



Box 278, Wawanesa, Manitoba R0K 2G0
Phone: (204) 824-2666

MUNICIPALITY OF OAKLAND-WAWANESA INVITES
TENDER 25-01 GRAVEL HAULING

Detailed Tender packages complete with specifications are available to interested bidders on website www.oakland-wawanesa.ca or at the Municipal Office, 106 Fourth Street, Wawanesa, Manitoba between the hours of 8:30 a.m. to 4:30 p.m. Monday – Friday.

All inquiries related to Tender 25-01 should be directed to Chelsea Long, Public Works Manager at 204 824-2666 or cell at 204 901-4603.

Completed Tenders must be submitted by 4:00 p.m. Thursday, February 13, 2025.

Municipality of Oakland-Wawanesa
Chelsea Long, Public Works Manager
Box 278
Wawanesa, Manitoba
R0K 2G0



2025 Gravel Loading and Hauling

RFQ #25-01

Municipality of Oakland-Wawanesa

106 Fourth Street, Box 278

Wawanesa, MB, R0K 2G0

204-824-2666

pw@oakland-wawanesa.ca

Municipality of Oakland-Wawanesa RFQ 25-01 Gravel Loading and Hauling

INVITATION TO TENDER

The Municipality of Oakland-Wawanesa is accepting tenders for the loading and hauling of gravel to be deposited on Municipal roads throughout the Municipality of Oakland-Wawanesa from pits located within the Municipality. The material to be applied in one main haul beginning approximately May 2025, until completed. The contract will also include hauling materials to the Municipality of Oakland-Wawanesa yard in Nesbitt. All loads must be filled to capacity of the equipment being used. The gravel must be placed in a manner that grading shall not be required at the time of delivery. The length of the loading and hauling contract will be for the years 2025 and 2027 inclusive with the option for council to negotiate with the contractor to extend the contract for 1 additional year (2028).

The Municipality of Oakland-Wawanesa invites quotations on the following:

- **Supply and operate a loader complete with a scale for loading material; and**
- **Haul aggregate material to various locations**

Detailed Tender packages complete with specifications are available to interested bidders on website www.oakland-wawanesa.ca or at the Municipal Office, during regular business days between the hours of 8:30 a.m. to 4:30 p.m., Monday to Friday.

Completed tenders must be submitted by 4:00 pm on Thursday February 13th, 2025.

Sealed tenders must be clearly marked with “Gravel Loading and Hauling “

Mailed to:

MUNICIPALITY OF OAKLAND-WAWANESA

Attention: Joni Swidnicki – Chief Administrative Officer

106 Fourth Street, Box 278

Wawanesa, MB

R0K 2G0

Delivered to:

106 Fourth Street

Wawanesa, Manitoba

Questions or requests for clarification about the tender:

Chelsea Long

Public Works Manager

Cell: (204) 901-4603

Email: pw@oakland-wawanesa.ca

MUNICIPALITY OF OAKLAND-WAWANESA

2025 Gravel Loading and Hauling

SCOPE OF WORK

The work to be done under this Contract shall consist of hauling various types of aggregate materials from Municipal stockpiles. Materials deposited on Municipal roads will require belly dump trailers or clam dump trailers, while end dump trailers would be used for stockpiling in the Public Works Yard or other locations as directed by the Public Works Manager. The work is to commence after road restrictions have been lifted and be completed by Aug 15, 2025. The main haul will be continuous until completed, with the exception of weather. In addition, Contractors are asked to provide a price to load the materials.

All loads will be filled to capacity within weight restrictions of the equipment being used. The gravel must be placed in a manner that grading shall not be required at the time of delivery.

INSTRUCTIONS TO BIDDERS

1. SUBMISSION OF TENDERS

Each Tender must be submitted in a sealed envelope addressed to:

MUNICIPALITY OF OAKLAND-WAWANESA
Attention: Joni Swidnicki, Chief Administrative Officer
106 Fourth Street, Box 278
Wawanesa, MB
R0K 2G0

The outside of each tender must be clearly labeled “RFQ # 25-01 Municipal Gravel Loading and Hauling”, submitted by _____.

