



**Council Meeting
November 17, 2023 at 9:00 a.m.
Council Chamber, Wawanesa, MB.**

CALL TO ORDER – 9:00 a.m.

ADOPTION OF THE AGENDA

BE IT RESOLVED that the agenda for the November 17, 2023 meeting be accepted as presented.

CONFIRMATION OF MINUTES

BE IT RESOLVED that the minutes of the October 20, 2023 regular meeting of Council be hereby approved as circulated.

BE IT RESOLVED that the minutes of the November 6, 2023 special meeting of Council be hereby approved as circulated.

FINANCE

General Account

BE IT RESOLVED that the November 9, 2023 general accounts payables, being cheque #'s 6805 to 6811, 6813 to 6829 and 6831 to 6881, in the amount of \$180,837.85 be hereby approved.

BE IT RESOLVED that general accounts payable cheque # 6812 to David Kreklewich in the amount of \$1,000.00 be hereby approved.

BE IT RESOLVED that general accounts payable cheque # 6830 to Guild Insurance Brokers Inc. in the amount of \$2,135.00 be hereby approved.

BE IT RESOLVED that Direct Deposit 291, being staff payroll for the period October 16 to October 27, 2023 in the amount of \$15,445.31 be hereby approved.

BE IT RESOLVED that Direct Deposit 293, being staff payroll for the period October 30 to November 10, 2023 in the amount of \$13,049.02 be hereby approved.

BE IT RESOLVED that Direct Deposit 289, being Council indemnities correction for the month of September, 2023 in the amount of \$406.89 be hereby approved.

BE IT RESOLVED that Direct Deposit 294, being Council indemnities for the month of October, 2023 in the amount of \$5,536.12 be hereby approved.

Utility Account

BE IT RESOLVED that the November 9, 2023 utility accounts payable, being cheque #'s 1084 to 1090 in the amount of \$ 9,743.68 be hereby approved.

Statement of Revenues and Expenditures

BE IT RESOLVED that the Statement of Revenues and Expenditures report to October 31, 2023 be received as presented.

Bank Reconciliations

BE IT RESOLVED that the bank reconciliations for the month of October, 2023 be approved as previously circulated.

DELEGATIONS

Medical Clinic Committee

BE IT RESOLVED that the presentation by the Medical Clinic Committee related to the proposed medical clinic to be located in Glenboro be received.

PUBLIC HEARINGS

None

COMMUNICATIONS

Association of Manitoba Municipalities – October 13
Association of Manitoba Municipalities – October 13
Association of Manitoba Municipalities – October 19
Association of Manitoba Municipalities – October 24
Association of Manitoba Municipalities – October 27
Association of Manitoba Municipalities – October 31
Brandon Public-Safety Communication Centre - 911 Rate Schedule for 2024
CBC News – Winnipeg Public Works Building
Department of Natural & Northern Development – Lake Clementi Bear
Ryan Eickmeier – Municipal Lobbyist Registry
Federation of Canadian Municipalities – Communique – October 16
Federation of Canadian Municipalities – Communique – October 23
Federation of Canadian Municipalities – Communique – October 30
Federation of Canadian Municipalities – Communique – November 6

Manitoba Accessibility News – October 2023 and November 2023
Manitoba Accessibility Office – Celebration of International Day of Persons with Disabilities
Manitoba Association of Watersheds – 2023 Conference
Manitoba Good Roads Association – October Newsletter
Manitoba Health, Seniors and Long-Term Care – Medical First Response License
Municipal Leader – Summer 2023
Prairie Mountain Health – Annual General Meeting
Squeal on Pigs Manitoba – Whereabouts of Large Male Wild Pig

BE IT RESOLVED that the above noted communications be received.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher – see written report
Councillor Jones

North Zone Report (Ward 2)

Councillor Hatch – see written report
Councillor Rome

Wawanesa Zone Report (Ward 1)

Councillor McDonald – see written report
Councillor McGregor – see written report

Head of Council's Report

Chief Administrative Officer Report – see written report

Finance Officer Report – see written report

Public Works Report – see written report

Fire Chief's Report – see written report

BE IT RESOLVED that the verbal and written reports be received.

BY-LAWS

None

UNFINISHED BUSINESS

Professional Engineering Services

BE IT RESOLVED that, should Council be interested in entering into an engineering services agreement, same be tendered in 2024 in conjunction with budget deliberations.

Notice of Reconsideration – Application to Low Carbon Economy Fund

BE IT RESOLVED that Motion No. 303 (July 21, 2023) related to making application under the Low Carbon Economy Fund, be reconsidered.

BE IT RESOLVED that Administration be instructed to make application for funding for a new public works shop through the Low Carbon Economy Fund whereby building costs of approximately \$800,000, a reduction in GHG emissions through fuel-switching from propane and natural gas to grid-supplied electricity, and other efficiencies in windows, doors and insulation be used to support the application.

BE IT RESOLVED that Motion No. 303 (July 21, 2023) related to application to the Low Carbon Economy Fund be rescinded.

Notice of Reconsideration – Utility Debenture

BE IT RESOLVED that Motion No. 335 (August 18, 2023) related to the amount for utility debenture, be reconsidered.

BE IT RESOLVED that the Administration be directed to prepare the necessary by-law to debenture \$1,360,000 over 20 years at an estimated rate of 8% based on a combination of per parcel and assessment levies for all properties in Wawanesa with the exception of roll numbers 220000, 221200 and 220600, with an option to prepay the per parcel rate of \$2,000.

BE IT RESOLVED that (administration be directed to proceed with the upgrade to the water treatment plant (PLC upgrades) at an estimated cost of \$50,000 to be financed 50% from the Utility reserve and 50% with a request for cost-sharing assistance from the Water Services Board under the current agreement.

And further, that administration be directed to proceed, in 2024, with ordering the replacement generator, installation of cement pad and power lines from the water plant to the wells in the SRRC park to be funded with a request for cost-sharing assistance from Water Services board under the remaining funds in the Wawanesa 6 Agreement at 50% as a 2024-2025 fiscal project and the balance of the project to be funded by debenture.

And further, that application be made in 2024 to the Water Services Board for additional funding for the remaining priority projects, whereby if approved, the Municipal portion to be included for consideration in the debenture.)

IN-CAMERA SESSION

BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss a legal matter as per Subsections 152(3)(b)(iv) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting.

Notice of Reconsideration – Culvert and Sloping at 204 Commercial Street

BE IT RESOLVED that Motion No. 349 (September 15, 2023) related to the installation of a culvert and sloping of the driveway at 204 Commercial Street, be reconsidered.

BE IT RESOLVED that a culvert be installed, and driveways sloped to drain to the east at 204 Commercial Street, Wawanese MB with costs being billed to Wawanese Whippoorwill Housing Inc.;

AND BE IT FURTHER RESOLVED that work be completed by September 29th, 2023 whereby if Whippoorwill Housing Inc. wishes to choose their own contractor to complete the work, let there be a deadline of September 22nd for completion of the work by the property owner's contractor of choice.

BE IT RESOLVED that ...

GENERAL BUSINESS

Application for Tile Drainage – SE 7-7-19 WPM (Precision Land Solutions o/b/o Oakland Colony)

WHEREAS information has been received from Precision Land Solutions on behalf of Oakland Colony with respect to a proposed tile drainage project located on SE 7-7-19 WPM;

AND WHEREAS concerns have been expressed by the Public Works Manager related to overland flooding that already exists for downstream landowners, undoing efforts already taken by the Municipality related to mulching the area to help with drainage by adding more water to the area, and culverts that cannot handle the existing water load resulting in flooding over the road;

AND WHEREAS concerns have also been expressed by adjacent property owners related to flooding and concerns about an existing dugout for cattle being adversely affected;

THEREFORE BE IT RESOLVED that the request for tile drainage permission and consent from Precision Land Solutions on behalf of Oakland Colony to allow a tile drainage system on land located in SE 7-7-19 WPM be denied.

Application to Construct Water Control Works on NE 26-8-19 (Carlisle o/b/o Stanley)

WHEREAS information has been received from Michael Carlisle with respect to an application to construct water control works on property owned by Nancy Stanley and located on NE 26-8-19;

AND WHEREAS the Drainage and Water Rights Licensing Branch of the Province of Manitoba requires downstream approval from the Municipality of Oakland-Wawanesa prior to a license being granted;

AND WHEREAS no concerns have been expressed by the Public Works Manager;

NOW THEREFORE BE IT RESOLVED that the application to construct water control works on property owned by Nancy Stanley located on NE 26-8-19 WPM be approved.

Approach Request on SE ¼ 15-8-19 WPM (Woywada)

BE IT RESOLVED that in accordance with Approach Policy TRANS008, the application of Justin Woywada to construct an approach on part of the SE ¼ 15-8-19 WPM be approved.

Enbridge Letter of Acknowledgement re Agreement Extension

BE IT RESOLVED that the request of Synergy Land Services Ltd. on behalf of Enbridge Pipelines Inc. and Enbridge Southern Lights GP Inc. for an extension to the blanket crossing and approach agreement to December 31, 2024 under the same terms and conditions of the original agreement be approved.

RFNow Proposed Fibre Path Addition – 2nd Avenue, Carroll MB

BE IT RESOLVED that the proposed fibre path for the south side of 2nd Avenue in Carroll, MB to 29 - 6th Street, Carroll, MB as outlined on the map attached to correspondence dated November 1, 2023 from RFNow be approved subject to the terms and conditions of the installation agreement dated October 26, 2023.

RFNow Proposed Fibre Path Addition – Rd 37N in S 11-7-17 and S 12-7-17 WPM

BE IT RESOLVED that the proposed fibre path for the north side of Road 37N located in S 11-7-17 and 12-7-17 WPM then north on Road 96W, MB as outlined on the map attached to correspondence dated October 24, 2023 from RFNow be approved subject to the terms and conditions of the installation agreement dated October 26, 2023.

Request to Cut Firewood

BE IT RESOLVED that the request from Dean Kachur dated October 30, 2023 for permission to cut firewood on the unmaintained municipal road allowances on Road 107W between Roads 42N and 43N and on Road 108W between Roads 43N and 47N be approved subject to the Municipality being saved harmless for any injury or liability.

Burning of Building at 416 – 7th Street

WHEREAS a dilapidated building located in Wawanesa, Manitoba is being demolished by the new owner in the spring;

AND WHEREAS the new owner has reached out to the Fire Department to use the demolition as a training opportunity for the Department;

AND WHEREAS the Fire Chief has reviewed the location and does not believe it will present a danger;

NOW THEREFORE BE IT RESOLVED that Council approves the burning of 416 – 7th Street in Wawanesa, MB as a training opportunity for the Oakland-Wawanesa Fire Department.

New Rates for Animal Control Contract

WHEREAS the ongoing agreement for Animal Control Services was entered into in August, 2021;

AND WHEREAS there has been no increase in fees in 2022 or 2023;

NOW THEREFORE BE IT RESOLVED that the rates proposed by the Animal Control Officer be approved effective January 1, 2024.

Emergency Plan

BE IT RESOLVED that in accordance with Section 8(1) (d) of The Emergency Measures Act, the Emergency Plan for the Municipality of Oakland-Wawanesa for 2024 be adopted.

By-law Reviews

BE IT RESOLVED that a by-law be prepared to amend Fees, Fines and Charges By-law No. 08-2020 to remove therefrom Schedules “C”, “D” and “F” and replace therefor new Schedules “C”, “D” and “F” as outlined in the report of the Chief Administrative Officer dated October 27 (as amended).

