that the date for the Board of Revision shall be Tuesday, October 18, 2022 at 1:30 p.m. in the Council Chamber of the Wawanesa Municipal Office.

## Joni Swidnicki

---

**From:** Elaine McGregor  
**Sent:** Wednesday, August 10, 2022 8:04 AM  
**To:** Joni Swidnicki  
**Subject:** Addition to the Agenda - Supplementary Taxes

Joni,

We will need to add a resolution for the supplementary taxes to the Agenda:

### **Approval of Tax Additions and Deletions**

BE IT RESOLVED that in accordance with Sections 326 and 300 of The Municipal Act, the taxes added and cancelled listings provided by the Provincial Assessment Branch as supplementary taxes in the following amounts be approved:

Taxes Added                      \$ xxx.xx  
Taxes Cancelled                 \$ xxx.xx

(I will get you the final amount when I am done with them.)

Thanks,

Elaine McGregor, BComm (Hons), CMMA (Hons)  
Finance Officer  
Municipality of Oakland-Wawanesa  
Phone: 204.824.2666  
Email: [finance@oakland-wawanesa.ca](mailto:finance@oakland-wawanesa.ca)  
Web: [www.oakland-wawanesa.ca](http://www.oakland-wawanesa.ca)





# Accessibility Plan

November, 2017

Updated December, 2019

Updated August, 2022

## Message from Council

The Council of the Municipality of Oakland-Wawanesa recognizes the unique nature of providing full access to every resident, regardless of location or ability. Work is underway to ensure anyone who is impacted by a barrier can access all facilities, information and services to achieve the best possible quality of life.

## Statement of Commitment

The Municipality of Oakland-Wawanesa commits to providing people of all abilities the respect and independence to access and benefit from our services equally. Efforts will be made to remove and prevent barriers to accessibility and to meet the requirements of *The Accessibility for Manitobans Act (AMA)*.

## Accessibility Legislation

*The Accessibility of Manitobans Act* was passed December 5, 2013.

The purpose of this Act is to achieve accessibility by preventing and removing barriers that disable people with respect to:

- (a) employment;
- (b) accommodation;
- (c) the built environment, including
  - (i) facilities, buildings, structures and premises, and
  - (ii) public transportation and transportation infrastructure;
- (d) the delivery and receipt of goods, services and information; and
- (e) a prescribed activity or undertaking.

Its goal is to enable the implementation of the measures, policies, practices and other requirements necessary to make progress towards achieving accessibility in Manitoba by 2023. Municipalities with populations less than 10,000 must have an accessibility plan in place in 2017. The legislation requires accessibility standards to be developed over the next several years. The standards will address barriers and set out requirements in five key areas of daily living. These standards are:



1. Customer service
2. Information and communication
3. Transportation
4. Employment
5. Built environment

The Customer Service Standard was adopted in 2015 and the Municipality of Oakland-Wawanesa is required to be compliant in 2018. The Standard requires organizations to identify, remove, and prevent barriers to customer service. Where this is not possible they must provide equivalent customer service. To provide accessible customer service, organizations need to:

- review physical barriers that prevent customers receiving service
- consider the communication needs of clients
- allow service animals
- allow assistive devices such as wheelchairs, walkers and oxygen tanks
- let customers know your accessibility policies and procedures
- let customers know when accessible services aren't available
- invite customers to provide feedback
- understand The Human Rights Code (Manitoba) and provide reasonable accommodations
- train staff on accessible customer service

## **Accessibility Committee**

Staff from the Municipal Offices and Public Works participated as an “Accessibility Committee Working Group” (ACWG) to prepare a baseline report of the current situation within the municipality and to assist in drafting this Accessibility Plan. Moving forward, the role of this Committee will be to recommend innovative approaches and solutions to achieve compliance with the AMA and to assist in the development of policies and procedures to support the effort.

## **Consultation Activities**

Council, at its meeting held August 15, 2017, considered a report on accessibility and requested interested individuals with disabilities or representatives of organizations of persons with disabilities to contact the office to become involved. This opportunity was advertised on the municipal website and through other social media. There were two individuals who provided suggestions for the Plan.

The draft document was submitted to The Society for Manitobans with Disabilities for review and a presentation was made to the Board of Directors for Seniors Independent Services. The topic matter was included at the October 10 Mayor's Round Table discussion to assist in identifying areas of concern and to help prioritize actions.

## **Methodologies**

### **Review of Current Position**

Utilizing the Accessibility Committee Working Group, a current assessment was compiled to identify existing barriers. This assessment is attached as Schedule "A" Base Report.

