

MUNICIPALITY OF OAKLAND-WAWANESA

BY-LAW NO. 05-2018

BEING a By-law of the Municipality of Oakland-Wawanesa to set compensation and expenses to members of the council and to repeal Indemnity By-law No. 03/15.

WHEREAS Section 124(2) of The Municipal Act provides as follows:

**Council may set compensation and expenses**

**124(2)** A council may by by-law set the types, rates and conditions of payments to be made to or on behalf of members of the council and council committees, other than the committee of a local urban district:

- (a) as compensation for attending to municipal business;
- (b) for expenses incurred while attending to municipal business;
- (c) for any other purpose relating to municipal business that the council considers appropriate.”

AND WHEREAS subsection 124(3) provides as follows:

“A member of a council or council committee may be paid and may accept an amount paid under a by-law passed under subsection (2)”;

AND WHEREAS it is deemed expedient and in the best interest of the corporation to provide for the payment of indemnities and other remuneration incidental to the discharge of such duties as a member of council;

NOW THEREFORE the council of the Municipality of Oakland-Wawanesa, in open session assembled, enacts as follows:

1. **HEAD OF COUNCIL:**

(a) **Annual Indemnity**

Annual indemnity encompasses all duties that a Head of Council is responsible for. These duties are defined as: review and document preparation for meetings; receiving and responding to telephone calls which may also include on-site meetings with staff and others; duties related to committee appointments including telephone calls and on-site meetings with staff and others; and all other municipal business that is not classified as a committee meeting, seminar, conference or convention.

The total annual indemnity for the Head of Council shall be Ten Thousand Three Hundred Dollars (\$10,300.00) and shall be paid in 12 monthly payments of Eight Hundred Fifty-Eight Dollars and Thirty-Three cents (\$858.33).

(b) **Per Diem Indemnity**

The Head of Council shall be compensated for attending any committee meetings, seminars, conferences or conventions on behalf of the municipality provided that previous authorization was given by a resolution of council, and shall be paid at a rate of:

- (1) One Hundred and Fifty Dollars (\$150.00) per day for a meeting, seminar, conference or convention that is attended for four hours or more.
- (2) One Hundred Dollars (\$100.00) for a meeting, seminar, conference or convention that is attended for more than two hours, but less than four hours.
- (3) Fifty Dollars (\$50.00) for a meeting, seminar, conference or convention that is attended for two hours or less.

2. **DEPUTY HEAD OF COUNCIL AND COUNCILLORS:**

(a) **Annual Indemnity**

Annual indemnity encompasses all ward duties that a council member is responsible for. These duties are defined as: review and document preparation for meetings; receiving and responding to telephone calls which may also include on-site meetings with staff and others; duties related to committee appointments including telephone

calls and on-site meetings with staff and others; and all other municipal business that is not classified as a committee meeting, seminar, conference or convention.

The total annual indemnity for the Deputy Head of Council and Councillors shall be Eight Thousand Eight Hundred and Fifty Dollars (\$8,850.00) and shall be paid in 12 monthly payments of Seven Hundred Thirty-Seven Dollars and Fifty Cents (\$737.50).

(b) **Per Diem Indemnity**

The Deputy Head of Council and Councillors shall be compensated for attending any committee meetings, seminars, conferences or conventions on behalf of the municipality provided that previous authorization was given by a resolution of council, and shall be paid at a rate of:

- (1) One Hundred and Fifty Dollars (\$150.00) per day for a meeting, seminar, conference or convention that is attended for four hours or more.
- (2) One Hundred Dollars (\$100.00) for a meeting, seminar, conference or convention that is attended for more than two hours but less than four hours.
- (3) Fifty Dollars (\$50.00) for a meeting, seminar, conference or convention that is attended for two hours or less.

3. **TRAVEL AND LIVING EXPENSES:**

- a) All members of Council shall be reimbursed for travel expenses incurred in the use of a private vehicle to attend council or committee meetings, seminars, conferences, conventions or performing any other municipal business which has been previously authorized by resolution of council and he/she shall be paid at a mileage rate established by the Canada Revenue Agency.
- b) All members of council shall be reimbursed for actual living expenses (including meals and hotel rooms) incurred when traveling beyond the corporate limits to attend meetings, seminars, conferences, or conventions on behalf of the municipality, provided that there has been previous authorization by resolution of council and upon presentation of the applicable receipts.

4. **STATEMENT OF CLAIM:**

The Head of Council and Councillors shall submit detailed statements of claim for any and all compensation or expenses to the Chief Administrative Officer on a monthly basis, by the 10<sup>th</sup> day of the following month, and payment of such accounts shall not be made unless such claim is verified by statutory declaration and payment thereof is authorized by resolution of Council.

5. **REVIEW OF INDEMNITIES AND PER DIEMS:**

Annual indemnities and per diems shall be adjusted in January of each year in accordance with the Manitoba Consumer Price Index.

The amount of indemnities for the Head of Council, Deputy Head of Council and each Councillor; and the formulae for determining such indemnities may be reviewed at council's discretion and such a review shall be mandatory after four (4) years.

**REPEAL OR AMENDMENT**

Municipality of Oakland-Wawanesa Indemnity By-law No. 03/15 is hereby repealed.

6. **EFFECTIVE DATE:**

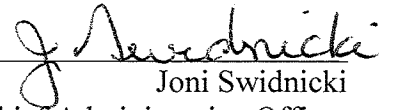
This by-law shall take effect on January 1, 2019.

DONE AND PASSED as a By-law of the Municipality of Oakland-Wawanesa, this 15<sup>th</sup> day of January, 2019.



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Dave Kreklewich  
Head of Council



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Joni Swidnicki  
Chief Administrative Officer

Read a first time this 18<sup>th</sup> day of December, 2018.

Read a second time this 15<sup>th</sup> day of January, 2019.

Read a third time this 15<sup>th</sup> day of January, 2019.