BE IT RESOLVED that a by-law be prepared to amend Procedure By-law No. 06-2018 as outlined in the report of the Chief Administrative Officer dated October 27 (as amended).

BE IT RESOLVED that a by-law be prepared to amend Organizational By-law No. 07-2018 as outlined in the report of the Chief Administrative Officer dated October 27 (as amended).

NOTICE OF MOTION

None

ADJOURNMENT

BE IT RESOLVED that this meeting does now adjourn (time) to meet again on **Friday, December 15, 2023** at 9:00 a.m. at Municipal Office in Wawanesa.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

**Council Meeting
October 20, 2023 at 9:00 a.m.
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Friday, October 20, 2023 at 9:00 a.m. Members Present: Mike Fisher, Craig Hatch, Bob McDonald, Brett McGregor (via Teams) and Dennis Rome. Head of Council Kreklewich presided.

Member absent: Frank Jones

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor, Public Works Manager Chelsea Long and Videographer Cheryl Fraser

The meeting was open to the public.

CALL TO ORDER – 9:00 a.m.

ADOPTION OF THE AGENDA

McDonald-Hatch

- 372 BE IT RESOLVED that the agenda for the October 20, 2023 meeting be accepted as presented with the deletion of the delegation by the Department of Transportation and the Request for Letter of Support – Ellis Farms, under General Business and the addition of Re-tender of Modified Road Clay Capping Services under Unfinished Business and the Closure of Waste Transfer Stations on November 11 being added under General Business. CARRIED.

CONFIRMATION OF MINUTES

Fisher-Hatch

- 373 BE IT RESOLVED that the minutes of the September 15, 2023 regular meeting of Council be hereby approved as circulated. CARRIED.

FINANCE

General Account

McDonald-Fisher

- 374 BE IT RESOLVED that the October 12, 2023 general accounts payables, being cheque #'s 6743 to 6804, in the amount of \$213,220.28 be hereby approved. CARRIED.

Hatch-Fisher

- 375 BE IT RESOLVED that Direct Deposit 284, being staff payroll for the period September 4 to September 15, 2023 in the amount of \$13,467.49 be hereby approved. CARRIED.

McDonald-Fisher

376 BE IT RESOLVED that Direct Deposit 285, being election payroll for the period September 4 to September 15, 2023 in the amount of \$279.15 be hereby approved. CARRIED.

McDonald-Hatch

377 BE IT RESOLVED that Direct Deposit 286, being staff payroll for the period September 18 to September 29, 2023 in the amount of \$14,307.13 be hereby approved. CARRIED.

Fisher-McDonald

378 BE IT RESOLVED that Direct Deposit 288, being staff payroll for the period October 2 to October 13, 2023 in the amount of \$14,622.30 be hereby approved. CARRIED.

McDonald-Hatch

379 BE IT RESOLVED that Direct Deposit 287, being Council indemnities for the month of September, 2023 in the amount of \$4,852.25 be hereby approved. CARRIED.

Utility Account

McDonald-Fisher

380 BE IT RESOLVED that the October 12, 2023 utility accounts payable, being cheque #'s 1071 to 1083 in the amount of \$11,558.24 be hereby approved. CARRIED.

Statement of Revenues and Expenditures

McDonald-Hatch

381 BE IT RESOLVED that the Statement of Revenues and Expenditures report to September 30, 2023 be received as presented. CARRIED.

Bank Reconciliations

Fisher-Hatch

382 BE IT RESOLVED that the bank reconciliations for the month of September, 2023 be approved as previously circulated. CARRIED.

DELEGATIONS

Department of Transportation – Vehicle Weights and Dimensions on Classes of Highways Regulations

WITHDRAWN.

Don Zachanowich – Water Crossing Commercial Street by 204 Commercial Street

Rome-McDonald

383 BE IT RESOLVED that the presentation by Don Zachanowich related to water crossing Commercial Street by 204 Commercial Street be received. CARRIED.

PUBLIC HEARINGS

McDonald-Hatch

384 BE IT RESOLVED that the regular meeting of council be recessed to allow council to hold Public Hearings to receive representations from any person who wish to make them in respect to a variation application. CARRIED.

Public Hearing on Variation Application V3/23 to Increase the Number of Signs for a Home-Based Business from 1 to 2, and to Increase the Size of One Sign from a Maximum of 54 sq. ft. to 65.15 sq. ft. for Property Located in SE ¼ 27-8-19W (Quiring)

Fisher-Hatch

385 WHEREAS all representatives in regard to Variation Application No. V3/23 to increase the number of signs for a home-based business from 1 to 2, and to increase the size of one sign from a maximum of 54 sq. ft. to 65.15 sq. ft. for Lot 1, Plan 63642 located in SE ¼ 27-8-19W (Quiring) have been dealt with;

THEREFORE BE IT RESOLVED that the public hearing be concluded and Council resume its normal order of business. CARRIED.

COMMUNICATIONS

Asset Management SK – NAMS+ Fall Workshop
Association of Manitoba Municipalities – September 13
Association of Manitoba Municipalities – September 15
Association of Manitoba Municipalities – September 15
Association of Manitoba Municipalities – September 18
Association of Manitoba Municipalities – September 19
Association of Manitoba Municipalities – September 20
Association of Manitoba Municipalities – September 20
Association of Manitoba Municipalities – September 26
Association of Manitoba Municipalities – September 28
Association of Manitoba Municipalities – October 2
Association of Manitoba Municipalities – October 3
Association of Manitoba Municipalities – October 6
Association of Manitoba Municipalities – October 10
Adele Bowles – Animal Control Issue
Canect – Environmental Compliance and Due Diligence Essentials Conference
Emergency Management Organization Workshop – November 14, 2023
Federation of Canadian Municipalities – Communique – September 18

Federation of Canadian Municipalities – Communique – September 25
Federation of Canadian Municipalities – Communique – October 2
Federation of Canadian Municipalities – Communique – October 10
Little Bluestem Landscape Architecture – Introduction
Manitoba Municipal Relations – 2023 Municipal Operating Grant – Final Payment
Office of Drinking Water – Information on Drinking Water Systems

McDonald-Fisher

386 BE IT RESOLVED that the above noted communications be received. CARRIED.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher – see written report

Councillor Jones – no report

North Zone Report (Ward 2)

Councillor Hatch – see written report

Councillor Rome provided a verbal report and indicated there was a bear issue at Lake Clementi. He asked if a letter could be sent to Conservation regarding the issue. He also indicated residents had suggested having the Nesbitt office open during tax time to receive payment, requested that information be provided to residents with respect to the need and opportunity to obtain burn permits, noted the need for culvert repairs and replacement and asked about councillors obtaining municipal maps.

Wawanesa Zone Report (Ward 1)

Councillor McDonald added to his written report to advise that a federal grant had been received to cover the cost of 80% of two gas handi-vans and that tenders were being released.

Councillor McGregor – see written report

Head of Council's Report – see written report

Chief Administrative Officer Report

The Chief Administrative Officer added to her written report to ask Council if they would like a special meeting to review its Organizational and Procedure By-laws in advance of doing committee appointments.

Finance Officer Report – see written report

Public Works Report

The Public Works Manager added to her written report to advise that an invoice that had been sent related to the washing of a grader in for recall was being credited back to the municipality.

Fire Chief's Report – see written report

McDonald-Fisher

387 BE IT RESOLVED that the verbal and written reports be received. CARRIED.

BY-LAWS

None

UNFINISHED BUSINESS

Amendment to Building of Approaches Policy #TRANS008

Hatch-McDonald

388 BE IT RESOLVED that the Building of Approaches Policy #TRANS008 be revised as circulated, related to approaches in residential and commercial areas. CARRIED.

IN-CAMERA SESSION

McDonald-Hatch

389 BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss a financial matter as per Subsections 152(3)(b)(iii) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. CARRIED.

McDonald-Fisher

390 BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting. CARRIED.

Outstanding Balance – TC Bailiff

McDonald-Rome

391 BE IT RESOLVED that payment in full be made to TC Bailiff for the outstanding dust control product invoice. CARRIED.

Councillor Fisher abstained from voting on this matter, as he had abstained during the original discussion on the matter.

McDonald-Hatch

392 BE IT RESOLVED that the credit balance on account, being the difference between the quote of 3 litres per foot being applied, and the actual of 2.153 litres per foot being applied, be refunded to all affected property owners, less the \$25 Administration fee as set out in the Fees and Charges By-law. CARRIED.

Retender of Modified Road Clay Capping Services

McDonald-Hatch

393 WHEREAS the road clay capping services tender was issued based on three miles of road, with the option of a fourth mile;

AND WHEREAS Council determined, due to budget, that only one mile of road would be completed in 2023;

AND WHEREAS the company awarded the bid has withdrawn due to the reduced mileage;

THEREFORE BE IT RESOLVED that a new tender be issued in the spring of 2024 for road clay capping services. CARRIED.

Letter of Clarification

Fisher-McDonald

394 BE IT RESOLVED THAT a letter of clarification be sent to all ratepayers related to the provision of funds for legal costs related to harassment. CARRIED.

GENERAL BUSINESS

Variation Application V3/23 to Increase the Number of Signs for a Home-Based Business from 1 to 2, and to Increase the Size of One Sign from a Maximum of 54 sq. ft. to 65.15 sq. ft. for Property Located in SE ¼ 27-8-19W (Quiring)

Fisher-McDonald

395 BE IT RESOLVED that Variation Application V3/23 to increase the number of signs for a home-based business from 1 to 2, and to increase the size of one sign from a maximum of 54 sq. ft. to 65.15 sq. ft. for Lot 1, Plan 63642 located in SE ¼ 27-8-19W (Quiring) be approved without conditions. CARRIED.

Application for Tile Drainage – W 9-8-17 WPM (NextGen Drainage Solutions o/b/o Spring Valley)

Hatch-Fisher

396 WHEREAS information has been received from Nextgen Drainage Solutions on behalf of Spring Valley with respect to a proposed tile drainage project located on W 9-8-17 WPM;

AND WHEREAS a request has been made to allow the tile drainage system outlet to flow into the undeveloped municipal road allowance of Road 44N;

AND WHEREAS the concerns have been expressed by the Public Works Manager related to adverse effects to 5 Mile Creek, and the ability for the bridge downstream to handle increased volumes of water;

AND WHEREAS the 2010 License to Construct Water Control Works includes the requirement that water is not to be diverted into the new ditch until it is permanently vegetated and stabilized, which has not been done;

THEREFORE BE IT RESOLVED that the request for tile drainage permission and consent from NextGen Drainage Solutions on behalf of Spring Valley to allow the tile drainage system outlet to flow into the undeveloped municipal road allowance of Road 44N be denied. CARRIED.

Request for Letter of Support and to use Treesbank and Methven Roads for Loaded Hauling (Ellis Seeds)

WITHDRAWN.

Agreement for Installation of Fibre Optic Cable between the Municipality of Oakland-Wawanesa and RFNow Inc.

Fisher-McDonald

397 BE IT RESOLVED that an agreement be entered into between the Municipality of Oakland Wawanesa and RFNow for the installation of fibre optic cable for path additions, as circulated;

AND FURTHER, as outlined in Schedule "A" of the agreement, that Council Motion No. 121 (February 21, 2023) be amended to change the offset requirement from 1m to 3m with a deviation of +/- 1m to avoid a natural gas pipeline in the municipal right-of-way. CARRIED.

Burns Maendel Consulting Engineers Ltd. – Engineering Services Agreement

McDonald-Hatch

398 BE IT RESOLVED that the Engineering Services Agreement provided by Burns Maendel Consulting Engineers Ltd. be received;

And further, that Administration be directed to investigate the use of such an agreement as a sole source provider. CARRIED.

Gas Tax Project – Carroll Road

Fisher-Hatch

399 BE IT RESOLVED that the costs of the project to rebuild Road 113W (the Carroll Road) in the amount of \$19,765.00 be expended from the Gas Tax Reserve. CARRIED.

Closure of Waste Transfer Stations on November 11

Hatch-Fisher

400 WHEREAS the Waste Transfer Stations are normally open on Saturday;

AND WHEREAS Remembrance Day falls on Saturday, November 11, 2023;

THEREFORE BE IT RESOLVED that the Waste Transfer Stations be closed on Saturday, November 11, 2023 and open on Friday, November 10, 2023 from 2:30 to 6:30 p.m. CARRIED.

NOTICE OF MOTION

Councillor McDonald gave written notice that at the November 17, 2023 meeting of Council, he intends to request a reconsideration of Motion No. 349 (September 15, 2023) with respect to installation of a culvert at the Whippoorwill Condo Development.

Councillor McDonald gave written notice that at the November 17, 2023 meeting of Council, he intends to request a reconsideration of Motion No. 303 (July 21, 2023) with respect to making application under the Low Carbon Economy Fund for a grant for construction of a new public works shop.

Councillor Hatch gave written notice that at the November 17, 2023 meeting of Council, he intends to request a reconsideration of Motion No. 121 (February 21, 2023) with respect to offset requirements for a proposed fibre path addition in 8-8-19W. WITHDRAWN.

Councillor McDonald gave written notice that at the November 17, 2023 meeting of Council, he intends to request a reconsideration of Motion No. 335 (August 18, 2023) with respect to the debenture amount for Water Plant and Lines.

ADJOURNMENT

Hatch-McDonald

401 BE IT RESOLVED that this meeting does now adjourn (11:07 a.m.) to meet again on **Friday, November 17, 2023** at 9:00 a.m. at Municipal Office in Wawanesa. CARRIED.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

**Special Council Meeting
November 6, 2023
4:30 p.m. in the Council Chamber**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Monday, November 6, 2023 at 4:30 p.m. Members Present: Mike Fisher (via Teams), Craig Hatch (via Teams), Frank Jones and Bob McDonald. Head of Council Kreklewich presided.

Member absent: Brett McGregor and Dennis Rome

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor and Videographer Cheryl Fraser.

The meeting was open to the public.

CALL TO ORDER

ADOPTION OF THE AGENDA

McDonald-Jones

402 BE IT RESOLVED that the agenda for the November 6, 2023 meeting be accepted as presented. CARRIED.

UNFINISHED BUSINESS

Letter of Clarification

McDonald-Jones

403 BE IT RESOLVED that the letter of clarification to ratepayers, dated November 6, 2023, as circulated by the Chief Administrative Officer, be approved for dissemination. CARRIED.

A recorded vote was taken on the above motion.

FOR

Head of Council Kreklewich
Councillor Fisher
Councillor Hatch
Councillor McDonald
Councillor McGregor (submitted electronically)

AGAINST

Councillor Jones
Councillor Rome (submitted electronically)

ADJOURN

McDonald-Jones

404 BE IT RESOLVED that the meeting does now adjourn (4:31 p.m.). CARRIED.

Dave Krelewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

Report Date
11/09/2023 12:05 PM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 11/09/2023
Batch: 2023-00265 to 2023-00281

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL BANK ACCOUNT					
Computer Cheques:					
6805	10/17/2023	ABC Fire Safety Equipment Ltd. 1000258760	HydroTest	137.76	137.76
6806	10/17/2023	BelIMTS 09192023	Acct. 40486199	28.00	28.00
6807	10/17/2023	10050950 MB Ltd 145	Fuel Pump Switch Nesbitt	160.73	160.73
6808	10/17/2023	Canadian Linen & Uniform 550003264	mat services	102.68	102.68
6809	10/17/2023	CWB NATIONAL LEASING 18647611	MTS National Leasing	132.16	132.16
6810	10/17/2023	Hodgson Construction 2023-3	Carroll Road 113W	20,753.25	20,753.25
6811	10/17/2023	Inland Kenworth dba 60026427 60026531 60026557 60027110	Rental Aug 09-15 Rental Aug 23-Aug 29 Rental Jul 26-Aug29 Gravel Truck Rental	1,223.96 1,223.96 1,323.39 1,223.96	4,995.27
6812	10/17/2023	David Kreklewich 10172023	Legal Fees	1,000.00	1,000.00
6813	10/17/2023	MWM Environmental 74304 74305 74306 74307 74308 74309	Waste & Recycling Oakland Waste & Recycling Wawa Carroll Nesbitt Wawa. Post Office Green Acres Colony	3,346.95 3,806.76 199.40 199.40 199.40 199.40	7,951.31
6814	10/17/2023	RBC Royal Bank PW Sep 2023	Visa PW	645.13	645.13
6815	10/17/2023	Westman Communications Group 0000105 Sep/23	Internet/phone	99.52	99.52
6816	10/17/2023	World of Water 58063	Office supplies (water)	42.90	42.90
6817	10/17/2023	XPLORE INC. 49737524	Internet	128.79	128.79
6818	10/24/2023	Denise Andries Library 2023	Library Services	50.00	50.00
6819	10/24/2023	Bar E Ranch Ltd Refund Calcium	Refund for 2023 Dust Control	87.92	87.92
6820	10/24/2023	Janice Bernardin Refund Calcium	Refund for 2023 Dust Control	55.69	55.69
6821	10/24/2023	Black Creek Farms Ltd			

Report Date
11/09/2023 12:05 PM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 11/09/2023
Batch: 2023-00265 to 2023-00281

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		Refund Calcium	Refund for 2023 Dust Control	136.37	136.37
6822	10/24/2023	10050950 MB Ltd			
		152	Materials WTP Panel	147.51	147.51
6823	10/24/2023	Henry Carels			
		Refund Calcium	Refund for 2023 Dust Control	118.19	118.19
6824	10/24/2023	Christie's Office Plus			
		145892-00	Supplies	114.77	114.77
6825	10/24/2023	Allyson D'Arcy			
		Refund Calcium	Refund for 2023 Dust Control	71.82	71.82
6826	10/24/2023	Doreen Draper			
		Refund Calcium	Refund for 2023 Dust Control	136.37	136.37
6827	10/24/2023	Darcy Fraser			
		Refund Calcium	Refund for 2023 Dust Control	55.69	55.69
6828	10/24/2023	Fred Gilbert Trucking			
		2007919	ABASE gravel	8,765.46	8,765.46
6829	10/24/2023	Gold Business Solutions			
		55M1353526	photocopier charges	121.80	121.80
6830	10/24/2023	Guild Insurance Brokers Inc.			
		41961	Prepaid Insurance	2,135.00	2,135.00
6831	10/24/2023	Heritage Co-Op (1997) Ltd.			
		Refund Calcium	Refund for 2023 Dust Control	459.12	459.12
6832	10/24/2023	Inland Kenworth dba			
		60027169	Rental Oct 11- Oct 17	1,223.96	1,223.96
6833	10/24/2023	Jackson-Elder Family Farm			
		Refund- Calcium	Refund for 2023 Dust Control	235.29	235.29
6834	10/24/2023	Shannon McKenzie			
		Refund Calcium	Refund for 2023 Dust Control	158.97	158.97
6835	10/24/2023	Methven Grange Ltd			
		Refund Calcium	Refund for 2023 Dust Control	136.37	136.37
6836	10/24/2023	Sturgeon Melissa			
		2023 Library	Library services 2023	50.00	50.00
6837	10/24/2023	Wawanesa Backhoe Services			
		109241	Treesbank Rd Culvert dig out	992.25	992.25
6838	10/24/2023	Justin Woywada			
		Refund Calcium	Refund for 2023 Dust Control	71.82	71.82
6839	10/24/2023	Darla Wrightson			
		Refund Calcium	Refund for 2023 Dust Control	81.61	81.61
6840	10/26/2023	10050950 MB Ltd			
		154	Materials Panel Fillers	125.98	125.98
6841	10/26/2023	Durnin Kim			
		Oct 25/23	Library membership 2023	50.00	50.00
6842	10/26/2023	Mun. of Souris-Glenwood			
		2987	2023 Annual Fire Protect Fee	3,400.00	3,400.00

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Municipality of Oakland-Wawanesa
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
6843	10/26/2023	Gullett, Dennis 54712 Acres Ind OWFD payables	Foam Concentrate OWFD Payables Oct 26, 2023	310.00 404.17	714.17
6844	10/26/2023	Elaine McGregor Oct 22/23	Office supplies computer paper	95.19	95.19
6845	10/26/2023	Cody Moore Test Class 4 Medical Exam Road Test	MPI Knowledge Test Class 4 Drivers Medical Exam Road Test Class 4	10.00 40.00 35.00	85.00
6846	10/26/2023	Petty Cash Oct 26, 2023	Petty cash	116.22	116.22
6847	10/26/2023	TAXervice 2407872	Notice of Surplus fee	462.00	462.00
6848	10/26/2023	TC Bailiff Oct 23, 2023	Prairie Liquid Feeds 2023	2,693.33	2,693.33
6849	10/26/2023	T.I.C Parts & Service 102767	flange hub	1,686.84	1,686.84
6850	10/26/2023	Trans-Care Rescue Ltd 1827	Traffic Baton	166.62	166.62
6851	11/07/2023	Bell MTS 8580 Oct/23 2596 Oct/23	204 824-2666 204 824-2602	308.80 62.84	371.64
6852	11/07/2023	BelIMTS 101192023	Acct. 40486199	28.00	28.00
6853	11/07/2023	Colette Branigan Library 2023	Library Membership 2023	50.00	50.00
6854	11/07/2023	Canadian Linen & Uniform 5503189153	mat services	102.68	102.68
6855	11/07/2023	Carroll Cemetery Committee H. Brown 2023	Donation from Hugh Brown/23	400.00	400.00
6856	11/07/2023	Carroll Community Sportsplex Nov 2023	2023 Grant	1,060.00	1,060.00
6857	11/07/2023	Carroll Memorial Hall Nov 2023	2023 Grant	4,260.00	4,260.00
6858	11/07/2023	Commissionaires 118150	Animal Control Bdn Hills	17.24	17.24
6859	11/07/2023	Sharolyn Doerksen Library/23	Library Services 2023	50.00	50.00
6860	11/07/2023	Gontree Tree Service 8641	Trim trees in back lanes Wawa	630.00	630.00
6861	11/07/2023	Liane Heinrichs Library 2023	Library membership 2023	50.00	50.00
6862	11/07/2023	Inland Kenworth dba			

