



**Council Meeting
February 18, 2025 at 9:00 a.m.
Council Chamber, Wawanesa, MB.**

CALL TO ORDER – 9:00 a.m.

LAND ACKNOWLEDGEMENT

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

ADOPTION OF THE AGENDA

BE IT RESOLVED that the agenda for the February 18, 2025 meeting be accepted as presented.

CONFIRMATION OF MINUTES

BE IT RESOLVED that the minutes of the January 21, 2025 regular meeting of Council be hereby approved as circulated.

FINANCE

General Account

BE IT RESOLVED that the February 10, 2025 general accounts payable, being cheque #'s 7827 to 7832 and 7834 to 7879 and ABW and ABW-01 in the amount of \$174,906.87 be hereby approved.

BE IT RESOLVED that general account payable cheque #7833 to Guild Insurance Brokers Inc. in the amount of \$13,846.00 be hereby approved.

BE IT RESOLVED that Direct Deposit 345, being staff payroll for the period January 18 to January 31, 2025 in the amount of \$14,430.72 be hereby approved.

BE IT RESOLVED that Direct Deposit 348, being staff payroll for the period February 1 to February 14, 2025 in the amount of \$15,484.25 be hereby approved.

BE IT RESOLVED that Direct Deposit 347, being Council indemnities for the month of January, 2025 in the amount of \$6,331.93 be hereby approved.

Utility Account

BE IT RESOLVED that the February 10, 2025 utility accounts payable, being cheque #'s 1229 to 1240 in the amount of \$7,200.65 be hereby approved.

Statement of Revenues and Expenditures

BE IT RESOLVED that the Statement of Revenues and Expenditures report to January 31, 2025 be received as presented.

Bank Reconciliations

BE IT RESOLVED that the bank reconciliations for the month of January, 2025 be approved as previously circulated.

IN-CAMERA SESSION

BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss employee performance, matters in preliminary states, and matters of enforcement as per Subsections 152(3)(b)(ii), (iii) and (v) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting.

DELEGATIONS

Staff Sargeant Clint Wikander - RCMP Quarterly Policing Report

BE IT RESOLVED that the October 1 to December 31, 2024 RCMP Policing Report as previously distributed be received.

Kurtis Zimmer – Property Issue – PR 453 (depending on ability to attend)

BE IT RESOLVED that the presentation by Kurtis Zimmer with respect to his property on PR 453 be received.

PUBLIC HEARINGS

None

COMMUNICATIONS

Association of Manitoba Land Surveyors – 2025 Annual Register
Association of Manitoba Municipalities – January 24, 2025
Association of Manitoba Municipalities – February 6, 2025
Association of Manitoba Municipalities – February 7, 2025
Association of Manitoba Municipalities – February 7, 2025
Bell – Manitoba Public Safety Communications Service
Canadian Union of Postal Workers – Industrial Inquiry Commission
Community Futures Westman – Community Spaces Funding
Federation of Canadian Municipalities – Communique – January 20
Federation of Canadian Municipalities – Communique – January 27
Federation of Canadian Municipalities – Communique – February 1
Federation of Canadian Municipalities – Communique – February 3
Federation of Canadian Municipalities – Communique – February 10
Manitoba Accessibility Office – February 2025 Newsletter
Manitoba Environment and Climate Change – Climate Adaptation Planning for Communities
Manitoba Environment and Climate Change – Climate Atlas
Manitoba Gravel Roads - Academy 2025
Manitoba Good Roads Association – AGM and Awards Banquet
Manitoba Transportation and Infrastructure – PR 348 Proposed Culvert Replacement
Manitoba Transportation and Infrastructure – Approval of Emergency Plan
Minister of Transportation and Infrastructure – Investment Strategy
Municipal and Northern Relations – Bulletin 2024-28 – Property Assessment Services Levy Increase
Municipal and Northern Relations – Bulletin 2025-03 – Homeowners Affordability Tax Credit
Municipal and Northern Relations – Bulletin 2025-04 – 2025 Aggregate Mining and Transportation – Update to Fees
Province of Manitoba – Community Development Grant Programs
Province of Manitoba – The Safer Communities and Neighbourhoods Act
Rural Municipality of Cornwallis – Zoning By-law Amendment
Species at Risk Act – Invitation for Comments
Southwest Horizon School Division – AGM and Budget Consultation
Way to Go Consulting Inc. – Ward Boundary Review

BE IT RESOLVED that the above noted communications be received.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher – see written report
Councillor Jones – see written report

North Zone Report (Ward 2)

Councillor Hatch – see written report
Councillor Rome

Wawanesa Zone Report (Ward 1)

Councillor McDonald – see written report

Councillor McGregor – see written report

Head of Council's Report – see written report

Chief Administrative Officer Report – see written report

Finance Officer Report – see written report

Public Works Report – see written report

Fire Chief's Report – see written report

BE IT RESOLVED that the verbal and written reports be received.

Building Feasibility Ad Hoc Committee Report

BE IT RESOLVED that the report of the Building Feasibility Ad Hoc Committee dated January 2, 2025 be received and recommendations considered under General Business.

Personnel and Policy Committee Meeting

BE IT RESOLVED that the report of the Personnel and Policy Committee dated January 30, 2025 be received and recommendations considered under General Business.

BY-LAWS

**By-law No. 43-2024 – Being a Special Services By-law for Recreation Services
2nd and 3rd Readings**

BE IT RESOLVED that By-law No. 43-2024, being a Special Services By-law for Recreation Services, be read a second time.

BE IT RESOLVED that By-law No. 43-2024 be read a third and final time.

**By-law No. 44-2024 – Being a Special Services By-law for the Collecting and
Transporting of Waste and Recycling Materials
2nd and 3rd Readings**

BE IT RESOLVED that By-law No. 44-2024, being a Special Services By-law for the Collecting and Transporting of Waste and Recycling Materials, be read a second time.

BE IT RESOLVED that By-law No. 44-2024 be read a third and final time.

UNFINISHED BUSINESS

Sale of Surplus Fuel Tanks

BE IT RESOLVED that Schedule "A" attached to the Public Works and Transportation Services Committee Report dated November 7, 2024 be deleted and replaced with the new Schedule "A" dated January 21, 2025.

By-law Reviews

BE IT RESOLVED that Administration be directed to prepare an amendment to Procedure By-law 06-2018, as amended, to change Council Meeting times from 9:00 a.m. to 2:30 p.m.

GENERAL BUSINESS

Manitoba Municipalities Online Report

BE IT RESOLVED that the Manitoba Municipalities Online report for the month of January 2025 be received and any necessary actions to the by-law maintenance program be hereby approved.

Manitoba Water Services Board 2025 Applications

WHEREAS the Province of Manitoba is committed to continued investment into water and sewer infrastructure, which includes an annual Board budget currently proposed at \$24 million;

AND WHEREAS to initiate the Board's capital planning process for the 2026-2030 five year capital plan, Manitoba Water Services Board (MWSB) is requesting assistance in identifying new water and sewer projects that each municipality is considering in the next two (2) to five (5) years (starting in 2025);

AND WHEREAS the priority projects identified in 2024 are still the priority projects;

AND WHEREAS a cost-sharing agreement between The Manitoba Water Services Board and the Municipality of Oakland-Wawanesa has been entered into with respect to the required Design Study required to move forward with the identified priorities;

AND WHEREAS in order to be shovel-ready should funding be received, a Debenture By-law has been approved by The Municipal Board;

NOW THEREFORE BE IT RESOLVED that Administration be directed to submit the required application to MWSB for the following prioritized projects, whereby if approved, the Municipal portion is to be included for consideration by debenture:

- Priority 1 Commercial Street Waterline Replacement and upgrade
- Priority 2 Water Street relining (one block)
- Priority 3 Park Street relining (one block)

2025 Preliminary Budget

BE IT RESOLVED that the report from the Chief Administrative Officer dated February 13, 2025 related to the 2025 preliminary budget be received.

BE IT RESOLVED that final documentation be prepared and the required notice be given for a Public Hearing to be held Tuesday, March 18, 2025 at 6:30 p.m.

Note: Please see related correspondence from Patricia Warburton dated January 20, 2025.

Aurora Land Consulting o/b/o Enbridge – Request to Utilize Existing Approach

BE IT RESOLVED that the request of Aurora Land Consulting Ltd. on behalf of Enbridge Pipelines Inc. for use of an existing approach on Mile 41 North located in SW 33-7-18 W1M as outlined in the correspondence dated February 13, 2025 be approved under the same terms and conditions as the original agreement.

Derrick Shearer and Don Zachanowich– Drainage Issue

BE IT RESOLVED that....

#2 Government Road Utility Account

BE IT RESOLVED that

Building Inspection Report – Brandon Hills Mobile Home Park

BE IT RESOLVED that.....

Fire Inspector Contract

BE IT RESOLVED that the three year Fire Inspector Contract with Fire Chief Dennis Gullett be approved as previously circulated for the years 2025 to 2027.

New Shop – Preliminary Discussion

BE IT RESOLVED that Administration be directed to explore lot options, costs and proposals/tenders for construction of a new shop in Nesbitt for possible inclusion in the 2026 budget.

Gravel Hauling Tender

BE IT RESOLVED that

Non-Union Pay Administration Program and Current Union Agreement

BE IT RESOLVED that increases be provided to staff in accordance with information circulated to Council.

Wage Premium

BE IT RESOLVED that a \$1.00/hour wage premium be approved when certified non-union employees are actively engaged in pesticide application within the Municipality.

New Certification Recognition

BE IT RESOLVED that in accordance with Motion No. 24-19, Chelsea Long be recognized for achieving the Compliance Officer certification and Pesticide Certification, as new certifications applicable to the Public Works Manager position, with a one-time payment of \$600.00 each.

CAO Performance Review

BE IT RESOLVED that the performance review of the Chief Administrative Officer be received and increases in accordance with the existing contract be approved.

NOTICE OF MOTION

None

ADJOURNMENT

BE IT RESOLVED that this meeting does now adjourn (time) to meet again on March 18, 2025 at 9:00 a.m. at Municipal Office in Wawanesa.

Brett McGregor, Deputy Head of Council

Joni Swidnicki, Chief Administrative Officer

**Council Meeting
January 21, 2025 at 9:00 a.m.
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Tuesday, January 21, 2025 at 9:00 a.m. Members Present: Mike Fisher, Craig Hatch (virtually), Frank Jones and Councillor Rome (in the gallery due to Code of Conduct sanctions with the inability to perform council duties). Deputy Head of Council Brett McGregor presided.

Members Absent: Head of Council Kreklewich, Bob McDonald

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Melissa Sturgeon and Public Works Manager Chelsea Long.

The meeting was open to the public.

CALL TO ORDER – 9:00 a.m.

LAND ACKNOWLEDGEMENT

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

ADOPTION OF THE AGENDA

Jones-Fisher

935 BE IT RESOLVED that the agenda for the January 21, 2025 meeting be accepted as presented with the addition of communication from the RM of Cornwallis related to Code of Conduct concerns under the in-camera portion of the agenda. CARRIED.

CONFIRMATION OF MINUTES

Fisher-Jones

936 BE IT RESOLVED that the minutes of the December 17, 2024 regular meeting of Council be hereby approved as circulated. CARRIED.

FINANCE

General Account

Jones-Fisher

937 BE IT RESOLVED that the January 8, 2025 firefighter payroll, being cheque #'s 7746 to 7752 and 7754 to 7770 in the amount of \$7,821.00 be hereby approved. CARRIED.

Jones-Fisher

938 BE IT RESOLVED that the January 8, 2025 general accounts payable, being cheque #'s 7771 to 7775 and 7777 to 7826 in the amount of \$129,422.42 be hereby approved. CARRIED.

Councillor Fisher declared an interest in the following matter and left the Chamber without discussion or debate.

Jones-Hatch

939 BE IT RESOLVED that the January 8, 2025 general accounts payable cheque #'s 7753 and 7776 in the amounts of \$331.80 and \$135.97 respectively payable to Mike Fisher be hereby approved. CARRIED.

Fisher-Jones

940 BE IT RESOLVED that Direct Deposit 339, being staff payroll for the period December 9 to December 20, 2024 in the amount of \$11,101.62 be hereby approved. CARRIED.

Jones-Fisher

941 BE IT RESOLVED that Direct Deposit 340, being 2023 MEPB corrections in the amount of \$656.92, be hereby approved. CARRIED.

Fisher-Jones

942 BE IT RESOLVED that Direct Deposit 341, being vacation payout in the amount of \$461.34, be hereby approved. CARRIED.

Fisher-Jones

943 BE IT RESOLVED that Direct Deposit 343, being staff payroll for the period December 23, 2024 to January 3, 2025 in the amount of \$10,989.66 be hereby approved. CARRIED.

Jones-Fisher

944 BE IT RESOLVED that Direct Deposit 344, being staff payroll for the period January 6 to January 17, 2025 in the amount of \$12,571.81 be hereby approved. CARRIED.

Jones-Fisher

945 BE IT RESOLVED that Direct Deposit 342, being Council indemnities for the month of December, 2024 in the amount of \$5,824.91 be hereby approved. CARRIED.

Utility Account

Fisher-Jones

946 BE IT RESOLVED that the January 8, 2025 utility accounts payable, being cheque #'s 1215 to 1228 in the amount of \$10,637.02 be hereby approved. CARRIED.

Statement of Revenues and Expenditures

- 947 Jones-Fisher
BE IT RESOLVED that the Statement of Revenues and Expenditures report to December 31, 2024 be received as presented. CARRIED.

Bank Reconciliations

- 948 Jones-Fisher
BE IT RESOLVED that the bank reconciliations for the month of December, 2024 be approved as previously circulated. CARRIED.

DELEGATIONS

Derrick Shearer and Don Zachanowich– Drainage Issue

- 949 Jones-Fisher
BE IT RESOLVED that the presentation by Derrick Shearer and Don Zachanowich related to a drainage issue be received. CARRIED.

- 950 Jones-Fisher
BE IT RESOLVED that the drainage issue be further discussed by Council in the in-camera session. CARRIED.

PUBLIC HEARINGS

None

COMMUNICATIONS

Association of Manitoba Municipalities – December 10
Association of Manitoba Municipalities – December 19
Association of Manitoba Municipalities – December 20
Association of Manitoba Municipalities – December 20
Association of Manitoba Municipalities – January 2
Association of Manitoba Municipalities – January 3
Association of Manitoba Municipalities – January 8
Association of Manitoba Municipalities – January 10
Association of Manitoba Municipalities – January 15
Barnes & Duncan – Surveying, Engineering & Planning Introduction
Brandon University – Dr. Wayne Kelly – Assessing Climate Resilience & Mitigation
Canadian Wildlife Service – Species At Risk
Federation of Canadian Municipalities – Communique – December 18
Federation of Canadian Municipalities – Communique – December 20
Federation of Canadian Municipalities – Communique – January 13
Govt. of Canada – Participation in Municipal Solid Waste Management Study
MB Dept. of Environment & Climate Change – Assiniboine River Zebra Mussel Detection
Municipal and Northern Relations – Bulletin 2024-28 – Property Assessment Services Levy Increase

Municipal and Northern Relations – Bulletin 2024-30 – Payments in Lieu of Taxes Shortfall
Municipal and Northern Relations – Bulletin 2024-32 – Rates for Railway Roadway, Pipeline,
and Gas Distribution Systems
Municipal and Northern Relations – Bulletin 2025-01 – Climate Action Fund
Municipal and Northern Relations – Bulletin 2025-02 – 2025 Manitoba Planning Conference
Office of the Fire Commissioner – Shared Health Fire Sprinkler Installation Update
Public Utilities Board – Change to Board Order No. 93/09 re Asset Retirement Obligations
Rural Development Institute – January Newsletter
Sensus Chartered Professional Accountants – 2024 Interim Audit
Wawanesa Heritage Website

951 Fisher-Jones
BE IT RESOLVED that the above noted communications be received. CARRIED.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher – see written report
Councillor Jones – see written report

North Zone Report (Ward 2)

Councillor Hatch – see written report
Councillor Rome

Wawanesa Zone Report (Ward 1)

Councillor McDonald – see written report
Councillor McGregor – see written report

Head of Council's Report – see written report

Chief Administrative Officer Report – see written report

Finance Officer Report – see written report

Public Works Report – see written report

Fire Chief's Report – see written report

952 Fisher-Jones
BE IT RESOLVED that the verbal and written reports be received. CARRIED.

BY-LAWS

None

UNFINISHED BUSINESS

Notice of Reconsideration – Sale of Surplus Fuel Tanks

- 953 Hatch-Fisher
BE IT RESOLVED that Motion No. 894 (November 19, 2024) related to the sale of surplus fuel tanks, be reconsidered. CARRIED.

Sale of Surplus Fuel Tanks

- 954 Jones-Fisher
BE IT RESOLVED that the three surplus fuel tanks be disposed of via local advertising for surplus equipment with reserved bids as indicated on the Schedule "A" attached to the Public Works and Transportation Services Committee Report dated November 7, 2024 whereby if the reserved bid is not met, the tank(s) be sent to auction. DEFEATED.

- 955 Jones-Fisher
BE IT RESOLVED that sale of surplus fuel tanks be tabled to the February meeting of Council to allow for a review of the original report from the Insurance Company related to replacement and to consider possible reserve bids. CARRIED.

Expressions of Interest – Food Cycle Science

- 956 Fisher-Hatch
BE IT RESOLVED that Administration be directed to arrange for a survey of residents to determine future interest. CARRIED.

GENERAL BUSINESS

Gravel Hauling on Methven Road

- 957 Fisher-Jones
BE IT RESOLVED that the report of the Public Works Manager dated January 9, 2025 be received. CARRIED.

- 958 Jones-Fisher
BE IT RESOLVED that Administration be directed to contact the Managers of major haul companies with respect to fees to offset gravelling costs. CARRIED.

Paisley Road Snow Fence

- 959 Jones-Fisher
BE IT RESOLVED that the correspondence from Scott Bullee be received and a copy of the updated Winter Operations Policy provided. CARRIED.

Spirit Sands Medical Clinic – Request for Support

Fisher-Jones

960 BE IT RESOLVED that the correspondence from Ron Jefferies related to the Spirit Sands Medical Clinic be received and considered in conjunction with the 2025 budget deliberations. CARRIED.

Agreement with Municipal Sewer Maintenance Ltd.

Jones-Fisher

961 BE IT RESOLVED that a three-year agreement be entered into with Municipal Sewer Maintenance Ltd. for the years 2025-2027 as a cost of approximately \$7,000 per year whereby costs shall be allocated to the appropriate utility operating account. CARRIED.

Disposition of Municipal Records

Fisher-Jones

962 WHEREAS The Municipal Act legislates the retention and disposal of municipal records;

AND WHEREAS the file system for the Municipality has been established based on those requirements;

NOW THEREFORE BE IT RESOLVED that municipal records having surpassed their required retention period be disposed of in the manner outlined in Regulation 53/97. CARRIED.

By-law Reviews

Jones-Fisher

963 BE IT RESOLVED that the report of the Chief Administrative Officer dated January 6, 2025 related to by-law reviews be received. CARRIED.

Fisher-Hatch

964 BE IT RESOLVED that the proposed amendment to the Procedure By-law related to meeting times be tabled to the February meeting of Council. CARRIED.

Manitoba Municipalities Online Report

Fisher-Jones

965 BE IT RESOLVED that the Manitoba Municipalities Online report for the month of December 2024 be received and any necessary actions to the by-law maintenance program be hereby approved. CARRIED.

IN-CAMERA SESSION

Jones-Fisher

966 BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss a legal matter as per Subsections 152(3)(b)(ii) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. CARRIED.

Jones-Fisher

967 BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting. CARRIED.

Code of Conduct Complaint 04-2024

Jones-Fisher

968 BE IT RESOLVED that the report of BC Advisory Group dated December 19, 2024 related to Code of Conduct Complaint 04-2024 be received and the complaint, in part, be forwarded to the investigator agreed upon by the complainant and respondent. CARRIED.

Code of Conduct concern – RM of Cornwallis

Fisher-Hatch

969 BE IT RESOLVED that the correspondence dated January 9, 2025 from the RM of Cornwallis related to a Code of Conduct concern be received. CARRIED.

Fisher-Hatch

970 BE IT RESOLVED that should a Member of Council wish to initiate a Code of Conduct complaint, the process outlined in Code of Conduct By-law No. 07-2020 be followed. CARRIED.

Drew Wilton - Contract

Jones-Fisher

971 BE IT RESOLVED that the two-year agreement between Drew Wilton, Independent Contractor, and the Municipality of Oakland-Wawanesa for utility services be approved as presented. CARRIED.

Souris-Glenwood Firefighting Agreement

Fisher-Jones

972 BE IT RESOLVED that the ongoing firefighting agreement with the Municipality of Souris-Glenwood be approved as presented inclusive of a 4% annual escalator for the years 2025 and 2026 moving to 3% for subsequent years. CARRIED.

Derrick Shearer and Don Zachanowich – Drainage Issue

- 973 Jones-Fisher
BE IT RESOLVED that the Administration be requested to obtain information from the building contractor with respect to insulation of existing water lines to the Whippoorwill residential development along with opportunities for installation of frost barrier for any proposed culverts. CARRIED.

NOTICE OF MOTION

None

ADJOURNMENT

- 974 Fisher-Jones
BE IT RESOLVED that this meeting does now adjourn (11:35 a.m.) to meet again on February 18, 2025 at 9:00 a.m. at Municipal Office in Wawanesa. CARRIED.

Brett McGregor, Deputy Head of Council

Joni Swidnicki, Chief Administrative Officer

**Municipality of Oakland-Wawanesa
List of Accounts for Approval**

Date Printed
02/10/2025 1:07 PM

Batch: 2024-00379 to 2025-00025

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Bank Code - AP - AP-GENERAL BANK ACCOUNT

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
7827	12/31/2024	Heritage Co-Op (1997) Ltd.				
		Dec. 2024		MOW Fire Fuel	879.25	
		Dec. 31, 2024		fuel & supplies	23,867.82	24,747.07
7828	12/31/2024	TTES Consulting Inc.				
		6590		sleve analysis/crush count	262.50	262.50
7829	01/20/2025	Brandon School Division #40				
		01162025		Bdn School Div. Educ. taxes 3rd p	7,526.36	7,526.36
7830	01/20/2025	CGIS Centre				
		45658		Contracted Svces Jan.-Mar. 2025	1,284.00	1,284.00
7831	01/20/2025	Perry Cline				
		01202025		purchase 120 Commercial Street 3	36,666.66	36,666.66
7832	01/20/2025	Gold Business Solutions				
		55M1389706		photocopier charges	199.29	199.29
7833	01/20/2025	Guild Insurance Brokers Inc.				
		70086		Insurance 2025	13,846.00	13,846.00
7834	01/20/2025	Kelty Business Solutions				
		CW-12828		managed IT service	1,349.38	
		CW-12867		Hardware/think pad/screens	10,123.83	11,473.21
7835	01/20/2025	Chelsea Long				
		01072025		calculator	22.39	22.39
7836	01/20/2025	Lucy's Flowers And Gifts				
		01102025		meal for budget	127.87	127.87
7837	01/20/2025	Manitoba Weed Supervisors				
		822		Annual Membership Levy	451.50	451.50
7838	01/20/2025	Province of Manitoba-PSFB				
		01162025		Education support levy 3rd payme	14,380.08	14,380.08
7839	01/20/2025	Minister Of Finance - Manitoba				
		3084865		WTS Crown Land	241.50	241.50
7840	01/20/2025	Ron's Appliance Service Inc.				
		224998		fridge repair	123.20	123.20
7841	01/20/2025	Souris River Recreation Comm.				
		01072025		Donation from Wawa. Insurance	1,000.00	1,000.00
7842	01/20/2025	Southwest Horizon School Div.				
		01162025		SW Horizon Educ. taxes 2nd payrn	37,872.05	37,872.05
7843	01/20/2025	Text2Car				
		6803051		Annual Rd. Maint. 4G Svce Plan	799.20	799.20
7844	01/20/2025	XPLORE INC.				
		54861479		Internet	134.39	134.39
7845	01/28/2025	10190513 MB LTD				
		2024-001	Accrual	Material - Culvert installation	630.00	630.00
7846	01/28/2025	Bell MTS				
		28532596 Januar		204 824-2602	64.45	
		33028580 Januar		204 824-2666	329.54	393.99
7847	01/28/2025	Bell Mobility INC				
		01282025		Manager cell phone	127.46	127.46
7848	01/28/2025	BellMTS				
		01/21/2025		Acct. 40486199	28.00	28.00
7849	01/28/2025	Brandon Bearing Ltd.				
		01159976		Fittings and Hose- Loader	115.29	115.29

Municipality of Oakland-Wawanesa
List of Accounts for Approval
Batch: 2024-00379 to 2025-00025

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
7850	01/28/2025	Brandt				
			4323389	Wing	219.48	219.48
7851	01/28/2025	CLEAR CUT METAL WORKS				
			1052	Accrual Track jumpers	1,792.00	1,792.00
7852	01/28/2025	Hodgson Construction Inc				
			2024-002	Accrual Installing culverts	3,535.87	3,535.87
7853	01/28/2025	Johnston, Dustin				
			347961	Snow blower	90.90	90.90
7854	01/28/2025	MMA				
			01282025	Memberships/Course	819.00	819.00
7855	01/28/2025	Manitoba Good Roads Assoc.				
			25-065	Membership Fee	250.00	250.00
7856	01/28/2025	Mazergroup Brandon				
			P29911	LOADER- 12 VOLT DOUBLE	460.24	
			p30219	LOADER- 12 VOLT DOUBLE	1,375.30	
			p30281	LOADER- 12 VOLT RETURN	-460.24	1,375.30
7857	01/28/2025	Minister of Finance				
			24E9-0047	By-Law No. 43-2024 File No. 24E	50.00	
			24E9-0048	By-Law No. 44-2024 File No. 24E	50.00	100.00
7858	01/28/2025	Wendy Petersen				
			0012172024	Accrual Animal Control- Returned dog	65.00	65.00
7859	01/28/2025	Princess Auto				
			2858791	Material	71.64	71.64
7860	01/28/2025	Repromap Ltd				
			38462	27 maps/digital TIFF	683.52	683.52
7861	01/28/2025	Rocky Mountain Equipment				
			P81650	Fuel Filters - Tractor	113.45	113.45
7862	01/28/2025	Toromont Cat				
			PS630849651	Trans Oil	343.71	
			PS630849652	Loader oil	-170.66	173.05
7863	01/28/2025	The UPS Store				
			70843	shredding	40.32	40.32
7864	01/28/2025	Westman Communications Group				
			01142025	Phone	140.46	140.46
7865	01/28/2025	VOID - Cheque Printing				
7866	01/28/2025	Talon Risk Mitigation and				
			01282025	Code of Conduct complaint	2,100.00	2,100.00
7867	02/04/2025	BelIMTS				
			01292025	Acct. 40486199	28.00	28.00
7868	02/04/2025	Brandon Sun				
			38846	tender Gravel Hauling Ad.	43.26	43.26
7869	02/04/2025	Andrew Finnegan				
			01222025	fire starter	10.97	10.97
7870	02/04/2025	Gullett, Dennis				
			01232025	Co-op food - MFR Training	51.32	
			01092025	Office Supplies- Staples	117.89	
			1169241031	Batteries - Costco	124.17	
			4155	Medical Equipment - Collars & IV r	351.63	
			01192025	Backhoe Fender Repair	60.63	
			52	Backhoe Fender Repair	65.43	771.07

Municipality of Oakland-Wawanesa
List of Accounts for Approval
Batch: 2024-00379 to 2025-00025

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
7871	02/04/2025	Wawanesa Express				
		1501	Accrual	Christmas Greeting	50.00	50.00
7872	02/04/2025	Manitoba Hydro				
		6508113 Jan		Lot 20 Bl 1 Pl 63	1,533.96	
		6735941 Jan		SE 11-8-19	143.27	
		6538705 Jan		Wawa outdoor lighting	1,095.63	
		6548992 Jan		Nesbitt outdoor lighting	145.66	
		6548862 Jan		Carroll outdoor lighting	141.56	
		6541601 Jan		Hydro 120 Commercial St.	650.80	
		6563222 Jan		Hydro 106 4th St.	679.61	
		6557592 Jan		NE 2 8 18 W	30.45	
		6688510 Jan		319 Main St.	996.21	
		6584738 Jan		315 Main St.	136.57	5,553.72
7873	02/04/2025	Man Association Of Fire Chiefs				
		2025-062		MAFC Membership - Mike Simpso	178.50	
		2025-063		MAFC Membership - Dennis Gulle	178.50	357.00
7874	02/04/2025	McCandless Tramley				
		01312025	Accrual	Legal Fees 2024	7,131.04	7,131.04
7875	02/04/2025	Municipal Mentors Inc.				
		2025-83		2025 Financial plan preperation	3,583.76	3,583.76
7876	02/04/2025	Liam Pattison				
		2		Municipal Emergency Coordinato	375.00	375.00
7877	02/04/2025	Tessa Burney				
		20		Office Cleaning	252.00	252.00
7878	02/04/2025	Wawanesa Wrench Works				
		4890	Accrual	Yamaha select switch knob	26.71	26.71
7879	02/04/2025	Westman Communications Group				
		Jan.		Phone & Internt	107.22	107.22
					Total Computer Cheque:	182,311.75

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
ABW	02/03/2025	Munisoft				
		2024/25-04986		Workstation setup/installation	166.88	166.88
ABW-01	02/03/2025	Munisoft				
		2024/25-03302		Software Maintenance	6,274.24	6,274.24
					Total Automatic Withdrawal:	6,441.12

Total AP: 188,752.87

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2025 JAN 30
RUN TIME: 07:37:52

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2025 JAN 30

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0345

FILE CREATION DATE: 2025 JAN 30

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2025 JAN 31	2025 JAN 31	2025 JAN 30	10	14,430.73CR
VALID TRANS FOR	055547		10	14,430.73CR
REJECTED TRANS FOR	055547		0	0.00CR
T-ERROR TRANS FOR	055547		0	0.00CR
GRAND TOTAL FOR	055547		10	14,430.73CR

Biweekly Payroll

Jan 18 - Jan 31

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2025 FEB 13
RUN TIME: 08:54:41

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2025 FEB 13

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0348

FILE CREATION DATE: 2025 FEB 13

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2025 FEB 14	2025 FEB 14	2025 FEB 13	11	15,484.25CR
VALID TRANS FOR	055547		11	15,484.25CR
REJECTED TRANS FOR	055547		0	0.00CR
T-ERROR TRANS FOR	055547		0	0.00CR
GRAND TOTAL FOR	055547		11	15,484.25CR

Biweekly Payroll

Feb 1 - 14

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2025 FEB 11
RUN TIME: 08:54:23

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2025 FEB 11

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0347

FILE CREATION DATE: 2025 FEB 11

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2025 FEB 14	2025 FEB 14	2025 FEB 13	7	6,331.93CR
VALID TRANS FOR	055547		7	6,331.93CR
REJECTED TRANS FOR	055547		0	0.00CR
T-ERROR TRANS FOR	055547		0	0.00CR
GRAND TOTAL FOR	055547		7	6,331.93CR

Council Indemnity
January

Municipality of Oakland-Wawanesa
List of Accounts for Approval
Batch: 2024-00379 to 2025-00025

Bank Code - UT - UT-ACCOUNTS PAY

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
1229	01/21/2025	DURACAN	15602	water testing	56.70	56.70
1230	01/21/2025	Chelsea Long	000505403	Water Course	52.50	52.50
1231	01/21/2025	PORTAGE SEPTIC SERVICE	66589	Accrual Clean lift station	417.77	417.77
1232	01/23/2025	Wilton, Drew	January 2026	December 2024	4,153.08	4,153.08
1233	01/28/2025	Bell Mobility INC	01282025-01	Dialer Alert	46.35	46.35
1234	01/28/2025	Manitoba Hydro	6543450 Jan 28	301 Park St.	992.76	
			6522379 Jan	Pole 4B Water St.	358.17	
			6775321 Jan	New well NE 27-7-17	252.48	
			6744702 Jan	Lot 0 BI 2 PI 95	245.74	1,849.15
1235	01/28/2025	Unplug Sewer Services Ltd.	1085	Accrual Pump out- Sewer lift station	537.60	537.60
1236	02/04/2025	VOID - Cheque Printing				
1237	02/04/2025	VOID - Cheque Printing				
1238	02/04/2025	VOID - Cheque Printing				
1239	02/04/2025	Chelsea Long	000507845	Proctor Fee - ACC	52.50	52.50
1240	02/04/2025	Municipality of	012425	2 coolers - water samples	35.00	35.00
					Total Computer Cheque:	<u>7,200.65</u>
					Total UT:	<u><u>7,200.65</u></u>

Certified Correct This February 10, 2025

Mayor

Administrator

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND REVENUES AND EXPENDITURES
For the Period Ending January 31, 2025

	<u>Actual</u>
REVENUES	
Other Revenues	9,954.69
TOTAL REVENUES:	<u>9,954.69</u>
EXPENDITURES	
Basic Expenditures	
510-000-000 - General Gov't Services	33,274.20
520-000-000 - Protective Services	12,754.94
530-100-000 - Transportation Services	28,785.43
540-100-000 - Environmental Health Services	2,806.11
590-990-000 - TF-Transfers & Surplus Appr	36,666.66
Total Basic Expenditures:	<u>114,287.34</u>
TOTAL EXPENDITURES:	<u>114,287.34</u>
NET OPERATING SURPLUS/(DEFICIT)	<u><u>(104,332.65)</u></u>

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - REVENUES & TRANSFERS
For the Period Ending January 31, 2025

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>	<u>Var %</u>
OTHER REVENUES				
Licenses, Permits & Fines				
450-100-100 - Licenses - Business & Lottery		15.00	15.00	
450-100-145 - Aggregate Transport Fees		200.00	200.00	
Protective Services				
440-100-125 - Donations to Fire Department		500.00	500.00	
450-100-165 - Fire Calls		1,162.48	1,162.48	
Environmental				
450-100-158 - Waste Disposal - Tire Recycling		401.50	401.50	
Sales & Rentals				
420-100-185 - Tax Certificate Revenue		150.00	150.00	
420-100-190 - Sales of Goods (Maps, Pins)		80.00	80.00	
420-100-210 - Mobile Home Rentals		1,120.00	1,120.00	
Interest & Penalties				
410-100-120 - Tax and Redemption Penalties		1,694.26	1,694.26	
460-100-102 - Investment Income		4,631.45	4,631.45	
TOTAL OTHER REVENUES & TRANSFERS:	0.00	9,954.69	9,954.69	0

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending January 31, 2025

	Budgeted	Actual	Variance	Var %
EXPENDITURES				
GENERAL GOVERNMENT SERVICES				
General Administrative				
510-100-108 - GG - CAO		5,050.65	(5,050.65)	
510-100-109 - GG - Finance Officer		5,111.47	(5,111.47)	
510-100-113 - GG - Admin. Salaries		2,703.75	(2,703.75)	
510-100-114 - GG - Admin Assistant		1,800.00	(1,800.00)	
510-100-222 - GG - Clerk & Staff Training & Education		225.00	(225.00)	
510-110-120 - GG - Admin & Employee Benefits		1,862.87	(1,862.87)	
510-200-201 - GG - Mileage - Office		115.20	(115.20)	
510-200-215 - GG - Code of Conduct Complaint Costs		2,100.00	(2,100.00)	
510-200-260 - GG - Photocopier Charges		190.39	(190.39)	
510-200-300 - GG - Meals		127.87	(127.87)	
510-200-366 - GG - Computers and Software		10,961.01	(10,961.01)	
510-300-202 - GG - Phone & Internet		604.65	(604.65)	
510-400-200 - GG - Office Supplies		910.84	(910.84)	
Total General Administrative:	0.00	31,763.70	(31,763.70)	0
Other General Government				
510-400-350 - GG - Membership Fees		1,274.00	(1,274.00)	
510-400-360 - GG - Other General Government -Sundry		100.00	(100.00)	
510-900-910 - GG - Health Care Spending Account		136.50	(136.50)	
Total Other General Government:	0.00	1,510.50	(1,510.50)	0
TOTAL GENERAL GOVERNMENT SERVICES:	0.00	33,274.20	(33,274.20)	0
PROTECTIVE SERVICES				
Fire				
520-300-108 - PS - Insurance		12,613.00	(12,613.00)	
520-300-110 - PS - Fire - Utilities		141.94	(141.94)	
Total Fire:	0.00	12,754.94	(12,754.94)	0
TOTAL PROTECTIVE SERVICES:	0.00	12,754.94	(12,754.94)	0
TRANSPORTATION SERVICES				
Public Works Employees & Benefits				
530-100-110 - TS - PW Foreman Wages		5,525.98	(5,525.98)	
530-100-111 - TS - PW Operators Wages		4,542.40	(4,542.40)	
530-100-112 - TS - PW Operators Wages		4,542.40	(4,542.40)	
530-100-113 - TS - PW Operator		5,305.44	(5,305.44)	
530-100-116 - TS - Equip Operators Allowances		110.82	(110.82)	
530-110-120 - TS - Employee Benefits		3,351.83	(3,351.83)	
530-200-116 - TS - Equipment Insur & Registration		1,501.00	(1,501.00)	
530-300-115 - TS - Manager's Cell Phone		123.65	(123.65)	
530-400-115 - TS - Equip Repairs & Maint - Misc		86.84	(86.84)	
530-400-116 - TS - Work Shop & Yard Operations		68.44	(68.44)	
530-400-118 - TS - Equip. Repairs NH Loader - W		1,424.04	(1,424.04)	
530-400-119 - TS - Equip. Repairs - Loader		(163.04)	163.04	
530-400-121 - TS - Equip. Repairs - Graders		538.05	(538.05)	
530-400-122 - TS - Equip Repairs - CASE IH Tractor		108.38	(108.38)	
530-400-134 - TS - Truck Rental		(268.00)	268.00	

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending January 31, 2025

	Budgeted	Actual	Variance	Var %
530-400-310 - TS - Asset Management		1,987.20	(1,987.20)	
Total Public Works Employees & Benefits:	0.00	28,785.43	(28,785.43)	0
TOTAL TRANSPORTATION SERVICES:	0.00	28,785.43	(28,785.43)	0
ENVIRONMENTAL HEALTH SERVICES				
Environmental Health Services				
540-100-110 - EH - WTS - Wages - W		1,143.53	(1,143.53)	
540-110-120 - EH - Employee Benefits - WTS-W		89.95	(89.95)	
540-200-100 - EH - Wages - WTS - Staff - O		1,230.77	(1,230.77)	
540-200-110 - EH - WTS - Municipal Waste Management		241.50	(241.50)	
540-210-120 - EH - Employee Benefits - WTS-O		100.36	(100.36)	
Total Environmental Health Services:	0.00	2,806.11	(2,806.11)	0
TOTAL ENVIRON HEALTH SERVICES:	0.00	2,806.11	(2,806.11)	0
FISCAL SERVICES				
Transfer to Capital				
590-990-987 - TF - Transfer to Capital - Building		36,666.66	(36,666.66)	
Total Transfer to Capital:	0.00	36,666.66	(36,666.66)	0
TOTAL FISCAL SERVICES:	0.00	36,666.66	(36,666.66)	0
TOTAL EXPENDITURES:	0.00	114,287.34	(114,287.34)	0

**MUNICIPALITY OF OAKLAND-WAWANESA
UTILITY REVENUES AND EXPENDITURES**

For the Period Ending January 31, 2025

	Budgeted	Actual	Surplus (Deficit)	Var %
REVENUES				
Water and Sewer Charges				
750-100-100 - Water Consumer Sales		161.05	161.05	
Total Water and Sewer Charges:	0.00	161.05	161.05	0
Other Revenues				
750-100-130 - Penalties		25.99	25.99	
750-200-100 - Investment Income		360.42	360.42	
Total Other Revenues:	0.00	386.41	386.41	0
TOTAL REVENUES:	0.00	547.46	547.46	0
EXPENDITURES				
Water supply				
760-200-000 - UT - Water/Wastewater contractor		1,977.66	(1,977.66)	
760-200-120 - UT - Water Treatment Plant		80.25	(80.25)	
760-200-150 - UT - Transmission & Distribution		26.25	(26.25)	
760-300-120 - UT - Water Treatment Plant - Utilities		948.44	(948.44)	
760-300-130 - UT - Wells - Utilities		818.16	(818.16)	
Total Water supply:	0.00	3,850.76	(3,850.76)	0
Sewage Collection and Disposal				
770-200-000 - UT - Water/Wastewater contractor		1,977.65	(1,977.65)	
770-400-120 - UT - Sewage Lift Station - Pager,Cleanou		44.29	(44.29)	
Total Sewage Collection and Disposal:	0.00	2,021.94	(2,021.94)	0
TOTAL EXPENDITURES:	0.00	5,872.70	(5,872.70)	0
NET OPERATING SURPLUS/(DEFICIT)				
Revenues	0.00	547.46	547.46	0
Expenses	0.00	5,872.70	(5,872.70)	0
Net Surplus (Deficit)	0.00	(5,325.24)	(5,325.24)	0

Re: Meeting January 21 2025

From Norma Will <adminassist@oakland-wawanesa.ca>
Date Wed 2025-01-22 9:15 AM
To kurtiszimmer34@gmail.com <kurtiszimmer34@gmail.com>
Cc Joni Swidnicki <cao@oakland-wawanesa.ca>

 1 attachment (74 KB)
COUN005 Delegation Policy.doc;

Good Morning Mr. Zimmer

Please find attached a copy of the delegation Policy and form you have requested. The next Council meeting will be on Tuesday, February 18, 2025.

Once you complete the form, please send back to me and I will make sure this is included for the next meeting.

Norma Will

Administrative Assistant
Municipality of Oakland-Wawanesa
106 Fourth St. Box 278
Wawanesa, MB R0K 2G0
Phone: (204) 824-2666
Email: adminassist@oakland-wawanesa.ca
Web: www.oakland-wawanesa.ca



From: Joni Swidnicki <cao@oakland-wawanesa.ca>
Sent: January 21, 2025 3:46 PM
To: Norma Will <adminassist@oakland-wawanesa.ca>
Subject: Fw: Meeting January 21 2025

Norma,

Can you send a delegation form to Mr. Zimmer, please.

Joni

From: Kurtis Zimmer <kurtiszimmer34@gmail.com>

Sent: January 21, 2025 8:09 AM

To: Councillor.McGregor <Councillor.McGregor@oakland-wawanesa.ca>

Cc: jessicastocki26@gmail.com <jessicastocki26@gmail.com>; Frank Jones <councillor.jones@oakland-wawanesa.ca>; Councillor Hatch <councillor.hatch@oakland-wawanesa.ca>; Councillor Rome <councillor.rome@oakland-wawanesa.ca>; Councillor.McDonald <Councillor.McDonald@oakland-wawanesa.ca>; Mike Fisher <councillor.fisher@oakland-wawanesa.ca>; Dave Kreklewich <HofCKreklewich@oakland-wawanesa.ca>; Joni Swidnicki <cao@oakland-wawanesa.ca>

Subject: Re: Meeting January 21 2025

Okay will get form filled out for next meeting. Yes have spoken with a member of your staff about the issue.

On Tue, Jan 21, 2025, 7:45 a.m. Councillor.McGregor <Councillor.McGregor@oakland-wawanesa.ca> wrote:

Good morning Kurtis, thank you for the email.

I apologize but we can't add you to today's agenda on such short notice. In order to speak at a Council meeting you need to make the request by completing a delegation form and submit it the Friday before a meeting for a new agenda item or the day before for an item already on the agenda. I've copied our CAO Joni Swidnicki who can provide the form if you would like to come to the February meeting.

Having said that I wonder if we can assist with whatever the issue is in the meantime? Have you spoken to the office staff on this issue yet? That's usually a good starting point. If you can give us some information on your issue, hopefully we can start to address it without waiting for a Council meeting.

Brett McGregor
Councillor, Municipality of Oakland-Wawanesa

(204) 761-0499

On Jan 21, 2025, at 7:31 AM, Kurtis Zimmer <kurtiszimmer34@gmail.com> wrote:

May I speak at today's meeting in regards to an issue with our property on Pr 453.
Confidentiality Warning: This email and any attachments may be privileged and/or confidential. Any distribution, use or copying of this email or the information it contains by other than an intended recipient is unauthorized. If you received this email in error, please advise the sender (by return email or otherwise) immediately.

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5 Mile Creek: Drainage Concerns

Public Works Report: Jan 23rd, 2025

Chelsea Long

A collaboration of local farmers had agreed to come together to mitigate the drainage issues at 5 Mile Creek. The goal was to clean the creek bed bottom to allow the water to flow. A stop work order was issued when a downstream landowner inquired, and no permit was issued. However, since then the ratepayer has agreed to have the section cleaned out.

The permit has not been approved by the province as Manitoba Transportation and Infrastructure must also approve. The department is waiting for the snow to melt to make an informed decision. The 5 Mile Creek travels parallel to PR 453 and crosses at HWY 340.

After speaking with the province, they explained that it is not the responsibility of the municipality to clean creek beds, however we can apply on a ratepayer's behalf. The municipality did not hire any contractors to clean out the creek bed or apply for the permit.

COMMITTEE REPORT FOR Ward 3 (name of committee)

COUNCIL MEETING DATE February 18, 2025

SUBMITTED BY Councillor Fisher

I would like to report the following:

I attended the January regular Council meeting.

I attended the Performance Review for the CAO

I attended a Conservation District Meeting

Drove most of the roads in the Municipality.

Reviewed all emails and documents from Council and Administration.

Anything else I will bring up at the meeting.

Councillor Ward 3

Mike Fisher

COMMITTEE REPORT FOR Ward 3 (name of committee)

COUNCIL MEETING DATE February 18, 2025

SUBMITTED BY Councillor Jones

I would like to report the following:

I received many calls and emails about snow removal.

Took part in union bargaining

Reviewed bank recs

Talked with rate payers about various concerns

Councillor Ward 3

Frank Jones

COMMITTEE REPORT FOR Ward 2 (name of committee)

COUNCIL MEETING DATE February 18, 2025

SUBMITTED BY Councillor Hatch

I would like to report the following:

Attended January council meeting virtually

Attended budget meeting virtually

Reviewed council emails

Conferred with PW on matter's

I have been reviewing Personnel correspondence

COMMITTEE REPORT FOR Ward 1 (name of committee)

COUNCIL MEETING DATE February 1, 2025

SUBMITTED BY Councillor McDonald

I would like to report the following:

I would like to report the following.

- I attended Valley Lodge throughout the month and met with the Secretary Treasurer/Residents to discuss repairs needed and address questions and concerns
- I reviewed the Bank Reconciliation's report
- I discussions with the Public Works Forman regarding roads and equipment
- I had discussions with the Secretary Treasurer of Handi Van committee regarding Budget/things needed/operation and to arrange a meeting date

Anything else I will bring up at the meeting.

Councillor
Bob McDonald

COMMITTEE REPORT FOR: WARD 1

COUNCIL MEETING DATE: February 18, 2024

SUBMITTED BY: BRETT MCGREGOR

I would like to report the following:

- **Responded to emails and text messages and phone calls from ratepayers and office on municipal matters.**
- **Reviewed material for regular council meeting.**
- **Reviewed emails from office staff, AMM, FCM, ratepayers.**
- **Reviewed bank reconciliations.**
- **Reviewed material for Recreation Commission meeting and attended meeting.**
- **Worked on grants for recreation facilities.**
- **Reviewed Public Works weekly reports.**
- **Responded to emails regarding Bargaining for union contract.**
- **Completed CAO Performance Review and provided report to Council.**

COMMITTEE REPORT FOR HEAD OF COUNCIL

COUNCIL MEETING DATE February 18, 2025

SUBMITTED BY Dave Kreklewich

I would like to report the following:

Attended the Municipal office on various occasions to review matters with the CAO as well as reviewing invoices and signing cheques.

Received and reviewed emails from ratepayers and Councillors.

CHIEF ADMINISTRATIVE OFFICER'S REPORT – February, 2025

Provincial Conference Calls

The conference call with the Province is scheduled for Thursday, February 13, 2025.

Property Matters

Awaiting a signed copy of the boundary roads agreement with Cornwallis.

There are no new property applications pending.

Issues are ongoing with unsightly properties.

Code of Conduct

Sanctions have still not met and as such, Councillor Rome continues to be unable to act in the capacity of councillor. A new Code of Conduct complaint has been received.

Communication has taken place with the Investigator for Code of Conduct #4-2024.

Meetings with Members of Council

Discussions continue with members of Council either in person, over the phone, or by email including a meeting with a ratepayer regarding flooding issues.

Other Meetings

I attended the Western Caucus Meeting on January 24, 2025 in Hartney. The morning consisted of a Q&A session with Minister Simard and a presentation from Community Safety Officers from Portage. The afternoon consisted of the business portion of the meeting with discussions on policies, committee reports, and election of executive members.

Budget

Finalized preliminary budget for Council consideration.

J. Swidnicki
Chief Administrative Officer

Finance Officer Report – February 2025

- Updated mortgage information for TD customers
- Submitted WRARS report for July – Dec 2024
- Submitted Green Team Application.
- Updated indemnity forms
- Completed MEBP yearend for 2024
- Updated projects on MMO site for 2024 and 2025
- Received Audit date from Sensus March 4, 2025
- Received final payment from MMSM for 2024
- Bank Recs for General Utility and SRR completed for January
- Prepared T4's
-



Public Works - Agenda Report

By: Chelsea Long

February 18th, 2025

Public Works On-Going

- Have contracted dozers to push snow back to help with drifting snow
- Addressed complaints
- Mapping areas for dozers
- Reviewed Oak and Little Souris River meeting minutes
- One staff member away on holidays
- One staff member attended first aid training
- Discussed gas tax projects with finance
- Reviewed aggregate regulation changes

Municipal Water Wells

- Passed Wastewater Collection exam
- I will be running the water plant for one weekend a month moving forward
- Ordered test bottles
- Replaced hose at water plant

Transfer Stations

- No issues

Equipment

- Had three blown hoses on graders
- One grader will be down for a while, metal filings. On warranty
- Two tire repairs

Building Feasibility Ad Hoc Committee Report
January 2, 2025
4:00 p.m. at the Council Chamber

The members of the Building Feasibility Ad Hoc Committee met in the Council Chamber on Thursday, January 2, 2025. Members Present: Councillors Jones and McDonald. Chairperson Hatch presided.

Member absent: Councillor Rome (due to sanctions re Code of Conduct)

Staff in attendance: Chief Administrative Officer Joni Swidnicki and Public Works Manager Chelsea Long.

The meeting was called to order to allow for informal general discussion on construction of a new public works shop.

The discussion included where in Nesbitt a shop should be located, possible costs, building design and tendering process.

Resolutions To Council (to be considered February 18th, 2025 under General Business)

BE IT RESOLVED that Administration be directed to explore lot options, costs and proposals/tenders for consideration for inclusion in the 2026 budget.

**Personnel and Policy Committee Meeting
Electronic Meeting
January 30, 2025**

The members of the Personnel and Policy Committee reviewed material electronically on Thursday, January 30, 2025. Members Available: Chairman Brett McGregor, Councillors Hatch and Jones.

Staff available: Chief Administrative Officer Joni Swidnicki.

General discussion took place on the following:

Non-Union Pay Administration Program

Wage Premium

New Certification Recognition

Recommendations to Council (to be Considered under General Business)

Non-Union Pay Administration Program and Current Union Agreement

BE IT RESOLVED that increases be provided to staff in accordance with information circulated to Council.

Wage Premium

BE IT RESOLVED that a \$1.00/hour wage premium be approved when certified non-union employees are actively engaged in pesticide application within the Municipality.

New Certification Recognition

BE IT RESOLVED that in accordance with Motion No. 24-19, Chelsea Long be recognized for achieving the Compliance Officer certification and Pesticide Certification, as new certifications applicable to the Public Works Manager position, with a one-time payment of \$600.00 each.

Joni Swidnicki

From: Councillor Hatch
Sent: Friday, November 22, 2024 1:44 PM
To: Joni Swidnicki; Chelsea Long; Councillor.McDonald; Councillor.McGregor; Dave Kreklewich; Frank Jones; Mike Fisher
Cc: Melissa Sturgeon
Subject: Re: Fuel Pumps

I would like to have motion 894 reconsidered in regards to sale of fuel tanks

Get Outlook for iOS

From: Joni Swidnicki <cao@oakland-wawanesa.ca>
Sent: Friday, November 22, 2024 1:40:00 PM
To: Chelsea Long <pw@oakland-wawanesa.ca>; Councillor Hatch <councillor.hatch@oakland-wawanesa.ca>; Councillor.McDonald <Councillor.McDonald@oakland-wawanesa.ca>; Councillor.McGregor <Councillor.McGregor@oakland-wawanesa.ca>; Dave Kreklewich <HofCKreklewich@oakland-wawanesa.ca>; Frank Jones <councillor.jones@oakland-wawanesa.ca>; Mike Fisher <councillor.fisher@oakland-wawanesa.ca>
Cc: Melissa Sturgeon <finance@oakland-wawanesa.ca>
Subject: RE: Fuel Pumps

Hello,

The motion from Council reads:

BE IT RESOLVED that the three surplus fuel tanks be disposed of via local advertising for surplus equipment with reserved bids as indicated on the Schedule "A" attached to the Public Works and Transportation Services Committee Report dated November 7, 2024 whereby if the reserved bid is not met, the tank(s) be sent to auction.

As the documents that were made public with the agenda show the Public Works Report with the Schedule "A" attached, that shows the tanks as being single wall and shows a proposed reserve bid, I think we are going to have to go through the whole reconsideration process.

Craig, as Chair of the Public Works Committee, could I get you to send me an email indicating that you are providing written notice that you would like to have Motion No. 894 (November 19, 2024) reconsidered. I would then put your notice on the agenda for the December meeting, and the actual item would then come back to the January meeting (you have to give notice from one regular meeting to the next). At the January meeting, assuming your motion to reconsider is adopted, the original motion will be put back on the floor (to be defeated) and a new motion with an amended Schedule "A" would then be brought forward.

Joni

From: Chelsea Long <pw@oakland-wawanesa.ca>
Sent: Thursday, November 21, 2024 3:18 PM
To: Councillor Hatch <councillor.hatch@oakland-wawanesa.ca>; Councillor.McDonald <Councillor.McDonald@oakland-wawanesa.ca>; Councillor.McGregor <Councillor.McGregor@oakland-wawanesa.ca>; Dave Kreklewich <HofCKreklewich@oakland-wawanesa.ca>; Frank Jones <councillor.jones@oakland-wawanesa.ca>; Joni Swidnicki

<cao@oakland-wawanesa.ca>; Mike Fisher <councillor.fisher@oakland-wawanesa.ca>

Subject: Fuel Pumps

Was brought to my attention by previous foreman that the 1000 gal diesel tank and the 500 gal gas tank that we replaced in Nesbit were doubled walled. The other 1000 gal is a single wall. The double walls were purchased in 2015. So with this new information does council want to bring a motion forward to increase the price of these two tanks seeing as they are double walled.

Chelsea Long

Public Works Manager

Municipality of Oakland-Wawanesa

Tel: 204-824-2666

Cell: 204-901-4603



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Original Schedule "A"

Fuel Tanks

1000 Gallon Diesel Tank

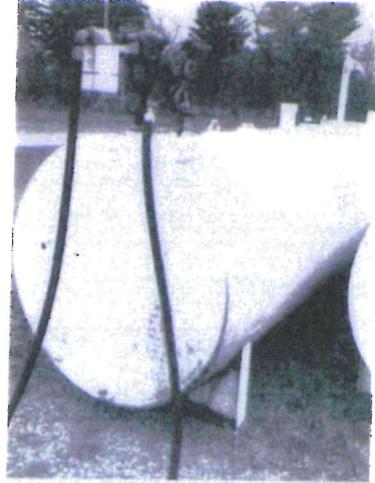
\$ 1,000.

Single Wall

No leaks

Comes with electric pump with a 30/gpm hose

No stand



1000 Gallon Diesel Tank

\$ 1,000.

Single Wall

No Leaks

Comes with electric pump and 20/gpm hose

No stand

Purchased from Western Steel



500 Gallon gas tank

\$ 700.00

Single wall

No leaks

No stand

Comes with electric pump and 10/gpm hose

Purchased from Western steel



Scheduled "A"

January 21st, 2024

1000 Gallon Diesel Tank

Single Wall

No leaks

Equipped with an electric pump

No stand



1000 Gallon Diesel Tank

Double Walled

No Leaks

Comes with electric pump

No stand



500 Gallon gas tank

Double Walled

No leaks

No stand

Comes with electric pump



AND FURTHER, that new rates for shingle disposition be considered in conjunction with the 2024 budget and a review of the Fee By-law. CARRIED.

Western Financial – Requirement for Risk Improvements

McDonald-McGregor

334 BE IT RESOLVED that the matter of Requirement for Risk Improvements related to fuel tank removal or double lining be considered in conjunction with the 2024 budget deliberations. CARRIED.

Debenture – Water Plant and Lines

McDonald-Hatch

335 BE IT RESOLVED that the Administration be directed to prepare the necessary by-law to debenture \$1,360,000 over 20 years at an estimated rate of 8% based on a combination of per parcel and assessment levies for all properties in Wawanesa with the exception of roll numbers 220000, 221200 and 220600, with an option to prepay the per parcel rate of \$2,000. CARRIED.

Quotation #02-2023 – Road Clay Capping Services - MODIFIED

Councillor Hatch declared an interest in the following matter and left the Chamber during both the In-Camera Session and the Open Session without discussion or debate.

Fisher-McDonald

336 BE IT RESOLVED that the low bid of Quarry Hills Excavation & Gravel Ltd. in the amount of \$173,000 plus applicable taxes, inclusive of material, for road clay capping services for one mile on Road 43N (Treesbank Road), from Highway #10 east to Road 109W, be accepted whereby expenses shall be expended from the Gas Tax Reserve. CARRIED.

NOTICE OF MOTION

Councillor Hatch gave written notice that at the September 15, 2023 meeting of Council, he intends to request a reconsideration of Motion No. 304 (July 21, 2023) with respect to payment for dust control.

Prior to adjournment of the meeting, Councillor Fisher extended a public apology to the Indigenous community for comments made during the presentation from the Department of Natural Resources and noted the comments did not reflect the sentiments of Council.

ADJOURNMENT

McGregor-Hatch

337 BE IT RESOLVED that this meeting does now adjourn (11:32 a.m.) to meet again on **Friday, September 15, 2023** at 9:00 a.m. at Municipal Office in Wawanesa. CARRIED.

Dave Kreklewich, Head of Council

to McGregor for

Joni Swidnicki, Chief Administrative Officer

FW: AMM Insurance Program - Municipality of Oakland-Wawanesa - Required Risk Improvements - 2023

From Elaine McGregor <finance@oakland-wawanesa.ca>
Date Fri 8/25/2023 4:02 PM
To Charmaine Virtucio <charmaine.virtucio@westernfgis.ca>

14 attachments (4 MB)

Required Risk Improvements (6).pdf; Murray's Fire Extinguishers Invoice 2023.pdf; Fire Hall-Dryer Vent 1.jpg; Fire Hall-Dryer Vent 2.jpg; Office - 106 Fourth St -Fire Extinguisher tag in front office area.jpg; Office - 106 Fourth St -Fire Extinguisher tag in kitchen area.jpg; Pool - Fire Extinguisher tag 1.jpg; Pool - Fire Extinguisher tag 2.jpg; Sipiweske Museum-Fire Extinguisher tag - Astronomy section.jpg; Sipiweske Museum-Fire Extinguisher tag - Kitchen.jpg; Sipiweske Museum-Fire Extinguisher tag - Church.jpg; Sipiweske Museum-Fire Extinguisher tag - Front door.jpg; DRing Shop 120 Commercial St - Fire Extinguisher 2.jpg; DRing Shop 120 Commercial St - Fire Extinguisher 1.jpg;

Hi Charmaine,
Please see attached photos of
the fire extinguishers at the Municipal Office 106 Fourth St
the fire extinguisher at the Wawa shop – 120 Commercial St
the fire extinguisher at the Pool building
the fire extinguishers at the Museum and Church building
the dryer vent at the fire hall
Also attached is the invoice for the fire extinguisher purchases and inspections.

This satisfies the required documentation for the Municipal Office – 106 Fourth St, and the Fire Hall.
The decision as to what to do with the fuel tanks at Nesbitt and the shop/storage at 120 Commercial was discussed at the Council meeting on August 18 and the following resolution was passed:

Western Financial – Requirement for Risk Improvements

334 McDonald-McGregor
BE IT RESOLVED that the matter of Requirement for Risk Improvements related to fuel tank removal or double lining be considered in conjunction with the 2024 budget deliberations. CARRIED

We are working with the Museum to get emergency lighting fire exit signs installed – I will follow up when that is done.
We are also talking to an electrician about the panels at the pool.

Thanks, and have a great weekend!

Elaine McGregor, BComm (Hons), CMMA (Hons)
Finance Officer
Municipality of Oakland-Wawanesa
Phone: 204.824.2666
Email: finance@oakland-wawanesa.ca
Web: www.oakland-wawanesa.ca



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From: Charmaine Virtucio <charmaine.virtucio@westernfgis.ca>
Sent: Sunday, July 23, 2023 9:55 PM
To: Elaine McGregor <finance@oakland-wawanesa.ca>
Subject: AMM Insurance Program - Municipality of Oakland-Wawanesa - Required Risk Improvements - 2023



Municipality of Oakland-Wawanesa
PO Box 278
Wawanesa, Manitoba
R0K 2G0

Attention: Ms. Elaine McGregor

AMM Insurance Program - Risk Management Inspection - Required Risk Improvements

Municipality of Oakland-Wawanesa

AMM271 X

Date of Survey: June 9, 2023

Location Name: GARAGE/FORMER OFFICE (NESBITT)

Recommendation #	Important Risk Improvement Detail:	Required Documentation to Complete:
1	Fuel tanks need to be either in a spill containment system or be replaced with double wall tanks and surrounded with concrete bollards (posts)	Invoice/Photo

Please note that recommendations are classified as either Critical, Important, or Desirable Improvement:

Critical recommendations are those aimed at correcting undesirable feature/s which, if left unattended, could cause a serious loss and should be rectified *immediately*. This class of recommendation is only used in extreme situations. Critical risk improvements must be completed within 5 days of issuance.

