

**Council Meeting
March 17, 2020 at 9:00 a.m.
Nesbitt Hall, Nesbitt MB.**

The Council members of the Municipality of Oakland-Wawanesa met at the Nesbitt Hall in Nesbitt, Manitoba on Tuesday, March 17, 2020 at 9:00 a.m. Members Present: Councillors Cory, Hargreaves, Hatch, McDonald, McGregor and Sowiak. Head of Council Dave Kreklewich presided.

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor, Public Works Manager Darcy Ketsman and Videographer Cheryl Fraser.

This was an open meeting of Council, however members of the public were requested to view the proceedings on-line as a result of the Covid-19 Pandemic.

CALL TO ORDER – 9:00 a.m.

ADOPTION OF THE AGENDA

McDonald-Cory

66-2020 BE IT RESOLVED that the agenda for the March 17, 2020 meeting be accepted as presented with the addition of AMM Covid-19 Member Advisory and Bell MTS Broadband Support Letter under Communication and Covid-19 closures added under General Business. CARRIED.

CONFIRMATION OF MINUTES

Sowiak-Hatch

67-2020 BE IT RESOLVED that the minutes of the February 18, 2020 regular meeting be hereby approved as circulated. CARRIED.

Sowiak-McGregor

68-2020 BE IT RESOLVED that the minutes of the February 27, 2020 special meeting be hereby approved as circulated. CARRIED.

FINANCE

General Account

McDonald-Cory

69-2020 BE IT RESOLVED that the March 12, 2020 general accounts payables, being cheque #'s 4283 to # 4329 in the amount of \$65,253.90 be hereby approved. CARRIED.

Sowiak-Hatch

70-2020 BE IT RESOLVED that Direct Deposit 124, being staff payroll for the period February 10 to February 21, 2020 in the amount of \$11,041.25 be hereby approved. CARRIED.

McGregor-McDonald
71-2020 BE IT RESOLVED that Direct Deposit 126, being staff payroll for the period February 24 to March 6, 2020 in the amount of \$10,998.15 be hereby approved. CARRIED.

Hatch-McDonald
72-2020 BE IT RESOLVED that Direct Deposit 127 being Council indemnities for the month of February, 2020 in the amount of \$6,163.88 be hereby approved. CARRIED.

Utility Account

Sowiak-Hatch
73-2020 BE IT RESOLVED that the March 12, 2020 utility accounts payable, being cheque #'s 573 to 581 in the amount of \$6,342.42 be hereby approved. CARRIED.

Statement of Revenue and Expenditure

McDonald-Cory
74-2020 BE IT RESOLVED that the Statement of Revenue and Expenditure report to February 29, 2020 be received as presented. CARRIED.

DELEGATIONS

None

PUBLIC HEARINGS – to commence at 9:15 a.m.

None

COMMUNICATIONS

All-Net – Invitation to Tech Day
Association of Manitoba Land Surveyors – Annual Register 2020
Association of Manitoba Municipalities – February 21
Association of Manitoba Municipalities – February 21
Association of Manitoba Municipalities – February 24
Association of Manitoba Municipalities – February 28
Association of Manitoba Municipalities – March 1
Association of Manitoba Municipalities – March 2
Association of Manitoba Municipalities – March 2
Association of Manitoba Municipalities – March 3
Association of Manitoba Municipalities – March 6
Association of Manitoba Municipalities – March 13
Bell MTS Broadband Letter of Support – March 13
Cleanfarms – Office in Lethbridge
Federation of Canadian Municipalities – Communique – February 18
Federation of Canadian Municipalities – Communique – February 24
Federation of Canadian Municipalities – Communique – March 2
Federation of Canadian Municipalities – Communique – March 9
Federation of Canadian Municipalities – Communique – March 9

Manitoba Conservation and Climate – Wawanesa Public Water Annual Compliance Audit
Manitoba Municipal Relations – Certificate of Approval – Flikweert
Manitoba Oat Growers Association – concern re Secondary Roads
Manitoba 150 – Newsletter
Manitoba Water and Wastewater Association – Introduction to Coronaviruses
Prairie Mountain Health – March 2020
Rural Policy Learning Commons – March 2020
Sierra Club – Green Budget Coalition
Southwest Horizon – Pandemic Planning Preparedness Guide

Sowiak-McGregor

75-2020 BE IT RESOLVED that the above noted communications be received. CARRIED.

McGregor-Cory

76-2020 BE IT RESOLVED that a letter of support be provided to Bell MTS for their application for funding through the CRTC for provision of services throughout the entire Municipality of Oakland-Wawanesa. CARRIED.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Cory – see written report
Councillor Sowiak – see written report

North Zone Report (Ward 2)

Councillor Hargreaves – see written report
Councillor Hatch – see written report

Wawanesa Zone Report (Ward 1)

Councillor McDonald added to his written report to advise that the Handi-Van usage was down as a result of the Covid-19 Pandemic.

Councillor McGregor added to his written report to advise that the Souris River Recreation Commission had closed its facilities and cancelled programming.

