



**Council Meeting
October 20, 2026 at 4:00 p.m.
Council Chamber, Wawanesa, MB.**

CALL TO ORDER – 4:00 p.m.

LAND ACKNOWLEDGEMENT

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

ADOPTION OF THE AGENDA

BE IT RESOLVED that the agenda for the October 20, 2026 meeting be accepted as presented.

CONFIRMATION OF MINUTES

BE IT RESOLVED that the minutes of the September 15, 2026 regular meeting of Council be hereby approved as circulated.

BE IT RESOLVED that the minutes of the October 1, 2026 special meeting of Council be hereby approved as circulated.

FINANCE

General Account

BE IT RESOLVED that the October 13, 2026 general accounts payable, being cheque #'s 9081 to 9146 and ABW-08 in the amount of \$293,233.42 be hereby approved.

BE IT RESOLVED that Direct Deposit 419, being election payroll for the period September 12 to September 25, 2026 in the amount of \$573.96 be hereby approved.

BE IT RESOLVED that Direct Deposit 420, being staff payroll for the period September 12 to September 25, 2026 in the amount of \$16,841.85 be hereby approved.

BE IT RESOLVED that Direct Deposit 421, being staff payroll for the period September 26 to October 9, 2026 in the amount of \$15,960.57 be hereby approved.

BE IT RESOLVED that Direct Deposit 422, being Council indemnities for the month of September, 2026 in the amount of \$4,337.03 be hereby approved.

Utility Account

BE IT RESOLVED that the October 13, 2026 utility accounts payable, being cheque #'s 1495 to 1510 in the amount of \$27,212.79 be hereby approved.

Statement of Revenues and Expenditures

BE IT RESOLVED that the Statement of Revenues and Expenditures report to September 30, 2026 be received as presented.

Bank Reconciliations

BE IT RESOLVED that the bank reconciliations for the month of September 2026 be approved as previously circulated.

DELEGATIONS

Glen Parsons

BE IT RESOLVED that the presentation by Glen Parsons with respect to be received.

PUBLIC HEARINGS

BE IT RESOLVED that the regular meeting of council be recessed to allow council to hold Public Hearings to receive representations from any person who wish to make them in respect to a conditional use and variation application.

Combined Public Hearing on Conditional Use Application CU-05-26-OW and Variation Application VO-05-26-OW to allow a Public Works Shop and to decrease the rear yard setbacks from 25' to 0' in an "RC" Rural Centre Zone in Nesbitt (Municipality of Oakland Wawanesa)

WHEREAS all representatives in regard to Conditional Use CU-05-26-OW and Variation Application No. VO-05-26-OW to:

- (a) Allow a public works shop in an "RC" Zone; and
- (b) To decrease the rear yard setbacks from 25' to 0 '

for the property legally described as Lots 11/22, Block 1, Plan 63 (Municipality of Oakland-Wawanesa) have been dealt with;

THEREFORE BE IT RESOLVED that the public hearing be concluded.

COMMUNICATIONS

Accessibility News – Disability Awareness Month
Age Friendly Connections – September Newsletter and Stay Safe at Home Funding
Association of Manitoba Municipalities – September 9
Association of Manitoba Municipalities – September 18
Association of Manitoba Municipalities – September 21
Association of Manitoba Municipalities – September 23
Association of Manitoba Municipalities – September 24
Association of Manitoba Municipalities – October 1
Association of Manitoba Municipalities – October 1
Association of Manitoba Municipalities – October 2
Electronic Recycling Association - Introduction
Federation of Canadian Municipalities – September 14
Federation of Canadian Municipalities – September 21
Federation of Canadian Municipalities – September 28
Federation of Canadian Municipalities – October 5
Hudson Bay Route Association – Building Canada's Northern Trade Corridor
Lions Club of Wawanesa – Thank You
Manitoba Good Roads – Nominations Open for A.C. Emmett Award
Manitoba Transportation and Infrastructure – DFA confirms request
Manitoba Wildlife Federation – Wildlife Management Areas
Municipal and Northern Relations – Bulletin #2026-31 – Code of Conduct Training
Municipal and Northern Relations/Justice – NG 9-1-1
Recycle Everywhere – Start Recycling in Your Workplace
Statistics Canada – Business and Community Newsletter

BE IT RESOLVED that the above noted communications be received.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher – see written report
Councillor Jones – see written report

North Zone Report (Ward 2)

Councillor Hatch – see written report
Vacant position

Wawanesa Zone Report (Ward 1)

Councillor Gullett – see written report
Councillor McDonald – see written report

Head of Council's Report – see written report

Chief Administrative Officer Report – see written report

Finance Officer Report – see written report

Public Works Report – see written report

Fire Chief's Report – see written report

BE IT RESOLVED that the verbal and written reports be received.

BY-LAWS

By-law No. 53-2026 – Being a By-law to Amend Fees and Charges By-law No. 08-2020

2nd and 3rd Readings

BE IT RESOLVED that By-law No. 53-2026, being a by-law to amend Fees and Charges By-law No. 08-2020, be read a second time.

BE IT RESOLVED that By-law No. 53-2026 be read a third and final time.

UNFINISHED BUSINESS

Asset Management Plan

BE IT RESOLVED that the Asset Management Plan dated October 2026 be approved.

Sale of Surplus Equipment

BE IT RESOLVED that ...

GENERAL BUSINESS

Combined Conditional Use Application CU-05-26-OW and Variation Application VO-05-26-OW to allow a Public Works Shop and to decrease the rear yard setbacks in an "RC" Zone in Nesbitt, Manitoba (Municipality of Oakland-Wawanesa)

BE IT RESOLVED that Conditional Use Application CU-05-26-OW to allow for a public works shop in an "RC" Rural Centre Zone legally described as Lots 11/22, Block 1, Plan 63 located in Nesbitt, Manitoba (Municipality of Oakland-Wawanesa) be approved subject to consolidation of titles.

BE IT RESOLVED that Variation Application VO-05-26-OW to decrease the rear yard setbacks from 25' to 0' for Lots 11/22, Block 1, Plan 63 located in Nesbitt, Manitoba (Municipality of Oakland-Wawanesa) be approved subject to consolidation of titles.

Addition to Structure at 323 Provincial Road

WHEREAS the Keystone Planning District has received an application to build an addition to an existing structure located at 323 Provincial Road;

AND WHEREAS Zoning By-law No. 04-2019 states the following in the Footnotes to Table 3.14 for a Conservation and Recreation Zone:

3. In the case of existing development, enlargement of an existing building or the erection of an accessory structure may be considered for approval by Council, subject to a recommendation from Manitoba Sustainable Development regarding flood protection measures to be incorporated into the development, and the development shall comply with such recommendations.

AND WHEREAS the Keystone Planning District has noted that the 1 in 200 year flood level protection is 355.32 meters;

AND WHEREAS the new build would be built at approximately 357 meters (above the 355.32 meters required);

THEREFORE BE IT RESOLVED that the application to build an addition at 323 Provincial Road be approved subject to.....

RFNow Proposed Fibre Path Addition – Road 40 (Vint) and PTH 10&2 (Huang) in 26-7-19W

BE IT RESOLVED that the proposed fibre path addition on Road 40N and by PTH #10 & #2 located in 26-7-19W outlined on the map attached to correspondence dated September 28, 2026 from RFNow be approved subject to the terms and conditions of the installation agreement dated October 26, 2023 and subject to Manitoba Transportation and Infrastructure permit approvals.

RFNow Proposed Fibre Path Additions – Across Road 45N in NW18-8-18W (Cartlidge)

BE IT RESOLVED that the proposed fibre path additions across Road 45N in NW 18-8-18W outlined on the map attached to correspondence dated September 17, 2026 from RFNow be approved subject to the terms and conditions of the installation agreement dated October 26, 2023.

RFNow Proposed Fibre Path Additions – Road 113W in Carroll, MB (Thexton)

BE IT RESOLVED that Council's previous approval of the proposed fibre path additions along Road 113W in Carroll, MB outlined on the maps attached to correspondence dated September 16, 2026 from RFNow be approved subject to the terms and conditions of the installation agreement dated October 26, 2023 be confirmed subject to Manitoba Transportation and Infrastructure permit approvals.

RFNow Proposed Fibre Path Additions – Along Road 43N in NW 2-8-19W (Doerksen)

BE IT RESOLVED that the proposed fibre path additions along Road 43N in NW 2-8-19W on the map attached to correspondence dated September 15, 2026 from RFNow be approved subject to the terms and conditions of the installation agreement dated October 26, 2023.

Application for Tile Drainage – S ½ 33-7-17W1 (Precision Land Solutions o/b/o Donald and Tanya Granger)

WHEREAS an application has been received from Precision Land Solutions on behalf of Donald and Tanya Granger with respect to a proposed tile drainage project located in S ½ 33-7-17W1;

AND WHEREAS the applicant has indicated that all provincial requirements will be incorporated into the project and will include erosion control and outlet stabilization;

AND WHEREAS downstream landowner consent has been received;

NOW THEREFORE BE IT RESOLVED that the application by Precision Land Solutions o/b/o Donald and Tanya Granger for tile drainage on S ½ 33-7-17W1 be approved subject to receipt of all application fees and deposits.

Central Assiniboine Watershed District – Expansion Proposal

WHEREAS Manitoba has prepared an expansion proposal for the Central Assiniboine Watershed District that supports watershed-based management in Manitoba, and outlines the details of municipal participation in the Central Assiniboine Watershed District;

AND WHEREAS the Council of the Municipality of Oakland-Wawanesa understands that the amendment to the Watershed Districts Regulation will include the final details of participation in the Central Assiniboine Watershed District;

THEREFORE BE IT RESOLVED that the Municipality of Oakland-Wawanesa supports the Municipality of North Norfolk's participation as a member municipality of the Central Assiniboine Watershed District.

Proposal to Subdivide – Part of SE 18-8-19 W (Boynton)

BE IT RESOLVED that Subdivision Application No. 4157-26-8858 as submitted by Keith and Patricia Anne Boynton to subdivide part of SE 18-8-19 W be approved subject to:

1. a Conditional Use Order being obtained for the non-farm dwelling in an "AG" zone to ensure compliance with the Zoning By-law; and
2. a Variation Order being obtained for the residual land to decrease the allowable site area from 80 acres to 70 acres within the "AG" zone to ensure compliance with the Zoning By-law.

Manitoba Growth, Renewal and Opportunities Grant 2026

BE IT RESOLVED that an application be made through the Manitoba Growth, Renewal and Opportunities Grant 2026 at an anticipated cost of \$ be cost-shared 50/50.

MWM Environmental Agreement

WHEREAS the Province of Manitoba is in the final stages of transitioning to a province-wide recycling program;

AND WHEREAS the current agreement with Municipal Waste Management will come to an end on December 31, 2026;

AND WHEREAS before re-tendering for this service, it would be beneficial to have the final version of the province-wide recycling program in place;

THEREFORE BE IT RESOLVED that a one-year agreement with MWM Environmental for waste and recycling services be approved as circulated.

Reserve Bank Accounts

BE IT RESOLVED that:

\$10,000 be transferred from the General Operating Bank Account to the Replacement Reserve Bank Account;

\$79,868.75 be transferred from the General Operating Bank Account to the Fire Reserve Bank Account;

\$8,324.17 be transferred from the Gas Tax – Wawanesa Bank Account to the Gas Tax – Oakland Bank Account;

\$5,127.66 be transferred from the Gas Tax – Wawanesa Bank Account to the General Operating Bank Account; and

\$8,324.17 be transferred from the Gas Tax – Oakland Bank Account to the General Operating Bank Account.

Resolution for Overdraft

WHEREAS, the Municipality currently maintains a revolving demand facility, by way of Overdrafts with Royal Bank of Canada in the amount of \$525,000.00 in the general operating account; and

WHEREAS, Royal Bank of Canada has recommended that the existing revolving demand facility, by way of overdrafts, be increased to \$900,000 to provide sufficient funding for payments related to the shop until the debenture financing has been finalized and put in place.

NOW, THEREFORE, BE IT RESOLVED that the revolving demand facility, by way of Overdrafts with Royal Bank of Canada be increased to \$900,000.00.

Manitoba Municipalities Online Report

BE IT RESOLVED that the Manitoba Municipalities Online report for the month of September 2026 be received and any necessary actions to the by-law maintenance program be hereby approved.

Note:

The following are being proposed to have resolutions in place prior to the Fire Chief taking his position as Head of Council on October 29.

Fire Chief Credit Card

WHEREAS the fire chief requires an efficient and secure method of payment for the procurement of emergency supplies, equipment, training, and operational necessities;

AND WHEREAS the establishment of a municipal corporate credit card will streamline the purchasing process while ensuring administrative oversight;

THEREFORE BE IT RESOLVED that the administration apply for and issue a municipal credit card to Fire Chief Dennis Gullett, with a maximum credit limit of \$5,000.

Firefighter Stipend

BE IT RESOLVED that the previous decision of Council to provide a stipend to firefighters for attending fire/emergency calls in an amount equal to the provincial minimum wage be confirmed.

Fire Fighting Agreements – Glenboro-South Cypress and Prairie Lakes

BE IT RESOLVED that new three-year agreements be entered into with the Municipalities of Glenboro-South Cypress and Prairie Lakes whereby the Oakland-Wawanesa Fire Department shall provide service as required for an annual sum of \$75 per section.

Fire Fighting Agreement – Cornwallis

BE IT RESOLVED that a new three-year agreement be entered into with the Rural Municipality of Cornwallis whereby the Oakland-Wawanesa Fire Department shall provide service as required at a rate of \$1,250 per hour for the first hour or part thereof and \$1,000 per hour for every hour thereafter.

Delegation of Authority for Local Assistants and Fire Inspectors

BE IT RESOLVED that Fire Chief Dennis Gullett, or his designate, be appointed in accordance with The Fires Prevention and Emergency Response Act, as the “local assistant” for the purposes of section 23(1) of the FPERA and all necessary documentation be forwarded to the Office of the Fire Commissioner.

Signing Authority

BE IT RESOLVED that the names of Dave Kreklewich and Craig Hatch be removed as signing authorities for the Municipality and the name of Dennis Gullett be added as a signing authority effective October 29, 2026.

NOTICE OF MOTION

None

ADJOURNMENT

BE IT RESOLVED that this meeting does now adjourn (time) to meet again at the call of the Chair at Municipal Office in Wawanesa.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

**Council Meeting
September 15, 2026 at 4:00 p.m.
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Tuesday, September 15, 2026 at 4:00 p.m. Members Present: Mike Fisher, Ryley Gullet, Frank Jones (left at 5:27 p.m.) and Bob McDonald. Deputy Head of Council Craig Hatch presided.

Members absent: Dave Kreklewich

Staff in attendance: Chief Administrative Officer Joni Swidnicki and Public Works Manager Chelsea Long.

The meeting was open to the public.

CALL TO ORDER – 4:00 p.m.

LAND ACKNOWLEDGEMENT

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

ADOPTION OF THE AGENDA

Fisher-Gullett

1677 BE IT RESOLVED that the agenda for the September 15, 2026 meeting be accepted as presented. CARRIED.

CONFIRMATION OF MINUTES

McDonald-Jones

1678 BE IT RESOLVED that the minutes of the August 18, 2026 regular meeting of Council be hereby approved as circulated. CARRIED.

FINANCE

General Account

Fisher-Jones

1679 BE IT RESOLVED that the September 8, 2026 general accounts payable, being cheque #'s 9025 and 9026 and 9028 to 9080 in the amount of \$88,695.77 be hereby approved. CARRIED.

Councillor Fisher declared an interest in the following matter and left the Council Chamber without discussion nor debate.

McDonald-Gullett

- 1680 BE IT RESOLVED that general accounts payable cheque #9027 in the amount of \$200.00 to Big Valley Car Wash be hereby approved. CARRIED.

McDonald-Jones

- 1681 BE IT RESOLVED that Direct Deposit 415, being staff payroll for the period August 15 to August 28, 2026 in the amount of \$17,794.55 be hereby approved. CARRIED.

Fisher-McDonald

- 1682 BE IT RESOLVED that Direct Deposit 416, being staff payroll for the period August 29 to September 11, 2026 in the amount of \$16,689.06 be hereby approved. CARRIED.

Jones-Gullett

- 1683 BE IT RESOLVED that Direct Deposit 417, being Council indemnities for the month of August, 2026 in the amount of \$4,837.17 be hereby approved. CARRIED.

McDonald-Jones

- 1684 BE IT RESOLVED that Direct Deposit 418, being election payroll for the period August 29 to September 11, 2026 in the amount of \$148.97 be hereby approved. CARRIED.

Utility Account

Gullett-Fisher

- 1685 BE IT RESOLVED that the September 8, 2026 utility accounts payable, being cheque #'s 1482 to 1494 in the amount of \$13,680.08 be hereby approved. CARRIED.

Statement of Revenues and Expenditures

Fisher-Jones

- 1686 BE IT RESOLVED that the Statement of Revenues and Expenditures report to August 31, 2026 be received as presented. CARRIED.

Bank Reconciliations

Jones-Gullett

- 1687 BE IT RESOLVED that the bank reconciliations for the month of August 2026 be approved as previously circulated. CARRIED.

DELEGATIONS

Don Granger – Approach without a Permit

Fisher-Gullett

1688 BE IT RESOLVED that the presentation by Don Granger with respect to building an approach without a permit be received. CARRIED.

McDonald-Fisher

1689 BE IT RESOLVED that a decision on the above noted matter be tabled until after the in-camera meeting. CARRIED.

PUBLIC HEARINGS

None

COMMUNICATIONS

Accessibility News – Review of Accessible Customer Service Regulation

Age Friendly Connections – August Newsletter

Association of Manitoba Municipalities – August 21

Association of Manitoba Municipalities – August 31

Association of Manitoba Municipalities – September 1

Association of Manitoba Municipalities – September 8

Association of Manitoba Municipalities – September 8

Brandon & Area Community Foundation – Community Grants Program

Federation of Canadian Municipalities – September 8

Manitoba Business, Mining, Trade and Job Creation - Financing Tools

Manitoba Transportation and Infrastructure – Priorities List Sheet

Manitoba Wildlife Federation – Wildlife Management Areas

Municipal and Northern Relations – New Council Orientation

Namaygoosisagagun First Nation – Wildfires

National Dental Care Day – October 10

Rural Municipality of Cornwallis – Zoning By-law Amendment

Synergy Land o/b/o Enbridge Southern Lights CP Inc. – preventative maintenance

McDonald-Jones

1690 BE IT RESOLVED that the above noted communications be received. CARRIED.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher – see written report

Councillor Jones – see written report

North Zone Report (Ward 2)

Councillor Hatch – see written report

Vacant position

Wawanesa Zone Report (Ward 1)

Councillor Gullett added to his written report to ask about after hours opening of the Wawanesa Waste Transfer Station on behalf of a resident.

Councillor McDonald – see written report

Head of Council's Report – see written report

Chief Administrative Officer Report

The Chief Administrative Officer added to her written report to advise that the Title to the Nesbitt General Store had been transferred to the Municipality; conference calls and data collection had started for CVLNS for the Development Plan; the Municipality had been advised of an emergency lagoon discharge in Glenboro and the annual tax sale had taken place earlier in the day with no one in attendance.

Finance Officer Report – see written report

Public Works Report

The Public Works Manager added to her written report to indicate that a one-day course was being offered in October in Russell, Manitoba for winter road maintenance.

Fire Chief's Report – see written report

1691 Gullett-Jones
BE IT RESOLVED that the verbal and written reports be received. CARRIED.

UNFINISHED BUSINESS

Nuisance Beaver Policy No. TRANS013

1692 McDonald-Fisher
BE IT RESOLVED that Nuisance Beaver Policy No. TRANS013 be approved.
CARRIED.

Asset Management Policy

1693 Jones-McDonald
BE IT RESOLVED that Asset Management Policy AMP001 be approved. CARRIED.

Drainage in Vicinity of Commercial, Mill and Park Streets, Wawanesa

McDonald-Jones

- 1694 BE IT RESOLVED that Dillon Consulting Limited be engaged to provide engineering services in support of the design of minor drainage improvements, for a cost not to exceed \$13,500 whereby the said costs shall be expended from existing budgets. CARRIED.

GENERAL BUSINESS

RFNow Proposed Fibre Path Addition – 39 Souris Street, Nesbitt, 28-7-18W

Gullett-McDonald

- 1695 BE IT RESOLVED that the proposed fibre path addition at 39 Souris Street in Nesbitt, MB located in 28-7-18W outlined on the map attached to correspondence dated August 13, 2026 from RFNow be approved subject to the terms and conditions of the installation agreement dated October 26, 2023. CARRIED.

RFNow Proposed Fibre Path Additions – Along Road 105W

McDonald-Gullett

- 1696 BE IT RESOLVED that the proposed fibre path additions along Road 105W in SE 16-8-18W, SW 15-8-18W and NW 9-8-18W outlined on the map attached to correspondence dated August 17, 2026 from RFNow be approved subject to the terms and conditions of the installation agreement dated October 26, 2023. CARRIED.

RFNow Proposed Fibre Path Additions – Carroll and Wawanesa

McDonald-Jones

- 1697 BE IT RESOLVED that the proposed fibre path additions along Road 113W in NE 17-7-19W; along 7th Street in Wawanesa in NE 22-7-17W and NW 23-7-17W in Wawanesa; and along Road 42N off PR 340 outlined on the maps attached to correspondence dated August 20, 2026 from RFNow be approved subject to the terms and conditions of the installation agreement dated October 26, 2023. CARRIED.

RFNow Proposed Fibre Path Additions – Along Road 36N in SE 3-7-17W

Fisher-Gullett

- 1698 BE IT RESOLVED that the proposed fibre path additions along Road 36N in SE 3-7-17W on the map attached to correspondence dated September 1, 2026 from RFNow be approved subject to the terms and conditions of the installation agreement dated October 26, 2023. CARRIED.

Telecommunication Tower Proposal – SW 13-8-19W

Fisher-Jones

- 1699 WHEREAS a request for construction of a telecommunication tower has been received from Xplore Communications Inc. to be located in SW 13-8-19W;

AND WHEREAS telecommunication towers are governed under Federal Policy CPC-2-0-13 – Radiocommunication and Broadcasting Antenna Systems;

AND WHEREAS all notification requirements under that policy have been adhered to;

NOW THEREFORE BE IT RESOLVED that the request to construct a telecommunication tower to be located in SW 13-8-19W be approved. CARRIED.

Approval of Tax Additions and Deletions

McDonald-Gullett

1700 BE IT RESOLVED that in accordance with Sections 326 and 300 of The Municipal Act, the taxes added and cancelled listings provided by the Provincial Assessment Branch and supplementary taxes in the following amounts be approved:

Taxes Added	\$36,506.34
-------------	-------------

Taxes Cancelled	\$8,376.44
-----------------	------------

CARRIED.

Oakland Waste Transfer Station – September 30

Jones-Gullett

1701 WHEREAS September 30 is the National Day for Truth and Reconciliation;

THEREFORE BE IT RESOLVED that the Oakland Waste Transfer Station be open on Tuesday, September 29 and closed on Wednesday, September 30. CARRIED.

Animal Control Officer Agreement

McDonald-Gullett

1702 WHEREAS an agreement is in place with Wendy Petersen to act as the Animal Control Officer for the Municipality;

AND WHEREAS correspondence has been received from Wendy Petersen expressing her desire to retire;

AND WHEREAS Michele Whittaker, Paws Crossed Shelter and Adoption Centre, has been working alongside Wendy Petersen for the previous number of years;

THEREFORE BE IT RESOLVED that a new agreement be prepared with Paws Crossed Shelter and Adoption Centre under the same terms and conditions as the previous agreement, with rates as established in the Fees and Charges Amending By-law. CARRIED.

Manitoba Municipalities Online Report

McDonald-Jones

- 1703 BE IT RESOLVED that the Manitoba Municipalities Online report for the month of August 2026 be received and any necessary actions to the by-law maintenance program be hereby approved. CARRIED.

Work on Waterline Replacement along Commercial Street

Jones-McDonald

- 1704 BE IT RESOLVED that in accordance with direction from The Water Services Board, following the required two week notification period, any uncompleted work on waterline replacement project along Commercial Street be undertaken by the Municipality with costs to be paid from the contractor's holdback funds. CARRIED.

Sale of Surplus Equipment

McDonald-Jones

- 1705 BE IT RESOLVED that in accordance with Tendering and Procurement Policy ADMIN002, 2 one-ways plows be offered for sale. CARRIED.

Fee and Charges By-law Review

Gullett-Jones

- 1706 BE IT RESOLVED that the fees and charges report of the Finance Officer dated September 1, 2026 be received. CARRIED.

IN-CAMERA SESSION

Fisher-Jones

- 1707 BE IT RESOLVED that this meeting now adjourns to an "in-camera" meeting to discuss items related to matters in preliminary stages 152(3)(b)(iii) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. CARRIED.

Fisher-McDonald

- 1708 BE IT RESOLVED that this "in camera" meeting does now resume back to a regular meeting. CARRIED.

Fuel Surcharge

Fisher-Gullett

- 1709 BE IT RESOLVED that a fuel surcharge in the amount of \$15/load be approved for Gilbert Trucking for gravel hauling in the year 2026 only. CARRIED.

Closure and Conveyance of Unmaintained Public Road in Wawanesa, MB

McDonald-Gullett

1710 BE IT RESOLVED that the Administration be directed to prepare the necessary by-law and conduct the necessary Public Hearing for the closure and conveyance of an unmaintained municipal public road described as Part of SW ¼ 26-7-17, being Part of Lots 2 and 3, Plan 25001; Part of Lot 2, Plan 54906; and Part of Plan 25346 and located south of 210 Provincial Road in Wawanesa, MB;

AND FURTHER BE IT RESOLVED that Community and Regional Planning be requested to assist in the preparation of the above noted by-law. CARRIED.

Shop Tender

Fisher-McDonald

1711 BE IT RESOLVED that the adjusted timeline and cost estimates provided by Wohlco Contracting Ltd. be approved;

AND FURTHER be it resolved that Administration request a 15% minor variation from the Keystone Planning District for the back yard (west) setback. CARRIED.

Don Granger – Approach without a Permit

Fisher-McDonald

1712 BE IT RESOLVED that a fee of \$1000 be charged to Don Granger for building a new access without permission;

AND BE IT FURTHER RESOLVED that no charges be levied for two approaches that were widened. CARRIED.

BY-LAWS

By-law No. 53-2026 – Being a By-law to Amend Fees and Charges By-law No. 08-2020

1st Reading

Fisher-McDonald

1713 BE IT RESOLVED that By-law No. 53-2026, being a by-law to amend Fees and Charges By-law No. 08-2020, be read a first time. CARRIED.

NOTICE OF MOTION

None

ADJOURNMENT

Fisher-Gullett

1714 BE IT RESOLVED that this meeting does now adjourn (5:50 p.m.) to meet again on Tuesday, October 20, 2026 at 4:00 p.m. at Municipal Office in Wawanesa. CARRIED.

Dave Krelewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

**Special Council Meeting
October 1, 2026 at 4:00 p.m.
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Thursday, October 1, 2026 at 4:00 p.m. Members Present: Mike Fisher, Ryley Gullet, Craig Hatch, and Bob McDonald. Head of Council Dave Kreklewich presided.

Members absent: Frank Jones

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Melissa Sturgeon and Public Works Manager Chelsea Long.

The meeting was open to the public.

CALL TO ORDER

LAND ACKNOWLEDGEMENT

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

ADOPTION OF THE AGENDA

Gullett-Fisher

1715 BE IT RESOLVED that the agenda for the October 1, 2026 special meeting be accepted as presented. CARRIED.

GENERAL BUSINESS

Public Works Shop

Fisher-Hatch

1716 BE IT RESOLVED that the public works shop be located on Lots 11/16, Block 1, Plan 63 located at 54 to 66 Main Street, Nesbitt, MB whereby the required conditional use for a public works shop in a Rural Centre Zone and variation application to reduce the rear yards from 25' to 0' shall be applied for, for public hearings to be held at the October 20, 2026 meeting of Council. CARRIED.

ADJOURN

1717 Gullett-McDonald
BE IT RESOLVED that the meeting does now adjourn (4:23 p.m.). CARRIED.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

Municipality of Oakland-Wawanesa
List of Accounts for Approval
Batch: 2026-00194 to 2026-00226

Bank Code - AP - AP-GENERAL BANK ACCOUNT

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
9081	2026-09-09	Heritage Co-Op (1997) Ltd.				
		4546835 July		MOW Fire Fuel & supplies	676.98	676.98
9082	2026-09-09	Heritage Co-Op (1997) Ltd.				
		4547084 July		Fuel / Supplies/weed spray	17,209.97	17,209.97
9083	2026-09-10	Receiver General				
		09102026		AUGUST 2026 Remittance	16,906.13	16,906.13
9084	2026-09-10	Oakland Wawanesa Parks & Recreatio				
		09102026		2026 Grant	40,539.19	40,539.19
9085	2026-09-22	Bell MTS				
		28532596 Aug.26		204 824-2602	65.53	
		33028580 Aug. 2		204 824-2666	342.13	407.66
9086	2026-09-22	Bell Mobility INC				
		538357527Sept.2		RTK Survey Data	11.53	11.53
9087	2026-09-22	Edith Campbell				
		07032026		Library Membership	50.00	50.00
9088	2026-09-22	Canoe Procurement Group of Cda.				
		1441-50001759		pothole repair mix	196.00	196.00
9089	2026-09-22	CGIS Centre				
		46296		Contracted Svces Oct. 26- Dec.26	1,313.47	1,313.47
9090	2026-09-22	National Bank Equipment Finance Inc.				
		18864464		MTS National Leasing	132.16	132.16
9091	2026-09-22	Ellis Farm Supplies Ltd.				
		6135		wild flower fix	339.15	339.15
9092	2026-09-22	Heritage Co-Op (1997) Ltd.				
		09212026		MOW FIRE fuel & supplies	562.26	562.26
9093	2026-09-22	Heritage Co-Op (1997) Ltd.				
		09202026		Fuel & Supplies	15,043.28	15,043.28
9094	2026-09-22	Hodgson Construction Inc				
		2025-092		Site 11 DFA Rd 100W	5,985.00	
		2025-091		Site 5 DFA Shurgro Site	26,236.88	
		2025-089		Site 4 DFA Road 37N	17,745.00	
		88		Site 2 DFA Rd 100W	10,873.80	
		87		Site 5 DFA Shurgro Site	34,723.50	
		86		Site 3 DFA Rd 38N	3,668.70	
		85		Site 4 DFA Rd 37N	11,070.15	
		2025-088		Site 13 DFA spread gravel 101W /	2,640.96	
		2025-090		Site 3 DFA Rd 38N	1,848.00	114,791.99
9095	2026-09-22	Kelty Business Solutions				
		cw-17788-01		managed IT service	1,365.08	1,365.08
9096	2026-09-22	Meadowview Autobody & Glass				
		2585		window replacement 2024 Ford	552.65	552.65
9097	2026-09-22	Off the Wall				
		37927		BILLBOARD REPAIR ON HWY	3,192.00	3,192.00
9098	2026-09-22	Oakland Wawanesa Parks & Recreatio				
		09222026		Donation from S. Patterson	277.00	277.00
9099	2026-09-22	Sturgeon Melissa				
		09172026		Registration/book	172.98	172.98
9100	2026-09-22	TAXervice				
		2455607		Tax Sale Costs LTO Registration	158.00	158.00

Municipality of Oakland-Wawanesa

List of Accounts for Approval

Batch: 2026-00194 to 2026-00226

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
9101	2026-09-22	Westman Communications Group			
		2259 Sept.	Internet	139.95	139.95
9102	2026-09-22	Wilton, Darcy			
		09042026	tool replacement	137.21	137.21
9103	2026-09-22	XPLORE INC.			
		60825289	Internet	134.39	134.39
9104	2026-10-01	Asham Danielle			
		09292026	Bursary 2026	500.00	500.00
9105	2026-10-01	Bell Mobility INC			
		532759353 Sept.	RTK Survey Data	97.44	97.44
9106	2026-10-01	BellMTS			
		97496306	Acct. 40486199	28.00	28.00
9107	2026-10-01	Brandon Sun			
		BSI87614	advertisement Board of Revision	506.89	
		BSI87939	advertisement Board of Revision	506.89	
		BSI88757	advertisement Notice of Candidate	534.45	
		BSI88756	advertisement Surplus Equip.	144.64	1,692.87
9108	2026-10-01	Canoe Procurement Group of Cda.			
		1441-50001802	civic address	23.52	23.52
9109	2026-10-01	ELEVATE Print House			
		8551	3 Sets of Ballots	1,335.04	1,335.04
9110	2026-10-01	Fort Garry Industires Ltd.			
		F3732507	marauder S300 Sand Spreader	16,761.92	16,761.92
9111	2026-10-01	Inland Truck & Equipment dba			
		60037940	Gravel Truck Rental Sept. 11-17	1,602.68	
		60038015	Gravel Truck Rental	1,568.07	
		60037886	Gravel Truck Rental Sept. 4-10	1,602.51	
		60037855	Gravel Truck Rental Aug. 28-Sept.	1,656.61	6,429.87
9112	2026-10-01	Manitoba Hydro			
		6563222 Sept.26	106 4th St.	176.47	
		6541601Sept. 26	120 Commercial St.	98.47	
		6557592 Sept.26	NE 2-8-18 W	19.41	
		6688510 Sept. 2	319 Main St.	94.62	
		6584738 Sept. 2	315 Main St.	5.24	
		6548862 Sept. 2	Carroll Outdoor Lighting	147.32	
		6538705Sept. 26	Wawa outdoor lighting	1,140.03	
		6735941 Sept. 2	SE 11-8-19	29.69	
		6548992Sept. 26	Nesbitt outdoor lighting	151.54	
		6518113 Sept. 2	Lot 20 BI 1 PI 63	86.21	
		6518005	Lot 12 BI 1 PI 63 Nesbitt Store	16.92	1,965.92
9113	2026-10-01	Minister Of Finance-Manitoba			
		2026MC-063	Municipal Contribution 2026	1,753.41	1,753.41
9114	2026-10-01	REV - 7290226 Manitoba Ltd.			
9115	2026-10-01	Wendy Petersen			
		09242026	Animal Control cats/dog	209.12	209.12
9116	2026-10-01	Princess Auto			
		3487993	Absorb	55.98	55.98
9117	2026-10-01	Tessa Burney			
		39	Office Cleaning	346.50	346.50
9118	2026-10-01	Toromont Cat			

Municipality of Oakland-Wawanesa
List of Accounts for Approval
Batch: 2026-00194 to 2026-00226

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			PS630863341	alternator belt	54.47	
			ps630863428	tube	253.40	307.87
9119	2026-10-01	TTES Consulting Inc.	8149	Sieve analysis	834.75	834.75
9120	2026-10-02	Bok Mark	10022026	overpayment on Roll # 72300	540.92	540.92
9121	2026-10-06	Brandon Bearing Ltd.	01225506	NTN	25.49	25.49
9122	2026-10-06	Canadian Linen & Uniform	5503860361	mat	176.22	176.22
9123	2026-10-06	National Bank Equipment Finance Inc.	18869465	MTS National Leasing	132.16	132.16
9124	2026-10-06	Kelty Business Solutions	cw-18355	managed IT service	1,365.08	1,365.08
9125	2026-10-06	Keystone Planning District	813	Credit Memo	-369.84	
			827	Bldg Permits	100.00	
			832	Conditional Use Order shop	950.00	
			837	admin fee/mileage	1,697.85	
			838	Credit Memo	-150.00	2,228.01
9126	2026-10-06	Wawanesa Express	1805	Election Notice	50.00	50.00
9127	2026-10-06	Manitoba Hydro	6518005-Oct.	Disconnection of hydro Nesbitt sto	3.22	3.22
9128	2026-10-06	Office Innovations Inc.	522852	Photo copier machine printing	439.62	439.62
9129	2026-10-06	7290226 Manitoba Ltd.	057218	flat repair	201.70	
			056801	service call snow plow tires	4,330.99	4,532.69
9130	2026-10-06	Petty Cash	10052026	Mail/supplies	194.35	194.35
9131	2026-10-06	RBC Royal Bank	10062026	PW Visa supplies	379.97	
			10052026	CAO Visa course/hotel/	3,617.95	3,997.92
9132	2026-10-06	SEAHAWK	179	helmets	355.04	355.04
9133	2026-10-06	Tessa Burney	40	Office Cleaning	283.50	283.50
9134	2026-10-06	Westech Contracting Inc	2022197	Treesbank Rd. Re-construction	1,092.00	1,092.00
9135	2026-10-06	Westman Communications Group	0105 August/-01	Phone	107.36	107.36
9136	2026-10-13	Bell Mobility INC	538357527 Oct.2	RTK Survey Data	11.20	11.20
9137	2026-10-13	Carroll Community Sportsplex	04072026	2026 Grant	1,128.83	1,128.83
9138	2026-10-13	Carroll Memorial Hall	2026-Ren15	Hall usage x 2	300.00	300.00
9139	2026-10-13	Heritage Co-Op (1997) Ltd.	4883196	MOW Fire fuel/supplies	376.61	376.61
9140	2026-10-13	Heritage Co-Op (1997) Ltd.				

