



**Council Meeting  
January 20, 2026 at 1:00 p.m.  
Council Chamber, Wawanesa, MB.**

**CALL TO ORDER** – 1:00 p.m.

**LAND ACKNOWLEDGEMENT**

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

**ADOPTION OF THE AGENDA**

BE IT RESOLVED that the agenda for the January 20, 2026 meeting be accepted as presented.

**CONFIRMATION OF MINUTES**

BE IT RESOLVED that the minutes of the December 16, 2025 regular meeting of Council be hereby approved as circulated.

**FINANCE**

**General Account**

BE IT RESOLVED that the January 14, 2026 general accounts payable, being cheque #'s 8486 to 8553, 8555 to 8565 and 8567 to 8606 in the amount of \$276,438.70 be hereby approved.

BE IT RESOLVED that general accounts payable cheque #8554 to Ryley Gullett in the amount of \$150.00 be hereby approved.

BE IT RESOLVED that general accounts payable cheque #8566 to Mike Fisher in the amount of \$77.58 be hereby approved.

BE IT RESOLVED that Direct Deposit 389, being staff payroll for the period December 22, 2025 to January 2, 2026 in the amount of \$14,431.60 be hereby approved.

BE IT RESOLVED that Direct Deposit 391, being staff payroll for the period January 5 to January 16, 2026 in the amount of \$16,575.39 be hereby approved.

BE IT RESOLVED that Direct Deposit 390, being Council indemnities for the month of December, 2025 in the amount of \$4,839.58 be hereby approved.

### **Utility Account**

BE IT RESOLVED that the January 14, 2026 utility accounts payable, being cheque #'s 1375 to 1389 in the amount of \$17,754.48 be hereby approved.

### **Statement of Revenues and Expenditures**

BE IT RESOLVED that the Statement of Revenues and Expenditures report to December 31, 2025 be received as presented.

### **Bank Reconciliations**

BE IT RESOLVED that the bank reconciliations for the month of December 2025 be approved as previously circulated.

### **DELEGATIONS**

None

### **PUBLIC HEARINGS**

BE IT RESOLVED that the regular meeting of council be recessed to allow council to hold Public Hearings to receive representations from any person who wish to make them in respect to a conditional use and variation application.

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### **Public Hearing on Conditional Use Application C1/2026 to allow a non-farm dwelling on Part of NE 1/4 10-8-17 WPM in an “AG” Agriculture General Zone (Treesbank Holding Co. Ltd.)**

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WHEREAS all representatives in regard to Conditional Use Application No. C1/2026 to allow a non-farm dwelling on Part of NE 1/4 10-8-17 WPM, in an “AG” Agriculture General Zone (Treesbank Holding Co. Ltd.) have been dealt with;

THEREFORE BE IT RESOLVED that the public hearing be concluded.

**Public Hearing on Variation Application V1/2026 to vary site area requirements on part of NE 1/4 10-8-17 WPM in an “AG” Agriculture General Zone (Treesbank Holding Co. Ltd.)**

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WHEREAS all representatives in regard to Variation Application No. V1/2026 to increase the allowable site area from 10 acres to 11.60 acres and to reduce the allowable site width from 200 feet to 49 feet on Lot 1 located in Part of NE 1/4 10-8-17 WPM, in an “AG” Agriculture General Zone (Treesbank Holding Co. Ltd.) have been dealt with;

THEREFORE BE IT RESOLVED that the public hearing be concluded.

**COMMUNICATIONS**

Accessibility News – December Newsletter  
Age Friendly Manitoba – Connections Newsletters  
Agriculture in the Classroom – Request for Support  
Association of Manitoba Municipalities – December 12  
Association of Manitoba Municipalities – December 16  
Association of Manitoba Municipalities – December 17  
Environment and Climate Change Canada – Federal Plastics Registry  
Federation of Canadian Municipalities – Communiqué – December 15  
Federation of Canadian Municipalities – Communiqué – January 12  
Hudson Bay Route Association - Membership  
Minister of Transportation and Infrastructure – Multi-Year Infrastructure Strategy  
Pelican-Rock Lake Planning District – Amendment to Zoning By-law  
RFNow – Staff Introduction  
Rural Manitoba Economic Development Corp – Webinar  
Rural Municipality of Glenboro South Cypress – Amendments to Zoning By-law  
Transport Canada – Letter Acknowledging Action Taken  
Western Heritage – Archaeology and Heritage Management

BE IT RESOLVED that the above noted communications be received.

**COMMITTEE REPORTS**

**South Zone Report (Ward 3)**

Councillor Fisher – see written report  
Councillor Jones – see written report

**North Zone Report (Ward 2)**

Councillor Hatch – see written report  
Councillor Rome

**Wawanesa Zone Report (Ward 1)**

Councillor Gullet – see written report  
Councillor McDonald – see written report

**Head of Council's Report** – see written report

**Chief Administrative Officer Report** – see written report

**Finance Officer Report** – see written report

**Public Works Report** – see written report

**Fire Chief's Report** – see written report

BE IT RESOLVED that the verbal and written reports be received.

### **BY-LAWS**

**By-law No. 51-2026 to Amend Fees and Charges By-law No. 08-2020 to Replace Schedule “C”**

#### **1<sup>st</sup> Reading**

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BE IT RESOLVED that By-law No. 51-2026 being a by-law to amend Fees and Charges By-law No. 08-2020 to Replace Schedule “C” be read a first time.

### **UNFINISHED BUSINESS**

None

### **GENERAL BUSINESS**

**Conditional Use Application C1/2026 to allow a non-farm dwelling on Part of NE ¼ 10-8-17 WPM in an “AG” Agriculture General Zone  
(Treesbank Holding Co. Ltd.)**

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BE IT RESOLVED that Conditional Use Application C1/2026 to allow a non-farm dwelling on Part of NE ¼ 10-8-17 WPM, in an “AG” Agriculture General Zone (Treesbank Holding Co. Ltd.) be approved.

**Variation Application V1/2026 to vary site area requirements on part of NE ¼ 10-8-17 WPM in an “AG” Agriculture General Zone  
(Treesbank Holding Co. Ltd.)**

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BE IT RESOLVED that Variation Application No. V1/2026 to increase the allowable site area from 10 acres to 11.60 acres and to reduce the allowable site width from 200 feet to 49 feet on Lot 1 located in the NE ¼ 10-8-17 WPM be approved.

**Aurora Land Consulting o/b/o Enbridge – Construct Temporary Approach and Right of Way Remediation**

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BE IT RESOLVED that the request of Aurora Land Consulting Ltd. on behalf of Enbridge Pipelines Inc. for construction of a temporary approach and right-of-way remediation located in SW 26-7-18 W1M as outlined in the correspondence dated December 16, 2025 be approved under the same terms and conditions as the original agreement.

**Aurora Land Consulting o/b/o Enbridge – Use of Existing Approach for Soil Remediation in SW 33-7-18 W1M**

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BE IT RESOLVED that the request of Aurora Land Consulting Ltd. on behalf of Enbridge Pipelines Inc. for use of an existing approach for soil remediation in SW 33-7-18 W1M as outlined in the correspondence dated January 13, 2026 be approved under the same terms and conditions as the original agreement.

**Management of Property Tax Arrears Recovery**

WHEREAS The Municipal Act requires the municipality to conduct tax recovery proceedings every year;

AND WHEREAS council for the municipality deems it to be in the municipality's best interest to hire Taxervice Inc. to manage tax arrears recovery on its behalf;

NOW THEREFORE BE IT RESOLVED that Municipality of Oakland-Wawanesa hire Taxervice Inc. to manage tax arrears recovery on the municipality's behalf for a term of 3 (three) years;

AND BE IT FURTHER RESOLVED that the administrator be and is hereby authorized to sign the Taxervice Inc. engagement letter on behalf of the municipality.

**Application for Tile Drainage – S 36-7-18 WPM (NextGen Drainage Solutions o/b/o Green Acres Holding Co. Ltd.)**

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WHEREAS information has been received from Nextgen Drainage Solutions on behalf of Green Acres Holding Co. Ltd. with respect to a proposed tile drainage project located on S 36-7-18 WPM;

AND WHEREAS the concerns expressed by the Public Works Manager relate to areas of provincial jurisdiction and permitting;

THEREFORE BE IT RESOLVED that the request for tile drainage permission and consent from NextGen Drainage Solutions on behalf of Green Acres Holding Co. Ltd. to supply and install tile drainage on S 36-7-18 WPM be approved subject to receipt of the required application fee.

### **Emergency Plan**

BE IT RESOLVED that in accordance with Section 8(1) (d) of The Emergency Measures Act, the Emergency Plan for the Municipality of Oakland-Wawanesa for 2026 be adopted.

### **Manitoba Municipalities Online Report**

BE IT RESOLVED that the Manitoba Municipalities Online report for the month of November 2025 be received and any necessary actions to the by-law maintenance program be hereby approved.

### **Working Alone Policy**

BE IT RESOLVED that Working Alone Policy #PER010 be amended to include the requirement for employees working alone to check in every 2 hours and to remove clauses related to the Nesbitt Office.

### **Council Meeting Times**

BE IT RESOLVED that Administration be instructed to prepare an amendment to the Procedure By-law to change meeting time from October to March from 1:00 p.m. to 3:00 p.m.

### **IN-CAMERA SESSION**

BE IT RESOLVED that this meeting now adjourns to an “in-camera” meeting to discuss items related to personnel matters and enforcement as per Subsections 152(3)(b)(ii) and (v) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting.

### **Offer to Purchase – Roll Numbers 94000, 94100, and 94800**

BE IT RESOLVED that .....

### **Roll No. 221518 – Lagoon Debenture**

BE IT RESOLVED that ...

### **NOTICE OF MOTION**

None

**ADJOURNMENT**

BE IT RESOLVED that this meeting does now adjourn (time) to meet again on Tuesday, February 17, 2026 at 1:00 p.m. at Municipal Office in Wawanesa.

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Dave Kreklewich, Head of Council

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Joni Swidnicki, Chief Administrative Officer

**Council Meeting  
December 16, 2025 at 1:00 p.m.  
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Tuesday, December 16, 2025 at 1:00 p.m. Members Present: Mike Fisher, Ryley Gullett, Craig Hatch, Frank Jones, Bob McDonald and Dennis Rome (in the gallery due to Code of Conduct sanctions with the inability to perform council duties). Head of Council Dave Kreklewich presided.

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Melissa Sturgeon and Public Works Manager Chelsea Long.

The meeting was open to the public.

**CALL TO ORDER – 1:00 p.m.**

**LAND ACKNOWLEDGEMENT**

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

**ADOPTION OF THE AGENDA**

**Gullett-McDonald**

1336 BE IT RESOLVED that the agenda for the December 16, 2025 meeting be accepted as presented with Keystone Planning District being added under Unfinished Business. CARRIED.

**CONFIRMATION OF MINUTES**

**Fisher-Jones**

1337 BE IT RESOLVED that the minutes of the November 18, 2025 regular meeting of Council be hereby approved as circulated. CARRIED.

**FINANCE**

**General Account**

**Hatch-McDonald**

1338 BE IT RESOLVED that the December 10, 2025 general accounts payable, being cheque #'s 8405 to 8422, 8424 to 8470 and 8472 to 8485 and ABW-03 in the amount of \$1,594,123.62 be hereby approved. CARRIED.

Councillor McDonald declared an interest in the following item and left the Chamber without discussion or debate.

Jones-Fisher

1339 BE IT RESOLVED that general accounts payable cheque #8423 to Bob McDonald in the amount of \$40.00 be hereby approved. CARRIED.

Councillor Fisher declared an interest in the following item and left the Chamber without discussion or debate.

Gullett-McDonald

1340 BE IT RESOLVED that general accounts payable cheque #8471 to Mike Fisher in the amount of \$50.00 be hereby approved. CARRIED.

Jones-Gullett

1341 BE IT RESOLVED that Direct Deposit 383, being staff payroll for the period November 6 to November 21, 2025 in the amount of \$16,049.95 be hereby approved. CARRIED.

McDonald-Fisher

1342 BE IT RESOLVED that Direct Deposit 384, being staff payroll for the period November 24 to December 5, 2025 in the amount of \$15,543.33 be hereby approved. CARRIED.

McDonald-Jones

1343 BE IT RESOLVED that Direct Deposit 385, being Council indemnities for the month of November, 2025 in the amount of \$6,844.89 be hereby approved. CARRIED.

**Utility Account**

Gullett-McDonald

1344 BE IT RESOLVED that the December 10, 2025 utility accounts payable, being cheque #'s 1362 to 1374 in the amount of \$15,732.53 be hereby approved. CARRIED.

**Statement of Revenues and Expenditures**

Hatch-Fisher

1345 BE IT RESOLVED that the Statement of Revenues and Expenditures report to November 30, 2025 be received as presented. CARRIED.

**Bank Reconciliations**

Jones-Gullett

1346 BE IT RESOLVED that the bank reconciliations for the month of November 2025 be approved as previously circulated. CARRIED.

**DELEGATIONS**

None

## PUBLIC HEARINGS

### McDonald-Gullett

1347

BE IT RESOLVED that the regular meeting of council be recessed to allow council to hold a Public Hearing to receive representations from any person who wish to make them in respect to an application to rezone. CARRIED.

### **Public Hearing to Amend Zoning By-law No. 04-2019 to Rezone a Portion of Land in NE ¼ 27-7-17 WPM from Residential General Zone to Parks and Recreation Zone and to make Text amendments to Table 3.2 and its footnote (Municipality of Oakland-Wawanesa)**

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A written report was provided by Community and Regional Planning. Written information was provided by Bright Diamond Consulting in support of the rezoning.

### Gullett-Fisher

1348

WHEREAS all representatives in regard to Zoning Amendment By-law 49-2025 to rezone property located in NE ¼ 27-7-17 WPM and Table 3.2 text amendments have been dealt with;

THEREFORE BE IT RESOLVED that the public hearing be concluded. CARRIED.

## **COMMUNICATIONS**

Association of Manitoba Municipalities – November 13  
Association of Manitoba Municipalities – November 25  
Association of Manitoba Municipalities – November 28  
Association of Manitoba Municipalities – November 28  
Association of Manitoba Municipalities – December 1  
Association of Manitoba Municipalities – December 10  
B & B Memorial Restoration – Introduction  
Christmas Invitations and Cards  
CPKC Crossing Activity Notification – November 27  
Federation of Canadian Municipalities – Communiqué – November 17  
Federation of Canadian Municipalities – Communiqué – November 24  
Federation of Canadian Municipalities – Communiqué – December 1  
Federation of Canadian Municipalities – Communiqué – December 8  
Manitoba Department of Labour and Immigration – Incident Report  
Manitoba Good Roads Association – 2025 Beautification Winners  
Manitoba Government News Release – Community Development Grant Programs  
Minister of Environment and Climate Change – Recycling Rebate Payment  
Municipal and Northern Relations – Compensation for Provincial Mutual Aid  
Municipal and Northern Relations – Manitoba's Land Use Planning Action Plan  
Rural Municipality of Cornwallis – Amendment to Zoning By-law

### Hatch-Jones

1349

BE IT RESOLVED that the above noted communications be received. CARRIED.

## COMMITTEE REPORTS

### **South Zone Report (Ward 3)**

Councillor Fisher – see written report  
Councillor Jones – see written report

### **North Zone Report (Ward 2)**

Councillor Hatch – see written report  
Councillor Rome

### **Wawanesa Zone Report (Ward 1)**

Councillor Gullet – see written report  
Councillor McDonald – see written report

**Head of Council's Report** – see written report

**Chief Administrative Officer Report** – see written report

**Finance Officer Report** – see written report

### **Public Works Report**

The Public Works Manager gave an update on staff training, Workplace Safety and Health compliance and work with contractors finishing the water line project.

**Fire Chief's Report** – see written report

### **McDonald-Gullett**

1350 BE IT RESOLVED that the verbal and written reports be received. CARRIED.

### **Personnel and Policy Committee**

### **Fisher-Hatch**

1351 BE IT RESOLVED that the Personnel and Policy Committee report of its meeting held December 1, 2025 be received and recommendations be considered under General Business. CARRIED.

## **BY-LAWS**

**By-law No. 49-2025 to Amend Zoning By-law No. 04-2019 to Rezone a Portion of Land in NE ¼ 27-7-17 WPM from Residential General Zone to Parks and Recreation Zone and to make Text amendments to Table 3.2 and its footnote regarding Wind Energy Generating Towers  
2<sup>nd</sup> and 3<sup>rd</sup> Readings**

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### **McDonald-Jones**

1352 BE IT RESOLVED that By-law No. 49-2025, being a by-law to amend Zoning By-law No. 04-2019 to Rezone a Portion of Land in NE ¼ 27-7-17 WPM from Residential

General Zone to Parks and Recreation Zone and to make Text amendments to Table 3.2 and its footnote regarding Wind Energy Generating Towers, be read a second time. CARRIED.

Fisher-Hatch

1353 BE IT RESOLVED that By-law No. 49-2025 be read a third and final time. CARRIED.

A recorded vote was taken on the above motion.

FOR

Head of Council Kreklewich  
Councillor Fisher  
Councillor Gullett  
Councillor Hatch  
Councillor Jones  
Councillor McDonald

AGAINST

McDonald-Jones

1354 BE IT RESOLVED that By-law No. 50-2025 being a by-law to amend Special Services By-law No. 44-2025 to Replace Schedule "B" be read a first time. CARRIED.

**UNFINISHED BUSINESS**

**Keystone Planning District**

McDonald-Gullett

1355 BE IT RESOLVED that Administration be directed to prepare an amendment to Fees and Charges By-law No. 08-2020 to remove Building/Planning/Zoning/Property Fees Schedule "C" therefrom as the Keystone Planning District is under contract to provide those services starting in 2026. CARRIED.

**GENERAL BUSINESS**

**RFNow Proposed Fibre Path Addition – Along PR 346 Rd. between Rd. 37N and 36N**

Gullett-Hatch

1356 BE IT RESOLVED that the proposed fibre path addition along PR 346 between Rd. 37N and 36N outlined on the maps attached to correspondence dated November 20, 2025 from RFNow be approved subject to the terms and conditions of the installation agreement dated October 26, 2023 and further subject to any requirements outlined by Manitoba Infrastructure and Transportation for PR 346. CARRIED.

### **Transfer to Fire Reserve – Wildfire Payment**

#### Fisher-Jones

1357 BE IT RESOLVED that \$23,600 from the Provincial Wildfire Payment be transferred to the Fire Reserve for anticipated expenditures in 2026. CARRIED.

### **2026 Council Orientation**

#### Jones-Fisher

1358 WHEREAS it is beneficial for municipalities to provide an orientation for newly elected councils;

AND WHEREAS material is starting to arrive with respect to providing such orientation;

AND WHEREAS the Department of Municipal and Northern Relations offers orientation sessions for municipalities;

NOW THEREFORE BE IT RESOLVED that the Municipality of Oakland-Wawanese request support from the Department of Municipal and Northern Relations to deliver such an orientation, in collaboration with interested surrounding municipalities, at a date and location to be determined. CARRIED.

### **2026 Council Meetings**

#### Hatch-McDonald

1359 BE IT RESOLVED that Council meetings in 2026 be held on the third Tuesday of each month as follows:

January 20	July 21
February 17	August 18
March 17	September 15
April 21	October 20
May 19	November 17
June 16	December 15

whereby the meetings from April to September shall commence at 9:00 a.m. and meetings from October to March shall commence at 1:00 p.m. CARRIED.

### **Tax Sale**

#### McDonald-Hatch

1360 WHEREAS Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

THEREFORE BE IT RESOLVED THAT the Designated Year for which properties in arrears be offered for sale by auction, be 2025 (meaning all properties with outstanding taxes from the year 2024 or prior); and

BE IT FURTHER RESOLVED THAT in accordance with s. 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred by the municipality for each parcel listed for the tax sale plus an administration fee of \$50.00 per roll as set forth in Manitoba Regulation 50/97 and

BE IT FURTHER RESOLVED THAT the tax sale be held September 15, 2026 at 1:30 p.m. at the Municipality of Oakland-Wawanesa Council Chambers, 106 Fourth St., Wawanesa MB. CARRIED.

### **Manitoba Municipalities Online Report**

#### Hatch-Gullett

1361

BE IT RESOLVED that the Manitoba Municipalities Online report for the month of November 2025 be received and any necessary actions to the by-law maintenance program be hereby approved. CARRIED.

### **2026 Interim Budget**

#### Jones-McDonald

1362

WHEREAS Section 163 of The Municipal Act provides as follows: "A council may adopt an interim budget to have effect only until the council adopts the operating budget for the fiscal years";

THEREFORE BE IT RESOLVED that council adopt the following interim budget for 2026:

#### **OPERATING REQUIREMENT:**

General Government Services	\$318,000
Protective Services	76,350
Transportation Services	507,950
Environmental Health Services	73,800
Public Health and Welfare Services	14,300
Environmental Development Services	3,000
Economic Development Services	16,150
Recreation and Cultural Services	58,300
Fiscal Services	232,000
Water and Wastewater Services	140,000
CARRIED.	

### **Appointments to Boards and Committees**

#### McDonald-Fisher

1363

BE IT RESOLVED that Councillor Rome be replaced on all boards and committees until the Code of Conduct sanctions are complete. CARRIED.

1364

Fisher-McDonald

BE IT RESOLVED that appointments be made to boards and committees as outlined below with terms of office to expire on December 31, 2026 for citizen representatives and October 28, 2026 for Members of Council unless otherwise noted:

**Internal Committees and Appointments**

Board of Revision – Head of Council Kreklewich, Councillors Fisher, and Gullett  
Legislative and Finance Committee – All members of Council

Personnel and Policy Committee – Councillors Jones, Gullett and Hatch

Public Works and Transportation Services Committee – Councillors Hatch, Jones, McDonald and Gullett

Building Feasibility Ad Hoc Committee – Councillors Hatch, Jones, McDonald and Gullett

Weed Supervisor – Councillor Hatch

**Outside Organizations**

Assiniboine Delta Aquifer Management Advisory Board – Councillor Hatch

Central Assiniboine Watershed District

Little Souris Subdistrict – Citizens Jeff Elder and Mitchell McPherson

Oak Creek Subdistrict – Councillor Hatch and citizen Chelsea Long

Souris River Subdistrict – Councillor Mike Fisher and citizen Chelsea Long

GSOW Handi Van – Councillors McDonald &           ; citizens Dale Seafoot & Tannis Rathwell

Oakland-Wawanesa Parks and Recreation – Citizen Cody Moore and Councillor Fisher

Souris and District Vet Board – Councillor Jones

Wawanesa Museum - Citizens Neil Bok and           

Wawanesa Valley Lodge – Citizen Ron Seafoot or designate and Councillors McDonald and Fisher

CARRIED.

**Additional Grant to the Souris-Glenwood Vet District**

Jones-Hatch

1365

WHEREAS a request had been received for members of the Souris-Glenwood Vet District to consider an additional grant, based on the funding agreement, to match a potential Provincial Grant of \$3,000;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Oakland-Wawanesa confirm its approval to provide an additional \$150 to the Souris-Glenwood Vet District whereby such funding shall be expended from the unallocated portion of the grants funding in the 2025 budget. CARRIED.

**IN-CAMERA SESSION**

Gullett-Jones

1366

BE IT RESOLVED that this meeting now adjourns to an “in-camera” meeting to discuss items related to personnel matters and enforcement as per Subsections 152(3)(b)(ii) and (v) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. CARRIED.

Fisher-McDonald

1367 BE IT RESOLVED that this "in camera" meeting does now resume back to a regular meeting. CARRIED.

**CAO Employment Agreement**

Jones-Gullett

1368 BE IT RESOLVED that the employment agreement with Joni Swidnicki, Chief Administrative Officer, for the term 2026 and 2027 be approved as previously circulated. CARRIED.

**Staff Increases**

Hatch-Jones

1369 BE IT RESOLVED that staff increases be approved as previously circulated. CARRIED.

**Payment of Training Costs**

Fisher-McDonald

1370 BE IT RESOLVED that an internal policy be implemented with respect to the payment of employee training whereby the Municipality will pay for training upfront and failure to complete and/or pass the training will result in the employee reimbursing the Municipality in increments over a one-year period. CARRIED.

**Transfer of Utility Arrears to Tax Roll**

McDonald-Jones

1371 WHEREAS in accordance with Section 252(2) of The Municipal Act, the amount of all outstanding charges for water and sewer service are a lien and charge upon the land serviced, and shall be collected in the same manner in which ordinary taxes upon land are collectible, and with like remedies;

AND WHEREAS in accordance with By-Law No. 16-2021, being the Water and Sewer Rates By-law, due notification has been given to customers with outstanding balances of greater than 90 days;

THEREFORE BE IT RESOLVED that the outstanding balances indicated on the Transfer Utilities Arrears to Tax Roll report dated December 11, 2025 be added to taxes for the respective properties, unless other arrangements have been made with the Municipality. CARRIED.

**Cancellation of Utilities and Accounts Receivables deemed Uncollectable**

Hatch-Fisher

1372 WHEREAS there are a few accounts with minimum balances due that have been outstanding for more than 90 days;

AND WHEREAS it would be time and cost prohibitive to send these to a collection agency for action;

THEREFORE BE IT RESOLVED that the outstanding balances indicated on the Utility and Accounts Receivable Cancellation report dated December 11, 2025, inclusive of those accounts already considered by Council for cancellation, be deemed uncollectable and the respective amounts be cancelled. CARRIED.

**Carry Over of Vacation Days**

Gullett-McDonald

1373 BE IT RESOLVED that staff be authorized to carry over vacation days as indicated on the Payroll Carried Forward report subject to time being utilized by March 2026. CARRIED.

**MWM Environmental Agreement**

Jones-Hatch

1374 BE IT RESOLVED that the one-year agreement with MWM Environmental for waste and recycling services be approved as circulated. CARRIED.

**NOTICE OF MOTION**

None

**ADJOURNMENT**

Fisher-Gullett

1375 BE IT RESOLVED that this meeting does now adjourn (2:01 p.m.) to meet again on Tuesday, January 20, 2026 at 1:00 p.m. at Municipal Office in Wawanesa. CARRIED.