The tender, including all schedules, shall be submitted on the separate forms provided. The bidder's legal status and business address shall be disclosed. The tender shall be signed by a duly authorized official and in the case of a corporation shall be sealed with the corporate seal.

All inquiries of tenders are to be addressed to:

Chelsea Long
Public Works Manager
Tel: 204-824-2666
Cell: 204-901-4603
Email: pw@oakland-wawanesa.ca

2. CONTRACT COMMENCEMENT/COMPLETION

The commencement date will be after road restrictions have been lifted. The contractor shall complete the entire project in accordance with the information contained within RFQ#25-01. The contractor shall complete all work in a good and workman like manner. This loading and hauling contract shall be for a 3-year term for the years 2025 and 2027 inclusive.

3. INFORMATION TO BE INCLUDED WITH TENDER

The Bidder shall submit with its tender, on the prescribed forms attached hereto and the following information:

- a. Qualifications - The Bidder shall give a list of previous or current work, similar in nature, scope, and value to demonstrate ability and experience to perform this Work.
- b. Equipment and Staffing Schedule - The Bidder shall specify the type and quantity of equipment to be used. Equipment must be in first class working condition to deploy for hauling and stockpiling. The Bidder shall specify any similar equipment in first class working condition that the Bidder is prepared to deploy "In Reserve" if directed by the Contract Administrator.

4. INSURANCE/OTHER REQUIREMENTS

The Contractor shall, at no cost to the Municipality, adequately insure all vehicles and equipment used and required to perform the work. Evidence of coverage must be provided to the Municipality prior to commencing work.

The Contractor is required to obtain Comprehensive General Public Liability coverage with limits of not less than \$2,000,000 *per occurrence or incident*. The policy must name the Municipality of Oakland-Wawanesa as an additional insured in respect of all matters associated with the contract and will protect the Municipality in respect of any and all claims arising directly or indirectly as a result of the contract. Coverage must include bodily injury, death and property damage, including loss of use thereof and shall not have a deductible that exceeds \$500.00. Prior to the Contractor beginning work for the Municipality, a Certificate of Insurance must be provided to the Municipality. Prior to the termination of such coverage, the Insurer must notify the Municipality of the date of termination. Upon renewal of the policy, the Insurer will provide an updated Certificate to the Municipality.

The Contractor shall be registered in good standing with Worker's Compensation Board. The Contractor shall ensure that he and those employed by him follow Provincial and/or Federal requirements for Safety & Health practices and that any required protective equipment is provided and always utilized.

The contractor is responsible for any haul permit required according to The Highway Traffic Act.

5. DISCREPANCIES, OMISSIONS

Prospective bidders finding discrepancies in, or omissions from the Contract Documents, or having any doubt as to the meaning or intent of any part thereof, should at once notify the Public Works Manager.

6. EXAMINATION OF CENTRES

All potential Bidders shall familiarize themselves with the extent of work expected before sending in their Tender and make themselves thoroughly acquainted with Municipal facilities and obtain for themselves any and all information that may be necessary for the proper performance of the Contract. The Bidder shall ensure that all employees employed on this contract will be familiar with the Municipality of Oakland-Wawanesa roads, and supplied with appropriate maps, by the Contractor.

7. ADDENDA

Addenda, bulletins or corrections issued during the time of tendering are to be included in the Tender and shall become a part of the Contract.

8. TENDER CLOSE

The tendering period shall end at **4:00 pm, February 13th, 2025**, or at an extended time and date specified in a written notice.

9. WITHDRAWAL OF TENDER

A bidder shall be permitted to withdraw their tender unopened after it has been deposited if such request is received in writing by the Municipality prior to the time specified for opening tenders.

10. OPENING TENDERS

Tenders will be unsealed at the specified closing time and placed in a file to be considered in-camera at the next meeting of Council. The awarding of tenders shall be done in open session and bidders are welcome to attend the meeting.

11. TENDER EVALUATION Tenders will be evaluated in accordance with the following:

Cost per loading	10 points
Cost per haul (per mile)	40 points
Equipment to be utilized	30 points
Anticipated start and finish date	10 points
Experience and past performance	10 points
TOTAL	100 points