Head of Council's Report

In addition to his written report, the Head of Council advised that he had taken part in a Covid-19 Conference Call hosted by Provincials Ministers and the Chief Medical Officer which provided updates on the situation.

Chief Administrative Officer Report

In addition to her written report, the CAO advised that time had been spent regarding business continuity planning.

Finance Officer Report – see written report

Public Works Report – see written report

Drew Wilton – Wawanesa Public Works – see written report

Fire Chief's Report – see written report

Souris Vet Board Report – nothing to report

Handi Transit Report – included with Ward Report

McDonald-Hargreaves

77-2020 BE IT RESOLVED that the verbal and written committee reports be received.
CARRIED.

Public Works and Transportation Services Committee

McDonald-Hargreaves

78-2020 BE IT RESOLVED that the report of the Public Works and Transportation Services Committee of its meeting held March 11, 2020 be received and the recommendations be considered under General Business. CARRIED.

BY-LAWS

None

UNFINISHED BUSINESS

None

GENERAL BUSINESS

Gravel Hauling Tender

Hargreaves-Hatch

79-2020 BE IT RESOLVED that the bid of Fred Gilbert Trucking for gravel hauling for the years 2020 and 2021 in the amount of .333 yard/loaded mile hauling and .82 per yard for loading be accepted. CARRIED.

Gravel Crushing Tender

Cory-Hargreaves

80-2020 BE IT RESOLVED that the bid of Bluestar Construction for gravel crushing for the years 2020 and 2021 in the amount of \$4.10 per yard for an amount of approximately 12,000 yards annually be accepted. CARRIED.

Municipal Solid Waste and Recyclable Material Collection and Disposal

McGregor-Hatch

81-2020 BE IT RESOLVED that the 3-year bid of Municipal Waste Management for solid waste and recyclable material collection and disposal as outlined below for services A, B, and C be accepted:

	Rent + Service	Approx. Tipping Fee	Approx. Total
2020	34,623.75	20,034.00	54,657.75 (9 months)
2021	45,653.00	26,712.00	72,365.00
2022	45,653.00	26,712.00	72,365.00
CARRIED.			

Dirt Roads

Hargreaves-Hatch

82-2020 BE IT RESOLVED that Public Works be directed to focus on the following dirt roads for rehabilitation in 2020:

- Road 377
- Road 378
- Road 474
- Road 1052
- Road 1112
- Road 1113
- Road 3810
- Road 3811
- Road 3812
- Road 10411

And further, that the remainder of the dirt roads be worked with a mulcher or disc.
CARRIED.

Conservation Agreement – 30-8-18 WPM (Gorgerat/Greening)

McDonald-Sowiak

83-2020 BE IT RESOLVED that the correspondence from Manitoba Habitat Heritage Corporation dated March 3, 2020 with respect to a conservation agreement for property owned by Matthew Edward Gorgerat and Virginia Dawn Greening and located at 30-8-18 WPM be received and a copy placed on a corresponding property file. CARRIED.

Emergency Response Plan

84-2020 McDonald-McGregor
WHEREAS the Village of Wawanesa and the Rural Municipality of Oakland had belonged to the Spruce Lakes Emergency Measures Board to ensure that their respective Emergency Response Plans were consistent with legislative requirements and followed a format consistent with surrounding municipalities;

AND WHEREAS the Province of Manitoba has since established a template that all municipalities are required to follow;

AND WHEREAS the Municipality of Oakland-Wawanesa has contracted the services of an Emergency Coordinator who also provides services to the Rural Municipality of Cornwallis;

NOW THEREFORE BE IT RESOLVED that the Municipality of Oakland-Wawanesa discontinue its involvement with the Spruce Lakes Emergency Measures Board and consider the benefits of membership in the Manitoba Association of Municipal Emergency Coordinators whereby membership fees would be expended from the Emergency Measures account. CARRIED.

Purchase of Equipment through Provincial Flood Funding

85-2020 McDonald-McGregor
BE IT RESOLVED that, subject to receipt of Provincial Flood Funding, the following equipment be purchased for flood mitigation:

1 – 3 phase mobile generator c/w panel transfer switch	42,500.00
1 – 6’ Vac assisted mobile water pump	34,500.00
4 – 3’ water trash pumps	7,500.00
1 – Quick deploy culvert steamer skid	*5,200.00
1 – Road closed signs	*1,450.00
1 – Chain saw/pole saw	3,000.00
1 – EOC equipment	4,000.00

CARRIED.