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Dave Kreklewich, Head of Council

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Joni Swidnicki, Chief Administrative Officer

**Municipality of Oakland-Wawanesa**  
**List of Accounts for Approval**  
Batch: 2025-00265 to 2026-00012

Bank Code - AP - AP-GENERAL BANK ACCOUNT

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
8486	2025-12-11	Brandon School Division #40			
		12112025	Bdn School Div. Educ. taxes 2nd p	6,669.40	6,669.40
8487	2025-12-11	Kelty Business Solutions			
		cw-15598	managed IT service	1,286.38	1,286.38
8488	2025-12-11	Minister of Finance			
		Issued	Minister of Finance (Manitoba)		
		12102025	Property Assessment Levy	640.22	640.22
8489	2025-12-11	Minister of Finance			
		12112025	Education support levy 2nd payme	10,902.87	10,902.87
8490	2025-12-11	Liam Pattison			
		7	Municipal Emergency Coordinato	225.00	225.00
8491	2025-12-11	Princess Auto			
		3187365	Heater thermawave	182.52	182.52
8492	2025-12-11	Southwest Horizon School Div.			
		12112025	SW Horizon Educ. taxes 2nd payr	26,901.86	26,901.86
8493	2025-12-11	Joni Swidnicki			
		12102025	Staff Appreciation	1,406.79	1,406.79
8494	2025-12-16	AMM Trading Company Ltd.			
		12152025	AMM Fall Convention Nov. 25/25	3,213.00	3,213.00
8495	2025-12-16	Benjamin Arpin			
		12152025	Library Membership Reimburseme	50.00	50.00
8496	2025-12-16	Brandt			
		1377361	inspection for damage	1,101.00	
		1377601	Insurance claim for grader repair	53,508.91	54,609.91
8497	2025-12-16	Carroll Cemetery Committee			
		12152025	donation to Carroll Cemetery - Alle	500.00	500.00
8498	2025-12-16	DIONCO SALES AND SERVICE LTD.			
		32744	Grader blade	3,654.00	3,654.00
8499	2025-12-16	G & R Electric			
		23835	electrical work Firehall	3,437.60	3,437.60
8500	2025-12-16	Baldur-Glenboro Gazette			
		13569	envelopes	492.80	492.80
8501	2025-12-16	Wawanesa Express			
		1698	Christmas Greeting	50.00	50.00
8502	2025-12-16	McGregor Brett William Jt			
		12152025	Library Services	50.00	50.00
8503	2025-12-16	7290226 Manitoba Ltd.			
		52944	flatdeck safety	970.27	
		52946	Car Hauler Safety	820.57	1,790.84
8504	2025-12-16	XPLORE INC.			
		58256047	Internet	134.39	134.39
8505	2025-12-16	Morningstar Metal			
		32371	stairs for Oakland transfer site	110.95	110.95
8506	2025-12-17	Bank of Montreal			
		12172025	over payment of taxes roll#211500	1,889.43	1,889.43
8507	2025-12-17	Green Acres Colony			
		12172025	Fire Calls 170 hours	2,720.00	
		12182025	MFR 45 hours	720.00	3,440.00
8508	2025-12-17	Guild Insurance Brokers Inc.			

**Municipality of Oakland-Wawanesea**  
**List of Accounts for Approval**  
Batch: 2025-00265 to 2026-00012

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			91999	SRE Insurance	14,843.00	14,843.00
8509	2025-12-17	Rocky Mountain Equipment	P94124	battery	532.87	532.87
8510	2025-12-17	Oakland Wawanesea Parks & Recreatio	12162025	2025 Grant Pools & Beaches	5,202.00	5,202.00
8511	2025-12-17	Westman Communications Group	12172025	Internet	139.95	139.95
8512	2025-12-17	VOID - Void - Printed Wrong				
8513	2025-12-17	VOID - Void - Printed Wrong				
8514	2025-12-17	VOID - Void - Printed Wrong				
8515	2025-12-17	VOID - Void - Printed Wrong				
8516	2025-12-17	VOID - Void - Printed Wrong				
8517	2025-12-17	VOID - Void - Printed Wrong				
8518	2025-12-17	VOID - Void - Printed Wrong				
8519	2025-12-17	VOID - Void - Printed Wrong				
8520	2025-12-17	VOID - Firefighters Payroll				
8521	2025-12-17	VOID - Firefighters Payroll				
8522	2025-12-17	VOID - Firefighters Payroll				
8523	2025-12-17	VOID - Firefighters Payroll				
8524	2025-12-17	VOID - Firefighters Payroll				
8525	2025-12-17	VOID - Firefighters Payroll				
8526	2025-12-17	VOID - Firefighters Payroll				
8527	2025-12-17	VOID - Firefighters Payroll				
8528	2025-12-17	VOID - Firefighters Payroll				
8529	2025-12-17	VOID - Firefighters Payroll				
8530	2025-12-17	VOID - Firefighters Payroll				
8531	2025-12-17	VOID - Firefighters Payroll				
8532	2025-12-17	VOID - Firefighters Payroll				
8533	2025-12-17	VOID - Firefighters Payroll				

**Municipality of Oakland-Wawanesa**  
**List of Accounts for Approval**  
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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
8534	2025-12-17	VOID - Firefighters Payroll				
8535	2025-12-17	VOID - Firefighters Payroll				
8536	2025-12-17	VOID - Firefighters Payroll				
8537	2025-12-17	VOID - Firefighters Payroll				
8538	2025-12-17	VOID - Firefighters Payroll				
8539	2025-12-17	VOID - Firefighters Payroll				
8540	2025-12-17	VOID - Firefighters Payroll				
8541	2025-12-17	VOID - Firefighters Payroll				
8542	2025-12-17	VOID - Firefighters Payroll				
8543	2025-12-17	VOID - Firefighters Payroll				
8544	2025-12-17	VOID - Firefighters Payroll				
8545	2025-12-17	VOID - Firefighters Payroll				
8546	2025-12-17	VOID - Firefighters Payroll				
8547	2025-12-17	VOID - Firefighters Payroll				
8548	2025-12-17	VOID - Firefighters Payroll				
8549	2025-12-17	VOID - Firefighters Payroll				
8550	2025-12-18	VOID - Cheque Printing				
8551	2025-12-18	Gold Business Solutions	55m1418588	photocopier charges	218.79	218.79
8552	2025-12-18	Sensus	B251221	Interim Audit Jan.1 /25-Sept. 30/25	2,800.00	2,800.00
8553	2025-12-18	Souris & Glenwood Vet Clinic	12182025	2025 Municipal Grant additional	150.00	150.00
8554	2025-12-19	Ryley Gullett	19122025	Northern Fire Pay - Wages/Meals	1,913.93	1,913.93
8555	2025-12-19	Cody Moore	12192025	Northern Fire Pay - Wages/Meals	2,751.48	2,751.48
8556	2025-12-19	Tanner McDonald	12192025	Northern Fire Pay- Wage/Meals	4,512.48	4,512.48
8557	2026-01-07	Acres Industries Inc.	55749	Accrual LED Lighthead M6 Flasher Amber	1,310.40	1,310.40
8558	2026-01-07	AMM Trading Company Ltd.	201710	Accrual case binding letter	160.84	160.84
8559	2026-01-07	Bell MTS				

**Municipality of Oakand-Wawanese**  
**List of Accounts for Approval**  
Batch: 2025-00265 to 2026-00012

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name		Invoice #	Reference	Invoice Amount	Payment Amount
8560	2026-01-07	33028580	Dec. 2	Accrual	204 824-2666	332.61	
		28532596	Dec. 2	Accrual	204 824-2602	63.84	396.45
		12312025		Accrual	Manager's Cell Phone	90.72	90.72
8561	2026-01-07	BellMTS	96531140	Accrual	Acct. 40486199	28.00	28.00
8562	2026-01-07	Canadian Linen & Uniform	5503683998	Accrual	mat	149.64	149.64
8563	2026-01-07	Carberry Signs	6686		name bar for councillor	8.41	8.41
8564	2026-01-07	CWB NATIONAL LEASING	18821661		MTS National Leasing	132.16	132.16
8565	2026-01-07	Fastenal	203339	Accrual	angle grinder	421.58	421.58
8566	2026-01-07	Mike Fisher	72190	Accrual	Insurance Program	77.58	77.58
8567	2026-01-07	Gullett, Dennis	12302025	Accrual	supplies	196.51	
			2740	Accrual	Insurance Program	77.58	274.09
8568	2026-01-07	Hodgson Construction Inc	2025-054	Accrual	Rip Rap culvert rd 100 Methven	1,816.50	1,816.50
8569	2026-01-07	Green Acres Colony	20900	Accrual	Insurance Program	77.58	77.58
8570	2026-01-07	Kaldeck Truck & Trailers	10557956	Accrual	replace box on truck	9,744.00	9,744.00
8571	2026-01-07	Kelty Business Solutions	cw-15824		managed IT service	1,290.05	
			cw-15744	Accrual	APC Back Up battery	307.98	1,598.03
8572	2026-01-07	Jean-Francois Laberge	01062026		child abuse registry	20.00	20.00
8573	2026-01-07	Manitoba Hydro	6563222 Dec.	Accrual	106 4th St.	492.64	
			6541601 Dec.	Accrual	120 Commercial St.	287.11	
			6548862 Dec.25	Accrual	Carroll Outdoor Lighting	141.56	
			6518113 Dec.25	Accrual	Lot 20 Bl 1 Pl 63	937.75	
			6557592 Dec. 25	Accrual	NE 2-8-18 W	29.29	
			6548992 Dec. 25	Accrual	Nesbitt outdoor lighting	145.66	
			6558182 Dec. 25	Accrual	NW 19-8-19	55.05	
			6735941 Dec. 25	Accrual	SE 11-8-19	151.77	
			6538705 Dec. 25	Accrual	Wawa outdoor lighting	1,095.63	
			6688510 Dec. 25	Accrual	319 Main St.	1,005.34	
			6584738 Dec. 25	Accrual	315 Main St.	80.60	4,422.40
8574	2026-01-07	Man Association Of Fire Chiefs	2026-067		2026 MAFC Membership	199.50	
			2026-066		2026 MAFC Membership	199.50	399.00
8575	2026-01-07	Milne Office Systems Inc.	177645	Accrual	postage supplies	293.90	293.90
8576	2026-01-07	Minister Of Finance - Manitoba	010001182195		MB. CLPA Lands 2026	241.50	241.50
8577	2026-01-07	Muheljic, Enes	4070	Accrual	Insurance Program 2026	77.58	77.58

**Municipality of Oakland-Wawanese**  
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**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice	Amount	Payment Amount
8578	2026-01-07	Judy Podobni	JP1430	Accrual MFR Education		323.30	323.30
8579	2026-01-07	Quadient Canada Ltd.	01062026	postage meter		2,500.00	2,500.00
8580	2026-01-07	RBC Royal Bank	12312025	Accrual Visa CAO		4,746.65	
			12302025	Accrual PW Visa		1,619.50	6,366.15
8581	2026-01-07	SEAHAWK	8530	boot, glove, flashlight baton, clip, b		793.42	
			8463	Accrual return goggle clip for helmet (38)		-203.86	589.56
8582	2026-01-07	Simpson, Mike	72190	Accrual Insurance Program		77.58	77.58
8583	2026-01-07	Sturgeon Melissa	12312025	Accrual Municipal Administration course		869.40	869.40
8584	2026-01-07	Tessa Burney	31	Accrual Office Cleaning		604.80	604.80
8585	2026-01-07	Text2Car	68Q-03718	Annual Rd. Maint. 4G Svce Plan		799.20	799.20
8586	2026-01-07	Tourism Westman	SI-632	2026 SW MB Visitor's Guide ad		636.30	636.30
8587	2026-01-07	Trowbridge, Steve	72690	Accrual Insurance Program		77.58	77.58
8588	2026-01-07	Wilton, Darcy	71610	Accrual Insurance Program		184.58	184.58
8589	2026-01-07	World of Water	62318	Accrual Office supplies (water)		17.00	17.00
8590	2026-01-14	Bell Mobility INC	01122026	RTK Survey Data		11.53	11.53
8591	2026-01-14	Wilma Boulanger	01072026	Library Membership		15.00	15.00
8592	2026-01-14	Brandon School Division #40	01142026	Bdn School Div. Educ. taxes 3rd p		6,774.57	6,774.57
8593	2026-01-14	RM of Cornwallis	2026-011	Module B1 & W3 & C2		225.00	225.00
8594	2026-01-14	Heritage Co-Op (1997) Ltd.	12312025	Accrual Fuel and supplies		10,897.46	
			12302025	Accrual Fuel		106.34	11,003.80
8595	2026-01-14	International Union	12312025	Accrual December Dues		266.43	266.43
8596	2026-01-14	Investia Financial	12312025	Accrual RRSP #N337111749		525.28	525.28
8597	2026-01-14	MEBP	December 2025	Accrual December 2025 Remittance		3,613.97	3,613.97
8598	2026-01-14	Minister of Finance	01142026	Education support levy 3rd payme		11,074.78	11,074.78
8599	2026-01-14	MWM Environmental					

**Municipality of Oakland-Wawanesa**  
**List of Accounts for Approval**  
Batch: 2025-00265 to 2026-00012

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
8600	2026-01-14	Liam Pattison	133570	Accrual Green Acres Colony recycling	155.40	
			133568	Accrual Recycle Nesbitt	155.40	
			133567	Accrual Recycle Carroll	155.40	
			133569	Accrual Recycle Wawa Post Office	116.55	
			133565	Accrual Waste & Recycling Oakland	3,026.37	
			133566	Accrual Waste & Recycle Wawa	4,372.35	7,981.47
			12312025	Accrual Retainer Fee for Mun. Emer. Coord.	1,000.00	
8601	2026-01-14	Petty Cash	01122026	Retainer Fee Mun. Emerg. Coord.	1,000.00	2,000.00
			12312025	Accrual supplies	112.00	112.00
8602	2026-01-14	Receiver General	12312025	Accrual Dec. 2025 Remittance	13,699.54	
			11302025	Accrual Nov. 2025 Remittance	1,651.89	
			03122025-01	Accrual February 2025 Remittance	120.29	15,471.72
			17724	Safety, steering shock, repaired ex	511.30	511.30
8604	2026-01-14	Safety Chicks	29243	eye wash	157.78	157.78
8605	2026-01-14	Southwest Horizon School Div.	01142026	SW Horizon Educ. taxes 3rd paym	27,326.02	27,326.02
8606	2026-01-14	Westman Communications Group	0105 Dec.	Accrual Phone	107.36	107.36
				Total Computer Cheque:		276,666.28

Total AP: 276,666.28

ROYAL BANK  
REPORT NO.: 0106-00000 0555470000  
RUN DATE: 2026 JAN 01  
RUN TIME: 10:30:42

PAYMENT DISTRIBUTION SERVICE  
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1  
BUSINESS DATE: 2026 JAN 02

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0389

FILE CREATION DATE: 2026 JAN 01

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2026 JAN 02	2026 JAN 02	2026 JAN 02	10	14,431.60CR
VALID TRANS FOR 055547			10	14,431.60CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			10	14,431.60CR

Biweekly

Dec 22, 2025 - Jan 2, 2026

ROYAL BANK  
REPORT NO.: 0106-00000 0555470000  
RUN DATE: 2026 JAN 15  
RUN TIME: 11:49:41

PAYMENT DISTRIBUTION SERVICE  
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1  
BUSINESS DATE: 2026 JAN 15

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0391

FILE CREATION DATE: 2026 JAN 15

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2026 JAN 16	2026 JAN 16	2026 JAN 15	10	16,575.39CR
VALID TRANS FOR 055547			10	16,575.39CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			10	16,575.39CR

Bi-weekly Payroll

Jan 5 - 16, 2026

ROYAL BANK  
REPORT NO.: 0106-00000 0555470000  
RUN DATE: 2026 JAN 12  
RUN TIME: 09:21:41

PAYMENT DISTRIBUTION SERVICE  
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1  
BUSINESS DATE: 2026 JAN 12

MUNICIPALITY OF OAKLAND-WAWANE

055547-0000 PDS CAD

INST/BRANCH: 0003

ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0390

FILE CREATION DATE: 2026 JAN 12

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2025 DEC 31	2026 JAN 12	2026 JAN 12	6	4,839.58CR
VALID TRANS FOR 055547			6	4,839.58CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			6	4,839.58CR

Council Indemnity

December

**Municipality of Oakland-Wawanesa**

**List of Accounts for Approval**

Batch: 2025-00265 to 2026-00012

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**Bank Code - UT - UT-ACCOUNTS PAY**

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
1375	2025-12-15	DURACAN	33609	water testing	56.70	56.70
1376	2025-12-15	MASTER PLAN PLUMBING &	02813	Water project- Commercial St	285.57	285.57
1377	2025-12-15	Morningstar Metal	32891	Water project- Commercial St	201.60	201.60
1378	2025-12-15	Wilton, Drew	12262025	December 2025	4,153.08	4,153.08
1379	2025-12-15	Wolseley Canada Inc.	498327	commercial st project	59.03	
			498326	commercial st project	4,509.12	4,568.15
1380	2026-01-08	Bell Mobility INC	12232025	Accrual Dialer Alert	46.35	46.35
1381	2026-01-14	Cleartech Industries Inc.	1192635	Accrual Chemical	431.62	
			1194419	Chemical	1,111.32	1,542.94
1382	2026-01-14	D B Express	9631	Accrual August-October 2025 Water Samp	200.03	200.03
1383	2026-01-14	DURACAN	34609	Accrual water testing	56.70	
			34056	Accrual water testing	56.70	113.40
1384	2026-01-14	G & R Electric	23859	Accrual water pump check at park	329.85	329.85
1385	2026-01-14	Heritage Co-Op (1997) Ltd.	71908199	Accrual 2 cutoff blades	22.38	22.38
1386	2026-01-14	Manitoba Hydro	6543450-Dec	Accrual 301 Park St.	897.79	
			6744702-Dec	Accrual Lot 0 Bl 2 Pl 95	198.68	
			6775321-Dec	Accrual New well NE 27-7-17	166.43	
			6522379-Dec	Accrual Pole 4B Water St.	253.33	
			6528337-Dec	Accrual Pole 12 Euclid Ave.	122.62	1,638.85
1387	2026-01-14	MASTER PLAN PLUMBING &	02846	Accrual check levels at McGregors	75.60	75.60
1388	2026-01-14	Southern Water Systems	19341	Accrual Pump maint.	2,209.98	2,209.98
1389	2026-01-14	Westman Prairie View Contracting Inc	795758	Accrual Floor patching at 321 Commercial	2,310.00	2,310.00
				Total Computer Cheque:		17,754.48

Total UT: 17,754.48

Grand Total: 294,420.76

Certified Correct This January 14, 2026

**Municipality of Oakland-Wawanesa**  
**General Operating Fund - Expenditures**

Printed: 01/15/2026 9:35:46 AM

End date: 2025-12-31

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Account Number	Account Description	Budget	Balance	Variance	Var %
<b>EXPENDITURES</b>					
<b>GENERAL GOVERNMENT SERVICES</b>					
<b>Legislative</b>					
510-100-100	GG - Legislative - Head of Council	14,509.50	13,128.86	1,380.64	90.48
510-100-101	GG - Councillors	67,626.00	57,216.19	10,409.81	84.60
510-100-102	GG - Other Leg. Services - Mileage	4,000.00	1,557.76	2,442.24	38.94
510-100-104	GG - Ward Meetings	1,000.00	0.00	1,000.00	0.00
	<b>Total Legislative:</b>	<b>87,135.50</b>	<b>71,902.81</b>	<b>15,232.69</b>	<b>82.52</b>
<b>General Administrative</b>					
510-100-108	GG - CAO	98,362.43	96,704.53	1,657.90	98.31
510-100-109	GG - Finance Officer	72,044.90	71,606.78	438.12	99.39
510-100-113	GG - Admin. Salaries	40,170.00	39,980.34	189.66	99.52
510-100-114	GG - Admin Assistant	46,800.00	42,300.00	4,500.00	90.38
510-100-116	GG - Green Team - Office	7,394.40	7,053.99	340.41	95.39
510-100-222	GG - Clerk & Staff Training & Education	3,000.00	3,364.22	-364.22	112.14
510-110-120	GG - Admin & Employee Benefits	34,000.00	32,488.51	1,511.49	95.55
510-200-200	GG - Office Contract Services	4,000.00	7,433.22	-3,433.22	185.83
510-200-201	GG - Mileage - Office	400.00	560.31	-160.31	140.07
510-200-210	GG - Legal Contract Services	8,000.00	7,487.59	512.41	93.59
510-200-215	GG - Code of Conduct Complaint Costs	15,000.00	3,758.95	11,241.05	25.05
510-200-220	GG - Audit Contract Services	15,000.00	16,157.00	-1,157.00	107.71
510-200-230	GG - Assessment Contract Services	39,045.00	37,847.22	1,197.78	96.93
510-200-240	GG - Taxation (Municipal Properties)	20,000.00	17,011.16	2,988.84	85.05
510-200-260	GG - Photocopier Charges	2,250.00	3,180.91	-930.91	141.37
510-200-300	GG - Meals	0.00	544.70	-544.70	0.00
510-200-360	GG - Building Maint/Renovation	1,200.00	1,713.34	-513.34	142.77
510-200-366	GG - Computers and Software	37,000.00	42,224.96	-5,224.96	114.12
510-200-370	GG - Newspaper Advertising	2,000.00	2,345.70	-345.70	117.28
510-300-200	GG - Hydro -Office	3,800.00	3,808.66	-8.66	100.22
510-300-202	GG - Phone & Internet	8,500.00	8,699.95	-199.95	102.35
510-400-200	GG - Office Supplies	10,000.00	9,407.33	592.67	94.07
510-400-201	GG - Postage	7,000.00	5,641.20	1,358.80	80.58
	<b>Total General Administrative:</b>	<b>474,966.73</b>	<b>461,320.57</b>	<b>13,646.16</b>	<b>97.13</b>
<b>Other General Government</b>					
510-400-310	GG - Elections	3,000.00	1,662.02	1,337.98	55.40
510-400-320	GG - Conv. & Training Registrations	4,000.00	4,261.00	-261.00	106.52
510-400-321	GG - Convention Daily Indemnities	3,400.00	2,080.32	1,319.68	61.18
510-400-322	GG - Convention/Seminar Mileage	1,400.00	1,462.27	-62.27	104.44
510-400-323	GG - Convention Expense	6,000.00	6,664.19	-664.19	111.06
510-400-330	GG - Damage Claims & Liability Insurance	36,000.00	43,471.63	-7,471.63	120.75
510-400-350	GG - Membership Fees	5,700.00	5,391.84	308.16	94.59
510-400-360	GG - Other General Government -Sundry	500.00	100.00	400.00	20.00
510-500-500	GG - General Govt. Grants	17,500.00	17,330.00	170.00	99.02

**Municipality of Oakland-Wawanese**  
**General Operating Fund - Expenditures**

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End date: 2025-12-31

Account Number	Account Description	Budget	Balance	Variance	Var %
510-500-510	GG - Library Services	1,500.00	1,600.00	-100.00	106.66
510-900-910	GG - Health Care Spending Account	10,000.00	5,232.13	4,767.87	52.32
510-900-930	GG - Bank Charges & Interest	2,700.00	2,774.50	-74.50	102.75
510-900-950	Recoveries (Deduct) Utilities	-18,308.00	-18,308.00	0.00	100.00
	<b>Total Other General Government:</b>	<b>73,392.00</b>	<b>73,721.90</b>	<b>-329.90</b>	<b>100.45</b>
	<b>Total GENERAL GOVERNMENT SERVICES:</b>	<b>635,494.23</b>	<b>606,945.28</b>	<b>28,548.95</b>	<b>82.52</b>

**PROTECTIVE SERVICES**

**Police**

	<b>Total Police:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fire</b>				
520-200-165	PS - FIRE - Retainer Fees-Bdn/Souris	24,150.00	19,504.80	4,645.20 80.76
520-300-102	PS - Renumeration, Drills, Fires	16,500.00	26,962.84	-10,462.84 163.41
520-300-104	PS - Building Operation and Maintenance	3,500.00	4,218.13	-718.13 120.51
520-300-106	PS - Repairs and Replacement, Tools	12,000.00	14,578.76	-2,578.76 121.48
520-300-108	PS - Insurance	21,115.00	24,510.97	-3,395.97 116.08
520-300-110	PS - Fire - Utilities	8,500.00	8,396.43	103.57 98.78
520-300-112	PS - Fire Fighting Gear and Equipment	15,000.00	23,294.29	-8,294.29 155.29
520-300-113	PS - FF Gear purchased from Donations	0.00	22,116.97	-22,116.97 0.00
520-300-114	PS - Fuel	4,000.00	4,239.40	-239.40 105.98
520-300-116	PS - Fire Hydrant Rentals	4,750.00	4,750.00	0.00 100.00
520-400-110	PS - Fire - Materials & Supplies Misc.	5,000.00	6,104.02	-1,104.02 122.08
520-500-110	PS - Flood Protection & Prevention	2,000.00	0.00	2,000.00 0.00
	<b>Total Fire:</b>	<b>116,515.00</b>	<b>158,676.61</b>	<b>-42,161.61</b> <b>136.19</b>

**Emergency Measures**

520-200-120	PS - 911 Agreement	8,842.74	8,842.74	0.00 100.00
520-200-130	PS - Emergency Measures Organization	3,000.00	2,758.85	241.15 91.96
520-200-132	PS - EMR/First Response Renumeration	3,500.00	3,312.00	188.00 94.62
520-200-133	PS - EMR/First Response Training	1,500.00	1,163.58	336.42 77.57
520-200-134	PS - EMR/First Response Supplies	1,200.00	1,389.26	-189.26 115.77
520-200-135	PS - Paramedic Association Memberships	5,300.00	5,060.93	239.07 95.48
520-200-136	PS - EMR Equip purchased from Donation	0.00	4,321.22	-4,321.22 0.00
	<b>Total Emergency Measures:</b>	<b>23,342.74</b>	<b>26,848.58</b>	<b>-3,505.84</b> <b>115.02</b>

**Other Protection**

520-200-210	PS - Building-Fire & Plumb Inspections	5,000.00	640.00	4,360.00 12.80
520-200-260	PS - Animal & Pest Control	3,800.00	2,218.01	1,581.99 58.36
	<b>Total Other Protection:</b>	<b>8,800.00</b>	<b>2,858.01</b>	<b>5,941.99</b> <b>32.48</b>

**Total PROTECTIVE SERVICES:** **148,657.74** **188,383.20** **-39,725.46**

**TRANSPORTATION SERVICES**

**Public Works Employees & Benefits**

530-100-110	TS - PW Foreman Wages	73,619.52	73,856.76	-237.24 100.32
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**Municipality of Oakland-Wawanese**  
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Account Number	Account Description	Budget	Balance	Variance	Var %
530-100-111	TS - PW Operators Wages	68,998.82	70,339.44	-1,340.62	101.94
530-100-112	TS - PW Operators Wages	68,998.82	54,587.19	14,411.63	79.11
530-100-113	TS - PW Operator	68,998.82	66,019.52	2,979.30	95.68
530-100-114	TS - PW Seasonal	14,000.00	11,032.37	2,967.63	78.80
530-100-115	TS - PW Seasonal - (Green Team)	16,000.00	7,065.54	8,934.46	44.15
530-100-116	TS - Equip Operators Allowances	4,890.00	2,602.16	2,287.84	53.21
530-100-117	TS - Workers Compensation & Safety	6,500.00	2,811.60	3,688.40	43.25
530-100-130	TS - Dust Control	3,000.00	1,491.28	1,508.72	49.70
530-110-120	TS - Employee Benefits	51,500.00	33,340.24	18,159.76	64.73
530-110-125	TS - Employee Training & Education	5,000.00	1,739.80	3,260.20	34.79
530-200-116	TS - Equipment Insur & Registration	35,170.00	33,383.25	1,786.75	94.91
530-200-135	TS - Road Main. Gravel Trucking	90,000.00	87,462.50	2,537.50	97.18
530-200-136	TS - Road Maintenance - Labour	22,000.00	39,718.00	-17,718.00	180.53
530-200-145	TS - Small Equip, Repairs & Supplies - W	0.00	42.74	-42.74	0.00
530-300-100	TS - Street Lighting-Carroll & Nesbitt	3,300.00	3,285.36	14.64	99.55
530-300-102	TS - Lighting - Rural Mailboxes	600.00	661.23	-61.23	110.20
530-300-110	TS - Street Lighting - Wawa	13,200.00	12,532.80	667.20	94.94
530-300-115	TS - Manager's Cell Phone	1,510.00	1,000.10	509.90	66.23
530-300-116	TS - Nesbitt & Wawa Shops Utility	8,500.00	7,628.00	872.00	89.74
530-400-109	TS - Equip Repairs - Enclosed Trailer	300.00	160.45	139.55	53.48
530-400-110	TS - Equip Repairs - Flat Deck Trailer	500.00	926.47	-426.47	185.29
530-400-111	TS - Equipment Fuel	100,000.00	95,977.79	4,022.21	95.97
530-400-114	TS - Equip Repairs - Kubota	1,500.00	1,770.67	-270.67	118.04
530-400-115	TS - Equip Repairs & Maint - Misc	3,500.00	18,733.80	-15,233.80	535.25
530-400-116	TS - Work Shop & Yard Operations	30,000.00	23,310.74	6,689.26	77.70
530-400-117	TS - Equip. Repairs - Shulte Mower	20,000.00	20,922.15	-922.15	104.61
530-400-118	TS - Equip. Repairs NH Loader - W	5,000.00	3,566.66	1,433.34	71.33
530-400-119	TS - Equip. Repairs - Loader	20,000.00	10,116.51	9,883.49	50.58
530-400-120	TS - Equip Repairs-Loader Attachments	500.00	500.04	-0.04	100.00
530-400-121	TS - Equip. Repairs - Graders	22,000.00	31,958.55	-9,958.55	145.26
530-400-122	TS - Equip Repairs - CASE IH Tractor	3,500.00	1,139.10	2,360.90	32.54
530-400-123	TS - Equip. Repair - Gravel Trailer	5,000.00	3,192.67	1,807.33	63.85
530-400-125	TS - Equip Repairs - Backhoe	1,500.00	1,232.37	267.63	82.15
530-400-126	TS - Equip Repairs - F550	3,500.00	370.18	3,129.82	10.57
530-400-127	TS - Equip Repairs - 2011 GMC Truck	2,000.00	8,866.89	-6,866.89	443.34
530-400-128	TS - Equip Repairs - 2019 GMC Sierra	2,000.00	3,452.15	-1,452.15	172.60
530-400-129	TS - Equip Repairs - Kenworth Tandem	2,500.00	751.97	1,748.03	30.07
530-400-131	TS - Road Main. Gravel Crushing	130,000.00	119,403.90	10,596.10	91.84
530-400-133	TS - Road Mtce - Wawa Sand & Salt,Grave	17,500.00	2,297.93	15,202.07	13.13
530-400-134	TS - Truck Rental	35,000.00	26,061.23	8,938.77	74.46
530-400-135	TS- Equip Repairs - Car Hauler	200.00	797.15	-597.15	398.57
530-400-137	TS - Equip. Repairs - 2007 Ford F250 SD	0.00	10,557.00	-10,557.00	0.00
530-400-150	TS - Sidewalks & Boulevards	3,000.00	0.00	3,000.00	0.00
530-400-161	TS - Bridges, Culverts & Drainage	27,000.00	29,064.32	-2,064.32	107.64

**Municipality of Oakand-Wawanesa**  
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530-400-162	TS - Ditching & Mulching	8,000.00	6,038.50	1,961.50	75.48
530-400-190	TS - Snow & Ice Removal - Wawa	3,000.00	946.57	2,053.43	31.55
530-400-220	TS - Traffic Services - O	4,000.00	1,239.43	2,760.57	30.98
530-400-225	TS - Traffic Services - W	2,000.00	705.33	1,294.67	35.26
530-400-310	TS - Asset Management	7,050.00	9,283.43	-2,233.43	131.67
<b>Total Public Works Employees &amp; Benefits:</b>		<b>1,015,835.98</b>	<b>943,943.83</b>	<b>71,892.15</b>	<b>92.92</b>

**Other Transportation Services**

<b>Total Other Transportation Services:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total TRANSPORTATION SERVICES:</b>	<b>1,015,835.98</b>	<b>943,943.83</b>	<b>71,892.15</b>

**ENVIRONMENTAL HEALTH SERVICES**

**Environmental Health Service**

540-100-110	EH - WTS - Wages - W	15,217.92	14,468.80	749.12	95.07
540-110-120	EH - Employee Benefits - WTS-W	1,250.00	1,131.05	118.95	90.48
540-200-100	EH - Wages - WTS - Staff - O	17,289.25	16,920.22	369.03	97.86
540-200-109	EH - WTS Hydro - O	950.00	898.56	51.44	94.58
540-200-110	EH - WTS - Municipal Waste Management	69,054.00	73,625.66	-4,571.66	106.62
540-200-112	EH - WTS - Maintenance - O	2,000.00	106.00	1,894.00	5.30
540-200-113	EH - WTS - Maintenance - W	1,000.00	3,049.35	-2,049.35	304.93
540-200-114	EH - Carbon Tax Levy - Waste	5,100.00	1,011.39	4,088.61	19.83
540-200-130	EH - Municipal Wells - Treesbank	1,000.00	867.20	132.80	86.72
540-200-135	EH - Municipal Wells - Hayfield	1,000.00	1,612.91	-612.91	161.29
540-200-150	EH - Recycling	28,774.20	28,128.10	646.10	97.75
540-200-154	EH - Carbon Tax Levy - Recycling	2,000.00	497.74	1,502.26	24.88
540-200-160	EH - WTS Improvements	1,500.00	581.43	918.57	38.76
540-210-120	EH - Employee Benefits - WTS-O	1,450.00	1,355.13	94.87	93.45
<b>Total Environmental Health Service:</b>		<b>147,585.37</b>	<b>144,253.54</b>	<b>3,331.83</b>	<b>97.74</b>
<b>Total ENVIRONMENTAL HEALTH SERVICES:</b>		<b>147,585.37</b>	<b>144,253.54</b>	<b>3,331.83</b>	<b>97.74</b>

**PUBLIC HEALTH & WELFARE SERVICES**

550-200-180	H&W - Social Welfare Assistance	1,800.00	1,753.41	46.59	97.41
550-500-500	H&W - Cemeteries	7,500.00	7,500.00	0.00	100.00
550-500-510	H&W - Grants to Hospitals	3,000.00	3,000.00	0.00	100.00
550-500-521	H&W - Handi Transit	15,000.00	15,000.00	0.00	100.00
550-500-525	H&W - Senior Independent Services	1,300.00	1,300.00	0.00	100.00
<b>Total PUBLIC HEALTH &amp; WELFARE SERVICES:</b>		<b>28,600.00</b>	<b>28,553.41</b>	<b>46.59</b>	<b>99.84</b>

**ENVIRONMENTAL DEVELOPMENT SERVICES**

560-200-100	ED - Planning & Zoning (Rest of Mon)	4,000.00	1,046.25	2,953.75	26.15
560-200-136	ED - Other Beautification - Flowers, etc	2,000.00	1,935.00	65.00	96.75
560-200-150	ED - Other - Contract Services	0.00	250.00	-250.00	0.00
<b>Total ENVIRONMENTAL DEVELOPMENT SERVICES:</b>		<b>6,000.00</b>	<b>3,231.25</b>	<b>2,768.75</b>	<b>53.85</b>

**ECONOMIC DEVELOPMENT SERVICES**

**Municipality of Oakand-Wawanese**  
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570-100-120	EC - Destruction of Pests	1,500.00	72.72	1,427.28	4.84
570-100-170	EC - Conservation District	7,100.00	7,030.00	70.00	99.01
570-200-140	EC - Weed Control	20,000.00	15,145.38	4,854.62	75.72
570-200-160	EC - Veterinary Services	1,000.00	978.82	21.18	97.88
570-200-210	EC - Tourism	580.00	606.00	-26.00	104.48
570-500-185	EC - Staff Appreciation	2,100.00	1,501.86	598.14	71.51
<b>Total ECONOMIC DEVELOPMENT SERVICES:</b>		<b>32,280.00</b>	<b>25,334.78</b>	<b>6,945.22</b>	<b>78.48</b>
<b>RECREATION &amp; CULTURAL SERVICES</b>					
580-400-140	R&C - Skating Rinks & Arenas - Materials	5,202.00	5,202.00	0.00	100.00
580-500-101	R&C - Rec Comm (Waterpk, Camp, Baseb	51,158.10	51,158.10	0.00	100.00
580-500-110	R&C - Community Centres & Halls	13,295.70	13,295.70	0.00	100.00
580-500-120	R&C - Grants re Water to facilities	5,563.20	8,278.40	-2,715.20	148.80
580-500-140	R&C - Skating Rinks & Arenas	40,851.00	40,851.00	0.00	100.00
580-500-170	R&C - Museums	500.00	500.00	0.00	100.00
580-500-175	R&C - Charitable Donations/Grants	0.00	13,458.00	-13,458.00	0.00
<b>Total RECREATION &amp; CULTURAL SERVICES:</b>		<b>116,570.00</b>	<b>132,743.20</b>	<b>-16,173.20</b>	<b>113.87</b>
<b>FISCAL SERVICES</b>					
<b>Transfer to Capital</b>					
590-990-987	TF - Transfer to Capital - Building	0.00	36,666.66	-36,666.66	0.00
590-990-991	TF - Transfer to Capital - PW	602,091.00	800,395.07	-198,304.07	132.93
590-990-992	TF - Transfer to Capital - Fire	102,561.00	70,555.78	32,005.22	68.79
<b>Total Transfer to Capital:</b>		<b>704,652.00</b>	<b>907,617.51</b>	<b>-202,965.51</b>	<b>128.80</b>
<b>Contributions to Reserves</b>					
590-990-986	TF-Contribution to WTS Decommissioning	1,000.00	1,000.00	0.00	100.00
590-990-990	TF-Contribution to LT Service Reserve	1,450.00	1,450.00	0.00	100.00
590-990-993	TF - Contribution to General Reserve	50,000.00	50,000.00	0.00	100.00
590-990-994	TF - Contribution to Building Reserve	50,000.00	50,000.00	0.00	100.00
590-990-995	TF - Gas Tax Reserve Provision - O	68,228.11	34,114.05	34,114.06	49.99
590-990-996	TF - Gas Tax Reserve Provision - W	33,604.89	16,802.45	16,802.44	50.00
590-990-997	TF - Contribution to Fire Reserve	124,500.00	148,100.00	-23,600.00	118.95
590-990-999	TF - Contribution to Replacement Reserv	315,000.00	315,000.00	0.00	100.00
<b>Total Contributions to Reserves:</b>		<b>643,783.00</b>	<b>616,466.50</b>	<b>27,316.50</b>	<b>95.76</b>
<b>Debentures Debt</b>					
590-700-707	Interest on Bank Loan #5	5,992.29	5,992.29	0.00	100.00
<b>Total Debentures Debt:</b>		<b>5,992.29</b>	<b>5,992.29</b>	<b>0.00</b>	<b>100.00</b>
<b>Other Fiscal Services</b>					
<b>Total Other Fiscal Services:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total FISCAL SERVICES:</b>		<b>1,354,427.29</b>	<b>1,530,076.30</b>	<b>-175,649.01</b>	<b>128.80</b>
<b>TAX RESERVE PROVISION</b>					

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	<b>Total TAX RESERVE PROVISION:</b>	0.00	0.00	0.00	
	<b>Total EXPENDITURES:</b>	3,485,450.61	3,603,464.79	-118,014.18	82.52

Liability for Loan #5 shown on balance sheet  
not this report. \$ 23,720.60.

**Municipality of Oakland-Wawanesa**  
**General Operating Fund - Revenues & Transfers**

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Account Numbr	Account Description	Budget	Balance	Variance (Bud	Varian
<b>OTHER REVENUES &amp; TRANSFERS</b>					
<b>OTHER REVENUES</b>					
<b>Added Taxes</b>					
410-100-110	Taxes Added to Roll - O	25,000.00	51,726.63	26,726.63	206.90
410-100-111	Taxes Added to Roll - W	6,000.00	3,927.99	-2,072.01	65.46
<b>Licenses, Permits &amp; Fees</b>					
450-100-121	Drainage Application	0.00	200.00	200.00	0.00
450-100-122	Approaches Permits	300.00	750.00	450.00	250.00
450-100-192	Animal Control Fines	300.00	1,424.28	1,124.28	474.76
450-100-100	Licenses - Business & Lottery	175.00	227.50	52.50	130.00
450-100-120	Development Permits	4,000.00	4,030.00	30.00	100.75
450-100-130	Key Charges	300.00	325.00	25.00	108.33
450-100-145	Aggregate Transport Fees	20,000.00	200.00	-19,800.00	1.00
450-100-190	Grazing Leases	800.00	765.59	-34.41	95.69
<b>Protective Services</b>					
440-100-125	Donations to Fire Department	0.00	22,116.97	22,116.97	0.00
440-100-126	Donations to Emergency Medical Response	0.00	4,321.22	4,321.22	0.00
450-100-165	Fire Calls	8,000.00	13,004.02	5,004.02	162.55
450-100-168	Fire Department Agreements	6,390.00	6,276.50	-113.50	98.22
<b>Environmental</b>					
450-100-150	MMSM & WRARS Payments	33,500.00	32,184.17	-1,315.83	96.07
450-100-158	Waste Disposal - Tire Recycling	500.00	401.50	-98.50	80.30
450-100-160	Waste Disposal - Shingles	1,000.00	760.00	-240.00	76.00
450-100-162	Waste Disposal - Scrap Metal	6,000.00	10,105.19	4,105.19	168.41
450-100-163	Recycling Contracts - Green Acres	1,915.21	1,898.31	-16.90	99.11
<b>Sales of Service</b>					
420-100-120	Sales of Service - Protection	0.00	32,777.89	32,777.89	0.00
420-100-130	Sales of Service - Transportation	10,500.00	28,235.60	17,735.60	268.91
420-100-140	Sales of Service - WTS	10,750.00	10,750.00	0.00	100.00
<b>Sales &amp; Rentals</b>					
420-100-185	Tax Certificate Revenue	3,000.00	3,500.00	500.00	116.66
420-100-190	Sales of Goods (Maps, Pins)	600.00	9,162.83	8,562.83	1,527.
420-100-210	Mobile Home Rentals	13,440.00	13,440.00	0.00	100.00
<b>Interest &amp; Penalties</b>					
410-100-120	Tax and Redemption Penalties	18,000.00	14,734.95	-3,265.05	81.86
460-100-102	Investment Income	20,000.00	25,672.11	5,672.11	128.36
460-100-110	Patronage Dividends	2,000.00	1,728.00	-272.00	86.40
<b>Other Income</b>					
490-100-100	Sundry - Miscellaneous Revenue	20,000.00	17,583.79	-2,416.21	87.91
490-100-104	OWPR Contribution to Office Expenses	500.00	500.00	0.00	100.00
<b>Grants &amp; Donations</b>					
430-100-100	Unconditional Grants - Municipal Operati	262,528.68	264,445.60	1,916.92	100.73
440-100-110	Conditional Grants	0.00	3,398.97	3,398.97	0.00
440-100-115	Charitable Donations/Grants Received	0.00	16,158.00	16,158.00	0.00

**Municipality of Oakland-Wawanesa**  
**General Operating Fund - Revenues & Transfers**

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Account Numbr	Account Description	Budget	Balance	Variance (Bud	Varian
<b>Federal Government Grants</b>					
430-100-130	Canada Community Building Fund - O	68,228.11	34,114.05	-34,114.06	49.99
430-100-135	Canada Community Building Fund - W	33,604.89	16,802.45	-16,802.44	50.00
<b>Municipal Government Grants</b>					
<b>Total OTHER REVENUES:</b>		<b>577,331.89</b>	<b>647,649.11</b>	<b>70,317.22</b>	<b>179.53</b>
<b>TRANSFERS</b>					
590-900-900	Transfer from Fire Reserve	93,561.00	70,335.39	-23,225.61	75.17
640-100-110	Transfer from Replacement Reserve	380,000.00	405,279.50	25,279.50	106.65
640-100-122	Transfer from Gas Tax Reserve - O	112,091.00	302,555.91	190,464.91	269.91
640-100-123	Transfer from Gas Tax Reserve - W	100,000.00	90,825.24	-9,174.76	90.82
<b>Total TRANSFERS:</b>		<b>685,652.00</b>	<b>868,996.04</b>	<b>183,344.04</b>	<b>126.74</b>
<b>Total OTHER REVENUES &amp; TRANSFERS:</b>		<b>1,262,983.89</b>	<b>1,516,645.15</b>	<b>253,661.26</b>	<b>179.53</b>

Municipality of Oakland-Wawanesa  
**General Operating Fund Revenue & Expenditure**

Printed: 01/14/2026 4:28:40 PM

End date: 2025-12-31

Page 1 of 1

<b>Revenues</b>	0.00
<b>Other Revenues</b>	1,515,851.11
<b>Total Revenues:</b>	<b>1,515,851.11</b>

**EXPENDITURES**

<b>General Government Services</b>	606,945.28
<b>Protective Services</b>	188,383.20
<b>Transportation Services</b>	928,597.04
<b>H&amp;W</b>	28,553.41
<b>Environmental Health Services</b>	144,253.54
<b>Environmental Development Services</b>	3,231.25
<b>Economic Development Services</b>	25,334.78
<b>Recreation &amp; Culture</b>	132,743.20
<b>TF - Transfers &amp; Surplus</b>	1,524,084.01
<b>Total EXPENDITURES:</b>	<b>3,582,125.71</b>

<b>NET OPERATING SURPLUS/(DEFICIT)</b>	-2,075,230.51
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**Municipality of Oakand-Wawanesa**  
**UTILITY REVENUES AND EXPENDITURES**

Printed: 01/15/2026 9:35:01 AM

Page 1 of 2

End date: 2025-12-31 Start Date: 2025-01-01

Account Num		Budget	Total for Date Rang	Variance (Bud	Variance % (To
<b>Revenues</b>					
<b>Water and Sewer Charges</b>					
750-100-100	Water Consumer Sales	217,436.01	251,927.23	34,491.22	115.86
	<b>Total Water and Sewer Charges:</b>	<b>217,436.01</b>	<b>251,927.23</b>	<b>34,491.22</b>	<b>115.86</b>
<b>Other Revenues</b>					
750-100-115	Property taxes	110,591.46	110,591.46	0.00	100.00
750-100-130	Penalties	1,650.00	2,355.89	705.89	142.78
750-100-140	Hydrant Rentals	4,750.00	4,750.00	0.00	100.00
750-100-150	Installation Service	1,976.54	0.00	-1,976.54	0.00
750-100-175	Other Grants	133,000.00	0.00	-133,000.00	0.00
750-200-100	Investment Income	3,500.00	4,473.72	973.72	127.82
780-100-110	Transfer from General Reserve - Utility	25,000.00	0.00	-25,000.00	0.00
	<b>Total Other Revenues:</b>	<b>280,468.00</b>	<b>122,171.07</b>	<b>-158,296.93</b>	<b>43.56</b>
<b>Total Revenues</b>					
		497,904.01	374,098.30	-123,805.71	586.46
<b>Expenditures</b>					
<b>Water Supply</b>					
760-100-100	UT - Administration-office	9,154.00	9,254.00	-100.00	101.09
760-200-000	UT - Water/Wastewater contractor	24,012.10	24,207.92	-195.82	100.81
760-200-010	UT - Training & Education (Water)	2,000.00	1,040.91	959.09	52.04
760-200-120	UT - Water Treatment Plant	22,000.00	19,582.50	2,417.50	89.01
760-200-150	UT - Transmission & Distribution	20,225.62	31,582.39	-11,356.77	156.15
760-200-160	UT - Other Water Supply Costs - Insur	2,000.00	2,296.08	-296.08	114.80
760-200-170	UT - Water Connections - Contract Ser	1,000.00	0.00	1,000.00	0.00
760-300-120	UT - Water Treatment Plant - Utilities	9,811.02	8,888.59	922.43	90.59
760-300-130	UT - Wells - Utilities	7,923.86	8,497.63	-573.77	107.24
760-300-160	UT - Handheld Water Reader	6,000.00	5,194.85	805.15	86.58
760-400-120	UT - Water Treatment Plant-Shop Sup	5,500.00	3,590.56	1,909.44	65.28
760-400-150	UT - Transmission & Distribution - Mat	3,500.00	2,111.32	1,388.68	60.32
	<b>Total Water Supply:</b>	<b>113,126.60</b>	<b>116,246.75</b>	<b>-3,120.15</b>	<b>102.76</b>
<b>Sewage Collection and Disposal</b>					
670-200-130	UT - Sewage Collection System - Cont	7,000.00	7,113.64	-113.64	101.62
770-000-100	UT - Sewer Administration - office	9,154.00	9,154.00	0.00	100.00
770-200-000	UT - Water/Wastewater contractor	23,731.94	23,731.80	0.14	99.99
770-200-010	UT - Training & Education (Sewage)	2,000.00	2,068.50	-68.50	103.42
770-200-130	UT - Insurance (Sewage)	4,600.00	5,396.62	-796.62	117.31
770-400-120	UT - Sewage Lift Station - Pager,Clea	9,700.00	10,038.29	-338.29	103.48
	<b>Total Sewage Collection and Disposal:</b>	<b>56,185.94</b>	<b>57,502.85</b>	<b>-1,316.91</b>	<b>102.34</b>
760-700-700	UT - Interest on Debentures	22,840.05	22,840.05	0.00	100.00
790-100-110	UT - Transfer to Reserves	60,000.00	60,000.00	0.00	100.00
790-100-105	UT - Transfer to Capital - Utility	158,000.00	13,745.65	144,254.35	8.69
<b>Total Expenditures</b>					
		410,152.59	270,335.30	139,817.29	1,858.42
<b>Net Operating Surplus/(Deficit)</b>					

Municipality of Oakland-Wawanesa  
**UTILITY REVENUES AND EXPENDITURES**

Printed: 01/15/2026 9:35:01 AM

Page 2 of 2

End date: 2025-12-31 Start Date: 2025-01-01

Account Numbr	Budget	Total for Date Rang	Variance (Bud	Variance % (To
Revenue	497,904.01	374,098.30	-123,805.71	586.46
Expense	410,152.59	270,335.30	139,817.29	1,858.42
<b>Total Net Operating Surplus/(Deficit)</b>	<b>87,751.42</b>	<b>103,763.00</b>	<b>16,011.58</b>	<b>84.56</b>

Liability for Debenture shown on balance sheet  
not this report \* 87,751.41

**UNDER THE AUTHORITY OF THE PLANNING ACT**

**MUNICIPALITY OF OAKLAND-WAWANESA  
NOTICE OF PUBLIC HEARING**

On the date and at the time and location shown below, a **PUBLIC HEARING** will be held to receive representations from any persons who wish to make them in respect to the following matter. **WRITTEN OR EMAILED COMMUNICATION CAN BE SUBMITTED INSTEAD OF IN PERSON ATTENDANCE.**

**APPLICATION FOR A CONDITIONAL USE ORDER under the  
MUNICIPALITY OF OAKLAND-WAWANESA  
ZONING BY-LAW NO. 04-2019, as amended**

<b>HEARING LOCATION:</b>	Municipal Office 106 Fourth Street Wawanesa, Manitoba ROK 2G0
<b>DATE &amp; TIME:</b>	<b>January 20, 2026 at 1:00 p.m.</b>
<b>OWNER(S):</b>	Treesbank Holding Co. Ltd.
<b>APPLICANT(S):</b>	Lukas Hofer
<b>APPLICATION NUMBER:</b>	C1/2026
<b>PROPOSAL:</b>	To allow on part of the NE ¼ 10-8-17 WPM, BLTO, for a non-farm dwelling within an “AG” Ag General Zone
<b>AREA AFFECTED:</b>	Part of the NE ¼ 10-8-17 WPM, BLTO
<b>FOR INFORMATION CONTACT:</b>	Joni Swidnicki Chief Administrative Officer Municipality of Oakland-Wawanesa P.O. Box 278 Wawanesa, Manitoba ROK 2G0 Phone: (204) 824-2666

A copy of the **above** proposal and supporting material may be inspected at the location noted above during normal office hours, Monday to Friday. Copies may be made and extracts taken therefrom, upon **request**.

# Proposed Subdivision- Oakland-Wawanesa (M)

Part of NE-10-08-17 WPM



## Legend

- Assessment Parcels
- Title Boundary
- Proposed Subdivision

## File Number:

Date: May 29, 2025

4157-24-8698

## Applicant:

Lukas Hofer and David Hofer

## Notes:

Registered Owner(s): Treesbank Colony Farms Ltd. (Lukas Hofer)

Roll No(s): 66500, 66600, 66700

Existing Property: 66500- 160 ac

Proposed Subdivision: 11.6 ac

Residual Land:

Development Plan: Agriculture General

Zoning By-Law: AG - Agriculture General Zone

PLEASE SEE THE SUBDIVISION APPLICATION MAP FOR FURTHER DETAILS.

X

Approving Authority

Date

Please note: The Subdivision Application Map (SAM) that was shared and used for the preparation of this Site Map (AP Map) was without Surveyor's signature.  
Some details might be inaccurate in this Site Map (AP Map).  
Map Not to Scale

For Discussion Purposes Only



## UNDER THE AUTHORITY OF THE PLANNING ACT

### MUNICIPALITY OF OAKLAND-WAWANESA NOTICE OF PUBLIC HEARING

On the date and at the time and location shown below, a **PUBLIC HEARING** will be held to receive representations from any persons who wish to make them in respect to the following matter. **WRITTEN OR EMAILED COMMUNICATION CAN BE SUBMITTED INSTEAD OF IN PERSON ATTENDANCE.**

### APPLICATION FOR A **VARIATION ORDER** under the MUNICIPALITY OF OAKLAND-WAWANESA ZONING BY-LAW NO. 04-2019, as amended

<b>HEARING LOCATION:</b>	Municipal Office 106 Fourth Street Wawanesa, Manitoba ROK 2G0
<b>DATE &amp; TIME:</b>	January 20, 2026 at 1:00 p.m.
<b>OWNER(S):</b>	Treesbank Holding Co. Ltd.
<b>APPLICANT(S):</b>	Lukas Hofer
<b>APPLICATION NUMBER:</b>	V1/2026
<b>PROPOSAL:</b>	To increase the allowable site area from 10 acres to 11.60 acres and to decrease the allowable site width from 200 feet to 49 feet on Lot 1 within the "AG" Ag General Zone
<b>AREA AFFECTED:</b>	Lot 1 located in NE 1/4 10-8-17W
<b>FOR INFORMATION CONTACT:</b>	Joni Swidnicki Chief Administrative Officer Municipality of Oakland-Wawanesa P.O. Box 278 Wawanesa, Manitoba ROK 2G0 Phone: (204) 824-2666 Email: <a href="mailto:cao@oakland-wawanesa.ca">cao@oakland-wawanesa.ca</a>

A copy of the above proposal and supporting material may be inspected at the location noted above during normal office hours, Monday to Friday. Copies may be made and extracts taken therefrom, upon request.

# Proposed Subdivision- Oakland-Wawanesa (M)

Part of NE-10-08-17 WPM



*Please note: The Subdivision Application Map (SAM) that was shared and used for the preparation of this Site Map (AP Map) was without Surveyor's signature. Some details might be inaccurate in this Site Map (AP Map).*

## Legend

## Assessment Parcels

### >Title Boundary

### Proposed Subdivision

File Number:

Date: May 29, 2025

4157-24-8698

**Applicant:**

Lukas Hofer and David Hofer

### Notes:

Registered Owner(s): Treesbank Colony Farms  
Ltd. (Lukas Hofer)

Roll No(s): 66500, 66600, 66700

Existing Property: 66500- 160 ac

Proposed Subdivision: 11.6 ac

### Residual Land

Development Plan: Agriculture General

Zoning By-Law: AG - Agriculture General Zone

PLEASE SEE THE SUBDIVISION  
APPLICATION MAP FOR FURTHER DETAILS

8

Approving Authority

Date



COMMITTEE REPORT FOR Ward 3 \_\_\_\_\_ (name of committee)

COUNCIL MEETING DATE January 20, 2026

SUBMITTED BY Councillor Fisher

I would like to report the following:

I attended the December regular Council meeting.

Attended the Recreation meeting December 17 and January 19.

Reviewed all emails and documents from Council and Administration and ratepayer.

I have driven every road that I possibly can in the last two weeks.

Anything else I will bring up at the meeting.

Councillor Ward 3

Mike Fisher

COMMITTEE REPORT FOR Ward 3 \_\_\_\_\_ (name of committee)

COUNCIL MEETING DATE January 20, 2026

SUBMITTED BY Councillor Jones

Reviewed all material for upcoming meeting.

Was asked by residents about SRR financial statements. Hopefully, we can get it to all councillors and the public soon.

Helped move bins at the waste transfer station as they were dropped too far away.

Answered emails and texts from ratepayers.

Councillor Ward 3

Frank Jones

COMMITTEE REPORT FOR Ward 2 (name of committee)

COUNCIL MEETING DATE January 20, 2026

SUBMITTED BY Councillor Hatch

**I would like to report the following:**

Attended Dec council meeting

Monitored snow plowing

Attended Caroll shop meeting

Travelled RM. Roads to check on condition

Reviewed council emails

COMMITTEE REPORT FOR Ward 1

COUNCIL MEETING DATE Jan 20

SUBMITTED BY Councillor Gullett

I would like to report the following.

- Attended regular December meeting
- Met with rate payers and answered messages
- Reviewed emails
- Reviewed bank recs
- Drove most roads in the municipality
- Reviewed PW weekly reports

Anything else I will bring up at our monthly meeting.

Councillor Gullett

COMMITTEE REPORT FOR Ward 1 (name of committee)

COUNCIL MEETING DATE January 20, 2025

SUBMITTED BY Councillor McDonald

I would like to report the following.

- I attended the December Council meeting
- I met with Handi Van Secretary Treasurer to discuss Handi Van operation/sign cheques/papers also our new small Handi Van from Move Mobility
- I had discussions with our Public Works Forman regarding roads/equipment/and review her weekly report
- I reviewed and responded to emails/texts/phone calls from Ratepayers/Office/Councillors/Head of Council
- I reviewed Bank Reconciliations
- I toured the new public works shop in Elton

Anything else I will bring up at our monthly meeting.

Councillor

Bob McDonald

COMMITTEE REPORT FOR HEAD OF COUNCIL

COUNCIL MEETING DATE January 20, 2026

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SUBMITTED BY Dave Kreklewich

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I would like to report the following:

- Attended the Municipal office on various occasions to review matters with the CAO as well as reviewing invoices and signing cheques.
- Received and reviewed emails from ratepayers and Councillors.
- Visited the Municipality of Elton January 5, to view their new shop to compare with what our municipality would like to construct.
- Attended the Western Caucus meeting in Deloraine on January 9. The Minister of Municipal Relations Glen Simard was in attendance and gave us an update on funding issues as well as a question and answer session. Following the Minister we had Shared Health representative Jason Little give us information on the progress of the paramedic situation and graduating level coming up. A small group will be following up with Jason for a further discussion on the rural ambulance situation.

**Provincial Conference Calls**

The conference call with the Province was Thursday, January 8, 2026

**Property Matters**

Property matters at Lot 8, Brandon Hills Mobile Home Park is ongoing – awaiting word from the Public Trustee on whether or not there is a mortgage registered with a bank on the property.

The Keystone Planning District has commenced administration of development and building inspection services. All enquiries will now be directly by KPD, with reports to Council and Administration.

I have been working on a potential addendum to an existing agreement for property in Wawanesa. Meetings have taken place with the property owner and potential affected property owners. More information to follow in the next month or two.

**Code of Conduct**

Sanctions have still not met and as such, Councillor Rome continues to be unable to act in the capacity of councillor.

**Meetings with Members of Council**

Discussions continue with members of Council either in person, over the phone, or by email.

**Other Meetings and Conferences**

I have been working on a potential addendum to an existing agreement for property in Wawanesa. Meetings have taken place with the property owner, solicitor and potential interested parties. More information to follow in the next month or two.

I met with a candidate from the 2025 by-election to review the required financial statement to have a copy submitted for file.

**Debenture By-law for Water Lines in Wawanesa**

First invoices have been received. Staff is checking to see if the Water Services Board want payment now, or wait until the project has been completed in the spring.

**Public Works Shop Debenture**

I reviewed the documentation provided by The Municipal Board following the 30-day objection timeline and provided information back to them on December 20. There has been no advice from the Board on whether or not they will require a second public hearing.

**Preliminary Budget Preparation**

Preliminary work has been started by the Administration for the 2026 budget.

J. Swidnicki  
Chief Administrative Officer

## **Financial Officer Report – January 2026**

- Completed bank reconciliations for MOW and SRR.
- Submitted final payment for School Taxes.
- Submitted list of properties for tax sale to Taxservice. There are currently 3 properties for tax sale.
- Transferred utilities and A/R that were outstanding 90 days to taxes
- Did write offs as per December Council Meeting
- Continued preliminary budget with Joni
- Updated software programs for the new year
- Submitted WRARS for the second half of 2025

M. Sturgeon  
Financial Officer



**Public Works – Agenda Report**  
**By: Chelsea Long**  
**January 20th, 2026**

**Public Works On-Going**

- Put scarifier blades on to address icy areas
- Ordered sign for Wawanesa shop
- Attended meeting to view new shop with councilors
- Cleared snow
- WHMIS and TDG training for staff
- Inventory
- Started ridging fields – some places not enough snow
- Delivered civic address signs
- Snow blowing intersections
- Safety Fitness renewed

**Municipal Water Wells**

- New pump ordered for well at ball diamonds
- Compliance order was completed
- Shut off valve at old store needed jack hammered out, and water shut off
- Water Use Records

**Transfer Stations**

- Extra snow clearing completed around bins
- Supplies purchased
- Site inspection completed with staff
- Compliance order completed
- Extra recycling bins ordered

**Equipment**

- Installed new window on new grader, rock shattered it. Purchased a used one.
- F550 went for safety – including new tires
- Routine maintenance on graders

# Oakland-Wawanesa Fire Dept Mounthly Report 2025

## Jan

Call#	Date	Time	Function/Event/Practis	Location	Personnel	Equipment
<b>Jan</b>						
25-01	2025-01-03	19:32:00	MFR	Oakland	2	1 Unit
25-02	2025-01-12	09:33:00	MFR	Wawa	2	1 Unit
	2025-01-13	19:00:00	Fire Training	firehall		
25-03	2025-01-15	13:12:00	MVC & MFR	Oakland	12	5
	2025-01-15	19:00:00	Equipment Check	firehall		
25-04	2025-01-15	21:39:00	MFR	Oakland	2	1 Unit
25-05	2025-01-22	09:33:00	MVC & MFR	Oakland	11	5
25-06	2025-01-23	10:22:00	MVC & MFR	Oakland	14	5
	2025-01-23	19:00:00	MFR Training	firehall	9	
	2025-01-26	10:30:00	Fire inspection Hosp	Wawa	1	1 Unit
	2025-01-27	09:30:00	fire inspection School	Wawa	1	1 Unit
25-07	2025-01-28	16:52:00	MVC #18	Praire Lakes	2	1 Unit
	2025-01-29	13:00:00	Fire inspection Hall	Wawa	1	1 Unit

## Feb

	2025-02-03	10:00:00	inspection town shed	Wawa	1	1 Unit
	2025-02-10	19:00:00	Fire Training	firehall	17	
	2025-02-13	19:00:00	Equipment Check	firehall	7	
25-08	2025-02-13	23:37:00	Vehicle fire PTH 340	Oakland	14	5
	2025-02-12	09:00:00	Acres Shop Inspection	Oakland	1	
	2025-02-12	10:30:00	Acres School Inspec	Oakland	1	
	2025-02-12	11:30:00	WeeCare Inspection	Wawa	1	
	2025-02-14	10:00:00	Coop Inspection	Wawa	1	
	2025-02-14	13:00:00	Mun Office Inspection	Wawa	1	
25-09	2025-02-17	13:08:00	MFR	Wawa	2	1 Unit

## March

	2025-03-04	19:00:00	CPR Recert	firehall	14	
	2025-03-05	19:00:00	CPR Recert	firehall	12	
	2025-03-19	19:00:00	Equipment Check	firehall	6	
	2025-03-21	14:00:00	Fire inspection mutual	Wawa	1	
	2025-03-22	14:00:00	Fire insp Nesbit Hall	Oakland	1	
	2025-03-22	13:00:00	Fire Insp Church Schoo	Oakland	1	
	2025-03-26	07:00:00	Unit #2 Recall	Brandon	1	
25-10	2025-03-27	01:42:00	MFR	Wawa	2	1 Unit
25-11	2025-03-27	12:00:00	MFR	Wawa	2	1 Unit
25-12	2025-03-28	02:28:00	MFR	Wawa	3	2 Unit

## April

	2025-04-01	07:00:00	Unit #5 Recall	Brandon	1	
	2025-04-07	19:00:00	Fire training	wawa	23	
25-13	2025-04-13	11:00:00	GSR	Carberry	5	1 Unit
	2025-04-14	19:00:00	Equipment Check	firehall	8	
	2025-04-17	09:00:00	truck pump test	firehall	1	
25-14	2025-04-19	14:04:00	Bale fire	S/C	7	5 Units
25-15	2025-04-19	07:00:00	trees fire	S/C	2	1 Unit
25-16	2025-04-20	14:49:00	grass fire	Oakland	9	5 Units
25-17	2025-04-22	13:30:00	Hydro pole fire	Cornwallis	11	2 Unit

	2025-04-23	10:00:00	Fit testing	firehall	20	
25-18	2025-04-29	18:01:00	grass fire dump	Oakland	17	5 Units
25-19	2025-04-29	19:33:00	MFR	wawa	2	1 Unit
25-20	2025-04-30	13:19:00	Fire in metal pile Dump	wawa	13	5 Units

## May

25-21	2025-05-04	14:02:00	Grass fire river at dump	wawa	13	5 Units
25-22	2025-05-05	02:04:00	MFR	wawa	2	1 Unit
25-23	2025-05-05	09:20:00	Fire Alarm	wawa	10	5 Units
	2025-05-05	19:00:00	Fire training	firehall	17	
	2025-05-12	19:00:00	Equipment Check	firehall	8	
25-24	2025-05-10	16:10:00	Mutual aid BFES	Douglas	2	1 Unit
25-25	2025-05-15	19:25:00	MFR	Oakland	2	1 Unit
25-26	2025-05-21	21:23:00	Lift Assist	wawa	8	2 Unit
25-27	2025-05-31	01:42:00	Structure fire	treesbank	8	5 Units
	2025-05-29	08:00:00	Flin Flon Request	OFC	2	1 Unit

## June

	2025-06-01	05:00:00	Flin Flon request #2	OFC	2	1 Unit
25-28	2025-06-04	15:51:00	grass fire	Cornwallis	8	5 Units
25-29	2025-06-07	14:12:00	Hydro lines Park st	wawa	10	5 Units
25-30	2025-06-10	08:53:00	MVC #2 & 530	South cyp	10	5 Units
25-31	2025-06-11	02:07:00	MFR	wawa	2	1 Unit
25-32	2025-06-13	99:40:00	MVC Rd105 & 45N	wawa	11	5 Units
25-33	2025-06-15	12:31:00	MFR	wawa	2	1 Unit
25-34	2025-06-15	19:27:00	MFR 99056 Rd 35N	Praire Lakes	2	1 Unit
	2025-06-16	19:00:00	Fire Training	firehall	22	
25-35	2025-06-20	09:00:00	GSR Brandon	Brandon	2	1 Unit
25-36	2025-06-21	06:32:00	MFR 340 & #2	Oakland	2	1 Unit
25-37	2025-06-23	09:02:00	MFR	Praire Lakes	3	1 Unit
25-38	2025-06-23	21:29:00	False alarm	Oakland	12	5 Units
25-39	2025-06-26	18:36:00	grass fire	Oakland	6	4 Units
25-40	2025-06-27	11:35:00	Fire Alarm	wawa	9	5 Units
25-41	2025-06-27	19:36:00	Fire Alarm	Wawa	9	5 Units
25-42	2025-06-27	21:57:00	Water rescue	GSC	14	5 Units
25-43	2025-06-30	19:48:00	MFR	GSC	3	1 Unit

## July

25-44	2025-07-04	13:04:00	Crash Notification MVC	Oakland	11	5 Units
25-45	2025-07-08	02:24:00	MFR	wawa	2	1 Unit
	2025-07-14	19:00:00	Equipment Check	firehall	8	
	2025-07-19	07:00:00	PPP Breakfast	wawa	14	
25-46	2025-07-18	04:54:00	MFR	Oakland	3	1 Unit
25-47	2025-07-31	17:32:00	Crash Notification	Oakland	15	5 Units

## August

25-48	2025-08-02	17:58:00	EMS Assist PTH 340	Oakland	3	1 Unit
	2025-08-11	19:00:00	training	firehall	18	
	2025-08-18	19:00:00	Equipment Check	firehall	7	
25-49	2025-08-30	06:56:00	MVC	Oakland	11	5 Units

## Sept

	2025-09-03	07:00:00	Conference training	Brandon	5	
	2025-09-04	08:00:00	Conference training	Brandon	5	
	2025-09-05	08:00:00	Conference training	Brandon	6	
	2025-09-06	08:00:00	Conference training	Brandon	6	
25-50	2025-09-07	22:38:00	Crash Notifacation	Oakland	18	5 Units
	2025-09-15	19:00:00	training	firehall	22	
25-51	2025-09-16	15:07:00	MFR 4 <sup>th</sup> st wawa	wawa	3	2 Unit
25-52	2025-09-17	17:50:00	Crash Notifacation	wawa	12	5 Units
25-53	2025-09-18	11:47:00	MFR 340 & #2	Oakland	2	1 Unit
	2025-09-18	19:00:00	Equipment Check	firehall	8	

Oct

25-54	2025-10-02	22:03:00	grass fire	Cornwallis	14	5 Units
25-55	2025-10-03	11:28:00	Fire Alarms	wawa	11	5 Units
	2025-10-06	19:00:00	Fire training	firehall		
25-56	2025-10-06	11:27:00	MVC #2 & rd 101	Oakland	14	5 Units
	2025-10-08	08:00:00	Fire chief for a day	Brandon	2	
25-57	2025-10-08	13:48:00	Baler Field fire	Cornwallis	10	5 Units
25-58	2025-10-12	04:23:00	MFR 2 & 10 Junction	Oakland	2	1 Unit
25-59	2025-10-17	12:16:00	MVC 2 & 10 Junction	Oakland	14	5 Units
25-60	2025-10-21	18:12:00	Vehicle fire	Oakland	5	3 Units
25-61	2025-10-28	17:57:00	MFR	wawa	4	2 Unit
25-62	2025-10-31	08:48:00	False alarm	wawa	10	5 Units
	2025-10-31	17:00:00	Halloween treat	firehall	4	

Nov

25-63	2025-11-02	11:52:00	Combine fire	Cornwallis	13	5 Units
	2025-11-11	19:00:00	Fire training	firehall	20	
	2025-11-13	19:00:00	Equipment Check	firehall	8	
	2025-11-21	17:30:00	Appreciation Supper		66	
25-64	2025-11-20	13:21:00	MFR	Wawa	3	1 Unit
25-65	2025-11-22	17:26:00	Crash Notifacation	South cyp	11	5 Units
25-66	2025-11-22	22:09:00	MFR	Oakland	3	2 Unit

Dec

	2025-12-03	19:00:00	Fire training	firehall	21	5 Units
	2025-12-17	19:00:00	Equipment Check	firehall	6	
25-67	2025-12-26	21:25:00	MFR	Wawa	2	1 Unit
25-68	2025-12-28	14:22:00	MVC	Oakland	15	5 Units
25-69	2025-12-28	20:25:00	MVC	Oakland	12	5 Units
25-70	2025-12-29	11:20:00	MFR	S/C	2	1 Unit

**Municipality of Oakland-Wawanesa**

**By-Law No. 51-2026**

BEING a by-law of the Municipality of Oakland-Wawanesa to amend Fees and Charges By-law No. 08-2020.

WHEREAS in accordance with Section 232 (2)(d) of *The Municipal Act*, a municipality may, in a by-law, establish fees or other charges for services, activities or things provided or done by the Municipality.

AND WHEREAS it is deemed necessary and expedient to include in one by-law, the fees and charges payable to the Municipality for various services and activities provided by the Municipality of Oakland Wawanesa.

AND WHEREAS it is deemed necessary to amend the fees and charges payable to the Municipality.

NOW THEREFORE the Council of the Municipality of Oakland-Wawanesa duly assembled, enacts as follows:

1. THAT Schedule "C" being Building/Planning/Zoning/Property Fees be deleted in its entirety and replaced therefor with the attached Schedule "C".

DONE AND PASSED by the Council of the Municipality of Oakland-Wawanesa duly assembled this      day of      2026.

---

Dave Kreklewich  
Head of Council

---

Joni Swidnicki  
Chief Administrative Officer

Read a first time this      day of      , 2026.

Read a second time this      day of      , 2026.

Read a third time this      day of      , 2026.

Amended Schedule "C" to By-Law No. 08-2020

**BUILDING/PLANNING/ZONING/ PROPERTY FEES SCHEDULE**

As per the current Keystone Planning District (KPD) Fee By-law.



December 16, 2025

VIA EMAIL: [adminassist@oakland-wawanesa.ca](mailto:adminassist@oakland-wawanesa.ca)

File: **FC1100-1872**

Broker File: **25-01059**

**Municipality of Oakland-Wawanesa**  
106 Fourth Street  
Box 278  
Wawanesa, Manitoba  
Canada R0K 2G0

**ATTENTION:**

**RE: Enbridge Pipelines Inc.**  
**Enbridge - MP 661 Remediation - NW 26-7-18-W1M**  
**Third Party Request: Temporary Approach**

On behalf of our client, **Enbridge Pipelines Inc.**, we hereby request your consent for our proposed **Enbridge - MP 661 Remediation - NW 26-7-18-W1M**, as identified on the attached crossing request schedule, and on the attached plan(s).

Kindly note the following:

- Proposed work will operate under the jurisdiction of the **Canada Energy Regulator (CER)**;
- Construction/Access/Work of the proposed Enbridge - MP 661 Remediation - SW 26-7-18-W1M is scheduled to commence **APRIL 15, 2026** and projected to be completed on **APRIL 21, 2026**. Therefore, it would be greatly appreciated if you would issue your agreement(s) to cover the entire term to avoid agreement expirations and the need for additional paperwork.
- Please ensure clauses defining mirror liability and indemnity for both Grantor and Grantee are contained within the agreement.
- See attached request schedule for full scope of work detail.
- Equipment List is attached for your reference (IF APPLICABLE).
- The Enbridge Field Representative is:

Name: **Brendon Vanthuyne**  
Phone: **(306) 550-5209**  
Email: **brendon.vanthuyne@enbridge.com**

If you have no objections to this request, kindly issue your agreement(s)/consent(s) in the name of:

**Enbridge Pipelines Inc.** **Attention: Cheryl Moffett**  
**330, 10180 - 101 Street** **Phone: (587) 955-2904**  
**Edmonton AB T5J 3S4** **Email: [CrossingsTakes@enbridge.com](mailto:CrossingsTakes@enbridge.com)**

Please forward your agreement(s)/consent(s) to the undersigned at your earliest convenience. Should you require any additional information to expedite this agreement, please do not hesitate to contact the undersigned.

Sincerely,  
**Aurora Land Consulting Ltd.**  
on behalf of **Enbridge Pipelines Inc.**

**Amber Mundy**  
Surface Land Administrator  
Enclosure(s)

## CROSSING REQUEST SCHEDULE

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*Enbridge Pipelines Inc.  
Enbridge - MP 661 Remediation - NW 26-7-18-W1M*

Municipality of Oakland-Wawanesa

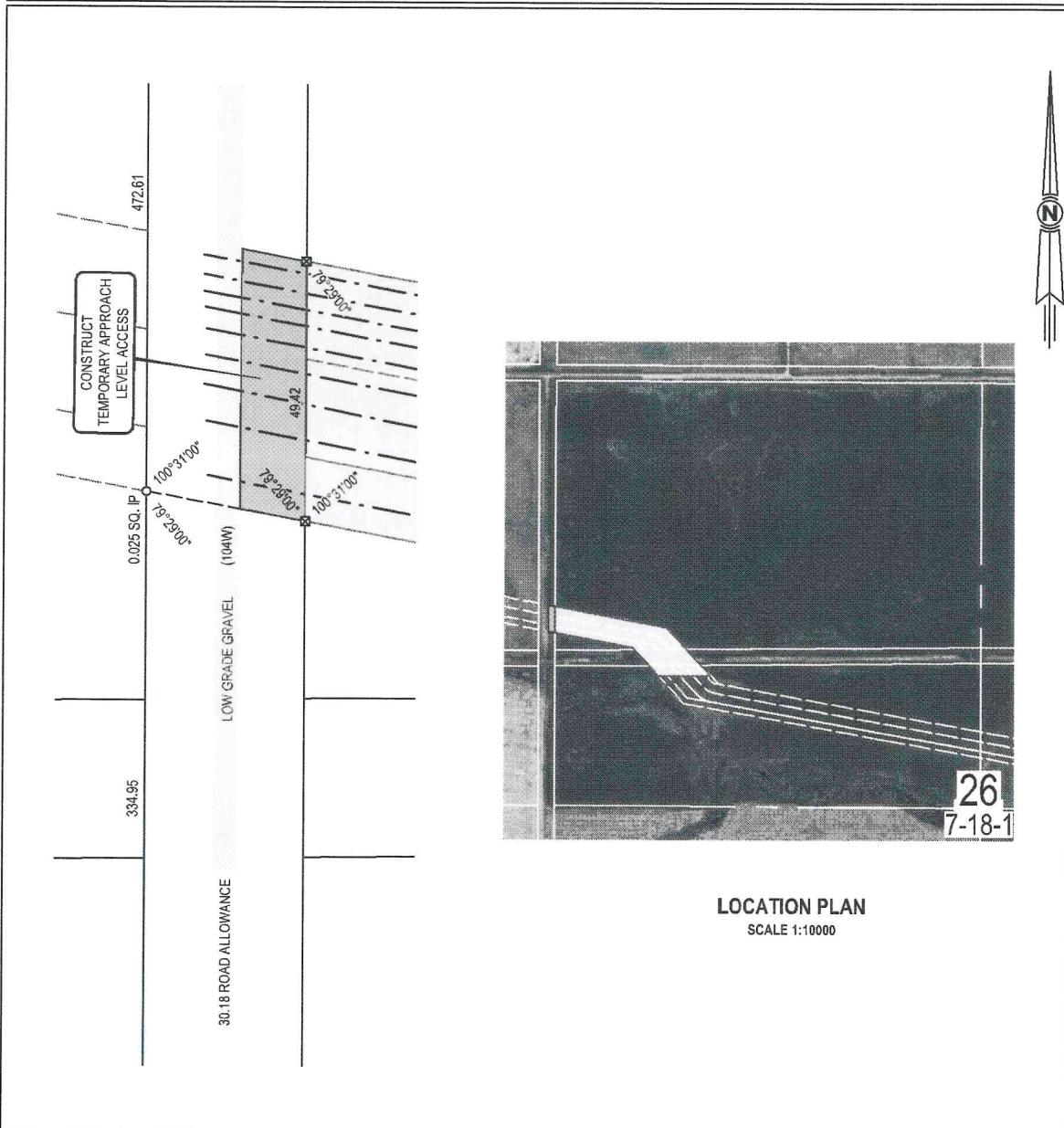
Crossing ID #	Legal Description	Disposition #	Application Type	Drawing #
AP1	NW-26-007-18-W1M	30.18 Road Allowance (104W)	Construct Temporary Approach	25-2647-X1

### Scope of Work

An abandoned railway bed exists over Enbridge's ROW, and the landowner would like it removed. Landowner has removed railway bed on quarter other than Enbridge's ROW. Scope of work would be to remove railway bed (dirt, gravel, crush rock, etc.) to ensure land is farmable over ROW.

# Construct Temporary Approach Right of Way Remediation

In  
NW 1/4 Sec 26 Twp 7 Rge 18WPM  
Municipality Of Oakland-Wawanesa



APPROVAL		LEGEND	
Enbridge Pipelines Inc.		Temporary Access Temporary Equipment Access Temporary Work Space 30m Ground Disturbance Buffer Buried Pipe	
Municipality Of Oakland-Wawanesa		Scale: 1:1000 (unless otherwise stated). Distances are ground and in metres and decimals thereof.	
<b>OPERATOR</b>  Enbridge Pipelines Inc. 10175-101 Street, Edmonton, Alberta, Canada			

Rev.	Date	Description	CA/DR/QA
0	2025.12.11	Issued	-/AV/SB

**Caltech**  
Virden, MB  
Brandon, MB  
1-888-263-8055  
caltechgroup.com

Caltech No: 25-2647-00-ATW01-R0

FS: CNM

0  
Revision

Page 1 of 1

## PLAN SHOWING EQUIPMENT CROSSING

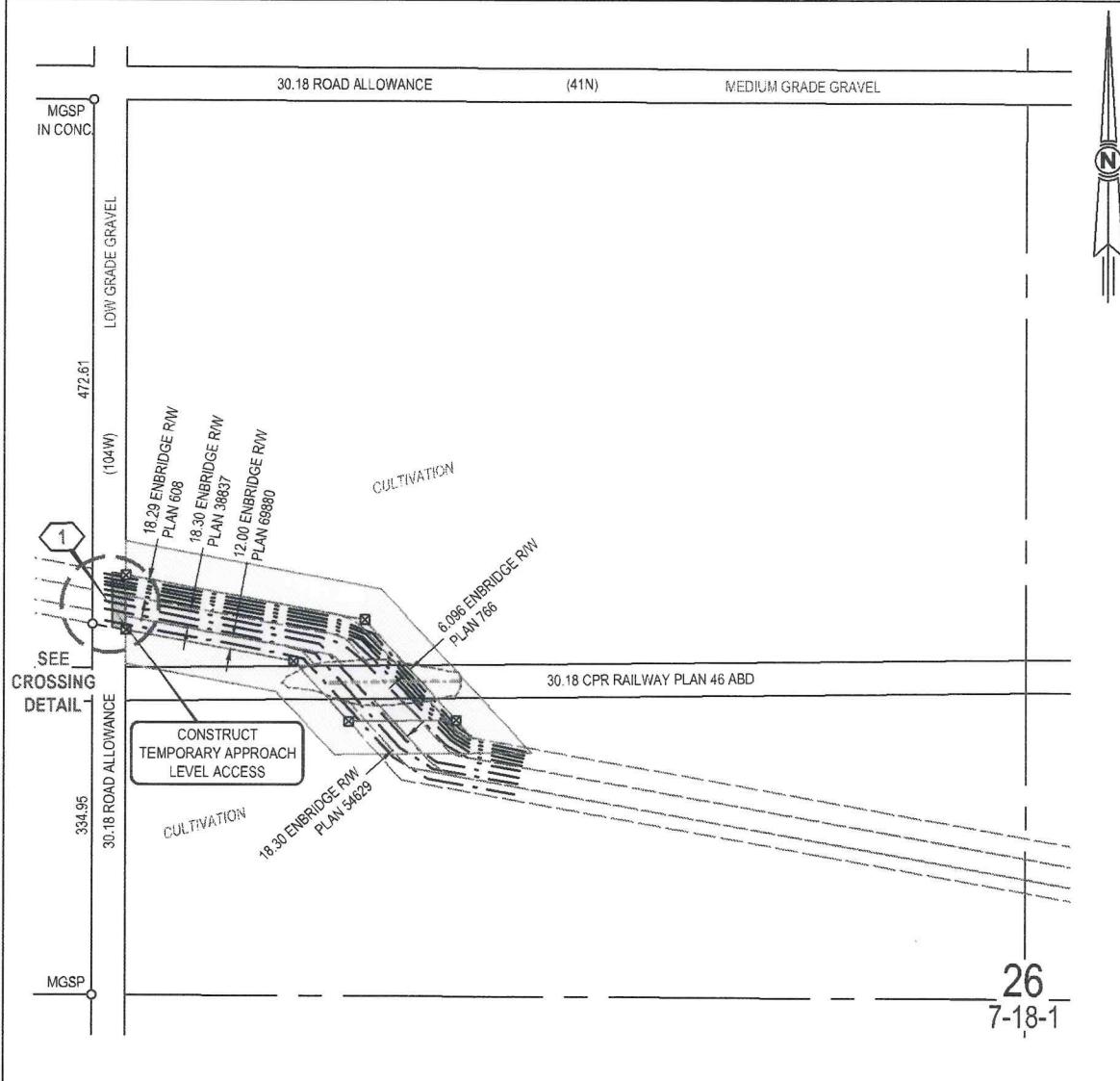
## Construct Temporary Approach

Between

NW 1/4 Sec 26 Twp 7 Rge 18WPM

NE 1/4 Sec 27 Twp 7 Rge 18WPM

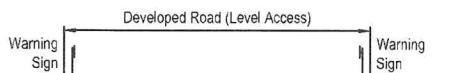
Municipality Of Oakland-Wawanesa



## APPROVAL

Municipality Of Oakland-Wawanesa

## CROSSING DETAIL - NOT TO SCALE



## LEGEND

- Temporary Access
- Temporary Equipment Access
- Temporary Work Space
- 30m Ground Disturbance Buffer
- Buried Pipe

## NOTES

Scale: 1:5000 (unless otherwise stated).  
Distances are ground and in metres and decimals thereof.

## OPERATOR



Enbridge Pipelines Inc. 10175-101 Street, Edmonton, Alberta, Canada

## REVISION TABLE

Rev.	Date	Description	CA/DR/QA
0	2025.12.11	Issued	-/AV/SB

# Vehicle Equipment Form

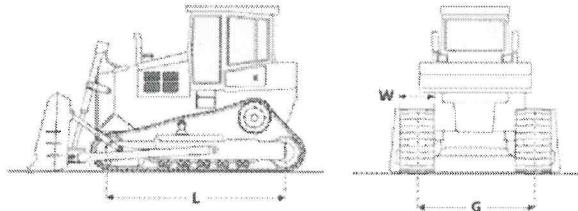
## Instructions

Complete one form for each of the following for all equipment crossing locations and submit them with your application:

- tracked piece of equipment (page 1)
- wheeled vehicle (page 2)
- piece of compaction equipment (page 3)

Note that all measurement units must be consistent.

## Tracked Vehicles

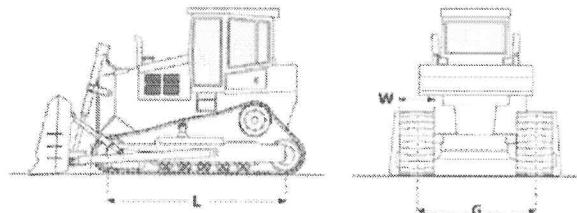


Manufacturer:	Kubota		Model:	SVL 95
Equipment description:	Skid Steer			
Fully loaded gross vehicle weight:	11,580		<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs	
	Track Shoe Width (see W in figure):		Track Length on Ground (see L in figure):	
Track	18	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	66	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.
			59	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.

Select the table and click on the + to add a table ➔

## Tracked Vehicles

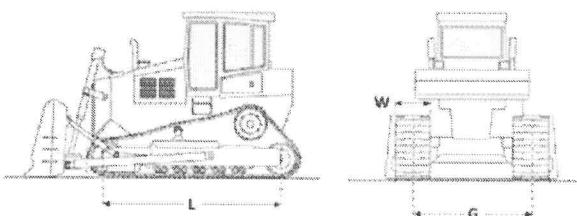
## Vehicle Equipment Form



Manufacturer:	Kubota		Model:	KX057-4	
Equipment description:	Mini Hoe				
Fully loaded gross vehicle weight:	12,345			<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs	
	Track Shoe Width (see W in figure):		Track Length on Ground (see L in figure):		Track Gauge on Center (see G in figure):
Track	16	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	84	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	62 <input type="checkbox"/> mm <input checked="" type="checkbox"/> in.

Select the table and click on the + to add a table ➔

### Tracked Vehicles



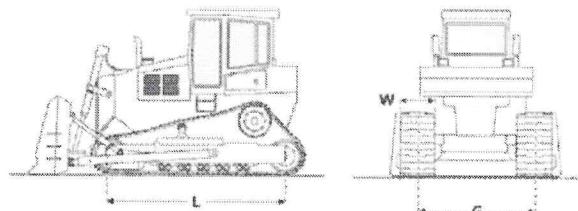
Manufacturer:	John Deere		Model:	290G LC	
Equipment description:	Excavator				
Fully loaded gross vehicle weight:	66,337			<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs	

## Vehicle Equipment Form

	Track Shoe Width (see W in figure):		Track Length on Ground (see L in figure):		Track Gauge on Center (see G in figure):	
Track	32	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	159	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	101	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in

Select the table and click on the + to add a table →

### Tracked Vehicles



Manufacturer:	CAT		Model:	D6T LGP	
Equipment description:	Bull Dozer				
Fully loaded gross vehicle weight:	50,968			<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs	
	Track Shoe Width (see W in figure):		Track Length on Ground (see L in figure):		Track Gauge on Center (see G in figure):
Track	31	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	132	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	93



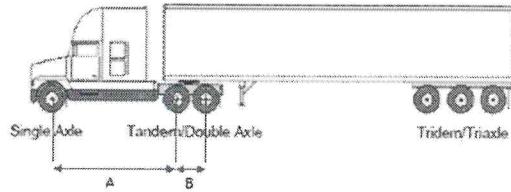
## Vehicle Equipment Form

Select the table and click on the + to add a table ➔

# Vehicle Equipment Form

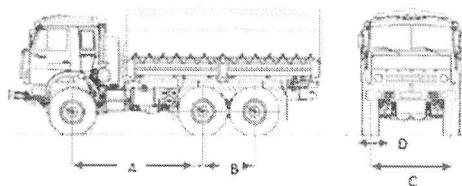
## Wheeled Vehicles

### Road Legal Requirements



Complete the following table for the heaviest axle load per grouping that is road legal.

### Non-Road Legal Requirements



Complete the following table for each vehicle that is not road legal.

Manufacturer:			International			Model:		International 9900		
Equipment description:			Semi Low Bed							
Fully loaded gross vehicle weight:			41,500			<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs				
Axle Grouping	Max. Loaded Weight PER Axle	Number of Tires PER Axle	Individual Tire Width (see D above)		Tire Pressure	Distance between Tire Set Centerlines (see C above)		Centerline Distance to Previous Axle (see A and B above)		
Steering	6,500	<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs	2	12	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100 PSI	84	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	N/A	<input type="checkbox"/> mm <input type="checkbox"/> in.
2nd	7,000	<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs	4	9	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100 PSI	72	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	168	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.
3rd	7,000	<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs	4	9	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100 PSI	72	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	60	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.
4th	7,000	<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs	4	9	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100 PSI	72	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	432	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.
5th	7,000	<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs	4	9	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100 PSI	72	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	60	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.
6th	7,000	<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs	4	9	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100 PSI	72	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	60	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.
7th		<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.



## Vehicle Equipment Form

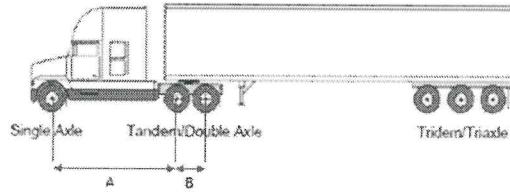
Total Axle Weight											
-------------------	--	--	--	--	--	--	--	--	--	--	--

Select the table and click on the + to add a table ➔

## Vehicle Equipment Form

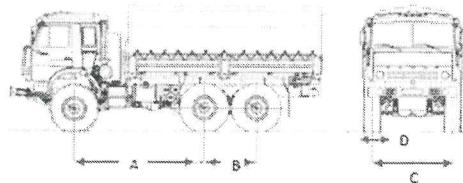
### Wheeled Vehicles

#### Road Legal Requirements



Complete the following table for the heaviest axle load per grouping that is road legal.

#### Non-Road Legal Requirements



Complete the following table for each vehicle that is not road legal.

Manufacturer:			Kubota			Model:		M6-131		
Equipment description:			Farm Tractor							
Fully loaded gross vehicle weight:			5,000			<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs				
Axle Grouping	Max. Loaded Weight PER Axle	Number of Tires PER Axle	Individual Tire Width (see D above)	Tire Pressure	Distance between Tire Set Centerlines (see C above)	Centerline Distance to Previous Axle (see A and B above)				
Steering	2,000	<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs	2	15	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	60 PSI	72	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	N/A	<input type="checkbox"/> mm <input type="checkbox"/> in.
2nd	3,000	<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs	2	18	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	60 PSI	72	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	144	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.
3rd		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
4th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
5th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
6th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
7th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.



## Vehicle Equipment Form

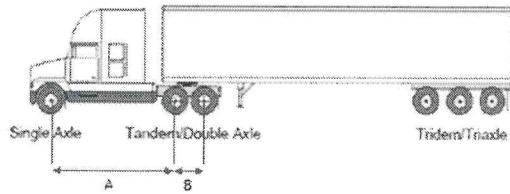
Total Axle Weight											
-------------------	--	--	--	--	--	--	--	--	--	--	--

Select the table and click on the + to add a table ➔

## Vehicle Equipment Form

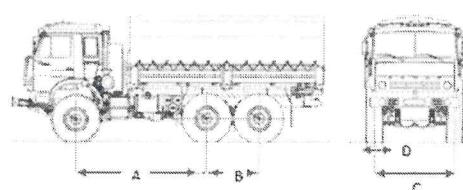
### Wheeled Vehicles

#### Road Legal Requirements



Complete the following table for the heaviest axle load per grouping that is road legal.

#### Non-Road Legal Requirements



Complete the following table for each vehicle that is not road legal.

Manufacturer:			GMC			Model:	3500HD			
Equipment description:			Crew Truck							
Fully loaded gross vehicle weight:			11,350			<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs				
Axle Grouping	Max. Loaded Weight PER Axle		Number of Tires PER Axle	Individual Tire Width (see D above)		Tire Pressure	Distance between Tire Set Centerlines (see C above)		Centerline Distance to Previous Axle (see A and B above)	
Steering	5,675	<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs	2	9	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	36 PSI	72	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	N/A	<input type="checkbox"/> mm <input type="checkbox"/> in.
2nd	5,675	<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs	2	9	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	36 PSI	72	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	168	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.
3rd		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
4th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
5th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
6th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
7th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.



## Vehicle Equipment Form

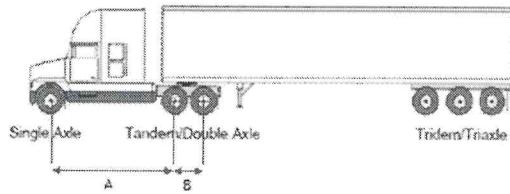
Total Axle Weight											
----------------------	--	--	--	--	--	--	--	--	--	--	--

Select the table and click on the + to add a table →

# Vehicle Equipment Form

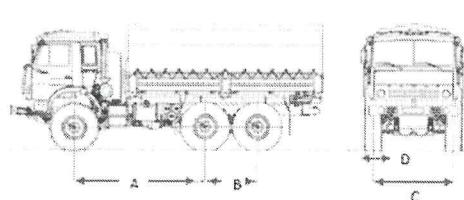
## Wheeled Vehicles

### Road Legal Requirements

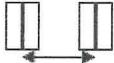
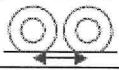


Complete the following table for the heaviest axle load per grouping that is road legal.

### Non-Road Legal Requirements



Complete the following table for each vehicle that is not road legal.

Manufacturer:			Kenworth			Model:	T800			
Equipment description:			Dump Truck							
Fully loaded gross vehicle weight:			50,705			<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs				
Axle Grouping	Max. Loaded Weight PER Axle		Number of Tires PER Axle	Individual Tire Width (see D above)		Tire Pressure	Distance between Tire Set Centerlines (see C above)		Centerline Distance to Previous Axle (see A and B above)	
										
Steering	13,227	<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs	2	12	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100 PSI	84	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	N/A	<input type="checkbox"/> mm <input type="checkbox"/> in.
2nd	18,739	<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs	4	9	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100 PSI	74	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	144	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.
3rd	18,739	<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs	4	9	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100 PSI	74	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	54	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.
4th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
5th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
6th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
7th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.



## Vehicle Equipment Form

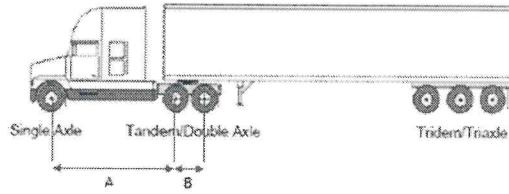
Total Axle Weight												
-------------------	--	--	--	--	--	--	--	--	--	--	--	--

Select the table and click on the + to add a table ➔

# Vehicle Equipment Form

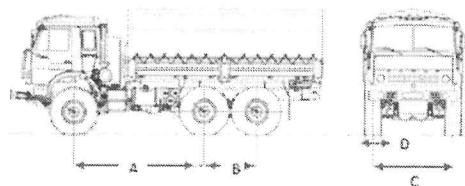
## Wheeled Vehicles

### Road Legal Requirements

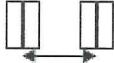
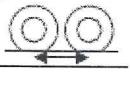


Complete the following table for the heaviest axle load per grouping that is road legal.

### Non-Road Legal Requirements



Complete the following table for each vehicle that is not road legal.

Manufacturer:			Kenworth			Model:		T800/Tri Axle End Dump		
Equipment description:			Tri Axle End Dump							
Fully loaded gross vehicle weight:			99,206			<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs				
Axle Grouping	Max. Loaded Weight PER Axle		Number of Tires PER Axle	Individual Tire Width (see D above)		Tire Pressure	Distance between Tire Set Centerlines (see C above)		Centerline Distance to Previous Axle (see A and B above)	
										
Steering	15,432	<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs	2	12	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100 PSI	84	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	N/A	<input type="checkbox"/> mm <input type="checkbox"/> in.
2nd	18,739	<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs	4	9	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100 PSI	74	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	204	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.
3rd	18,739	<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs	4	9	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100 PSI	74	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	54	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.
4th	15,432	<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs	4	9	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100 PSI	74	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	264	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.
5th	15,432	<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs	4	9	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100 PSI	74	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	60	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.
6th	15,432	<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs	4	9	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100 PSI	74	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	60	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.
7th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.



January 13, 2026

VIA EMAIL: [adminassist@oakland-wawanesa.ca](mailto:adminassist@oakland-wawanesa.ca)

File: 2026-006

Broker File: 26-00026

**Municipality of Oakland-Wawanesa**  
**106 Fourth Street, Box 278**  
**Wawanesa, Manitoba**  
**Canada R0K 2G0**

**ATTENTION: CAO**

**RE: Enbridge Pipelines Inc.**  
**Enbridge MP 659.3 Nesbitt Soil Remediation SW 33-7-18-W1M**  
**Third Party Request: Utilize Existing Approach, Road Use, 0-5m Ground Disturbance, 5-30m Proximity**

On behalf of our client, **Enbridge Pipelines Inc.**, we hereby request your consent for our proposed **EPAI MP 659.3 Nesbitt Soil Remediation SW 33-7-18-W1M**, as identified on the attached crossing request schedule, and on the attached plan(s).

Kindly note the following:

- Proposed work will operate under the jurisdiction of the **Canada Energy Regulator (CER)**;
- Construction/Access/Work of the proposed EPAI MP 659.3 Nesbitt Soil Remediation SW 33-7-18-W1M is scheduled to commence **June 1, 2026** and projected to be completed on **September 30, 2026**. Therefore, it would be greatly appreciated if you would issue your agreement(s) to cover the entire term to avoid agreement expirations and the need for additional paperwork.
- Please ensure clauses defining mirror liability and indemnity for both Grantor and Grantee are contained within the agreement.
- See attached request schedule for full scope of work detail.
- Equipment List is attached for your reference.
- The Enbridge Field Representative is:

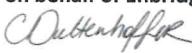
Name: Ken Kemp  
Phone: 403-592-2338  
Email: [Ken.Kemp@enbridge.com](mailto:Ken.Kemp@enbridge.com)

If you have no objections to this request, kindly issue your agreement(s)/consent(s) in the name of:

**Enbridge Pipelines Inc.**  
**330, 10180 - 101 Street**  
**Edmonton AB T5J 3S4**

**Attention: Cheryl Moffett**  
**Phone: 587-955-2904**  
**Email: [CrossingsTakes@enbridge.com](mailto:CrossingsTakes@enbridge.com)**

Please forward your agreement(s)/consent(s) to the undersigned at your earliest convenience. Should you require any additional information to expedite this agreement, please do not hesitate to contact the undersigned.

Sincerely,  
**Aurora Land Consulting Ltd.**  
**on behalf of Enbridge Pipelines Inc.**  
  
Carla Duttenhoffer  
Surface Land Administrator  
Enclosure(s)

## CROSSING REQUEST SCHEDULE

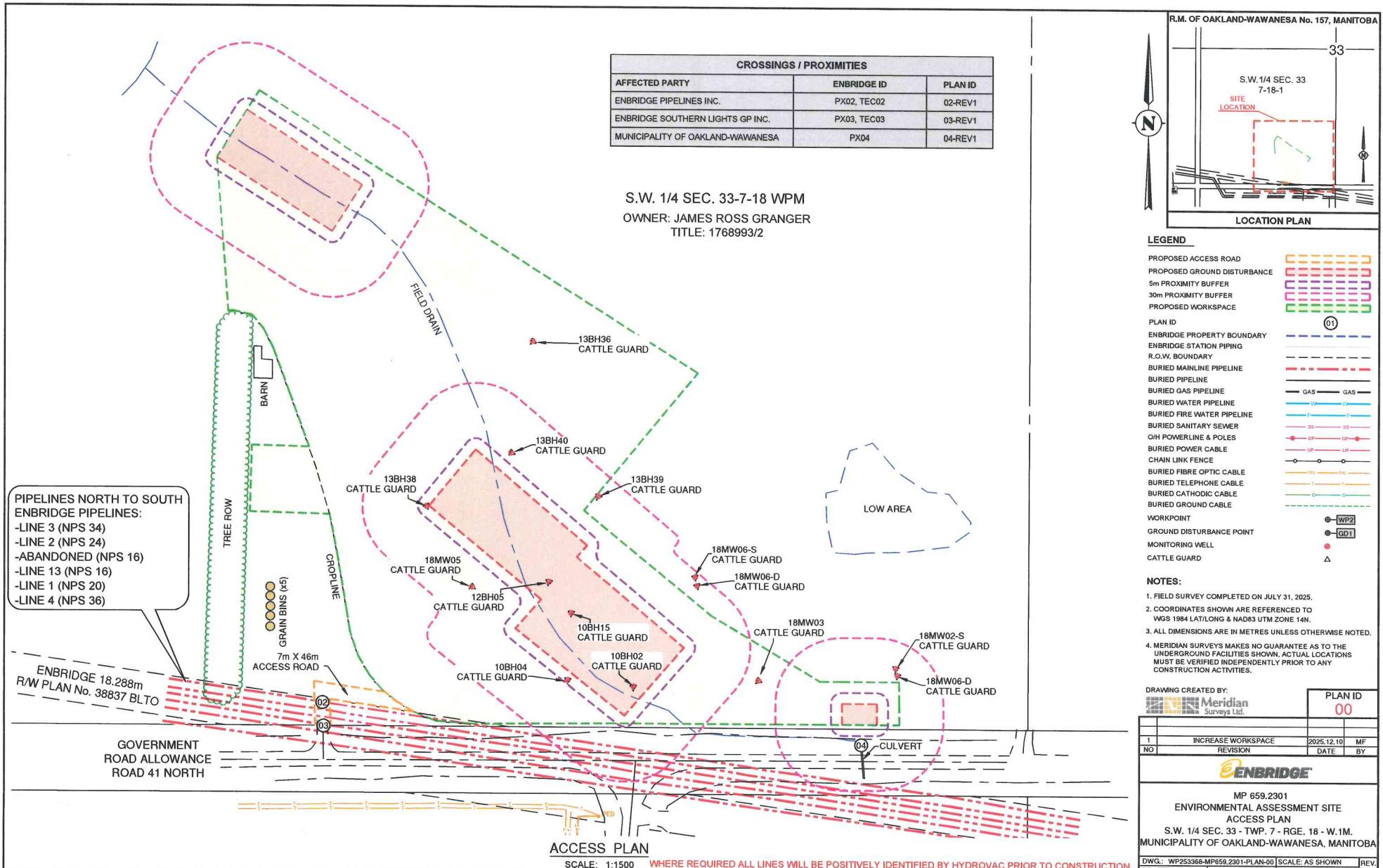
*Enbridge Pipelines Inc.*  
*Enbridge MP 659.3 Nesbitt Soil Remediation SW 33-7-18-W1M*

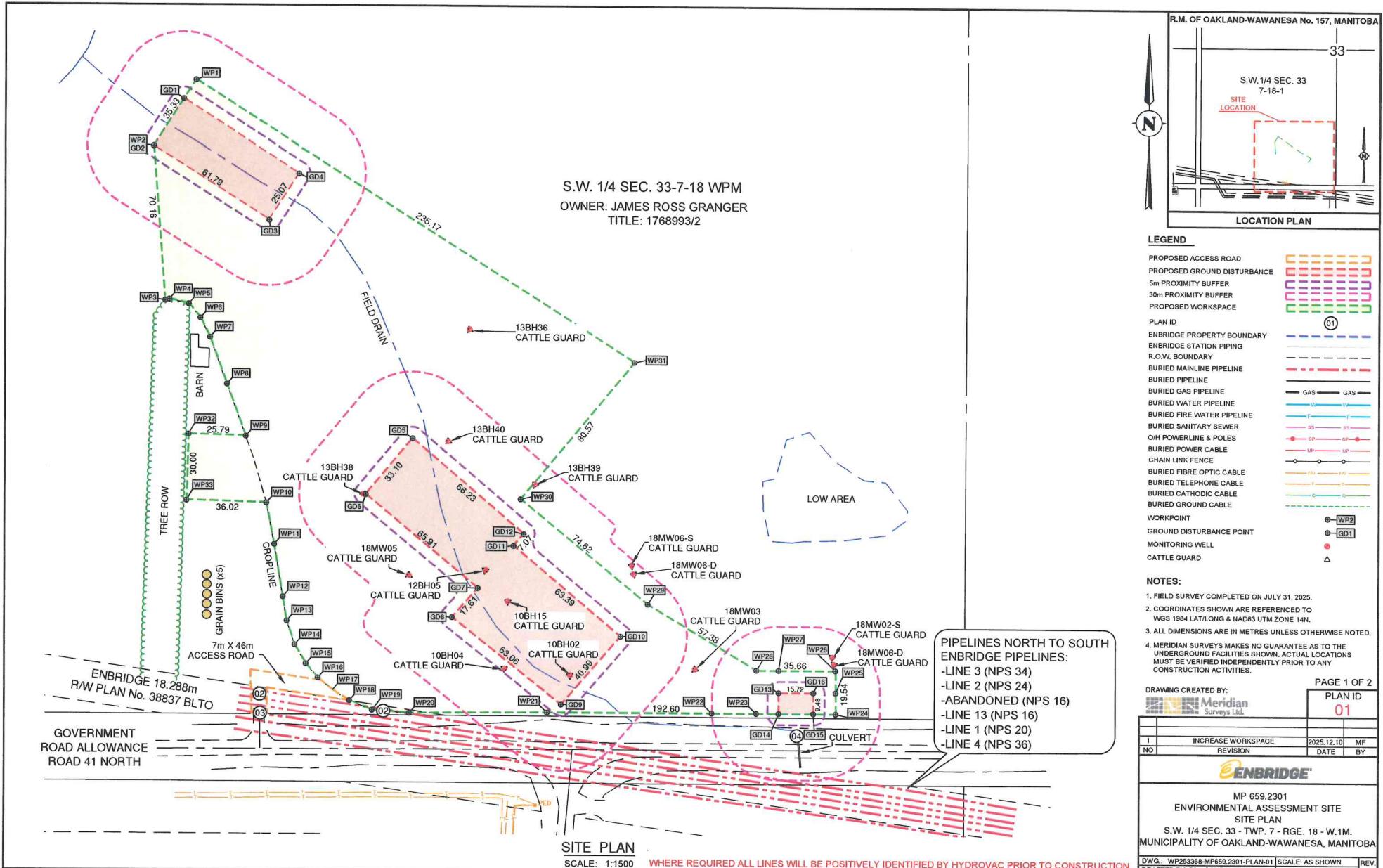
Municipality of Oakland-Wawanesa

Crossing ID #	Legal Description	Disposition #	Application Type	Drawing #
AP4	SW-33-007-18-W1M	Existing Approach  Government Road Allowance Road 41 North	Utilize Existing Approach	WP253368- MP659.2301- PLAN-04-REV1
PX4	SW-33-007-18-W1M	Government Road Allowance Road 41 North	0-5m Ground Disturbance 5-30m Proximity	WP253368- MP659.2301- PLAN-04-REV1
PX4	SW-33-007-18-W1M	Buried Culvert	5-30m Proximity	WP253368- MP659.2301- PLAN-04-REV1
RU	SW-33-007-18-W1M	Main Street Road Plan 500 BLTO Graded Gravel	Road Use (+/-1.6km)	MP659.2301- AccessSketch- REV0
RU	SW-33-007-18-W1M	Road 41 N Road Allowance Graded Gravel	Road Use (+/-155m)	MP659.2301- AccessSketch- REV0

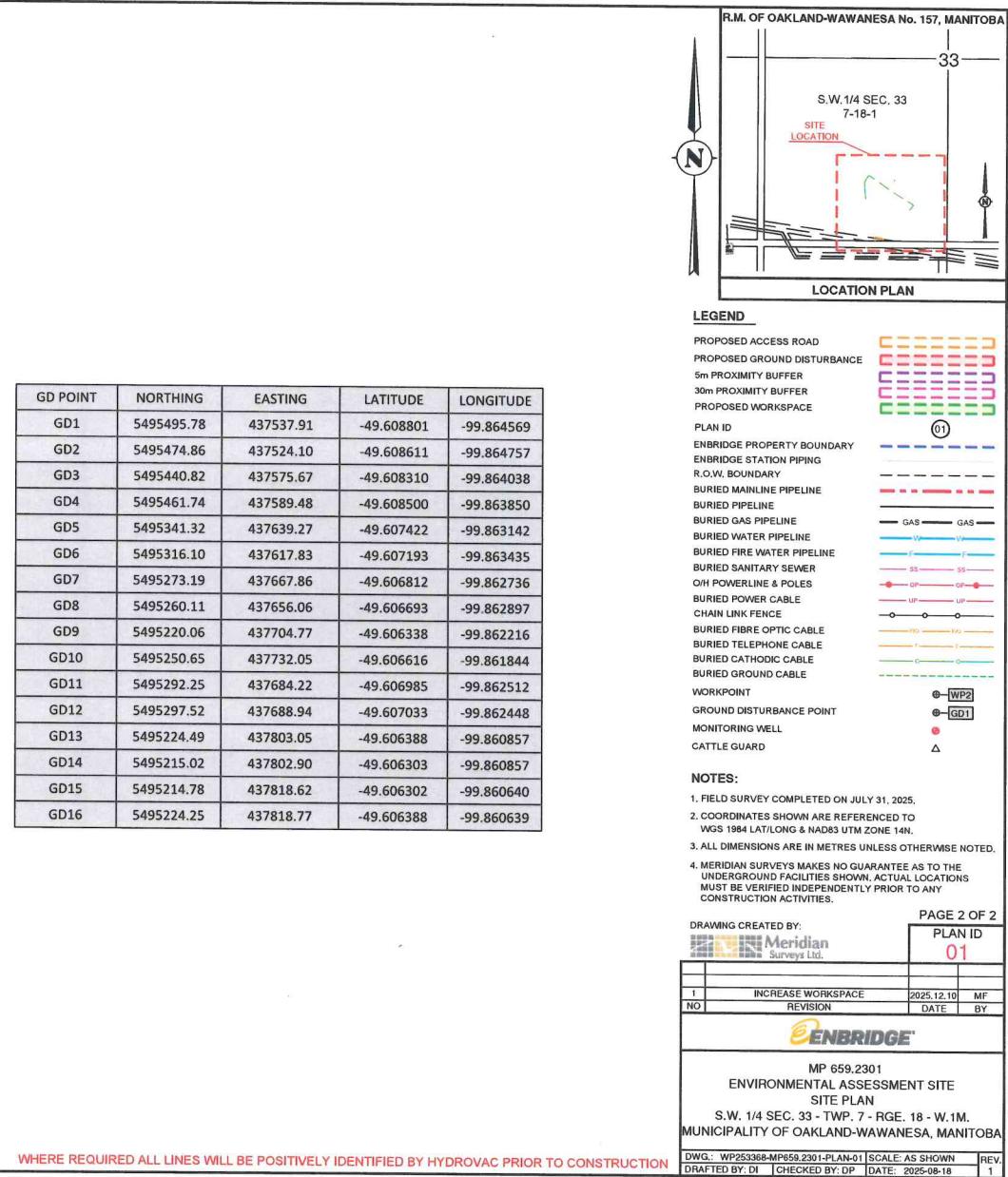
### Scope of Work:

Remove contaminated soil and replace with clean soil. Excavation areas are not near pipeline(s) but crossing will be required for access to the site.

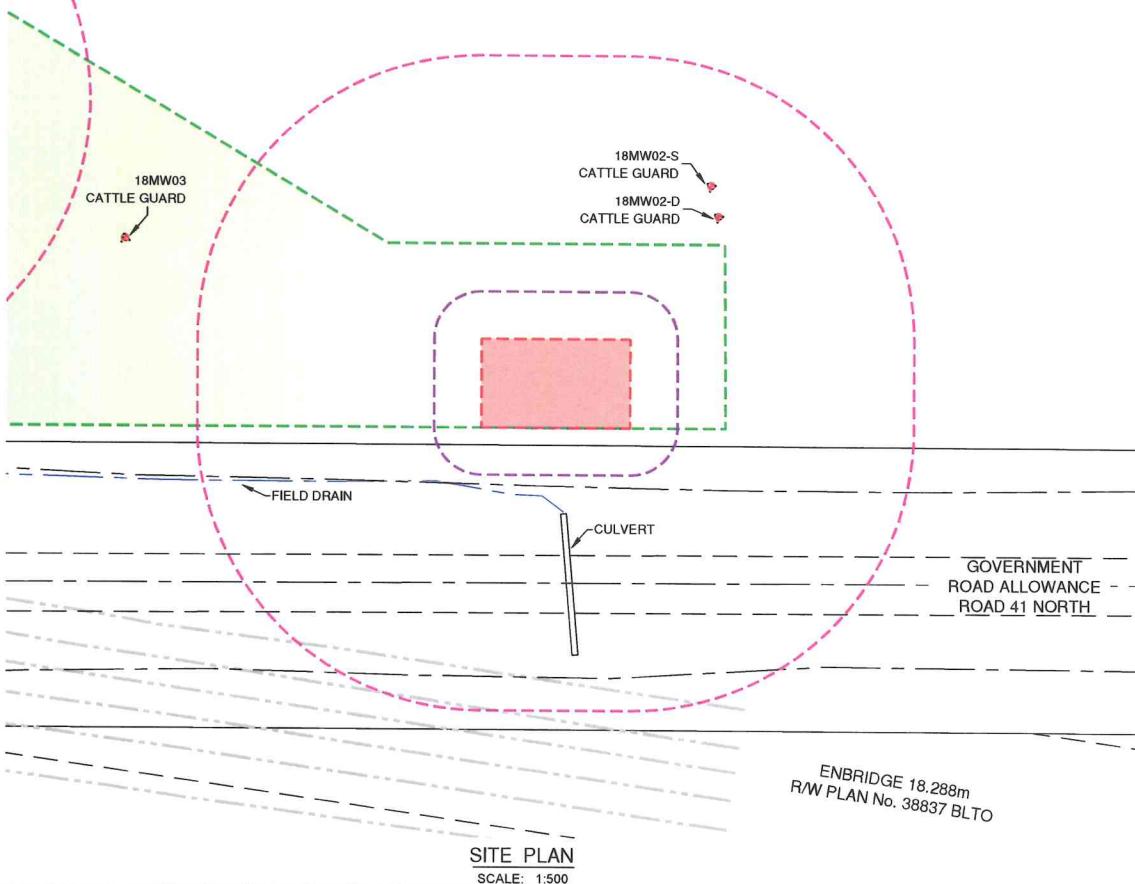




WORK POINT	NORTHING	EASTING	LATITUDE	LONGITUDE
WP1	5495504.331	437543.553	49.608878	-99.864493
WP2	5495474.860	437524.100	49.608611	-99.864757
WP3	5495404.861	437528.345	49.607982	-99.864687
WP4	5495405.287	437530.186	49.607986	-99.864662
WP5	5495403.127	437538.980	49.607967	-99.864540
WP6	5495396.712	437544.207	49.607910	-99.864466
WP7	5495387.929	437548.374	49.607832	-99.864407
WP8	5495366.749	437555.754	49.607642	-99.864302
WP9	5495343.152	437564.001	49.607431	-99.864184
WP10	5495312.744	437572.940	49.607158	-99.864055
WP11	5495293.975	437576.244	49.60699	-99.864007
WP12	5495270.222	437579.850	49.606776	-99.863953
WP13	5495259.309	437581.452	49.606678	-99.863929
WP14	5495248.411	437584.918	49.606581	-99.863879
WP15	5495239.739	437589.849	49.606503	-99.86381
WP16	5495233.318	437595.198	49.606446	-99.863735
WP17	5495227.773	437601.719	49.606397	-99.863644
WP18	5495222.944	437609.207	49.606354	-99.863539
WP19	5495218.565	437619.431	49.606316	-99.863397
WP20	5495217.013	437636.175	49.606304	-99.863165
WP21	5495216.602	437698.387	49.606306	-99.862304
WP22	5495215.480	437772.858	49.606304	-99.861273
WP23	5495215.172	437792.872	49.606303	-99.860996
WP24	5495214.614	437828.678	49.606302	-99.860501
WP25	5495224.107	437828.761	49.606387	-99.860501
WP26	5495234.141	437828.849	49.606477	-99.860501
WP27	5495234.533	437803.202	49.606478	-99.860856
WP28	5495234.685	437793.207	49.606479	-99.860995
WP29	5495265.041	437744.538	49.606747	-99.861673
WP30	5495313.339	437687.659	49.607175	-99.862468
WP31	5495374.758	437739.813	49.607733	-99.861756
WP32	5495344.250	437538.232	49.607438	-99.864541
WP33	5495314.277	437536.954	49.607168	-99.864554

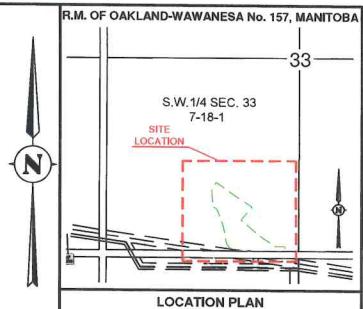


S.W. 1/4 SEC. 33-7-18 WPM  
OWNER: JAMES ROSS GRANGER  
TITLE: 1768993/2



WHERE REQUIRED ALL LINES WILL BE POSITIVELY  
IDENTIFIED BY HYDROVAC PRIOR TO CONSTRUCTION

AUTHORITY: **MUNICIPALITY OF OAKLAND-WAWANESA**  
BURIED CULVERT



**LEGEND**

PROPOSED ACCESS ROAD	
PROPOSED GROUND DISTURBANCE	
5m PROXIMITY BUFFER	
30m PROXIMITY BUFFER	
PROPOSED WORKSPACE	
PLAN ID	
ENBRIDGE PROPERTY BOUNDARY	
ENBRIDGE STATION PIPING	
R.O.W. BOUNDARY	
BURIED MAINLINE PIPELINE	
BURIED GAS PIPELINE	
BURIED WATER PIPELINE	
BURIED FIRE WATER PIPELINE	
BURIED SANITARY SEWER	
BURIED POWER CABLE	
O/H POWERLINE & POLES	
BURIED FIBRE OPTIC CABLE	
BURIED TELEPHONE CABLE	
BURIED CATHODIC CABLE	
BURIED GROUND CABLE	
WORKPOINT	
GROUND DISTURBANCE POINT	
MONITORING WELL	
CATTLE GUARD	

**NOTES:**

1. FIELD SURVEY COMPLETED ON JULY 31, 2025.
2. COORDINATES SHOWN ARE REFERENCED TO WGS 1984 LAT/LONG & NAD83 UTM ZONE 14N.
3. ALL DIMENSIONS ARE IN METRES UNLESS OTHERWISE NOTED.
4. MERIDIAN SURVEYS MAKES NO GUARANTEE AS TO THE UNDERGROUND FACILITIES SHOWN. ACTUAL LOCATIONS MUST BE VERIFIED INDEPENDENTLY PRIOR TO ANY CONSTRUCTION ACTIVITIES.

DRAWING CREATED BY:  
**Meridian Surveys Ltd.**

PLAN ID  
**04**

1	INCREASE WORKSPACE	2025.12.10	MF
NO.	REVISION	DATE	BY

**ENBRIDGE**

MP 659.2301  
ENVIRONMENTAL ASSESSMENT SITE  
30m PROXIMITY PLAN  
S.W. 1/4 SEC. 33 - TWP. 7 - RGE. 18 - W.1M.  
MUNICIPALITY OF OAKLAND-WAWANESA, MANITOBA

DWG.: WP253386-MP659.2301-PLAN-04 SCALE: AS SHOWN REV.  
DRAFTED BY: DI CHECKED BY: DP DATE: 2025-08-18 1

## Data Sheet – Equipment with Tracks

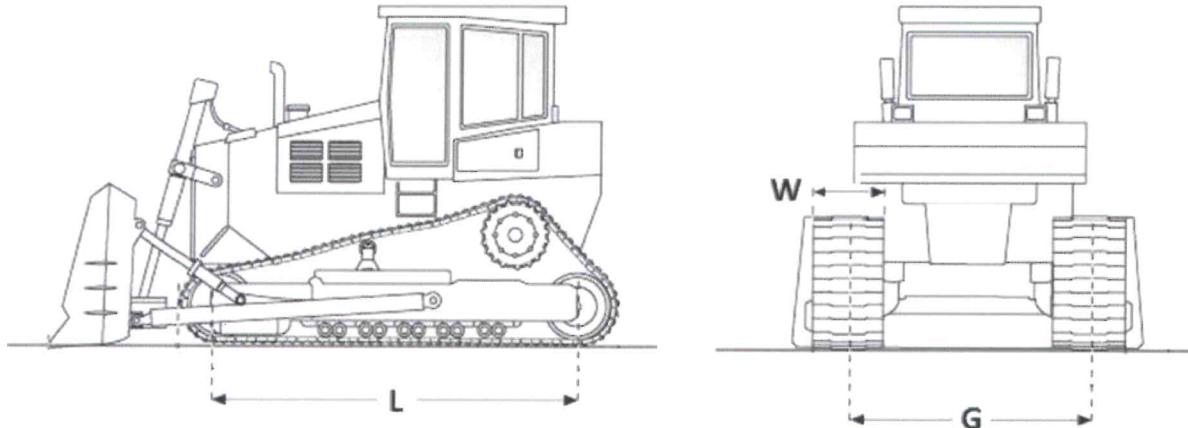


Complete this data sheet for each piece of equipment with tracks.

### Equipment with Tracks

#### INDICATE UNITS

Manufacturer:	John Deere		
Model:	290G LC		
Equipment Description:	Hydraulic Excavator		
Fully Loaded Gross Vehicle Weight:	30,090		KG
	Track Shoe Width (refer to W below)	Track Length on Ground (refer to L below)	Track Gauge (on centre) (refer to G below)
Units	MM	MM	MM
Track	813	4,050	2,577



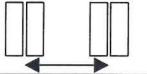
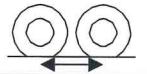
## Data Sheet – Equipment or Vehicle with Tires

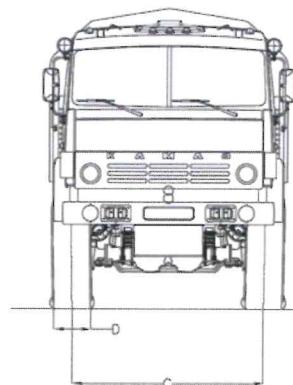
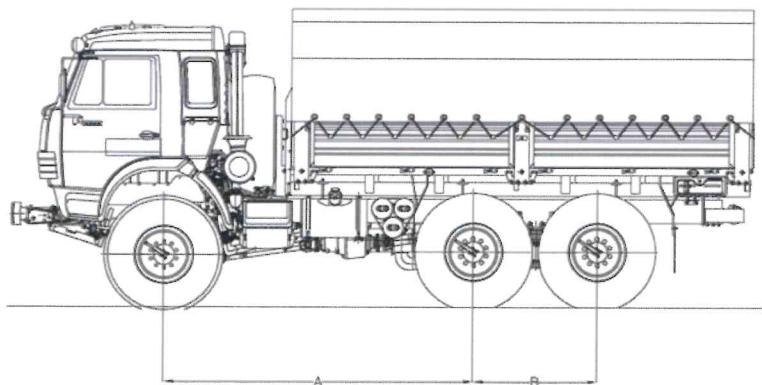


Complete this data sheet for **EACH** piece of equipment or vehicle with tires.  
**EXCLUSION:** pick up trucks of one ton or less

### Equipment or Vehicle with Tires

### INDICATE UNITS

Manufacturer:	Kenworth					
Model:	W900					
Equipment Description:	pickup truck					
Fully Loaded Gross Vehicle Weight:	45000			KG		
Road legal without overweight permit?	Yes <input type="radio"/>			No <input type="radio"/>		
Axle	Maximum Loaded Weight PER Axle	Number of Tires PER Axle	Tire Width (refer to D below)	Tire Pressure	Distance between Tire Set Centerlines (refer to C below)	Centerline Distance to Previous Axle (refer to A below) (refer to B below)
						
Units	KG		MM	PSI	MM	MM
Steering		2	1,878		1,717	
2 <sup>nd</sup>		2	1,878		1,717	4,158
3 <sup>rd</sup>						
4 <sup>th</sup>						
5 <sup>th</sup>						
6 <sup>th</sup>						
7 <sup>th</sup>						



## Data Sheet – Equipment with Tracks

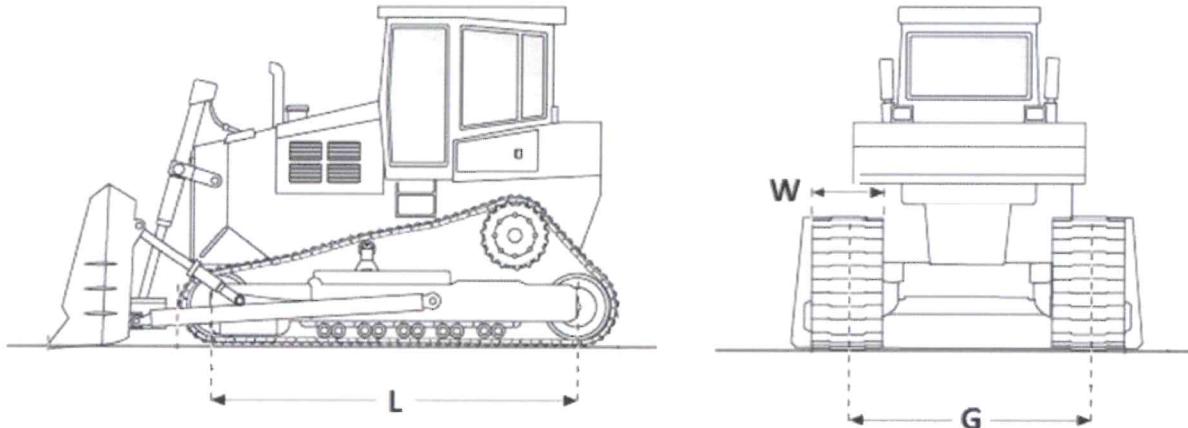


Complete this data sheet for each piece of equipment with tracks.

### Equipment with Tracks

#### INDICATE UNITS

Manufacturer:	John Deere		
Model:	650J LGP		
Equipment Description:	Crawler Tractor		
Fully Loaded Gross Vehicle Weight:	8,977	KG	
	Track Shoe Width (refer to W below)	Track Length on Ground (refer to L below)	Track Gauge (on centre) (refer to G below)
Units	MM	MM	MM
Track	711	2,337	1,753



## Data Sheet – Equipment with Tracks

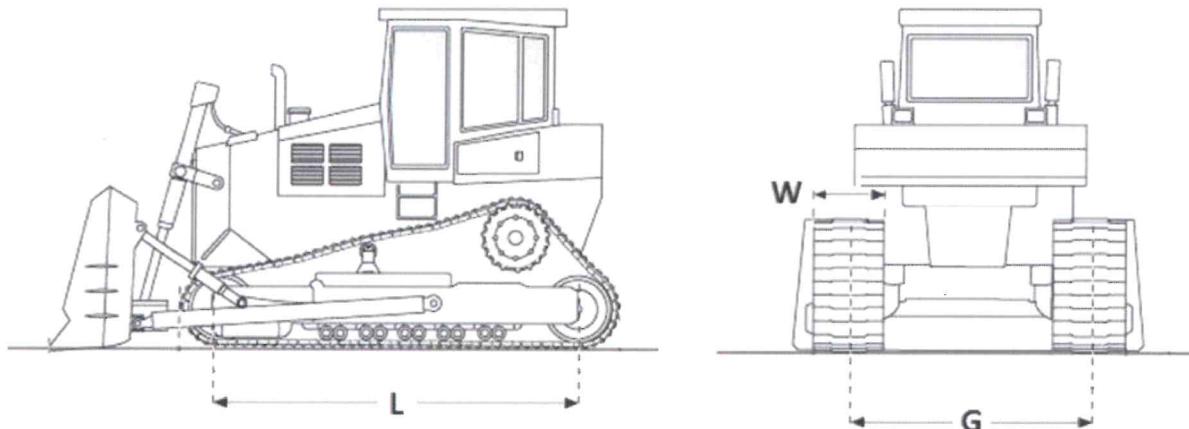


Complete this data sheet for each piece of equipment with tracks.

### Equipment with Tracks

#### INDICATE UNITS

Manufacturer:	John Deere		
Model:	650J LT		
Equipment Description:	Crawler Tractor		
Fully Loaded Gross Vehicle Weight:	8436		KG
	Track Shoe Width (refer to W below)	Track Length on Ground (refer to L below)	Track Gauge (on centre) (refer to G below)
Units	MM	MM	MM
Track	457	2210	1550



## Data Sheet – Equipment with Tracks

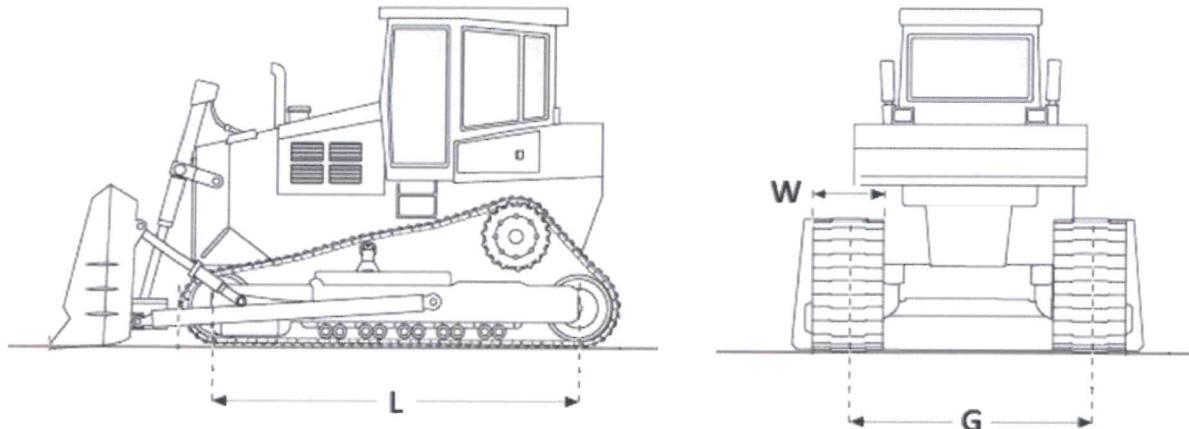


Complete this data sheet for each piece of equipment with tracks.

### Equipment with Tracks

#### INDICATE UNITS

Manufacturer:	John Deere		
Model:	250G LC		
Equipment Description:	Hydraulic Excavator		
Fully Loaded Gross Vehicle Weight:	25,281		KG
	Track Shoe Width (refer to W below)	Track Length on Ground (refer to L below)	Track Gauge (on centre) (refer to G below)
Units	MM	MM	MM
Track	813	3,840	2,577



## Data Sheet – Equipment with Tracks

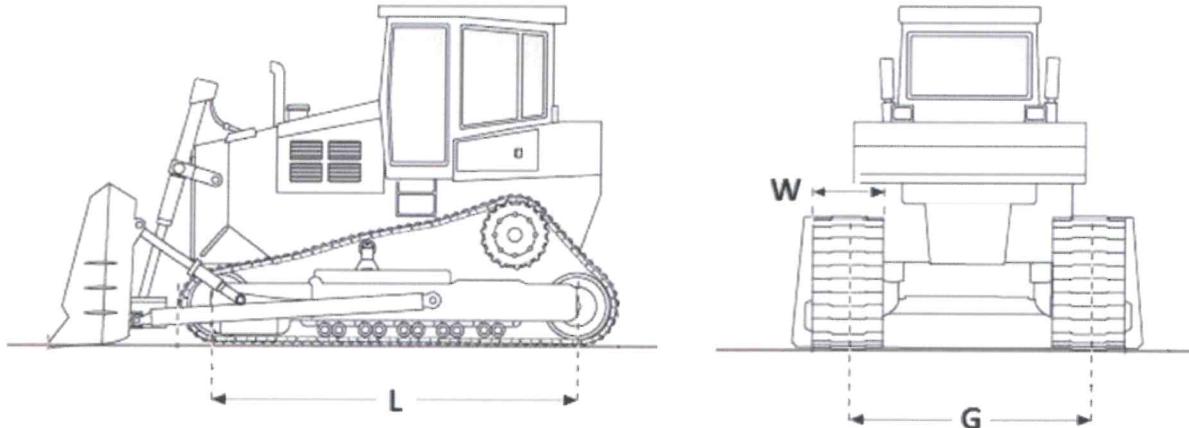


Complete this data sheet for each piece of equipment with tracks.