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		60027242	Rental Oct 18- Oct 30	2,743.76	2,743.76
6863	11/07/2023	Debra Martin			
		Library 2022	Library Membership 2022	50.00	
		Library 2023	Library Membership 2023	50.00	100.00
6864	11/07/2023	Elaine McGregor			
		C&E Nov/23	WTS Gate Keys	53.76	53.76
6865	11/07/2023	Murray's Fire Extinguishers			
		C-43592	Wawa Fire Dep Service Call	433.44	433.44
6866	11/07/2023	Nesbitt Community Club			
		Nov 2023	2023 Grant	4,260.00	4,260.00
6867	11/07/2023	7290226 Manitoba Ltd.			
		IN041208	ATV Flat Repair	29.42	29.42
6868	11/07/2023	Wendy Petersen			
		Oct 25/23	Animal Control	300.38	300.38
6869	11/07/2023	Kendra Prettie			
		Oct 2023	Library membership	50.00	50.00
6870	11/07/2023	Princess Auto			
		2444638	Shop Supplies	423.27	423.27
6871	11/07/2023	RBC Royal Bank			
		CAO Oct 2023	Visa CAO Oct 2023	207.20	207.20
6872	11/07/2023	Sipiweske Museum			
		Nov 2023	2023 Grant	500.00	500.00
6873	11/07/2023	Souris River Recreation Comm.			
		Donna Clark	Donation Estate of Donna Clark	2,500.00	
		Oct 7, 2023	Wawa Comm. Found. Ice Plant	9,000.00	
		Nov 2023	Wawa. Waterpark Grant 2023	37,200.00	
		Camp Nov 2023	Wawa. Campground Grant 2023	11,200.00	59,900.00
6874	11/07/2023	Tessa Burney			
		05	Office Cleaning	225.00	225.00
6875	11/07/2023	Toromont Cat			
		PS630840274	Loader Supplies	281.88	
		PS630840226	Loader Filter	468.54	750.42
6876	11/07/2023	Trenton McCann			
		Tax Refund	Tax Refund on Roll 11300	417.58	417.58
6877	11/07/2023	Wawanesa And District			
		Nov 2023	2023 Grant Rink	38,200.00	38,200.00
6878	11/07/2023	Wawanesa & District Community			
		Nov 2023	2023 Grant	4,260.00	4,260.00
6879	11/07/2023	Westman Communications Group			
		0000105 Oct/23	Internet/phone	105.12	
		2259 Oct 2023	internet	137.71	242.83
6880	11/07/2023	Gracen Wiebe			
		Bursary 2023	2023 Bursary recipient	500.00	500.00

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Municipality of Oakland-Wawanesa
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
6881	11/07/2023	Workers Compensation Board 10-Oct-2023	Sep - Oct 2023	2,177.40	2,177.40
				Total for AP:	183,972.85

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2023 OCT 26
RUN TIME: 08:53:54

PAGE: 1
BUSINESS DATE: 2023 OCT 26

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER:	0291				
FILE CREATION DATE:	2023 OCT 26				
DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT	
2023 OCT 27	2023 OCT 27	2023 OCT 26	12	15,445.31CR	
VALID TRANS FOR 055547			12	15,445.31CR	
REJECTED TRANS FOR 055547			0	0.00CR	
T-ERROR TRANS FOR 055547			0	0.00CR	
GRAND TOTAL FOR 055547			12	15,445.31CR	

Staff Payroll Oct 16 - Oct 27, 2023

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER:		0293	
FILE CREATION DATE:		2023 NOV 09	
DUE DATE	VALUE DATE	SELECT DATE	TOTAL AMOUNT
2023 NOV 10	2023 NOV 10	2023 NOV 09	13,049.02CR
VALID TRANS FOR 055547			13,049.02CR
REJECTED TRANS FOR 055547			0.00CR
T-ERROR TRANS FOR 055547			0.00CR
GRAND TOTAL FOR 055547			13,049.02CR

Staff Payroll Oct 30 to Nov. 10, 2023

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2023 OCT 20
RUN TIME: 11:27:39

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0289

FILE CREATION DATE: 2023 OCT 20

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2023 OCT 15	2023 OCT 20	2023 OCT 20	1	406.89CR
VALID TRANS FOR 055547			1	406.89CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			1	406.89CR

Indemnity Connection

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2023 NOV 10
RUN TIME: 08:51:10

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2023 NOV 10

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER:	0294				
FILE CREATION DATE:	2023 NOV 10				
DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT	
2023 NOV 15	2023 NOV 15	2023 NOV 14	7	5,536.12CR	
VALID TRANS FOR 055547			7	5,536.12CR	
REJECTED TRANS FOR 055547			0	0.00CR	
T-ERROR TRANS FOR 055547			0	0.00CR	
GRAND TOTAL FOR 055547			7	5,536.12CR	

Council Indemnities
for October

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Municipality of Oakland-Wawanesa
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: UT - UT-ACCOUNTS PAY					
Computer Cheques:					
1084	10/17/2023	ALS Labratory Group			
		3311380765	Water Samples	413.23	
		3311384535	Water Samples	59.85	473.08
1085	10/17/2023	Gardewine North			
		5518286397	ALS freight	38.46	38.46
1086	10/17/2023	RBC Royal Bank			
		UTL-PW Sep 2023	Sep UTL expense Visa PW	150.00	150.00
1087	10/17/2023	Wolseley Canada Inc.			
		8431647	supplies	3,141.10	3,141.10
1088	10/24/2023	GW Vaccum Truck Service			
		17457	Cliff st Valve Repair	1,271.03	1,271.03
1089	10/24/2023	Wawanesa Backhoe Services			
		109240	Dig out water main valve Cliff	637.88	637.88
1090	10/24/2023	Wilton, Drew			
		Oct 2023	October 2023	4,032.13	4,032.13
				Total for UT:	9,743.68

Certified Correct This November 9, 2023

Mayor

Administrator

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND REVENUES AND EXPENDITURES
For the Period Ending October 31, 2023

	<u>Actual</u>
REVENUES	
Other Revenues	532,219.70
640-100-110 - Transfer from Replacement Reserve	43,617.88
640-100-122 - Transfer from Gas Tax Reserve - O	19,765.00
640-100-123 - Transfer from Gas Tax Reserve - W	74,525.00
TOTAL REVENUES:	<u>670,127.58</u>
EXPENDITURES	
Basic Expenditures	
510-000-000 - General Gov't Services	458,522.23
520-000-000 - Protective Services	99,599.91
530-100-000 - Transportation Services	663,613.12
540-100-000 - Environmental Health Services	108,787.49
560-100-000 - Environmental Development Services	1,762.90
570-100-000 - Economic Development Services	32,947.35
580-100-000 - Recreation & Culture	4,165.00
590-990-000 - TF-Transfers & Surplus Appr	312,489.53
Total Basic Expenditures:	<u>1,681,887.53</u>
TOTAL EXPENDITURES:	<u>1,681,887.53</u>
NET OPERATING SURPLUS/(DEFICIT)	<u><u>(1,011,759.95)</u></u>

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MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - REVENUES & TRANSFERS
For the Period Ending October 31, 2023

Page 1

	Budgeted	Actual	Variance	Var %
OTHER REVENUES				
Added Taxes				
410-100-110 - Taxes Added to Roll - O	30,000.00	31,431.27	1,431.27	5
410-100-111 - Taxes Added to Roll - W	10,000.00	5,995.50	(4,004.50)	40-
Licenses, Permits & Fines				
450-100-100 - Licenses - Business & Lottery	150.00	191.50	41.50	28
450-100-120 - Development Permits	7,000.00	3,200.00	(3,800.00)	54-
450-100-122 - Approaches Permits	300.00	300.00		
450-100-130 - Key Charges	200.00	300.00	100.00	50
450-100-145 - Aggregate Transport Fees	5,000.00	10,272.61	5,272.61	105
450-100-190 - Grazing Leases	705.24	564.19	(141.05)	20-
450-100-192 - Animal Control Fines	300.00	2,880.85	2,580.85	860
Protective Services				
440-100-125 - Donations to Fire Department		2,850.00	2,850.00	
440-100-126 - Donations to Emergency Medical Response		19,181.00	19,181.00	
450-100-165 - Fire Calls	10,000.00	6,255.00	(3,745.00)	37-
450-100-168 - Fire Department Agreements	6,276.50	2,240.00	(4,036.50)	64-
Environmental				
450-100-150 - MMSM & WRARS Payments	32,000.00	17,163.18	(14,836.82)	46-
450-100-158 - Waste Disposal - Tire Recycling	500.00	111.50	(388.50)	78-
450-100-160 - Waste Disposal - Shingles	1,000.00	1,090.00	90.00	9
450-100-162 - Waste Disposal - Scrap Metal	6,000.00	4,851.84	(1,148.16)	19-
450-100-163 - Recycling Contracts - Green Acres	1,805.44	1,805.44		
Sales of Service				
420-100-130 - Sales of Service - Transportation		26,380.00	26,380.00	
420-100-140 - Sales of Service - WTS	10,750.00	5,000.00	(5,750.00)	53-
Sales & Rentals				
420-100-185 - Tax Certificate Revenue	4,000.00	1,850.00	(2,150.00)	54-
420-100-190 - Sales of Goods (Maps, Pins)	600.00	526.35	(73.65)	12-
420-100-200 - Rentals/Lease	1,200.00	1,200.00		
420-100-210 - Mobile Home Rentals	9,600.00	8,800.00	(800.00)	8-
450-100-170 - Sale of Land		12,296.25	12,296.25	
Interest & Penalties				
410-100-120 - Tax and Redemption Penalties	18,000.00	13,347.94	(4,652.06)	26-
460-100-102 - Investment Income	9,000.00	6,489.08	(2,510.92)	28-
460-100-110 - Patronage Dividends	2,200.00	2,494.00	294.00	13
Other Income				
490-100-100 - Sundry - Miscellaneous Revenue	2,500.00	12,925.83	10,425.83	417
490-100-103 - SRR Portion of Shared Staff	10,434.00		(10,434.00)	100-
490-100-104 - SRR Contribution to Office Expenses	500.00		(500.00)	100-
Grants & Donations				
430-100-100 - Unconditional Grants - Municipal Operati	238,000.00	238,105.47	105.47	0
440-100-110 - Conditional Grants	14,881.00	29,711.90	14,830.90	100
440-100-115 - Charitable Donations/Grants Received		12,800.00	12,800.00	

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MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - REVENUES & TRANSFERS
For the Period Ending October 31, 2023

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	Budgeted	Actual	Variance	Var %
Federal Gov't Grants				
430-100-130 - Canada Community Building Fund - O	66,145.33	33,072.67	(33,072.66)	50-
430-100-135 - Canada Community Building Fund - W	33,072.67	16,536.33	(16,536.34)	50-
TRANSFERS				
640-100-110 - Transfer from Replacement Reserve	53,200.00	43,617.88	(9,582.12)	18-
590-900-900 - Transfer from Fire Reserve	40,000.00		(40,000.00)	100-
640-100-122 - Transfer from Gas Tax Reserve - O	130,000.00	19,765.00	(110,235.00)	85-
640-100-123 - Transfer from Gas Tax Reserve - W	120,000.00	74,525.00	(45,475.00)	38-
640-100-124 - Transfer from Emergency Mitigation Reser	2,000.00		(2,000.00)	100-
TOTAL OTHER REVENUES & TRANSFERS:	877,320.18	670,127.58	(207,192.60)	24-