Municipality of Oakland-Wawanesa
List of Accounts for Approval
Batch: 2026-00194 to 2026-00226

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			4883452	Fuel / Supplies	17,433.49	17,433.49
9141	2026-10-13	Missinne Eddie Odiel & Judith JT				
			10072026	Library Membership	50.00	50.00
9142	2026-10-13	MWM Environmental				
			154631	Waste & Recycling Oakland	3,519.78	
			154632	Waste & Recycle Wawa	4,859.78	
			154635	Recycle Wawa Post Office	167.83	
			154636	Green Acres Colony recycling	167.83	
			154634	Recycle Nesbitt	167.83	
			154633	Recycle Carroll	167.83	
			2018	bins for removal of Nesbitt store	1,397.74	10,448.62
9143	2026-10-13	Nesbitt Community Club				
			131	Hall rental for Election	120.00	120.00
9144	2026-10-13	Serenity Sanitation				
			2997	Septic Tank Vacuuming	130.46	
			3566	Septic Tank Vacuuming	147.70	278.16
9145	2026-10-13	Wawanesa Community Gardeners				
			04072026	2026 Grant	250.00	250.00
9146	2026-10-13	Wawanesa & District Community Hall I				
			10282026	Hall Rental for Election Day	200.00	200.00
Total Computer Cheque:						292,771.73

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
ABW-08	2026-10-06	Munisoft				
			2026/27-02088	cheques for Handi Transit	461.69	461.69
Total Automatic Withdrawal:						461.69

Total AP: 293,233.42

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2026 SEP 24
RUN TIME: 07:41:39

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2026 SEP 24

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0419

FILE CREATION DATE: 2026 SEP 24

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2026 SEP 25	2026 SEP 25	2026 SEP 24	1	573.96CR
VALID TRANS FOR 055547			1	573.96CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			1	573.96CR

Election Payroll

Sept 12 - 25, 2026

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2026 SEP 24
RUN TIME: 10:13:15

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2026 SEP 24

MUNICIPALITY OF OAKLAND-WAWANE

055547-0000

PDS CAD

INST/BRANCH: 0003

ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0420

FILE CREATION DATE: 2026 SEP 24

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2026 SEP 25	2026 SEP 25	2026 SEP 24	11	16,841.85CR
VALID TRANS FOR 055547			11	16,841.85CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			11	16,841.85CR

Biweekly Payroll

Sept 12-25, 2026

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2026 OCT 08
RUN TIME: 10:06:06

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2026 OCT 08

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0421

FILE CREATION DATE: 2026 OCT 08

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2026 OCT 09	2026 OCT 09	2026 OCT 08	11	15,960.57CR
VALID TRANS FOR 055547			11	15,960.57CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			11	15,960.57CR

Biweekly Payroll

Sept 26 - Oct 9, 2026

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2026 OCT 13
RUN TIME: 12:56:01

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2026 OCT 13

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0422

FILE CREATION DATE: 2026 OCT 13

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2026 OCT 15	2026 OCT 15	2026 OCT 14	6	4,337.03CR
VALID TRANS FOR 055547			6	4,337.03CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			6	4,337.03CR

September Indemnity

Date Printed
2026-10-13 2:20 PM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
Batch: 2026-00194 to 2026-00226

Page 5

Bank Code - UT - UT-ACCOUNTS PAY

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
1495	2026-09-09	Allen & Bolack Excavating Ltd.	41948	315 Park Street Fix	9,944.45	9,944.45
1496	2026-09-09	Heritage Co-Op (1997) Ltd.	00029164	2 hyd fittings/hyd hose	43.01	
			00029164-2	9v Battery	8.95	51.96
1497	2026-09-09	Unplug Sewer Services Ltd.	4386	roto root 315 park street	739.20	739.20
1498	2026-09-22	ALS Canada Ltd.	3311WP802430	Water Samples	2,047.50	
			3311WP802753	Water Samples	61.60	2,109.10
1499	2026-09-22	Cox Brandon	873	utility repair on Mun. propert	1,970.05	1,970.05
1500	2026-09-22	DURACAN	52594	water testing	56.70	56.70
1501	2026-09-22	Gardewine North	5550445432-00	Freight Chemical	50.47	50.47
1502	2026-09-22	Heritage Co-Op (1997) Ltd.	4721830	Coupling/Clamps	25.71	25.71
1503	2026-09-22	Manitoba Hydro	6775321-August	New well NE 27-7-17	83.60	83.60
1504	2026-09-22	Wilton, Drew	September 2026-	September 2026	4,277.65	4,277.65
1505	2026-09-22	Wolseley Canada Inc.	1177446	Supplies	319.42	319.42
1506	2026-10-05	Bell Mobility INC	September 2026	Dialer Alert	50.38	50.38
1507	2026-10-05	D B Express	9954	Aug Water Samples	166.07	
			9859	May Water Samples	81.69	
			9924	July Water Samples	121.43	369.19
1508	2026-10-05	Gardewine North	5550446432	Freight Chemical	55.84	55.84
1509	2026-10-05	Manitoba Hydro	6522379-Sept/26	Pole 4B Water St.	268.53	
			6744702 Sept/26	Lot 0 BI 2 PI 95	263.62	
			6543450-Sept/26	301 Park St.	669.84	1,201.99
1510	2026-10-05	Municipal Sewer Maintenance	2373	Sewer Cleaning- Mult. Sites	5,907.08	5,907.08
Total Computer Cheque:						27,212.79

Total UT: 27,212.79
Grand Total: 320,446.21

Certified Correct This October 13, 2026

Municipality of Oakland-Wawanesa
General Operating Fund Revenue & Expenditure

Printed: 10/13/2026 2:07:37 PM

End date: 09/30/2026

Page 1 of 1

Revenues	0.00
Other Revenues	699,000.62
Total Revenues:	<u>699,000.62</u>
EXPENDITURES	
General Government Services	440,929.37
Protective Services	132,074.39
Transportation Services	751,250.94
H&W	26,200.00
Environmental Health Services	102,574.38
Environmental Development Services	8,517.89
Economic Development Services	23,685.19
Recreation & Culture	138,264.94
TF - Transfers & Surplus	323,251.19
Total EXPENDITURES:	<u>1,946,748.29</u>
NET OPERATING SURPLUS/(DEFICIT)	-1,251,439.22

Municipality of Oakland-Wawanesa
General Operating Fund - Revenues & Transfers

Printed: 10/13/2026 2:07:00 PM

Page 1 of 2

End date: 09/30/2026

Account Numb	Account Description	Budget	Balance	Variance (Bud	Varian
OTHER REVENUES & TRANSFERS					
OTHER REVENUES					
Added Taxes					
410-100-110	Taxes Added to Roll - O	25,000.00	21,015.68	-3,984.32	84.06
410-100-111	Taxes Added to Roll - W	6,000.00	6,609.26	609.26	110.15
Licenses, Permits & Fees					
450-100-121	Drainage Application	100.00	100.00	0.00	100.00
450-100-122	Approaches Permits	300.00	1,300.00	1,000.00	433.33
450-100-192	Animal Control Fines	300.00	669.88	369.88	223.29
450-100-100	Licenses - Business & Lottery	175.00	256.50	81.50	146.57
450-100-120	Development/Building Permits	1,000.00	3,158.33	2,158.33	315.83
450-100-130	Key Charges	350.00	325.00	-25.00	92.85
450-100-145	Aggregate Transport Fees	20,000.00	200.00	-19,800.00	1.00
450-100-190	Grazing Leases	775.18	763.79	-11.39	98.53
Protective Services					
440-100-126	Donations to Emergency Medical Response	0.00	4,319.56	4,319.56	0.00
450-100-165	Fire Calls	8,000.00	5,624.48	-2,375.52	70.30
450-100-168	Fire Department Agreements	6,390.00	0.00	-6,390.00	0.00
Environmental					
450-100-150	MMSM & WRARS Payments	24,251.22	22,668.82	-1,582.40	93.47
450-100-158	Waste Disposal - Tire Recycling	500.00	869.50	369.50	173.90
450-100-160	Waste Disposal - Shingles	1,000.00	630.00	-370.00	63.00
450-100-162	Waste Disposal - Scrap Metal	6,000.00	0.00	-6,000.00	0.00
450-100-163	Recycling Contracts - Green Acres	2,050.17	2,050.17	0.00	100.00
Sales of Service					
420-100-130	Sales of Service - Transportation	0.00	106,146.00	106,146.00	0.00
420-100-140	Sales of Service - WTS	10,750.00	5,000.00	-5,750.00	46.51
Sales & Rentals					
420-100-185	Tax Certificate Revenue	3,000.00	2,650.00	-350.00	88.33
420-100-190	Sales of Goods (Maps, Pins)	7,000.00	497.25	-6,502.75	7.10
420-100-210	Mobile Home Rentals	15,360.00	10,240.00	-5,120.00	66.66
450-100-170	Sale of Land	0.00	2,000.00	2,000.00	0.00
Interest & Penalties					
410-100-120	Tax and Redemption Penalties	18,000.00	6,357.41	-11,642.59	35.31
460-100-102	Investment Income	20,000.00	15,646.18	-4,353.82	78.23
460-100-110	Patronage Dividends	2,000.00	1,256.00	-744.00	62.80
Other Income					
450-100-147	Insurance Proceeds Revenue	0.00	7,857.50	7,857.50	0.00
490-100-100	Sundry - Miscellaneous Revenue	20,000.00	9,525.90	-10,474.10	47.62
490-100-104	OWPR Contribution to Office Expenses	500.00	0.00	-500.00	0.00
Grants & Donations					
430-100-100	Unconditional Grants - Municipal Operati	255,085.68	206,326.78	-48,758.90	80.88
440-100-110	Conditional Grants	0.00	40,185.60	40,185.60	0.00
440-100-115	Charitable Donations/Grants Received	0.00	12,717.00	12,717.00	0.00

Municipality of Oakland-Wawanesa
General Operating Fund - Revenues & Transfers

Printed: 10/13/2026 2:07:00 PM

Page 2 of 2

End date: 09/30/2026

Account Numb	Account Description	Budget	Balance	Variance (Bud	Varian
Federal Government Grants					
430-100-130	Canada Community Building Fund - O	70,274.95	0.00	-70,274.95	0.00
430-100-135	Canada Community Building Fund - W	34,613.04	0.00	-34,613.04	0.00
Municipal Government Grants					
No accounts with activity					
Total OTHER REVENUES:		558,775.24	496,966.59	-61,808.65	88.94
TRANSFERS					
590-900-900	Transfer from Fire Reserve	33,200.00	32,034.03	-1,165.97	96.48
590-900-902	Transfer from General Reserve	8,000.00	0.00	-8,000.00	0.00
640-100-110	Transfer from Replacement Reserve	320,000.00	170,000.00	-150,000.00	53.12
640-100-122	Transfer from Gas Tax Reserve - O	200,000.00	0.00	-200,000.00	0.00
640-100-123	Transfer from Gas Tax Reserve - W	100,000.00	0.00	-100,000.00	0.00
Total TRANSFERS:		661,200.00	202,034.03	-459,165.97	30.56
Total OTHER REVENUES & TRANSFERS:		1,219,975.24	699,000.62	-520,974.62	57.30

Municipality of Oakland-Wawanesa
General Operating Fund - Expenditures

Printed: 10/13/2026 1:32:07 PM

End date: 09/30/2026

Page 1 of 6

Account Number	Account Description	Budget	Balance	Variance (Bud	Varian
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Legislative					
510-100-100	GG - Legislative - Head of Council	14,944.79	8,991.18	5,953.61	60.16
510-100-101	GG - Councillors	69,654.78	39,229.02	30,425.76	56.31
510-100-102	GG - Other Leg. Services - Mileage	4,120.00	1,597.09	2,522.91	38.76
510-100-104	GG - Ward Meetings	1,000.00	0.00	1,000.00	0.00
Total Legislative:		89,719.57	49,817.29	39,902.28	55.53
General Administrative					
510-100-108	GG - CAO	77,460.24	64,445.76	13,014.48	83.19
510-100-109	GG - Finance Officer	76,941.15	60,753.08	16,188.07	78.96
510-100-113	GG - Admin. Salaries	42,179.00	32,312.85	9,866.15	76.60
510-100-114	GG - Admin Assistant	49,140.00	35,373.99	13,766.01	71.98
510-100-116	GG - Green Team - Office	7,200.00	0.00	7,200.00	0.00
510-100-222	GG - Clerk & Staff Training & Education	5,000.00	3,117.13	1,882.87	62.34
510-110-120	GG - Admin & Employee Benefits	34,000.00	28,363.21	5,636.79	83.42
510-200-200	GG - Office Contract Services	4,000.00	1,770.00	2,230.00	44.25
510-200-201	GG - Mileage - Office	400.00	592.23	-192.23	148.05
510-200-210	GG - Legal Contract Services	8,000.00	1,033.62	6,966.38	12.92
510-200-215	GG - Code of Conduct Complaint Costs	15,000.00	0.00	15,000.00	0.00
510-200-220	GG - Audit Contract Services	16,500.00	13,482.00	3,018.00	81.70
510-200-230	GG - Assessment Contract Services	40,118.74	0.00	40,118.74	0.00
510-200-240	GG -Taxation (Municipal Properties)	20,000.00	16,976.06	3,023.94	84.88
510-200-260	GG - Photocopier Charges	3,500.00	1,219.63	2,280.37	34.84
510-200-300	GG - Meals	500.00	169.36	330.64	33.87
510-200-360	GG - Building Maint/Renovation	1,200.00	0.00	1,200.00	0.00
510-200-366	GG - Computers and Software	37,000.00	26,899.18	10,100.82	72.70
510-200-370	GG - Newspaper Advertising	2,000.00	2,038.25	-38.25	101.91
510-300-200	GG - Hydro -Office	3,961.01	2,762.66	1,198.35	69.74
510-300-202	GG - Phone & Internet	8,750.00	6,287.33	2,462.67	71.85
510-400-200	GG - Office Supplies	10,000.00	5,145.39	4,854.61	51.45
510-400-201	GG - Postage	7,000.00	5,093.39	1,906.61	72.76
Total General Administrative:		469,850.14	307,835.12	162,015.02	65.52
Other General Government					
510-400-310	GG - Elections	10,000.00	1,466.93	8,533.07	14.66
510-400-320	GG - Conv. & Training Registrations	7,500.00	2,900.00	4,600.00	38.66
510-400-321	GG - Convention Daily Indemnities	3,400.00	890.20	2,509.80	26.18
510-400-322	GG - Convention/Seminar Mileage	1,400.00	550.28	849.72	39.30
510-400-323	GG - Convention Expense	7,000.00	105.07	6,894.93	1.50
510-400-330	GG - Damage Claims & Liability Insurance	45,000.00	42,168.08	2,831.92	93.70
510-400-350	GG - Membership Fees	5,700.00	5,889.22	-189.22	103.31
510-400-360	GG - Other General Government -Sundry	500.00	50.00	450.00	10.00
510-500-000	GG - GRANTS AND CONTRIBUTIONS	0.00	1,750.00	-1,750.00	0.00

Municipality of Oakland-Wawanesa
General Operating Fund - Expenditures

Printed: 10/13/2026 1:32:07 PM

Page 2 of 6

End date: 09/30/2026

Account Number	Account Description	Budget	Balance	Variance (Bud	Varian
510-500-500	GG - General Govt. Grants	17,500.00	15,980.00	1,520.00	91.31
510-500-510	GG - Library Services	1,600.00	1,015.00	585.00	63.43
510-900-910	GG - Health Care Spending Account	10,000.00	8,327.02	1,672.98	83.27
510-900-930	GG - Bank Charges & Interest	2,700.00	2,185.16	514.84	80.93
510-900-950	Recoveries (Deduct) Utilities	-17,329.53	0.00	-17,329.53	0.00
Total Other General Government:		94,970.47	83,276.96	11,693.51	87.69
Total GENERAL GOVERNMENT SERVICES:		654,540.18	440,929.37	213,610.81	67.36

PROTECTIVE SERVICES

Police

No accounts with activity

Total Police:	0.00	0.00	0.00
----------------------	-------------	-------------	-------------

Fire

520-200-165	PS - FIRE - Retainer Fees-Bdn/Souris	25,000.00	18,253.69	6,746.31	73.01
520-300-102	PS - Renumeration, Drills, Fires	16,500.00	1,011.60	15,488.40	6.13
520-300-104	PS - Building Operation and Maintenance	4,000.00	2,775.53	1,224.47	69.38
520-300-106	PS - Repairs and Replacement, Tools	14,000.00	18,565.63	-4,565.63	132.61
520-300-108	PS - Insurance	26,000.00	25,959.90	40.10	99.84
520-300-110	PS - Fire - Utilities	8,840.00	5,873.87	2,966.13	66.44
520-300-112	PS - Fire Fighting Gear and Equipment	20,000.00	4,845.98	15,154.02	24.22
520-300-113	PS - FF Gear purchased from Donations	0.00	9,550.00	-9,550.00	0.00
520-300-114	PS - Fuel	4,500.00	5,084.31	-584.31	112.98
520-300-116	PS - Fire Hydrant Rentals	4,750.00	0.00	4,750.00	0.00
520-400-110	PS - Fire - Materials & Supplies Misc.	6,500.00	3,702.23	2,797.77	56.95
520-500-110	PS - Flood Protection & Prevention	2,000.00	0.00	2,000.00	0.00
Total Fire:		132,090.00	95,622.74	36,467.26	72.39

Emergency Measures

520-200-120	PS - 911 Agreement	9,194.34	9,194.34	0.00	100.00
520-200-130	PS - Emergency Measures Organization	3,000.00	2,753.35	246.65	91.77
520-200-132	PS - EMR/First Response Renumeration	3,500.00	1,209.16	2,290.84	34.54
520-200-133	PS - EMR/First Response Training	1,500.00	615.24	884.76	41.01
520-200-134	PS - EMR/First Response Supplies	1,200.00	3,147.33	-1,947.33	262.27
520-200-135	PS - Paramedic Association Memberships	5,300.00	4,025.00	1,275.00	75.94
520-200-136	PS - EMR Equip purchased from Donation	0.00	4,941.10	-4,941.10	0.00
Total Emergency Measures:		23,694.34	25,885.52	-2,191.18	109.25

Other Protection

520-200-210	PS - Building-Fire & Plumb Inspections	22,500.00	9,704.77	12,795.23	43.13
520-200-260	PS - Animal & Pest Control	3,800.00	861.36	2,938.64	22.66
Total Other Protection:		26,300.00	10,566.13	15,733.87	40.18

Total PROTECTIVE SERVICES:	182,084.34	132,074.39	50,009.95	72.53
-----------------------------------	-------------------	-------------------	------------------	--------------

TRANSPORTATION SERVICES

Public Works Employees & Benefits

Municipality of Oakland-Wawanesa
General Operating Fund - Expenditures

Printed: 10/13/2026 1:32:07 PM

Page 3 of 6

End date: 09/30/2026

Account Number	Account Description	Budget	Balance	Variance (Bud	Varian
530-100-110	TS - PW Foreman Wages	75,828.11	58,254.17	17,573.94	76.82
530-100-111	TS - PW Operators Wages	71,604.00	54,973.35	16,630.65	76.77
530-100-112	TS - PW Operators Wages	64,654.20	50,214.13	14,440.07	77.66
530-100-113	TS - PW Operator	71,604.00	56,594.53	15,009.47	79.03
530-100-114	TS - PW Seasonal	14,280.00	17,567.16	-3,287.16	123.01
530-100-115	TS - PW Seasonal - (Green Team)	16,000.00	6,097.22	9,902.78	38.10
530-100-116	TS - Equip Operators Allowances	5,100.00	1,658.99	3,441.01	32.52
530-100-117	TS - Workers Compensation & Safety	4,000.00	1,511.01	2,488.99	37.77
530-100-130	TS - Dust Control	3,000.00	1,816.74	1,183.26	60.55
530-110-120	TS - Employee Benefits	45,000.00	38,020.08	6,979.92	84.48
530-110-125	TS - Employee Training & Education	5,000.00	1,635.00	3,365.00	32.70
530-200-116	TS - Equipment Insur & Registration	37,000.00	35,117.04	1,882.96	94.91
530-200-135	TS - Road Main. Gravel Trucking	92,700.00	246.10	92,453.90	0.26
530-200-136	TS - Road Maintenance - Labour	20,000.00	0.00	20,000.00	0.00
530-300-100	TS - Street Lighting-Carroll & Nesbitt	3,432.00	2,278.96	1,153.04	66.40
530-300-110	TS - Street Lighting - Wawa	13,728.00	8,693.92	5,034.08	63.32
530-300-115	TS - Manager's Cell Phone	1,510.00	645.64	864.36	42.75
530-300-116	TS - Nesbitt & Wawa Shops Utility	8,500.00	3,061.60	5,438.40	36.01
530-400-109	TS - Equip Repairs - Enclosed Trailer	1,000.00	0.00	1,000.00	0.00
530-400-110	TS - Equip Repairs - Flat Deck Trailer	1,000.00	0.00	1,000.00	0.00
530-400-111	TS - Equipment Fuel	100,000.00	87,056.06	12,943.94	87.05
530-400-114	TS - Equip Repairs - Kubota	1,500.00	191.53	1,308.47	12.76
530-400-115	TS - Equip Repairs & Maint - Misc	3,500.00	2,261.27	1,238.73	64.60
530-400-116	TS - Work Shop & Yard Operations	25,000.00	30,734.55	-5,734.55	122.93
530-400-117	TS - Equip. Repairs - Shulte Mower	8,000.00	5,569.61	2,430.39	69.62
530-400-118	TS - Equip. Repairs NH Loader - W	5,000.00	393.50	4,606.50	7.87
530-400-119	TS - Equip. Repairs - Loader	5,000.00	813.74	4,186.26	16.27
530-400-120	TS - Equip Repairs-Loader Attachments	500.00	0.00	500.00	0.00
530-400-121	TS - Equip. Repairs - Graders	20,000.00	19,203.85	796.15	96.01
530-400-122	TS - Equip Repairs - Tractor	3,500.00	6,452.61	-2,952.61	184.36
530-400-123	TS - Equip. Repair - Gravel Trailer	5,000.00	7,881.40	-2,881.40	157.62
530-400-125	TS - Equip Repairs - Backhoe	1,500.00	52.04	1,447.96	3.46
530-400-126	TS - Equip Repairs - F550	3,500.00	3,332.11	167.89	95.20
530-400-127	TS - Equip Repairs - 2011 GMC Truck	2,000.00	1,601.72	398.28	80.08
530-400-128	TS - Equip Repairs - 2019 GMC Sierra	2,000.00	894.27	1,105.73	44.71
530-400-129	TS - Equip Repairs - Kenworth Tandem	2,500.00	4,261.18	-1,761.18	170.44
530-400-131	TS - Road Main. Gravel Crushing	163,900.00	36,482.71	127,417.29	22.25
530-400-133	TS - Road Mtce - Wawa Sand & Salt,Grave	2,500.00	1,657.05	842.95	66.28
530-400-134	TS - Truck Rental	35,000.00	22,282.88	12,717.12	63.66
530-400-135	TS- Equip Repairs - Car Hauler	1,000.00	0.00	1,000.00	0.00
530-400-137	TS - Equip. Repairs - 2007 Ford F250 SD	1,000.00	200.00	800.00	20.00
530-400-141	TS - Road Reconstruction	5,000.00	109,335.16	-104,335.16	2,186.
530-400-150	TS - Sidewalks & Boulevards	5,000.00	0.00	5,000.00	0.00
530-400-161	TS - Bridges, Culverts & Drainage	13,000.00	4,414.50	8,585.50	33.95

Municipality of Oakland-Wawanesa
General Operating Fund - Expenditures

Printed: 10/13/2026 1:32:07 PM

Page 4 of 6

End date: 09/30/2026

Account Number	Account Description	Budget	Balance	Variance (Bud	Varian
530-400-162	TS - Ditching & Mulching	8,000.00	1,500.00	6,500.00	18.75
530-400-190	TS - Snow & Ice Removal - Wawa	3,000.00	960.00	2,040.00	32.00
530-400-220	TS - Traffic Services - O	2,500.00	3,751.75	-1,251.75	150.07
530-400-225	TS - Traffic Services - W	1,000.00	793.33	206.67	79.33
530-400-310	TS - Asset Management	11,500.00	60,788.48	-49,288.48	528.59
Total Public Works Employees & Benefits:		995,840.31	751,250.94	244,589.37	75.44

Other Transportation Services

No accounts with activity

Total Other Transportation Services:	0.00	0.00	0.00		
Total TRANSPORTATION SERVICES:	995,840.31	751,250.94	244,589.37	75.44	

ENVIRONMENTAL HEALTH SERVICES

Environmental Health Service

540-100-110	EH - WTS - Wages - W	14,750.00	11,611.68	3,138.32	78.72
540-110-120	EH - Employee Benefits - WTS-W	1,250.00	910.72	339.28	72.85
540-200-100	EH - Wages - WTS - Staff - O	20,747.10	13,107.11	7,639.99	63.17
540-200-109	EH - WTS Hydro - O	988.00	567.91	420.09	57.48
540-200-110	EH - WTS - Municipal Waste Management	79,515.71	53,321.91	26,193.80	67.05
540-200-112	EH - WTS - Maintenance - O	2,000.00	255.10	1,744.90	12.75
540-200-113	EH - WTS - Maintenance - W	1,000.00	647.26	352.74	64.72
540-200-114	EH - Carbon Tax Levy - Waste	1,500.00	0.00	1,500.00	0.00
540-200-130	EH - Municipal Wells - Treesbank	1,000.00	1,031.96	-31.96	103.19
540-200-135	EH - Municipal Wells - Hayfield	1,000.00	262.18	737.82	26.21
540-200-150	EH - Recycling	30,378.35	19,340.64	11,037.71	63.66
540-200-154	EH - Carbon Tax Levy - Recycling	1,000.00	0.00	1,000.00	0.00
540-200-160	EH - WTS Improvements	1,000.00	451.83	548.17	45.18
540-210-120	EH - Employee Benefits - WTS-O	1,450.00	1,066.08	383.92	73.52
Total Environmental Health Service:		157,579.16	102,574.38	55,004.78	65.09

Total ENVIRONMENTAL HEALTH SERVICES:	157,579.16	102,574.38	55,004.78	65.09	
---	-------------------	-------------------	------------------	--------------	--

PUBLIC HEALTH & WELFARE SERVICES

550-200-180	H&W - Social Welfare Assistance	1,800.00	0.00	1,800.00	0.00
550-500-000	H&W - GRANTS AND CONTRIBUTIONS	0.00	-600.00	600.00	0.00
550-500-500	H&W - Cemeteries	7,500.00	7,500.00	0.00	100.00
550-500-510	H&W - Grants to Hospitals	3,000.00	3,000.00	0.00	100.00
550-500-521	H&W - Handi Transit	15,000.00	15,000.00	0.00	100.00
550-500-525	H&W - Senior Independent Services	1,300.00	1,300.00	0.00	100.00
Total PUBLIC HEALTH & WELFARE SERVICES:		28,600.00	26,200.00	2,400.00	91.61

ENVIRONMENTAL DEVELOPMENT SERVICES

560-200-100	ED - Planning & Zoning (Rest of Mon)	4,000.00	2,798.00	1,202.00	69.95
560-200-136	ED - Other Beautification - Flowers, etc	32,500.00	5,719.89	26,780.11	17.59
560-200-150	ED - Other - Contract Services	85,000.00	0.00	85,000.00	0.00
Total ENVIRONMENTAL DEVELOPMENT SERVICES:		121,500.00	8,517.89	112,982.11	7.01