Important recommendations are intended to highlight undesirable feature/s which if left unattended, could cause a serious loss and should be rectified as soon as possible. Critical risk improvements must be completed within 60 days of issuance.

Desirable Improvement recommendations are those aimed at correcting an undesirable feature which can be improved when feasible, to help reduce the risk of loss.

Page 1



Box 278, Wawanesa, Manitoba R0K 2G0
Phone: (204) 824-2666

January 6, 2025

TO: Members of Council
FROM: Joni Swidnicki, CAO
RE: By-Law Reviews

Background

Contained within several of the municipal by-laws is the requirement for review, some on an annual basis, some at least once per term, and some as deemed necessary.

Council should review the following by-laws:

- 07-2020 Code of Conduct for Council Members - annually
- 08-2020 Fees, Fines and Charges By-law (as amended) – for budget preparation
- 06-2018 Procedure By-Law (as amended) – once per term
- 07-2018 Organizational By-Law – once per term – for committee appointments

Discussion

07-2020 – Code of Conduct for Council Members

I am not aware of any suggested changes as the By-law is based on the template provided by Municipal Relations.

08-2020 – Fees, Fines and Charges (as amended)

This By-law was amended in 2024. A full review should be conducted before the end of this Council's term of office.

06-2018 – Procedure By-law (as amended)

A Member of Council has requested that meeting times be changed from 9:00 a.m. to 2:30 p.m.

07-2018 – Organizational By-law

I am not aware of any required changes to this By-law.

Recommendation

BE IT RESOLVED that a by-law be prepared to amend Procedure By-law 06-2018 to change Council meeting times from 9:00 a.m. to 2:30 p.m.

Manitoba Municipal Online - January 2025

Roll No.	Property Address	Dwelling Unit	Issued Date
105850	DESC SE21-8-19W	0	28-Jan-25
105850	DESC SE21-8-19W	0	15-Jan-25
107170	108043 ROAD 45N	1	14-Jan-25
219620	327 WATER ST	1	07-Jan-25

#105850 is a subdivision from #105800



Manitoba Water Services Board Capital Project Request Form Instructions

Every year the Manitoba Water Services Board (MWSB) requests Municipal Corporations and Water Cooperatives to identify their desired capital projects for consideration to be included in the MWSB 5-Year Capital Plan. Additional information on the MWSB cost-share program is available on the government website at: <https://www.gov.mb.ca/mr/mwsb/index.html>.

Completed forms are required for Municipal and Cooperative entities within Manitoba to request MWSB funding assistance for projects planned to be initiated in years 2026 to 2030 inclusively. Each individual project requires its own Request Form to be completed and submitted.

Most Feasibility study requests are not to be included in this Capital Project Request Form. Studies may be requested at any time of the year by emailing a signed and certified resolution of Council or the Cooperative Board to Travis Parsons, MWSB General Manager at travis.parsons2@gov.mb.ca. The exception are those studies that are anticipated to cost more than \$100,000 in which a request form should be submitted.

A resolution is not required at time of your application. If your project is approved for funding assistance, a resolution will be required prior to entering into a cost-sharing agreement with MWSB.

Please note MWSB does not carry-over requests from previous years. A new Project Request Form is to be completed each year on the revised Project Request Form MWSB sends out each year.

Please submit all applications via the Microsoft Forms link provided in the initial Capital Request email sent by Amilee Lamb, Administrative Officer.

- Applications are submitted by using the submit button at the end of the form.
- The Form will provide a confirmation that the request was submitted by asking if you would like to submit another form or save the recently submitted form.
- To print the form, use the 3 dots (ellipsis) on the top right-hand side of the confirmation page.

If you have any questions please contact Travis Parsons, General Manager (travis.parsons2@gov.mb.ca) or Amilee Lamb (amilee.lamb@gov.mb.ca).

All applications must be submitted by March 31, 2025. Please send any supporting documents in a separate email to Amilee Lamb.

Project type definitions and examples as well as The Association of Manitoba Municipalities (AMM) Districts Map is included below.

Project Types – Definitions / Examples

Water Treatment Plant – Construction of new water treatment plant, treatment expansion/upgrades, plant building upgrades/expansion.

Treated Water Reservoir – Construction of new treated water reservoir/pumphouse or treated water reservoir/pumphouse upgrades/expansion, pumping system upgrades, pumphouse building upgrades.

Raw Water Supply – Construction of new well(s), replacement/upgrade of well pumps/electrical/other well components, raw water pumphouse, intake, raw water pipeline to the water treatment plant, or chemical feed system on raw water before water treatment plant, well generator.

Watermains – Construction of new watermains, watermain replacement or extension of watermains, watermain relining, valves, curb stops, hydrants, or other components on community distribution systems (service pipe on private property is ineligible).

Water Supply Pipeline – Construction of water supply pipeline between communities, booster stations or reducing stations on supply pipelines.

Rural Water Pipelines – Construction of pipelines to service rural residents/businesses/farms outside of communities, including services and water meter packages.

Water meters – Supply and Installation of water meters, replacement of residential meters, upgrading meters to remote read, remote read system readers and software.

Wastewater Treatment – Construction of new wastewater treatment plant, treatment expansion/upgrades, plant building upgrades/expansion, lagoon, lagoon expansion, constructed wetland, and lagoon upgrades including aeration system and other accepted lagoon-based technologies.

Sewer mains – Construction of new gravity or low pressure sewer mains, sewer main replacement or extension of sewer mains, relining, valves, or other components on community collection systems (service pipe on private property is ineligible).

Sewage Lift Station – Construction of new sewage lift station, lift station component replacements, lift station upgrades.

Sewage Forcemain/Gravity Main – Construction of pumped sewage forcemain or main gravity trunk sewer to treatment facility.

Water & Sewer Renewals – Replacement and/or extensions of both water mains and sewer mains (includes lining) and associated components.

Re: Financial concerns and upcoming agenda January 21, 2024

From Patricia Warburton <warburtonpat7@gmail.com>

Date Mon 2025-01-20 12:10 PM

To Joni Swidnicki <cao@oakland-wawanesa.ca>

Good afternoon Joni,

We have made our concerns known and our request made and I don't believe it's appropriate for a Delegation request.

Regards,

Patricia Warburton and Trent McCann

On Mon, Jan 20, 2025 at 11:06 AM Joni Swidnicki <cao@oakland-wawanesa.ca> wrote:

Good Morning,

The matters you have outlined below will be discussed at the February council meeting when the corresponding reports are coming forward. I will include your communication on that agenda as well.

Would you like a delegation form in order to appear at the meeting?

Joni

From: Patricia Warburton <warburtonpat7@gmail.com>

Sent: January 18, 2025 4:01 PM

To: Dave Kreklewich <HofCKreklewich@oakland-wawanesa.ca>; Councillor.McGregor <councillor.Mcgregor@oakland-wawanesa.ca>; Councillor.McDonald <councillor.Mcdonald@oakland-wawanesa.ca>; Frank Jones <councillor.Jones@oakland-wawanesa.ca>; Mike Fisher <councillor.Fisher@oakland-wawanesa.ca>; Councillor Hatch <councillor.Hatch@oakland-wawanesa.ca>; Joni Swidnicki <cao@oakland-wawanesa.ca>

Subject: Fwd: Financial concerns and upcoming agenda January 21, 2024

Please note an error in date in first two paragraphs ..should read January 21, 2025 and January 10, 2025.

----- Forwarded message -----

From: Patricia Warburton <warburtonpat7@gmail.com>

Date: Sat, Jan 18, 2025 at 2:21 PM

Subject: Financial concerns and upcoming agenda January 21, 2024

To: Councillor.McGregor <councillor.Mcgregor@oakland-wawanesa.ca>, Councillor.McDonald

<councillor.Mcdonald@oakland-wawanesa.ca>, Frank Jones <councillor.Jones@oakland-wawanesa.ca>, Councillor Hatch <councillor.Hatch@oakland-wawanesa.ca>, Mike Fisher <councillor.Fisher@oakland-wawanesa.ca>, Dave Kreklewich <HofCKreklewich@oakland-wawanesa.ca>, Joni Swidnicki <cao@oakland-wawanesa.ca>

Good day Head of Council, Chief Administrative Officer and Council Members,

We are seeking clarification for several items but also to express our concerns and requesting this email be read out at council meeting on January 21, 2024 and placed on public file.

When we reviewed the Agenda for January 21, 2024 and monthly reports of council members we noted that a Budget Meeting occurred and was attended on January 10, 2024 by council. Sadly, once again as a council you chose not to involve public as no notifications occurred and public was not invited to your meeting. This practice was addressed last year with Municipal Services Officer(s) and you were informed public does have a right to attend ALL Budget Meetings. What happened?

Secondly, the submitted council reports of activity we also note that Councillor Hatch is and has attended meetings with a Draftsman on Shop drawings. We don't recall a resolution on this moving forward let alone public involvement. Who made the decision to spend tax dollars to speak with a Draftsman and how much has been allocated for this Draftsman let alone the build or renovation?

Last but not least on page 5 it indicates correspondence was received from Ron Jefferies regarding Spirit Sands Medical Clinic be received and "considered in conjunction with the 2025 Budget deliberations". It was not put forth in communications but for actual deliberations in the budget meeting.

Pages 86-88 Communiques demonstrate an ask for a substantial amount \$40,000.00 in addition to a request for ongoing continued support of this medical facility. Ironically, the RHA does not support these types of builds. A private facility funded by community and doctors who pay rent for the operating costs. There will be an ongoing commitment for long term support.

Many variables influence this request. Will this impact the Wawanesa Clinic resulting in closure? Majority of care for residence of this area occurs in Wawanesa, Souris and Brandon at approved RHA Facilities.

In 2024 this request was denied; we trust careful deliberations occur with this request. Due to our municipal financial situation and with such a request for donation and long term support are we in any shape to include this in this budget and budgets thereafter?

Thanking you in advance for your time and consideration.

Regards,

Patricia Warburton and Trenton McCann

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Box 278, Wawanesa, Manitoba R0K 2G0
Phone: (204) 824-2666

February 13, 2025

TO: Members of Council
FROM: Joni Swidnicki, CAO
RE: 2025 Preliminary Budget

Background

As requested by Council, the Administration has prepared the attached preliminary budget for Council's consideration.

In preparing this document, Administration reviewed its known changes in revenues and expenditures, included allocations to the various reserves, and accounted for the items included in the 5-year capital program.

Discussion

The preliminary budget includes the following two items that Council may want to consider:

Under Grants – the allocation of \$20,000 for donation to the Spirit Sands Hospital; and

Under Contribution to Building Reserve – the allocation of \$50,000 towards a new shop.

Further Considerations

What this budget does not include is a contribution to the General Reserve related to the potential regional community safety officer program.

It also does not include an increased amount for the replacement of tires on the loader. The preliminary number from Administration was to replace one tire and damaged rim. Recent emails between councillors and the Administration suggests that all four tires should be replaced. Estimates range from \$1,950/tire to \$5,200/tire.

The preliminary budget as presented represents an increase of 2.309%.

If Council was wanting to stay with an increase between 3% and 4%, a 1% tax increase equals \$23,252.25.

Next Steps

Depending on Council direction from this meeting, final documentation can be prepared and Public Notice provided for the required Public Hearing.

Recommendation

BE IT RESOLVED that the report from the Chief Administrative Officer dated February 13, 2025 be received.

BE IT RESOLVED that final documentation be prepared and the required notice be given for a Public Hearing to be held Tuesday, March 18, 2025 at 6:30 p.m.

THE FINANCIAL PLAN

Municipality of Oakland-Wawanesa

For the Year 2025

DRAFT

		ATTACHED	NOT APPLICABLE
Page 1	General Operating Fund - Budgeted Revenue and Expenditure	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Page 2	General Operating Fund - Budgeted Other Revenue and Transfers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Page 3	General Operating Fund - Budgeted Expenditure	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Page 4	General Operating Fund - Budgeted Expenditure	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Page 5	General Operating Fund - Budgeted Expenditure	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Page 6	Utility Operating Fund - Budgeted Revenue and Expenditure		
	Utility of <u>Wawanesa</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Utility of _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Utility of _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Page 7	Local Urban District - Budgeted Revenue and Expenditure		
	L.U.D. of _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	L.U.D. of _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	L.U.D. of _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Page 8	Calculation of Tax Levies	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Page 9	Sundry Revenue and Expenditure Analysis	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Page 10	Rural Area and General Municipal Requirements	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Page 11	General Operating Fund - Debenture Debt Charges	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Page 12	Utility Operating Fund - Debenture Debt Charges	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Page 13	Capital Budget (Current Year)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Page 14	Capital Expenditure Program (Subsequent Five Years)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**GENERAL OPERATING FUND
BUDGETED REVENUE AND EXPENDITURE**

DRAFT

Municipality of Oakland-Wawanesa

For the Year 2025

REVENUE

	Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
Total Tax Levy - Page 8	4,553,400.85	4,553,160.52	4,603,943.52	4,600,000.00
Total Grants in Lieu of Taxes - Page 8	78,795.51	78,010.82	80,624.05	80,500.00
Sub-total	4,632,196.36	4,631,171.34	4,684,567.57	4,680,500.00
School Requisitions (deduct) - Page 8	2,359,288.82	2,333,933.54	2,359,163.59	2,360,000.00
Municipal Taxes and Grants in Lieu of Taxes	2,272,907.54	2,297,237.80	2,325,403.98	2,320,500.00
Other Revenue - Page 2	830,414.78	1,545,103.22	890,483.89	39,006.00
Transfers from Accumulated Surplus & Reserves - Page 2	0.00	0.00	0.00	23.00
Total Municipal Revenue	3,103,322.32	3,842,341.02	3,215,887.87	2,359,529.00

EXPENDITURE

General Government Services	678,000.38	622,543.14	645,994.22	65.00
Protective Services	160,332.91	134,677.84	152,657.74	36.00
Transportation Services	952,007.66	923,365.47	1,001,835.98	112,101.00
Environmental Health Services	138,330.00	140,935.80	147,585.37	10.00
Public Health and Welfare Services	28,600.00	28,553.41	28,600.00	15.00
Environmental Development Services	6,000.00	3,130.75	6,000.00	6.00
Economic Development Services	52,034.63	49,793.81	32,280.00	21.00
Recreation and Cultural Services	113,340.00	953,533.32	116,570.00	28.00
Fiscal Services	360,597.04	162,650.32	463,956.34	500.00
Transfers - Deficit Recovery - Page 9	0.00	0.00	0.00	0.00
- To Reserves - Page 5	613,422.50	443,081.25	612,450.00	3,600.00
Total Basic Expenditure	3,102,665.12	3,462,265.11	3,207,929.65	116,382.00
Allowance For Tax Assets - Page 8	657.20		180.22	
Total Municipal Expenditure	3,103,322.32	3,462,265.11	3,208,109.87	116,382.00
Net Operating Surplus (Deficit)	0.00	380,075.91	7,778.00	2,243,147.00

Departmental Use Only	<p align="center">Adopted by Resolution of Council</p> <p align="right">_____</p> <p align="right">(Head of Council)</p> <p align="right">_____</p> <p align="right">(Chief Administrative Officer)</p> <p align="center">_____ 20_____</p>
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**GENERAL OPERATING FUND
BUDGETED OTHER REVENUE AND TRANSFERS**

DRAFT

Municipality of Oakland-Wawanesa

For the Year 2025

Other Revenue		Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
Taxes Added		38,000.00	22,971.70	31,000.00	1,000.00
Tax Penalties		18,000.00	17,301.73	18,000.00	1,100.00
Licenses	- Animal				
	- Business				
	- Other _____	175.00	149.50	175.00	1,200.00
Permits	- Building	5,000.00	3,580.00	4,000.00	1,300.00
	- Other - Approaches _____	300.00	200.00	300.00	1,400.00
Fines	- Animal Control	500.00	105.00	300.00	1,500.00
Sales of Service	- General Government-Tax Cert	3,500.00	3,390.00	3,000.00	1,600.00
	- Protective	14,276.50	14,482.09	14,390.00	1,700.00
	- Transportation-Aggregate	5,000.00	9,204.93	20,000.00	1,800.00
	- Environmental Health	52,627.66	52,354.52	53,665.21	1,900.00
	- Public Health and Welfare				
	- Environmental Development				
	- Economic Development				
	- Recreation and Culture				
	- Other _____	17,700.00	32,804.64	20,000.00	2,000.00
Sales of Goods		850.00	4,187.65	900.00	2,100.00
Rentals		0.00	0.00	0.00	0.00
Trailer Park Rentals					
Trailer Park Fees / Grazing Leases		12,225.24	12,312.95	14,240.00	2,200.00
Concessions and Franchises					
Returns from Investments		16,200.00	33,757.82	22,000.00	2,300.00
Development and Dedication Fees					
Unconditional Grants - Municipal Operating		242,800.00	242,102.56	247,656.00	2,400.00
	- Other <u>WAB</u>	0.00	0.00	14,872.68	2,500.00
	- Other _____				
Conditional Grants	- Emergency Mitig/Green Team/MCBF	294,760.38	213,396.88		
	- Federal - Gas Tax	100,500.00	16,800.00	101,833.00	2,700.00
(Page 9)	- Provincial Government	0.00	0.00	323,652.00	2,600.00
	- Municipal Government				
	- Other ___ SRR Portion Shared Sta	0.00	0.00	0.00	2,800.00
	- Other ___ SRR Office	500.00	0.00	500.00	2,900.00
Other Income	Donations to Fire Dept	7,500.00	4,967.01	0.00	1.00
	Donations to EMR	0.00	18,165.24	0.00	0.00
	Charitable Donations	0.00	842,869.00	0.00	5.00
Total Other Revenue - Page 1		830,414.78	1,545,103.22	890,483.89	39,006.00

Transfers From

- Accumulated Surplus
- Reserves (Page 13)

0.00	0.00	0.00	0.00
0.00	0.00	0.00	23.00

Total Transfers - Page 1

0.00	0.00	0.00	23.00
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TOTAL OTHER REVENUE AND TRANSFERS - PAGE 8

830,414.78	1,545,103.22	890,483.89	39,029.00
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BUDGETED EXPENDITURE

Municipality of Oakland-Wawanesa

For the Year 2025

DRAFT

GENERAL GOVERNMENT SERVICES		Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
1100	Legislative	86,525.00	85,860.76	87,135.50	1.00
1200	General Administrative				
1212	Chief Administrative Officer and Staff	316,505.38	293,540.33	301,771.72	2.00
1215	Office	127,820.00	87,562.53	95,550.00	3.00
1216	Legal	26,000.00	33,239.43	23,000.00	4.00
1217	Audit	15,000.00	14,980.00	15,000.00	5.00
1218	Assessment	38,000.00	37,700.57	39,045.00	6.00
1240	Taxation	24,000.00	16,546.26	20,000.00	7.00
1300	Other General Government				
1310	Elections	3,000.00	0.00	3,000.00	8.00
1320	Conventions	14,600.00	13,145.70	14,800.00	9.00
1330	Damage Claims and Liability Insurance	36,000.00	31,977.56	36,000.00	10.00
1340	Intergovernmental Relations				
1350	Grants - General	9,000.00	7,990.00	29,000.00	11.00
1360	Other General Government-Sundry				
	Past-Service Pension Payments				
	Unallocated Employee Benefits				
SUB-TOTAL GENERAL GOVERNMENT SERVICES		696,450.38	622,543.14	664,302.22	66.00
1991	Recoveries (deduct) - Utility	-18,450.00	0.00	-18,308.00	-1.00
TOTAL GOVERNMENT SERVICES - TO PAGE 1		678,000.38	622,543.14	645,994.22	65.00
PROTECTIVE SERVICES					
2100	Police				
2400	Fire	113,250.00	109,767.91	114,515.00	1.00
2500	Emergency Measures				
2510	Emergency Measures Organization	3,000.00	1,101.62	3,000.00	2.00
2520	Flood Control	2,000.00	0.00	2,000.00	3.00
2540	Ambulance Services	11,500.00	12,850.31	15,500.00	4.00
2550	Other				
2600	Other Protection				
2621	Building Inspection	5,000.00	0.00	2,500.00	5.00
2622	Electrical Inspection				
2623	Plumbing Inspection	12,200.00	0.00	2,500.00	6.00
2626	Other Safety Inspections				
2630	License Inspection				
2640	Animal and Pest Control	4,800.00	2,378.96	3,800.00	7.00
2650	Other - Traffic Services				
	Other - 911 Agreements	8,582.91	8,579.04	8,842.74	8.00
TOTAL PROTECTIVE SERVICES - TO PAGE 1		160,332.91	134,677.84	152,657.74	36.00
TRANSPORTATION SERVICES					
Road Transport					
Administration					
32200	Engineering				
Roads and Streets					
Unallocated Costs					

32301	- Wages and Benefits	329,572.66	305,451.51	378,505.98	10,000.00
32302	- Equipment Fuel	100,000.00	86,672.97	100,000.00	11,000.00
32303	- Equipment Repairs and Maintenance	66,700.00	87,554.58	79,500.00	12,000.00
32304	- Equipment Insurance and Registration	34,000.00	26,763.31	35,170.00	13,000.00
32305	- Workshop and Yard Operations	57,875.00	53,827.98	38,500.00	14,000.00
	- PW Manager's Cell Phone	1,510.00	1,488.55	1,510.00	100.00
	- Asset Management	7,050.00	7,018.40	7,050.00	15,000.00
	Road Construction and Maintenance				
32311	- Labour	20,000.00	2,627.01	22,000.00	1,600.00
32312	- Materials (Gravel crushing)	127,900.00	175,990.06	130,000.00	1,700.00
32313	- Rentals (Gravel Trucking, Truck Rentals)	115,000.00	105,832.26	125,000.00	1,800.00
	- Dust Control	5,000.00	552.27	3,000.00	1,900.00
	Road Construction Projects	18,000.00	10,000.00	0.00	2,000.00
Transportation Services Sub-Total Forward to Page 4		882,607.66	863,778.90	920,235.98	84,100.00

DRAFT

BUDGETED EXPENDITURE
Municipality of Oakland-Wawanesa
For the Year 2025

DRAFT

		Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
Transportation Services Sub-Total Forward from Page 3		882,607.66	863,778.90	920,235.98	84,100.00
32330	Sidewalks and Boulevards	3,000.00	2,495.00	3,000.00	1,000.00
32340	Ditches and Road Drainage	8,000.00	0.00	8,000.00	2,000.00
32350	Storm Sewers	6,000.00	2,754.00	17,500.00	3,000.00
32360	Street Cleaning				
32371	Snow and Ice Removal - Labour	3,000.00	2,596.00	3,000.00	4,000.00
32372	- Materials				
32373	- Rentals				
	- _____				
32400	Bridges	27,000.00	30,121.84	27,000.00	6,000.00
32500	Street Lighting	16,400.00	15,801.48	17,100.00	7,000.00
32600	Traffic Services	6,000.00	5,818.25	6,000.00	5,000.00
32700	Parking				
32900	Other Road Transport				
	Other Transportation Services	0.00	0.00	0.00	1.00
TOTAL TRANSPORTATION SERVICES - TO PAGE 1		952,007.66	923,365.47	1,001,835.98	112,101.00
ENVIRONMENTAL HEALTH SERVICES					
Garbage and Waste Collection					
4320	Garbage Collection	102,120.00	110,856.77	105,211.17	1.00
4330	Nuisance Grounds	5,000.00	2,289.01	8,100.00	2.00
Other Environmental Health					
4480	Municipal Wells	3,000.00	1,254.51	2,000.00	3.00
4490	Public Rest Rooms				
	Recycling	28,210.00	26,535.51	32,274.20	4.00
TOTAL ENVIRONMENTAL HEALTH SERVICES - TO PAGE 1		138,330.00	140,935.80	147,585.37	10.00
PUBLIC HEALTH AND WELFARE SERVICES					
Public Health					
5110	Health Unit				
5160	Cemeteries	7,500.00	7,500.00	7,500.00	1.00
5186	Handi Transit	15,000.00	15,000.00	15,000.00	2.00
	Seniors Independent Services Grant	1,300.00	1,300.00	1,300.00	3.00
Medical Care					
5220	Medical Officer				
	Other _____				
Hospital Care					
5370	Hospital Care	3,000.00	3,000.00	3,000.00	4.00
	Other _____				
Social Assistance					
5420	Social Assistance	1,800.00	1,753.41	1,800.00	5.00
	Other _____				
TOTAL PUBLIC HEALTH & WELFARE SERVICES-TO PAGE 1		28,600.00	28,553.41	28,600.00	15.00
ENVIRONMENTAL DEVELOPMENT SERVICES					
6100	Planning and Zoning	4,000.00	1,207.50	4,000.00	1.00
Community Development					
6220	General Land Assembly				
6230	Urban Renewal				
6240	Beautification and Land Rehabilitation	2,000.00	1,923.25	2,000.00	2.00
6241	Urban Area Weed Control				
	Grant				
	Other Contract Services	0.00	0.00	0.00	3.00
TOTAL ENVIRONMENTAL DEVELOPMENT SERVICES - TO PA		6,000.00	3,130.75	6,000.00	6.00

BUDGETED EXPENDITURE

Municipality of Oakland-Wawanesa

For the Year 2025

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ECONOMIC DEVELOPMENT SERVICES		Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
7100	Natural Resources				
7120	Agriculture				
7121	Destruction of Pests	1,500.00	0.00	1,500.00	1.00
7122	Protective Inspections				
7123	Rural Area Weed Control	40,000.00	39,927.54	20,000.00	2.00
7124	Drainage of Land				
7125	Veterinary Services	951.00	959.64	1,000.00	3.00
7130	Water Resources and Conservation	7,017.63	7,030.00	7,100.00	4.00
	Grants				
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7200	Regional Development				
7300	Industrial Development				
7400	Other Economic Development-Staff Appreciation	2,000.00	1,310.63	2,100.00	5.00
7410	Tourism	566.00	566.00	580.00	6.00
7420	Public Receptions				
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TOTAL ECONOMIC DEVELOPMENT SERVICES - TO PAGE 1	52,034.63	49,793.81	32,280.00	21.00
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RECREATION AND CULTURAL SERVICES					
8110	Recreation				
8120	Community Centers and Halls	13,035.00	13,035.00	13,295.70	1.00
8130	Swimming Pools and Beaches	5,100.00	5,100.00	5,202.00	2.00
8140	Golf Courses				
8150	Skating Rinks and Arenas	40,050.00	40,050.00	40,851.00	3.00
8180	Parks and Playgrounds	780.00	780.00	795.60	4.00
8190	Other Recreational Facilities				
8195	Grants	53,875.00	57,299.32	55,925.70	5.00
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8240	Museums	500.00	500.00	500.00	6.00
8250	Libraries				
8280	Other Cultural Facilities				
8290	Charitable Donations/Grants	0.00	836,769.00	0.00	7.00
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TOTAL RECREATION & CULTURAL SERVICES - TO PAGE 1	113,340.00	953,533.32	116,570.00	28.00
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FISCAL SERVICES					
9111	L.U.D. of _____ -- Page 7				
9113	L.U.D. of _____ -- Page 7				
9114					
9320	Transfer to Capital - Page 13	197,166.67	0.00	323,652.00	0.00
9330	Transfer to Utility - Page 6	110,591.46	110,591.46	110,591.46	500.00
9410	Debenture Debt Charges - Page 11	52,838.91	52,058.86	29,712.88	0.00
9420	Other Long-term debt charges				
9430	Tax discount and short-term loan interest				
9440	Other Debt Charges				
	Other Fiscal Services				
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TOTAL FISCAL SERVICES - TO PAGE 1

360,597.04	162,650.32	463,956.34	500.00
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TRANSFERS

9900	General Reserve	39,000.00	39,000.00	20,000.00	100.00
9910	Specific-Purpose Reserves:				
9911	- Equipment Replacement	250,000.00	250,000.00	315,000.00	200.00
9912	- Building	45,000.00	45,000.00	50,000.00	300.00
9913	- Gas Tax	125,472.50	0.00	100,500.00	400.00
9914	-Long Term Service Reserve	1,450.00	1,450.00	1,450.00	500.00
9915	-Fire Reserve	151,500.00	106,631.25	124,500.00	600.00
9916	-WTS Decommissioning Reserve	1,000.00	1,000.00	1,000.00	700.00
9917	-Emergency Mitigation Reserve	0.00	0.00	0.00	800.00

TOTAL TRANSFERS - TO PAGE 1

613,422.50	443,081.25	612,450.00	3,600.00
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**UTILITY OPERATING FUND
BUDGETED REVENUE AND EXPENDITURE**

DRAFT

Municipality of Oakland-Wawanesa

For the Year 2025

REVENUE

		Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
300	WATER CONSUMER SALES	189,000.00	207,081.91	217,436.01	20,000.00
	- Residential				
	- Commercial and Bulk				
	- Industrial				
	- Federal and Provincial				
	- Municipal and Schools				
310	SEWER SERVICE CHARGES				
	- Residential				
	- Commercial				
320	Discounts, Refunds and Cancellations				
	Net Consumer Revenue - Sub Total	189,000.00	207,081.91	217,436.01	20,000.00
330	Penalties	1,650.00	1,616.19	1,650.00	100.00
340	Hydrant Rentals	4,750.00	4,750.00	4,750.00	200.00
350	Installation Service	5,000.00	1,796.85	1,976.54	300.00
360	Investment Income	2,000.00	4,347.33	3,500.00	600.00
370	Provincial Grants	25,000.00	0.00	0.00	400.00
380	Other Revenue	0.00	0.00	133,000.00	2,000.00
390	Transfer from Revenue Fund - Page 5	110,591.46	110,591.46	110,591.46	500.00
396	Transfer from Reserves - Utility - Page 13	30,000.00	0.00	25,000.00	700.00
397	Transfer from Accumulated Surplus	0.00	0.00	0.00	800.00
	TOTAL REVENUE	367,991.46	330,183.74	497,904.01	25,600.00

EXPENDITURE

410	WATER SUPPLY	9,225.00	9,620.56	9,154.00	100.00
411	Administration	0.00	0.00	0.00	0.00
412	Customer Billings and Collections	40,400.00	28,884.24	31,923.86	200.00
413	Purification and Treatment	0.00	0.00	0.00	0.00
414	Water Purchases	12,000.00	12,671.92	5,500.00	300.00
415	Service of Supply	31,300.00	27,992.89	33,536.64	600.00
416	Transmissions and Distribution	2,000.00	1,646.72	2,000.00	500.00
417	Other Water Supply Costs - Insurance	24,250.00	25,083.38	26,012.10	700.00
418	Other Contractor*Employee	119,175.00	105,899.71	108,126.60	2,400.00
	TOTAL	119,175.00	105,899.71	108,126.60	2,400.00
420	SEWAGE COLLECTION AND DISPOSAL	9,225.00	9,225.00	9,154.00	100.00
421	Administration	4,600.00	3,870.50	4,600.00	200.00
422	Sewage Collection System	6,700.00	8,641.88	16,700.00	300.00
423	Sewage Lift Station				
424	Sewage Treatment and Disposal				
425	Other Sewage Collection and Disposal Costs				
426	Other Contractor*Employee	23,900.00	24,811.38	25,731.94	400.00
	TOTAL	44,425.00	46,548.76	56,185.94	1,000.00
430	TRANSFER TO CAPITAL - Page 13	55,000.00	0.00	158,000.00	2,000.00
450	DEBENTURE DEBT CHARGES - Page 12	110,591.46	110,591.46	110,591.46	22.00

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470
471
473
474

TRANSFERS
 Deficit Recovery, 20____ - Page 9
 Transfer to Utility Reserve
 Transfer to _____ Reserve
 TOTAL

0.00	0.00	0.00	4,000.00
60,000.00	0.00	60,000.00	5,000.00
60,000.00	0.00	60,000.00	9,000.00

TOTAL EXPENDITURE

389,191.46	263,039.93	492,904.00	14,422.00
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NET OPERATING SURPLUS (DEFICIT)

-21,200.00	67,143.81	5,000.00	11,178.00
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BUDGETED REVENUE AND EXPENDITURE

Municipality of Oakland-Wawanesa

L.U.D. of _____

For the Year 2025

EXPENDITURE

	Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
General Government Services				
Legislative (Committee)				
Transportation Services				
Roads and Streets				
Sidewalks and Boulevards				
Ditches and Road Drainage				
Street Cleaning				
Snow and Ice Removal				
Street Lighting				
Other _____				
Total Transportation Services	0.00	0.00	0.00	0.00
Environmental Health Services				
Garbage Collection				
Nuisance Grounds				
Total Environmental Health Services	0.00	0.00	0.00	0.00
Environmental Development Services				
Weed Control				
Other _____				
Total Environmental Development Services	0.00	0.00	0.00	0.00
Recreation and Cultural Services				
Public Parks				
Transfers				
Deficit Recovery				
Transfer to Capital				
To Reserves				
Total Transfers	0.00	0.00	0.00	0.00
Total Operating Expenditure	0.00	0.00	0.00	0.00

REVENUE

Previous Years' Surplus				
L.U.D. Revenues _____				

Amount required from Taxation - Page 5 and Page 8				
Municipal Other Revenues Allocated to L.U.D.				