2020 Grant Donations

McDonald-Cory

86-2020 BE IT RESOLVED that grants to community organization in the amount of \$5,875.00 be approved as per the following listing subject to final budget approvals:

1-24 are the general requests that come in throughout the year. Proposed budget allocation is \$6,500.00

25-42 are the Organizations that have a line in the 2019 budget

	Organization	2019 Grant Amount	2020 Requested	2020 Grant Amounts
1	KidSport	300.00		300.00
2	RCA Museum	300.00		300.00
3	Souris & Glenwood Ag Society	200.00		200.00
4	St. Paul's Anglican Church	300.00		300.00
5	Wawanesa Community Gardeners	250.00		250.00
6	Wawanesa Express	300.00		300.00
7	Wawanesa Nursery School	200.00		200.00
8	Wawanesa Wee Care Inc. Daycare	1500.00		1500.00
9	Academic Bursaries- Brandon S.D	500.00		500.00
10	Academic Bursary- S.W. Horizon (O)	500.00		500.00
11	Academic Bursary- S.W. Horizon (W)	500.00	received	500.00
12	The Kidz Soccer Crew (Nesbitt)	500.00		Continue with in kind grass mowing only
13	STARS Foundation	500.00		500.00
14	Westman Opportunities Leadership Grp	TBD		0
15	Manitoba NW Command (late approval)	205.00		205.00
16	Halloween Patrol Wawa Student Council	0		320.00
	TOTAL	\$6,055.00		\$5,875.00
17	Camp Bridges		received	0
18	Canada Post		received	0
19	Ronald McDonald House Charities		received	0
20	Hudson Bay Route Assoc.		received	0
21	Jets Wawanesa		received	0
22	Kids Help Phone		received	0
23	Wounded Warriors Magazine Renewal		received \$150.00	0
24	Crime Stoppers Assoc.		received	0

In accordance with budget approvals, grants in the amounts indicated below will be provided from the related accounts:

	Organization	2019 Grant Amount <i>Budget amounts in italics</i>	Budget Line	2020 Grant Amounts
25	Prairie Mountain Health- Souris	<i>1,000.00</i>	550-500-510	1,000.00
26	Prairie Mountain Health- Wawanesa	<i>1,000.00</i>	550-500-510	1,000.00
27	Brandon Regional Health Centre	<i>1,000.00</i>	550-500-510	1,000.00
28	Carroll Cemetery Committee	<i>1,000.00</i>	550-500-500	1,000.00
29	Methven Cemetery Committee	<i>1,000.00</i>	550-500-500	1,000.00
30	Minnewawa Cemetery Inc.	<i>1,000.00</i>	550-500-500	1,000.00
31	Rounthwaite Cemetery Committee	<i>1,000.00</i>	550-500-500	1,000.00
32	Wawanesa Cemetery Board	<i>1,000.00</i>	550-500-500	1,000.00
33	Carroll Community Sportsplex	<i>1000.00</i>	580-500-140	1,000.00
34	Carroll Memorial Hall Committee	<i>3,000.00</i>	580-500-110 Requesting additional funds to cover special levies and in kind grass mowing ball diamonds/hall	4,000.00
35	Nesbitt Community Club	<i>3,000.00</i>	580-500-110 Requesting \$5,000.00	4,000.00
36	Nesbitt Community Playground Equip	<i>1,300.00</i>	580-500-150 Request	0
37	Wawanesa & District Centennial Hall	<i>4,000.00</i>	580-500-111	4,000.00
38	Sipiweske Museum	<i>1,000.00</i>	580-500-170	500.00
39	Glenboro/Sth Cypress Handi Transit	<i>14,000.00</i>	550-500-521 Requesting \$15,000.00	14,000.00 Plus in kind storage
40	Seniors Independent Services	<i>1,300.00</i>	550-500-525 Requesting \$1300.00	1,300.00
41	Wawanesa & District Recreation	<i>36,000.00</i>	580-500-141/ 580-500-140	36,000.00
42	Souris River Recreation Commission Wawanesa Waterpark Wawanesa Campground Wawanesa Baseball Inc.	<i>35,000.00</i> <i>10,500.00</i> <i>700.00</i>	580-500-101 580-500-102 580-500-150	35,000.00 10,500.00 700.00
	TOTAL	\$118,800		\$119,000.00

Shaded identifies information was received regarding the request.
CARRIED.

Covid-19 Closures

- 87-2020 McDonald-Sowiak
WHEREAS the Province of Manitoba has asked that people stay home where possible in an effort to curb possible transmission of the Covid-19 virus;
- AND WHEREAS interaction with the Municipal Offices can be conducted over the telephone, on-line or through the mail system or office drop boxes;
- AND WHEREAS office staff have the opportunity to work in isolation in a locked office situation or to work from home;
- AND WHEREAS public works employees can operate on equipment in isolation;
- THEREFORE BE IT RESOLVED that until further notice, the Municipal Offices be closed to the public and residents be requested to telephone the office if they require immediate assistance;
- AND FURTHER BE IT RESOLVED that staff at the Waste Transfer Sites be directed to remain in their respective work spaces and ensure a 6 foot social distance from all members of the public. CARRIED.

ADJOURNMENT

- 88-2020 McGregor-Hargreaves
BE IT RESOLVED that this meeting does now adjourn (9:37 a.m.) to meet again on Tuesday, April 21, 2020 at 9:00 a.m. at the Nesbitt Hall. CARRIED.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer