



**Council Meeting
March 19, 2024 at 9:00 a.m.
Council Chamber, Wawanesa, MB.**

CALL TO ORDER – 9:00 a.m.

LAND ACKNOWLEDGEMENT

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

ADOPTION OF THE AGENDA

BE IT RESOLVED that the agenda for the March 19, 2024 meeting be accepted as presented.

CONFIRMATION OF MINUTES

BE IT RESOLVED that the minutes of the February 20, 2024 regular meeting of Council be hereby approved as circulated.

FINANCE

General Account

BE IT RESOLVED that the March 12, 2024 general accounts payable, being cheque #'s 7128 to 7178, in the amount of \$82,487.67 be hereby approved.

BE IT RESOLVED that Direct Deposit 306, being staff payroll for the period February 19 to March 1, 2024 in the amount of \$18,129.41 be hereby approved.

BE IT RESOLVED that Direct Deposit 308, being staff payroll for the period March 4 to March 15, 2024 in the amount of \$13,056.62 be hereby approved.

BE IT RESOLVED that Direct Deposit 307, being Council indemnities for the month of February, 2024 in the amount of \$6,285.67 be hereby approved.

Utility Account

BE IT RESOLVED that the March 12, 2024 utility accounts payable, being cheque #'s 1132 to 1142 in the amount of \$15,895.21 be hereby approved.

Statement of Revenues and Expenditures

BE IT RESOLVED that the Statement of Revenues and Expenditures report to February 29, 2024 be received as presented.

Bank Reconciliations

BE IT RESOLVED that the bank reconciliations for the month of February, 2024 be approved as previously circulated.

DELEGATIONS

None

PUBLIC HEARINGS

None

COMMUNICATIONS

Association of Manitoba Municipalities – February 15
Association of Manitoba Municipalities – February 16
Association of Manitoba Municipalities – February 22
Association of Manitoba Municipalities – March 1
Association of Manitoba Municipalities – March 4
Association of Manitoba Municipalities – March 4
Association of Manitoba Municipalities – March 5
Association of Manitoba Municipalities – March 7
Association of Manitoba Municipalities – March 8
Association of Manitoba Municipalities – March 11
Association of Manitoba Municipalities – March 11
Association of Manitoba Municipalities – March 11
Environment and Climate Change – Central Assiniboine Watershed District
Federation of Canadian Municipalities – Communique – February 20
Federation of Canadian Municipalities – Communique – February 26
Federation of Canadian Municipalities – Communique – March 4
Federation of Canadian Municipalities – Communique – March 6
Federation of Canadian Municipalities – Communique – March 7
Federation of Canadian Municipalities – Communique – March 8
Federation of Canadian Municipalities – Communique – March 11
Manitoba Agricultural Services Corporation – 2023 Farmland School Tax Rebate Deadline
Manitoba Emergency Services College – Fire Inspector Level 1 Course Delay
Manitoba Good Roads AGM, Awards Banquet and Road Stabilization Course
Municipal World Daily – February 21
Municipal World Daily – February 28

Office of the Fire Commissioner – The Mary Beth Dolin Meritorious Fire Service Award
Prairie Mountain Health – Kidney Disease Awareness

BE IT RESOLVED that the above noted communications be received.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher – see written report

Councillor Jones – see written report

North Zone Report (Ward 2)

Councillor Hatch – see written report

Councillor Rome – see written report

Wawanesa Zone Report (Ward 1)

Councillor McDonald – see written report

Councillor McGregor – see written report

Head of Council's Report – see written report

Chief Administrative Officer Report – see written report

Finance Officer Report – see written report

Public Works Report – see written report

Fire Chief's Report – see written report

BE IT RESOLVED that the verbal and written reports be received.

Personnel and Policy Committee Report

BE IT RESOLVED that the report from the Personnel and Policy Committee of its meeting held February 29, 2024 be received and proposed resolutions be dealt with under the Order of General Business.

BY-LAWS

None

UNFINISHED BUSINESS

None

GENERAL BUSINESS

2024 Grant Donations

BE IT RESOLVED that grants to community organizations in the amount of \$7,500.00 be approved as per the following list subject to final budget approvals:

The following is a list of the grants that were approved in 2023. The table below shows grants requested for 2024 and can be used as a worksheet for planning purposes.

	Organization	2023 Grant Amount	2024 Requested	2024 Grant Amounts
1	KidSport	300.00	no	300.00
2	RCA Museum	300.00	no	300.00
3	Souris & Glenwood Ag Society	200.00	no	200.00
4	St. Paul's Anglican Church	300.00	no	300.00
5	Wawanesa Community Gardeners	250.00	no	250.00
6	Wawanesa Express	300.00	no	300.00
7	Wawanesa Wee Care Inc. Daycare	1500.00	yes	1500.00
8	Academic Bursaries- Brandon S.D	500.00	yes	500.00
9	Academic Bursary- S.W. Horizon (O)	500.00	yes	500.00
10	Academic Bursary- S.W. Horizon (W)	500.00	yes	500.00
11	The Kidz Soccer Crew (Nesbitt)	Continue with in kind grass mowing only	no	Continue with in kind grass mowing only
12	STARS Foundation	500.00	no	500.00
13	Manitoba NW Command	205.00	no	225.00
14	Halloween Patrol Wawa Student Council	320.00	no	320.00
15	Sipiweske Free Tuesdays	25.00		25.00
16	Assiniboine River Basin Initiative	250.00		0.00
17	Lions Country Fair	300.00		300.00
18	Westman Mental Health			1,000.00
	Unallocated (originally)	805.00		480.00
	TOTAL	6,500.00		7,500.00

In accordance with budget approvals, grants in the amounts indicated below will be provided from the related accounts:

	Organization	2023 Grant Amount	Budget Line	2024 Grant Amounts
1	Prairie Mountain Health- Souris	1,000.00	550-500-510	1,000.00
2	Prairie Mountain Health- Wawanesa	1,000.00	550-500-510	1,000.00
3	Brandon Regional Health Centre	1,000.00	550-500-510	1,000.00
4	Carroll Cemetery Committee	1,000.00	550-500-500	1,500.00
5	Methven Cemetery Committee	1,000.00	550-500-500	1,500.00
6	Minnewawa Cemetery Inc.	1,000.00	550-500-500	1,500.00
7	Rounthwaite Cemetery Committee	1,000.00	550-500-500	1,500.00
8	Wawanesa Cemetery Board	1,000.00	550-500-500	1,500.00
9	Glenboro/Sth Cypress Handi Transit	15,000.00	550-500-521	15,000.00
10	Seniors Independent Services	1,300.00	550-500-525	1,300.00
11	Library Services	1,000.00	510-500-510	1,000.00
	TOTAL	25,300.00		27,800.00

In accordance with Special Services By-law 05-2019, grants in the amounts indicated below will be provided from the related accounts:

	Organization	2023 Grant Amount	Budget Line	2024 Budgeted Amount
1	Carroll Community Sportsplex	1,060.00	580-500-140	1,850.00
2	Carroll Memorial Hall Committee	4,260.00	580-500-110	4,345.00
3	Nesbitt Community Club	4,260.00	580-500-110 Requesting \$3,000.00	4,345.00
4	Wawanesa & District Centennial Hall	4,260.00	580-500-110	4,345.00
5	Sipiweske Museum	500.00	580-500-170	500.00
6	Wawanesa & District Recreation	38,200.00	580-500-140	38,965.00
	Souris River Recreation Commission			
7	Wawanesa Waterpark	37,200.00	580-500-101	37,950.00
8	Wawanesa Campground	11,200.00	580-500-101	11,425.00
9	Wawanesa Baseball Inc.	765.00	580-500-101	780.00
10	Swimming Pools & Beaches	5,100.00	580-400-140	5,100.00
11	Grants re Water to Facilities	4,500.00	580-500-120	4,500.00
	TOTAL	111,305.00		114,105.00

RFNow Proposed Fibre Path Addition – Rd 41N in N 26-7-17 and N 25-7-17 WPM

BE IT RESOLVED that the proposed fibre path for the north side of Road 41N located in N 26-7-17 and N 25-7-17 WPM as outlined on the map attached to correspondence dated February 16, 2024 from RFNow be approved subject to the terms and conditions of the installation agreement dated October 26, 2023.

RFNow Proposed Fibre Path Addition – Rd 43N in SE 12-8-19 WPM

BE IT RESOLVED that the proposed fibre path for the north side of Road 43N located in SE 12-8-19 WPM as outlined on the map attached to correspondence dated March 1, 2023 from RFNow be approved subject to the terms and conditions of the installation agreement dated October 26, 2023.

Manitoba Water Services Board 2024 Applications

WHEREAS the Province of Manitoba is committed to continued investment into water and sewer infrastructure, which includes an annual Board budget currently proposed at \$24 million;

AND WHEREAS effective April 1, 2024, funding for eligible projects under the Municipal Water and Sewer Program is at a single Tier of 50% and the Rural Water Development program funding will increase from 1/3 to 2/3 MWSB grant funding;

AND WHEREAS to initiate the Board's capital planning process for the 2025-2030 five year capital plan, Manitoba Water Services Board (MWSB) is requesting assistance in identify new water and sewer projects that each municipality is considering in the next two (2) to five (5) years (starting in 2025);

AND WHEREAS it is important that municipalities and cooperatives continue to submit project requests, not just for potential funding approval under the Board's capital plan, but also to ensure the province understands Manitoba's water and sewer infrastructure needs regardless of project scale (small to very large);

AND WHEREAS the deadline for identifying and submitting projects is April 30, 2024;

AND WHEREAS Council has previously identified the Commercial Street Waterline Replacement and upgrade, Water Street relining (one block), and Park Street relining (one block) as priority projects,

NOW THEREFORE BE IT RESOLVED that Administration be directed to submit the required application to MWSB for the following prioritized projects, whereby if approved, the Municipal portion is to be included for consideration by debenture:

- Priority 1
- Priority 2
- Priority 3

Seasonal Operator Position

BE IT RESOLVED that the Seasonal Operator Position be advertised as a permanent position to include Utility maintenance and mechanical work whereby the funds for the additional period of time shall come from a reduction in the Utility Transmission and Distribution and Equipment Repairs line items.

Front Office Position

BE IT RESOLVED that, in light of a vacancy in the front office, a job description be developed for a Council Services and Communications Officer position whereby the increase in proposed salary will be offset by a reduction in the amount being allocated to the General Reserve during the Financial Plan Public Hearing process.

IN-CAMERA SESSION

BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss matters as per Subsections 152(3)(b)(iii), (iv) and (v) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting.

Sale of iPad

BE IT RESOLVED that

Code of Conduct Complaint #01-2024 (if Investigator’s report is received)

BE IT RESOLVED that

Process to Release Plaintiffs from Non-Disclosure Agreements

BE IT RESOLVED that

NOTICE OF MOTION

None

ADJOURNMENT

BE IT RESOLVED that this meeting does now adjourn (time) to meet again on April 16, 2024 at 9:00 a.m. at Municipal Office in Wawanesa.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

**Council Meeting
February 20, 2024 at 9:00 a.m.
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Tuesday, February 20, 2024 at 9:00 a.m. Members Present: Mike Fisher, Craig Hatch (via Teams), Frank Jones, Bob McDonald, Brett McGregor and Dennis Rome. Head of Council Kreklewich presided.

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor, Public Works Manager Chelsea Long and Videographer Cheryl Fraser.

The meeting was open to the public.

CALL TO ORDER – 9:00 a.m.

LAND ACKNOWLEDGEMENT

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

ADOPTION OF THE AGENDA

Fisher-Jones

531 BE IT RESOLVED that the agenda for the February 20, 2024 meeting be accepted as presented with the addition of Compensation Request under the In-Camera session. CARRIED.

CONFIRMATION OF MINUTES

McDonald-McGregor

532 BE IT RESOLVED that the minutes of the January 19, 2024 regular meeting of Council be hereby approved as circulated. CARRIED.

FINANCE

General Account

McGregor-Fisher

533 BE IT RESOLVED that the February 12, 2024 general accounts payable, being cheque #'s 7059 to 7081, 7083 to 7092, 7094 to 7123 and 7125 to 7127 and 1-Man, in the amount of \$197,495.83 be hereby approved. CARRIED.

Councillors McGregor and Fisher declared an interest in the following issue and left the Chamber without discussion or debate.

Jones-McDonald

534 BE IT RESOLVED that general accounts payables cheque numbers 7082, 7093 and 7124 payable to Guild Insurance, Mike Fisher and Guild Insurance respectively, in the amount of \$19,216.95 be hereby approved. CARRIED.

Jones-McGregor

535 BE IT RESOLVED that Direct Deposit 302, being staff payroll for the period January 8 to January 19, 2024 in the amount of \$12,294.39 be hereby approved. CARRIED.

McDonald-Jones

536 BE IT RESOLVED that Direct Deposit 303, being staff payroll for the period January 22 to February 2, 2024 in the amount of \$12,634.05 be hereby approved. CARRIED.

McDonald-McGregor

537 BE IT RESOLVED that Direct Deposit 305, being staff payroll for the period February 5 to February 16, 2024 in the amount of \$12,391.13 be hereby approved. CARRIED.

Fisher-Jones

538 BE IT RESOLVED that Direct Deposit 304, being Council indemnities for the month of January, 2024 in the amount of \$6,992.26 be hereby approved. CARRIED.

Utility Account

McGregor-Fisher

539 BE IT RESOLVED that the February 12, 2024 utility accounts payable, being cheque #'s 1113 to 1131 in the amount of \$18,395.10 be hereby approved. CARRIED.

Statement of Revenues and Expenditures

Jones-McDonald

540 BE IT RESOLVED that the Statement of Revenues and Expenditures report to January 31, 2024 be received as presented. CARRIED.

Bank Reconciliations

McDonald-McGregor

541 BE IT RESOLVED that the bank reconciliations for the month of January, 2024 be approved as previously circulated. CARRIED.

DELEGATIONS

Chris Kennedy – RFNow Update

McDonald-Jones

542 BE IT RESOLVED that the presentation by RFNow related to an update on fibre optic installation be received. CARRIED.

Patricia Warburton - Age of Acceleration, Richness of Digital Connections while Ensuring Vitality of Democracy

Rome-McGregor

543 BE IT RESOLVED that the presentation by Patricia Warburton related to Age of Acceleration, Richness of Digital Connections while Ensuring Vitality of Democracy be received. CARRIED.

PUBLIC HEARINGS

None

COMMUNICATIONS

Age Friendly Manitoba – February Newsletter
Association of Manitoba Land Surveyors
Association of Manitoba Municipalities – January 16
Association of Manitoba Municipalities – January 19
Association of Manitoba Municipalities – January 23
Association of Manitoba Municipalities – February 1
Association of Manitoba Municipalities – February 1
Association of Manitoba Municipalities – February 2
Association of Manitoba Municipalities – February 2
Association of Manitoba Municipalities – February 5
Association of Manitoba Municipalities – February 5
Association of Manitoba Municipalities – February 9
Association of Manitoba Municipalities – February 12
Brandon University – Mental Health on the Prairies Conference
Central Assiniboine Watershed District – 2024 Contribution Amounts
Community Futures – Community Spaces Funding – Federated Co-op
Community Futures – Destination Business Program
Ecofitt Corporation – Small Business Program – LED Lighting & Insulation Upgrade
Federation of Canadian Municipalities – Communique – January 15
Federation of Canadian Municipalities – Communique – January 22
Federation of Canadian Municipalities – Communique – January 29
Federation of Canadian Municipalities – Communique – February 5
Federation of Canadian Municipalities – Communique – February 12
Guardian Fencing Ltd. – Fencing Solutions
Hudson Bay Route Association – Annual Report
Larry Maguire – MP Brandon-Souris – Bill C-321

Manitoba Communities in Bloom – 2024 Program
Manitoba Giant Growers Association – Giant Pumpkin Growers Seminar
Manitoba Good Roads Association – February 2024
Manitoba Municipal and Northern Relations – Payments in Lieu of Tax payment
Manitoba Transportation and Infrastructure – Emergency Management Workshops
Manitoba Weed Supervisors Association – Seminar March 13, 2024 in Carberry
Municipal and Northern Relations Bulletin 2024-01 – School & Health Tax Exemptions
Municipal and Northern Relations – Bulletin 2024-03 – 2024 Aggregate Fees
Municipal World Daily – February 7
Municipal World Daily – February 14
Prairie Mountain Health – Donation List
Public Utilities Board – Volume 4
Recreation Manitoba 2024 Facility Award – Wawanesa and District Recreation Centre
Rural Development Institute – February 2024 Newsletter
Southwest Horizon School Division – AGM & Public Budget Consultation
TruGreen Metal Recycling – Introduction to Company

Jones-Fisher

544 BE IT RESOLVED that the above noted communications be received. CARRIED.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher – see written report

Councillor Jones – see written report

North Zone Report (Ward 2)

Councillor Hatch – see written report

Councillor Rome – see written report

Wawanesa Zone Report (Ward 1)

Councillor McDonald added to his written report to advise that he had received many compliments for the Public Works staff related to their efforts on road scaping.

Councillor McGregor added to his written report to remind council members to provide feedback to him as soon as possible for the CAO performance review.

Head of Council's Report – see written report

Chief Administrative Officer Report – see written report

Finance Officer Report – see written report

Public Works Report – see written report

Fire Chief's Report – see written report

Jones-McGregor

545 BE IT RESOLVED that the verbal and written reports be received. CARRIED.

BY-LAWS

None

UNFINISHED BUSINESS

Heavy Haul Restrictions

Rome-McDonald

546 BE IT RESOLVED that Council's resolution conducted electronically on February 6, 2024 with respect to heavy haul restrictions be confirmed. CARRIED.

McGregor-Jones

547 BE IT RESOLVED that the authority to implement heavy haul restrictions be delegated to the Manager of Public Works, following notification to Council. CARRIED.

Building Capacity for Community Participation

McGregor-Jones

548 BE IT RESOLVED that Council's response to the Building Capacity for Community Participation report be received and posted on the municipal website. CARRIED.

GENERAL BUSINESS

Enbridge Crossing and Approach Agreement Extension – NW 27-7-18 WPM

Rome-Jones

549 BE IT RESOLVED that the request of Sunvalley Land on behalf of Enbridge Pipelines Inc. dated January 22, 2024 for an extension to the blanket crossing and approach agreement to December 31, 2025 under the same terms and conditions of the original agreement be approved. CARRIED.

Name Change – Souris River Recreation Commission

Fisher-McDonald

550 BE IT RESOLVED that a letter of support be provided to the Souris River Recreation Commission in its efforts to change its name to Oakland-Wawanesa Parks & Recreation. CARRIED.

Boundary Road Agreements

Jones-Rome

551 BE IT RESOLVED that boundary road agreements be entered into with the adjacent municipalities of Cornwallis, Glenboro-South Cypress, Grasslands, Prairie Lakes and Souris-Glenwood inclusive of a clause related to implementation of heavy haul restrictions and provision of gravel for road maintenance. CARRIED.

Unaudited Financial Statements

McGregor-Fisher

552 BE IT RESOLVED that the Unaudited Financial Statements for the year ended December 31, 2023 be approved as circulated. CARRIED.

2024 Draft Budget

Jones-McDonald

553 BE IT RESOLVED that the 2024 draft budget from the Administration be received;

AND FURTHER BE IT RESOLVED that a public hearing be held March 20, 2024 at 7:00 p.m. in the Council Chamber to receive representation. CARRIED.

IN-CAMERA SESSION

Jones-Fisher

554 BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss matters as per Subsections 152(3)(b)(iii), (iv) and (v) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. CARRIED.

Jones-McGregor

555 BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting. CARRIED.

Offer to Purchase – Lot 22, Block 5, Plan 63 BLTO – Nesbitt, MB.

Jones-Fisher

556 BE IT RESOLVED that the offer to purchase from Noel-Jean Lagarde as outlined in his correspondence dated January 31, 2024 for Lot 22, Block 5, Plan 63 BLTO located in Nesbitt, MB for the amount of \$1,200 be accepted subject to the purchaser covering the respective closing costs for the purchase. CARRIED.

Surplus Furniture Bids

McDonald-Fisher

557 BE IT RESOLVED that the bid of Nic Chudley for the Office desk and Board Room Table in the amount of \$690.00 be accepted. CARRIED.

RCMP Quarterly Policing Report

558 Jones-McGregor
BE IT RESOLVED that the October 1 to December 31, 2023 RCMP Policing Report as previously distributed be received. CARRIED.

Animal Control Officer Investigation and Report

559 McDonald-McGregor
BE IT RESOLVED that a letter from Council be sent to the Green Acres Colony Council indicating that the Animal Control By-law must be enforced for all colony residents, inclusive of the need for dogs to be tied up or on leash when they are not indoors. CARRIED.

CAO Employment Agreement

560 McGregor-Fisher
BE IT RESOLVED that the two-year employment agreement be entered into with Joni Swidnicki as previously circulated. CARRIED.

Request for Compensation

561 Jones-McDonald
BE IT RESOLVED that the request for compensation for damages from frozen water lines at 410 Seventh Street from Mr. Hiebert be tabled pending receipt of information from the Utility contractor on the issue and an estimate on damages from the property owner. CARRIED.

NOTICE OF MOTION

None

ADJOURNMENT

562 Jones-McGregor
BE IT RESOLVED that this meeting does now adjourn (10:30 a.m.) to meet again on March 19, 2024 at 9:00 a.m. at Municipal Office in Wawanesa. CARRIED.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

Report Date
03/12/2024 1:30 PM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 03/12/2024
Batch: 2024-00043 to 2024-00067

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL BANK ACCOUNT					
Computer Cheques:					
7128	02/16/2024	BC Advisory Group 02-2024	Code of Conduct Costs	476.00	476.00
7129	02/16/2024	Fastenal 192135	bolts for signs	121.56	121.56
7130	02/16/2024	G & R Electric 22064	repairs	389.81	389.81
7131	02/16/2024	Gibb's Tactical 0532	Cdn Flag	209.44	209.44
7132	02/16/2024	MMA 5844 5909	Leadership Summit 2024 Leadership Summit 2024	225.00 225.00	450.00
7133	02/16/2024	Rusty Bucket Auto 13912	repairs as per safety	2,677.93	2,677.93
7134	02/16/2024	World of Water 58773	Office supplies (water)	15.90	15.90
7135	02/16/2024	XPLORE INC. 51170149	Internet	128.79	128.79
7136	02/26/2024	Bell MTS 3302 858 0 Feb. 2853 259 6 Feb	204 824-2666 204 824-2602	322.19 62.84	385.03
7137	02/26/2024	Brandon Home Hardware Bldg Cen 604304	Road closed sign supplies	567.35	567.35
7138	02/26/2024	Canadian Linen & Uniform 5503259768	mat	104.16	104.16
7139	02/26/2024	City of Brandon 154230	Retainer Fee 1st Quarter	4,233.25	4,233.25
7140	02/26/2024	Fastenal MBBRA192278	extension bolts - Grader	16.99	16.99
7141	02/26/2024	Gold Business Solutions 55m1363462	photocopier charges	213.76	213.76
7142	02/26/2024	Kemphorne Roofing 02202024	Credit on shingles 2018	116.45	116.45
7143	02/26/2024	MWM Environmental 1705	Rd Maintenance 2022/2023	3,516.00	3,516.00
7144	02/26/2024	Wendy Petersen 02232024	Bdn Hills Trailer - cats	224.00	224.00
7145	02/26/2024	Reliant Action 856395	safety vests	91.93	91.93
7146	02/26/2024	Safety Chicks 18671	gloves & safety glasses	212.35	212.35

Report Date
03/12/2024 1:30 PM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 03/12/2024
Batch: 2024-00043 to 2024-00067

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
7147	02/26/2024	TAXervice			
		2412824	Tax Sale Costs 34200	756.00	
		2412825	Tax Sale Costs 34500	756.00	
		2412826	Tax Sale Costs 47850	777.00	
		2412828	Tax Sale Costs 96115	777.00	
		2412836	Tax Sale Costs 57400	588.75	
		2412827	Tax Sale Costs 57400	777.00	4,431.75
7148	02/27/2024	Talon Risk Mitigation and			
		02272024	Retainer Fee	2,240.00	2,240.00
7149	02/27/2024	International Union			
		Jan 2024	Union - JAN 2024	248.28	248.28
7150	02/27/2024	Investia Financial			
		Jan 2024	RRSP #N337111749	464.04	464.04
7151	02/27/2024	MEBP			
		Jan 2024	Jan 2024 Remittance	4,484.24	4,484.24
7152	02/27/2024	Receiver General			
		Jan 2024	Jan 2024 Remittance	12,623.81	12,623.81
7153	02/29/2024	BC Advisory Group			
		06-2024	Code of Conduct Costs	476.00	476.00
7154	02/29/2024	Bell Mobility INC			
		532759353 Feb.	PW's cell 901-4603	126.34	126.34
7155	02/29/2024	BelIMTS			
		96171516	Acct. 40486199	28.00	28.00
7156	02/29/2024	Brandon Home Hardware Bldg Cen			
		604856	supplies for signs	454.58	454.58
7157	02/29/2024	C & E Locksmiths & Hardware			
		14157	keys	43.23	43.23
7158	02/29/2024	Princess Auto			
		2549090	shop supplies	51.00	
		2551098	shovels/wrench/chisel/plier	190.35	241.35
7159	02/29/2024	Rusty Bucket Auto			
		14020	2011 GMC oil change	99.10	99.10
7160	02/29/2024	Tessa Burney			
		09	Office Cleaning	236.25	236.25
7161	02/29/2024	Toromont Cat			
		ps630842732	loader attach. blade	1,053.29	1,053.29
7162	02/29/2024	Westman Communications Group			
		02232024	106 4th St. internet	137.71	
		105 Feb	Internet & phone	105.12	242.83
7163	03/07/2024	Manitoba Hydro			
		6541601 Feb	Hydro 120 Commercial St.	281.37	
		6563222 Feb	Hydro 106 4th St.	445.89	
		6557592 Feb	NE 2-8-18	30.14	
		6584738 Feb	315 Main St.	167.71	

Report Date
03/12/2024 1:30 PM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 03/12/2024
Batch: 2024-00043 to 2024-00067

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		6688510 Feb	319 Main St.	591.57	
		6508113 Feb	Lot 20 BI 1 PI 63	299.53	
		6558182 Feb	NW 19-8-19	26.10	
		6735941 Feb	SE 11-8-19	150.71	
		6548862 Feb	Carroll outdoor lighting	140.32	
		6538705 Feb	Wawa outdoor lighting	1,091.20	
		6548992 Feb	Nesbitt outdoor lighting	145.49	3,370.03
7164	03/07/2024	Flemington Barbara			
		Library 23/24	Library Services	50.00	50.00
7165	03/07/2024	Ninette Welding			
		3631	Repair wing cylinder	431.20	431.20
7166	03/12/2024	BC Advisory Group			
		07-2024	Code of Conduct Costs	476.00	476.00
7167	03/12/2024	Brandon Sun			
		Camp#20294	Financial Hearing Advert 2024	110.04	110.04
7168	03/12/2024	CWB NATIONAL LEASING			
		18680090	MTS National Leasing	132.16	132.16
7169	03/12/2024	Gullett, Dennis			
		shop lights	Shop Lights Feb 2024	164.84	
		Mar 7 2024	MFR Supplies/Training	2,357.02	2,521.86
7170	03/12/2024	International Union			
		Feb 2024	Union - Feb 2024	299.11	299.11
7171	03/12/2024	Investia Financial			
		Feb 2024	RRSP #N337111749	489.60	489.60
7172	03/12/2024	MEBP			
		Feb 2024	Feb 2024 Remittance	4,565.62	4,565.62
7173	03/12/2024	MWM Environmental			
		84257	Green Acres Colony recycling	166.32	
		84256	Recycle Wawa Post Office	166.32	
		84255	Recycle Nesbitt	166.32	
		84254	Recycle Carroll	166.32	
		84252	Waste & Recycling Oakland	3,901.50	
		84253	Waste & Recycling Wawa	3,918.03	8,484.81
7174	03/12/2024	RBC Royal Bank			
		CAO Feb 27/24	Visa CAO software/supplies/mea	3,925.03	
		PW Feb 2024	PW Visa	1,769.48	5,694.51
7175	03/12/2024	Receiver General			
		Feb 2024	Feb 2024 Remittance	12,698.49	12,698.49
7176	03/12/2024	Rusty Bucket Auto			
		14066	2019 Sierra transmission	927.55	927.55
7177	03/12/2024	Wilton, Darcy			
		011013	College of Paramedics Renewal	550.00	550.00
7178	03/12/2024	World of Water			
		58940	Office supplies (water)	42.90	42.90

Report Date
03/12/2024 1:30 PM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 03/12/2024
Batch: 2024-00043 to 2024-00067

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
				Total for AP:	82,487.67

ROYAL BANK
REPORT NO.: 0106-00000
RUN DATE: 2024 FEB 29
RUN TIME: 08:11:10

0555470000
PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2024 FEB 29

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0306

FILE CREATION DATE: 2024 FEB 29

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2024 MAR 01	2024 MAR 01	2024 FEB 29	10	18,129.41CR

VALID TRANS FOR 055547
REJECTED TRANS FOR 055547
T-ERROR TRANS FOR 055547

GRAND TOTAL FOR 055547

Staff Payroll Feb 19, 2024 to Mar 1/2024

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2024 MAR 13
RUN TIME: 08:33:38

PAGE: 1
BUSINESS DATE: 2024 MAR 13

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0308
FILE CREATION DATE: 2024 MAR 13

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2024 MAR 15	2024 MAR 15	2024 MAR 14	10	13,056.62CR
VALID TRANS FOR 055547			10	13,056.62CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			10	13,056.62CR

Staff Payroll Mar 4 - Mar 15, 2024

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2024 MAR 12
RUN TIME: 09:53:09

PAGE: 1
BUSINESS DATE: 2024 MAR 12

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER:	0307				
FILE CREATION DATE:	2024 MAR 12	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT	
DUE DATE	2024 MAR 15	2024 MAR 14	7	6,285.67CR	
VALID TRANS FOR	055547		7	6,285.67CR	
REJECTED TRANS FOR	055547		0	0.00CR	
T-ERROR TRANS FOR	055547		0	0.00CR	
GRAND TOTAL FOR	055547		7	6,285.67CR	

Feb Indemnities

Report Date
03/12/2024 1:42 PM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
 As of 03/12/2024
 Batch: 2024-00042 to 2024-00067

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: UT - UT-ACCOUNTS PAY					
Computer Cheques:					
1132	02/16/2024	Allen & Bolack Excavating Ltd. 39040	301 Park water repair	7,916.82	7,916.82
1133	02/16/2024	D B Express 8988	water sample frieght	96.08	96.08
1134	02/16/2024	G & R Electric 22064	Booster Pump- Lift Station	95.92	95.92
1135	02/22/2024	Wilton, Drew Feb 2024	February 2024	4,032.13	4,032.13
1136	03/07/2024	ALS Labratory Group 3311433750 3311438769	Water Samples Water Samples	59.85 59.85	119.70
1137	03/07/2024	Bell MTS 4010 Feb 2024	dialer alerts	46.35	46.35
1138	03/07/2024	Manitoba Hydro 6522379 Feb/24 6528337 Feb/24 6775321 Feb/24 6744702 Feb/24 6543450 Feb/24	Pole 4B Water St. Euclid New well Lot 0 BI 2 PI 95 301 Park St.	269.68 128.46 117.67 182.95 851.90	1,550.66
1139	03/07/2024	Wolseley Canada Inc. 8819932	Press Switch	173.60	173.60
1140	03/12/2024	Dyna-Pro Environmental 349857	Lamp set	1,556.24	1,556.24
1141	03/12/2024	RBC Royal Bank PW Feb 2024 UTL	PW Visa	59.85	59.85
1142	03/12/2024	Wolseley Canada Inc. 8841665	Elbow DR18	247.86	247.86
				Total for UT:	15,895.21

Certified Correct This March 12, 2024

Mayor

Administrator

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND REVENUES AND EXPENDITURES
For the Period Ending February 29, 2024

	<u>Actual</u>
REVENUES	
Other Revenues	218,324.68
TOTAL REVENUES:	<u>218,324.68</u>
EXPENDITURES	
Basic Expenditures	
510-000-000 - General Gov't Services	88,455.55
520-000-000 - Protective Services	21,521.42
530-100-000 - Transportation Services	74,288.46
540-100-000 - Environmental Health Services	17,639.11
580-100-000 - Recreation & Culture	1,100.00
590-990-000 - TF-Transfers & Surplus Appr	36,666.67
Total Basic Expenditures:	<u>239,671.21</u>
TOTAL EXPENDITURES:	<u>239,671.21</u>
NET OPERATING SURPLUS/(DEFICIT)	<u><u>(21,346.53)</u></u>

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - REVENUES & TRANSFERS
For the Period Ending February 29, 2024

	<u>Actual</u>
OTHER REVENUES	
Licenses, Permits & Fines	
450-100-100 - Licenses - Business & Lottery	30.00
450-100-120 - Development	250.00
450-100-130 - Key Charges	25.00
450-100-145 - Aggregate Transport Fees	8,469.93
Protective Services	
440-100-125 - Donations to Fire Department	1,250.00
440-100-126 - Donations to Emergency Medical Response	14,953.84
450-100-165 - Fire Calls	1,492.28
450-100-168 - Fire Department Agreements	1,152.00
Environmental	
450-100-150 - MMSM & WRARS Payments	27,409.42
450-100-163 - Recycling Contracts - Green Acres	1,877.66
Sales & Rentals	
420-100-185 - Tax Certificate Revenue	100.00
420-100-190 - Sales of Goods (Maps, Pins)	40.00
420-100-210 - Mobile Home Rentals	1,920.00
450-100-170 - Sale of Land	1,200.00
Interest & Penalties	
410-100-120 - Tax and Redemption Penalties	3,426.70
460-100-102 - Investment Income	8,339.97
Other Income	
490-100-100 - Sundry - Miscellaneous Revenue	10,500.00
Grants & Donations	
440-100-110 - Conditional Grants	134,787.88
440-100-115 - Charitable Donations/Grants Received	1,100.00
TOTAL OTHER REVENUES & TRANSFERS:	<u>218,324.68</u>

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending February 29, 2024

	Actual
EXPENDITURES	
GENERAL GOVERNMENT SERVICES	
Legislative	
510-100-100 - GG - Legislative - Head of Council	1,496.56
510-100-101 - GG - Councillors	6,544.54
510-100-102 - GG - Other Leg. Services - Mileage	278.74
Total Legislative:	8,319.84
 General Administrative	
510-100-108 - GG - CAO	18,724.00
510-100-109 - GG - Finance Officer	14,752.88
510-100-113 - GG - Admin. Salaries	7,013.61
510-100-114 - GG - Admin Assistant	8,669.29
510-100-222 - GG - Clerk & Staff Training & Education	555.00
510-110-120 - GG - Admin & Employee Benefits	5,887.88
510-200-200 - GG - Office Contract Services	398.25
510-200-201 - GG - Mileage - Office	(1.75)
510-200-215 - GG - Code of Conduct Complaint Costs	3,149.50
510-200-260 - GG - Photocopier Charges	421.02
510-200-300 - GG - Meals	139.00
510-200-366 - GG - Computers and Software	8,561.89
510-200-370 - GG - Newspaper Advertising	76.20
510-300-200 - GG - Hydro -Office	1,624.48
510-300-202 - GG - Phone & Internet	1,416.92
510-400-200 - GG - Office Supplies	1,437.39
510-400-201 - GG - Postage	319.83
Total General Administrative:	73,145.39
 Other General Government	
510-400-320 - GG - Conv. & Training Registrations	105.00
510-400-322 - GG - Convention/Seminar Mileage	(25.58)
510-400-323 - GG - Convention Expense	23.20
510-400-350 - GG - Membership Fees	1,237.00
510-500-510 - GG - Library Services	100.00
510-900-910 - GG - Health Care Spending Account	5,135.80
510-900-930 - GG - Bank Charges & Interest	414.90
Total Other General Government:	6,990.32
TOTAL GENERAL GOVERNMENT SERVICES:	88,455.55
 PROTECTIVE SERVICES	
Fire	
520-200-165 - PS - FIRE - Retainer Fees-Bdn/Souris	4,233.25
520-300-102 - PS - Renumeration, Drills, Fires	440.00
520-300-104 - PS - Building Operation and Maintenance	751.66
520-300-106 - PS - Repairs and Replacement, Tools	1,072.49
520-300-108 - PS - Insurance	11,914.00
520-300-110 - PS - Fire - Utilities	1,535.98
520-300-112 - PS - Fire Fighting Gear and Equipment	87.83
520-300-114 - PS - Fuel	261.88
520-400-110 - PS - Fire - Materials & Supplies Misc.	149.91

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending February 29, 2024

	Actual
Total Fire:	20,447.00
Emergency Measures	
520-200-133 - PS - EMR/First Response Training	208.72
520-200-135 - PS - Paramedic Association Memberships	90.95
520-200-136 - PS - EMR Equip purchased from Donations	464.15
Total Emergency Measures:	763.82
Other Protection	
520-200-260 - PS - Animal & Pest Control	310.60
Total Other Protection:	310.60
TOTAL PROTECTIVE SERVICES:	21,521.42
 TRANSPORTATION SERVICES	
Public Works Employees & Benefits	
530-100-110 - TS - PW Foreman Wages	13,656.41
530-100-111 - TS - PW Operators Wages	11,281.60
530-100-112 - TS - PW Operators Wages	11,281.60
530-100-116 - TS - Equip Operators Allowances	235.05
530-110-120 - TS - Employee Benefits	6,349.65
530-200-116 - TS - Equipment Insur & Registration	8,607.00
530-300-100 - TS - Street Lighting-Carroll & Nesbitt	272.44
530-300-115 - TS - Manager's Cell Phone	245.18
530-300-116 - TS - Nesbitt & Wawa Shops Utility	1,754.74
530-400-111 - TS - Equipment Fuel	8,592.13
530-400-115 - TS - Equip Repairs & Maint - Misc	683.52
530-400-116 - TS - Work Shop & Yard Operations	2,038.15
530-400-118 - TS - Equip. Repairs NH Loader - W	296.97
530-400-119 - TS - Equip. Repairs - Loader	915.83
530-400-120 - TS - Equip Repairs-Loader Attachments	1,006.27
530-400-121 - TS - Equip. Repairs - Graders	435.46
530-400-122 - TS - Equip Repairs - CASE IH Tractor	399.21
530-400-126 - TS - Equip Repairs - F550	2,558.37
530-400-127 - TS - Equip Repairs - 2011 GMC Truck	148.16
530-400-128 - TS - Equip Repairs - 2019 GMC Sierra	194.21
530-400-134 - TS - Truck Rental	(295.00)
530-400-220 - TS - Traffic Services - O	976.31
530-400-310 - TS - Asset Management	2,655.20
Total Public Works Employees & Benefits:	74,288.46
TOTAL TRANSPORTATION SERVICES:	74,288.46
 ENVIRONMENTAL HEALTH SERVICES	
Environmental Health Services	
540-100-110 - EH - WTS - Wages - W	2,837.31
540-110-120 - EH - Employee Benefits - WTS-W	223.48
540-200-100 - EH - Wages - WTS - Staff - O	3,239.68
540-200-109 - EH - WTS Hydro - O	124.70
540-200-110 - EH - WTS - Municipal Waste Management	8,586.12
540-200-113 - EH - WTS - Maintenance - W	29.96

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending February 29, 2024

	<u>Actual</u>
540-200-130 - EH - Municipal Wells - Treesbank	32.44
540-200-135 - EH - Municipal Wells - Hayfield	(254.19)
540-200-150 - EH - Recycling	2,554.79
540-210-120 - EH - Employee Benefits - WTS-O	264.82
Total Environmental Health Services:	17,639.11
TOTAL ENVIRON HEALTH SERVICES:	17,639.11
RECREATION & CULTURAL SERVICES	
580-500-175 - R&C - Charitable Donations/Grants	1,100.00
TOTAL RECREATION & CULTURAL SERVICES:	1,100.00
FISCAL SERVICES	
Transfer to Capital	
590-990-987 - TF - Transfer to Capital - Building	36,666.67
Total Transfer to Capital:	36,666.67
TOTAL FISCAL SERVICES:	36,666.67
TOTAL EXPENDITURES:	239,671.21

MUNICIPALITY OF OAKLAND-WAWANESA
UTILITY REVENUES AND EXPENDITURES
For the Period Ending February 29, 2024

	<u>Actual</u>
REVENUES	
Water and Sewer Charges	
750-100-100 - Water Consumer Sales	293.25
Total Water and Sewer Charges:	293.25
Other Revenues	
750-100-130 - Penalties	264.91
750-200-100 - Investment Income	597.35
Total Other Revenues:	862.26
TOTAL REVENUES:	1,155.51
EXPENDITURES	
Water supply	
760-100-100 - UT - Administration-office	7.48
760-200-000 - UT - Water/Wastewater contractor	3,840.12
760-200-010 - UT - Training & Education (Water)	736.50
760-200-150 - UT - Transmission & Distribution	12,610.39
760-300-130 - UT - Wells - Utilities	1,680.93
760-400-120 - UT - Water Treatment Plant-Supplies	793.48
Total Water supply:	19,668.90
Sewage Collection and Disposal	
770-200-000 - UT - Water/Wastewater contractor	3,840.12
770-200-010 - UT - Training & Education (Sewage)	736.50
770-400-120 - UT - Sewage Lift Station - Materials & S	38.50
Total Sewage Collection and Disposal:	4,615.12
TOTAL EXPENDITURES:	24,284.02
NET OPERATING SURPLUS/(DEFICIT)	
Revenues	1,155.51
Expenses	24,284.02
Net Surplus (Deficit)	(23,128.51)

COMMITTEE REPORT FOR Ward 3 (name of committee)

COUNCIL MEETING DATE March 19, 2024

SUBMITTED BY Councillor Fisher

I would like to report the following:

I attended the February Council meeting.

I reviewed email from council members and staff.

I have been in contact with numerous rate payers over the last month.

I have driven four surrounding municipalities in the last two weeks checking on road conditions and comparing them to ours and I feel ours look great.

I have a Conservation meeting tomorrow and attended a Valley Lodge board meeting two weeks ago.

Attended a budget meeting.

Anything else I will bring up at the meeting.

Councillor Ward 2

Mike Fisher

COMMITTEE REPORT FOR Ward 3 (name of committee)

COUNCIL MEETING DATE March 19, 2024

SUBMITTED BY Councillor Frank Jones

I would like to report the following:

Attended Personnel Committee meeting

Talked with Ratepayers about roads and Lake Clementi.

Continuously studying the Municipal Act as well as By-Laws.

Reviewed Budget Documents

Answered email from Administration and other councillors.

COMMITTEE REPORT FOR Ward 2 (name of committee)

COUNCIL MEETING DATE March 19, 2024

SUBMITTED BY Councillor Hatch

I would like to report the following:

Attended Feb council meeting via Teams

Responded to ratepayer questions

Attended personnel meeting via Teams to discuss succession planning

Was in contact with public works on roads

Reviewed council emails

COMMITTEE REPORT FOR Ward 2 (name of committee)

COUNCIL MEETING DATE March 19, 2024

SUBMITTED BY Councillor Dennis Rome

I would like to report the following:

- attended monthly Council Meeting/Budget discussions
- reviewed Bank Reconciliations
- attended joint Council meeting with Cornwallis
- discussions with Residents
- drove North Ward roads
- attended Community Meeting
- requested Transportation Meeting to discuss Road Maintenance, Gravel program.

COMMITTEE REPORT FOR Ward 1 (name of committee)

COUNCIL MEETING DATE March 19, 2024

SUBMITTED BY Councillor McDonald

I would like to report the following:

- I attended the February Council meeting
- I reviewed Bank Reconciliations
- I attended the South West Horizon AGM and Budget Consultation in Hartney
- I reviewed emails from Staff/Head of Council/Councillors/Public Works Manager
- I attended Valley Lodge through out the month and met with Secretary Treasurer/Residents to address repairs needed/questions and issues
- I met with other board members/Secretary Treasurer/Contractors regarding possibly combining 2 bachelor suites into one bigger suite
- I attended and chaired a couple Handi Van Meetings

Anything else I will bring up at the meeting.

Councillor Ward 1

Bob McDonald

COMMITTEE REPORT FOR: WARD 1

COUNCIL MEETING DATE: March 19, 2024

SUBMITTED BY: BRETT MCGREGOR

I would like to report the following:

- **Responded to emails and text messages and phone calls from ratepayers and office on municipal matters.**
- **Reviewed material for regular council meeting.**
- **Reviewed emails from office staff, AMM, FCM, ratepayers.**
- **Reviewed bank reconciliations.**
- **Further work on ice plant for grants, legal and closing the project off.**
- **Participated in budget meeting and personnel discussions.**
- **Reviewed material and attended Recreation Commission meeting.**

COMMITTEE REPORT FOR HEAD OF COUNCIL

COUNCIL MEETING DATE March 19, 2024

SUBMITTED BY Dave Kreklewich

I would like to report the following:

- **Attended the Municipal office on various occasions to review matters with the CAO as well as reviewing invoices and signing cheques.**
- **Received and reviewed emails from ratepayers and Councillors.**
- **On March 5, with members of the Western Caucus we attended the legislative offices of Minister Glem Simard, sport and culture, Minister Tracy Schmidt environment and climate change, and Deputy Minister Ryan Klos MIT. I reviewed various matters effecting our municipality such as the trucking road permits being cancelled on 340, which will affect our farmers and local businesses, as well as the Lake Clemente situation. I also discussed our recreation facility and requested information related to getting credits for the reduction of greenhouse gases with the installation of the new ice plant.**
- **I attended the Western Caucus meeting on March 8 in Killarney. We had presentations from Prairie Mountain Health from the retiring CEO and the New CEO. We also had an in-depth review on tile drainage from the provincial government and associates. Following lunch we heard from 2 rural MLAs, Grant Jackson and Doyle Piniuk.**

CHIEF ADMINISTRATIVE OFFICER'S REPORT – February 2024

Provincial Conference Calls

This month's call took place on March 14th. I will have to provide a verbal update on the topics.

Property Matters

I drafted and circulated a proposed Boundary Roads agreement with surrounding municipalities. Two municipalities have responded and a third one is including this matter during a joint meeting between the two municipalities.

I provided information to The Municipal Board as a result of the applicants for the denied subdivision having appealed that decision.

Questions are starting with respect to development permits for spring construction.

There are no property applications submitted at this time.

Meetings with Members of Council

Discussions continue with members of Council either in person, over the phone, or by email.

Code of Conduct Complaints

Following the process outlined in the Code of Conduct By-law, I have forwarded three code complaints to the independent third party reviewing. Following receipt of his report, the complaints have been forwarded for investigation.

Municipal Emergency Coordinator

I have spoken with the interim CAO in Cornwallis with respect to the MEC position and it will be placed on an agenda for their Council's consideration. This could be discussed at the joint meeting between Council's.

Budget Preparation

The required Public Hearing for the 2024 budget is scheduled for March 20.

Meetings and Conferences

I had a meeting with RFNow to review their existing pathways and determine areas not yet covered.

I had a meeting with members of the Military Family Resource Centre to discuss community initiatives and collaboration, including the promotion of "Teal Up for Military Kids".

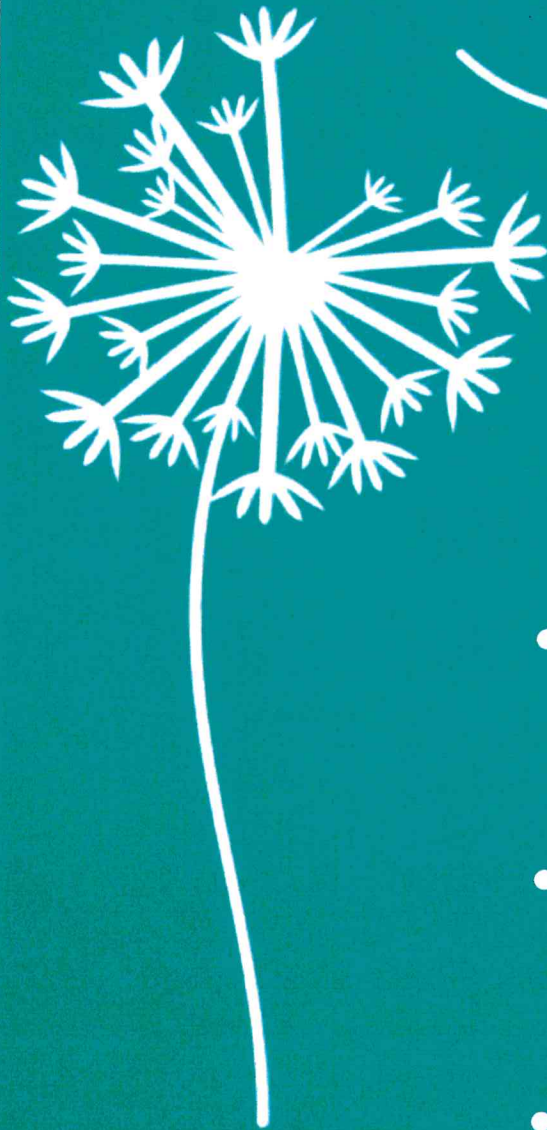
A meeting with the Manitoba Municipal Administrators took place on March 11 for the mentors as part of the mentor/mentee program. Two meetings are scheduled with my mentee in March.

I attended the education session provided by Municipal Relations on March 18 related to Membership Standards Enforcement Program.

J. Swidnicki
Chief Administrative Officer

TEAL UP

FOR MILITARY KIDS



Events

- **Flag Raising**
Wednesday, April 3 @ 1:00 p.m.
*meet at the South Gate
- **Show of Support Parade**
Monday, April 29 @ 10:30 a.m.
*meet at Officer's Mess parking lot
- **Teal Up Celebration BBQ**
Monday, April 29
4:00-6:00 p.m.
*meet at the MPTF

For more
information:



#TealUp

FINANCE OFFICER'S REPORT – March 2024

- Bank reconciliations were completed for the month of February for the General, Utility, and SRR accounts.
- I updated our Tax Program so that it is now up to date as of the end of February 2024 with LTO/Transfer of Land and other information from the MMO site.
- Monthly Multi-Material Stewardship Manitoba (MMSM) reporting was completed for February. The Municipality reported a total of 4,426 kg in recyclables (down from 4,820 kg in February 2023).
- We received the \$134,787.88 from the province for the Rural Strategic Infrastructure per capita funding grant.
- We received \$136,818.33 from the province for our Disaster Financial Assistance (DFA) claim for the flood in 2022. These funds will go back into our general operating account and help our cash flow.
- We received the \$14,881.47 from the province for the deductible portion of the DFA claim for the flood of 2022. These funds were transferred to the Emergency Mitigation & Preparedness Reserve, as required by the by-Law.
- I updated the Utility software with all the new rates, as per the PUB order, in preparation for the first quarter billing that will go out in April.
- The Workers Compensation Board (WCB) annual payroll information report for the Municipality and for the Souris River Rec were completed and submitted by the WCB deadline of February 29, 2024. Rates have decreased from .89 to .87 for the Municipality and increased from .32 to .37 for Souris River Rec. The \$25 fee per Volunteer Firefighters/ EMR remains the same.
- I prepared the 2024 Tax Levy By-Law and am working on the presentation for the Public Hearing for the Financial Plan.
- I spent quite a bit of time responding to email questions from ratepayers and others.
- The semi-annual GST rebate in the amount of \$30,435.52 for the period July to December 2023 has been received.
- Year end work and audit prep continues for both the Municipality and SRR and will be the primary focus after the Public Hearing.
- The second installment of the 2023 Canada Community Building Fund (formerly Gas Tax) has been received and the funds transferred to the Gas Tax reserves.

- The 2024 Tax Sale process continues. David Mooney has been confirmed as the auctioneer for September 17, 2024. Currently 5 properties are scheduled for auction. TAXervice has prepared of the Notice of Tax Sale for registration with Land Titles and liens were registered against these properties.
- I attended the Southwest Horizon School Information meeting and Public Budget Consultation in Hartney on February 21, 2024.
- I attended a zoom webinar presentation on March 1, 2024, that was jointly hosted by Denys Volkov, Executive Director of AMM and Grant Ostir, Chief Growth Officer of Western Financial Group. They provided an update on the program performance. The 2024 return on premium will be slightly smaller than the return in 2023. The return is based on percentage of premiums paid. They are also expecting an increase in premiums of an average of 10%. Of this:
 - o 44% is to the member owned fund
 - o 40% to the excess insurer
 - o 16% to enhanced coverage & inflationary increases to building/contents.
- I spent quite a bit of my own time helping gather information for the Glenboro South Cypress Oakland Wawanesa (GSCOW) Handi Transit, including checking into the Provincial funding report, and helping with their federal grant application through the Rural Transit Solutions Fund for the purchase of two new buses, the first progress claim report and following up with their RBC account manager regarding the process to obtain a short-term loan.

Elaine McGregor
Finance Officer



**Agenda Report: Public Works
March 19th, 2024
Submitted by: Chelsea Long**

Public Works On-Going

- Operators have done an excellent job clearing roads.
- Speed sign still being repaired.
- Grader History Map is working.
- Setting Up First Aid and WHMIS training.
- Completed Compliance Officer course.
- Surplus furniture was picked up.
- Scheduled a pickup for scrap tires at both transfer stations.
- Attended the Weed Supervisor Association meeting

Municipal Water Wells

- Disinfection UV lamps arrived.
- Had a visit from the Water Officer.

Transfer Stations

- Gate at Wawanesa Transfer Station needs repairs: Contacted Guardian fencing.

Equipment

- Transmission cooler lines replaced on Sierra.
- Cylinder repaired on plow.
- Sierra needs a new windshield.

Oakland-Wawanesa Fire Dept Mounthly Report 2023

Jan

Call# Date Time Function/Event/Practise Location Personnel Equipment

Jan

	2024-01-08	19:00:00	Training	Firehall	21	
24-01	2024-01-10	18:34:00	MFR Call #18 Hwy	18Hwy	2	1 Unit
24-02	2024-01-12	18:34:00	MVC	Oakland	9	5 Units
	2024-01-15	19:00:00	Equipment Checks	Firehall	7	
24-03	2024-01-25	08:04:00	2 Vehicle MVC/MFR	Oakland	15	5 Units
	2024-01-26	09:00:00	Medical equip testing	Hospital	1	2 units
	2024-01-30	18:00:00	MFR Training	Firehall	12	

Feb

24-04	2024-02-04	05:02:00	MFR Call	Oakland	2	1 Unit
	2024-02-05	09:00:00	Unit 2 Safety	Wawa	1	
	2024-02-06	09:00:00	Unit 5 Safety	Wawa	1	
24-05	2024-02-11	01:13:00	MFR Call 3 rd st	Wawa	2	1 Unit
	2024-02-12	19:00:00	Fire Training	Firehall		
	2024-02-19	19:00:00	Equipment checks	Firehall	7	
24-06	2024-02-19	23:41:00	MFR Call	Wawa	2	1 Unit
	2024-02-26	18:00:00	Fire training	Wawa	15	5 Units
	2024-02-28	18:00:00	Mutual aid meeting	Brandon	2	

March

24-07	2024-03-01	06:55:00	MVC with MFR Call	Oakland	12	5 Units
24-08	2024-03-10	11:54:00	MFR Call PTH 344	Oakland	2	1 Unit
	2024-03-11	18:00:00	Fire training	Wawa	8	5 Units

**Personnel and Policy Committee
Council Chamber, February 29, 2024
4:15 p.m.**

The members of the Personnel and Policy Committee met in the Council Chamber on Thursday, February 29, 2024 at 4:15 p.m. Members Present: Councillors Hatch (via Teams) and Jones. Chairman Brett McGregor presided.

Staff in attendance: Chief Administrative Officer Joni Swidnicki.

General discussion took place on the following:

Discussion on Seasonal Operator Position

Discussion on Front Office Position

Recommendations to Council (to be Considered under General Business)

Seasonal Operator Position

BE IT RESOLVED that the Seasonal Operator Position be advertised as a permanent position to include Utility maintenance and mechanical work whereby the funds for the additional period of time shall come from a reduction in the Utility Transmission and Distribution and Equipment Repairs line items.

Front Office Position

BE IT RESOLVED that, in light of a vacancy in the front office, a job description be developed for a Council Services and Communications position whereby the increase in proposed salary will be offset by a reduction in the amount being allocated to the General Reserve during the Financial Plan Public Hearing process.

Joni Swidnicki

From: Ashley Bell <ashleybell@rfnow.net>
Sent: Friday, February 16, 2024 5:00 PM
To: Joni Swidnicki
Subject: RFNow Inc. - Proposed Path - Wawanesa
Attachments: RFNow Inc. - Proposed Path Addition - Z3-24-10919.pdf

Good Afternoon

Please see that attached map for a proposed fibre path addition at Wawanesa.

Let me know if there are any questions or concerns, or if this path can be approved.

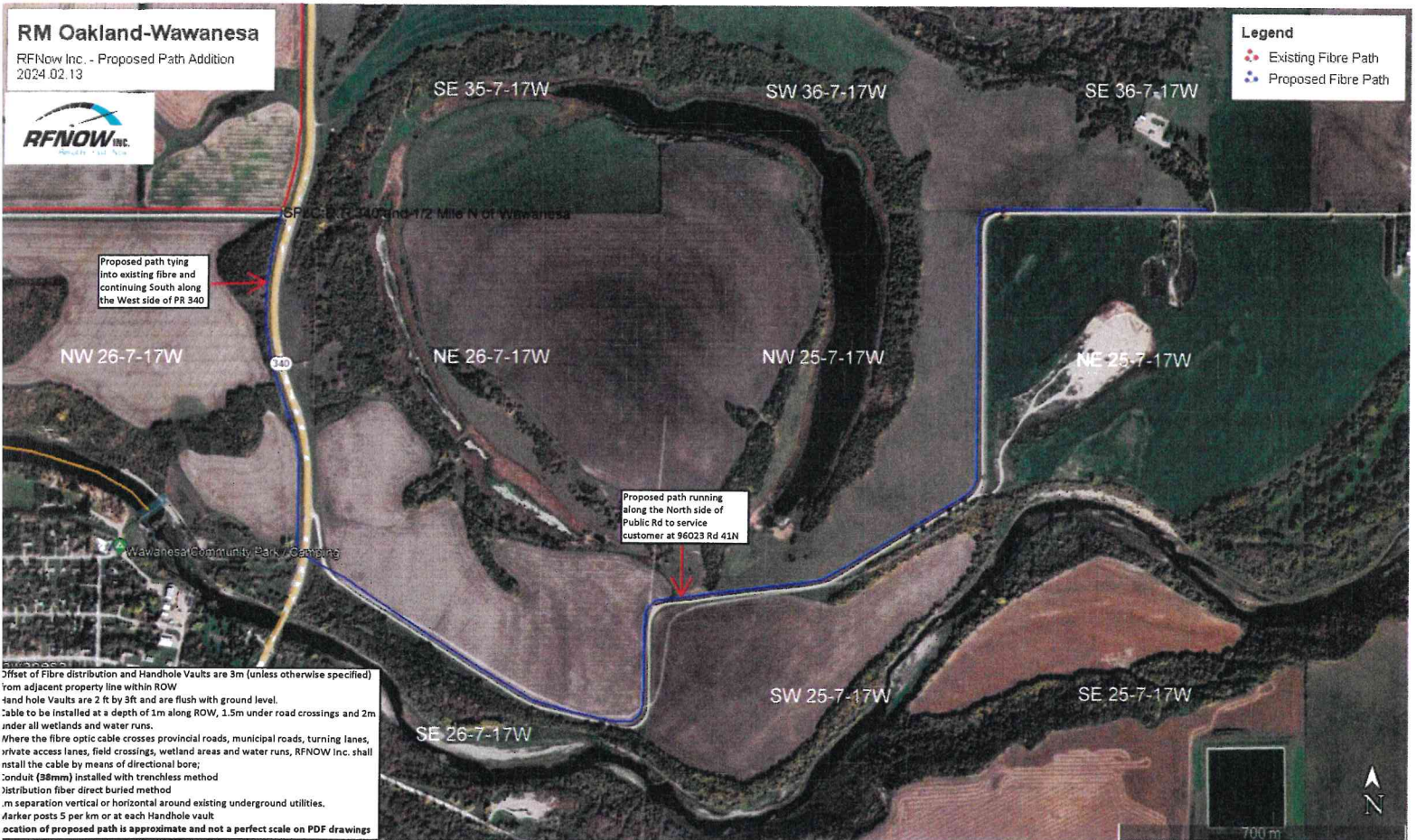
Thanks,

Ashley Bell | Civil Planner | [RFNOW Inc.](#)
PO Box 448, 297 Nelson Street, Virden, MB R0M 2C0
Phone: (204) 821-6997
Email: ashleybell@rfnow.net
Connect on: [Twitter](#) | [Facebook](#)



This e-mail is confidential, may be privileged and is intended for the exclusive use of the addressee. Any other person is strictly prohibited from disclosing, distributing or reproducing this message. If you have received this e-mail in error, please immediately delete it and notify the sender. Thank you.