Tax Levy (Last Year Actual)				
Total Operating Revenue				
Net Operating Surplus (Deficit)				

YEAR-TO-YEAR SUMMARY:

Amount Required from Taxation		
Assessment (Taxable and Grant-in-Lieu)		
Mill Rate		

L.U.D.	MUNICIPALITY
_____ Chairperson	_____ Reeve
	_____ Chief Administrative Officer

CALCULATION OF TAX LEVIES
Municipality of Oakland-Wawanesa

For the Year 2025

	Assessments				Expenditures			Mill Rate (M/R)	Revenues			
	Taxable	grazing leases and/or converted fees	Grants in Lieu of Taxes	Total	Basic	Allowance Tax Assets	Total		Tax Levy	Grants in Lieu of Taxes	Grazing lease and / or Converted fees	Total
Education (Requisition) Taxes:												
Education Support Levy (ESL)	50,854,680.00		1,713,530.00	52,568,210.00	364,440.00	15.40	364,455.40	6.933	352,575.50	11,879.90	0.00	364,455.40
Brandon School Division	30,868,800.00	20,120.00	35,720.00	30,924,640.00	403,528.00	7.63	403,535.63	13.049	402,806.97	466.11	262.55	403,535.63
Southwest Horizon School Division	167,949,490.00	553,290.00	1,809,880.00	170,212,660.00	1,596,648.00	-53.25	1,596,594.75	9.380	1,574,428.22	16,976.67	5,189.86	1,596,594.75
				0.00			0.00					0.00
				0.00			0.00					0.00
				0.00			0.00					0.00
Total Education Taxes	249,572,970.00	573,410.00	3,559,130.00	253,705,510.00	2,364,616.00	-30.22	2,364,585.78		2,329,810.68	29,322.69	5,452.41	2,364,585.78

Page 1

	Assessments				Expenditures			Mill Rate Frt/PP	Revenues			
	Taxable	Otherwise Exempt	Grants in Lieu of Taxes	Total	Basic	Allowance Tax Assets	Total		Tax Levy	Grants in Lieu of Taxes	Other Revenues and Transfers	Total
Municipal Taxes:												
Local Urban Districts				0.00			0.00					0.00
				0.00			0.00					0.00
Debenture Debt Charges												
By-Law 05-16 Lagoon (Wawa)	24,174,050.00	4,613,320.00	393,410.00	29,180,780.00	35,643.21	-13.48	35,629.73	1.221	29,516.52	480.35	5,632.86	35,629.73
By-Law 05-16 Lagoon (Wawa)				0.00	74,918.25	0.00	74,918.25	per parcel	67,098.50	1,261.25	6,558.50	74,918.25
By-Law 24-2022 Ice Plant (Wawa)	24,174,050.00	4,453,470.00	392,690.00	29,020,210.00	29,712.88	3.82	29,716.70	1.024	24,754.23	402.11	4,560.35	29,716.70
				0.00			0.00					0.00
				0.00			0.00					0.00
				0.00			0.00					0.00
				0.00			0.00					0.00

Special Services Levies

By-Law 43-2024 Rec Res No DU & all Wawa				0.00	41,195.00	0.00	41,195.00	per parcel	36,960.00	675.00	3,560.00	41,195.00
By-Law 43-2024 Recreation Class 30	71,857,690.00	58,770.00	50,350.00	71,966,810.00	18,719.00	-7.63	18,711.37	0.260	18,683.00	13.09	15.28	18,711.37
By-Law 43-2024 Recreation-All Other	126,939,210.00	5,479,290.00	1,697,810.00	134,116,310.00	56,156.00	38.73	56,194.73	0.419	53,187.53	711.38	2,295.82	56,194.73
By-Law 44-2024-Residential No dwellings				0.00	4,900.00	0.00	4,900.00	per parcel	4,450.00	0.00	450.00	4,900.00
By-Law 44-2024 Class 30 Properties				0.00	13,515.00	0.00	13,515.00	per parcel	13,321.44	96.78	96.78	13,515.00
By-Law 44-2024 All Other Class Properties				0.00	76,585.00	0.00	76,585.00	per parcel	70,194.85	1,474.65	4,915.50	76,585.00

Deficit Recovery

General				0.00			0.00					0.00
Utility				0.00			0.00					0.00

General Municipal

At Large	199,425,650.00		1,845,600.00	201,271,250.00	1,973,879.42	189.00	1,974,068.42	9.808	1,955,966.78	18,101.64		1,974,068.42
Business Tax, Fees				0.00	0.00		0.00					0.00
Other Revenue and Transfers					890,483.89		890,483.89				890,483.89	890,483.89
Total Municipal					3,215,707.65	210.44	3,215,918.10		2,274,132.64	23,216.27	918,668.99	3,215,918.10

Total (Education + Municipal) Taxes

	5,580,323.65		180.22	5,580,503.87					4,603,943.52	52,538.95	924,021.40	5,580,503.87
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* Added to Total Tax Levy on page 1

Page 1

Page 1

Page 1,9

Page 2

DRAFT

PROPOSAL	TEMPORARY FINANCING			REPAYMENT	
	Bank Loan	Operating Loan	Reserve Loan	Amount	Term
WTP upgrades and Line renewals	1,487,000.00			150,000.00	20 years
TOTAL - Part 1	1,487,000.00	0.00	0.00		

Departmental Use Only	Adopted by Resolution of Council
	_____ (Head of Council)
	_____ 20__ (Chief Administrative Officer)

DRAFT

FIVE YEAR CAPITAL EXPENDITURE PROGRAM
Municipality of Oakland-Wawanesa

PURPOSE	CAPITAL EXPENDITURE (Mark Priority 1, 2, 3, etc.)						SOURCE OF FUNDS			
	2026	2027	2028	2029	2030	Total	Operating	Reserves	Borrowing	Other
PUBLIC WORKS										
Schulte Mower (purchased 2021)					100,000.00	100,000.00		100,000.00		
1/2 ton truck/trailer (net of trade in)			75,000.00			75,000.00		75,000.00		
Tractor (net of trade in)	170,000.00					170,000.00		170,000.00		
Grader (c/w wing, net of trade in)		350,000.00				350,000.00		350,000.00		
Grader (c/w wing, net of trade in)				350,000.00		350,000.00		350,000.00		
Hotsy			11,000.00			11,000.00		11,000.00		
Reclaimer/Mulcher			60,000.00			60,000.00		60,000.00		
Snow Blower				10,000.00		10,000.00		10,000.00		
Front Plow (Capital I)	40,000.00					40,000.00		40,000.00		
Front Plow (Capital I)	40,000.00					40,000.00		40,000.00		
Blade for town plow						0.00		40,000.00		
Replace F250 with used fire truck				30,000.00		30,000.00		30,000.00		
Replace 2011 Sierra				60,000.00		60,000.00		60,000.00		
FIRE										
Fire hall Replacement in 40 years						0.00				
Unit 1 Replacement (Pumper) 2034						0.00				
Unit 2 Replacement (Rescue) 2039						0.00				
Breathing Apparatus		25,000.00		35,000.00		60,000.00		60,000.00		
Breathing App Bottles	10,000.00		10,000.00		10,000.00	30,000.00		30,000.00		
Bunker Gear		20,000.00				20,000.00		20,000.00		
Jaws Of Life-Replace in 2038 \$100,000						0.00				
Radios - replace in 10 years \$20,000						0.00				
Skid unit replacement			15,000.00			15,000.00		15,000.00		
						0.00				
UTILITY										
Water Treatment Plant Upgrade						0.00				
Valves	5,000.00					5,000.00		5,000.00		
3 Phase Pump & Generator						0.00				
Filter Media (every 5 years)	25,000.00					25,000.00		25,000.00		
Water Line Replacement						0.00				
	290,000.00	395,000.00	171,000.00	485,000.00	110,000.00	1,451,000.00	0.00	1,451,000.00	0.00	0.00
SOURCE OF FUNDS - ANNUAL						TOTAL				
OPERATING						0.00				
RESERVES	290,000.00	395,000.00	171,000.00	485,000.00	110,000.00	1,451,000.00				
BORROWING						0.00				
OTHER						0.00				
TOTAL	290,000.00	395,000.00	171,000.00	485,000.00	110,000.00	1,451,000.00				

Departmental Use Only	Adopted by Resolution of Council	
	_____	(Head of Council)
	_____ 20__	
	_____	(Chief Administrative Officer)

DRAFT



February 13, 2025

VIA EMAIL: adminassist@oakland-wawanesa.ca

File: FC1100-1616

Broker File: 25-00172

Municipality of Oakland-Wawanesa
106 Fourth Street
Box 278
Wawanesa, Manitoba
Canada R0K 2G0

ATTENTION: CAO

RE: Enbridge Pipelines Inc.
Enbridge MP 659.3 Remediation Drilling
Third Party Request: Utilize Existing Approach

On behalf of our client, Enbridge Pipelines Inc., we hereby request your consent for our proposed **utilization of existing approach**, as identified on the attached crossing request schedule, and on the attached plan(s).

Kindly note the following:

- Proposed work will operate under the jurisdiction of the **Canada Energy Regulator (CER)**;
- Construction/Access/Work of the proposed Enbridge MP 659.3 Remediation Drilling is scheduled to commence **February 18, 2025** and projected to be completed on **February 25, 2025**. Therefore, it would be greatly appreciated if you would issue your agreement(s) to cover the entire term to avoid agreement expirations and the need for additional paperwork.
- Please ensure clauses defining mirror liability and indemnity for both Grantor and Grantee are contained within the agreement.
- See attached request schedule for full scope of work detail.
- Equipment List is attached for your reference.
- The Enbridge Field Representative is:

Name: Carey Eagles
Phone: 306-216-0389
Email: carey.eagles@enbridge.com

If you have no objections to this request, kindly issue your agreement(s)/consent(s) in the name of:

Enbridge Pipelines Inc.
330, 10180 - 101 Street
Edmonton AB T5J 3S4

Attention: Meaghan Broddy
Phone: (780) 809-8636
Email: CrossingsTakes@enbridge.com

Please forward your agreement(s)/consent(s) to the undersigned at your earliest convenience. Should you require any additional information to expedite this agreement, please do not hesitate to contact the undersigned.

Sincerely,

Aurora Land Consulting Ltd.
on behalf of Enbridge Pipelines Inc.

Carla Duttenhoffer
Surface Land Administrator
Enclosure(s)

CROSSING REQUEST SCHEDULE

Enbridge Pipelines Inc.
Enbridge MP 659.3 Remediation Drilling

Municipality of Oakland Wawanesa

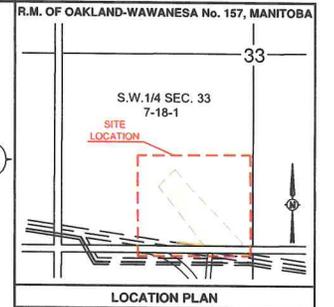
Crossing ID #	Legal Description	Disposition #	Application Type	Drawing #
AP-1	SW-33-007-18-W1M	Existing Approach Mile 41 North	Utilize Existing Approach	RE244740-MP659.3-BH-TEC- AP-1-REV 0
N/A	SW-33-007-18-W1M	Government Road Allowance Mile 41 North Medium Grade Gravel	5-30m Proximity	RE244740-MP659.3-BH—REV 0

Scope of Work:

Remediation has a plan drawn out to install and sample old spill locations as per CER action log.

WORKPOINT	NORTHING	EASTING	LATITUDE	LONGITUDE
WP 1	5495215.33	437681.13	49.60629310	-99.86254262
WP 2	5495468.19	437492.24	49.60854773	-99.86519704
WP 3	5495532.40	437562.17	49.60913245	-99.86423932
WP 4	5495227.60	437842.01	49.60642002	-99.86031812
WP 5	5495212.60	437841.76	49.60628510	-99.86031927

S.W.1/4 SEC. 33
7-18-W.1M.
OWNER: JAMES ROSS GRANGER
TITLE: 1768993/2



NOTE: GROUND DISTURBANCE AREA IS AT EACH BOREHOLE LOCATION.

LEGEND

- PROPOSED ACCESS ROUTE
- 5m PROXIMITY BUFFER
- 30m PROXIMITY BUFFER
- PROPOSED WORKSPACE
- CROSSING / PROXIMITY NUMBER
- R.O.W. BOUNDARY
- BURIED MAINLINE PIPELINE
- BURIED PIPELINE
- BURIED GAS PIPELINE
- BURIED WATER PIPELINE
- BURIED SANITARY SEWER
- OH POWERLINE & POLES
- BURIED POWER CABLE
- CHAIN LINK FENCE
- BURIED FIBRE OPTIC CABLE
- BURIED CATHODIC CABLE
- BURIED GROUND CABLE
- BURIED TELEPHONE CABLE
- BARBED WIRE FENCE
- WOODEN FENCE
- WORK POINT
- PROPOSED BOREHOLE
- PROPOSED CONTINGENCY BOREHOLE
- PROPOSED MONITORING WELL

NOTES:

1. ALL FEATURES WERE CREATED FROM FROM DESK TOP SOURCES, NO FIELD SURVEYS WERE CONDUCTED.
2. COORDINATES SHOWN ARE REFERENCED TO WGS 1984 LAT/LONG & NAD83 UTM ZONE 14N.
3. ALL DIMENSIONS ARE IN METRES UNLESS OTHERWISE NOTED.
4. MERIDIAN SURVEYS MAKES NO GUARANTEE AS TO THE UNDERGROUND FACILITIES SHOWN. ACTUAL LOCATIONS MUST BE VERIFIED INDEPENDENTLY PRIOR TO ANY CONSTRUCTION ACTIVITIES.

DRAWING CREATED BY:
Meridian
Surveys Ltd.