### Equipment with Tracks

#### INDICATE UNITS

Manufacturer:	Bobcat		
Model:	T550		
Equipment Description:	Multi Terrain Loader		
Fully Loaded Gross Vehicle Weight:	3428		KG
	Track Shoe Width (refer to W below)	Track Length on Ground (refer to L below)	Track Gauge (on centre) (refer to G below)
Units	MM	MM	MM
Track	320	1374	1,382



## Data Sheet – Equipment with Tracks

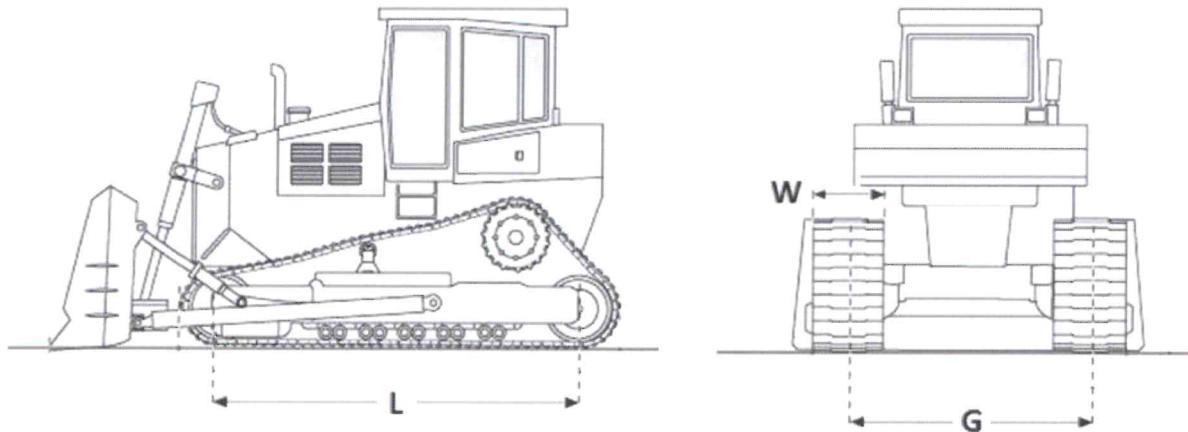


Complete this data sheet for each piece of equipment with tracks.

### Equipment with Tracks

#### INDICATE UNITS

Manufacturer:	John Deere		
Model:	300G LC		
Equipment Description:	Excavator		
Fully Loaded Gross Vehicle Weight:	31150		KG
	Track Shoe Width (refer to W below)	Track Length on Ground (refer to L below)	Track Gauge (on centre) (refer to G below)
Units	MM	MM	MM
Track	800	4050	1990



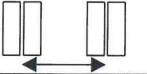
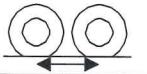
## Data Sheet – Equipment or Vehicle with Tires

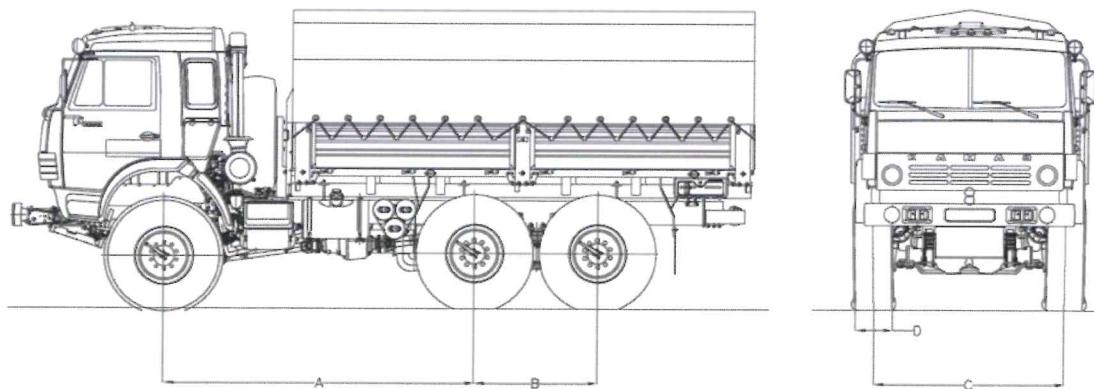


Complete this data sheet for **EACH** piece of equipment or vehicle with tires.  
**EXCLUSION:** *pick up trucks of one ton or less*

### Equipment or Vehicle with Tires

### INDICATE UNITS

Manufacturer:	Ford					
Model:	F-150					
Equipment Description:	pickup truck					
Fully Loaded Gross Vehicle Weight:	3561			KG		
Road legal without overweight permit?	Yes <input type="radio"/>			No <input type="radio"/>		
Axle	Maximum Loaded Weight PER Axle	Number of Tires PER Axle	Tire Width (refer to D below)	Tire Pressure	Distance between Tire Set Centerlines (refer to C below)	Centerline Distance to Previous Axle (refer to A below) (refer to B below)
						
Units	KG		MM	PSI	MM	MM
Steering		2	1,878		1,717	
2 <sup>nd</sup>		2	1,878		1,717	4,158
3 <sup>rd</sup>						
4 <sup>th</sup>						
5 <sup>th</sup>						
6 <sup>th</sup>						
7 <sup>th</sup>						



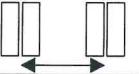
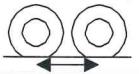
## Data Sheet – Equipment or Vehicle with Tires

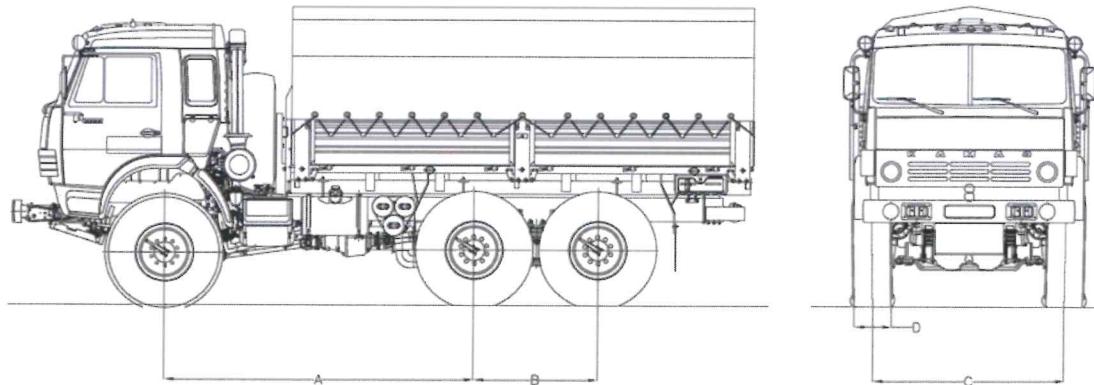


Complete this data sheet for **EACH** piece of equipment or vehicle with tires.  
**EXCLUSION:** *pick up trucks of one ton or less*

### Equipment or Vehicle with Tires

### INDICATE UNITS

Manufacturer:	Ford					
Model:	F450 Super Duty					
Equipment Description:	Pickup truck (dual-wheel base)					
Fully Loaded Gross Vehicle Weight:	3568			KG		
Road legal without overweight permit?	Yes <input checked="" type="radio"/>			No <input type="radio"/>		
Axle	Maximum Loaded Weight PER Axle	Number of Tires PER Axle	Tire Width (refer to D below)	Tire Pressure	Distance between Tire Set Centerlines (refer to C below)	Centerline Distance to Previous Axle (refer to A below) (refer to B below)
						
Units	KG		MM	PSI	MM	MM
Steering	1,368	2	275	70	1,755	
2 <sup>nd</sup>	2,200	2	275	70	1,897	4,170
3 <sup>rd</sup>						
4 <sup>th</sup>						
5 <sup>th</sup>						
6 <sup>th</sup>						
7 <sup>th</sup>						



# Data Sheet – Equipment or Vehicle with Tires

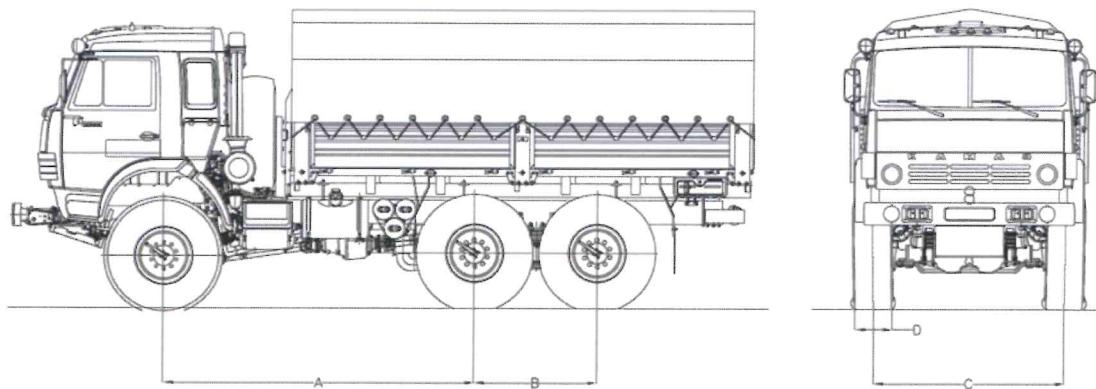


Complete this data sheet for **EACH** piece of equipment or vehicle with tires.  
**EXCLUSION:** pick up trucks of one ton or less

## Equipment or Vehicle with Tires

### INDICATE UNITS

Manufacturer:		Tornado /Freightliner Coronado				
Model:		F4				
Equipment Description:		Tri-Axle Hydrovac-Hvo2				
Fully Loaded Gross Vehicle Weight:		89000			LBS	
Road legal without overweight permit?		<input checked="" type="radio"/> Yes			<input type="radio"/> No	
Axle	Maximum Loaded Weight PER Axle	Number of Tires PER Axle	Tire Width (refer to D below)	Tire Pressure	Distance between Tire Set Centerlines (refer to C below)	Centerline Distance to Previous Axle (refer to A below) (refer to B below)
Units	KG		IN	PSI	IN	IN
Steering	9,072	2	18	120	85	
2 <sup>nd</sup>	10,433	4	11	120	80	253
3 <sup>rd</sup>	10,433	4	11	120	80	55
4 <sup>th</sup>	10,433	4	11	120	80	55
5 <sup>th</sup>						
6 <sup>th</sup>						
7 <sup>th</sup>						



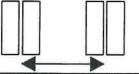
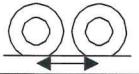
# Data Sheet – Equipment or Vehicle with Tires

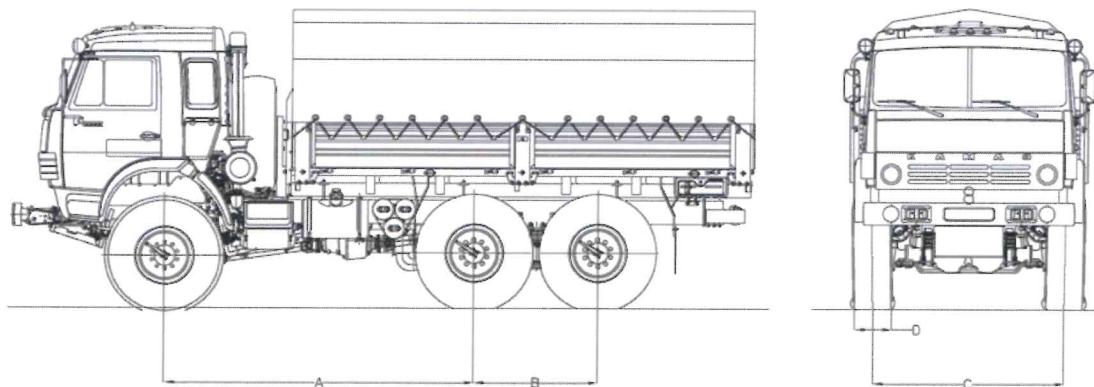


Complete this data sheet for **EACH** piece of equipment or vehicle with tires.  
**EXCLUSION:** pick up trucks of one ton or less

## Equipment or Vehicle with Tires

### INDICATE UNITS

Manufacturer:	Peterbilt					
Model:	377					
Equipment Description:	Dump Truck-tandem					
Fully Loaded Gross Vehicle Weight:	23636			KG		
Road legal without overweight permit?	Yes <input type="radio"/>			No <input type="radio"/>		
Axle	Maximum Loaded Weight PER Axle	Number of Tires PER Axle	Tire Width (refer to D below)	Tire Pressure	Distance between Tire Set Centerlines (refer to C below)	Centerline Distance to Previous Axle (refer to A below) (refer to B below)
						
Units	KG		IN	PSI	IN	IN
Steering	5,500	2	11	100	78	
2 <sup>nd</sup>	8,500	4	11	100	74	212
3 <sup>rd</sup>	8,500	4	11	100	74	53
4 <sup>th</sup>						
5 <sup>th</sup>						
6 <sup>th</sup>						
7 <sup>th</sup>						



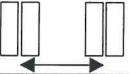
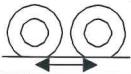
## Data Sheet – Equipment or Vehicle with Tires

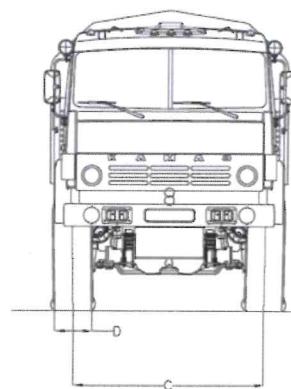
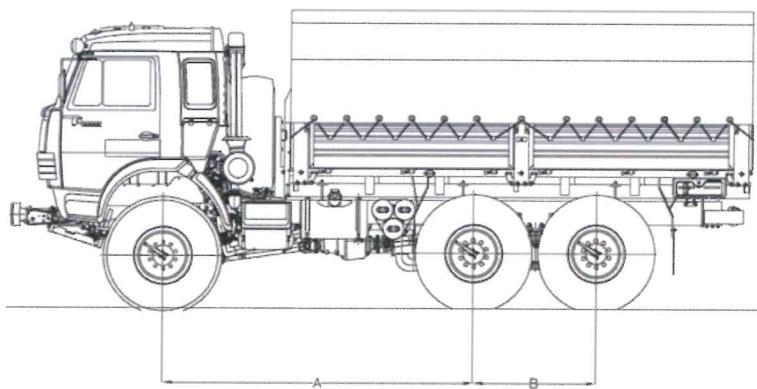


Complete this data sheet for **EACH** piece of equipment or vehicle with tires.  
**EXCLUSION:** pick up trucks of one ton or less

### Equipment or Vehicle with Tires

### INDICATE UNITS

Manufacturer:	Catepillar					
Model:	730					
Equipment Description:	Rock truck					
Fully Loaded Gross Vehicle Weight:	112370			LBS		
Road legal without overweight permit?	Yes <input type="radio"/>			No <input type="radio"/>		
Axle	Maximum Loaded Weight PER Axle	Number of Tires PER Axle	Tire Width (refer to D below)	Tire Pressure	Distance between Tire Set Centerlines (refer to C below)	Centerline Distance to Previous Axle (refer to A below) (refer to B below)
						
Units	LBS		IN	PSI	MM	MM
Steering	34,965	2	24	25	2,275	
2 <sup>nd</sup>	39,022	2	24	25	2,275	3,819
3 <sup>rd</sup>	38,382	2	24	25	2,275	1,700
4 <sup>th</sup>						
5 <sup>th</sup>						
6 <sup>th</sup>						
7 <sup>th</sup>						



## Data Sheet – Equipment or Vehicle with Tires

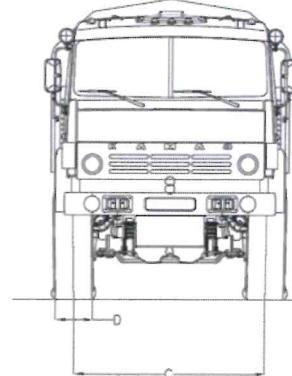
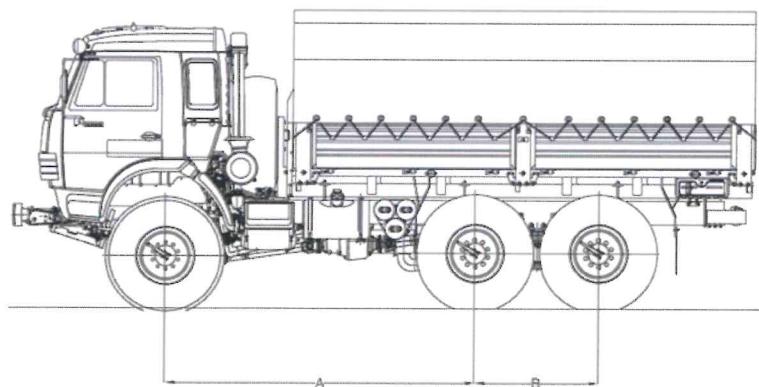


Complete this data sheet for **EACH** piece of equipment or vehicle with tires.  
**EXCLUSION:** *pick up trucks of one ton or less*

### Equipment or Vehicle with Tires

### INDICATE UNITS

Manufacturer:	Kenworth					
Model:	W900					
Equipment Description:	pickup truck					
Fully Loaded Gross Vehicle Weight:	45000			KG		
Road legal without overweight permit?	Yes <input type="radio"/>			No <input type="radio"/>		
Axle	Maximum Loaded Weight PER Axle	Number of Tires PER Axle	Tire Width (refer to D below)	Tire Pressure	Distance between Tire Set Centerlines (refer to C below)	Centerline Distance to Previous Axle (refer to A below) (refer to B below)
Units	KG		MM	PSI	MM	MM
Steering		2	1,878		1,717	
2 <sup>nd</sup>		2	1,878		1,717	4,158
3 <sup>rd</sup>						
4 <sup>th</sup>						
5 <sup>th</sup>						
6 <sup>th</sup>						
7 <sup>th</sup>						



# Data Sheet – Equipment or Vehicle with Tires

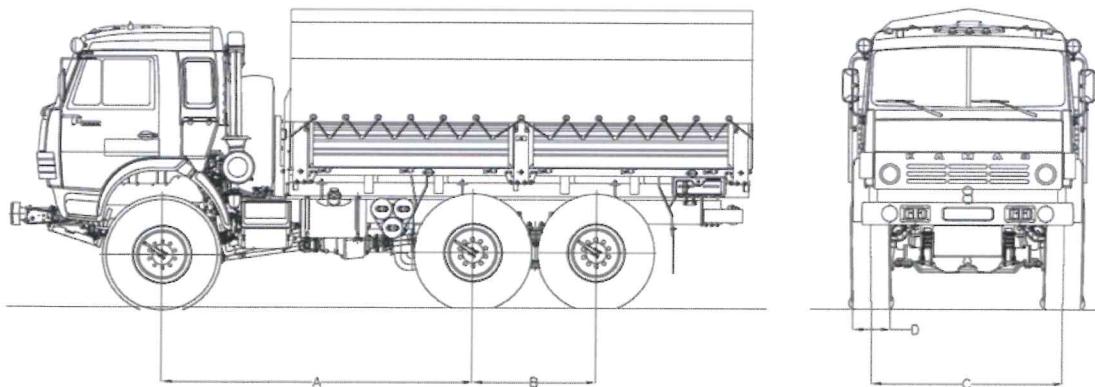


Complete this data sheet for **EACH** piece of equipment or vehicle with tires.  
**EXCLUSION:** pick up trucks of one ton or less

## Equipment or Vehicle with Tires

### INDICATE UNITS

Manufacturer:	Kenworth					
Model:	W900					
Equipment Description:	Tandem semi w/ tri-axle trailer					
Fully Loaded Gross Vehicle Weight:	45000			KG		
Road legal without overweight permit?	Yes <input checked="" type="radio"/>			No <input type="radio"/>		
Axle	Maximum Loaded Weight PER Axle	Number of Tires PER Axle	Tire Width (refer to D below)	Tire Pressure	Distance between Tire Set Centerlines (refer to C below)	Centerline Distance to Previous Axle (refer to A below) (refer to B below)
Units	KG		MM	PSI	MM	MM
Steering	6,000	2	285	110	2,070	
2 <sup>nd</sup>	8,000	4	279	110	1,981	1,422
3 <sup>rd</sup>	8,000	4	279	110	1,981	
4 <sup>th</sup>	7,667	4	279	110	1,981	1,524
5 <sup>th</sup>	7,667	4	279	110	1,981	1,524
6 <sup>th</sup>	7,667	4	279	110	1,981	
7 <sup>th</sup>						





January 8, 2026

ENGAGEMENT LETTER

By Email: (original to remain on file)

Municipality of Oakland-Wawanesa

Attention: Joni Swidnicki, Chief Administrative Officer  
Melissa Sturgeon, Finance Officer

Re: Management of Property Tax Arrears Recovery

Thank you for choosing TAXervice to manage your property tax arrears recovery. If this engagement letter meets with your approval, please sign and return one copy to our office.

**Outline of the Process**

TAXervice undertakes to manage property tax arrears recovery for you from beginning to end. Along with owner and property information, you undertake to provide us with an Arrears by Year report directly from your accounting system showing all eligible properties and all arrears. (if no eligible properties, then by March 31) At the relevant time, we will advise what additional owner and arrears information is required.

**Fees**

Our fees are detailed in Appendix "A". These fees may change from year to year provided that we give you 30 days' notice of any such change.

Once you provide us with the property information, we will initiate the process. As soon as we begin to work on entering your information into our database, we will send our invoice(s) to you. These costs are to be entered into your accounting system and added to each roll number. Once we send our invoices to you, our fee is payable, since a great deal of time and effort is expended entering the information and ensuring it is accurate. If the property is redeemed prior to delivery of our invoice to you, we will waive our fees. However, we will not waive/refund our fees on any properties sent to us in error or which redeem after we have sent you our invoices.

**Process**

In order for us to be able to deal directly with the land titles office, we require a by-law and resolution from every client appointing TAXervice to conduct the municipality's tax sale. If you have not passed such a by-law and resolution, we will be happy to send the by-law and resolution to you in Word format.

During the course of the tax recovery process, both TAXervice and the municipality will have specific responsibilities. Please see Appendix "B" for an overview of those responsibilities.

We will send you an update at each significant step in the process. We provide you with one sample copy of each type of document sent to ratepayers for your information and records. We do not provide copies of every notice sent nor do we provide copies of notices received from land titles. We do provide you with reports of any ratepayer or registered interest holder issues or requests that may arise. (eg. if a taxpayer has specific questions and we communicate with them). We encourage you to forward any inquiries pertaining to the tax recovery process to our office. We strongly suggest that there be only one contact for tax enforcement and that be us.

TAXervice's use of the information provided by the municipality will be limited to tax enforcement for the municipality and TAXervice will comply with all FIPPA/LAFOIP/FOIP requirements in dealing with this information.

### **Auction**

Please contact us to reserve your tax sale date. If you bring a resolution to set the date before Council, please check with us first to confirm the date is available. We will do our utmost to ensure your tax sale occurs on the date scheduled. As you are aware however, it may be necessary to postpone the tax sale date due to circumstances beyond our control (eg. inability to notify a deceased or missing owner, etc.)

Based on our experience, we have devised and revised our auction sale conditions. Unless arranged otherwise, we will use our auction sale terms and conditions, without alteration.

### **Term**

This engagement is for a three-year term ending December 31, 2028. Our arrangement will automatically renew for a further three-year term unless terminated by either party on 30 days written notice prior to the end of the term.

In the event of termination of this agreement by you without cause, for each part or full year remaining in the term, you will pay us an amount equal to \$750 times the maximum number of rolls you have sent us in any prior calendar year. This is a genuine pre-estimate of damages and not a penalty. Any unbilled fees or disbursements will be invoiced by TAXervice and any outstanding invoices will be immediately due and payable. There will be no refunds of unearned fees or disbursements. Unless other arrangements are made, your files will be closed and no further work done. (e.g. discharges)

### **Indemnity**

You agree to indemnify and hold us and our officers, directors, agents and employees harmless from any claim or demand, including legal fees and disbursements, made by any third party due to or arising out of the performance of our services on your behalf. This indemnity does **not** apply if the action(s) or inaction(s) which are the subject of the claim were performed negligently or in contravention of any applicable statute or regulation.

### **Agreements**

If we prepare an agreement for the payment of tax arrears, you agree that we may use DocuSign to facilitate signing of the agreement by the owner(s) and/or you.

We look forward to working with you. In the meantime, if you have any questions, please do not hesitate to contact our office.

Yours truly,  
TAXervice



Tyler Burnside,  
President

By signing a copy of this letter, the undersigned acknowledges and agrees to the terms set out above.

Municipality of Oakland-Wawanesa

Please sign

Authorized Signing Officer

Name: [REDACTED]

Title: [REDACTED]

Encs. Appendix "A" – Outline of Costs  
Appendix "B" – Responsibilities

Taxservice Engagement Letter – Revised January 5, 2026

## APPENDIX “A” – OUTLINE OF COSTS

### 1. Fees

	Fee	Misc
Setup	\$395	\$40
Lien	\$300	\$50
Second Notice	\$150	\$25

(Fee schedule above effective January 1, 2026)

- For non-corporate owners, our fee for properties with arrears of \$25 or less will be discounted by \$50 at the first stage. If the property is not redeemed before registration with land titles, full fees will apply.
- In the event that a property owner has more than one property subject to tax sale, our setup fees will be reduced on those properties with less than \$2,500 in arrears.

### 2. Special Service Fees

	Fee	Misc
Search for Owner/Registered Interest Holder	\$175	\$20
Corporate Owner	\$125	\$15
Locate new address for corporation and resend notice	\$125	\$15
Service on beneficial owner, deceased joint tenant, dissolved corporation	\$175	\$15
Substitutional Service Request	\$595	\$50
Effecting service under a substitutional service order	\$150	\$15
Arrange personal service following each failed attempt to serve notice	\$150	\$15
Agreement exploration, including preparation of agreement, if applicable (plus \$75 per roll to a maximum fee of \$500) + Discharge fee + registration	\$200+	\$25
<b>Extraordinary Fees</b>		
Deeded Land	\$250+	\$25
Non-electronic title	\$100	\$10
Default letter/reminder notice with respect to an agreement	\$150	\$15
Notice to Remove Belongings/Vacate	\$325	\$30
Notice of Surplus Proceeds	\$395-\$595	\$45
Surplus Proceeds Application + Order Review	\$475	\$30
Bankruptcy/Insolvency/CRA Judgment Review	\$475	\$30
Discharge (old NTS registration)	\$125	\$10
"Urgency Fee" for payment through Taxservice or for agreement less than 48 business hours before auction (plus regular fees)	\$175	\$15

3. **Disbursements** - We do our best to ensure that disbursements are reasonable. Disbursements may include, but are not limited to: land titles fees; document service fees; mailing costs; advertising/auction costs; miscellaneous searches; etc.. An administration fee of 15% will be added to all disbursements. (minimum \$5.00)
4. **Office Administration Charge** – this charge (referred to as “Miscellaneous”) covers miscellaneous office expenses such as opening files, file retention and storage, long distance and fax costs, photocopies, laminating, email, regular postage, etc.
5. **Legal Services Rate** – Where legal services are required and have been authorized by the client, those fees will be billed at the rate of \$500 per hour.