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES

For the Period Ending October 31, 2023

	Budgeted	Actual	Variance	Var %
EXPENDITURES				
GENERAL GOVERNMENT SERVICES				
Legislative				
510-100-100 - GG - Legislative - Head of Council	13,638.14	10,444.51	3,193.63	23
510-100-101 - GG - Councillors	66,426.30	47,850.88	18,575.42	28
510-100-102 - GG - Other Leg. Services - Mileage	5,000.00	1,090.98	3,909.02	78
510-100-104 - GG - Ward Meetings	1,000.00		1,000.00	100
Total Legislative:	86,064.44	59,386.37	26,678.07	31
General Administrative				
510-100-108 - GG - CAO	89,250.00	75,519.40	13,730.60	15
510-100-109 - GG - Finance Officer	72,170.87	60,847.78	11,323.09	16
510-100-113 - GG - Admin. Salaries	34,998.11	29,968.17	5,029.94	14
510-100-114 - GG - Admin Assistant	42,408.48	35,878.61	6,529.87	15
510-100-116 - GG - Green Team - Office	6,650.00	7,036.48	(386.48)	6-
510-100-222 - GG - Clerk & Staff Training & Education	2,500.00	2,257.44	242.56	10
510-110-120 - GG - Admin & Employee Benefits	32,800.00	29,924.19	2,875.81	9
510-200-200 - GG - Office Contract Services	300.00	1,436.75	(1,136.75)	379-
510-200-201 - GG - Mileage - Office	300.00	41.45	258.55	86
510-200-210 - GG - Legal Contract Services	7,000.00	9,112.09	(2,112.09)	30-
510-200-220 - GG - Audit Contract Services	15,000.00	10,159.65	4,840.35	32
510-200-230 - GG - Assessment Contract Services	38,500.00		38,500.00	100
510-200-240 - GG -Taxation (Municipal Properties)	22,262.64	23,714.95	(1,452.31)	7-
510-200-260 - GG - Photocopier Charges	2,400.00	1,777.02	622.98	26
510-200-300 - GG - Meals	400.00	603.33	(203.33)	51-
510-200-360 - GG - Building Maint/Renovation	1,000.00	1,186.64	(186.64)	19-
510-200-366 - GG - Computers and Software	37,700.00	34,225.54	3,474.46	9
510-200-370 - GG - Newspaper Advertising	4,000.00	1,597.92	2,402.08	60
510-300-200 - GG - Hydro -Office	4,000.00	2,753.97	1,246.03	31
510-300-202 - GG - Phone & Internet	10,500.00	6,388.56	4,111.44	39
510-400-200 - GG - Office Supplies	15,000.00	9,967.52	5,032.48	34
510-400-201 - GG - Postage	6,200.00	6,677.34	(477.34)	8-
Total General Administrative:	445,340.10	351,074.80	94,265.30	21
Other General Government				
510-400-310 - GG - Elections	2,000.00	2,906.19	(906.19)	45-
510-400-320 - GG - Conv. & Training Registrations	4,000.00	645.00	3,355.00	84
510-400-321 - GG - Convention Daily Indemnities	3,475.00		3,475.00	100
510-400-322 - GG - Convention/Seminar Mileage	1,200.00	717.79	482.21	40
510-400-323 - GG - Convention Expense	6,000.00	1,202.75	4,797.25	80
510-400-330 - GG - Damage Claims & Liability Insurance	32,500.00	35,347.17	(2,847.17)	9-
510-400-350 - GG - Membership Fees	5,200.00	5,168.60	31.40	1
510-400-360 - GG - Other General Government -Sundry	800.00	0.01	799.99	100
510-500-500 - GG - General Govt. Grants	6,500.00	4,770.00	1,730.00	27
510-500-510 - GG - Library Services	1,500.00	800.00	700.00	47
510-900-910 - GG - Health Care Spending Account	10,000.00	7,761.79	2,238.21	22
510-900-930 - GG - Bank Charges & Interest	2,700.00	4,941.76	(2,241.76)	83-
510-900-950 - Recoveries (Deduct) Utilities	(16,200.00)	(16,200.00)		
Total Other General Government:	59,675.00	48,061.06	11,613.94	19
TOTAL GENERAL GOVERNMENT SERVICES:	591,079.54	458,522.23	132,557.31	22

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MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending October 31, 2023

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	Budgeted	Actual	Variance	Var %
PROTECTIVE SERVICES				
Fire				
520-200-165 - PS - FIRE - Retainer Fees-Bdn/Souris	23,000.00	15,669.25	7,330.75	32
520-300-102 - PS - Renumeration, Drills, Fires	16,500.00	2,707.35	13,792.65	84
520-300-104 - PS - Building Operation and Maintenance	3,000.00	1,062.48	1,937.52	65
520-300-106 - PS - Repairs and Replacement, Tools	12,000.00	7,595.03	4,404.97	37
520-300-108 - PS - Insurance	22,900.00	12,710.12	10,189.88	45
520-300-110 - PS - Fire - Utilities	11,000.00	5,197.21	5,802.79	53
520-300-112 - PS - Fire Fighting Gear and Equipment	24,800.00	24,103.55	696.45	3
520-300-113 - PS - FF Gear purchased from Donations		2,500.00	(2,500.00)	
520-300-114 - PS - Fuel	4,000.00	2,853.93	1,146.07	29
520-300-116 - PS - Fire Hydrant Rentals	4,750.00		4,750.00	100
520-400-110 - PS - Fire - Materials & Supplies Misc.	5,000.00	2,457.54	2,542.46	51
520-500-110 - PS - Flood Protection & Prevention	2,000.00		2,000.00	100
Total Fire:	128,950.00	76,856.46	52,093.54	40
Emergency Measures				
520-200-120 - PS - 911 Agreement	8,332.92	8,332.92		
520-200-130 - PS - Emergency Measures Organization	3,000.00	1,040.00	1,960.00	65
520-200-132 - PS - EMR/First Response Renumeration	2,500.00		2,500.00	100
520-200-133 - PS - EMR/First Response Training	1,500.00		1,500.00	100
520-200-134 - PS - EMR/First Response Start Up Costs	5,275.00		5,275.00	100
520-200-135 - PS - Paramedic Association Memberships	5,600.00	3,453.50	2,146.50	38
520-200-136 - PS - EMR Equip purchased from Donations		6,768.52	(6,768.52)	
Total Emergency Measures:	26,207.92	19,594.94	6,612.98	25
Other Protection				
520-200-210 - PS - Building-Fire-Plumb Inspections	6,760.00		6,760.00	100
520-200-260 - PS - Animal & Pest Control	4,800.00	3,148.51	1,651.49	34
Total Other Protection:	11,560.00	3,148.51	8,411.49	73
TOTAL PROTECTIVE SERVICES:	166,717.92	99,599.91	67,118.01	40

TRANSPORTATION SERVICES

Public Works Employees & Benefits

530-100-110 - TS - PW Foreman Wages	78,113.00	61,411.19	16,701.81	21
530-100-111 - TS - PW Operators Wages	61,019.00	53,938.90	7,080.10	12
530-100-112 - TS - PW Operators Wages	57,799.00	54,147.37	3,651.63	6
530-100-113 - TS - PW Operator	52,647.00	26,693.64	25,953.36	49
530-100-114 - TS - PW Seasonal	18,000.00	12,758.74	5,241.26	29
530-100-115 - TS - PW Seasonal - (Green Team)	7,000.00	6,548.68	451.32	6
530-100-116 - TS - Equip Operators Allowances	3,000.00	1,407.63	1,592.37	53
530-100-117 - TS - Workers Compensation & Safety	4,500.00	4,066.00	434.00	10
530-100-130 - TS - Dust Control	4,000.00	1,289.51	2,710.49	68
530-110-120 - TS - Employee Benefits	36,000.00	31,989.31	4,010.69	11
530-110-125 - TS - Employee Training & Education	1,000.00	225.00	775.00	78
530-200-116 - TS - Equipment Insur & Registration	27,000.00	33,223.32	(6,223.32)	23-
530-200-135 - TS - Road Main. Gravel Trucking	40,000.00	39,340.68	659.32	2
530-200-136 - TS - Road Maintenance		15,580.37	(15,580.37)	
530-300-100 - TS - Street Lighting-Carroll & Nesbitt	3,200.00	2,437.46	762.54	24
530-300-110 - TS - Street Lighting - Wawa	13,200.00	9,312.82	3,887.18	29
530-300-115 - TS - Manager's Cell Phone	1,510.00	959.81	550.19	36

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MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
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	Budgeted	Actual	Variance	Var %
530-300-116 - TS - Nesbitt & Wawa Shops Utility	10,800.00	5,285.50	5,514.50	51
530-400-111 - TS - Equipment Fuel	117,000.00	62,209.14	54,790.86	47
530-400-114 - TS - Equip Repairs - Mower Attachments		2,079.06	(2,079.06)	
530-400-115 - TS - Equip Repairs & Maint - Misc	3,500.00	2,789.07	710.93	20
530-400-116 - TS - Work Shop & Yard Operations	35,000.00	26,949.04	8,050.96	23
530-400-117 - TS - Equip. Repairs - Shulte Mower	3,000.00	3,783.40	(783.40)	26-
530-400-118 - TS - Equip. Repairs NH Loader - W	1,500.00	2,868.68	(1,368.68)	91-
530-400-119 - TS - Equip. Repairs - Loader	3,000.00	6,630.41	(3,630.41)	121-
530-400-120 - TS - Equip Repairs-Loader Attachments		117.29	(117.29)	
530-400-121 - TS - Equip. Repairs - Graders	20,000.00	23,100.03	(3,100.03)	16-
530-400-122 - TS - Equip Repairs - CASE IH Tractor	2,500.00	1,495.28	1,004.72	40
530-400-123 - TS - Equip. Repair - Gravel Trailer	3,000.00	3,894.46	(894.46)	30-
530-400-125 - TS - Equip Repairs - Backhoe	2,000.00		2,000.00	100
530-400-126 - TS - Equip Repairs - F550	3,500.00	774.99	2,725.01	78
530-400-127 - TS - Equip Repairs - 2011 GMC Truck	1,500.00	1,600.72	(100.72)	7-
530-400-128 - TS - Equip Repairs - 2019 GMC Sierra	1,500.00	1,767.04	(267.04)	18-
530-400-129 - TS - Equip Repairs - Kenworth Tandem	1,000.00	4,219.36	(3,219.36)	322-
530-400-131 - TS - Road Main. Gravel Crushing	66,300.00	72,912.16	(6,612.16)	10-
530-400-133 - TS - Road Mtce - Wawa Sand & Salt,Gravel	2,000.00	3,744.00	(1,744.00)	87-
530-400-134 - TS - Truck Rental	30,000.00	24,524.43	5,475.57	18
530-400-148 - TS - Material & Supplies - W		814.91	(814.91)	
530-400-150 - TS - Sidewalks & Boulevards	3,000.00		3,000.00	100
530-400-160 - TS - Bridges, Culverts & Drainage - W	15,000.00	13,333.14	1,666.86	11
530-400-161 - TS - Bridges, Culverts & Drainage - O		30,440.79	(30,440.79)	
530-400-162 - TS - Ditching & Mulching		4,340.00	(4,340.00)	
530-400-191 - TS - Snow & Ice Removal - O	3,000.00		3,000.00	100
530-400-220 - TS - Traffic Services - O	4,000.00	7,038.31	(3,038.31)	76-
530-400-225 - TS - Traffic Services - W	2,000.00	1,314.23	685.77	34
530-400-310 - TS - Asset Management	3,100.00	257.25	2,842.75	92
Total Public Works Employees & Benefits:	745,188.00	663,613.12	81,574.88	11
TOTAL TRANSPORTATION SERVICES:	745,188.00	663,613.12	81,574.88	11
ENVIRONMENTAL HEALTH SERVICES				
Environmental Health Services				
540-100-110 - EH - WTS - Wages - W	14,500.00	11,310.81	3,189.19	22
540-110-120 - EH - Employee Benefits - WTS-W	2,100.00	1,011.99	1,088.01	52
540-200-100 - EH - Wages - WTS - Staff - O	16,400.00	13,513.55	2,886.45	18
540-200-109 - EH - WTS Hydro - O	1,650.00	462.71	1,187.29	72
540-200-110 - EH - WTS - Municipal Waste Management	65,100.00	53,203.67	11,896.33	18
540-200-112 - EH - WTS - Maintenance - O	1,000.00	2,272.37	(1,272.37)	127-
540-200-113 - EH - WTS - Maintenance - W	1,000.00	648.49	351.51	35
540-200-130 - EH - Municipal Wells - Treesbank	1,500.00	1,056.05	443.95	30
540-200-135 - EH - Municipal Wells - Hayfield	1,500.00	(218.94)	1,718.94	115
540-200-150 - EH - Recycling	27,125.00	23,037.53	4,087.47	15
540-200-160 - EH - WTS Improvements	2,500.00	1,391.00	1,109.00	44
540-210-120 - EH - Employee Benefits - WTS-O		1,098.26	(1,098.26)	
Total Environmental Health Services:	134,375.00	108,787.49	25,587.51	19
TOTAL ENVIRON HEALTH SERVICES:	134,375.00	108,787.49	25,587.51	19