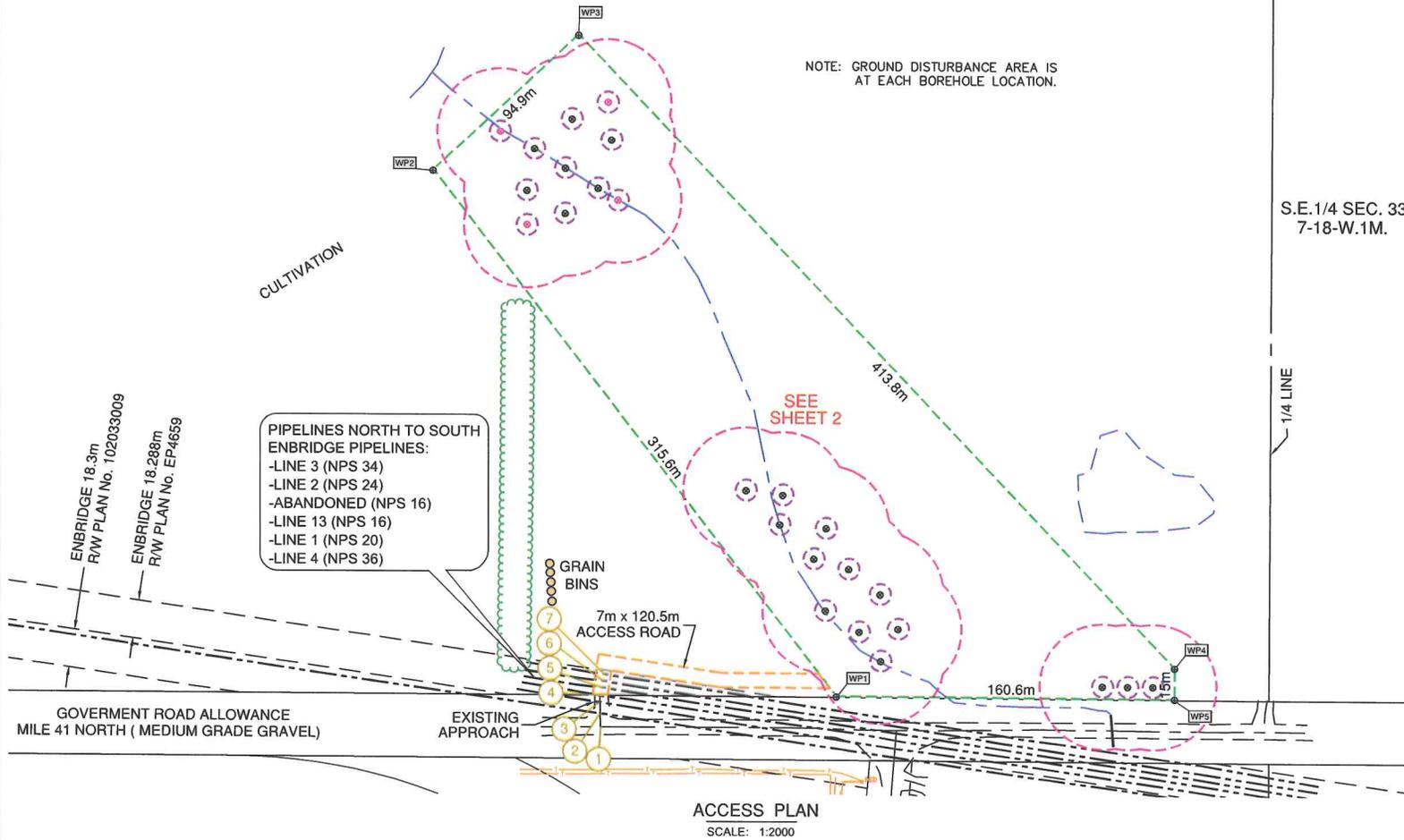
SHEET 1 of 3

NO	REVISION	DATE	BY

ENBRIDGE

MP 659.3
ENVIRONMENTAL ASSESSMENT SITE
CROSSINGS ACCESS PLAN
S.W. 1/4 SEC. 33 - TWP. 7 - RGE. 18 - W.1M.
R.M. OF OAKLAND-WAWANESA No. 157, MANITOBA

DWG. RE244740-MP659.3-BH	SCALE: AS SHOWN	REV.
DRAFTED BY: BAM CHECKED BY: MAF	DATE: 2025.01.09	0





Equipment Specification and Data Sheet(s)

In order to properly conduct an analysis on the requested crossing the following general information and appropriate data sheets are required to be completed.

Steps:

1. Complete the *Applicant – Information and Details* document for each crossing application
2. Add and complete the *Data Sheet – Equipment or Vehicle with Tires* for EACH piece of equipment
3. Add and complete the *Data Sheet – Equipment with Tracks* for EACH piece of equipment
4. Return fully completed general information and data sheets and any other pertinent information

Applicant Information

Applicant Name:	AECOM Canada ULC
Applicant Contact Person Name:	Katie Marowitch
Email:	Katie.marowitch@aecom.com
Phone Number:	(403) 542-0810
Applicant Reference/File Number:	MP 659.3 near Nesbitt, MB (60707376)

Details

Description and Purpose of Crossing:			
Crossing of buried infrastructure and accessing the site to complete subsurface soil investigation, including advancement of boreholes.			
Location Indicator (legal land description, PIN, etc.)			
Site: SW-33-7-18 W1M			
GPS Coordinates (Latitude & Longitude Decimal Degree):			
Various (see Master Crossing List)			
Duration:	Temporary <input checked="" type="checkbox"/>	Permanent <input type="checkbox"/>	
Start Date:	15-Jan-2025	End Date:	15-Jan-2025
Equipment or Vehicle with Tires:	Yes <input checked="" type="radio"/>	No <input type="radio"/>	Datasheet: <input type="checkbox"/>
Equipment with Tracks:	Yes <input checked="" type="radio"/>	No <input type="radio"/>	Datasheet: <input type="checkbox"/>

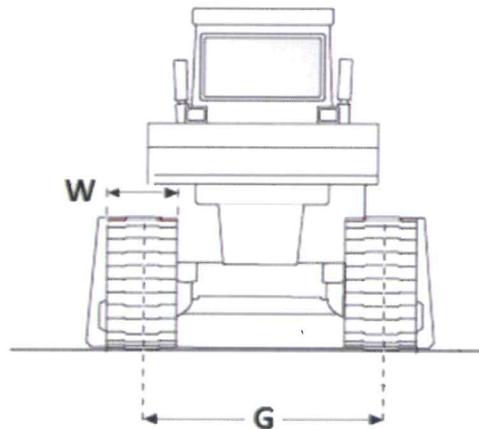
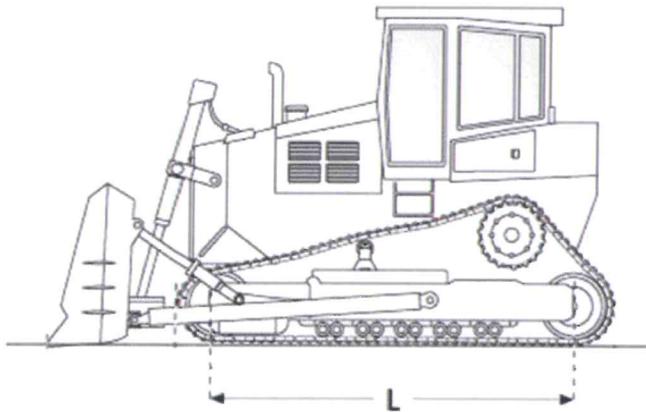
Data Sheet – Equipment with Tracks

Complete this data sheet for each piece of equipment with tracks.

Equipment with Tracks

INDICATE UNITS

Manufacturer:	Geoprobe		
Model:	3230		
Equipment Description:	Track Direct Push Rig		
Fully Loaded Gross Vehicle Weight:	22,000		LBS
	Track Shoe Width (refer to W below)	Track Length on Ground (refer to L below)	Track Gauge (on center) (refer to G below)
Units	IN	IN	IN
Track	15	114	64



Data Sheet – Equipment with Tracks

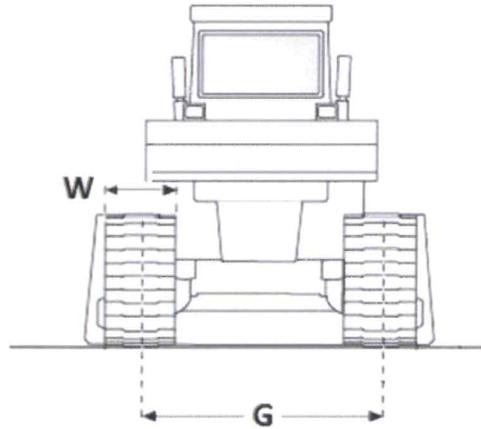
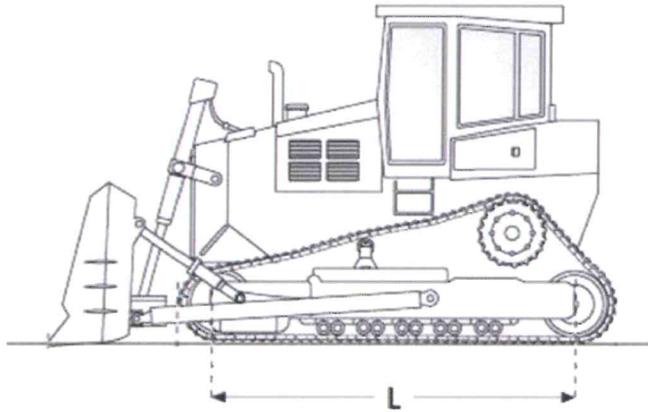


Complete this data sheet for each piece of equipment with tracks.

Equipment with Tracks

INDICATE UNITS

Manufacturer:	Geoprobe		
Model:	7822 DT		
Equipment Description:	Track Drill Rig		
Fully Loaded Gross Vehicle Weight:	8,000		LBS
	Track Shoe Width (refer to W below)	Track Length on Ground (refer to L below)	Track Gauge (on centre) (refer to G below)
Units	IN	IN	IN
Track	12	84	48

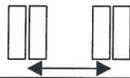
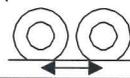


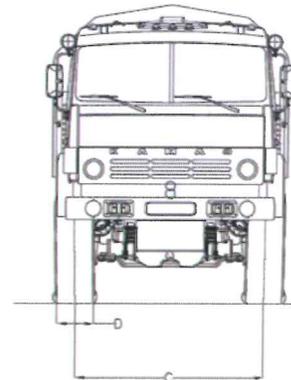
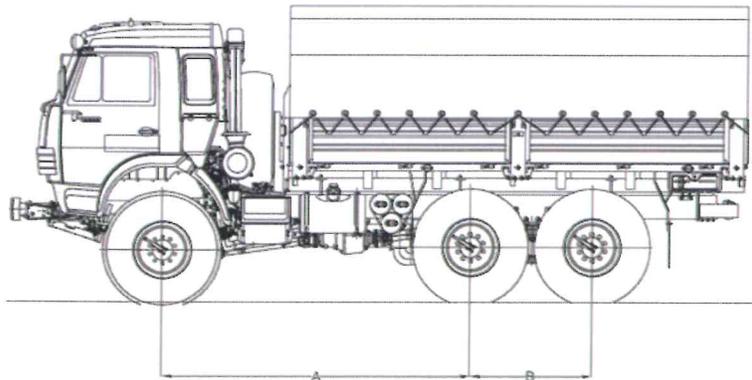
Data Sheet – Equipment or Vehicle with Tires

Complete this data sheet for **EACH** piece of equipment or vehicle with tires.
EXCLUSION: pick up trucks of one ton or less

Equipment or Vehicle with Tires

INDICATE UNITS

Manufacturer:		Freightliner				
Model:		M2				
Equipment Description:		Tilt Deck Truck				
Fully Loaded Gross Vehicle Weight:		33,000			LBS	
Road legal without overweight permit?		Yes <input checked="" type="radio"/>			No <input type="radio"/>	
Axle	Maximum Loaded Weight PER Axle	Number of Tires PER Axle	Tire Width (refer to D below)	Tire Pressure	Distance between Tire Set Centerlines (refer to C below) 	Centerline Distance to Previous Axle (refer to A below) (refer to B below) 
Units	LBS		MM	PSI	IN	IN
Steering	5,443	2	280	120	80	
2 nd	9,525	4	280	105	80	240
3 rd						
4 th						
5 th						
6 th						
7 th						

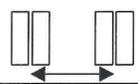
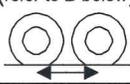


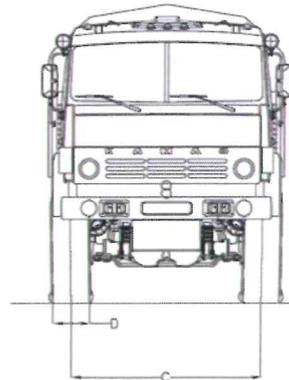
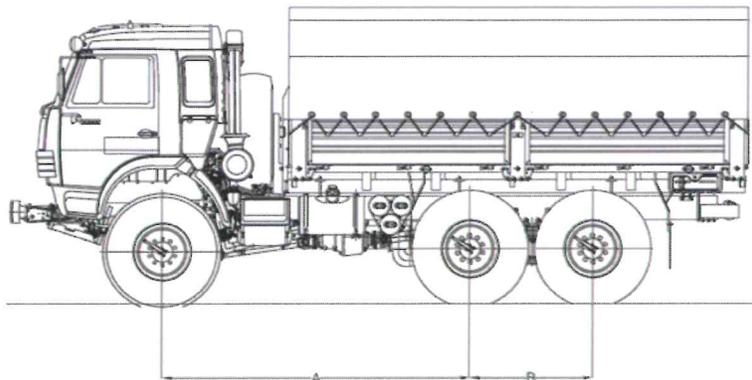
Data Sheet – Equipment or Vehicle with Tires

Complete this data sheet for **EACH** piece of equipment or vehicle with tires.
EXCLUSION: pick up trucks of one ton or less

Equipment or Vehicle with Tires

INDICATE UNITS

Manufacturer:		Chevrolet/Load Trail				
Model:		Silverado 3500 HD/Flat Deck Trailer				
Equipment Description:		Pickup Truck and Trailer				
Fully Loaded Gross Vehicle Weight:		18,700			LBS	
Road legal without overweight permit?		Yes <input checked="" type="radio"/>			No <input type="radio"/>	
Axle	Maximum Loaded Weight PER Axle	Number of Tires PER Axle	Tire Width (refer to D below)	Tire Pressure	Distance between Tire Set Centerlines (refer to C below)	Centerline Distance to Previous Axle (refer to A below) (refer to B below)
						
Units	LBS		MM	PSI	IN	IN
Steering	4,000	2	265	80	80	
2 nd	4,800	2	265	80	80	174
3 rd	4,950	2	235	80	80	216
4 th	4,950	2	235	80	80	36
5 th						
6 th						
7 th						



Data Sheet – Equipment or Vehicle with Tires

Complete this data sheet for **EACH** piece of equipment or vehicle with tires.
EXCLUSION: pick up trucks of one ton or less

Equipment or Vehicle with Tires

INDICATE UNITS

Manufacturer:		Freightliner				
Model:		M2				
Equipment Description:		Tridem Flatdeck Truck				
Fully Loaded Gross Vehicle Weight:		66,000			LBS	
Road legal without overweight permit?		Yes <input checked="" type="radio"/>			No <input type="radio"/>	
Axle	Maximum Loaded Weight PER Axle	Number of Tires PER Axle	Tire Width (refer to D below)	Tire Pressure	Distance between Tire Set Centerlines (refer to C below)	Centerline Distance to Previous Axle (refer to A below) (refer to B below)
Units	LBS		MM	PSI	IN	IN
Steering	4,890	2	425	120	80	
2 nd	7,910	4	279	80	80	216
3 rd	7,910	4	279	80	80	60
4 th	7,910	4	279	80	80	60
5 th						
6 th						
7 th						