**Please Note:** If the property has been redeemed, but we were not notified and further fees and/or disbursements have been incurred, the municipality will be responsible for those further costs incurred.

## APPENDIX “B” - RESPONSIBILITIES

TAXervice's responsibilities:

- track all deadlines
- register the Notice of Tax Sale with land titles
- prepare and arrange service of the First and Second Notice of Tax Sale on every owner and person having a registered interest
- obtain Orders for substitutional service as required
- prepare and arrange posting and publishing of the Notice of Public Auction
- arrange conduct of the tax sale and, if necessary, be available by teleconference for the public auction
- if property acquired by the municipality, prepare Tax Transmission(s) following auction

The municipality's responsibilities:

- have by-law & resolution in place designating TAXervice
- provide an Arrears by Year report (generated directly from your accounting software)
- pursuant to s 364 of the Municipal Act, at all times to post a list (in a form approved by the minister) in the municipal office identifying each property in the municipality that is in arrears for more than one year
- provide the information from the tax rolls on a timely basis
- field inquiries for redemption amounts and include our fees and disbursements in the amount
- receive payments from taxpayers by cash, certified cheque or any other form of **guaranteed** payment and advise our office of same by email or fax as soon as possible. If the property has been redeemed, but we are not notified and further fees or disbursements are incurred, the municipality will be responsible for those fees and disbursements
- sign documents requiring municipal signatures

WHEREAS The Municipal Act requires the municipality to conduct tax recovery proceedings every year;

AND WHEREAS council for the municipality deems it to be in the municipality's best interest to hire Taxservice Inc. to manage tax arrears recovery on its behalf;

NOW THEREFORE IT IS HEREBY RESOLVED that Municipality of Oakland-Wawanese hire Taxservice Inc. to manage tax arrears recovery on the municipality's behalf for a term of 3 (three) years.

AND BE IT FURTHER RESOLVED that the administrator be and is hereby authorized to sign the Taxservice Inc. engagement letter on behalf of the municipality.



Outlook

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## Fw: Proposed Tile Drainage Project for Green Acres Holding Co. Ltd S36-7-18-W1

---

From Joni Swidnicki <cao@oakland-wawanesa.ca>

Date Wed 2026-01-14 3:39 PM

To Norma Will <adminassist@oakland-wawanesa.ca>

4 attachments (3 MB)

Project Summary Green Acres Holding Co. Ltd.docx; Green Acres signed RM Form.pdf; Green Acres 36-7-18-W1 v1.kml; Green Acres 36-7-18-W1 v1 SAT.pdf;

Can you print these please. Can you also pull any existing property files for this area. I want to see if this is the same area where council has refused Sam's application.

Joni

[Get Outlook for iOS](#)

---

**From:** NextGen Permits <permits@nextgendrainage.com>

**Sent:** Wednesday, January 14, 2026 2:05:40 PM

**To:** Joni Swidnicki <cao@oakland-wawanesa.ca>; Tara Wilkinson <adminassist1@oakland-wawanesa.ca>

**Cc:** Pam Sheffield <pam@nextgendrainage.com>; Diane Darracott <diane@nextgendrainage.com>; NextGen Permits <permits@nextgendrainage.com>

**Subject:** Proposed Tile Drainage Project for Green Acres Holding Co. Ltd S36-7-18-W1

To: Joni Swidnicki/CAO  
Municipality of Oakland Wawanesa

Good Afternoon,

I am applying for a tile drainage project for your review on behalf of Green Acres Holding Co. Ltd. NextGen Drainage Solutions is proposing to supply and install an agricultural sub-surface tile drainage system in the land parcel of S 36-7-18-W1 in the municipality of Oakland Wawanesa.

Please review as we are requesting permission from the municipality to allow the proposed tile installation within your municipality. Attached are the signed application form, tile design and the project summary.

Also, please be advised that we will send a paper copy of the application with payment. If you have any questions or require further information, please feel free to contact us.

Please reply confirming receipt of this email. Thank you!

Warm regards,

*No Concerns*  
- adjacent land owner notification if payment received.  
- drainage into? *Chukwings*

**Diane Darracott**

NextGen Drainage Solutions

Office: (204) 825-2486

Box 12, Pilot Mound MB R0G 1P0

[nextgendrainage.com](http://nextgendrainage.com)

Confidentiality Warning: This email and any attachments may be privileged and/or confidential. Any distribution, use or copying of this email or the information it contains by other than an intended recipient is unauthorized. If you received this email in error, please advise the sender (by return email or otherwise) immediately.

Confidentiality Warning: This email and any attachments may be privileged and/or confidential. Any distribution, use or copying of this email or the information it contains by other than an intended recipient is unauthorized. If you received this email in error, please advise the sender (by return email or otherwise) immediately.

## SCHEDULE A

## PRIMARY USAGE:

Lot Grade:	<input type="checkbox"/>	Residential:	<input type="checkbox"/>	Agricultural:	<input checked="" type="checkbox"/>	Commercial:	<input type="checkbox"/>	Vacant:	<input type="checkbox"/>
Drainage:	<input checked="" type="checkbox"/>		<input type="checkbox"/>						
Other:	<input type="checkbox"/>		<input type="checkbox"/>						

Name of Property Owner:

Green Acres Holding Co. Ltd

Mailing Address: 200 Green Acres Colony, Road Wawanesa, MB R0K 2G0, Canada

Legal Land Description: S36-7-18-W1 Roll #

Phone: (204) 724-3566 / (204) 724-5347

Email: ernesthfr@gmail.com / greenacresfarmsjd@gmail.com

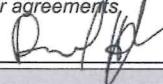
## PROPOSED DRAINAGE WORKS:

Include a sketch map or elevation map of your property showing proposed works. Include any existing features of the land described in the immediate vicinity; buildings, roads, utility lines, rivers, streams, natural runs, low areas, etc.


## Reason for Request:

- Tile Drainage Project for installation of an agricultural subsurface tile drainage system.
- Land Parcel S 36-7-18W1
- Requesting approval to allow the proposed tile installation within your municipality

I will pay all applicable costs for the proposed drainage works and will undertake to observe and perform all provisions of The Planning Act, The Development Plan, the applicable Zoning By-Laws and the provisions of other relevant laws, by-laws or agreements.

Landowner signature  Date 01/09/2026

## Municipal Office Use Only

Application Received By: \_\_\_\_\_ Date Received: \_\_\_\_\_  
 Application Fee Received: \_\_\_\_\_ Deposit Fee Received: \_\_\_\_\_

## APPROVALS:

Administration approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Council  Required  Not Required  Resolution # \_\_\_\_\_  
 Water Stewardship License  Required  Not Required  License # \_\_\_\_\_

Utilities  Required  Not Required MIT  Required  Not Required  
 Culvert size \_\_\_\_\_ Culvert supplied \_\_\_\_\_ Locates Obtained \_\_\_\_\_

**SCHEDULE B**  
**PERMIT FEES AND DEPOSIT AMOUNT**

1. Permit application fee \$100.00
2. Deposit amount \$1000.00

SCHEDULE C



Box 278, Wawanesa, Manitoba R0K 2G0  
Phone: (204) 824-2666

**COMPLETION CERTIFICATE**

(Date)

(Applicant)

**RE: Drainage Works Completion Certificate**

In accordance with your Drainage Works Application dated (date) the Public Works Manager carried out an inspection of the project located at (location) on (date).

All work required has been satisfactorily completed and is accepted as complete.

(applicant)



Created by: admin@nextgendifrainage.com  
Created on: Jan 9, 2026, 05:12 PM UTC  
Completed on: Jan 9, 2026, 05:28 PM UTC  
Document ID: 196a07b54d  
Signatures: 1 (1 signature)  
Document name: Green Acres Holding Co. Ltd\_Oakland Wawanesa Form-pages-2.pdf

### Activity timeline

Jan 9, 2026, 05:12 PM UTC  Sign request created by admin@nextgendifrainage.com

Jan 9, 2026, 05:12 PM UTC  Signature request sent to:  
Daniel Hofer • greenacresfarmsjd@gmail.com

Jan 9, 2026, 05:27 PM UTC  First viewed by Daniel Hofer  
greenacresfarmsjd@gmail.com

Jan 9, 2026, 05:28 PM UTC  Signed by Daniel Hofer  
(greenacresfarmsjd@gmail.com)  Verified



 Sign ID: dec13be2

Pages: 1

Jan 9, 2026, 05:28 PM UTC  Signing completed



## Application for Tile Drainage

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Municipality of Oakland Wawanesa  
Box 278  
Wawanesa, MB  
ROK 2GO

Re: Green Acres Holding Co. Ltd  
Application for Tile Drainage Installation  
Land parcel: S36-7-18-W1

1. Provincial Tile Drainage License- we are not able to proceed with this application until we have all required approvals completed. Once all approvals are received, we will submit the provincial application. On receipt of the provincial approval, we will forward to the municipality.
  
2. Tile Drainage Installer & Project Manager:
  - Lyn Sheffield  
Office: (204) 825-2486  
Cell: (204) 825-4391  
Email: [lyn@nextgendrainage.com](mailto:lyn@nextgendrainage.com)
  
3. Tile Drainage Lead Designer:
  - Lyn Sheffield  
Cell: (204) 825-4391  
Email: [lyn@nextgendrainage.com](mailto:lyn@nextgendrainage.com)
  
4. Maps as per attachment with design and location of outlets.





## Application for Tile Drainage

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### 5. Survey and scope of work as per attachment

- Drainage co-efficient:  $\frac{1}{4}$  inch
- Minimum slope: 0.1 %
- Total tiled acres: 77
- Tile spacing: 50'
- GPM maximum flow rate: 362.4
- Outlet – gravity flow with a Valetta Slide Gate Control Structure
- Erosion controlled with rubber matting and rip rap rock

Please review as NextGen Drainage is requesting the consent of the Municipality of Oakland Wawanesa to allow the proposed tile installation within your municipality. Attachments include a summary of information for the tile installation project request and tile design.

Please do not hesitate to call if you require further information or have any questions.

Sincerely,

Pam Sheffield  
NextGen Drainage Solutions  
T: 204-245-0172  
E: [pam@nextgendrainage.com](mailto:pam@nextgendrainage.com) / [permits@nextgendrainage.com](mailto:permits@nextgendrainage.com)  
PO Box 12  
Pilot Mound, MB R0G1P0



MUNICIPALITY OF OAKLAND-  
WAWANESA

BY-LAW NO. 41-2024

**WHEREAS:**

- A Lot grade and drainage works carried out on private property may interfere with or impact private property, municipal roads, road allowances, drains and drainage, and other municipal infrastructure.
- B Section 232(1)(h) of the Municipal Act authorizes a municipality to pass by-laws for municipal purposes respecting drains and drainage on private or public property.
- C Council of the Municipality has determined that it is advisable and in the public interest to promote the protection and maintenance of private property, municipal roads, drains and drainage and other municipal infrastructure, and to ensure that any lot grade and drainage works that take place require prior municipal approval.

**NOW THEREFORE**, Council of the Municipality of Oakland-Wawanesa enacts as a by-law the following:

**Title and Purpose**

- 1. This By-law may be referred to as the "Drainage By-law".
- 2. The purpose of this By-law is to:
  - a. promote the protection of private property, municipal roads, drains and drainage and other municipal infrastructure,
  - b. prohibit the carrying out of lot grade and drainage works on private property except in accordance with this By-law and a permit issued under this By-law, and
  - c. provide for a permit system giving permission to carry out lot grade and drainage works.
- 3. Compliance with this By-Law does not exempt a person from compliance with the Municipality's Building or Zoning By-laws or with Provincial regulations including the Water Rights Act.

**Interpretation**

- 4. In this By-law:

"drainage works" means works that change the flow, location, direction or level of water by any means on private or public property or in, on, over, along, under or near a municipal road, road allowance, drain or other municipal infrastructure.

"Officer" means the development officer or designate for the Municipality established under the Municipality's Zoning By-law and such other person appointed by the Municipality for the enforcement of its by-laws.

"owner" means the registered owner of land and a lessee of crown land, or a person authorized in writing by the owner or lessee.

### **Prohibition and Permit Requirement**

5. No person may undertake drainage works including changing or interfering with the natural lot grade of a property except in accordance with a permit issued under this By-law.
6. An application to the Municipality for a permit as set out in Schedule "A" may be made by the owner or a person authorized in writing by the owner. The application must include:
  - a. a completed and signed application form,
  - b. information as to the location of the drainage works,
  - c. a description of proposed drainage works,
  - d. any additional information concerning the proposed works as the Officer may require, and
  - e. the fee and deposit set out in Schedule B.
7. The Officer may require the applicant to supply any additional information the Officer determines is necessary to process and consider the application. The application is not complete until the requested information has been submitted.
8. Upon the application being complete to the Officer's satisfaction, the Officer shall consider the application taking into account the impacts of the proposed works, the nature of the surrounding area, and any other factors the Officer considers relevant.
9. The Officer may issue a permit if, in the Officer's opinion, the drainage works will not adversely affect private property or municipal roads, drains and drainage and other municipal infrastructure and any impacts can be prevented, managed or remediated. The permit may be subject to conditions as are in the Officer's opinion necessary to address the impacts of the proposed works and otherwise promote the purpose of this By-law.
10. The permit shall be issued in the name of the owner, and where the applicant is not the owner, to the owner and applicant jointly.
11. Where a permit is required, no preparatory work may take place before the permit is obtained.
12. A permit is not required to carry out minor drainage work involving the installation, alteration or repair of building components such as eaves troughs, downspouts, and sump pump discharge pipes.

### **Owner and applicant's responsibilities**

13. An owner and an applicant:
  - a. are responsible to ensure that the drainage works approved under a permit comply with this By-law, the conditions under which the permit was issued and the requirements of a by-law, or provincial laws and regulations;
  - b. are liable for the cost of repairing damage to municipal property (including roads and drainage) occurring in the course of the drainage work;

- c. must during carrying out the works keep the permit with the approved plans and specifications in a conspicuous place on the premises; and
- d. must comply with an order of the Officer.

#### **Drainage works approval**

14. The owner or applicant must notify the Officer upon completion of the drainage works. The Officer will then do an inspection. If the drainage works are not completed in accordance with the permit to the satisfaction of the Officer, the owner or applicant must bring the drainage works into compliance with the permit. The Officer shall issue a completion certificate as set out in Schedule "C" upon completion of the drainage works in accordance with the permit to the satisfaction of the Officer. The owner or applicant must obtain a completion certificate within 1 year from the issuance of the permit.

#### **Enforcement**

15. The Officer has all the powers, duties, discretions and functions of a designated officer set out in the Municipal Act and of an enforcement officer set out in the Municipal By-law Enforcement Act, including to:
  - a. carry out inspections, accompanied where the Officer consider it advisable by an engineer or other expert;
  - b. make orders for the remedying of contraventions under this By-law;
  - c. enter land to remedy a contravention of this By-law or a permit, and to prevent the re-occurrence of a contravention;
  - d. enforce contraventions through offences under the Municipal By-law Enforcement Act;
  - e. take remedial action where required; and
  - f. act as a designated officer for the purposes of this By-law.
16. An order of the Officer will be given in writing and may provide that if the person does not comply with the order within the specified time, the Municipality will take the actions or measures at the expense of that person.
17. The Municipality may take whatever actions or measures are necessary to remedy a contravention of this By-law or a permit, including performing any work required or revoking a permit, if the person to whom an order was directed did not comply with the order within the time specified, and the time for requesting a review of the order has passed or the person requested that Council review the order and Council did so and confirmed that the Municipality can take the ordered actions or measures.
18. If the order of the Officer so provided, the actions or measures will be taken at the person's expense. The costs of the actions or measures taken will be an amount owing by the person to the Municipality and may be collected in the same manner in which a tax may be collected or enforced under the Municipal Act. Such collection may include adding

the costs to the taxes of the land within which the actions or measures were taken, and to land located adjacent to a municipal road upon which the actions or measures were taken where the owner of the land was responsible for the Municipality incurring the costs.

19. Where drainage work has been carried out within a municipal road right-of-way without the Municipality's permission by a person who is an owner or a controlling shareholder of a corporation that is an owner of land adjacent to the right-of-way, the Municipality's full costs (including administrative and legal costs) of restoring the drain to a proper condition or repairing damage may be collected and enforced against that land in the same manner as a tax may be collected or enforced under the Municipal Act, including adding to taxes on the land.
20. In an emergency the Officer may, without first making an order or waiting for a review, take whatever actions or measures are necessary to eliminate the emergency.

#### **Review**

21. An owner, an applicant, or a holder of a permit may request Council to review a decision or order of the Officer, by giving a written notice to the Chief Administrative Officer within 14 days of receiving the decision or order.
22. Upon receiving a request for review, the Chief Administrative Officer shall set a date and time for the review by Council and notify the person of the date of the review.
23. At the time and place set out in the notice, Council shall consider the request for review, and the person may appear in person or by counsel. After reviewing the decision or order, Council may confirm, vary, substitute or cancel the decision or order.
24. The time specified in an order is suspended from the date of receipt of a request for review to the date upon which Council makes its decision.

#### **Deposit**

25. Upon issuance of the completion certificate, the Municipality shall refund the deposit.
26. If the owner or applicant
  - a. is in default under this By-law including failing to comply with an order;
  - b. the Municipality has incurred costs in remedying the default including repairs to municipal roads, drains and drainage or other municipal infrastructure; or
  - c. owes the Municipality under section 27 the deposit shall be forfeited to the Municipality.

#### **Offence and costs**

27. A person who contravenes this By-law is guilty of an offence and is liable to:
  - a. a fine of not more than \$1000; and
  - b. a penalty equal to the Municipality's cost of enforcement.

28. Fines and penalties may be collected and enforced by the Municipality in the same manner as a tax may be collected or enforced under the Municipal Act, including adding to taxes on the land.

**DONE AND PASSED** by Council in meeting duly assembled this 20<sup>th</sup> day of August, 2024.

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Dave Kreklewich, Head of Council

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Joni Swidnicki, Chief Administrative Officer

Read a first time this 16<sup>th</sup> day of July, 2024

Read a second time this 20<sup>th</sup> day of August, 2024

Read a third time this 20<sup>th</sup> day of August, 2024



## Green Acres S36-7-18-W1

Client: Green Acres Colony  
LLD: S36-7-18-W1  
RM: Oakland-Wawanesa

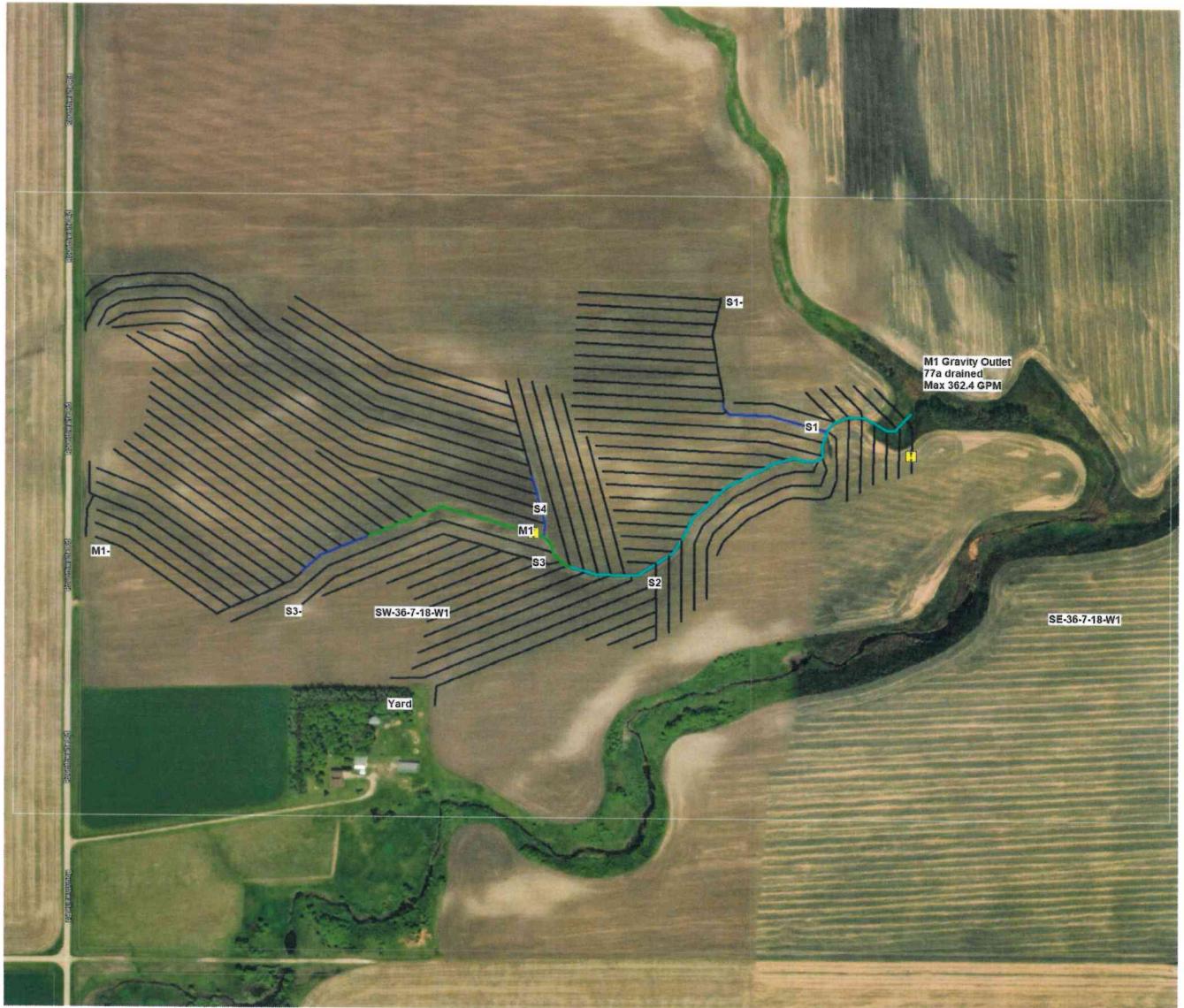
Acres: 77  
Spacing: 50'  
DC: 1/4"

OUTLET(s)  
M1: drain on SE36

Ctrl structure on outlet  
Non-perforated headers  
Lateral avg depth 3.0' (36")  
Lats: 85 Subs: 4  
Sock: no

Version: 1  
Date: 2025-10-30  
LiDAR year: 2014  
Designer: GD  
Approved by: Lyn Sheffield

04in	63410.76 ft
06in	1000.00 ft
08in	900.00 ft
12in	1680.00 ft



**Manitoba Municipal Online - December 2025**

Roll No	Property Address	Dwelling Unit	Issued Date
10220	39143 PR344	0	12/30/2025
107950	1--70269	0	12/30/2025
27100	DESC NW20-7-18W	0	12/23/2025
27200	39066 PR346	1	12/23/2025
27300	SW20-7-18W	0	12/23/2025
92000	47163 ROAD 104W	1	12/23/2025
96136	108044 ROAD 108W	1	12/16/2025
202500	116 THIRD ST	1	12/02/2025
212400	313 SEVENTH ST	1	12/02/2025

No Subdivisions

No Consolidations

# Municipality of Oakland-Wawanesa

## Policy & Procedure Manual

Policy  
#  
PER010

Reference: Personnel	Classification: Policy
Subject: Working Alone	Pages: 2
Authority: Resolution of Council	
Approved: October 19, 2010	Reviewed: August 17, 2023 Amended January 20, 2026

### **TITLE:**

## **WORKING ALONE POLICY**

### **PURPOSE**

The purpose of this policy is to outline the Municipality's position regarding working alone.

### **DEFINITIONS**

**Working Alone** is defined as working at a worksite as the only employee of the employer at that worksite any time, and, when the employee is not directly supervised by the employer or another person designated as a supervisor by the employer, at any time.

**Worksite** includes working in a vehicle such as a motor grader, tractor, or other motorized vehicle which requires the employee to work alone as well as any municipal building or office.

### **PREAMBLE**

The Municipality of Oakland-Wawanesa is committed to providing a safe and healthy environment for all its employees. This policy extends to ensuring risk is minimized when employees are working alone. Working alone in certain circumstances or environments may be unsafe and requires special arrangements to minimize potential risks of injury, health impairment or victimization through criminal violence or other adverse conditions. Employees and supervisors are required to make every effort to assess hazards, to take steps to avoid unnecessary risk, and to make available methods by which misfortune can be managed to minimize damage or injury.

Legislation provides an employer must, so far as is reasonably practical, take steps to eliminate or reduce the identified risks to workers working alone or in isolation. An employer must develop and implement safe work procedures to eliminate or reduce the identified risks to workers working alone or in isolation; train workers in the safe work procedures and ensure that workers comply with the safe work procedures.

Legislation also provides that the safe work procedures must include in part the establishment of an effective communication system.

## **WORKING ALONE PROTOCOL FOR PUBLIC WORKS DEPARTMENT:**

### **Equipment Operators, Seasonal and Casual Employees**

Public Works employees who are working alone should consider the following procedures:

1. Employees should communicate with each other at regular intervals during the working period, advising of their location and status. This can be done by cell phone, mobile radios or text messages and must be done every 2 hours.
2. If only one member of the public works department is on staff, they must communicate with the municipal office during regular hours. Working after regular hours or on weekends, the employee must contact the Public Works Manager or in his absence, a member of Council, every 2 hours.
3. A list of contact numbers for all contact persons must be contained within the vehicles or provided in some fashion to all employees working alone.
4. There will be a window of five minutes to receive a call from the employee. After five minutes, the supervisor, office staff or Public Works Manager shall start to communicate with the employee. If no response is received within 15 minutes from the employee, attempts will be made to attend the place of last report to locate the employee. Open communication to be made with office and rescuer until employee is located.

### **Oakland and Wawanesa Land Fill sites**

The landfill attendant will be required to contact the Public Works Manager at the start and end of each regular shift. After hours and on Saturday, the Landfill attendant is to contact the Public Works Manager by telephone or text, or in his absence, a member of Council, every 2 hours.

## **WORKING ALONE PROTOCOL FOR ADMINISTRATIVE EMPLOYEES**

### **Municipal Office**

Any employee working alone in the Municipal Office will ensure the back door is locked and will only admit clients at the front door upon satisfaction by the employee that it is safe to do so. Employees working alone must maintain regular contact with their supervisor every two hours.

Requested By Councillor Jones:

BE IT RESOLVED that the Administration be directed to prepare an amendment to Procedure By-law No. 37-2023 to change the meetings times under Clause 3.3 to show for meetings October to March, that the time of commencement would be 3:00 p.m.