### **Development of Priorities**

With the assistance of outside individuals and organizations, the ACWG developed a three-year plan to address priorities.

### **Monitoring Progress**

The plan will be reviewed annually, in advance of budget preparation, to evaluate if targets are being met and to ensure the Plan is meeting current requirements and expectations. Outside feedback will be collected as part of this review.

### **Communication of the Plan**

Adoption of the Plan at an open Council meeting will be the first means of communication. This, followed by posting on the website, and through news media will constitute the initial communication plan. The annual review will provide additional communication as efforts continue for the Plan roll-out.

# Multi-Year Action Plan

Action	Timelines			Responsibility
	2022	2023	2024	
Review Plan Annually	x	x	x	ACWG
Consultation Process – seek feedback from affected individuals/organizations for alterations to the Plan				
Update Plan including consultation/feedback				
Communication Process - ongoing	x	x	x	Accessibility Coordinator
Review documents for accessible format - ongoing	x	x	x	All administration
Include “active offer” on documents - ongoing	x	x	x	All administration
Consider signage requirements - ongoing	x	x	x	ACWG and public works
Develop applicable policies and review annually - ongoing	x	x	x	Accessibility Coordinator
Continue employee training - ongoing	x	x	x	Accessibility Coordinator
Determine/review alternatives where physical barriers exist - ongoing	x	x	x	ACWG
Determine costs for physical improvements - ongoing	x	x	x	Administration
Consider accessibility when booking outside locations for meetings/events - ongoing	x	x	x	Administration
Update web and develop app for mobile devices - ongoing	x	x	x	Administration and ACWG
Ensure any physical repairs/updates will meet accessibility standards - ongoing	x	x	x	Administration and ACWG

## **Conclusion**

The Municipality of Oakland-Wawanesa is committed to continuous improvements in customer service standards to address accessibility issues. We believe that accessibility funding from senior levels of government will be instrumental in assisting municipalities achieve the goal of barrier-free services and facilities. That, along with a coordinated effort across the province to implement consistent guidelines and policies will ensure all people are treated with the utmost respect, dignity and independence possible.

## **Further Information**

For further information on this Plan, please contact Joni Swidnicki, Accessibility Coordinator at 204-824-2666 or by email at [cao@oakland-wawanesa.ca](mailto:cao@oakland-wawanesa.ca)



# **Schedule “A” Accessibility Plan Base Report Updated 2022**

## **A: Overview**

The Municipality of Oakland-Wawanesa has 1,758 residents and includes the communities of Carroll, Nesbitt and Wawanesa. The following outlines the current facilities and services offered by the Municipality.

## **B: Services Provided/Municipal Buildings**

### **Municipal Office**

- Animal Control
- Bill payments
- Buildings (offices, culture and recreation buildings)
- By-law enforcement
- Cemetery information requests
- Complaints
- Council meeting agendas, enquiries and minutes
- Economic Development
- Election
- General enquiries/information (in-person, written or telephone)
- Grants
- Handi-transit
- Historical/Archival Information
- Meeting spaces
- Office space for outside organizations
- Permits
- Planning matters (development plan, zoning by-laws, subdivisions etc.)
- Property matters
- Website upkeep

## **Public Works**

Buildings (sheds, shop, water treatment plant, lagoon facilities)

Drainage issues

Parks

Permits

Road construction/reconstruction

Road grading and repairs

Snow removal

Utility Services

Water and Wastewater Management

## **C: Achievements**

### **Municipal Office**

#### **2022 Renovation includes accessible door, washrooms and lowered counter**

Assistance – Provide active offer (writing cheques, completing forms, open doors etc.)

Attitude (awareness and training)

Emergency Plan (consider persons who may require assistance)

Installed handrails

Investigating physical changes and budget

Materials (larger fonts, different formats, magnifying glass, tilt screens)

Recognize mental health issues

Remove obstacles/clutter

Scent free environment

Use alternative space (counters are too high for some individuals)

Video Tape (committee and council meetings)

Visit customers outside if office inaccessible

### **Public Works**

Curb cuts

Handi-transit

Snow clearing (particularly when accessibility issues are known)

## **D: Identify Existing Barriers**

### **Municipal Office**

Accessible information (vision/hearing impaired, text to speech reader)

Communication issues (cell service and internet)

Technology (make better use i.e. Web app for phone use, interactive webpage)

### **Public Works**

Curb cuts could be painted for visibility

Inaccessible parks (grass access)

Grading/snow removal