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MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending October 31, 2023

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	Budgeted	Actual	Variance	Var %
PUBLIC HEALTH & WELFARE SERVICES				
550-200-180 - H&W - Social Welfare Assistance	1,800.00		1,800.00	100
550-500-500 - H&W - Cemeteries	5,000.00		5,000.00	100
550-500-510 - H&W - Grants to Hospitals	3,000.00		3,000.00	100
550-500-521 - H&W - Handi Transit	15,000.00		15,000.00	100
550-500-525 - H&W - Senior Independent Services	1,300.00		1,300.00	100
TOTAL PUBLIC HEALTH & WELFARE SERVICES:	26,100.00	0.00	26,100.00	100
ENVIRONMENTAL DEVELOPMENT SERVICES				
560-200-100 - ED - Planning & Zoning (Rest of Mon)	4,000.00		4,000.00	100
560-200-136 - ED - Other Beautification - Flowers, etc	2,000.00	1,762.90	237.10	12
TOTAL ENVIRONMENTAL DEVELOPMENT SERVICES:	6,000.00	1,762.90	4,237.10	71
ECONOMIC DEVELOPMENT SERVICES				
570-100-120 - EC - Destruction of Pests	1,500.00	880.00	620.00	41
570-100-170 - EC - Conservation District	7,470.44	7,470.44		
570-200-140 - EC - Weed Control	40,000.00	22,959.75	17,040.25	43
570-200-160 - EC - Veterinary Services	932.00	913.92	18.08	2
570-200-210 - EC - Tourism	549.00	549.00		
570-500-185 - EC - Staff Appreciation	2,000.00	174.24	1,825.76	91
TOTAL ECONOMIC DEVELOPMENT SERVICES:	52,451.44	32,947.35	19,504.09	37
RECREATION & CULTURAL SERVICES				
580-400-140 - R&C - Skating Rinks & Arenas - Materials	5,100.00		5,100.00	100
580-500-101 - R&C - Rec Comm (Waterpk, Camp, Baseball)	49,165.00	765.00	48,400.00	98
580-500-110 - R&C - Community Centres & Halls	12,780.00		12,780.00	100
580-500-120 - R&C - Grants re Water to facilities	4,500.00		4,500.00	100
580-500-140 - R&C - Skating Rinks & Arenas	39,260.00		39,260.00	100
580-500-170 - R&C - Museums	500.00		500.00	100
580-500-175 - R&C - Charitable Donations/Grants		3,400.00	(3,400.00)	
TOTAL RECREATION & CULTURAL SERVICES:	111,305.00	4,165.00	107,140.00	96
FISCAL SERVICES				
Transfer to Capital				
590-990-987 - TF - Transfer to Capital - Building	13,346.42	15,627.92	(2,281.50)	17-
590-990-991 - TF - Transfer to Capital - PW	328,200.00	170,280.11	157,919.89	48
590-990-992 - TF - Transfer to Capital - Fire	20,000.00	20,000.00		
Total Transfer to Capital:	361,546.42	205,908.03	155,638.39	43
Contributions to Reserves				
590-990-984 - TF-Contribution to Emergency Mitigation	14,881.00		14,881.00	100
590-990-986 - TF-Contribution to WTS Decommissioning	1,000.00		1,000.00	100
590-990-990 - TF-Contribution to LT Service Reserve	1,450.00		1,450.00	100
590-990-993 - TF - Contribution to General Reserve	129,000.00		129,000.00	100
590-990-994 - TF - Contribution to Building Reserve	45,000.00		45,000.00	100
590-990-995 - TF - Gas Tax Reserve Provision - O	66,145.33	33,072.67	33,072.66	50
590-990-996 - TF - Gas Tax Reserve Provision - W	33,072.67	41,508.83	(8,436.16)	26-
590-990-997 - TF - Contribution to Fire Reserve	70,000.00		70,000.00	100

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MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending October 31, 2023

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	Budgeted	Actual	Variance	Var %
590-990-999 - TF - Contribution to Replacement Reserv	109,500.00	32,000.00	77,500.00	71
Total Contributions to Reserves:	470,049.00	106,581.50	363,467.50	77
Debentures Debt				
590-700-703 - Interest on Bank Loan #3	1,018.29		1,018.29	100
590-700-706 - Interest on Bank Loan #4	1,199.99		1,199.99	100
590-700-707 - Interest on Bank Loan #5	7,470.71		7,470.71	100
Total Debentures Debt:	9,688.99	0.00	9,688.99	100
Other Fiscal Services				
590-700-750 - FS - Deficit Recovery	150,000.00		150,000.00	100
Total Other Fiscal Services:	150,000.00	0.00	150,000.00	100
TOTAL FISCAL SERVICES:	991,284.41	312,489.53	678,794.88	68
TOTAL EXPENDITURES:	2,824,501.31	1,681,887.53	1,142,613.78	40

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MUNICIPALITY OF OAKLAND-WAWANESA
UTILITY REVENUES AND EXPENDITURES
For the Period Ending October 31, 2023

Page 1

	Budgeted	Actual	Surplus (Deficit)	Var %
REVENUES				
Water and Sewer Charges				
750-100-100 - Water Consumer Sales	179,450.00	136,512.98	(42,937.02)	24-
Total Water and Sewer Charges:	179,450.00	136,512.98	(42,937.02)	24-
Other Revenues				
750-100-115 - Property taxes	110,591.46		(110,591.46)	100-
750-100-130 - Penalties	1,650.00	1,505.76	(144.24)	9-
750-100-140 - Hydrant Rentals	4,750.00		(4,750.00)	100-
750-100-150 - Installation Service	5,000.00	1,633.50	(3,366.50)	67-
750-100-170 - Provincial Grants	10,000.00		(10,000.00)	100-
750-200-100 - Investment Income	1,000.00	1,531.07	531.07	53
780-100-110 - Transfer from General Reserve - Utility	20,000.00		(20,000.00)	100-
Total Other Revenues:	152,991.46	4,670.33	(148,321.13)	97-
TOTAL REVENUES:	332,441.46	141,183.31	(191,258.15)	58-
EXPENDITURES				
Water supply				
760-100-100 - UT - Administration-office	8,100.00	8,500.00	(400.00)	5-
760-200-000 - UT - Water/Wastewater contractor	22,750.00	19,516.67	3,233.33	14
760-200-010 - UT - Training & Education (Water)	1,000.00	2,491.44	(1,491.44)	149-
760-200-120 - UT - Water Treatment Plant	3,500.00	13,995.58	(10,495.58)	300-
760-200-150 - UT - Transmission & Distribution	24,000.00	24,862.18	(862.18)	4-
760-200-160 - UT - Other Water Supply Costs - Contract	2,000.00	1,774.81	225.19	11
760-200-170 - UT - Water Connections - Contract Servic	1,000.00		1,000.00	100
760-300-130 - UT - Wells - Utilities	10,000.00	7,484.04	2,515.96	25
760-400-120 - UT - Water Treatment Plant-Supplies	15,000.00	7,106.69	7,893.31	53
760-400-150 - UT - Transmission & Distribution - Mater	1,000.00	1,877.25	(877.25)	88-
760-400-160 - UT - Other Water Supply Costs - Material		13.90	(13.90)	
760-300-160 - UT - Handheld Water Reader	500.00	3,389.76	(2,889.76)	578-
Total Water supply:	88,850.00	91,012.32	(2,162.32)	2-
Sewage Collection and Disposal				
770-000-100 - UT - Sewer Administration - office	8,100.00	8,100.00		
770-200-000 - UT - Water/Wastewater contractor	22,400.00	19,331.09	3,068.91	14
770-200-010 - UT - Training & Education (Sewage)	1,000.00	1,355.70	(355.70)	36-
670-200-130 - UT - Sewage Collection System - Contract	6,800.00	5,065.08	1,734.92	26
770-200-130 - UT - Insurance (Sewage)	4,500.00	4,542.04	(42.04)	1-
770-400-120 - UT - Sewage Lift Station - Materials & S	200.00	473.86	(273.86)	137-
Total Sewage Collection and Disposal:	43,000.00	38,867.77	4,132.23	10
790-100-105 - UT - Transfer to Capital - Utility	30,000.00		30,000.00	100
790-100-110 - UT - Transfer to Reserves	60,000.00		60,000.00	100
730-500-110 - Debenture Unmatured Wawanesa Lagoon	82,138.94		82,138.94	100
760-700-700 - UT - Interest on Debentures	28,452.52		28,452.52	100
TOTAL EXPENDITURES:	332,441.46	129,880.09	202,561.37	61

NET OPERATING SURPLUS/(DEFICIT)

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MUNICIPALITY OF OAKLAND-WAWANESA
UTILITY REVENUES AND EXPENDITURES
For the Period Ending October 31, 2023

	Budgeted	Actual	Surplus (Deficit)	Var %
Revenues	332,441.46	141,183.31	(191,258.15)	58-
Expenses	332,441.46	129,880.09	202,561.37	61
Net Surplus (Deficit)	0.00	11,303.22	11,303.22	0

RECEIVED NOV 06 2023



MEDICAL CLINIC COMMITTEE
Box 516
GLENBORO, MANITOBA R0K 0X0

November 2, 2023

Municipality of Oakland-Wawanesa
Box 278
Wawanesa, MB R0K 2G0
adminassist@oakland-wawanesa.ca

Attention: Ms Joni Swidnicki, CAO

Dear Ms Joni Swidnicki:

RE: Proposed Medical Clinic

The Medical Clinic Committee would like to attend your next Municipal Council Meeting to do a short presentation on the proposed Medical Clinic to be constructed on the corner lot of Lyall Street and Warwick Avenue in Glenboro. The property is located in the southwest corner of the hospital and PCH block.

We value input from your region as many of your municipality residents use the current Health Care Facilities in Glenboro. We would like to request a representative from your Municipality to be a part of the committee.

We look forward to hearing from you with a date and time when we can present to your council. If you have any questions, please contact any of the committee members below.