Municipality of Oakland-Wawanesa
General Operating Fund - Expenditures

Printed: 10/13/2026 1:32:07 PM

Page 5 of 6

End date: 09/30/2026

Account Number	Account Description	Budget	Balance	Variance (Bud	Varian
ECONOMIC DEVELOPMENT SERVICES					
570-100-120	EC - Destruction of Pests	1,500.00	0.00	1,500.00	0.00
570-100-170	EC - Conservation District	7,100.00	7,030.00	70.00	99.01
570-200-140	EC - Weed Control	25,000.00	14,877.57	10,122.43	59.51
570-200-160	EC - Veterinary Services	1,000.00	1,128.82	-128.82	112.88
570-200-210	EC - Tourism	606.00	606.00	0.00	100.00
570-500-185	EC - Staff Appreciation	2,100.00	42.80	2,057.20	2.03
Total ECONOMIC DEVELOPMENT SERVICES:		37,306.00	23,685.19	13,620.81	63.49
RECREATION & CULTURAL SERVICES					
580-400-140	R&C - Skating Rinks & Arenas - Materials	5,306.04	5,306.04	0.00	100.00
580-500-101	R&C - Rec Comm (Waterpk, Camp, Baseb	52,181.26	52,181.26	0.00	100.00
580-500-110	R&C - Community Centres & Halls	13,561.61	13,561.62	-0.01	100.00
580-500-120	R&C - Grants re Water to facilities	5,563.20	0.00	5,563.20	0.00
580-500-140	R&C - Skating Rinks & Arenas	41,668.02	41,668.02	0.00	100.00
580-500-170	R&C - Museums	500.00	500.00	0.00	100.00
580-500-175	R&C - Charitable Donations/Grants	0.00	25,048.00	-25,048.00	0.00
Total RECREATION & CULTURAL SERVICES:		118,780.13	138,264.94	-19,484.81	116.40
FISCAL SERVICES					
Transfer to Capital					
590-990-985	TF-Transfer to Capital - General Admin	0.00	5,364.03	-5,364.03	0.00
590-990-991	TF - Transfer to Capital - PW	0.00	293,796.46	-293,796.46	0.00
590-990-992	TF - Transfer to Capital - Fire	0.00	24,090.70	-24,090.70	0.00
Total Transfer to Capital:		0.00	323,251.19	-323,251.19	
Contributions to Reserves					
590-990-986	TF-Contribution to WTS Decommissioning	1,000.00	0.00	1,000.00	0.00
590-990-990	TF-Contribution to LT Service Reserve	1,450.00	0.00	1,450.00	0.00
590-990-993	TF - Contribution to General Reserve	50,000.00	0.00	50,000.00	0.00
590-990-994	TF - Contribution to Building Reserve	50,000.00	0.00	50,000.00	0.00
590-990-995	TF - Gas Tax Reserve Provision - O	70,274.95	0.00	70,274.95	0.00
590-990-996	TF - Gas Tax Reserve Provision - W	34,613.04	0.00	34,613.04	0.00
590-990-997	TF - Contribution to Fire Reserve	110,500.00	0.00	110,500.00	0.00
590-990-999	TF - Contribution to Replacement Reserv	285,000.00	0.00	285,000.00	0.00
Total Contributions to Reserves:		602,837.99	0.00	602,837.99	0.00
Debentures Debt					
590-700-707	Interest on Bank Loan #5	5,216.63	0.00	5,216.63	0.00
Total Debentures Debt:		5,216.63	0.00	5,216.63	0.00
Other Fiscal Services					
No accounts with activity					
Total Other Fiscal Services:		0.00	0.00	0.00	
Total FISCAL SERVICES:		608,054.62	323,251.19	284,803.43	53.16
TAX RESERVE PROVISION					

Municipality of Oakland-Wawanesa
General Operating Fund - Expenditures

Printed: 10/13/2026 1:32:07 PM

Page 6 of 6

End date: 09/30/2026

<u>Account Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Balance</u>	<u>Variance (Bud</u>	<u>Varian</u>
No accounts with activity					
Total TAX RESERVE PROVISION:		0.00	0.00	0.00	
Total EXPENDITURES:		2,904,284.74	1,946,748.29	957,536.45	67.03

Municipality of Oakland-Wawanesa
UTILITY REVENUES AND EXPENDITURES

Printed: 10/13/2026 1:36:55 PM

Page 1 of 1

End date: 09/30/2026

Account Numb		Budget	Balance	Variance (	Variance %
Revenues					
Water and Sewer Charges		225,000.00	109,193.34	-115,806.6	48.53
Other Revenues					
750-100-115	Property taxes	110,591.46	0.00	-110,591.4	0.00
750-100-130	Penalties	1,650.00	1,632.40	-17.60	98.93
750-100-140	Hydrant Rentals	4,750.00	0.00	-4,750.00	0.00
750-100-150	Installation Service	1,976.54	0.00	-1,976.54	0.00
750-100-175	Other Grants	500,000.00	0.00	-500,000.0	0.00
750-200-100	Investment Income	3,500.00	2,452.05	-1,047.95	70.05
Total Other Revenues:		622,468.00	4,084.45	-618,383.5	0.66
Total Revenues		847,468.00	113,277.79	-734,190.2	217.51
Expenditures					
Water Supply					
760-100-100	UT - Administration-office	8,937.28	1,500.00	7,437.28	16.78
760-200-000	UT - Water/Wastewater contractor	24,443.82	18,536.82	5,907.00	75.83
760-200-010	UT - Training & Education (Water)	2,000.00	1,025.00	975.00	51.25
760-200-120	UT - Water Treatment Plant	20,533.44	22,561.10	-2,027.66	109.87
760-200-150	UT - Transmission & Distribution	34,249.23	42,893.29	-8,644.06	125.23
760-200-160	UT - Other Water Supply Costs - Insur	2,500.00	2,388.22	111.78	95.52
760-200-170	UT - Water Connections - Contract Ser	1,000.00	0.00	1,000.00	0.00
760-300-120	UT - Water Treatment Plant - Utilities	9,244.13	6,593.83	2,650.30	71.32
760-300-130	UT - Wells - Utilities	8,837.54	6,333.55	2,503.99	71.66
760-300-160	UT - Handheld Water Reader	6,000.00	5,376.75	623.25	89.61
760-400-120	UT - Water Treatment Plant-Shop Sup	5,500.00	123.41	5,376.59	2.24
760-400-150	UT - Transmission & Distribution - Mat	3,500.00	0.00	3,500.00	0.00
Total Water Supply:		126,745.44	107,331.97	19,413.47	84.68
Sewage Collection and Disposal					
670-200-130	UT - Sewage Collection System - Cont	7,250.00	0.00	7,250.00	0.00
770-000-100	UT - Sewer Administration - office	8,937.28	0.00	8,937.28	0.00
770-200-000	UT - Water/Wastewater contractor	24,443.82	18,332.73	6,111.09	74.99
770-200-010	UT - Training & Education (Sewage)	2,000.00	375.00	1,625.00	18.75
770-200-130	UT - Insurance (Sewage)	5,500.00	5,616.73	-116.73	102.12
770-400-120	UT - Sewage Lift Station - Pager,Clea	2,000.00	381.23	1,618.77	19.06
Total Sewage Collection and Disposal:		50,131.10	24,705.69	25,425.41	49.28
760-700-700	UT - Interest on Debentures	22,840.05	0.00	22,840.05	0.00
790-100-110	UT - Transfer to Reserves	60,000.00	0.00	60,000.00	0.00
790-100-105	UT - Transfer to Capital - Utility	500,000.00	1,624.38	498,375.62	0.32
Total Expenditures		759,716.59	133,662.04	626,054.55	924.55
Net Operating Surplus/(Deficit)					
Revenue		847,468.00	113,277.79	-734,190.2	217.51
Expense		759,716.59	133,662.04	626,054.55	924.55
Total Net Operating Surplus/(Deficit)		87,751.41	-20,384.25	-1,360,244.	-707.04

Delegation Request Form

To: Chief Administrative Officer

CONTACT INFORMATION

FIRST NAME <i>Allen</i>	LAST NAME <i>PANCON</i>	
PHONE <i>204 730 0460</i>	ALTERNATE TELEPHONE	
ADDRESS <i>120 5th</i>		
CITY <i>WAWANESIA</i>	PROVINCE <i>MB</i>	POSTAL CODE <i>R0K 2A0</i>
EMAIL ADDRESS		
COMPANY OR ORGANIZATION (if applicable)		

DATE YOU WISH TO APPEAR AS A DELEGATE

*This form **must** be returned to the CAO in accordance with the Policy prior to the meeting*

Meeting you wish to attend:	☒ Council Meeting <i>Oct 20, 2026</i>	☐ Committee Meeting (please specify)
-----------------------------	---	---

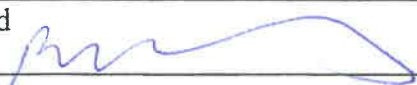
SUBJECT YOU WISH TO DISCUSS

every thing

DETAILS ON THE SUBJECT

***Where the subject matter of a delegation pertains to legal matters, personnel, and/or private property issues, where a Public Hearing has been held in accordance with an enactment as a prerequisite to the adoption of a by-law; or if its purpose is to deal with a matter that is outside the jurisdiction or legal authority of the Municipality; the Municipality reserves that right not to hear such delegations.**

I acknowledge that only the above matter will be discussed during the delegation. I further acknowledge that audio/video recordings will only be made in accordance with Section 5.28 of the Oakland-Wawanesa Procedural By-law.

Signed 	Date <i>9 OCT 2026</i>
---	---------------------------

Return completed form to the Wawanesa Municipal Office 106 Fourth Street, or email adminassist@oakland-wawanesa.ca



Municipality of Oakland - Wawanesa

UNDER THE PLANNING ACT

NOTICE OF HEARING

OF APPLICATION FOR A CONDITIONAL USE

The COUNCIL of the Municipality of Oakland-Wawanesa under the authority of the *Planning Act* will hold a HEARING at the Municipal Office at 106 4th St. Wawanesa, on October 20th, 2026 at 4:05 pm at which time and place the Council will receive representation from the applicant and any persons who wish to make them in respect of the following Application for a Conditional Use Order under Part 3 Table 3.4 of the Oakland-Wawanesa Municipality Zoning By-Law #04-2019.

FILE NUMBER: CU-05-26-OW

APPLICANT(S): Municipality of Oakland-Wawanesa

SUBJECT: To allow for a Public Works Compound & Building in the "RC" Rural Centre Zone

LEGAL DESCRIPTION: Lots 11/22 Block 1 Plan 63 - Municipality of Oakland-Wawanesa

If you have any questions, please call at 204-725-2001 or email info@keystonepd.ca

Brad Roth
Senior Development Officer
Keystone Planning District



www.keystonepd.ca

Municipality of Oakland-Wawanesa
Box 278
Wawanesa, MB R0K 2G0

October 2, 2026

Dear Council,

RE: CONDITIONAL USE APPLICATION CU-05-26-OW (Municipality of Oakland-Wawanesa)

Legally described as: Lots 11/22 Block 1 Plan 63, Municipality of Oakland-Wawanesa, Roll #34700,34800,34900

With respect to the above, please find enclosed the following documents:

- 1) copy of the application for conditional use
- 2) notice of hearing
- 3) notice of order – to be completed
- 4) site location and hearing notice distribution area
- 5) any other pertinent information. (*) As per proposal submitted.

Please be advised that all the statutory requirements under Section(s) 103 (1) to 103(4) and 169 (1) and 169 (3) of the Planning Act have been fulfilled.

Please be advised that Council consideration should be given to the impact of the proposed development on adjacent properties.

Development Officers comments:

The Municipality of Oakland-Wawanesa are the applicants & landowners of above said property.

Recommendation: in accordance with Zoning Bylaw (04-2019) table 3.4, a Public Works Compound & Building is a conditional use in the "RC" Rural Centre Zone. The properties are in the process of being consolidated onto one title. This should be a condition of approval of the conditional use and variation, as without the lots being consolidated, the property lines on the individual lots would become an issue.

In accordance with Section 106(1) of the Planning Act and on completion of the hearing, Council shall either,

- a) reject the application; or
- b) approve the application if the conditional use proposal in the application
 - I. will be compatible with the general nature of the surrounding area,
 - II. will not be detrimental to the health or general welfare of people living or working in the surrounding area, or negatively affect other properties or potential development in the surrounding area, and
 - III. is generally consistent with the applicable provisions of the development plan by-law, the zoning by-law, and any secondary plan by-law.

When considering the approval of Conditional Use, as provided within Section 106 (2) of the Planning Act, Council may impose any conditions on the approval that it considers necessary to meet the requirements of the aforesaid sections (b) (I) (II) (III) or may enter into a development agreement.

It is required that Council conduct Hearings in accordance with Division 2, Sections 172 to 174 of The Planning Act.

If this is a combined hearing as per Section 174(1) of the Planning Act, it is the responsibility of Council to ensure all matters before Council have been dealt with by accepting, accepting with conditions or rejecting the application.

Upon completion of the hearing, please complete the enclosed Notice of Order, and return same to this office, advising of representation, if any. It is required under Section 108 of The Planning Act that Council send a copy of the Order is sent to the applicant and every other person who made representation at the hearing.

We trust this to be satisfactory, if you should have the questions regarding the above, please do not hesitate to call this office.

Kind Regards,

Brad Roth

Senior Development Officer

Cc: File



Municipality of Oakland-Wawanesa

UNDER THE PLANNING ACT

NOTICE OF HEARING

OF APPLICATION FOR A VARIATION ORDER

The COUNCIL of the Municipality of Oakland-Wawanesa under the authority of the *Planning Act* will hold a HEARING at the Municipal Office at 106 – 4th Street, on October 20th, 2026 at 4:05 PM at which time and place the Council will receive representation from the applicant and any persons who wish to make them in respect of the following Application for a Variation Order under Part 3 Table 3.4 of the Municipality of Oakland-Wawanesa Zoning By-Law # 04-2019

FILE NUMBER: VO-05-26-OW – VO-06-26-OW – VO-07-26-OW

APPLICANT(S): Municipality of Oakland-Wawanesa

SUBJECT: To decrease the rear yard setback for a Public Works Compound & Building in the “RC” Rural Centre Zone.

LEGAL DESCRIPTION: Lots 11/22 Block 1 Plan 63, Municipality of Oakland - Wawanesa, Roll #'s 34700, 34800, 34900

If you have any questions, please call at 204-725-2001 or email info@keystonepd.ca

Brad Roth
Senior Development Officer
Keystone Planning District



www.keystonepd.ca

Municipality of Oakland-Wawanesa
Box 278
Wawanesa, MB R0K 2G0

October 2, 2026

Dear Council,

RE: VARIATION ORDER APPLICATION VO-05-26-OW & VO-06-26-OW & VO-07-26-OW (Municipality of Oakland-Wawanesa)

Legally described as: Lots 11/22-1-63, Municipality of Oakland-Wawanesa, Roll #34700,34800,34900

With respect to the above, please find enclosed the following documents:

- 1) copy of the application for variation order
- 2) notice of hearing
- 3) notice of order – to be completed
- 4) site location and hearing notice distribution area
- 5) any other pertinent information. (*) As per proposal submitted.

Please be advised that all the statutory requirements under Section(s) 103 (1) to 103(4) and 169 (1) and 169 (3) of the Planning Act have been fulfilled.

Please be advised that Council consideration should be given to the impact of the proposed development on adjacent properties.

Development Officers comments:

The Municipality of Oakland-Wawanesa is the applicant and landowner of the above listed properties.

In the opinion of the development officer: the 3 lots involved are in the process of being consolidated into 1 lot, we are doing separate variations for the current lots to include all lots on title, the consolidation will remove the center property lines making the lots compatible in that way.

In accordance with Section 106(1) of the Planning Act and on completion of the hearing, Council shall either,

- a) reject the application; or
- b) approve the application if the conditional use proposal in the application
 - I. will be compatible with the general nature of the surrounding area,
 - II. will not be detrimental to the health or general welfare of people living or working in the surrounding area, or negatively affect other properties or potential development in the surrounding area, and
 - III. is generally consistent with the applicable provisions of the development plan by-law, the zoning by-law, and any secondary plan by-law.

When considering the approval of a Variation Use, as provided within Section 106 (2) of the Planning Act, Council may impose any conditions on the approval that it considers necessary to meet the requirements of the aforesaid sections (b) (I) (II) (III) or may enter into a development agreement.

It is required that Council conduct Hearings in accordance with Division 2, Sections 172 to 174 of The Planning Act.

If this is a combined hearing as per Section 174(1) of the Planning Act, it is the responsibility of Council to ensure all matters before Council have been dealt with by accepting, accepting with conditions or rejecting the application.

Upon completion of the hearing, please complete the enclosed Notice of Order, and return same to this office, advising of representation, if any. It is required under Section 108 of The Planning Act that Council send a copy of the Order is sent to the applicant and every other person who made representation at the hearing.

We trust this to be satisfactory, if you should have the questions regarding the above, please do not hesitate to call this office.

Kind Regards,

Korrena Bethinger
Development Officer

Cc: File



COMMITTEE REPORT FOR Ward 3

COUNCIL MEETING DATE October 20, 2026

SUBMITTED BY Councillor Fisher

I would like to report the following:

I attended the Oakland-Wawanesa Parks and Recreation meeting.

I attended the September regular Council meeting.

Reviewed all emails and documents from Council and Administration and ratepayer.

I have driven roads to check for area of concerns brought to my attention from ratepayers.

Anything else I will bring up at the meeting.

Councillor Ward 3

Mike Fisher

COMMITTEE REPORT FOR Ward 1

COUNCIL MEETING DATE October 20

SUBMITTED BY Councillor Gullett

I would like to report the following

- Answered messaged
- Attended October 1 special meeting
- Reviewed emails
- Reviewed bank recs
- Reviewed PW weekly reports
- Drove most roads in municipality
- Anything else I will bring up at our monthly meeting.
- Met with rate payer regarding culvert

Councillor Gullett

COMMITTEE REPORT FOR Ward 1 (name of committee)

COUNCIL MEETING DATE October 20, 2026

SUBMITTED BY Councillor McDonald

I would like to report the following.

- I attended the September Council meeting
- I had discussions with our Public Works Forman regarding Roads/Equipment/Streets and received and reviewed her weekly reports
- I reviewed the Bank Reconciliations
- I received and reviewed and responded to Emails/Texts/Phone calls from ratepayers/office/councillors/head of council
- I attended a special Council meeting regarding new shop

Anything else I will bring up at our monthly meeting.

Councillor
Bob McDonald

COMMITTEE REPORT FOR HEAD OF COUNCIL

COUNCIL MEETING DATE October 20, 2026

SUBMITTED BY Dave Kreklewich

I would like to report the following:

- Attended the Municipal office on various occasions to review matters with the CAO as well as reviewing invoices and signing cheques.
- Received and reviewed emails from ratepayers and Councillors.
- Communicated with the Brandon Cabinet office to get an in-person meeting with the Minister of Environment and Climate Change to review the drainage issue relating to the waterway on PR453 and PR 340.
- Attended the in-person meeting with Minister Simard, Deputy Minister Maurice Bouvier and Michael Kelly from the Premiers office. We had a lengthy discussion on the lack of drainage in Five Mile creek through the dispersal culverts at PR 340. This lack of drainage causes water to back up onto Ms. Gibbs property thereby losing her crop land every year. It was decided that an engineer from the province would be best to determine the solution to this issue, and every effort should be made to try to correct the issue before the next spring runoff.

CHIEF ADMINISTRATIVE OFFICER'S REPORT – October, 2026

Provincial Conference Calls

The conference call with the Province was Thursday, October 8, 2026. Items discussed included meetings with the Ministers at the AMM conference, GRO grant application deadline, changes to borrowing through The Municipal Board, adoption of Fire Codes and Building Codes, delegation to Fire Chiefs of OFC requirements, procurement processes, legislation coming regarding e-scooters and other personal electric vehicles, council code of conduct training and election communication and use of resources during general election

Property Matters

Land transfer documents have been signed by the Municipality for the purchase of lots in Rounthwaite. Action will continue once the owner has signed with the solicitor.

Solicitor is working on putting municipal properties under the name of Municipality of Oakland-Wawanesa. Solicitor is also working on consolidating lots in Nesbitt under one title to facilitate the building of the public works shop.

Property matters at Lot 8, Brandon Hills Mobile Home Park is ongoing – awaiting word from the Public Trustee on whether or not there is a mortgage registered with a bank on the property. This item may have to come back to Council for further discussion.

I have been working on a potential addendum to an existing agreement for property in Wawanesa. Meetings have taken place with the property owner and potential affected property owners. More information to follow in the next month or two.

Meetings with Members of Council

Discussions continue with members of Council either in person, over the phone, or by email.

Other Meetings and Conferences

Meetings continue with the consultant for the public works shop and the development plan.

Public Works Shop Debenture

The Municipality has undertaken work to have old buildings and trees removed from the building site for the new public works shop. The contractor has had plans drawn and is in the process of submitting same for required development and building permits.

Applications for the required conditional use and variations will be considered by Council at the October 20 meeting.

Election 2026

Nominations closed, ballots were printed and advanced voting is underway for all three wards at the Municipal Office during regular work hours, excluding holidays up to October 23. Advance voting also took place at the Carroll Hall (Wards 2 and 3) and the Municipal Office (Ward 1) on Saturday, October 17 from 8:00 a.m. to 8:00 p.m. Election Day is Wednesday, October 28, 2026 from 8:00 a.m. to 8:00 p.m. Voting locations are Wawanesa and District Community Hall (Ward 1), Nesbitt Hall (Ward 2) and Carroll Hall (Ward 3).

J. Swidnicki
Chief Administrative Officer

Financial Officer Report – October 2026

- Completed bank reconciliations for MOW and SRR.
- Completed green team report for reimbursement
- Received final payment of the Provincial Government operating grant
- Had a meeting with our bank manager to discuss our accounts, update information on file with them and options for interim borrowing for the shop
- As of end of day September 30,2026 9.7% of taxes had been paid.

Receipts for Tax Payments (September 2026)				
Type of Payment	Quantity	Quantity (Percentage)	Total Amount	Amount (Percentage)
Online Payments	82	51%	\$ 106,120.44	26.96%
E-Transfers	32	20%	\$ 40,951.37	10.4%
Cheques	43	27%	\$ 240,830.80	61.16%
Post Dated Cheques		0%	\$ -	0%
Cash	3	2%	\$ 5,830.30	1.48%
	160	100%	\$ 393,732.91	100%

M. Sturgeon

Financial Officer



Public Works Agenda Report
By: Chelsea Long
October 20th, 2026

Public Works On-Going

- Work on Treesbank Road re-construction completed
- Paving
- Inkster store has been demolished
- Attended special Council Meeting
- Prepped new Canada Post Mailbox location and mailbox have been moved
- Locates
- Pothole repairs
- GRO Grant
- Recycling Agreement
- Pesticide Use Permits
- Civic address signs installed
- Trapper Agreement
- Culvert replacements
- Communication with Hydro
- Hydroseeding completed
- Rental truck has been returned
- Posted one-way plows for sale

Municipal Water Wells

- Water break on Water Street
- Service line repair Park Street
- Lead samples completed

Transfer Stations

- Ordered extra bins

Equipment

- Winterized water tanks

Oakland-Wawanesa Fire Dept Mounthly Report 2026

Call#	Date	Time	Function/Event/Practise	Location	Personnel	Equipment
-------	------	------	-------------------------	----------	-----------	-----------

January

	2026-01-06	19:00:00	Training	firehall	14	
	2026-01-16	19:00:00	equipment checks	firehall	6	
26-01	2026-01-17	13:19:00	MFR Call	wawa	2	1 unit
	2026-01-29	08:00	Mutual Aid Meeting	Brandon	1	
26-02	2026-01-29	18:40:00	Mutual Aid Souris	souris	2	1 unit

Feb

	2026-02-03	19:00:00	Training	firehall	22	
	2026-02-05	19:00:00	equipment checks	firehall	8	
26-03	2026-02-07	17:27:00	Fire Alarm	wawa	7	
26-04	2026-02-08	10:43:00	MFR Call	oakland	3	1 unit
26-05	2026-02-11	17:47:00	False alarm Structure	wawa	14	5 Units
26-06	2026-02-13	07:30:00	MFR Call	wawa	2	1 unit
	2026-02-25	09:30:00	Fire inspection	wawa	1	
	2026-02-25	10:15:00	Fire inspection	wawa	1	
	2026-02-25	19:00:00	MFR Training	wawa	7	
26-07	2026-02-26	17:52:00	MFR Call	South Cyp	4	1 unit

March

	2026-03-05	13:00:00	Public Ed	firehall	1	
26-08	2026-03-05	19:54:00	Structure Fire	oakland	15	5 Units
26-09	2026-03-07	08:30:00	MFR Call	Wawa	3	1 unit
	2026-03-07	09:30:00	Fire truck to Carman		2	1 unit
26-10	2026-03-11	21:53:00	MVC rd102 & #2 & MFR	Oakland	16	5 Units
26-11	2026-03-30	13:51:00	MVC River valley &MFR	oakland	12	5 Units

April

26-12	2026-04-01	02:40:00	MFR Call	Wawa	2	1 unit
	2026-04-07	18:30:00	CPR recert	firehall	11	
	2026-04-08	18:30:00	CPR recert	firehall	12	
	2026-04-11	09:00:00	Airbrake course	firehall	6	
26-13	2026-04-21	13:25:00	Mutual aid Shilo	Shilo	2	1 unit
	2026-04-22	19:00:00	equipment checks	firehall	6	
	2026-04-30	08:00:00	First aid instructor recert	Clear Lake	1	

May

26-14	2026-05-01	13:54:00	Grass fire treesbank	South Cyp	10	6
26-15	2026-05-01	16:17:00	Mutual Aid to Brandon	Gun Club	15	6
26-16	2026-05-01	17:37:00	Vehicle Fire #10 north of L/C	Cornwallis	16	6
26-17	2026-05-08	16:07:00	MFR Call	Wawa	3	1 unit
26-18	2026-05-10	19:02:00	MFR Call	Wawa	2	1 unit
	2026-05-13	19:00:00	Equipment checks	firehall	9	
26-19	2026-05-14	06:35:00	Hydro Grass fire	oakland	19	6
26-20	2026-05-14	07:11:00	Hydro Grass fire	Cornwallis	6	2
26-21	2026-05-14	07:32:00	Hydro Grass fire	oakland	6	2
26-22	2026-05-14	21:23:00	MFR Call	Wawa	3	1 unit
26-23	2026-05-18	12:04:00	MFR Call	Wawa	3	1 unit
26-24	2026-05-25	22:59:00	Smell of smoke	South Cyp	14	5 Units

Sheet1

26-25	2026-05-26	18:05:00	Fire Alarm	Wawa	9	3 Units
-------	------------	----------	------------	------	---	---------

June

26-26	2026-06-01	10:37:00	Structure fire	oakland	15	5 Units
26-27	2026-06-06	19:48:00	Structure fire	oakland	16	5 Units
26-28	2026-06-09	22:15:00	Hydro wires	oakland	14	5 Units
26-29	2026-06-12	21:44:00	MFR Call	Wawa	2	1 unit
26-30	2026-06-17	06:57:00	MFR Call	South Cyp	3	1 unit
26-31	2026-06-18	11:14:00	Structure fire Acres	oakland	19	5 Units
26-32	2026-06-19	07:32:00	MFR Call	Wawa	2	1 unit

July

26-33	2026-07-01	07:48:00	Dauphin Flood	Dauphin	4	1 unit
26-34	2026-07-04	17:15:00	Structure fire	souris	10	5 Units
26-35	2026-07-05	20:04:00	Storm Calls	oakland	16	5 Units
26-36	2026-07-13	12:43:00	Structure fire Mutual Aid	Cornwallis	2	1 unit

Aug

	2026-08-10	19:00:00	Equipment checks	firehall	8	
	2026-08-14	10:00:00	MFR Inspection	Wawa	2	
	2026-08-15	10:00:00	Lions Fair	Wawa	5	4 Units
26-37	2026-08-21	17:55:00	Baler fire	oakland	12	5 Units
26-38	2026-08-22	11:59:00	MVC Investigation	South Cyp	2	1 unit
26-39	2026-08-23	12:28:00	MFR Call	Prairie lakes	2	1 unit
26-40	2026-08-27	04:46:00	MVC #2	oakland	13	5 Units
26-41	2026-08-29	16:59:00	Combine fire	oakland	11	5 Units

Sept

26-42	2026-09-01	20:21:00	Fire Alarm	Wawa	9	5 Units
	2026-09-02	18:00:00	Wild Land Gear Meeting	firehall	4	
26-43	2026-09-04	08:56:00	#2 & 340 MVC	oakland	9	5 Units
26-44	2026-09-11	10:33:00	#2 & RD 104w	oakland	9	5 Units
26-45	2026-09-16	03:00:00	MFR Call	Wawa	2	1 unit
26-46	2026-09-16	18:19:00	MFR Call	Wawa	2	1 unit
26-47	2026-09-18	13:47:00	MFR Call	Wawa	3	1 unit
26-48	2026-09-27	10:56:00	MFR Call	South Cyp	4	2 units
	2026-09-27	16:00:00	Fall Supper	Wawa	25	

Oct

26-49	2026-10-01	10:14:00	MFR Call	Wawa	2	1 unit
	2026-10-05	19:00:00	fire training	firehall		

Municipality of Oakland-Wawanesa

By-Law No. 53-2026

BEING a by-law of the Municipality of Oakland-Wawanesa to amend Fees and Charges By-law No. 08-2020.

WHEREAS in accordance with Section 232 (2)(d) of *The Municipal Act*, a municipality may, in a by-law, establish fees or other charges for services, activities or things provided or done by the Municipality.

AND WHEREAS it is deemed necessary and expedient to include in one by-law, the fees and charges payable to the Municipality for various services and activities provided by the Municipality of Oakland Wawanesa.

AND WHEREAS it is deemed necessary to amend the fees and charges payable to the Municipality.

NOW THEREFORE the Council of the Municipality of Oakland-Wawanesa duly assembled, enacts as follows:

1. THAT Schedule "B" Trailer Licence Fees, Schedule "D" Transportation Services Fees, Schedule "E" Animal By-Law Fees and Schedule "F" Utility Fees be deleted in their entirety and replaced therefor with the attached Schedules "B", "D", "E" and "F".

DONE AND PASSED by the Council of the Municipality of Oakland-Wawanesa duly assembled this ____ day of _____, 2026.

Dave Kreklewich
Head of Council

Joni Swidnicki
Chief Administrative Officer

Read a first time this 15th day of September, 2026.

Read a second time this ____ day of _____, 2026.

Read a third time this ____ day of _____, 2026.

Amended Schedule "B" to By-Law No. 08-2020

LICENSE FEES SCHEDULE

License Fee Payable Per Month Per Trailer

Year	Monthly Fee
2027	42.50
2028	45
2029	47.50
2030	50
2031	52.50

TRANSPORTATION SERVICES FEES SCHEDULE

Dust Control	\$25.00 per application plus costs
Shingles	\$70.00 per pickup truck/single axle trailer load \$200.00 per double axle trailer load \$340.00 per Tri-Axle load
Sale of Salvage	\$5.00 for used blades, other salvage by tender/bid
Water Control Works License	\$100.00 administrative fee plus Provincial application fee (currently \$500)
Water Control Works Certificate	\$50.00 administrative fee plus Provincial application fee (currently \$100)
Approach Application Fee	\$100.00
Refundable Deposit Fee	\$1000.00
*Culvert Procurement (if required)	\$100.00 plus costs
**Temporary Approach Deposit	\$1,000.00
Approaches Built Without Approval	\$1,000.00
* Culvert pricing to be determined when license approval is received from Manitoba Sustainable Development. Culvert Price is FOB Nesbitt, applicant is responsible to pick up culvert from Nesbitt Municipal yard.	
** Refundable if removed within the time duration specified in the application.	
Drainage Permit application fee \$100.00	
Drainage Deposit amount \$1000.00	
Pitrun, if available	\$3.25 per yard
Stripping, if needed	\$1.35 per yard
Topsoil, if available	\$15.00 per yard
Aggregate Hauling License	\$100.00 plus transport fees as set out by MB Regulation 48/97
Civic Replacement Signs:	Cost of new sign + \$50 for installation

ANIMAL BY-LAW FEES SCHEDULE

FEES AND IMPOUNDMENT RATES

Administration Fee	\$30.00
Mileage	In accordance with Provincial guidelines
Hourly Rate	\$40.00 per hour
Cat Traps	
For each cat trap – deposit	\$25.00
Impound Fees	
For any dog, cat or other animal that was apprehended running at large or that was for any other reason, impounded by the animal control officer:	
For first impoundment, flat fee:	\$50.00
For each day of impoundment, add	\$40.00
For second impoundment, flat fee (if it occurs within 12 months of the first impoundment)	\$100.00
For each day of impoundment, add	\$40.00
Voluntary Impoundment	
For each day of impoundment	\$40.00

UTILITY FEES SCHEDULE

Connection and Disconnect water (at owners' request) \$50.00

For connection to the Wawanesa sewer and water system with 15% increases/year

Municipality will:

- supply materials required for new service connection from the water and sewer mains to the property line up to a maximum of 40m;
- supply and install the water meter;
- make the final connection to the water main

2027	2028	2029	2030	2031
\$2,273.02	\$2,613.97	\$3,006.07	\$3,456.98	\$3,975.53

All other costs to be at the owner's expense.

Lagoon Tipping Fees

Effective January 1, 2025

\$40.00 per 1,000 gallons



"Good asset management is like health insurance for a community's future—you invest a little today to protect everything tomorrow."

MUNICIPALITY OF OAKLAND-WAWANESA

ASSET MANAGEMENT PLAN (EST. OCTOBER 2026)

Table of Contents

Introduction.....	2
Municipal Background.....	3
Benefits of Asset Management	3
What We Own (Asset Inventory).....	4
Condition Assessment and Risk Management	4
Levels of Service	6
Municipality of Oakland-Wawanesa Current Levels of Service.....	7
Lifecycle Management Strategy	10
Capital Planning and Strategic Investments	11
Continuous Improvement Plan.....	13
Appendix	14
Appendix A: Asset Management Policy.....	15
Appendix B: Maintenance Log Template.....	16
Appendix C: Work Order Template.....	17

Introduction

Asset management is the process and plan a Municipality uses to manage public infrastructure, such as roads, water and sewer systems, buildings, and equipment, to deliver services that meet resident expectations in a financially sustainable way over the long term.

This plan provides a strategic roadmap for how the Municipality of Oakland-Wawanesa Council manages, maintains, and invests in municipal assets over time.

This plan provides current and future Councils with a practical framework for decision-making, infrastructure planning, and accountability. By documenting the condition, value, and service expectations of our assets, this plan supports day-to-day operations and creates a historical record of how previous Councils have managed municipal assets. This continuity strengthens governance and makes sure the Municipality continues to address community priorities.

The key objectives of this Asset Management Plan are to:

- Establish a clear, long-term vision for the management of municipal assets.
- Meet the requirements set out for municipalities regarding asset management and financial stewardship.
- Align maintenance, renewal, and replacement strategies with available funding and future budget planning.
- Identify and mitigate risks associated with asset failure, service disruption, or regulatory non-compliance.
- Maintain assets to continue to meet the needs and expectations of residents in a safe, reliable, and cost-effective manner.

Ultimately, the Asset Management Plan demonstrates Council's commitment to responsible governance, sustainable investment, and the Municipality's long-term resilience.

Municipal Background

The Municipality of Oakland-Wawanesa is in southwestern Manitoba, approximately 30 minutes south of Brandon, and 1 hour north of the Dunseith–Boissevain US Border Crossing. The Municipality is primarily rural, with a mix of agricultural land, dispersed residential development, and Wawanesa as its main population centre.

In 2015, the Rural Municipality of Oakland and the Municipality of Wawanesa joined together to create the Municipality of Oakland-Wawanesa. Since amalgamation, the Municipality has worked to align services, infrastructure standards, and financial practices across the former municipalities.

As of 2021, the Municipality's population is 1,758, representing a 4% increase since 2016. While growth has been modest, even small changes can affect infrastructure demand and long-term planning. The local economy is largely based on agriculture, influencing the Municipality's transportation and drainage infrastructure needs.

The Municipality maintains a range of infrastructure in Oakland-Wawanesa, including rural roads, drainage systems, water and wastewater services, municipal buildings, and equipment.

Since amalgamation, the Municipality has worked to integrate infrastructure records, service delivery practices, and asset management processes into a unified system.

Benefits of Asset Management

The Municipality depends on effective asset management to maintain reliable services, support public safety, and make informed infrastructure decisions. Asset management helps the Municipality:

- Prioritize maintenance and replacement activities.
- Reduce the risk of unexpected asset failures.
- Align infrastructure investments with available funding.
- Support long-term financial sustainability.
- Maintain services that meet community needs and expectations.

What We Own (Asset Inventory)

The Municipality of Oakland-Wawanesa tracks its assets using a centralized spreadsheet. This inventory organizes assets by Public Sector Accounting Board (PSAB) categories and includes key information such as asset type, description, historical cost, and estimated remaining useful life.

This asset inventory provides the foundation for asset management and supports ongoing maintenance planning, risk assessment, and capital planning decisions.

The Municipality reviews and updates asset inventory information periodically to reflect acquisitions, disposals, replacements, and changes in condition.

Condition Assessment and Risk Management

The Municipality assesses asset condition using a simple 1–5 rating scale maintained in the asset inventory [spreadsheet].

Physical Condition Rating

- 5 – Brand new condition
- 4 – Good condition
- 3 – Fair condition
- 2 – Poor condition
- 1 – Very poor condition (near failure or end of useful life)

Physical condition ratings are based on a combination of:

1. Staff knowledge and operational experience
2. Visual inspections and routine maintenance observations
3. Asset age and expected useful life

This practical approach allows the Municipality to evaluate assets consistently, even where detailed technical data is limited.

Importance Rating

In addition to condition, assets are assigned an importance rating to reflect their significance to municipal operations.

- 5 – Critical to municipal operations; failure would cause significant disruption
- 4 – High importance
- 3 – Moderate importance
- 2 – Low importance
- 1 – Minimal operational impact if unavailable

Risk-Based Prioritization

The Municipality uses condition and importance ratings together to identify high-risk assets and prioritize maintenance, rehabilitation, and replacement activities. Assets that are both in poor condition and critical to service delivery are considered the highest priority for investment.

Risk Scoring Methodology

To support consistent decision-making, the Municipality assigns each asset a Condition Rating and an Importance Rating, both on a scale of 1 to 5.

For risk assessment purposes, the Condition Rating is converted to a Condition Risk Value so that assets in poorer condition receive higher risk scores.

Condition Rating	Asset Condition	Condition Risk Value
5	Brand New	1
4	Good	2
3	Fair	3
2	Poor	4
1	Very Poor	5

The overall risk score is calculated as:

$\text{Risk Score} = \text{Condition Risk Value} \times \text{Importance Rating}$

Risk scores range from 1 to 25, with higher scores indicating greater risk to municipal operations, public safety, service delivery, or regulatory compliance.

The Municipality uses the following risk categories when prioritizing maintenance, rehabilitation, and replacement activities:

Risk Score	Priority Level
20-25	Critical
15-19	High
8-14	Moderate
1-7	Low

The Municipality also considers an asset's remaining useful life when developing its 10-year capital plan. By combining condition, importance, and remaining useful life information, the Municipality can identify assets that require immediate replacement, planned rehabilitation, or ongoing monitoring.

This approach supports informed, consistent decision-making, helping the Municipality direct limited resources to the assets that pose the greatest risk to service delivery.

Corporate Risks

- Service disruptions (e.g., road failures or equipment breakdowns)
- Safety risks to the public and staff
- Environmental risks (e.g., drainage or wastewater issues)
- Financial risks related to unexpected repairs or replacement needs

Levels of Service

The Municipality of Oakland-Wawanesa defines its current levels of service using a simple, consistent worksheet that covers all major asset categories. This approach helps staff and Council clearly understand the level of service being provided to residents today.

For each asset category (such as roads, equipment, buildings, and recreation facilities), the Municipality assigns a service level of:

- **Basic** – Services are safe and functional, but largely reactive (repairs are made when issues arise)
- **Standard** – Services are reliable and maintained through planned maintenance and regular inspections
- **Enhanced** – Services are proactive, modern, and include higher-quality features or performance

Staff can also add comments to explain unique circumstances or to identify areas for improvement.

This exercise provides a clear snapshot of:

- What level of service residents currently receive
- Where services are meeting expectations
- Where improvements may be needed

The results support asset management decisions and long-term planning. For example, if a service is currently at a basic level but the community expects a higher standard, this may lead to future investments or changes in maintenance practices.

By defining levels of service in this way, the Municipality can:

- Clearly communicate service expectations to Council and the public
- Make consistent, transparent decisions about investments
- Identify gaps between current and desired service levels
- Support asset management and capital planning activities

This approach keeps the focus on service delivery rather than the assets themselves, ensuring infrastructure decisions align with community needs.

Municipality of Oakland-Wawanesa Current Levels of Service

Asset Category	Level of Service Provided	Notes
Administration (Office, IT, Equipment)	Enhanced	Modern laptops, reliable internet, licensed Microsoft 365 email, cloud storage, automatic backups. Supported by an external IT provider.
Public Works Equipment	Enhanced	Proactive replacement planning, maintenance logging, operator training, and focus on efficient equipment.
Recreation Facilities	Standard	Regular cleaning, seasonal inspections, barrier-free access where feasible, and modern fixtures.
Campground	Standard	Potable water, electrical hookups, flush toilets/showers, reservation management. Includes an on-site playground.
Vehicles (Municipal Fleet)	Standard	Service logs, safety inspections, and planned replacement program. Two older half-ton trucks are being retained until end of useful life.
Roadways	Standard	Scheduled grading and maintenance, dust control, snow and ice management. Council maintains a road reconstruction priority list for major projects.
Road Signs	Basic	Sign replacement is primarily complaint-driven and focused on regulatory signage such as stop and speed signs.
Playgrounds	Standard	Modern playground equipment, posted rules, and compliance inspections. Facilities are relatively new with pea gravel surfacing.

Outdoor Lighting	Basic	Lighting is provided in essential areas with bulb replacement as needed and dusk-to-dawn operation.
Parking Lots	Basic	Parking lots are maintained to remain safe and functional through debris removal and pothole repairs.
Bike/Jogging Paths	Basic	Paths are maintained for safety and usability. Municipality is pursuing accessibility improvements through grant funding.
Landscaping	Standard	Regular mowing and trimming program with routine grounds maintenance.
Patrol (Bylaw/Community Patrol)	N/A	No formal patrol service. Bylaw matters are complaint-driven and handled internally, with Commissionaires retained when required.
Buildings (Municipal Facilities)	Standard	Regular inspections, planned maintenance, reserve funding for future repairs and replacement. Municipal office renovated in 2021; new public works shop planned for 2026/27.
Fences	Basic	Limited municipal fencing inventory. Repairs are completed as needed, primarily at the pool and waste transfer stations.
Sidewalks & Para-ramps	Basic	Infrastructure is maintained to remain safe and passable. Council has identified the need to evaluate long-term replacement of aging sidewalks.
Storm Systems	Standard	Regular inspections, pre-storm checks, ditch maintenance, culvert flushing, and

		identification of drainage hotspots.
Bridges	Basic	Annual visual inspections with repairs undertaken when deficiencies are identified.
Lanes/Alleys	Standard	Regular grading, drainage maintenance, dust control, and winter access maintenance.

Based on input from administration and Council, the Municipality currently provides a mix of Basic, Standard, and Enhanced service levels across its asset portfolio. Administrative systems and public works equipment are generally maintained at an Enhanced level, while most core infrastructure and facilities are maintained at a Standard level. Certain asset categories, such as road signs, outdoor lighting, parking lots, fences, sidewalks, and bridges, are currently maintained at a Basic level that focuses on safety, functionality, and responsive maintenance. The Municipality continues to evaluate opportunities for service improvements based on community needs, risk, asset condition, and available funding.

Lifecycle Management Strategy

The Municipality of Oakland-Wawanesa manages its assets using a structured, lifecycle-based approach that connects day-to-day maintenance, renewal planning, and investment decision-making.

This approach makes sure that assets are maintained, repaired, and replaced at the right time to support reliable services while remaining financially sustainable.

How Assets Are Managed

The Municipality manages assets through four key stages:

1. Maintenance

Assets are regularly maintained to extend their useful life and reduce the risk of failure. This includes inspections, servicing, and routine repairs.

Where possible, the Municipality follows planned maintenance schedules rather than relying only on reactive repairs.

2. Condition Monitoring

Staff monitor asset condition through inspections, operational experience, and the asset inventory.

This information helps identify:

- Assets that are deteriorating
- Assets at risk of failure
- Assets that may require increased maintenance or replacement

3. Repair vs. Replacement

The Municipality evaluates whether an asset should be repaired or replaced based on:

- The asset's condition and remaining useful life
- The cost of ongoing repairs compared to replacement
- The impact on service delivery if the asset fails
- Safety risks and operational importance

In general:

- Assets are repaired when it is cost-effective and extends their useful life
- Assets are replaced when repair costs are high, reliability is poor, or the asset can no longer meet service needs

4. Renewal Planning

The Municipality reviews asset condition, risk, and remaining useful life to identify future rehabilitation and replacement needs. The Municipality incorporates these renewal requirements into its long-term capital planning and budgeting processes to support sustainable service delivery.

Capital Planning and Strategic Investments

The Municipality of Oakland-Wawanesa uses asset management information to support long-term capital planning and responsible financial decision-making. Capital planning helps ensure that infrastructure investments are prioritized, funding requirements are identified in advance, and municipal services remain reliable and sustainable.

10-Year Capital Plan

The Municipality maintains a 10-year capital plan that identifies anticipated infrastructure projects, major asset rehabilitation, and asset replacement needs. The Municipality reviews and updates the plan regularly to reflect changing conditions, new information, available funding opportunities, and Council priorities.

The 10-Year Capital Plan serves as a forward-looking planning tool that helps the Municipality understand future infrastructure needs and prepare for significant capital expenditures.

Annual Budget Process

The annual municipal budget is developed with consideration of the asset management plan and the 10-Year Capital Plan. Council considers asset condition, risk, service delivery requirements, and available financial resources when determining which projects will proceed each year.

This process helps Council make informed decisions while balancing infrastructure needs with financial sustainability and affordability for taxpayers.

Asset Replacement Priorities

When determining replacement and rehabilitation priorities, the Municipality considers several factors, including:

- Asset condition and remaining useful life
- Importance to service delivery and municipal operations
- Public and staff safety considerations
- Risk of service disruption or asset failure
- Regulatory or legislative requirements
- Available funding and budget capacity

Higher-priority projects generally present the greatest risk to municipal operations, public safety, or essential service delivery.

Grant-Funded Projects

The Municipality actively monitors and pursues provincial, federal, and other funding opportunities to support infrastructure investments. While grant availability may influence project timing, the Municipality strives to prioritize projects based on established asset management principles and identified infrastructure needs.

Maintaining a current asset management plan and capital plan helps demonstrate responsible stewardship and supports funding applications when opportunities arise.

Council Strategic Priorities

Council's strategic priorities and community objectives also influence capital investment decisions. In addition to addressing asset replacement and rehabilitation requirements, Council may choose to advance projects that improve service levels, support economic development, enhance community amenities, respond to growth, or address emerging needs.

By integrating asset condition, risk, service levels, funding opportunities, and strategic priorities into the planning process, the Municipality can make informed and transparent infrastructure investment decisions that support long-term community sustainability.

Continuous Improvement Plan

Asset management is a continuous process that improves over time as new information becomes available and as municipal needs change. Oakland-Wawanesa will strengthen its asset management practices through small, practical improvements that fit the Municipality's staffing and financial capacity.

Over the next several years, the Municipality will focus on the following improvements:

- **Standardize Inspection Routines:**

Develop simple, repeatable inspection checklists for high-risk assets.

- **Formalize Inspection Schedules:**

Maintain regular inspections of bridges, buildings, equipment, and other critical municipal infrastructure in accordance with operational requirements and regulatory obligations.

- **Improve Maintenance Documentation:**

Track recurring issues, operator observations, and maintenance activities more consistently to keep condition ratings accurate.

- **Enhance Financial Planning:**

Review reserve contributions periodically to ensure long-term funding aligns with major future replacements identified in the 10-year Capital Plan.

These improvements will help Oakland-Wawanesa build a stronger, more reliable, and more financially sustainable asset management system over time.

Appendix

(Page intentionally left blank.)

Appendix A: Asset Management Policy

(To be included in final document)

Appendix B: Maintenance Log Template

Purpose: Record preventative maintenance, repairs, inspections, and servicing activities performed on municipal assets.

Date:	
Asset ID:	
Asset Description:	
Location:	
Maintenance Type (Preventative/Corrective/Inspection):	
Work Performed:	
Staff/Contractor:	
Cost (\$):	
Hours:	
Follow Up Required (Y/N):	
Follow Up Date:	
Notes:	

Maintenance Summary (Optional Annual Tracking)

Asset	Number of Maintenance Events	Total Labour Hours	Total Cost

Preventative Maintenance - Scheduled servicing - Oil changes - Grading - Cleaning - Lubrication - Testing - Inspections	Corrective Maintenance - Repairs - Component replacement - Emergency repairs - Breakdown response	Inspection - Annual inspections - Seasonal inspections - Regulatory inspections - Condition assessments
--	---	---

Appendix C: Work Order Template

Purpose: Track reported issues, maintenance requests, inspections requiring action, and repair work from initiation through completion.

Work Order Information	
Work Order #:	Date Issued:
Requested By:	Department:
Asset Information	
Asset ID:	Asset Description:
Location:	Asset Category:
Issue Description	
Describe the Issue or Maintenance Requirement:	
Priority Level	
☐ Low	
☐ Medium	
☐ High	
☐ Emergency	
Risk Assessment	
Current Condition Rating (1-5): _____	
Importance Rating (1-5): _____	
Risk Score: _____	
Work Assignment	
Assigned To: _____	
Contractor Required: ☐ Yes ☐ No	
Target Completion Date: _____	
Work Completed	
Date Completed: _____	

Work Performed:

Cost Tracking

<i>Description</i>	<i>Amount (\$)</i>
Labour	
Materials	
Contractor Costs	
Equipment Costs	
Total Cost	

Follow-Up

☐ Asset condition updated in Asset Register

☐ Additional work required

☐ Follow-up inspection required

New Condition Rating (1-5): _____

Comments:

Authorization

Completed By: _____

Date: _____

Supervisor Review: _____

Date: _____

RE: 323 Provincial Road

From Inspector <Inspector@keystonepd.ca>

Date Tue 2026-10-06 9:01 AM

To Joni Swidnicki <cao@oakland-wawanesa.ca>

 3 attachments (1 MB)

RE: 323 Provincial Road - Wawanesa; 323 Map.jpg; 323 1 in 200.jpg;

Good Morning

323 Provincial Road Report

Please see the attached maps, showing the location of the addition to the current dwelling, nothing to scale. The 1 in 200 year flood map.

In the attached email chain, it shows that the property has a 1 in 200 year flood level protection of 355.32 meters, the new permanent structure from the map we have would be built at approximately 357 meters, above the 355.32 meters required.

It may have to be on the homeowner to provide a survey of the property to show the elevations on the property and specifically at the location of the addition, as well as it may have to be on the homeowner to contact the Emergency Management Organization directly. I sent them an email with no response. Also, the homeowner may want to contact their insurance provider to make sure they are eligible for insurance on new construction in the 1 in 200 year flood zone.

If council feels comfortable with the elevations provided, then I would say to approve the property owner to build as there is already an existing structure on property.

Hopefully this email chain can suffice as a report.

From: Joni Swidnicki <cao@oakland-wawanesa.ca>

Sent: October 5, 2026 2:02 PM

To: Inspector <Inspector@keystonepd.ca>

Subject: Re: 323 Provincial Road

Hi,

That's going to make things difficult if our by-law says Council has to approve it, but Council can't see what its approving. I will have to do some thinking on that as it pertains to FIPPA and see what we can do.

Joni

From: Inspector <Inspector@keystonepd.ca>
Sent: October 5, 2026 1:27 PM
To: Joni Swidnicki <cao@oakland-wawanesa.ca>
Subject: RE: 323 Provincial Road

That's the tricky part now, an application is actually a private document so it cant technically be shared in the open until the permit is issued.

I can do small report but it would be very similar to the email I just sent you, I can add the size and exact location of the addition, distance from the riverbank, etc. I will not know the height of the riverbank there however.

Thank you,

Brad Roth
Senior Development Officer | Senior Building Inspector | Senior Plumbing Inspector | CBCO | Fire Inspector | CET
|
Site 500, Box 10, RR#5
Brandon, Manitoba R7A 5Y5

Email: inspector@keystonepd.ca
Cell: 204.901.3307
Office: 204.725.2001

From: Joni Swidnicki <cao@oakland-wawanesa.ca>
Sent: October 5, 2026 1:19 PM
To: Inspector <Inspector@keystonepd.ca>
Subject: Re: 323 Provincial Road

Hello,

Yes it will have to go to Council. Would you be doing any report on this, or providing the application?

Joni

From: Inspector <Inspector@keystonepd.ca>
Sent: October 5, 2026 12:15 PM
To: Joni Swidnicki <cao@oakland-wawanesa.ca>
Subject: 323 Provincial Road

Good Afternoon

We have had an application come in for an addition to the south side of the dwelling for the property located at 323 Provincial Road, Roll # 217700. The Oakland-Wawanesa zoning by-law states the following;

Footnotes Forming Part of Table 3.14
a) Hazardous Conditions

Flooding

1. No new building sites shall be created within areas which are subject to regular flooding, however, alterations to the boundaries of existing building sites may be considered at the discretion of Council.

2. New building sites may be considered for approval at the discretion of Council only where there is a sufficient flood-free area on the property for the development of the intended building, or where suitable flood protection measures can be provided to the satisfaction of Manitoba Sustainable Development.

3. In the case of existing development, enlargement of an existing building or the erection of an accessory structure may be considered for approval by Council, subject to a recommendation from Manitoba Sustainable Development regarding flood protection measures to be incorporated into the development, and the development shall comply with such recommendations.

4. No development shall be allowed where it would substantially interfere with, impede or alter the flow of flood water.

5. Any proposed building, structure or use, such as but not limited to those, which are:

(i) designed for human habitation;

Municipality of Oakland-Wawanesa Zoning By-law No. 04-2019

Page | 82

(ii) associated with high flood damage potential;

(iii) not associated with permitted open space uses;

(iv) associated with open space uses but that could materially affect flood stages; or used for storage of hazardous materials that are buoyant, flammable, explosive or may be injurious to human, animal or plant life;

I would say number 3 applies here, an existing development looking at an enlargement needs approval of council with in an area with potential flood, this area is located as an area of risk in the 1 in 200 year flood map. It also states with a recommendation from Manitoba Sustainable Development, I am not sure whether or not this department exists anymore, as I have email 4 or 5 different departments looking for a response, all with the response of they do not regulate it and to try and different department. So I guess, I cannot provide that recommendation from Manitoba Sustainable Development to your council, however it would appear there would still need to be approval from Council in order for this development to proceed.

Something that should be thrown on the 20th meeting I suppose?

[1 in 200 Year Flood Extent Manitoba Map](#)

Thank you,

Brad Roth

Senior Development Officer | Senior Building Inspector | Senior Plumbing Inspector | CBCO | Fire Inspector | CET

|

Site 500, Box 10, RR#5

Brandon, Manitoba R7A 5Y5

Email: inspector@keystonepd.ca

Cell: 204.901.3307

Office: 204.725.2001



Legend

Dams



Property Assessment Layer



Manitoba 1 in 200 Flood Extent Layer



Manitoba Provincial Waterways

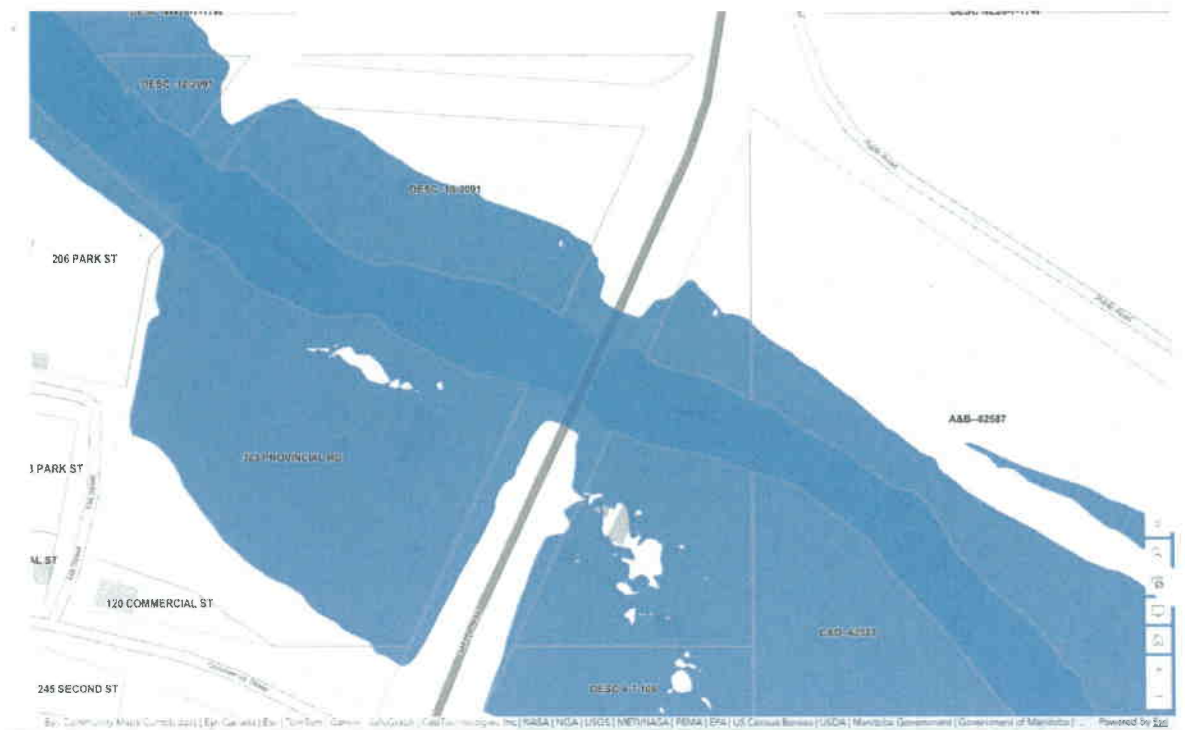
Provincial Waterways Lines



Provincial Waterways Polygons



Designated Flood Areas





Outlook

RFNOW Inc Proposed Path Z3 26 29121, 31338

From Jill Gaudet <jillgaudet@rfnow.net>

Date Mon 2026-09-28 1:18 PM

To Joni Swidnicki <cao@oakland-wawanesa.ca>

Cc Jennifer Cochrane <jennifercochrane@rfnow.net>

 1 attachment (2 MB)

RFNow Inc. Oakland-Wawanesa - Z3-26-29121 & 31338.pdf;

Good afternoon,

Please see the attached map outlining new service to the following customers at Nesbitt:

Craig Vint - PC29121 - 109017 Road 40N

Junjie Huang - PCID 31338 - 39142 PTH10

Can you please let me know if these paths can be approved?

Thank you!

Jill Gaudet | Civil Administrator | [RFNOW Inc.](#)

P.O. Box 448, 297 Nelson Street, Virden, MB R0M 2C0

Phone: (306) 551-6232

Email: jillgaudet@rfnow.net

Connect on: [Twitter](#) | [Facebook](#)



No issues or
concerns with
Rd 40N, will need
MTI approvals
as well.
Chene Long

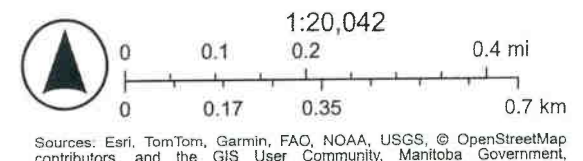
This e-mail is confidential, may be privileged and is intended for the exclusive use of the addressee. Any other person is strictly prohibited from disclosing, distributing or reproducing this message. If you have received this e-mail in error, please immediately delete it and notify the sender. Thank you.

Confidentiality Warning: This email and any attachments may be privileged and/or confidential. Any distribution, use or copying of this email or the information it contains by other than an intended recipient is unauthorized. If you received this email in error, please advise the sender (by return email or otherwise) immediately.

RFNow Inc. Proposed Path - Z3-26-29121 & 31338



Offset of Fibre distribution and Handhole Vaults are 3m (unless otherwise specified) from adjacent property line within ROW
 Hand hole Vaults are 2 ft by 3ft and are flush with ground level.
 Cable to be installed at a depth of 1m along ROW, 1.5m under road crossings and 2m under all wetlands and 3m under water runs.
 Where the fibre optic cable crosses provincial roads, municipal roads, turning lanes, RFNOW Inc. shall install the cable by means of directional bore;
 Conduit (38mm) installed with trenchless method
 Distribution fiber direct buried method
 1m separation vertical or horizontal around existing underground utilities.
 Marker posts 5 per km or at each Handhole vault
 Location of proposed path is approximate and not a perfect scale on PDF drawings



— Proposed Path
 — Existing Path

RFNOW Inc - Proposed Service - Z3-26-31170

From Jill Gaudet <jillgaudet@rfnow.net>

Date Thu 2026-09-17 5:56 PM

To Joni Swidnicki <cao@oakland-wawanesa.ca>

Cc Terilisa Dousselaere <terilisadousselaere@rfnow.net>

 1 attachment (2 MB)

RFN-Oakland-Wawanesa-Z3-26-31170.pdf;

Good afternoon,

Could you please add this location to your next council meeting in October?

Tracey Cartlidge
107108 Tower Road
South of Brandon

Thank you!

No concerns
Chubea Long

Jill Gaudet | Civil Administrator | [RFNOW Inc.](#)
P.O. Box 448, 297 Nelson Street, Virden, MB R0M 2C0
Phone: (306) 551-6232
Email: jillgaudet@rfnow.net
Connect on: [Twitter](#) | [Facebook](#)



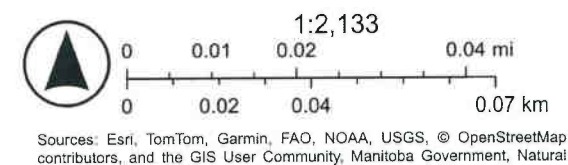
This e-mail is confidential, may be privileged and is intended for the exclusive use of the addressee. Any other person is strictly prohibited from disclosing, distributing or reproducing this message. If you have received this e-mail in error, please immediately delete it and notify the sender. Thank you.

Confidentiality Warning: This email and any attachments may be privileged and/or confidential. Any distribution, use or copying of this email or the information it contains by other than an intended recipient is unauthorized. If you received this email in error, please advise the sender (by return email or otherwise) immediately.

RFNow Inc - Proposed Service - Z3-26-31170



Offset of fibre distribution and handhole vaults are 3m (unless otherwise specified) from adjacent property line within ROW.
Handhole vaults are 2ft by 3ft and are flush with ground level.
Cable to be installed at a depth of 1m along ROW, 1.5m under road crossings, 2m under all wetlands and 3m under water runs.
Where the fibre optic cable crosses provincial roads, municipal roads and turning lanes, RFNOW Inc. shall install the cable by means of directional bore.
Conduit (38mm) installed with trenchless method.
Distribution fibre installed with direct buried method.
1m separation vertical or horizontal around existing underground utilities.
Marker posts 5 per km or at each handhole vault.
Location of proposed path is approximate and not a perfect scale on PDF drawings.



RFNOW - Re-Alignment - Z3-26-28326

From Jill Gaudet <jillgaudet@rfnow.net>

Date Wed 2026-09-16 11:53 AM

To Joni Swidnicki <cao@oakland-wawanesa.ca>

Cc Chelsea Long <pw@oakland-wawanesa.ca>; Ashley Bell <ashleybell@rfnow.net>

 1 attachment (3 MB)

RFN-Oakland-Wawanes-Z3-26-28326.pdf;

Good morning,

Please see the attached map, looking for approval for Bill Thexton's location at 41042 Road 113W.

We're hoping for a quick approval on this one as construction has been trying to get into the south HH since July, however, there's been too much water to push through the conduit to get to it. Construction would like to go to the north HH instead to get this customer lit up.

Is there any way this can be approved much quicker than your next meeting in October?

Please let me know, thank you!

Jill Gaudet | Civil Administrator | [RFNOW Inc.](#)
P.O. Box 448, 297 Nelson Street, Virden, MB R0M 2C0
Phone: (306) 551-6232
Email: jillgaudet@rfnow.net
Connect on: [Twitter](#) | [Facebook](#)

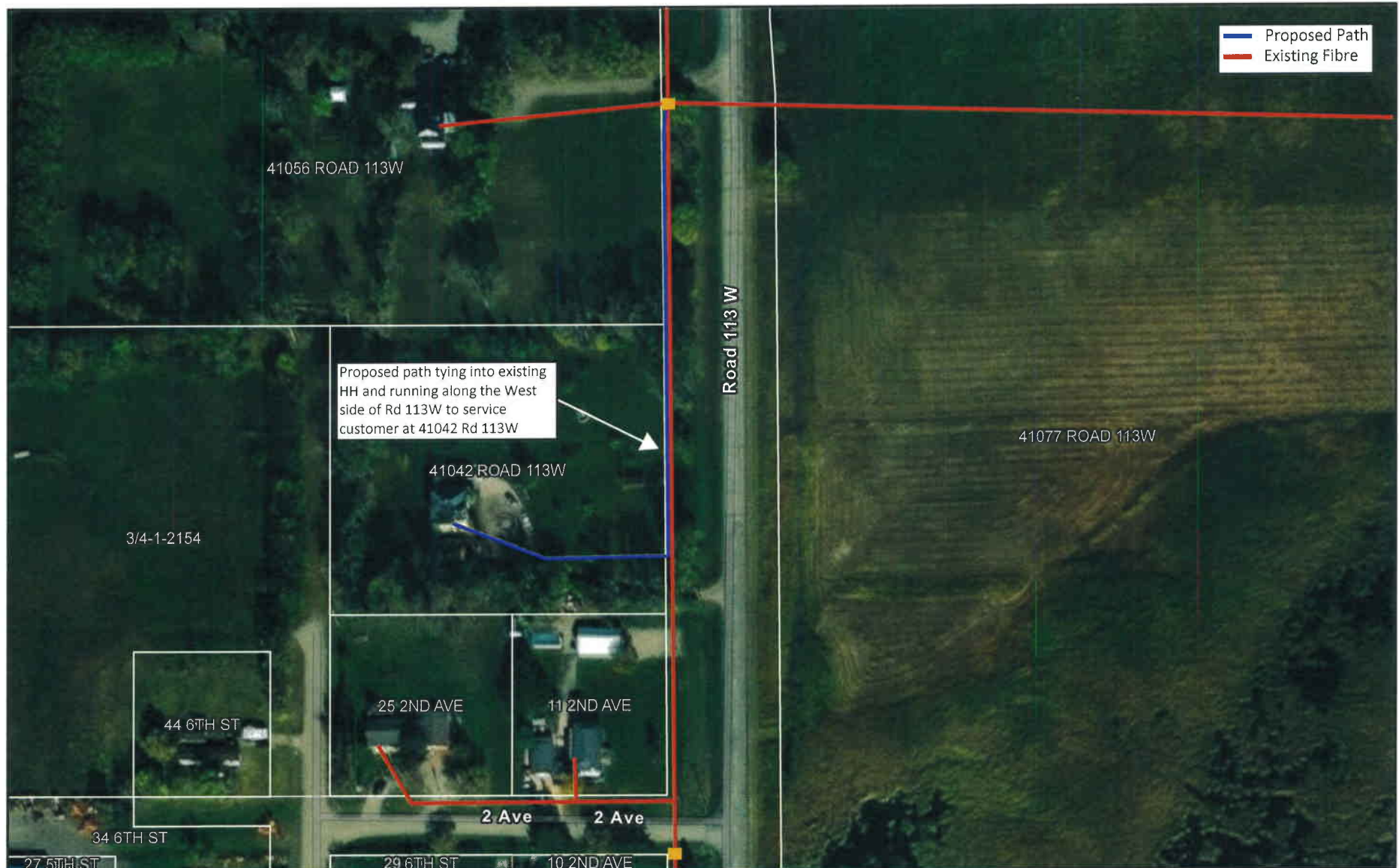


*subject to
MTI
approvals.*

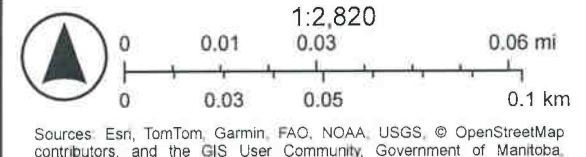
This e-mail is confidential, may be privileged and is intended for the exclusive use of the addressee. Any other person is strictly prohibited from disclosing, distributing or reproducing this message. If you have received this e-mail in error, please immediately delete it and notify the sender. Thank you.

Confidentiality Warning: This email and any attachments may be privileged and/or confidential. Any distribution, use or copying of this email or the information it contains by other than an intended recipient is unauthorized. If you received this email in error, please advise the sender (by return email or otherwise) immediately.

RFNow Inc. - Proposed Service Location Re-Alignment - Z3-26-28326



Offset of Fibre distribution and Handhole Vaults are 30cm (unless otherwise specified) from adjacent property line within ROW
 Hand hole Vaults are 2 ft by 3ft and are flush with ground level.
 Cable to be installed at a depth of 1m along ROW, 1.5m under road crossings and 2m under all wetlands and 3m under water runs.
 Where the fibre optic cable crosses provincial roads, municipal roads, turning lanes, RFNOW Inc. shall install the cable by means of directional bore;
 Conduit (**38mm**) installed with trenchless method
 Distribution fiber direct buried method
 1m separation vertical or horizontal around existing underground utilities.
 Marker posts 5 per km or at each Handhole vault
Location of proposed path is approximate and not a perfect scale on PDF drawings



Re: RFNOW Inc - Proposed Service - Z3-26-30954

From Joni Swidnicki <cao@oakland-wawanesa.ca>
Date Tue 2026-09-15 12:56 PM
To Jill Gaudet <jillgaudet@rfnow.net>
Cc Terilisa Dousselaere <terilisadousselaere@rfnow.net>

Hello,

I will add this to the agenda for the October 20 Council Meeting.

Joni

From: Jill Gaudet <jillgaudet@rfnow.net>
Sent: September 15, 2026 11:22 AM
To: Joni Swidnicki <cao@oakland-wawanesa.ca>
Cc: Terilisa Dousselaere <terilisadousselaere@rfnow.net>
Subject: RFNOW Inc - Proposed Service - Z3-26-30954

*No concerns
Chelsea Ling*

Good morning,

Please see the attached map outlining new service to customer Keith Doerksen - Cudmore Bros Hardware - south of Brandon, NW 2 8 19.

Can you please let me know if this path can be approved?

Thank you!

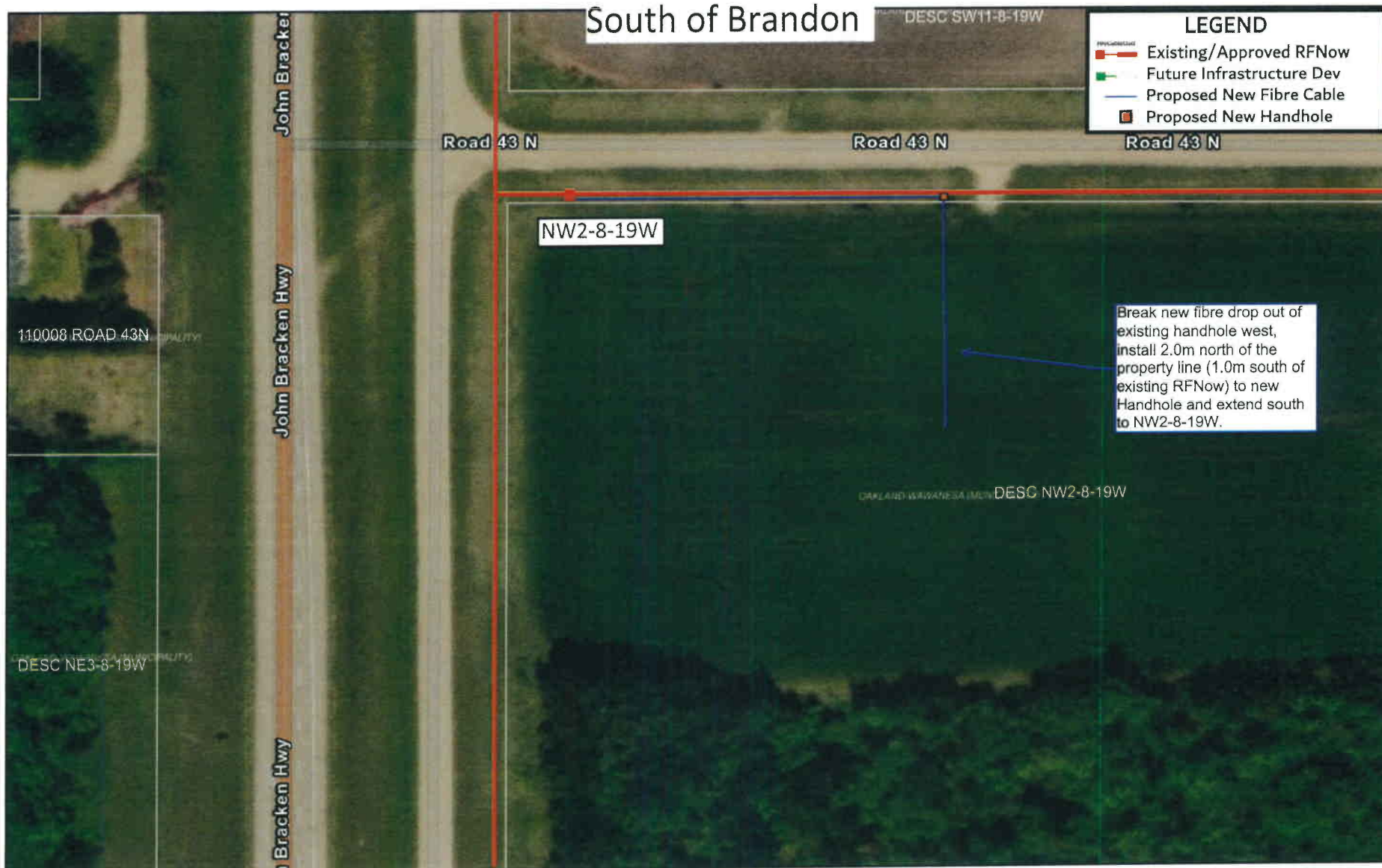
Jill Gaudet | Civil Administrator | [RFNOW Inc.](#)
P.O. Box 448, 297 Nelson Street, Virden, MB R0M 2C0
Phone: (306) 551-6232
Email: jillgaudet@rfnow.net
Connect on: [Twitter](#) | [Facebook](#)



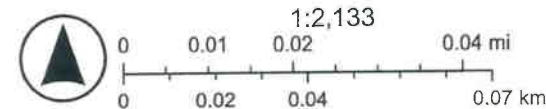
Confidentiality Warning: This email and any attachments may be privileged and/or confidential. Any distribution, use or copying of this email or the information it contains by other than an intended recipient is unauthorized. If you received this email in error, please advise the sender (by return email or otherwise) immediately.

RFNow Inc - Proposed Service - Z3-26-30954

South of Brandon



Offset of fibre distribution and handhole vaults are 3m (unless otherwise specified) from adjacent property line within ROW.
Handhole vaults are 2ft by 3ft and are flush with ground level.
Cable to be installed at a depth of 1m along ROW, 1.5m under road crossings, 2m under all wetlands and 3m under water runs.
Where the fibre optic cable crosses provincial roads, municipal roads and turning lanes, RFNOW Inc. shall install the cable by means of directional bore.
Conduit (38mm) installed with trenchless method.
Distribution fibre installed with direct buried method.
1m separation vertical or horizontal around existing underground utilities.
Marker posts 5 per km or at each handhole vault.
Location of proposed path is approximate and not a perfect scale on PDF drawings.



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, Manitoba Government, Natural



Oct 13, 2026

Rural Municipality of Oakland Wawanesa
106 4th Street
Wawanesa, MB
R0K 2G0

Re: Request for Approval – Tile Drainage Project for Donald and Tanya Granger (Don Granger)

Dear Council,

On behalf of our client, Don Granger (Donald and Tanya Granger) , we respectfully request written municipal approval for the proposed tile drainage project described below:

Legal Description: S-33-7-17w1

The installation of a tile drainage system will improve field conditions and enable a healthier, more productive crop by managing excess moisture. Tile drainage is also recognized globally for significantly reducing surface runoff and phosphorus movement into streams, rivers, and lakes.

The final design of the project will comply with municipal and provincial requirements and will incorporate erosion control and outlet stabilization. Minor revisions may be made during the permitting process to address comments from the municipality, provincial regulators or any other relevant authority. We acknowledge responsibility for obtaining all other necessary approvals from Manitoba Water Stewardship and any affected landowners.

We respectfully request that Council provide written municipal approval of this project so that the Manitoba Water Stewardship permit process may proceed. A copy of the preliminary drainage plans is enclosed for Council's reference.

If you have any questions about the project, please feel free to contact us at 204-331-3003.

Thank you for your consideration of this matter.

Regards,

Isaac Clarke

Isaac Clarke
Precision Land Solutions

**MUNICIPALITY OF OAKLAND-
WAWANESA**

BY-LAW NO. 41-2024

WHEREAS:

- A. Lot grade and drainage works carried out on private property may interfere with or impact private property, municipal roads, road allowances, drains and drainage, and other municipal infrastructure.
- B. Section 232(1)(h) of the Municipal Act authorizes a municipality to pass by-laws for municipal purposes respecting drains and drainage on private or public property.
- C. Council of the Municipality has determined that it is advisable and in the public interest to promote the protection and maintenance of private property, municipal roads, drains and drainage and other municipal infrastructure, and to ensure that any lot grade and drainage works that take place require prior municipal approval.

NOW THEREFORE, Council of the Municipality of Oakland-Wawanesa enacts as a by-law the following:

Title and Purpose

- 1. This By-law may be referred to as the "Drainage By-law".
- 2. The purpose of this By-law is to:
 - a. promote the protection of private property, municipal roads, drains and drainage and other municipal infrastructure,
 - b. prohibit the carrying out of lot grade and drainage works on private property except in accordance with this By-law and a permit issued under this By-law, and
 - c. provide for a permit system giving permission to carry out lot grade and drainage works.
- 3. Compliance with this By-Law does not exempt a person from compliance with the Municipality's Building or Zoning By-laws or with Provincial regulations including the Water Rights Act.

Interpretation

- 4. In this By-law:

"drainage works" means works that change the flow, location, direction or level of water by any means on private

Prohibition and Permit Requirement

5. No person may undertake drainage works including changing or interfering with the natural lot grade of a property except in accordance with a permit issued under this By-law.
6. An application to the Municipality for a permit as set out in Schedule "A" may be made by the owner or a person authorized in writing by the owner. The application must include:
 - a. a completed and signed application form,
 - b. information as to the location of the drainage works,
 - c. a description of proposed drainage works,
 - d. any additional information concerning the proposed works as the Officer may require, and
 - e. the fee and deposit set out in Schedule B.
7. The Officer may require the applicant to supply any additional information the Officer determines is necessary to process and consider the application. The application is not complete until the requested information has been submitted.
8. Upon the application being complete to the Officer's satisfaction, the Officer shall consider the application taking into account the impacts of the proposed works, the nature of the surrounding area, and any other factors the Officer considers relevant.
9. The Officer may issue a permit if, in the Officer's opinion, the drainage works will not adversely affect private property or municipal roads, drains and drainage and other municipal infrastructure and any impacts can be prevented, managed or remediated. The permit may be subject to conditions as are in the Officer's opinion necessary to address the impacts of the proposed works and otherwise promote the purpose of this By-law.
10. The permit shall be issued in the name of the owner, and where the applicant is not the owner, to the owner and applicant jointly.
11. Where a permit is required, no preparatory work may take place before the permit is obtained.
12. A permit is not required to carry out minor drainage work involving the installation, alteration or repair of building components such as eaves troughs, downspouts, and sump pump discharge pipes.

Owner and applicant's responsibilities

- c. must during carrying out the works keep the permit with the approved plans and specifications in a conspicuous place on the premises; and
- d. must comply with an order of the Officer.

Drainage works approval

- 14. The owner or applicant must notify the Officer upon completion of the drainage works. The Officer will then do an inspection. If the drainage works are not completed in accordance with the permit to the satisfaction of the Officer, the owner or applicant must bring the drainage works into compliance with the permit. The Officer shall issue a completion certificate as set out in Schedule "C" upon completion of the drainage works in accordance with the permit to the satisfaction of the Officer. The owner or applicant must obtain a completion certificate within 1 year from the issuance of the permit.

Enforcement

- 15. The Officer has all the powers, duties, discretions and functions of a designated officer set out in the Municipal Act and of an enforcement officer set out in the Municipal By-law Enforcement Act, including to:
 - a. carry out inspections, accompanied where the Officer consider it advisable by an engineer or other expert;
 - b. make orders for the remedying of contraventions under this By-law;
 - c. enter land to remedy a contravention of this By-law or a permit, and to prevent the re-occurrence of a contravention;
 - d. enforce contraventions through offences under the Municipal By-law Enforcement Act;
 - e. take remedial action where required; and
 - f. act as a designated officer for the purposes of this By-law.
- 16. An order of the Officer will be given in writing and may provide that if the person does not comply with the order within the specified time, the Municipality will take the actions or measures at the expense of that person.
- 17. The Municipality may take whatever actions or measures are necessary to remedy a contravention of this By-law or a permit, including performing any work required or revoking a permit, if the person to whom an order was directed did not

28. Fines and penalties may be collected and enforced by the Municipality in the same manner as a tax may be collected or enforced under the Municipal Act, including adding to taxes on the land.

DONE AND PASSED by Council in meeting duly assembled this 20th day of August, 2024.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

Read a first time this 16th day of July, 2024

Read a second time this 20th day of August, 2024

Read a third time this 20th day of August, 2024

SCHEDULE A

PRIMARY USAGE:

Lot Grade: ☐ Drainage: ☒ Other: ☐ ☐	Residential: ☐	Agricultural: ☒	Commercial: ☐	Vacant: ☐
---	---------------------------------------	---	--------------------------------------	----------------------------------

Name of Property Owner:

Donald and Tanya Granger

Mailing Address: P.O. Box 24, Madoc, MB. R5A 1P9

Legal Land Description: S-33-7-17 Roll # 15300

Phone: 204 761 5836

Email: dbgfarm@gmail.com

PROPOSED DRAINAGE WORKS:

Include a sketch map or elevation map of your property showing proposed works. Include any existing features of the land described in the immediate vicinity; buildings, roads, utility lines, rivers, streams, natural runs, low areas, etc.

--	--

Reason for Request:

<u>Installing drain tile per the attached design</u>
--

I will pay all applicable costs for the proposed drainage works and will undertake to observe and perform all provisions of The Planning Act, The Development Plan, the applicable Zoning By-Laws and the provisions of other relevant laws, by-laws or agreements.

Landowner signature Isaac Clarke City Engineer Date Sept 22, 2026

Municipal Office Use Only	
Application Received By: _____	Date Received: _____
Application Fee Received: _____	Deposit Fee Received: _____

the costs to the taxes of the land within which the actions or measures were taken, and to land located adjacent to a municipal road upon which the actions or measures were taken where the owner of the land was responsible for the Municipality incurring the costs.

19. Where drainage work has been carried out within a municipal road right-of-way without the Municipality's permission by a person who is an owner or a controlling shareholder of a corporation that is an owner of land adjacent to the right-of-way, the Municipality's full costs (including administrative and legal costs) of restoring the drain to a proper condition or repairing damage may be collected and enforced against that land in the same manner as a tax may be collected or enforced under the Municipal Act, including adding to taxes on the land.
20. In an emergency the Officer may, without first making an order or waiting for a review, take whatever actions or measures are necessary to eliminate the emergency.

Review

21. An owner, an applicant, or a holder of a permit may request Council to review a decision or order of the Officer, by giving a written notice to the Chief Administrative Officer within 14 days of receiving the decision or order.
22. Upon receiving a request for review, the Chief Administrative Officer shall set a date and time for the review by Council and notify the person of the date of the review.
23. At the time and place set out in the notice, Council shall consider the request for review, and the person may appear in person or by counsel. After reviewing the decision or order, Council may confirm, vary, substitute or cancel the decision or order.
24. The time specified in an order is suspended from the date of receipt of a request for review to the date upon which Council makes its decision.

Deposit

25. Upon issuance of the completion certificate, the Municipality shall refund the deposit.
26. If the owner or applicant
 - a. is in default under this By-law including failing to comply with an order;
 - b. the Municipality has incurred costs in remedying the default including repairs to municipal roads, drains and drainage or other municipal infrastructure; or

SCHEDULE C



Box 278, Wawanesa, Manitoba R0K 2G0
Phone: (204) 824-2666

COMPLETION CERTIFICATE

(Date)

(Applicant)

RE: Drainage Works Completion Certificate

In accordance with your Drainage Works Application dated (date) the Public Works Manager carried out an inspection of the project located at (location) on (date) .

All work required has been satisfactorily completed and is accepted as complete.

(applicant)

Manitoba



Sustainable Development

LANDOWNER CONSENT FORM

Date:

Sept 23, 2026

I, X Brock Fisher, the legal title holder for the land
(Print Landowner's Name)

parcel located at location described below, understand and agree to the proposed drainage

works as explained to me by the applicant, Precision Land Solutions.
(Print Applicant's Name)

X Brock Fisher
Landowner Signature

X NE33-7-17W1
Land Parcel Affected (Sec. - Twp - Rge)

Todd Walker c/o Precision Land Solutions.
Applicant Signature

Tile Drainage Plan

Client: Don Granger

Location: S-33-7-17,
RM of Oakland-Wawanesa
49.6131213, -99.733829

Description: ID2v1_p

Date: September 23, 2026

Contractor: Precision Land Solutions

©2026 Precision Land Solutions Incorporated. All rights reserved.

Specifications

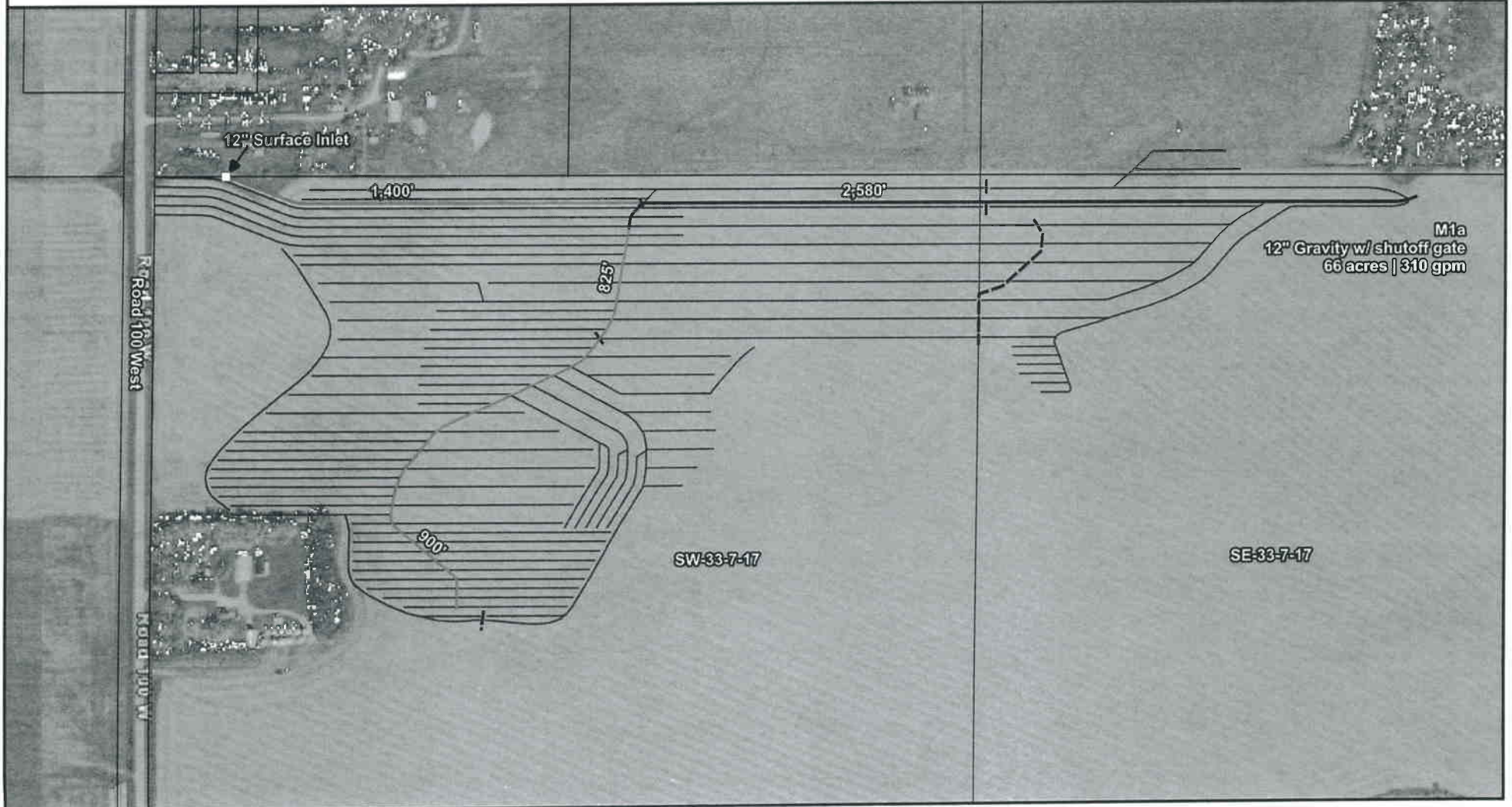
Project Acreage: 66 ac
Lateral Spacing: 60 & 30 ft
Tile Type: Non-perf. Mains; Filtered Laterals
Average Lateral Depth: 3.0 ft
Project Depth: 2.4-10.43 ft
Drainage Coefficient: 1/4"/day
Max Flow Rate: 310 USGPM
Project Coordinator/Designer: MP & DK
Surveyed in: LiDar

Legend

18" DW Main:	—————	Grade Break:	-----
15" DW Main:	—————	Buried Electrical:	-----
12" DW Main:	—————	Irrigation Pipeline:	-----
12" SW Main:	—————	Gas/Oil/Steam:	-----
10" SW Main:	—————	Telephone/Cable:	-----
8" SW Main:	—————	Survey Markers:	◆
6" SW Main:	—————	Culverts:	◆
4" SW Lateral:	—————	Surface Inlets:	□
French Drain:	-----	Lift Station:	○

Notes

M1a: 0.09-.28% slope; 2.4-10.43 ft deep.
M1b: 0.1% slope; 2.4-4.25 ft deep.
Laterals: 0.05-.16% slope; ~3 ft deep.



Central Assiniboine Watershed District - Expansion Proposal

From Kontzie, Lacy <Lacy.Kontzie@gov.mb.ca>

Date Fri 2026-09-18 2:37 PM

To cao@rmofargyle.ca <cao@rmofargyle.ca>; cao@gov.cornwallis.mb.ca <cao@gov.cornwallis.mb.ca>; cao@elton.ca <cao@elton.ca>; cao@mgsc.ca <cao@mgsc.ca>; cao@mglgov.ca <cao@mglgov.ca>; cao@rmofgrey.ca <cao@rmofgrey.ca>; info@lornemb.ca <info@lornemb.ca>; cao@mintoodanah.ca <cao@mintoodanah.ca>; cao@norfolktreherne.ca <cao@norfolktreherne.ca>; cao@myncl.ca <cao@myncl.ca>; cao@northnorfolk.ca <cao@northnorfolk.ca>; Joni Swidnicki <cao@oakland-wawanesa.ca>; cao@rmofoakview.ca <cao@rmofoakview.ca>; admin@pembina.ca <admin@pembina.ca>; info@rmofportage.ca <info@rmofportage.ca>; cao@rmofprairielakes.ca <cao@rmofprairielakes.ca>; cao@riverdalemb.ca <cao@riverdalemb.ca>; CAO <cao@rmofsifton.com>; sg.cao@sourismanitoba.com <sg.cao@sourismanitoba.com>; rm.office@rmofvictoria.com <rm.office@rmofvictoria.com>

Cc Dessler, Madeline <Madeline.Dessler@gov.mb.ca>; Neil Zalluski <cawd.mgr@gmail.com>; Bravo, Rene <Rene.Bravo@gov.mb.ca>

 1 attachment (1 MB)

CAWD Expansion Proposal - Municipality of North Norfolk Sept 2026.pdf;

Councils of the Municipalities of Central Assiniboine Watershed District:

The Municipality of North Norfolk expressed interest in joining the Central Assiniboine Watershed District through a resolution passed on May 13, 2026. Based on this interest, Watershed Planning and Programs has developed an expansion proposal for the Central Assiniboine Watershed District to include portions of the Municipality of North Norfolk.

The attached proposal outlines details related to the expansion including the name and boundaries of each subdistrict, the number of appointments by municipality, and the method for calculating municipal levy contributions. Please note, for current included municipalities, your levy contributions and subdistrict appointments will remain unchanged.

The process for expanding a watershed district is defined in The Watershed Districts Act. Each included municipality has 60 days after receiving the proposal to determine whether it supports its included area forming part of the expanded Central Assiniboine Watershed District. Councils are requested to review the attached proposal and consider passing a resolution to support their inclusion in the expanded Central Assiniboine Watershed District. A sample resolution is included in Appendix A for reference.

A virtual meeting will be held on October 9, 2026 at 1:30 p.m. This meeting will provide an opportunity for council members and municipal staff to ask questions and receive additional information regarding the expansion proposal. The Teams meeting link is included below. Following receipt of the required municipal support, an amendment to the Watershed Districts Regulation will be required to formally expand the Central Assiniboine Watershed District to include the Municipality of North Norfolk.

Please forward council resolutions to Madeline.Dessler@gov.mb.ca by November 18, 2026.

Thank you for taking the time to review this proposal and for your continued commitment to watershed stewardship and local partnerships. Should you have any questions or require additional information, please do not hesitate to contact me.

Thanks,

Lacy

Lacy Kontzie

A/Manager, Watershed Planning and Programs
Manitoba Environment and Climate Change

Microsoft Teams meeting

Join: [https://teams.microsoft.com/meet/236016061788554?
p=b25AXu7mMlsw6CMH4g](https://teams.microsoft.com/meet/236016061788554?p=b25AXu7mMlsw6CMH4g)

Meeting ID: 236 016 061 788 554

Passcode: nh7Ti6kN

[Need help?](#) | [System reference](#)

Dial in by phone

[+1 431-813-4588,,678701682#](#) Canada, Winnipeg

[Find a local number](#)

Phone conference ID: 678 701 682#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

[Org help](#)

Confidentiality Warning: This email and any attachments may be privileged and/or confidential. Any distribution, use or copying of this email or the information it contains by other than an intended recipient is unauthorized. If you received this email in error, please advise the sender (by return email or otherwise) immediately.

Central Assiniboine Watershed District Expansion Proposal

to include portion of the Municipality of North Norfolk

Watershed Planning and Programs
Environment and Climate Change
2026

Contents

Manitoba's Watershed Districts Program	2
Request for Expansion of the Central Assiniboine Watershed District	2
The Central Assiniboine Watershed District	3
Mandate	3
Boundaries and District Scope	3
Municipal Partners	4
Board Composition	7
Subdistrict Composition	7
Responsibilities of the Board	10
Benefits and Opportunities	10
Financial Considerations	10
Core Funding	10
Calculating Municipal Contributions	11
Appendix A: Sample Resolution	14
Appendix B: Watershed Districts Program Expansion Process	15

Manitoba's Watershed Districts Program

Manitoba's Watershed Districts Program is a voluntary provincial-municipal partnership program that promotes and enhances watershed health and resiliency through land and water stewardship programs and partnerships. With funding from the Manitoba government and participating municipalities, locally appointed watershed district boards make planning and management decisions to improve watershed health across most of municipal Manitoba.

Environment and Climate Change will provide additional funding to increase the annual grant of the Central Assiniboine Watershed District (CAWD) for expansion into a new municipality that is not currently a member of the CAWD. The Watershed Districts Act outlines the process for watershed district expansion.

The Watershed Planning and Programs Section of the Water Science and Watershed Management Branch administers the Watershed Districts Program, providing assistance to boards and staff in program planning and delivery, and fiscal management. Watershed Planning and Programs also coordinates and supports integrated watershed management planning as outlined in The Water Protection Act.

Request for Expansion of the Central Assiniboine Watershed District

The Watershed Districts Act outlines the process for watershed district expansion. A council of a municipality may initiate the expansion process by providing a resolution to the Minister of Environment and Climate Change. The Municipality of North Norfolk passed a resolution on May 13, 2026 that expressed interest in participating in the Watershed Districts Program by joining the CAWD. After receiving this resolution, Watershed Planning and Programs initiated the expansion process. This expansion proposal outlines the details of the potential expansion of the CAWD to include the Municipality of North Norfolk.

Municipal councils are asked to review this proposal and submit a resolution that approves their continued participation in the Central Assiniboine Watershed District. A sample council resolution is included in Appendix A. The Watershed District Program expansion proposal process is included in Appendix B.

Any questions regarding this proposal should be addressed to Madeline Dessler, Senior Watershed Planner, at Madeline.Dessler@gov.mb.ca.

The Central Assiniboine Watershed District

Mandate

Watershed districts have a mandate to promote healthy watersheds through land and water stewardship programs and partnerships. A watershed district board is responsible for planning and management decisions to improve watershed health.

Under the authority of The Water Protection Act, watershed districts lead the development and implementation of integrated watershed management plans in Manitoba. Integrated watershed management plans provide a decision-making framework for the protection, restoration and management of water, aquatic ecosystems and drinking water sources.

The following are excluded from the jurisdiction, authority and control of the CAWD Board:

- Provincial dams, reservoirs and flood protection works
- Provincial Crown land (including wildlife management areas, provincial parks, provincial forests, and community pastures).
- National parks and other federal lands
- Indian reserves as defined in The Indian Act (Canada)

The Watershed Districts Act enables the board of a watershed district to enter into agreements with Indigenous communities, community pastures, or provincial or national parks to support actions within Integrated Watershed Management Plans (IWMPs).

Boundaries and District Scope

Water does not follow administrative boundaries. A watershed district encourages and promotes cooperation and communication among everyone in the watershed with the objective of improving watershed health. Commonly, watershed boundaries include portions of multiple jurisdictions and do not align with administrative boundaries. Effective and sustainable watershed management requires cooperation, coordination and partnership among all jurisdictions within a watershed.

Land and water stewardship programs offered by watershed districts focus on reducing the impacts of flood and drought, conserving and enhancing wildlife habitat, reducing nutrients in waterways, improving water quality, protecting drinking water and increasing watershed awareness through education.

The CAWD is located in southwestern Manitoba and includes the City of Brandon, the Rural Municipality of Argyle, the Municipality of Glenboro–South Cypress, the Rural Municipality of Cornwallis, the Municipality of Grassland, the Rural Municipality of Elton, the Municipality of Lorne, the Rural Municipality of Grey, the Municipality of Norfolk–Treherne, the Rural Municipality of Minto–Odanah, the Municipality of North Cypress–Langford, the Rural Municipality of Oakview, the Municipality of Oakland–Wawanesa, the Rural Municipality of

Portage la Prairie, the Municipality of Pembina, the Rural Municipality of Prairie Lakes, the Municipality of Souris–Glenwood, the Rural Municipality of Sifton, the Riverdale Municipality, the Rural Municipality of Victoria, and the Rural Municipality of Whitehead.

The district originated as the Tiger Hills Conservation District in the early 2000s and was later expanded and renamed the Assiniboine Hills Conservation District in 2008, and on January 1, 2020, it became the CAWD. The proposed expanded CAWD is shown in Figure 1.

Municipal Partners

With support from municipal councils, the expanded CAWD would include:

- RM of Argyle
- City of Brandon
- RM of Cornwallis
- RM of Elton
- Municipality of Glenboro–South Cypress
- Municipality of Grassland
- RM of Grey
- Municipality of Lorne
- RM of Minto–Odanah
- Municipality of Norfolk–Treherne
- Municipality of North Cypress–Langford
- Municipality of North Norfolk
- Municipality of Oakland–Wawanesa
- RM of Oakview
- Municipality of Pembina
- RM of Portage la Prairie
- RM of Prairie Lakes
- Riverdale Municipality
- RM of Sifton
- Municipality of Souris–Glenwood
- RM of Victoria
- RM of Whitehead

Integrated Watershed Management Planning

Under Manitoba's watershed-based approach to planning, watershed districts are designated as water planning authorities to lead planning efforts. IWMPs guide the work of watershed districts and their partners by helping to prioritize and target projects and programs to improve watershed health, targeting activities and programs to areas in need of greater protection, setting a baseline for measuring the success of management efforts and reducing future costs by identifying actions that will prevent future problems.

An IWMP identifies priority land and water-related issues in a watershed, determines projects or policies targeted to address the issues, and identifies how land and water management programming will be cooperatively carried out in a watershed. The Central Assiniboine and Lower Souris River IWMP was completed in 2015 and is now in the implementation phase. The plan serves as a framework for local programming, outlining priority issues, recommended actions, and long-term goals to support sustainable land and water management. The IWMP identifies key goals aimed at improving watershed health, including:

- reducing the impacts of flooding and erosion through coordinated surface water management
- maintaining and protecting source water quality and quantity (both surface water and groundwater)
- conserving and restoring natural areas, including wetlands and riparian zones
- improving surface water quality, particularly by addressing nutrient enrichment

In addition, the development of the Lower Assiniboine River IWMP is currently underway. This plan encompasses a portion of the CAWD and will provide additional guidance for watershed management and program delivery within the area.

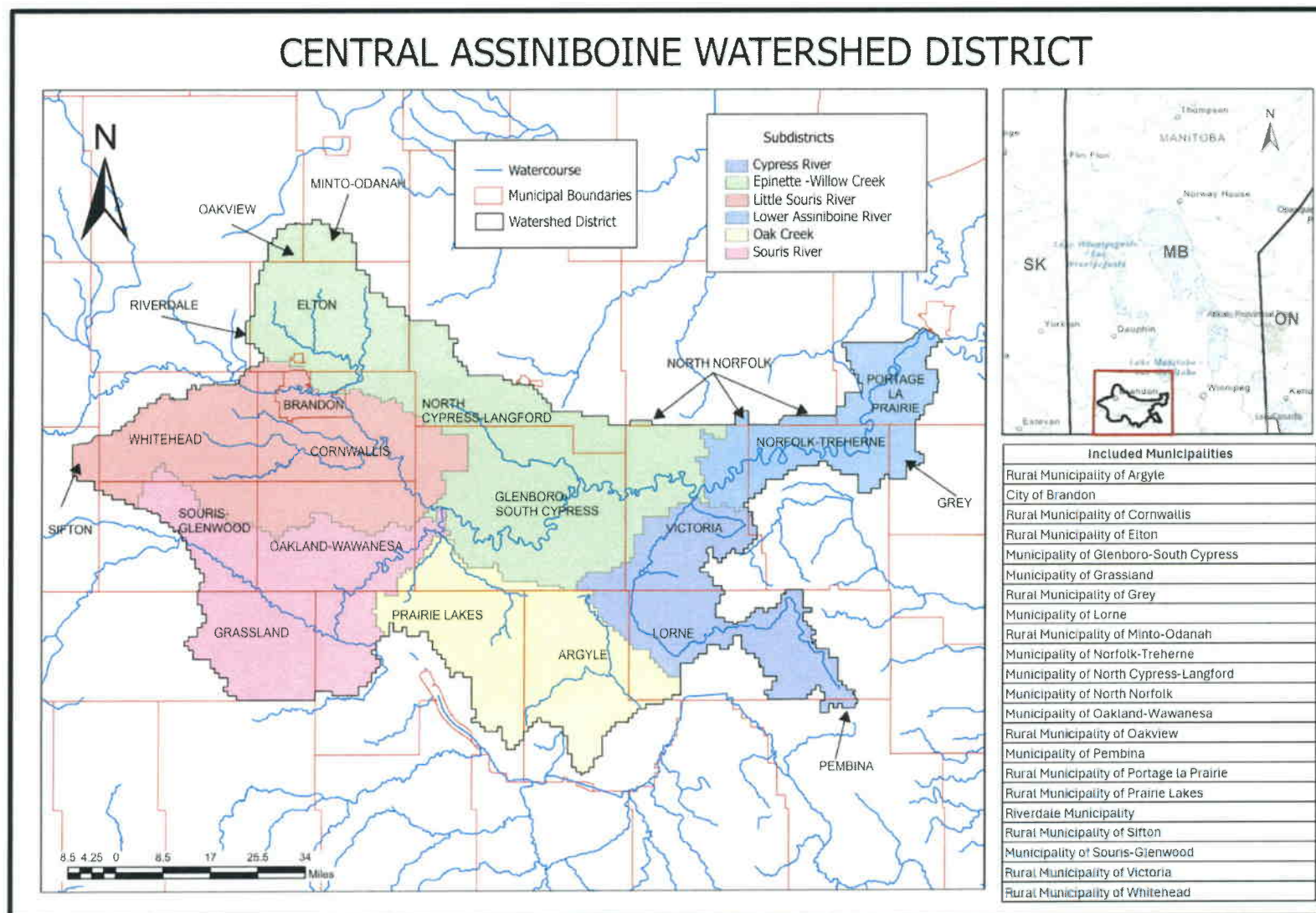


Figure 1: Map of the Proposed Expansion of the Central Assiniboine Watershed District (CAWD).

Board Composition

The board of the CAWD is responsible for the overall governance of the district, program development and financial accountability. The Board employs staff to deliver programs that address local conservation needs and recommendations identified by subdistricts, while aligning with priorities established in approved IWMPs.

The Watershed Districts Act defines the composition of the board of a watershed district. The proposed expansion would not alter the current governance structure of the CAWD, and no changes to Board composition are proposed. The Board of the expanded CAWD would continue to consist of the following:

- Chair of the Cypress River subdistrict
- Chair of the Epinette-Willow Creek subdistrict
- Chair of the Little Souris River subdistrict
- Chair of the Lower Assiniboine River subdistrict
- Chair of the Oak Creek subdistrict
- Chair of the Souris River subdistrict
- Provincial Appointee
- Two additional board members, appointed at the discretion of the board
- Where a subdistrict Chair is elected as the Chair of the Board, the subdistrict shall appoint an additional member to the Board to ensure its continued representation

Subdistrict Composition

Included municipalities appoint ratepayers to subcommittees (subdistricts) that are responsible to the board to make recommendations on local programming that would benefit both the subdistrict and watershed. Subdistrict boundaries are delineated based on subwatershed boundaries and are defined in the Watershed Districts Regulation. Participating municipalities appoint representatives to each subdistrict based on the municipal land area within each subdistrict. Subdistrict members promote and encourage participation in watershed district programming and act as a liaison between the council of their municipality and the board. The Central Assiniboine Watershed District subdistrict appointments by municipality are defined in Table 1.

The CAWD includes the Cypress River, Epinette-Willow Creek, Little Souris River, Lower Assiniboine River, Oak Creek, and Souris River subdistricts.

Table 1: Proposed subdistricts and corresponding municipal appointments to the expanded Central Assiniboine Watershed District

Subdistrict Committees Municipality	Cypress River	Epinette- Willow Creek	Little Souris River	Lower Assiniboine River	Oak Creek	Souris River	Total
Rural Municipality of Argyle	2	-	-	-	2	-	4
City of Brandon	-	1	2	-	-	-	3
Rural Municipality of Cornwallis	-	2	2	-	-	-	4
Rural Municipality of Elton	-	2	1	-	-	-	3
Municipality of Glenboro-South Cypress	1	2	2	-	2	1	8
Municipality of Grassland	-	-	-	-	-	2	2
Rural Municipality of Grey	-	-	-	2	-	-	2
Municipality of Lorne	2	-	-	-	2	-	4
Rural Municipality of Minto-Odanah	-	2	-	-	-	-	2
Municipality of Norfolk-Treherne	-	-	-	2	-	-	2
Municipality of North Cypress-Langford	-	2	-	-	-	-	2
Municipality of North Norfolk	-	-	-	1	-	-	1
Municipality of Oakland-Wawanesa	-	-	2	-	1	2	5

Rural Municipality of Oakview	-	1	-	-	-	-	1
Municipality of Pembina	1	-	-	-	-	-	1
Rural Municipality of Portage la Prairie	-	-	-	2	-	-	2
Rural Municipality of Prairie Lakes	-	-	-	-	2	2	4
Riverdale Municipality	-	1	-	-	-	-	1
Rural Municipality of Sifton	-	-	1	-	-	-	1
Municipality of Souris-Glenwood	-	-	2	-	-	2	4
Rural Municipality of Victoria	2	2	-	2	-	-	6
Rural Municipality of Whitehead	-	-	2	-	-	1	3
Total	8	15	14	9	9	10	65

Responsibilities of the Board

The Watershed Districts Act identifies each watershed district board as a corporate body and allows it to:

- enter into contracts and agreements
- hire staff
- acquire lands by purchase or lease
- assume responsibility for works
- recommend protected areas to municipalities
- develop and implement an integrated watershed management plan

Benefits and Opportunities

The Watershed Districts Program provides many benefits and opportunities for included municipalities. In particular, the program:

- provides a framework to allow local watershed residents to collaborate, set priorities, and respond to issues and needs
- provides an opportunity to develop an integrated watershed management plan to address locally identified issues and provincial priorities
- increases opportunities for acquiring external funding
- establishes a watershed-based organization with the potential to combine a diversity of resources, local and technical knowledge, and experience

Financial Considerations

Core Funding

Watershed districts receive core funding from the Manitoba government and their included municipalities for district operations and programming. For every three dollars Manitoba contributes to a watershed district, the district must collect a minimum of one dollar collectively from its included municipalities. At the Board's discretion, districts may collect additional funding from participating municipalities beyond the minimum required 3:1 funding ratio to support additional watershed programming. Additional funding can be obtained from a variety of sources, including environmental organizations, industry, and government programs.

Borrowing Authority

The borrowing authority for CAWD is set at \$100,000 and is defined in the Watershed Districts Regulation. A watershed district board may borrow money for purposes of its operation subject to the limits set out in the Regulation.

Calculating Municipal Contributions

The Watershed Districts Act authorizes watershed districts to collect levies from each included municipality for the purposes of operational expenses. Levy contributions by each included municipality are calculated by using the following method:

- Prescribed percentage (apportionment) where agreed-upon percentages are applied to each municipality through the district's schedule under the Watershed Districts Regulation. The percentage indicates the proportion of total levies required by each municipality. Apportionment may be based on a number of factors, including land assessment, population, or other factors agreed upon by all municipalities within a district.

These percentages will be set in regulation and will account for each municipal partner's portion of the total municipal levy set by the board. While municipal percentage contributions will remain unchanged over time, the total municipal levy requested by the watershed district may be adjusted, subject to Board approval.

Table 2 outlines the proposed municipal levy shares for municipalities included in the expansion proposal and is based on participation by all municipalities identified in the proposal. The percentages are subject to adjustment through regulation based on the municipalities that ultimately support the proposed expansion.

Table 2: Central Assiniboine Watershed District Proposed Levies by Municipality.

Municipality	Current Percentage	Current Levy Scenario - \$414,000 Provincial Grant	Proposed Percentage	Proposed Levy Scenario - \$416,000 Provincial Grant
Rural Municipality of Argyle	3.64%	\$5,023.20	3.62%	\$5,023.20
City of Brandon	40.54%	\$55,945.20	40.35%	\$55,945.20
Rural Municipality of Cornwallis	6.42%	\$8,859.60	6.39%	\$8,859.60
Rural Municipality of Elton	5.43%	\$7,493.40	5.40%	\$7,493.40
Municipality of Glenboro-South Cypress	6.63%	\$9,149.40	6.60%	\$9,149.40
Municipality of Grassland	3.55%	\$4,899.00	3.53%	\$4,899.00
Rural Municipality of Grey	0.57%	\$786.60	0.57%	\$786.60
Municipality of Lorne	8.70%	\$12,006.00	8.66%	\$12,006.00
Rural Municipality of Minto-Odanah	0.45%	\$621.00	0.45%	\$621.00
Municipality of Norfolk-Treherne	1.69%	\$2,332.20	1.68%	\$2,332.20
Municipality of North Cypress-Langford	2.18%	\$3,008.40	2.17%	\$3,008.40
Municipality of North Norfolk	-	-	0.48%	\$666.67
Municipality of Oakland-Wawanesa	4.75%	\$6,555.00	4.73%	\$6,555.00
Rural Municipality of Oakview	0.30%	\$414.00	0.30%	\$414.00
Municipality of Pembina	0.26%	\$358.80	0.26%	\$358.80
Rural Municipality of Portage la Prairie	1.39%	\$1,918.20	1.38%	\$1,918.20
Rural Municipality of Prairie Lakes	3.32%	\$4,581.60	3.30%	\$4,581.60
Riverdale Municipality	0.03%	\$41.40	0.03%	\$41.40
Rural Municipality of Sifton	0.10%	\$138.00	0.10%	\$138.00
Municipality of Souris-Glenwood	2.40%	\$3,312.00	2.39%	\$3,312.00
Rural Municipality of Victoria	4.08%	\$5,630.40	4.06%	\$5,630.40
Rural Municipality of Whitehead	3.57%	\$4,926.60	3.55%	\$4,926.60
Total	100%	\$138,000.00	100%	\$138,666.67

Expansion Proposal – Required Resolution

We kindly ask that each municipality included in this proposal pass a resolution that indicates your municipality's participation in the Central Assiniboine Watershed District by November 18th of 2026. A sample resolution is included in Appendix A.

Resolutions should be sent to Madeline Dessler, at Madeline.Dessler@gov.mb.ca. Additional information on the Watershed District expansion process can be found in Appendix B.

Appendix A: Sample Resolution

WHEREAS Manitoba has prepared an expansion proposal for the Central Assiniboine Watershed District that supports watershed-based management in Manitoba, and outlines the details of municipal participation in the Central Assiniboine Watershed District;

AND WHEREAS the council of the (Name of your Municipality) understands that the amendment to the Watershed Districts Regulation will include the final details of participation in the Central Assiniboine Watershed District;

THEREFORE BE IT RESOLVED THAT the (Name of your Municipality) supports its participation as a member municipality of the Central Assiniboine Watershed District.

Appendix B: Watershed Districts Program Expansion Process

The expansion process for a municipality to participate in the Watershed Districts Program is as follows:

1. INFORMATION EXCHANGE

Municipality, watershed district, and Manitoba Watershed Planning and Programs discuss potential participation in the program through information exchange and dialogue.

2. MUNICIPAL REQUEST FOR AN EXPANSION PROPOSAL

The municipal council forwards a resolution to Watershed Planning and Programs, showing intent to participate in the Watershed Districts Program and requesting the preparation of an expansion proposal.

3. DRAFT EXPANSION PROPOSAL

Based on the availability of provincial funds for additional expansion to the program, Watershed Planning and Programs develops a draft expansion proposal, outlining the proposed financial structure, governance, programming, and other relevant details of participation in the program. Note: Watershed Planning and Programs may consult with other non-participating municipalities in the area of interest at the same time for inclusion in any expansion proposal.

4. FINAL EXPANSION PROPOSAL

Watershed Planning and Programs edits and finalizes the expansion proposal, reviews it with the watershed district, and shares it with all municipalities listed in the proposal.

5. MUNICIPAL RESOLUTIONS OF APPROVAL

Upon review and approval of the final expansion proposal, all municipalities listed in the proposal are required to provide Watershed Planning and Programs with a municipal resolution of approval demonstrating their participation in the watershed district. Municipalities must submit the resolution within 60 days of receiving the proposal, as outlined in section 7(4) of The Watershed Districts Act.

6. PROVINCIAL APPROVAL THROUGH REGULATION

Upon Minister approval, Watershed Planning and Programs will complete all work related to formalizing the watershed district expansion, requesting new provincial funding and amendments to the Watershed Districts Regulation, and will contact the watershed district and all municipal partners when the expansion is formalized.

7. MUNICIPAL BY-LAW AND APPOINTMENTS

The municipality passes a by-law authorizing council participation in the watershed district, setting the appropriate levy/mill rate as requested by the watershed district and in accordance with The Watershed Districts Act and Regulation.

The municipality appoints representatives to subdistrict committees as requested by the watershed district and in accordance with The Watershed Districts Act and the Regulation.



Municipal and Northern Relations

Community Planning
Unit 1B - 2010 Currie Blvd
Brandon MB R7B 4E7
T 204-726-6267 F 204-726-7499
brandoncrp@gov.mb.ca

Report to Council

Date:	September 25, 2026	File:	4157-26-8858
Applicant:	Keith Boynton and Patricia Boynton	Registered Owner:	KEITH BOYNTON AND PATRICIA ANNE BOYNTON
Municipality:	Oakland-Wawanesa (M)	Proposed Subdivision:	SE-18-08-19-W

Intent of Subdivision:

The applicant proposes to subdivide an existing farmstead, approximately 10 acres in size, from 80-acre agricultural parcel. The farmstead is no longer required for the ongoing agricultural operation. Access to the subject site is provided via a Government Road Allowance located to the southeast. The proposed subdivision contains an existing single-family dwelling, a shed, a shop, a holding tank, and an ejector system. It is important to note that there is a waterbody in the residual land flowing northeast. The existing sewage disposal system is an ejector, and the water supply is provided by an individual well. The applicant has indicated that the driveway will be will not be shared, and no new public road will be constructed as part of the subdivision.

Applicable Development Plan and Zoning Bylaw Information:

According to the ***Municipality of Oakland Wawanesa Development Plan By-law No 04-2018***, the proposed subdivision is located within an area designated as **Agricultural General**. Policies applicable to this proposed subdivision are contained within Policy 4.1 (5b, e), 8 (a-e) of the development plan, which reads in part as follows:

4.1 Agriculture

Agriculture Land Subdivision Policies

5. Agricultural Lands may be subdivided into smaller parcels less than 80 acres, but only two subdivisions per quarter section shall be allowed in the following circumstances:

b. Where an existing farmstead site is no longer required as part of an agricultural operation or has become surplus;

e. Where a farm is incorporated, and it is necessary to establish a separate residential site from the company holdings for business or mortgage purposes;

8. All subdivisions of Agricultural Lands shall be subject to the following criteria:

- a. Proposed subdivisions shall accommodate the provision of water and wastewater services in accordance with provincial regulations;
- b. The proposed subdivision shall, wherever possible, be directed away from prime or viable lower class agricultural land, livestock operations and other resource-related uses to avoid land use conflict. If applicable, the site shall be confined to the existing shelterbelt that forms part of a farmstead site;
- c. The proposed subdivision shall not impede the orderly expansion of areas designated as Urban Centre or Rural Centre.
- d. The proposed subdivision can be adequately protected from hazards associated with flooding, erosion or inadequate drainage; and
- e. The proposed subdivision shall comply with the minimum mutual separation distances for livestock operations, industrial areas, waste disposal grounds, or other incompatible land uses, as outlined in the Zoning By-law.

Zoning By-Law

The **Municipality of Oakland-Wawanesa** zoning by-law No. 04-2019 zones the area of activity as “AG” **Agricultural General Zone**, where general agricultural uses or other rural uses that are related to or compatible with agriculture within the municipality are encouraged.

Lot Description	Zone	Minimum Requirements	Proposed Site Area	Proposed Site Width	Action Required (Variance, Conditional Use)
Proposed Lot 1	“AG”	Area – 2 -10 max. acres Width – 200 feet	10 acres	746 feet	Conditional use required for Non-farm Dwelling.
Residual Area	“AG”	Area – 80 acres Width – 1000 feet	70 acres	Adequate	Variance required for Site Area.

Additional Information:

Footnotes Forming Part of “AG” Agriculture General Zone

(f) The maximum site area shall be 10 acres, unless physical features of the site, such as natural drains, shelterbelts, etc. indicate that a slightly larger site would be appropriate.

COMMENTING DEPARTMENTS/AGENCIES:

There were no objections raised by the various government agencies during the circulation process. The following comments, however, were provided:

Teranet Manitoba requires a Plan of Subdivision.

Manitoba Environment and Climate, Drainage and Water Rights Licensing Branch

On behalf of Drainage & Water Rights Licensing – Drainage Section, there are no concerns and no requirement for an authorization under the Water Rights Act as it appears there are no new water control works proposed for this subdivision. If water control works are proposed, an authorization under the Water Rights Act is required.

Note #1 - Any filling or draining of regulated wetlands (Class 3, 4 or 5) constitutes the construction of water control works.

Note #2 – Class 6, 7 and Unimproved organic soils (ag capability) cannot be drained.

Manitoba Sport Culture and Heritage, Historic Resources Branch

The Manitoba Historic Resources Branch (HRB) has examined the location in conjunction with Branch records for areas of potential concern. The potential to impact to heritage resources is believed to be low based on analysis of current data and evaluated by the type of action proposed, therefore, the HRB has no concerns with the proposed project at this time. However, if at any time, heritage resources are encountered in association with these lands during testing and development, there is an obligation to report any heritage resources and a prohibition on destruction, damage or alteration of said resources.

Manitoba Environment and Climate, Environmental Compliance and Enforcement Branch

Environment and Climate Change, Environmental Compliance and Enforcement has reviewed the aforementioned subdivision proposal and has the following comment:

- The existing residence is being serviced by a sewage ejector system. The Onsite Wastewater Management Systems Regulation requires that sewage ejectors be decommissioned at the time of subdivision. This system may qualify for a Certificate of Exemption, for more information visit www.manitoba.ca/onsite.

Manitoba Hydro requires an easement.

Other Agencies:

- All other agencies responded with no comments or concerns.
- Please review all attached correspondence for additional details.

RECOMMENDATION

Provided Council is satisfied that the proposed development conforms to the policies and intent of the Development Plan, this office recommends approval of the subdivision as proposed.

Be advised that as per Section 125(2) of the Planning Act any subdivision being considered by Council creating a new road or extending a road will require a public hearing prior to passing a resolution approving that application.

Should Council wish to approve this application to subdivide, the Community Planning Branch recommends the following conditions of approval:

- 1) That a conditional use be obtained for the Non-farm Dwelling to ensure compliance with the Zoning By-law.
- 2) That a variance order be obtained for the Residual Land, decreasing the site area from 80 acres to 70 acres within the "AG" Agricultural General Zone as necessary to ensure compliance with the Zoning By-law.

Please note that approval of the subdivision application will be subject to provincial department and agency requirements.

When Council has dealt with this matter, please send a copy of Council's resolution to this office either approving the proposed subdivision with or without conditions or rejecting it. If Council rejects the subdivision application, written reasons must be provided. If approval is given, please note in your response to Community Planning Branch whether or not all outstanding property taxes on the land proposed for subdivision have been paid.

Thank you for your prompt attention to this subdivision application. Please be advised that as per Subsection 125(4.1) of The Planning Act, council has 90 days to make a decision on this application. If you have questions regarding this report of the subdivision application, please contact the undersigned.

Isaac Omonaiye
Community Planner

Cc: Keith Boynton and Patricia Boynton

Land Titles requirements are as follows:
A Plan of Subdivision as proposed is required.

Thanks,

Rose Torrijos | Surveys - Plan Registration | Teranet Manitoba
500-200 Graham Ave, Winnipeg, MB R3C 4L5
Mailing Address: PO Box 70 Winnipeg Main, Winnipeg, MB R3C 2G1
Office: 1.844.737.5684



I have reviewed this proposed subdivision on behalf of Manitoba Agriculture. This application proposes to subdivide a 10-acre farmstead with an ejector from an 80-acre parcel resulting in a 70-acre residual agricultural parcel. The proposed subdivision resides in a designated Agriculture General Policy area under the Municipality of Oakland-Wawanesa Development Plan. The proposed subdivision may be given consideration under policy 4.1.5 subject to the conditions described in policy 4.1.8 of the Development Plan. No objection.

Regards,
Tina

Tina Harms, M.Sc., P.Ag.
Land Use Specialist
Sustainable Agriculture Branch
Tina.Harms@gov.mb.ca
T: 204-761-0701

Bell MTS has no new easement requirements with respect to application numbered 4157-26-8858.

Any existing Bell MTS services, easement agreements and/or caveats affecting the lands to be subdivided will be brought forward on the new plan of subdivision unless otherwise specified.

Removal or relocation of existing Bell MTS facilities as a result of the proposed subdivision will be at the expense of the applicant and/or property owner.

Thank-you,
Heather Dixon
Network Services Associate
subdivisions@bellmts.ca

cc. Bell MTS Property Acquisitions / Hydro SM-Subdivision Circulars

On behalf of Drainage & Water Rights Licencing – Drainage Section, there are no concerns and no requirement for an authorization under the Water Rights Act as it appears there are no new water control works proposed for this subdivision. If water control works are proposed, an authorization under the Water Rights Act is required.

Note #1 - Any filling or draining of regulated wetlands (Class 3, 4 or 5) constitutes the construction of water control works.

Note #2 – Class 6, 7 and Unimproved organic soils (ag capability) cannot be drained.

Rick Pemkowski CD

Water Resource Officer

Rick.pemkowski@gov.mb.ca Cel: 204 761-0013

Environment and Climate Change, Environmental Compliance and Enforcement has reviewed the aforementioned subdivision proposal and has the following comment:

- The existing residence is being serviced by a sewage ejector system. The Onsite Wastewater Management Systems Regulation requires that sewage ejectors be decommissioned at the time of subdivision. This system may qualify for a Certificate of Exemption, for more information visit www.manitoba.ca/onsite.

Environmental Compliance and Enforcement
Environment and Climate Change
EnvCEwestern@gov.mb.ca

With regards to Subdivision No. 4157-26-8858, the Historic Resources Branch has no concerns at this time (AAS-26-26257).

No Concerns at this Time

Further to your e-mail regarding the above-noted application, the Manitoba Historic Resources Branch (HRB) has examined the location in conjunction with Branch records for areas of potential concern. The potential to impact to heritage resources is believed to be low based on analysis of current data and evaluated by the type of action proposed, therefore, the HRB has no concerns with the proposed project at this time. This evaluation is only appropriate for this respective request.

Legislation

Under Section 46 and 51 of the Heritage Resources Act (the Act), if at any time, heritage resources are encountered in association with these lands during testing and development, there is an obligation to report any heritage resources and a prohibition on destruction, damage or alteration of said resources. HRB may require that an acceptable heritage resource management strategy be implemented by the proponent/developer to mitigate the effects of their activity on the heritage resources.

If you have any questions, please contact as above for proper assignment and queueing.

Thank you,

Ashley Daciuk

Impact Assessment Archaeologist
Historic Resources Branch
Manitoba Sport, Culture, Heritage & Tourism
Main Floor, 213 Notre Dame Ave.
Winnipeg, MB R3B 1N3
c. 204.599.3858 | e. Ashley.Daciuk@gov.mb.ca

Please be advised of the following Manitoba Hydro/Centra Gas conditions on file :

1. Easements required— Manitoba Hydro will require easements.

Manitoba Hydro will require the landowner to enter into a Statutory Easement Agreement(s) ("Agreements") with Manitoba Hydro regarding existing and/or future facilities associated with the subdivision as set out in the above noted application.

This registration requirement will need to be included as a condition on the final Certificate of Approval.

2. No easements required— Centra Gas Manitoba Inc. has no easement requirements.

3. If this application is revised at any time, it will be necessary for Manitoba Hydro/Centra Gas to review the file to determine if our easement requirements remain the same.
4. We have included the applicant—if the email address was not provided, please provide this letter to them.

Directions for the Applicant

Should your subdivision application be issued a Conditional Approval letter (from the Approving Authority), Manitoba Hydro requires the following to complete our condition:

1. Have the surveyor provide Manitoba Hydro with a pdf copy of the Subdivision Plan.
 - a. **Timelines can be reduced should the surveyor provide a CAD file (georeferenced preferred)**
 - b. Upon receiving the pdf or CAD file of the Subdivision Plan we will review and provide our easement requirements to your surveyor to prepare a Plan of Easement. (Unless otherwise informed by Manitoba Hydro)
 - c. Promptly provide any layout changes. (Including changes requested by Land titles office)
2. Provide us with the name of the lawyer which will be taking care of registration of your subdivision. If this information was included on your planning application, please disregard this item and simply review subsequent items a. and b.
 - a. Agreements will need to be signed by the landowners. The agreements and the plan of easement need to be sent in trust from our lawyer to the applicant's lawyer to ensure they are signed and registered.
 - b. Once signed at the lawyer's office you will be provided with a release of conditions letter which can be given to the planning office.
3. Any removal or relocation of Manitoba Hydro and/or Centra Gas Manitoba Inc. existing facilities as a result of the proposed subdivision will be at the expense of the developer and/or customer.
4. Should you require further electrical or gas services please fill out the online form on the [Manitoba Hydro](http://ManitobaHydro.com) website.

The lawyer information, subdivision plan and any/or inquiries can be sent to HCSC@hydro.mb.ca.

Subdivision Application Status Dashboard and Land Management Site

View the status of your subdivision within Manitoba Hydro using our Subdivision Application Status Dashboard and [FAQ's](#) about the subdivision process on our [Land Management Site](#). Instructions for how the Subdivision Application Status Dashboard works will be in the Subdivisions tab. (Dashboard is best viewed on a desktop computer)

Subdivision Coordination Team
Manitoba Hydro, Property Department
12th Floor – 360 Portage Ave
Winnipeg, MB
R3C 0G8 Canada



The Lands Branch has reviewed the Oakland-Wawanesa Subdivision No. 4157-26-8858 and has no comments.

Thank you.

Oladipo Akinpelumi
Resource Planning Specialist
Lands Branch
Natural Resource Stewardship Division
Department of Natural Resources and Indigenous Futures
Box 25 – 14 Fultz Boulevard | Winnipeg MB R3Y 0L6
Cell: 204-583-0355



We have reviewed subdivision file # 4157-26-8858 and have no concerns. The subject property does not have frontage along a highway under MTI jurisdiction.

Thank you,

Juanita Mowbray

Roadside Development Support Technician
Highway Design | Engineering and Technical Services
1420-215 Garry St, Winnipeg MB R3C 3P3



Transportation and Infrastructure

Hydrologic Forecasting and Water Management Branch - Manitoba Transportation and Infrastructure

The applicant proposes to subdivide an existing farmstead, approximately 10 acres in size, from the 80-acre agricultural parcel.

The residual lot has an unnamed drain running through it on the northern side, which may present a risk of flooding and/or erosion during wetter periods.

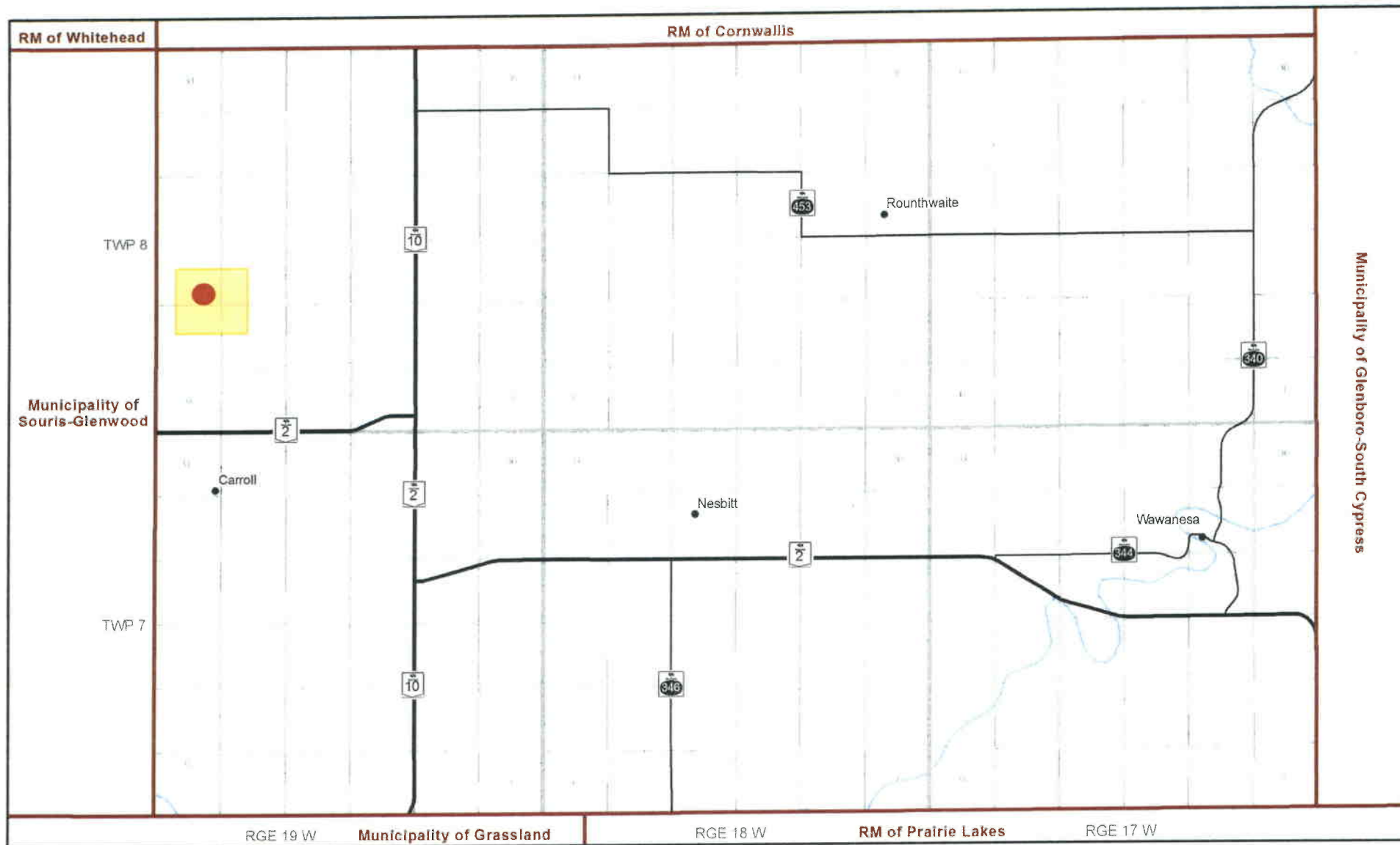
We do not have any flood protection information for this area; however, we recommend that all new permanent structures should be 1.5 m (5 feet) above the ordinary high-water level of any watercourse or waterbody, with a minimum setback distance of 30.5 m (100 feet) from the top of the waterway embankment as general precautionary measures against flooding and erosion.

Matthew Sebesteny
Development Review Specialist
Hydrologic Forecasting and Water Management Branch
Manitoba Transportation and Infrastructure
2nd Floor - 280 Broadway
Winnipeg MB R3C 0R8
PHONE NO: (204) 915-5914
FAX NO: (204) 948-4764
E-MAIL: Matthew.Sebesteny@gov.mb.ca

Westman Communications has received and reviewed this application and has no comments or concerns. Please let us know if anything further is required.

Thank you.

engineering@westmancom.com



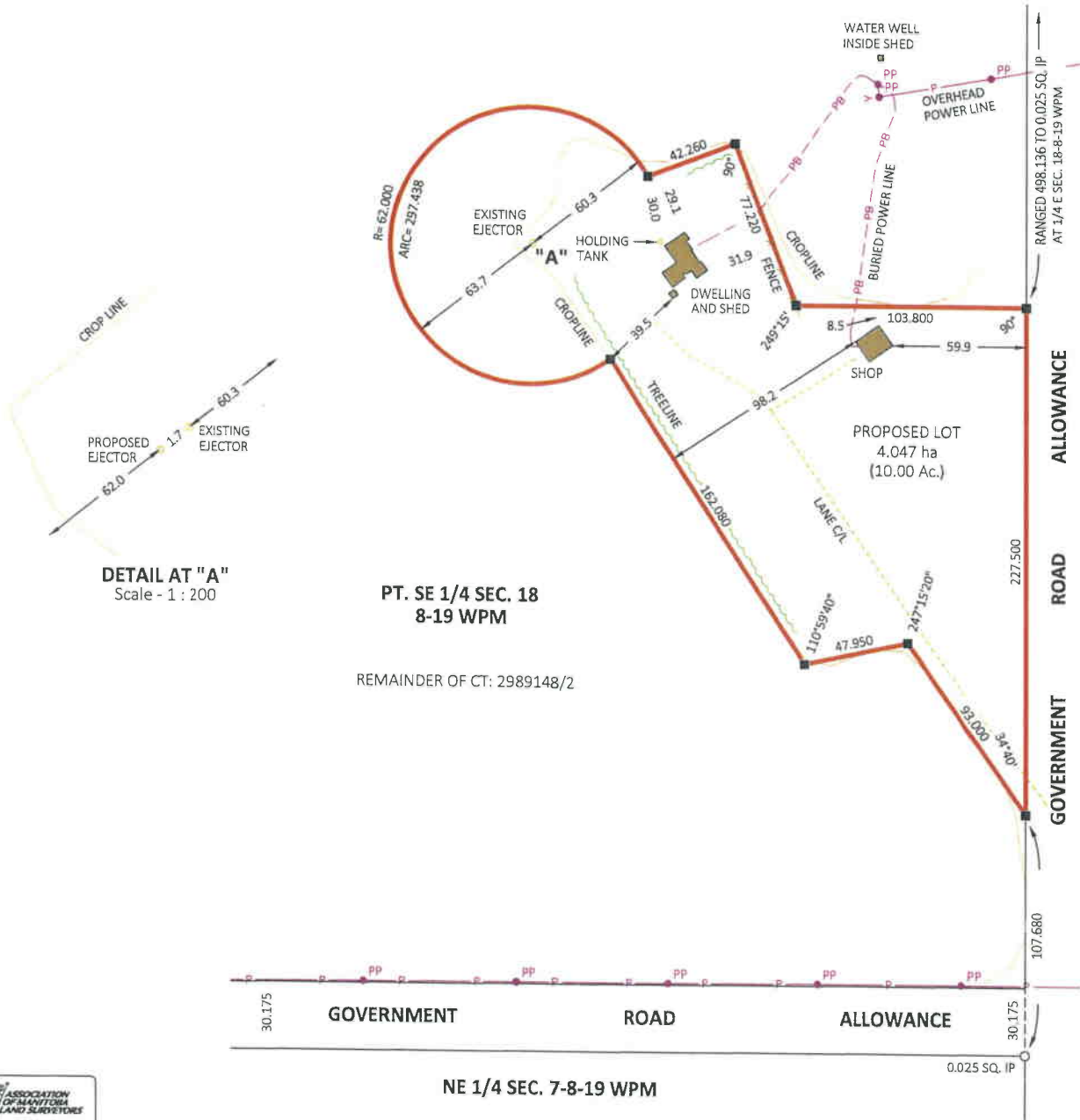
Municipality of Oakland-Wawanesa PROPOSED SUBDIVISION Regional Setting

0 0.5 1 2 3
Kilometers

0 0.5 1 2 3
Miles

SUBDIVISION APPLICATION MAP PROPOSED SUBDIVISION

OF PART OF
SE 1/4 SEC. 18, TWP. 8, RGE. 19 WPM
BEING PART OF TITLE NO. 2989148/2
MUNICIPALITY OF OAKLAND-WAWANESA, MANITOBA
SCALE: 1:2000



Dated at Brandon, Manitoba
this 25th day of August, 2026.

Timothy W. Longstaff
Manitoba Land Surveyor
Authorized to practice under the "Land
Surveyors Act" of Manitoba

This document is not valid unless it bears an
original signature (in blue ink) and embossed
with the approved seal of the Land Surveyor
across said signature. © GeoVerra Manitoba
Land Surveying Ltd., 2026. All rights reserved.
No person may copy, reproduce, transmit, or
alter this document and no person may
distribute or store copies of this document. In

NOTICE:
Timothy W. Longstaff (Manitoba Land Surveyor) of GeoVerra Manitoba Land Surveying Limited is providing, by agreement with Keith & Patricia Boynton, certain material stored electronically. These documents are protected by copy right and further distribution by electronic means or by any other means are prohibited. Ownership of these documents is retained by GeoVerra Manitoba Land Surveying Limited.

The parties recognise that data, plans, specifications, reports, documents, or other information recorded on or transmitted as electronic media are subject to undetectable alteration, either intentional or unintentional, due to, among other causes, transmission, conversion, media degradation, software error, or human alteration. Accordingly, all such documents are provided to the parties for informational purposes only and not as an end product or as a record document. Any reliance thereon is deemed to be unreasonable and unenforceable. The signed and sealed hard copies of the Manitoba Land Surveyor's Sketch are the only true contract documents of record.

NOTES:

Survey Date: July 21, 2026
This map has been prepared for subdivision application purposes only. This is not a final survey.
All distances are in metres and may be converted to feet by multiplying by 3.28084
Land affected by this proposal is shown bordered thus - - - - -
Iron posts 0.025 x 0.025 x 0.914 marked MLS and L are placed at all points shown thus - - - - -
Survey monuments found on the ground are described and shown thus - - - - -

METRIC



GeoVerra Manitoba
Land Surveying Ltd.
Toll Free: 1-800-465-6233

Revision: ISSUED

Field Book: 569/70-75

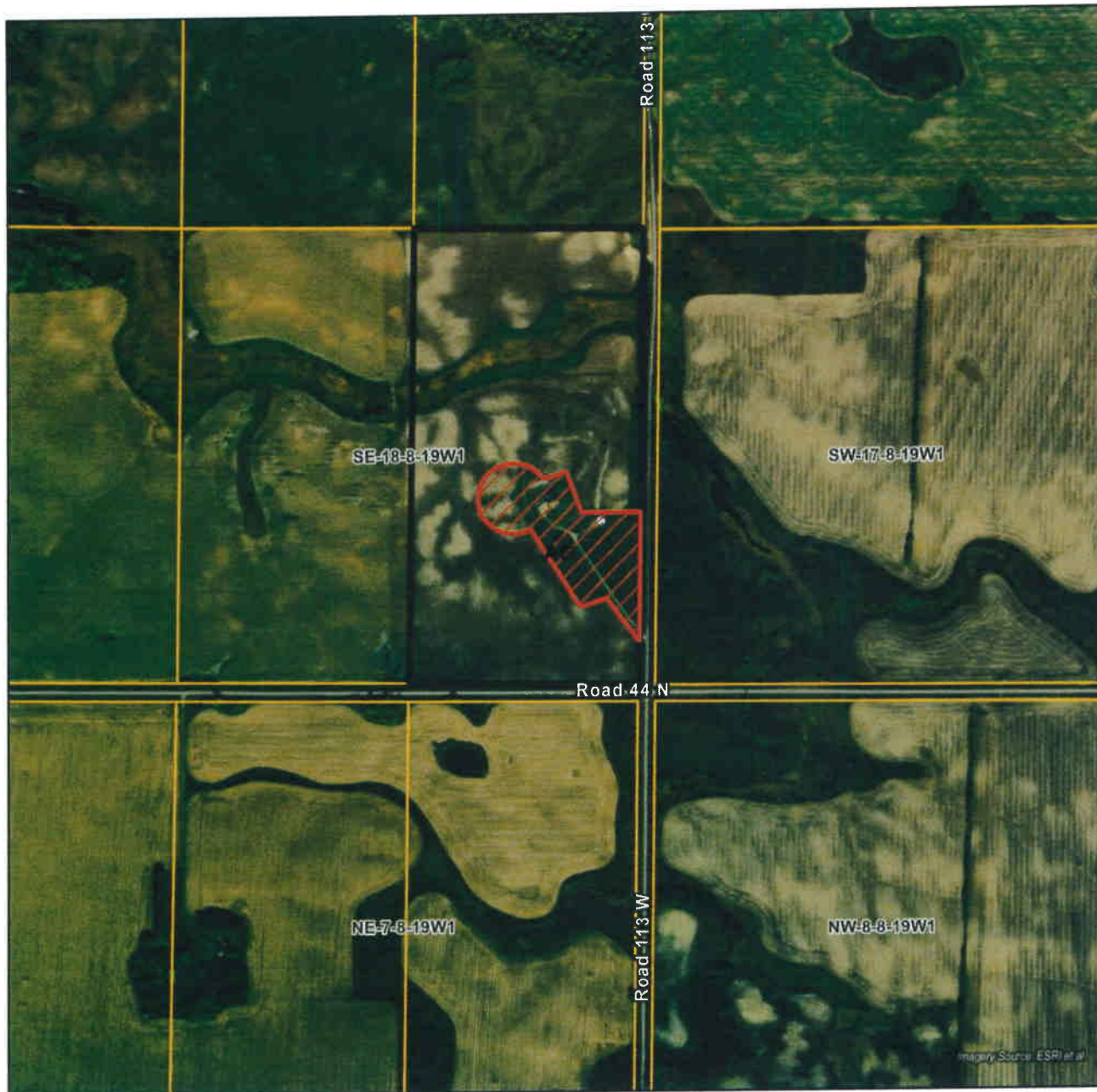
Plan Date: Aug. 10, 2026

Initials: CJ - CM - FG

REV.

Proposed Subdivision- RM of Oakland-Wawanesa

Part of SE-18-8-19 WPM



Legend

- Assessment Parcels
- Title Boundary
- Proposed Subdivision

File Number:

Date: August 31, 2026

4157-26-8858

Applicant:

Name: KEITH BOYNTON AND PATRICIA

Notes:

Registered Owner(s): KEITH BOYNTON AND PATRICIA ANNE BOYNTON

Certificate of Title: 2989148/2
Roll Numbers: 104500

Existing Property: 80 acres
Proposed Subdivision: 10 acres
Residual Land: 70 acres

Designation: Agricultural General
Zone: Agricultural General Zone

X

Approving Authority

Date

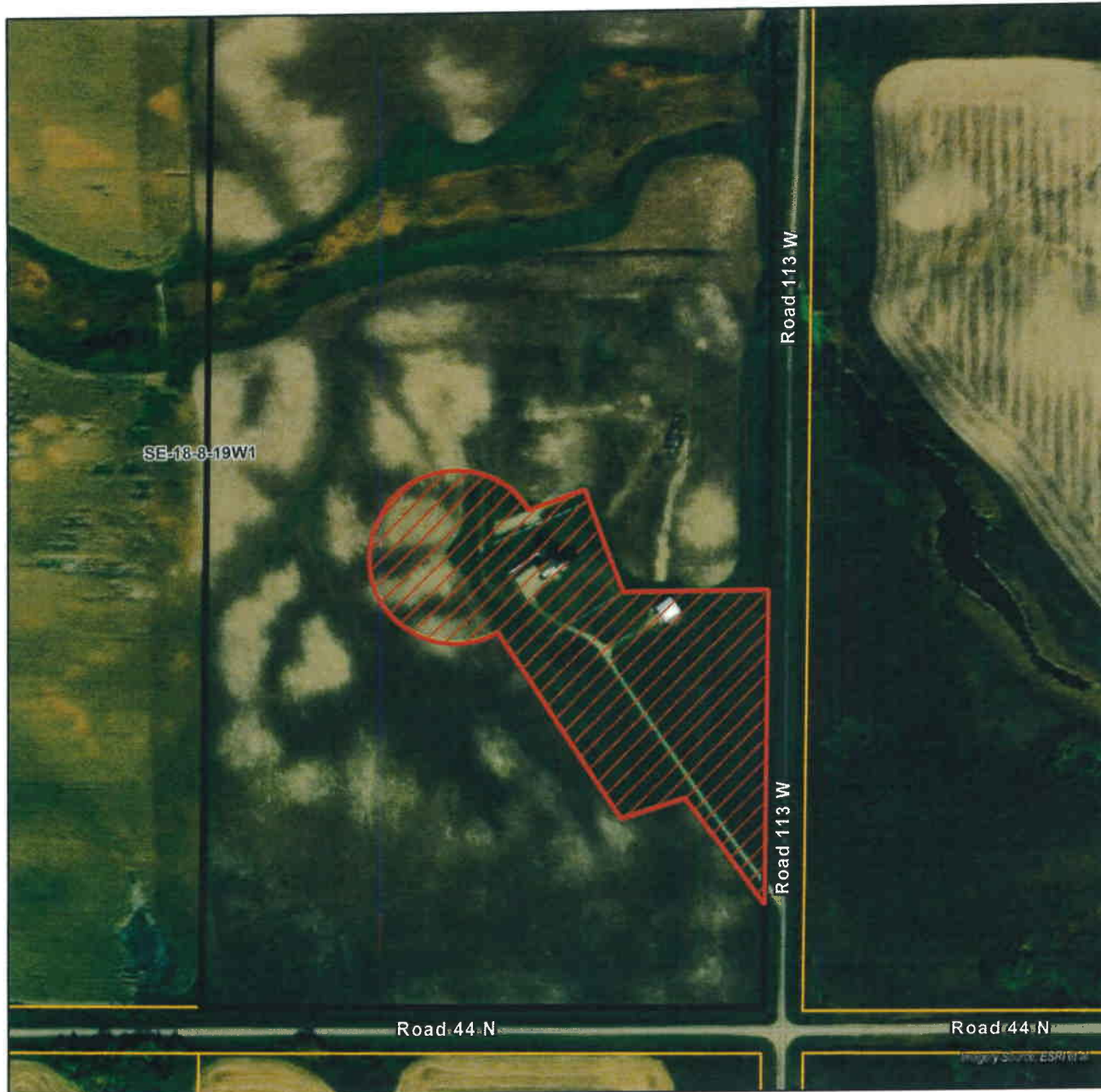
Map Not to Scale

For Discussion Purposes Only



Proposed Subdivision- RM of Oakland-Wawanesa

Part of SE-18-8-19 WPM



Legend

- Assessment Parcels
- Title Boundary
- Proposed Subdivision

File Number:

Date: August 31, 2026

4157-26-8858

Applicant:

Name: KEITH BOYNTON AND PATRICIA

Notes:

Registered Owner(s): KEITH BOYNTON AND PATRICIA ANNE BOYNTON

Certificate of Title: 2989148/2
Roll Numbers: 104500

Existing Property: 80 acres
Proposed Subdivision: 10 acres
Residual Land: 70 acres

Designation: Agricultural General
Zone: Agricultural General Zone

X

Approving Authority

Date

Map Not to Scale

For Discussion Purposes Only



Manitoba
Municipal and Northern Relations
Community Planning



Public Works
Box 278, Wawanesa, Manitoba R0K 2G0
Phone: (204) 824-2666

Manitoba Growth, Renewal and Opportunities Funding

BACKGROUND:

Funding through the Government of Manitoba is available to advance critical infrastructure projects. Manitoba GRO will provide up to 50% of total eligible project costs up to 5 million to support projects under the key investment themes of Renewal, Innovation and Climate Resiliency. To move forward with the application process council needs to decide which project to apply for.

OPTIONS:

1). Fire Department Gear - \$61,628.86

Fire Resue Boat, Forest Fire Gear (Boots and Jackets)

50% from Red Cross Grant

2). Methven Road Renewal - \$159,337.78

Reconstruction of road 100W – As a haul route and connector road into our municipality

50% from Gas Tax

RECOMMENDATION:

Methvan Road Reconstruction – It's a connector road bringing access to the Municipality. Also, a haul road, school bus route and access to the cemetery.

Bulletin #2026-28

MUNICIPAL AND NORTHERN RELATIONS

OUTCOMES AND STRATEGIC POLICY DIVISION

**Important Notice to all Chief Administrative Officers
And Elected Officials**

**Manitoba Growth, Renewal, and Opportunities for
Municipalities (Manitoba GRO) Program**

The Government of Manitoba is accepting applications under the 2026/27 Manitoba Growth, Renewal and Opportunities for Municipalities Program (Manitoba GRO), providing municipalities with an additional opportunity to advance critical infrastructure projects that will support growing and sustainable communities. Program funding is being made available through Manitoba's Rural Strategic Infrastructure Basket, delivered under the Strategic Municipal Investment Fund.

The application-based Manitoba GRO is available to all Manitoba municipalities located outside the City of Winnipeg. The program will support infrastructure projects under the key investment themes of **Renewal, Innovation, and Climate Resiliency**, and the following strategic investment categories:

- Public Safety
 - Disaster Prevention, Mitigation and Climate Resiliency
 - Fire Stations and Related Capital Purchases
- Roads, Bridges and Active Transportation
- Community Infrastructure
- Multi-Modal Transportation
- Solid Waste Management and Organic Waste Diversion

Projects that provide regional benefits by serving multiple municipalities or communities, and projects involving municipal partnerships to achieve regional benefits are strongly encouraged.

Manitoba GRO will provide funding for up to 50% of total eligible project costs, to a maximum provincial contribution of \$5 million per project. Municipalities are responsible for securing the remaining funding through direct municipal contributions and other funding sources. All funding approvals are subject to the availability of funds within the program's approved budget.

HOW TO APPLY

Municipalities can access the Manitoba GRO program guide and e-form application through [Manitoba Municipalities Online](#).

Supporting documents can be uploaded through MMO under the heading "Submit/View Municipal Report," and selecting 2026 Manitoba GRO Grant Supporting Documents. The Manitoba GRO supporting documents must include a scanned copy of a resolution from Council approving the project and request for provincial support under Manitoba GRO, including identifying the source of the municipality's 50% cost-share of the project.

The deadline for submitting a complete Manitoba GRO e-form application is **Friday, October 23, 2026**. Applications received after this date will not be considered for funding.

Assistance:

Should you require additional information on Manitoba GRO please contact Municipal Funding Policy and Programs at MFPP@gov.mb.ca. Program information can be found at <https://www.gov.mb.ca/mr/mfpp/mgro>.

③

SHALE

$$5280 \text{ ft} \times 25 \times 2 = 264,000 / 27$$

9777.77 yards

5.00 Bid Price Share

\$48,888.89

Gravel

$$5280 \times 25 \times .5 = 66000 / 27 = 2444.44$$

20.00/yd³ x 27

$$= 48,888.89$$

$$\text{Diggers } 220.00 \times 12 = 2640 \times 3 \text{ units} = 7920$$

x 4 days = 31,680

$$\text{Graders } 220 \times 12 \times 4 \text{ days} = 10,560$$

Safety precautions, environment control

\$3800.00

Supervisor

$$45/\text{hr} \times 12 \times 4 = 2160.00$$

Truck

$$40/\text{hr} \times 12 \times 4 = 1920.00$$

Labours

$$30/\text{hr} \times 12 \times 4 = 1440.00$$

Geomat

$$10 \times 1000 = \$10,000$$

\$159,337.78

\$80,000 from gas tax

Grow mb grant

From Dennis & Tanya Gullett <gullettdt@gmail.com>

Date Fri 2026-10-09 9:03 AM

To Joni Swidnicki <cao@oakland-wawanesa.ca>; Melissa Sturgeon <finance@oakland-wawanesa.ca>

 3 attachments (168 KB)

QUO 178.pdf, QUO 148 (1).pdf, OEUORMPBC (1).pdf,

Hi Joni

Can the fire department apply for the grow Mb grant for the following items under capital purchase of gear. The 50% would be covered off by the red cross grant we received.

Sincerely

Dennis Gullett

Confidentiality Warning: This email and any attachments may be privileged and/or confidential. Any distribution, use or copying of this email or the information it contains by other than an intended recipient is unauthorized. If you received this email in error, please advise the sender (by return email or otherwise) immediately.



Quote

B&R Emergency Inc., dba Sea Hawk
 307 Main Street South
 Box 1849
 Carman MB R0G 0J0
 Canada
Phone : 888-791-4210
Email : info@seahawkservice.ca

Date of Issue:	Estimate #
9/23/2026	QUO148

Name / Address
Wawanesa Fire Dept Box 278 106 4th St Wawanesa MB R0K 1P0 Canada

Dept Info / Ship to
Wawanesa Fire Dept 309 Main St Wawanesa MB R0K 2G0 Canada

Customer	Customer Phone:	Customer Email:

QTY	UM	Description	Rate	Total
27		Rocky Boot, Code Red, Station/ Rescue Boot, Composite Toe, Fire Boot....Sizes: M/W/XW 7-16.. Vibram® Fire and Ice Compound Outsole, Bloodborne Pathogen Resistant, Fire Resistant Leather..NFPA 1977 Certified, NFPA 1999 Certified. Size: Size 7-----1 pair Size 9-----2 pair Size 9.5---- 1 pair Size 10----- 3 pair Size 10 w---- 1 pair Size 10.5---- 4 Size 11 ----- 7 Pair Size 11.5 ---- 2 Pair Size 12 ----- 4 Pair Size 12W---- 1 Pair Size 13 ----- 1 Pair	\$430.51	\$11,623.77
27		Rocky Boot - Lace-In Zipper, For Rocky Rescue Boot - RDKD0086	\$60.00	\$1,620.00
32		HexArmor Wildland Glove, 4081 Chrome Series. SIZES: Large ----- 13 pair XL ----- 16 pair 2XL ----- 3 pair	\$85.00	\$2,720.00



Quote

B&R Emergency Inc., dba Sea Hawk
307 Main Street South
Box 1849
Carman MB R0G 0J0
Canada
Phone : 888-791-4210
Email : : info@seahawkservice.ca

Date of Issue:	Estimate #
9/23/2026	QUO148

QTY	UM	Description	Rate	Total
Thank you for the opportunity!			Total Before Tax:	\$15,963.77
Estimate expires 30 days after issue date.			GST@5%	\$798.19
Prices quoted are FOB: Sea Hawk - Carman, MB unless otherwise noted.			MB_RST@7%	\$1,117.46
Credit Card payments are subject to a transaction fee of 2.4%			Total Tax:	\$1,915.65
			Total:	\$17,879.42



EMERGENCY VEHICLES, EQUIPMENT & SERVICE

#103 - 2285 Queen Street

Abbotsford, BC V2T 6J3

Phone: (888) 815 - 0500

Fax: (604) 864 - 4938

Quotation

Date
Sep 24, 2026

Page
1

Quote Number
QT0082775

Customer:

WAWANESA FIRE DEPARTMENT
PO BOX 415
gullettdt@gmail.com
WAWANESA, MB R0V 2G0
CANADA

Quote To:

WAWANESA FIRE DEPARTMENT
C/O HERITAGE CO-OP
210 PR 340 N
WAWANESA, MB, R0V 2G0
CANADA

Reference	PO Number	Customer No. WAW001	Salesperson Carmen Ready - Manitoba	Ship Via
-----------	-----------	------------------------	--	----------

Qty. Ord.	Item Number	Description	Unit Price	UOM	Extended Price
25	ITX-TR10COAT	TR10 COAT, KHAKI W/ NAMEBAR	601.00	EA	15,025.00
25	ITX-TR10PANT	TR10 PANT, KHAKI	690.00	EA	17,250.00

Comments:

RETURNED GOODS SUBJECT TO A RESTOCKING FEE

Tax Summary:

GST 1,613.75
PSTMB 2,259.25

Less

Included Tax 0.00

Order Discount 0.00

Subtotal 32,275.00

Total sales tax 3,873.00

Total order 36,148.00

Quote valid until 10/24/2026.



Quote

B&R Emergency Inc., dba Sea Hawk
 307 Main Street South
 Box 1849
 Carman MB R0G 0J0
 Canada
Phone : 888-791-4210
Email : info@seahawkservice.ca

Date of Issue:	Estimate #
10/7/2026	QUO178

Name / Address
Wawanesa Fire Dept Box 278 106 4th St Wawanesa MB R0K 1P0 Canada

Dept Info / Ship to
Wawanesa Fire Dept 309 Main St Wawanesa MB R0K 2G0 Canada

Customer	Customer Phone:	Customer Email:

QTY	UM	Description	Rate	Total
1	EA	NRS ASR 155 Rescue Boat SIZE: 15.5'L x 49"W Heavy-Duty Carry Bag: 48"L x 31"W x 13"D Two 280cm Red PTR SAR Paddles	\$6,120.00	\$6,120.00
1	EA	NRS Quick Fill Kit Kit fills one tube at a time off of an SCBA.	\$667.00	\$667.00



Quote

B&R Emergency Inc., dba Sea Hawk
307 Main Street South
Box 1849
Carman MB R0G 0J0
Canada
Phone : 888-791-4210
Email : info@seahawkservice.ca

Date of Issue:	Estimate #
10/7/2026	QUO178

Thank you for the opportunity!

Estimate expires 30 days after issue date.
Prices quoted are FOB: Sea Hawk - Carman, MB unless otherwise noted.
Credit Card payments are subject to a transaction fee of 2.4%

Total Before Tax:	\$6,787.00
@5%	\$339.35
@7%	\$475.09
Total Tax:	\$814.44
Total:	\$7,601.44



Manitoba Growth, Renewal and Opportunities for Municipalities

Program Guide
2026

Table of Contents

1. Manitoba GRO Program Overview	1
2. Program Eligibility	1
2.1 Eligible Recipients	1
2.2 Eligible Investment Categories	1
3. Project Costs	2
3.1 Provincial Contribution	2
3.2 Budgeting for Project Expenses	2
4. How to Apply	3
4.1 Application Process	3
4.2 Application Limits	3
4.3 Application Deadline	4
5. Evaluation Process and Criteria	4
6. Approvals and Reporting Requirements	5
7. Additional Information	6
7.1 Supporting Documents	6
7.2 Contact Information	6
Appendix A: Manitoba GRO Investment Categories	7
Appendix B: List of Eligible and Ineligible Costs	10

1. Manitoba Growth, Renewal, and Opportunities Program Overview

The Manitoba Growth, Renewal and Opportunities for municipalities (Manitoba GRO) continues to provide critical infrastructure funding for municipalities outside Winnipeg. Manitoba GRO remains application-based and guided by the investment themes of Renewal, Innovation, and Climate Resiliency.

- **Renewal** – To renew, renovate, expand, or replace existing infrastructure beyond its current service life
- **Innovation** – To build or enhance capital infrastructure that better responds to current and anticipated future needs, and utilize proven technology to increase efficiency and effectiveness
- **Climate Resiliency** – To build infrastructure to withstand or mitigate the effects of climate change, including severe weather events

Manitoba GRO is intended to align with municipal planning, design, and engineering efforts under a wide range of core infrastructure needs. Advancement of such projects will help municipalities address key capital projects that advance strategic planning including asset management to support growing and sustainable communities.

2. Project Eligibility

2.1 Eligible Recipients

All incorporated Manitoba municipalities outside the City of Winnipeg are eligible for Manitoba GRO funding.

Ineligible applicants include for-profit corporations, not-for-profit organizations, First Nations, Northern Affairs communities, and individuals. Other funding mechanisms exist for these entities, while municipal infrastructure in Manitoba is owned and operated by local governments.

2.2 Eligible Investment Categories

Manitoba GRO aims to provide targeted funding to advance municipally owned infrastructure projects under the following investment categories:

- A. Public Safety** – projects that support or build a safe and climate resilient environment
 - Disaster Prevention, Mitigation and Climate Resiliency
 - Fire Stations and Major Equipment
- B. Roads, Bridges and Active Transportation** – projects that connect people and communities, and enhance the movement of goods, products, and services across municipalities

- C. **Community Infrastructure** – infrastructure projects that will directly serve the health and wellbeing of the community.
- D. **Multi-modal Transportation** – projects such as airports, bus and other ground transportation hubs to support the movement of goods, products and people
- E. **Solid Waste Management and Organic Diversion** – projects that improve waste management and waste reduction to enhance environmental sustainability, including the effective diversion of organic materials and recyclable materials

Ineligible Projects

Water and wastewater projects are ineligible under Manitoba GRO. The [Manitoba Water Services Board](#) (MWSB) provides funding support for municipal water and sewer initiatives. Municipalities are encouraged to apply directly to the MWSB for funding.

Projects involving **infrastructure not owned by the municipality are not eligible** for funding support under Manitoba GRO. A comprehensive listing of sample eligible projects under each of the above categories is listed under **Appendix A**.

3. Project Costs

3.1 Provincial Contribution

The maximum provincial cost share that Manitoba GRO may contribute toward a project is **50%** of the total eligible project cost, up to a maximum of \$5 million per project.

Contribution Stacking Limits

Municipalities will not be able to stack provincial funding with other existing provincial funding. Municipalities are responsible for considering funding and stacking limits of other programs that may apply to the project.

Consideration may be given to existing projects that are entering an explicitly new phase of an existing project. The applicant must disclose previous project funding and identify the new phase of the project to be considered for funding.

3.2 Budgeting for Project Expenses

Municipalities are expected to:

- Demonstrate their commitment towards the delivery and completion of the project through cost-shared funding.
- Provide a financial commitment towards the project of **up to 50%** of total eligible project costs. Applicants are responsible for securing the remaining project funding

through direct municipal commitments and other sources secured by the municipality when total eligible project cost exceeds \$10 million.

- Secure leveraged funding, where possible, from external and other sources such as federal contributions, partner municipalities, and private sources to support total project costs, complement provincial or municipal contributions, and ensure project success.

Eligible project costs include expenses directly related to and incurred during the actual work on a project. A list of eligible and ineligible costs is provided under **Appendix B**. Please note that terms and conditions under individual project contribution agreements may list additional eligible and ineligible costs.

4. How to Apply

Manitoba GRO Program Guide and Manitoba GRO Frequently Asked Questions are available on [Manitoba Municipalities Online](#) (MMO) to assist you through the application process. We encourage all applicants to review the program guide before beginning their submission.

4.1 Application Process

To apply, please complete the electronic application form through the Manitoba GRO online portal: <https://forms.gov.mb.ca/manitoba-gro/>

Before beginning your application, please note the following:

- **The application must be completed in one session. It cannot be saved and resumed later, so please ensure you have all necessary information and documents ready before starting.**

All submissions must include a formal resolution passed by the municipality's council that identifies and approves the proposed project(s) under Manitoba GRO and confirms the availability of all other funding sources as outlined in the submitted application.

If you have any issues submitting your application through the Manitoba GRO online link, please reach out to mfpp@gov.mb.ca for assistance.

4.2 Application Limits

Municipalities may submit a maximum of **one application** under any of the five investment categories.

If a municipality applied during the 2024/25 or 2025/26 Manitoba GRO intake but did not receive funding, they may submit an application for the same project. Information from the previous application can be used, but municipalities must ensure that project information is accurate, up to date, and include a current council resolution.

Joint Applications

Projects demonstrating significant regional benefit and/or benefits to more than one municipality are highly encouraged and will be reflected in program evaluation criteria. As such, Manitoba GRO encourages the submission of joint applications.

Municipalities may submit a joint application in addition to their individual application. Issuing a letter in support of another municipality's project **will not** count towards the one application limit. Please note that joint applications must identify which municipality will be the funding recipient and enter into a contribution agreement if their project is selected.

4.3 Application Deadline

All applications must be submitted by **October 23, 2026**. After this date, the application online portal will be automatically deactivated, and no further submissions will be accepted.

Late or incomplete applications will not be considered.

5. Evaluation Process and Criteria

Applications will be evaluated against key criteria and assessed to maximize available funding under Manitoba GRO. Additional consideration may be given to municipalities that did not receive funding in the previous year, as well as those with lower financial capacity. Financial capacity may be assessed using indicators such as the municipality's property assessment base. The evaluation team will include Municipal and Northern Relations program staff, with consultation from other departments for technical and subject matter expertise (including Manitoba Transportation and Infrastructure, Environment and Climate Change, and Office of the Fire Commissioner). Projects must comply with all applicable laws and regulations, including federal, provincial, and municipal policies and regulations.

All complete and eligible project applications will be evaluated on their own merit based on the following criteria:

- **Project readiness:** Municipalities must demonstrate the capacity to initiate, implement, and substantially complete their project within three (3) years from the date of signing the agreement. Applications should outline specific activities, realistic and clearly defined timelines (e.g. project start and end dates), and measurable milestones to track progress and ensure accountability.
- **Strategic planning:** Project addresses or is aligned with municipal strategic plans, such as an asset management plan, local development plan, regional plan, master transit plan, active transportation plan, climate change and resiliency plan, fire prevention plan, water management plan, other strategic plans, and/or work undertaken by Planning Districts and Watershed Districts, etc. Applications are expected to demonstrate how the project aligns with existing plans and priorities.

- **Regulatory compliance:** The project must comply with all applicable federal, provincial, and municipal laws, regulations, and policies. Applications should clearly demonstrate alignment with relevant legal and regulatory requirements.
- **Regional benefits:** Projects that serve a region (i.e. more than one municipality and multiple communities) and/or involve partner municipalities to achieve regional benefits are strongly encouraged. Municipalities are also encouraged to indicate in their application their commitment to service delivery in both official languages and communications with the public or how their initiative supports the advancement of any other Association of Manitoba Bilingual Municipalities Municipal Maturity Model (3M) activities within their community as it relates to their capital project (e.g. signage), where applicable.
- **Leveraged funding:** Municipalities must present a realistic budget that reflects the full scope of the project, supported by detailed cost estimates and assessments, and a municipal contribution of up to 50% of eligible total project costs. Where possible, municipalities should leverage funding from additional sources, such as federal grants (e.g. Federation of Canadian Municipalities, Canada Community-Building Fund), private investments, or from other partners (e.g. municipal partnership contributions). In cases where financial capacity is demonstrably limited through assessment data, additional consideration may be given.
- **Key outcomes:** Projects must align with Manitoba GRO's investment themes of Renewal, Climate Resiliency, and Innovation, and have clear outcomes that are consistent with Manitoba GRO's investment categories. For example:
 - Project addresses climate resiliency such as reducing Green House Gas emissions, preventing disasters, mitigating impacts; and/or innovation that involves employing new designs, technology, and systems to increase the resiliency of communities, economics, and ecosystems.

Municipalities who choose to apply using the same project as identified during the previous intake must complete this year's e-form application. While municipalities may complete the e-form using the same information provided in last year's application, it is highly encouraged that municipalities identify any changes or progress made on their project since the previous year (if any).

6. Approvals and Reporting Requirements

- **Notification:** All applicants (both successful and unsuccessful) will be notified of the outcome of their application through formal correspondence.
- **Advanced funding:** Successful applicants will receive advanced provincial funding for approved eligible projects costs on or before March 31, 2026 once a project contribution agreement has been signed by both the municipality and the Government of Manitoba.

The contribution agreement will set out the terms and conditions of the funding, including reporting requirements and a requirement that funds be held in a segregated, interest-bearing account until required to cover approved eligible project costs. Any interest earned over the term of the agreement shall form part of the provincial contribution and must be reported in annual financial reporting.

- **Project completion timeline:** Approved projects must be substantially completed within three (3) years. Provincial funds not used prior by the end of the three-year period must be returned to the Government of Manitoba, or if agreement conditions are not adhered to by the recipient municipality.
- **Reporting:** Municipalities will be required to report annually on the progress of the project, including objectives, activities, milestones achieved, and outcomes. A financial report will be submitted with each annual report, until funds are fully expended, along with a reconciliation of funding upon project completion.
- **Project cost overruns:** Should an approved project incur cost overruns, these costs shall be borne by the municipality and other project partners; no additional Manitoba GRO funding will be available.

7. Additional Information

7.1 Supporting Documents

Municipalities are encouraged to include relevant supporting documents to strengthen their application. These may include:

- **Letters of Support:** Endorsements from partner municipalities, communities, and other groups/stakeholders demonstrating collaboration.
- **Reports and Assessments:** Completed engineering reports, feasibility studies, or condition assessments that establish the critical need for the project and its readiness for implementation.
- **Other Documentation:** Cost estimates, procurement plans, consultations, etc.

7.2 Contact Information

Should you require additional information or have any questions about Manitoba GRO, please contact the Municipal Funding Policy and Programs Branch of Manitoba Municipal and Northern Relations at MFPP@gov.mb.ca.

APPENDIX A: Manitoba GRO Investment Categories

1. Public Safety

A. Disaster Prevention, Mitigation and Climate Resiliency

Projects that result in the construction, material enhancement or renewal of infrastructure that reduces or eliminates long-term impacts and risks associated with natural disasters.

Eligible projects under this category include (but are not limited to):

- Building drains, dams and dikes to reduce the risk of flooding.
- Restoring wetlands and other natural infrastructure to reduce the risk of drought.
- Constructing firebreaks to limit the spread of wildfires.
- Installing retaining walls, gabions, and revetments to control erosion.
- Increasing water permeable surfaces and capture structures like rain gardens or swales to control and reduce overland flooding.
- Upgrading municipally owned community facilities to provide shelter during extreme events (wind, heatwaves, smoke or evacuation).

B. Fire Stations

Projects that result in the construction, material enhancement or renewal of fire halls and fire station infrastructure.

Eligible projects under this category include (but are not limited to):

- Constructing a fire station.
- Renovating a fire station.
- Expanding a fire station.
- Fire trucks if the acquisition or replacement is to meet new safety standards or part of a broader project involving the construction, renovation, or expansion of a fire station.
- Construction of new water supply wells or securing of existing wells to shorten response times within municipalities.

2. Community Infrastructure

Projects that result in the construction, material enhancement or renewal of recreational infrastructure that provides significant community benefits, enhances public spaces, and promotes community wellbeing.

Eligible projects under this category include (but are not limited to):

- Large-scale construction, renovation, and expansion of multi-use recreation or sports centres, sports fields, amateur sports spaces, aquatic centres, swimming pools, and splash pads, construction of community health spaces, community halls, etc.
- Ineligible projects include:

Facilities whose primary function is as a place of assembly for religious purposes/worship (e.g. church, mosque, synagogue, temple, chapel, shrine etc.). Water and Wastewater projects are not eligible under Manitoba GRO.

3. Road, Bridges and Active Transportation

Projects that result in new road construction, expansion or major renewal and rehabilitation of roads, which extend the useful life of the road; replacement or major rehabilitation of municipal bridges; and construction of active transportation infrastructure.

Eligible projects under this category include (but are not limited to):

- Widening and resurfacing local roads.
- Replacing bridges and culverts.
- Installing active transportation infrastructure (e.g. municipally owned bike lanes, multi-use paths, and hiking trails).
- Installing sidewalks, street lights and traffic signals (if done at the same time as the road project).

Note: Routine maintenance and repairs to roads and bridges are **not eligible** under this category.

Municipalities may also apply for cost-shared funding for preliminary or detailed design/engineering for bridges. If municipalities have completed both of these required steps, they may apply for funding for bridge replacement or major rehabilitation work:

- **Preliminary Design / Engineering (including Environmental Assessments)** – municipalities may submit an application for preliminary design and engineering costs including environmental assessments with a quote for these services from a Professional Engineer (P. Eng.) registered or licensed to practice in Manitoba with the appropriate scope of practice in bridge engineering.
- **Detailed Design / Engineering** – municipalities may submit an application for detailed design and engineering costs with a quote for these services from a P. Eng. registered or licensed to practice in Manitoba with the appropriate scope of practice in bridge engineering. A copy of the preliminary design and engineering report for the proposed project, sealed by a P.Eng. must accompany this application.
- **Bridge Replacement / Major Rehabilitation (Design-Bid-Build Option)** – municipalities may submit an application for all construction costs for the project with a detailed cost estimate prepared by a P.Eng. registered or licensed to practice in Manitoba with the appropriate scope of practice in bridge engineering. A copy of the preliminary design and detail design report for the proposed project, sealed by a P.Eng. must accompany the application.
- **Bridge to Culvert Replacement (Design-Build Option)** – municipalities may submit an application for all detailed design and construction costs for the project with a detailed cost estimate prepared by a P.Eng. registered or licensed to practice

in Manitoba with the appropriate scope of practice in bridge engineering. A copy of the preliminary design and engineering report for the proposed project, sealed by a P.Eng. must accompany the application.

- **Bridge Rehabilitation (Design-Build Option)** – municipalities may submit an application for all detailed design and construction costs for the project with a detailed cost estimate prepared by a P.Eng. registered or licensed to practice in Manitoba with the appropriate scope of practice in bridge engineering. A copy of the structural engineering assessment report for the proposed project, sealed by a P.Eng. must accompany the application.

The following additional criteria may be used to evaluate and prioritize road or bridge applications:

- Current physical state of the road or bridge (closed, reduced weight restriction, etc.)
- Type and volume of traffic using the road or bridge
- Length of detour if the road or bridge is closed.
- Regional significance of the road with respect to commercial activity.
- Whether the road or bridge is the sole access point to a community.

4. Multi-modal Transportation

Projects that result in the construction, material enhancement or renewal of infrastructure that supports a shared passenger ground or air transport system that is available for public use.

Eligible projects under this category that aligns with a municipal public transit plan or determined through a study include (but are not limited to):

- Constructing designated public transportation surfaces, stations, stops and terminals.
- Renovating transportation maintenance facilities.
- Purchasing new zero or low emission public transit buses.
- Compliance with air transport regulation.
- Implementing Intelligent Transportation Systems.

5. Solid Waste Management and Organic Waste Diversion

Projects that result in the design, construction and/or modification of solid waste management facilities that also divert more material from landfills by using expansion to establish composting areas to divert waste and extend landfill life and support the effective diversion of organic and recyclable materials.

Eligible projects under this category include (but are not limited to):

- Landfill construction costs to resolve capacity challenges through expansion of composting capacity and organic waste diversion.
- Designing and constructing a materials recovery facility.
- Installing a leachate collection system and other environmental compliance features in a landfill.

- Regional landfill expansion with the above noted parameters.
- Feasibility studies to inform implementation of innovative organic waste diversion efforts in municipalities (e.g. waste to energy technology).

APPENDIX B: List of Eligible and Ineligible Costs

ELIGIBLE COSTS

Eligible costs include the following types of costs incurred to implement the project:

- a) the capital costs of acquiring, renewing, renovating, expanding, upgrading, constructing, rehabilitating, improving, or replacing an asset;
- b) the costs related to surveying, engineering, design, supervision, testing, and management services, including fees paid to professionals, technical personnel, consultants and contractors;
- c) the costs related to insurance and bonding;
- d) the costs of installing signage for directional purposes, safety warnings, or regulatory compliance in both official languages; and
- e) the costs of environmental assessments as required by federal or provincial legislation.

INELIGIBLE COSTS

The following types of costs are ineligible costs:

- a) costs incurred prior to the date provided on the 2026/27 Manitoba GRO funding approval letter;
- b) costs incurred after the approved project completion date, unless completion date has been approved for extension;
- c) ongoing operating expenses or regularly scheduled maintenance work;
- d) purchase of tools and machinery to carry out the project;
- e) costs related to acquiring land, or leasing land, buildings and other facilities;
- f) financing charges, loan costs and loan interest payments;
- g) any overhead costs not related to the actual project, including salaries and other employment benefits of any employees of the municipality,
- h) taxes for which the municipality is eligible for a tax rebate and all other costs eligible for rebates.

Note: Please be advised that terms and conditions under individual project contribution agreements may list additional eligible and ineligible costs.

Frequently Asked Questions

What is the Manitoba Growth, Renewal and Opportunities (Manitoba GRO) for municipalities program?

Originally introduced in 2024 as a one-time initiative, the Manitoba GRO program was designed to support critical infrastructure projects for municipalities outside Winnipeg.

Why is Manitoba GRO being renewed in 2026?

Due to strong demand and demonstrated municipal need, Manitoba GRO is being renewed in 2026 to provide continued support in addressing critical infrastructure needs.

Is Manitoba GRO still application-based?

Yes, Manitoba GRO remains application-based.

Application Process

What is the process for submitting an application?

Applications must be submitted through the Manitoba GRO online portal:

<https://forms.gov.mb.ca/manitoba-gro/>. Each application must include a copy of a formal resolution passed by the municipality's council that identifies and approves the proposed project under Manitoba GRO, and confirms the availability of all other funding sources.

All applications must be submitted by **October 23, 2026**. After this date, the application online portal will be automatically deactivated, and no further submissions will be accepted.

Late or incomplete applications will not be considered.

Can municipalities revise their applications after submission?

After submission, applicants should contact mfpp@gov.mb.ca to request changes.

Application Limits

How many applications can a municipality submit under the investment categories?

Municipalities may submit a maximum of one application under any of the investment categories.

How do joint applications affect the application limit for municipalities?

Municipalities may submit a joint application in addition to their individual application.

Project Eligibility

What types of projects are eligible for funding?

Funding is available only for infrastructure that is owned and maintained by the municipality. Eligible projects must fall within the investment categories of Manitoba GRO.

Are there any ineligible project types or costs?

Yes, projects related to water and wastewater infrastructure are not eligible for funding under Manitoba GRO. A list of additional eligible and ineligible projects and costs is provided in Appendix A and B of the Manitoba GRO program guide.

Funding

What is the maximum funding available for projects under Manitoba GRO?

Manitoba GRO will fund up to 50% of total eligible project costs, up to a maximum provincial contribution of \$5 million. Applicants are responsible for securing the remaining project funding from other sources.

How is funding allocated for joint applications under Manitoba GRO?

The same funding rule applies. Manitoba GRO will fund up to 50% of total eligible project costs, up to a maximum provincial contribution of \$5 million. The primary applicant is responsible for leading the submission and securing the remaining project funding from other sources.

Is Manitoba GRO funding stackable with other funding sources (e.g. federal, provincial and municipal)?

Municipalities will **not** be able to stack provincial funding with other existing provincial funding. Municipalities are responsible for considering funding and stacking limits of other programs that may apply to the project.

Consideration may be given to existing projects that are entering an explicitly new phase of an existing project. The applicant must disclose previous project funding and identify the new phase of the project to be considered for funding.

Project Selection and Approval

How are projects selected for funding?

Projects will be evaluated based on a set of criteria that include project readiness, strategic planning, regulatory compliance, regional benefits, leveraged funding, and alignment with themes. Additional consideration may be given to municipalities that did not receive program funding in the previous year.

When will municipalities be notified of funding decisions?

All applicants will be notified of funding decisions through formal correspondence following the completion of the evaluation process.

When can successful recipients expect to receive funding approval letters?

The department aims to have all funding letters issued by January 31, 2027. We will provide updates should there be any changes to this target date.

Are there additional terms and conditions for project contribution agreements?

Yes, individual project contribution agreements may outline additional terms and conditions, including specific lists of eligible and ineligible costs.



Public Works
Box 278, Wawanesa, Manitoba R0K 2G0
Phone: (204) 824-2666

BACKGROUND

The existing contract with Municipal Waste Management is about to expire and the Province is still finalizing a transition to the province-wide recycling program.

OPTIONS

- 1). Re- Tender for waste and recycling services
- 2). Extend the contract with current local contractor, with considerations to include the following;
 - CPI increase – Prediction is approximately 2%
Estimate:
Recycling \$100 per month
Waste \$127.63 per month
 - Fuel surcharge (2025 prices in chart)

MWM ENVIRONMENTAL FUEL SURCHARGE	
PRICE OF DIESEL	Fuel Surcharge
\$0.00 to \$1.49	0%
\$1.50 to \$1.59	3%
\$1.60 to \$1.69	5%
\$1.70 to \$1.79	7%
\$1.80 to \$1.89	9%
\$1.90 to \$1.99	11%
\$2.00 to \$2.09	13%
\$2.10 to \$2.19	15%

Fuel Increase which we are already paying

RECOMMENDATION:

BE IT RESOLVED that the existing contract with Municipal Waste Management be extended until December 2027, with the option to opt out if Province finalizes the province-wide recycling program.



Box 278, Wawanesa, Manitoba R0K 2G0
Phone: (204) 824-2666

October 9, 2026

TO: Members of Council
FROM: Melissa Sturgeon, Finance Officer
RE: Reserve Bank Accounts

Background

As required from time to time, the Finance Officer works with the Auditors to reconcile the "Due To and Due From" fund transfers necessary to balance amounts in the reserves once projects are complete and/or grant moneys received.

Discussion

Replacement Reserve

Required adjustment:

A total of \$10,000 must be transferred into this account. The balance resulted because in 2018 this amount was budgeted but not moved to the Replacement Reserve Bank Account.

Transfers from the General Operating Bank Account:

- Transfer \$10,000 to the Replacement Reserve Bank Account

Fire Reserve

Required adjustment:

A total of \$79,868.75 must be transferred into this account. The balance resulted because in 2022 the payment of \$35,000 for the sale of a fire truck was never moved to the Fire Reserve Bank Account and because in 2024, \$151,500 was budgeted to be moved into the Fire Reserve Bank Account and only \$106,631.25 was physically moved, leaving \$44,868.75 to be still moved into the Fire Reserve Bank Account.

Transfers from the General Operating Bank Account:

- Transfer \$79,868.75 to the Fire Reserve Bank Account

Gas Tax – Wawanesa

Required adjustment:

A total of \$13,451.83 must be transferred out of this account in connection with the Municipal Capacity Building Fund Grant. The balance resulted because the full first grant payment was deposited into this account, rather than only the applicable portion, and because of grant-related expenses incurred in 2024 and 2025.

Transfers from the Gas Tax – Wawanesa Bank Account:

- Transfer \$8,324.17 to the Gas Tax – Oakland Bank account. This amount represents the portion of the first grant payment that should have been deposited there.
- Transfer the remaining \$5,127.66 to the General Operating Bank Account.

Gas Tax – Oakland

Required adjustment:

A total of \$8,324.17 must be transferred out of this account in connection with the Municipal Capacity Building Fund Grant. The balance resulted because of grant-related expenses incurred in 2024 and 2025.

Transfers from the Gas Tax – Oakland Bank Account:

- Transfer \$8,324.17 to the General Operating Bank Account

Recommendation

BE IT RESOLVED that:

\$10,000 be transferred from the General Operating Bank Account to the Replacement Reserve Bank Account;

\$79,868.75 be transferred from the General Operating Bank Account to the Fire Reserve Bank Account;

\$8,324.17 be transferred from the Gas Tax – Wawanesa Bank Account to the Gas Tax – Oakland Bank Account;

\$5,127.66 be transferred from the Gas Tax – Wawanesa Bank Account to the General Operating Bank Account; and

\$8,324.17 be transferred from the Gas Tax – Oakland Bank Account to the General Operating Bank Account.

Re: Resolution for overdraft

From Melissa Sturgeon <finance@oakland-wawanesa.ca>

Date Thu 10/8/2026 4:26 PM

To Joni Swidnicki <cao@oakland-wawanesa.ca>

UPDATED:

WHEREAS, the Municipality currently maintains a revolving demand facility, by way of Overdrafts with Royal Bank of Canada in the amount of \$525,000.00 in the general operating account; and

WHEREAS, Royal Bank of Canada has recommended that the existing revolving demand facility, by way of overdrafts, be increased to \$900,000 to provide sufficient funding for payments related to the shop until the debenture financing has been finalized and put in place.

NOW, THEREFORE, BE IT RESOLVED that the revolving demand facility, by way of Overdrafts with Royal Bank of Canada be increased to \$900,000.00.

Melissa Sturgeon
Finance Officer
Municipality of Oakland-Wawanesa
Phone: 204.824.2666
Email: finance@oakland-wawanesa.ca
Web: www.oakland-wawanesa.ca



From: Melissa Sturgeon <finance@oakland-wawanesa.ca>

Sent: Monday, October 5, 2026 4:15 PM

To: Joni Swidnicki <cao@oakland-wawanesa.ca>

Subject: Resolution for overdraft

Can you read this resolution and see if it is good? Also I'm not sure if the yellow is right or if there is better wording for that.

WHEREAS, the Municipality currently maintains a revolving demand facility, by way of Overdrafts with Royal Bank of Canada in the amount of \$525,000.00 in the general account; and
WHEREAS, the Financial Officer has recommended increasing the said revolving demand facility, by way of Overdrafts to ensure payments for the shop can be paid until the debenture borrowing is in place;

NOW, THEREFORE, BE IT RESOLVED that the revolving demand facility, by way of Overdrafts with Royal Bank of Canada be increased to \$900,000.00.

Manitoba Municipal Online - September 2026

Roll No	Property Address	Dwelling Unit	Issued Date
31900	SW31-7-18W	0	09/29/2026
84400	NE16-8-18W	0	09/29/2026
84500	DESC NW16-8-18W	0	09/29/2026
84610	DESC SE16-8-18W	0	09/29/2026
84700	DESC SW16-8-18W	0	09/29/2026
39000	DESC -A-63	0	09/22/2026
211360	321 PARK ST	1	09/22/2026
215450	405 COMMERCIAL ST	1	09/22/2026
223200	103 SEVENTH ST	1	09/22/2026
21650	DESC NE8-7-18W	0	09/16/2026
29900	DESC NE27-7-18W	0	09/16/2026
30200	104123 PTH2	1	09/16/2026
34700	66 MAIN ST	1	09/08/2026
33100	104043 ROAD 41N	1	09/01/2026
39000	DESC -A-63	0	09/01/2026

No Subdivisions

No Consolidations



Outlook

Add to Agenda - Resolution for CC for Dennis

From Melissa Sturgeon <finance@oakland-wawanesa.ca>

Date Thu 2026-10-08 3:50 PM

To Joni Swidnicki <cao@oakland-wawanesa.ca>

WHEREAS the fire chief requires an efficient and secure method of payment for the procurement of emergency supplies, equipment, training, and operational necessities;

AND WHEREAS the establishment of a municipal corporate credit card will streamline the purchasing process while ensuring administrative oversight;

THEREFORE BE IT RESOLVED that the administration apply for and issue a municipal credit card to Fire Chief Dennis Gullett, with a maximum credit limit of \$5,000.

Melissa Sturgeon

Finance Officer

Municipality of Oakland-Wawanesa

Phone: 204.824.2666

Email: finance@oakland-wawanesa.ca

Web: www.oakland-wawanesa.ca



Confidentiality Warning: This email and any attachments may be privileged and/or confidential. Any distribution, use or copying of this email or the information it contains by other than an intended recipient is unauthorized. If you received this email in error, please advise the sender (by return email or otherwise) immediately.



Delegation of Authority for Local Assistants and Fire Inspectors

Date Issued: Aug 4, 2026
OFC26-010

This bulletin responds to questions from the Manitoba Fire Service and clarifies roles, responsibilities and expectations related to the appointment of local assistants and the delegation of inspection authority. It also supports local authorities in ensuring these appointments and delegations are current, documented in writing and provided to the Office of the Fire Commissioner.

Under The Fires Prevention and Emergency Response Act (FPERA), every local authority must have a local assistant. If the local authority has a fire department, the fire chief serves as the local assistant. Otherwise, the chief administrative officer serves as the local assistant. The local assistant is responsible for carrying out the duties and powers assigned under FPERA, including fire prevention activities, fire investigations, fire safety inspections and enforcement of the Manitoba Fire Code.

The local assistant may delegate inspection authority to one or more qualified fire inspectors. The local assistant remains responsible for ensuring each fire inspector is qualified and understands the scope of the delegated authority.

Appointments and delegations must be in writing and include:

- the name of the local assistant / fire inspector,
- duties and powers being delegated (for example: inspections),
- limitations (for example: geographic area or building type), and
- effective date and signature/authorization.

You may refer to Appendices B, C and D for delegation letter templates. A copy of the written delegation must be provided to the Office of the Fire Commissioner.

When the local assistant or fire inspector enters land or premises to investigate or conduct an inspection, they must produce identification on request. The local authority must ensure anyone delegated to act on its behalf has identification that clearly shows who they are and what authority they have.

Declaration of Understanding

Appointment of Local Assistant: Fire Chief

This declaration outlines the expectations for Fire Chiefs as Local Assistants appointed under the *Fires Prevention and Emergency Response Act*. By signing, you confirm your understanding of the role and responsibilities of this position as set out in Schedule A and acknowledge your statutory obligations.

Fire Code Enforcement: Ensure the Manitoba Fire Code is enforced within your jurisdiction.

Fire Safety Inspections: Arrange for and conduct fire safety inspections of buildings that are required by law to be inspected.

Inspection Records: Keep complete and accurate records of all fire safety inspections. These records must be retained for a minimum of seven years and provided to the fire commissioner upon request.

Immediate Incident Notification: Immediately notify the fire commissioner and the police if a fire results in a death or serious injury, appears suspicious or intentionally set, involves an explosion causing injury or damage, has an undetermined cause, or results in significant loss to the local authority or residents.

Fire Investigations and Reporting: Investigate fires within your area to determine their cause, origin, and circumstances. Submit a written investigation report to the fire commissioner using the prescribed form within 14 days.

Annual Running Orders: Submit annual information to the fire commissioner outlining available emergency response resources, including personnel and equipment.

Delegation of Duties: You may delegate duties to other qualified employees, provided the delegation is made in writing and complies with all legislative requirements.

Notification of Appointments and Delegations: Promptly notify the Office of the Fire Commissioner of any new local assistant appointments or delegated responsibilities, including the names of those involved.

Compliance with Direction: Carry out any orders or instructions issued by the Office of the Fire Commissioner at the site of an emergency or disaster.



Appendix B

Delegation of Authority Local Assistant

In accordance with *The Fires Prevention and Emergency Response Act* (FPERA) Section 23(2), we, the Municipality of _____, are writing to inform you that _____ has been appointed to the position of _____ and therefore is our “local assistant” for purposes of section 23(1) of the FPERA.

All duties assigned to the local assistant shall be in accordance with the FPERA. A local assistant also falls in the definition of “designate” under the FPERA. Any duties delegated by the local assistant to another employee of the local authority will be communicated in writing to the Office of the Fire Commissioner as soon as practicable.

Should there be a change of the local assistant, we will advise you in accordance with section 23(2)(b) of the FPERA.

Municipality:

Phone:

CAO Name:

Email:

CAO Signature: _____ Date: Click or tap to enter a date.

Declaration of Understanding

I, _____, declare that I understand my responsibilities as described above and under *The Fires Prevention and Emergency Response Act* C.C.S.M. c. F80 as a local assistant.

Fire Department:

Phone:

Name:

Email:

Local Assistant Signature: _____ Date: Click or tap to enter a date.

Send completed forms to – firesafety@gov.mb.ca



Schedule A

This Schedule forms part of the appointment of a Local Assistant and certifies an understanding of the duties assigned under *The Fires Prevention and Emergency Response Act*, C.C.S.M. c. F80. (The Act).

Fire Code Enforcement — Section 20

Within the boundaries of the local authority, the Local Assistant is responsible for the enforcement of the Manitoba Fire Code in accordance with the procedures set out in The Act and associated Regulations.

Fire Safety Inspections — Subsection 21(1)

The Local Assistant is responsible for carrying out, or ensuring the carrying out of, regular fire safety inspections of prescribed buildings under the *Fire Safety Inspections Regulation* within the boundaries of the local authority.

Inspection Records — Subsection 21(2)

The Local Authority shall ensure that:

- a record in the approved form is made of every fire safety inspection;
- inspection records are made available to the fire commissioner upon request; and
- inspection records are retained for a minimum of seven years, unless otherwise prescribed by regulation.

Reporting of Appointments and Delegations — Subsection 23(2)

The Local Authority shall ensure that the Office of the Fire Commissioner is notified as soon as practicable of:

- any change in the Local Assistant (Fire Chief); and
- any delegation of the role to perform the local assistant's duties (fire safety inspector), including the names of persons to whom duties are delegated.

Delegation of Duties — Subsections 23(3) and 23(4)

The Local Assistant may delegate powers, duties, and functions under the Act in accordance with subsection 23(3). All delegations must be made in writing and are subject to limitations or conditions prescribed by regulation or set out in the delegation confirmation.

Immediate Notification of Certain Incidents — Section 24

The Local Assistant must immediately notify:

- the fire commissioner and the police w
- here a fire results in death or serious injury, or is believed to be incendiary or of suspicious origin; and
- the fire commissioner where an explosion causes injury or property damage, where the cause, origin, or circumstances of a fire cannot be determined or assistance is required, or where a fire results in significant loss to the local authority or its residents

Fire Investigation and Reporting — Section 25

Unless otherwise directed by the fire commissioner, the Local Assistant must investigate the cause, origin, and circumstances of fires occurring within the local authority and submit a report in the approved form to the fire commissioner within 14 days after the fire comes to their attention.

Annual Reporting of Emergency Response Resources — Section 26

The Local Assistant shall ensure that annual information regarding emergency response resources, including personnel and equipment, is submitted to the fire commissioner as required (running orders).

This declaration of understanding must be renewed every 3-years and submitted to the Office of the Fire Commissioner