Confidentiality Warning: This email and any attachments may be privileged and/or confidential. Any distribution, use or copying of this email or the information it contains by other than an intended recipient is unauthorized. If you received this email in error, please advise the sender (by return email or otherwise) immediately.



RM Oakland-Wawanesa
 RFNOW Inc. - Proposed Path Addition
 2024.02.13



Legend
 Existing Fibre Path
 Proposed Fibre Path

Proposed path tying into existing fibre and continuing South along the West side of PR 340

Proposed path running along the North side of Public Rd to service customer at 96023 Rd 41N

Offset of Fibre distribution and Handhole Vaults are 3m (unless otherwise specified) from adjacent property line within ROW
 Hand hole Vaults are 2 ft by 3ft and are flush with ground level.
 Cable to be installed at a depth of 1m along ROW, 1.5m under road crossings and 2m under all wetlands and water runs.
 Where the fibre optic cable crosses provincial roads, municipal roads, turning lanes, private access lanes, field crossings, wetland areas and water runs, RFNOW Inc. shall install the cable by means of directional bore;
 Conduit (38mm) installed with trenchless method
 Distribution fiber direct buried method
 1m separation vertical or horizontal around existing underground utilities.
 Marker posts 5 per km or at each Handhole vault
 Location of proposed path is approximate and not a perfect scale on PDF drawings

No concerns
 Chelsea Longi

Joni Swidnicki

From: Ashley Bell <ashleybell@rfnow.net>
Sent: Friday, March 1, 2024 7:53 AM
To: Joni Swidnicki
Subject: RFNow Inc. - Service Drop - Z3-24-18031
Attachments: RFNow Inc. - Service Drop - Z3-24-18031.pdf

Good Afternoon Joni

Please see the attached map for a proposed service drop along Treesbank Rd. I am not 100% sure where the house and driveway are located as this house is fairly new.

Let me know if you have any questions or concerns, or if this path can be approved.

Thanks,

Ashley Bell | Civil Planner | [RFNOW Inc.](#)
PO Box 448, 297 Nelson Street, Virden, MB R0M 2C0
Phone: (204) 821-6997
Email: ashleybell@rfnow.net
Connect on: [Twitter](#) | [Facebook](#)



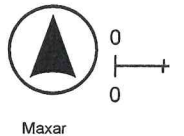
This e-mail is confidential, may be privileged and is intended for the exclusive use of the addressee. Any other person is strictly prohibited from disclosing, distributing or reproducing this message. If you have received this e-mail in error, please immediately delete it and notify the sender. Thank you.

Confidentiality Warning: This email and any attachments may be privileged and/or confidential. Any distribution, use or copying of this email or the information it contains by other than an intended recipient is unauthorized. If you received this email in error, please advise the sender (by return email or otherwise) immediately.

*No concerns
Chelsea Long*



Offset of Fibre distribution and Handhole Vaults are 3m (unless otherwise specified) from adjacent property line within ROW
 Hand hole Vaults are 2 ft by 3ft and are flush with ground level.
 Cable to be installed at a depth of 1m along ROW, 1.5m under road crossings and 2m under all wetlands and 3m under water runs.
 Where the fibre optic cable crosses provincial roads, municipal roads, turning lanes, private access lanes, field crossings, wetland areas and water runs, RFNOW Inc. shall install the cable by means of directional bore;
 Conduit (38mm) installed with trenchless method
 Distribution fiber direct buried method
 1m separation vertical or horizontal around existing underground utilities.
 Marker posts 5 per km or at each Handhole vault
Location of proposed path is approximate and not a perfect scale on PDF drawings





Manitoba Water Services Board Capital Project Request Form Instructions

Every year the Manitoba Water Services Board (MWSB) requests Municipal Corporations and Water Cooperatives to identify their desired capital projects for consideration to be included in the MWSB 5-Year Capital Plan. Additional information on the MWSB cost-share program is available on the government website at: <https://www.gov.mb.ca/mr/mwsb/index.html>.

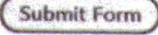
Please note that grant funding identified under the Municipal Water and Sewer Program, and the Rural Water Development Program are subject to change effective April 1, 2024. The 2-Tier funding levels under the Municipal Water and Sewer Program will be eliminated and replaced by a single Tier for all eligible projects at 50% funding. Northern communities north of the 53rd parallel will still be eligible for an additional 10% grant. The Rural Water Development Program funding will increase from 1/3rd to 2/3rd MWSB grant funding to assist in making rural water pipelines more affordable for rural Manitoba residents.

This form requests Municipal and Co-operative entities within Manitoba to identify projects planned to be initiated in years 2025 to 2029 inclusively. Each individual project requires its own Request Form to be completed and submitted.

Feasibility study requests are not to be included in this Capital Project Request Form. Studies may be requested at any time of the year by emailing a signed and certified resolution of Council or the Cooperative Board to Travis Parsons, MWSB General Manager at travis.parsons2@gov.mb.ca.

A resolution is not required at time of your application. If your project is approved for funding assistance, a resolution will be required prior to entering into a cost-sharing agreement with MWSB.

Please note MWSB does not carry-over requests from previous years. A new Project Request Form is to be completed each year on the 2024 Project Request Form (Do not use forms from previous years).

Please submit all applications by pressing the "Submit Form" button  at the top right of the Project Request Form. Applications are returned by using the submit button to, Amilee Lamb, Administrative Officer at MWSB. If you have any questions please contact Travis Parsons, General Manager or Amilee Lamb (amilee.lamb@gov.mb.ca). **All applications must be submitted by April 30, 2024. Please send any supporting documents in a separate email to Amilee Lamb.**

Once you click the "Submit Form" button you should receive a confirmation email from Amilee Lamb within a few days confirming receipt of your Project Request Form(s) and the number of received project requests.

Project type definitions and examples as well as The Association of Manitoba Municipalities (AMM) Districts Map is included below.

Project Types – Definitions / Examples

Water Treatment Plant – Construction of new water treatment plant, treatment expansion/upgrades, plant building upgrades/expansion.

Treated Water Reservoir – Construction of new treated water reservoir/pumphouse or treated water reservoir/pumphouse upgrades/expansion, pumping system upgrades, pumphouse building upgrades.

Raw Water Supply – Construction of new well(s), replacement/upgrade of well pumps/electrical/other well components, raw water pumphouse, intake, raw water pipeline to the water treatment plant, or chemical feed system on raw water before water treatment plant, well generator.

Watermains – Construction of new watermains, watermain replacement or extension of watermains, watermain relining, valves, curb stops, hydrants, or other components on community distribution systems (service pipe on private property is ineligible).

Water Supply Pipeline – Construction of water supply pipeline between communities, booster stations or reducing stations on supply pipelines.

Rural Water Pipelines – Construction of pipelines to service rural residents/businesses/farms outside of communities, including services and water meter packages.

Water meters – Supply and installation of water meters, replacement of residential meters, upgrading meters to remote read, remote read system readers and software.

Wastewater Treatment – Construction of new wastewater treatment plant, treatment expansion/upgrades, plant building upgrades/expansion, lagoon, lagoon expansion, constructed wetland, and lagoon upgrades including aeration system and other accepted lagoon-based technologies.

Sewer mains – Construction of new gravity or low pressure sewer mains, sewer main replacement or extension of sewer mains, relining, valves, or other components on community collection systems (service pipe on private property is ineligible).

Sewage Lift Station – Construction of new sewage lift station, lift station component replacements, lift station upgrades.

Sewage Force main/Gravity Main – Construction of pumped sewage force main or main gravity trunk sewer to treatment facility.

Water & Sewer Renewals – Replacement and/or extensions of both water mains and sewer mains (includes lining) and associated components.