Yours truly,

Medical Clinic Committee

Ron Jefferies, Chairman
204-526-5128
jefferies.ron.1@gmail.com

Brenda Tosh, Secretary
204-827-2565
jb Tosh@mymts.net

Alexis Einarson, Vice Chair
204-856-9302
hockeychauffeur@gmail.com

COMMITTEE REPORT FOR Ward 3 (name of committee)

COUNCIL MEETING DATE November 17, 2023

SUBMITTED BY Councillor Fisher

I would like to report the following:

- I attended the October Council meeting
- I reviewed Emails from Staff and Council
- I reviewed the Bank Reconciliations
- I attended a Special Meeting of Council
- I attended a Valley Lodge Board meeting
- I attended a Conservation Watershed meeting

Anything else I will bring up at the meeting.

Councillor Ward 3

Mike Fisher

COMMITTEE REPORT FOR Ward 2 (name of committee)

COUNCIL MEETING DATE November 17, 2023

SUBMITTED BY Councillor Hatch

I would like to report the following:

Attended October Council meeting

Read and responded to emails

Talked to ratepayers on drainage issues

Had conversations about tile drainage and erosion control

COMMITTEE REPORT FOR Ward 1 (name of committee)

COUNCIL MEETING DATE November 17, 2023

SUBMITTED BY Councillor McDonald

I would like to report the following:

- I attended the October Council meeting
- I reviewed Emails from Staff/Head of Council/Councillors/Public Works Manager
- I reviewed the Bank Reconciliations
- I attended Valley Lodge throughout the month and met with Secretary Treasurer/Residents to address questions and concerns
- I attended a Valley Lodge meeting
- I attended a Handi Van meeting
- I met with the Secretary Treasurer of the Handi Van to go over things and sign papers and cheques
- I attended a Special Meeting of Council

Anything else I will bring up at the meeting.

Councillor Ward 1

Bob McDonald

COMMITTEE REPORT FOR: WARD 1

COUNCIL MEETING DATE: November 17, 2023

SUBMITTED BY: BRETT MCGREGOR

I would like to report the following:

- **Responded to emails and text messages and phone calls from ratepayers and office on municipal matters.**
- **Reviewed material for regular council meeting.**
- **Reviewed Rec Commission meeting material and attended meeting.**
- **Reviewed emails from office staff, AMM, FCM**
- **Reviewed bank reconciliations.**
- **Further work on ice plant for grants, legal and closing the project off.**
- **Work on grant applications for improvements to the baseball diamonds.**
- **Review material for Special meeting and submitted my vote.**
- **Represented Municipality at Remembrance Day service in Wawanesa.**

CHIEF ADMINISTRATIVE OFFICER'S REPORT – November 2023

Provincial Conference Calls

The conference calls are continuing monthly. The October call provided information on the transition period with the new government, administrative deadlines, changes in the Municipal Councils and School Boards Election Act related to nomination papers requiring information on previous offences, strategic initiatives in preparation for the AMM convention and some discussion on the possible requirement for ice plant operator certification.

The next call will be November 9th.

Property Matters

I have been working with our solicitor on the agreement required for use of municipal right-of-way for property off Highway 10.

Meetings with Members of Council

Discussions continue with members of Council either in person, over the phone, or by email.

I prepared for the Special Meeting of Council held on November 6, 2023 including discussions with members of Council on correspondence, review of same with our solicitor, arranging the meeting via different platforms and agenda and minute preparation. The clarification letter that was approved by Council was mailed to 750 ratepayers on November 8.

Municipal Emergency Coordinator

I will touch base with the CAO of Cornwallis with respect to continuing to share this position. The current coordinator has provided the name of a graduate of the Emergency Planning Course who would be interested in the position.

The current coordinator has provided a draft of the 2024 Municipal Emergency Plan for Council approval.

Accessibility Plan

I have commenced a review of the above plan for Council consideration at its December meeting in accordance with legislative requirements.

Meetings and Conferences

I registered Council members and staff for the AMM Fall Convention being held in Brandon on November 28-30th.

J. Swidnicki
Chief Administrative Officer

FINANCE OFFICER'S REPORT – NOVEMBER 2023

- Notices of surplus funds for the property that sold over the reserve bid at the Tax Sale that took place on September 19, 2023, have been posted and mailed. Potential beneficiaries have up to three years to claim the funds.
- Bank reconciliations were completed for the month of October for the General, Utility and Souris River Rec accounts. October reconciliations always require much more time due to the increased volume of transactions.
- I updated our Tax Program so that it is now up to date as of the end of October 2023 with LTO/Transfer of Land information from the MMO site.
- Monthly Multi-Material Stewardship Manitoba (MMSM) reporting was completed for October. The Municipality reported a total of 6,890 kg in recyclables (up from 6,290 kg in October 2022).
- As of October 31, 2023, 90.1% of property taxes have been paid, down slightly from previous years (91.5% in 2022, 92.2% in 2021, 90.9% in 2020, 91.5% in 2019).
- I have spent a lot of time answering various ratepayers' questions and/or concerns about such things as their property taxes, assessments, and supplementary taxes, in person, on the phone and via email.
- In the month of October, the Municipality issued 863 receipts. Of these, 664 were for tax payments. An analysis of the tax receipts shows that there is a definite trend to more payments being made electronically and fewer payments being made in person at the office.

Receipts for Tax Payments (October 2023)				
TYPE of PAYMENT	NUMBER	NUMBER (PERCENTAGE)	TOTAL AMOUNT	AMOUNT (PERCENTAGE)
Online payments	344	52%	\$1,748,570.18	50%
E-Transfers	35	5%	\$49,251.49	1%
Cheques - in the mail or in person	241	36%	\$1,527,937.87	43%
Post dated cheques	32	5%	\$153,979.68	4%
Cash	12	2%	\$51,796.46	1%
	664	100%	\$3,531,535.68	100%

- A charitable donation receipt was issued to Acres Industries for the gift in kind of 30 shirts to the Fire Department.
- Public Health & Welfare grants (Cemeteries, hospitals, handi-transit) and Recreation & Culture grants (Halls, rinks, arenas, museum) totalling \$126,005 have been or will be issued by the end of November.

- The third quarter Multi Material Stewardship Manitoba (MMSM) rebate in the amount of \$6,394.69 was received (\$6,062.10 in 2022, \$5,015.66 in 2021).
- I am continuing to try to resolve the reporting issue with TD bank online payments.
- Preliminary work on the 2024 budget has begun.
- Preliminary work has begun for the interim audit. Sensus auditors will be onsite December 13, 2023.

Elaine McGregor
Finance Officer



Agenda Report: Public Works Submitted by: Chelsea Long Nov 17th, 2023

Public Works On-Going

- Mowing on hold until weather cooperates
- Plows will be put on this week.
- Salt and sand mix ordered and delivered to Wawanesa yard.
- Speed sign part has been ordered.
- West Wawanesa sign is being installed, weather pending.
- Road cuts that weren't back to original condition were addressed and material supplied by rate payer to repair.
- Trees pruned to prevent damage to our equipment while plowing.
- Had meeting with downstream rate payer on tiling concerns.
- Contacted ratepayers to get permission to ridge fields.

Municipal Water Wells

- Electrician installed filler in electrical panel box.

Transfer Stations

- **Remembrance Day: Both WTS will be closed but open on Friday 2:30-6:30pm**
- Extra keys cut for Wawanesa WTS

Equipment

- Replaced back window on Case tractor.
- Flange hub assembly on Schulte mower
- New blades put on Schulte.
- Semi-truck was returned.
- Ordered straight blades for plows.
- Ordered new auger for snow blower.

Sheet1

Oakland-Wawanesa Fire Dept Mounthly Report 2023

Jan

Call#	Date	Time	Function/Event/Practise	Location	Personnel	Equipment
23-01	2023-01-09	13:28:00	Medical/ Gas leak	south Cypress	8	4 Units
	2023-01-10	19:00:00	Equipment checks	Fire hall	7	
	2023-01-12	19:00:00	Fire training (Rink)	Fire hall		

Feb

23-02	2023-02-01	09:47:00	Medical assist	Wawanesa	1	1 Unit
	2023-02-01	13:30:00	MFR Meeting	Fire hall	1	
	2023-02-06	19:00:00	Training	Fire hall	1	
	2023-02-08	08:00:00	Mutual Aid Meeting	Brandon	1	
	2023-02-13	19:00:00	Equipment checks	Fire hall	6	

March

	2023-03-01		Raffle Start Date		30	
	2023-03-01	19:00:00	CPR Training	Fire hall	14	
	2023-03-02	19:00:00	CPR Training	Fire hall	12	
	2023-03-04	09:00:00	Trauma Training	Fire hall	5	
	2023-03-08	19:00:00	First Aid Training	Fire hall	12	
	2023-03-09	19:00:00	First Aid Training	Fire hall	14	
	2023-03-11	16:00:00	Equipment checks	Fire hall	7	
23-03	2023-03-14	14:53:00	MVC #2 & rd 105	Oakland	14	5 Units
	2023-03-16	20:00:00	Mutual Aid Hockey	Wawanesa	16	
23-04	2023-03-17	18:36:00	MVC #2 & PTH 530	south Cypress	12	5 Units
23-05	2023-03-29	18:54:00	Vehicle Fire 2&10	Oakland	12	5 Units

April

	2023-04-12	19:00:00	Fire Training Ice Rescue	Wawanesa		
23-06	2023-04-16	12:49:00	MCV	Oakland	14	5 Units
	2023-04-17	19:00:00	Equipment checks	Fire hall	7	
	2023-04-19	08:00:00	Safety unit #2	Wawanesa	1	1 Unit
	2023-04-19		MFR Agreement Signed			
23-07	2023-04-28	17:56:00	Grass fire	Glen/Cypress	19	6

May

	2023-05-05	09:00:00	Fire Inspection Wee Care	Wawanesa	1	
	2023-05-11	19:00:00	MFR Training night	Fire hall		
	2023-05-15	16:30:00	MFR station Inspection	Fire hall	2	
23-08	2023-05-19	22:10:00	Gas smell hospital	Wawanesa	2	
23-09	2023-05-20	13:25:00	Dump Fire Nesbitt	Oakland	2	
23-10	2023-05-22	11:38:00	MFR Lodge	Wawanesa	2	
	2023-06-01	15:00:00	Fire chiefs conference	Stienbach	2	3 Days
23-11	2023-06-02	16:11:00	MVC 4 th st	Wawanesa	12	5 Units

Sheet1

June

	2023-06-06	19:00:00	MFR Training night	Wawanesa	16	
	2023-06-12	19:00:00	Fire Training	Wawanesa	19	
23-12	2023-06-17	14:21:00	Grass Fire	South Cypress	8	5 Units
	2023-06-20	19:00:00	MFR Training night	Wawanesa	18	

July

	2023-07-03	09:00:00	MFR In service Date	OWFD	2	
	2023-07-08	06:00:00	PPP breakfast & events	Wawanesa	16	
23-13	2023-07-11	21:04:00	MFR Response	Wawanesa	2	1 Unit
	2023-07-13	19:00:00	Sod laying Tower	Wawanesa	14	
	2023-07-17	19:00:00	MFR Training night	Fire hall	16	
23-14	2023-07-26	13:53:00	Garaage fire	Wawanesa	15	5 Units
23-15	2023-07-30	04:18:00	MVC#2 & 18 &MFR	Oakland	10	5 Units

Aug

23-16	2023-08-02	13:43:00	MVA False Alarm& MFR	Oakland	10	5 Units
23-17	2023-08-13	21:17:00	MFR 316 main st	Wawanesa	2	1 Unit
	2023-08-22		Unit 1 repairs	Acres	1	
23-19	2023-08-20	10:38:00	Mfr 303 Water st	Wawanesa	2	1 Unit
23-18	2023-08-22	12:13:00	Fire Alarms	Oakland	11	5 Units
23-20	2023-08-30	18:11:00	Combine fire	Oakland	14	5 Units

Sept

23-21	2023-09-18	13:30:00	MFR 312 Main st	Wawanesa	2	1 Unit
	2023-09-19	21:00:00	Fire Mfr training	Wawanesa	21	

Oct

23-22	2023-10-03	09:55:00	MFR Rd 38 oakland	Oakland	2	1 Unit
23-23	2023-10-05	19:00:00	MFR 2 nd street	Wawanesa	3	2 Units
23-24	2023-10-07	20:37:00	structure fire treesbank rd	Oakland	16	5 Units
	2023-10-17	19:00:00	Training	firehall	18	
	2023-10-18	19:00:00	Truck checks	Fiehall	7	
23-25	2023-10-18	14:33:00	MFR Acres	Oakland	2	1 Unit
23-26	2023-10-18	19:34:00	Grass fire	Oakland	11	5 Units
23-27	2023-10-28	09:00:00	2 Vehicle MVC	Oakland	4	2 Units
23-28	2023-10-29	11:31:00	Single Vehicle MVC	Oakland	14	5 Units

Nov

23-29	2023-11-06	08:38:00	MFR Tower Rd	Oakland	2	1 Unit



Box 278, Wawanesa, Manitoba R0K 2G0
Phone: (204) 824-2666

October 26, 2023

TO: Members of Council
FROM: Joni Swidnicki, CAO
RE: Professional Engineering Services

Background

Council, at its meeting held July, 21, 2023, considered drainage improvements in the vicinity of Commercial and Mill Streets and requested that quotes be obtained for engineering services related to a more comprehensive drainage plan.

At its September 15, 2023 meeting, Council reviewed quotes and determined it could not move forward within its current budget restraints.

Subsequent to the September 15 meeting, information was provided by Burns Maendel Consulting Engineers Ltd. with respect to an engineering services agreement, used by other municipalities, to retain the services of an engineer for smaller projects, thereby reducing costs and administrative time by reducing the need to tender for each project.

At its October 20, 2023 meeting, Council directed the Administration to review this concept, in the context of Tendering and Procurement Policy No. ADMIN002.

Findings

The policy states as follows:

The following guidelines will be followed for the purchase of goods and services:

- **More than \$15,000.00** – For the acquisition of goods and services with a value of more than \$15,000.00, at least 3 written quotations will be required. These quotations shall be written except during a state of local emergency where due to immediate need and time constraints normal procurement methods cannot be followed.

The Municipality will use the following methods of procurement:

- **Sole Source Purchases** – Sole source purchases will be used in the following circumstances:

- when there is only one available supplier of a required product or service that meets the needs of the Municipality;
- during a state of local emergency where due to immediate need and time constraints normal procurement methods cannot be followed.

Recommendation

BE IT RESOLVED that, should Council be interested in entering into an engineering services agreement, same be tendered in 2024 in conjunction with budget deliberations.

NOTICE OF MOTION

October 5, 2023

Please take this as my written notice that at the November 17, 2023 meeting of Council, I intend to bring forward the following motion:

BE IT RESOLVED that Motion No. 303 (July 21, 2023) related to making application under the Low Carbon Economy Fund, be reconsidered.

Councillor Bob McDonald

A handwritten signature in black ink, appearing to read "Bob McDonald", written in a cursive style.

NOTICE OF MOTION

October 12, 2023

Please take this as my written notice that at the November 17, 2023 meeting of Council, I intend to bring forward the following motion:

BE IT RESOLVED that Motion No. 335 (August 18, 2023) related to the amount for utility debenture, be reconsidered.

Councillor Bob McDonald

A handwritten signature in blue ink, appearing to read "Bob McDonald", is written below the printed name.



Box 278, Wawanesa, Manitoba R0K 2G0
Phone: (204) 824-2666

November 9, 2023

TO: Members of Council
FROM: Elaine McGregor, Finance Officer
RE: Reconsideration of Utility Debenture

Background

Council, at its meeting held August 18, 2023, considered a report from the Administration and adopted the following resolution:

“BE IT RESOLVED that the Administration be directed to prepare the necessary by-law to debenture \$1,360,000 over 20 years at an estimated rate of 8% based on a combination of per parcel and assessment levies for all properties in Wawanesa with the exception of roll numbers 220000, 221200 and 220600, with an option to prepay the per parcel rate of \$2,000.”

Subsequently it has been determined that the funding amount left available from the Water Services Board was 50% of what was reported in August, as the full amount showing includes the 50% required to be funded by the Municipality. As a result, Notice of Motion was given at the October 12 meeting, that the matter would come back for reconsideration at its November meeting.

Findings

As outlined on the attached, the amount to fully fund the capital plans for improvements to the water plant and water line replacement or relining would be excessive. Four options have been provided on the attached for Council's consideration.

Recommendation

BE IT RESOLVED that(Option 4, to proceed with the \$50,000 upgrade to the water treatment plant, to be financed 50% from the Utility Reserve and 50% from the Water Services Board funding be approved;

And further, that application be made in 2024 to the Water Services Board for additional funding, whereby if approved, a debenture would be undertaken to finance the Municipal portion of the additional improvements in 2024, with a priority being the replacement of the generator, installation of a cement pad and power lines from the water plant to wells in the SRRC park.)



Box 278, Wawanesa, Manitoba R0K 2G0
Phone: (204) 824-2666

November 9, 2023

TO: Members of Council
FROM: Elaine McGregor, Finance Officer
RE: Reconsideration of Utility Debenture

Background

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Subsequently it has been determined that the funding amount left available from the Water Services Board was 50% of what was reported in August, as the full amount showing includes the 50% required to be funded by the Municipality. As a result, Notice of Motion was given at the October 12 meeting, that the matter would come back for reconsideration at its November meeting.

Findings

As outlined on the attached, the amount to fully fund the capital plans for improvements to the water plant and water line replacement or relining would be excessive. Four options have been provided on the attached for Council's consideration.

Recommendation

BE IT RESOLVED that (administration be directed to proceed with the upgrade to the water treatment plant (PLC upgrades) at an estimated cost of \$50,000 to be financed 50% from the Utility reserve and 50% with a request for cost-sharing assistance from the Water Services Board under the current agreement.

And further, that administration be directed to proceed, in 2024, with ordering the replacement generator, installation of cement pad and power lines from the water plant to the wells in the SRRC park to be funded with a request for cost-sharing assistance from Water Services board under the remaining funds in the Wawanesa 6 Agreement at 50% as a 2024-2025 fiscal project and the balance of the project to be funded by debenture.

And further, that application be made in 2024 to the Water Services Board for additional funding for the remaining priority projects, whereby if approved, the Municipal portion to be included for consideration in the debenture.

As part of the work on the Utility Debenture by-law I have been doing some research into the Manitoba Water Services Board (MWSB) agreement.

We don't have \$240K funding remaining in the agreement. *The Wawanesa 6 Agreement for \$800,000 (50/50 cost share) has approx. \$554K spent to date, which leaves approx. \$246K remaining, so approx. \$123K Municipal Funding & \$123K MWSB Funding*

A Notice of Reconsideration for the Motion to prepare the by-law and debenture for \$1,360,000 that will be brought forward at the November Council meeting.

With decreased MWSB funding, if we are going to proceed with the debenture, we have the options of either increasing the amount of the borrowing – which means the amount of the local improvement levy will also increase, or of decreasing the number of projects.

Unfortunately the necessity of having a new resolution will delay the Public Hearing.

MWSB Information to consider:

- Water treatment plant upgrades, replace the PLC panel (estimated cost \$50,000)

MWSB can cost-share on this item in 2023-24 fiscal at 50%.

- Replace and install a pump and generator, putting it on a new cement pad, and run a line from the water plant to the wells in the park (estimated cost \$250,000)

This item can be funded under the remaining funds in Wawanesa 6 Agreement at 50% (The remainder of the \$123K). MWSB is finding that generator delivery time is approximately a year so this would likely become a 2024-25 fiscal project.

If Council chooses not to fund the replacing and relining at this time, the Municipality will be able to submit project requests for these 3 items. Each January, MWSB sends out project request forms to be completed and submitted by March 31st. Provincial Fiscal Year is April 1 to March 31. Project requests are prioritized and depending on the available funding, selected projects are incorporated into MWSB's 5-year Capital Plan for funding. If these projects were approved for funding, the earliest start date would be in 2025 or later. Starting in 2024, watermain renewals and extensions are eligible for 50% MWSB funding.

- Replace the water lines on Commercial street – upgrade from 4" to 6" (estimated cost \$500,000)
- Reline one block of Water Street (estimated cost of \$400,000)
- Reline one block of Park Street (estimated cost of \$400,000)

If Council is going to proceed with the borrowing, I need to have some idea of the amount in order to start drafting the information for the Public Notice for the Public Hearing to go out as soon after the November Council meeting as possible.

Elaine McGregor, BComm (Hons), CMMA (Hons)

Finance Officer

Municipality of Oakland-Wawanesa

Phone: 204.824.2666

Email: finance@oakland-wawanesa.ca

Web: www.oakland-wawanesa.ca



UTILITY DEBENTURE INFORMATION

Priority		Option 1 All five projects	Option 2 Three high priority projects + one relining	Option 3 Three high priority projects only	Option 4 Proceed with water treatment plant upgrade only - see note at bottom
High	Generator Replacement & Install, Cement Pad, line from waterpant to wells in park to supply power	250,000.00	250,000.00	250,000.00	250,000.00
High	Water Treatment Plant Upgrades, replace PLC panel, (Sketa online monitoring not nec. as per Drew)	50,000.00	50,000.00	50,000.00	
High	Commercial Street Water Line Replacement - 4" upgrade to 6"	500,000.00	500,000.00	500,000.00	500,000.00
	Under our current agreement w Manitoba Water Services Board (MWSB) we still have \$240,000 in MWSB grant money available				
Lower	Water Street Relining (can do b/c it is 6") - 1 block	400,000.00	400,000.00	0.00	400,000.00
Lower	Park Street Relining (can do b/c it is 6") - 1 block	400,000.00	0.00	0.00	400,000.00
	Subtotal - cost of projects	1,600,000.00	1,200,000.00	800,000.00	1,550,000.00
	MWSB agreement	-123,000.00	-123,000.00	-123,000.00	-98,000.00
	Possible additional MWSB funding ((500K + 400K + 400K) x 50%)				-650,000.00
	Estimated Amount to Debenture	1,477,000.00	1,077,000.00	677,000.00	802,000.00
	RBC will only amortize 10 years max, guaranteed for 5 years				
	Municipal Debenture Borrowing Available for 10, 15 or 20 years				
	Ward 1 (Wawanesa) has 321 properties				
	Exempt Wawa Cemetery (Roll #220000) Portioned Assessment 18,850				
	Exempt Patterson 122 Seventh St S (Roll #221200) Portioned Assessment 6,800				
	Exempt Wilton 182 Seventh St S (Roll #220600) Portioned Assessment 96,280				
	2024 Portioned Assessment for Wawanesa	27,305,410.00			
	less portioned assessments for Wawa Cemetery, Patterson, Wilton	-121,580.00			
		27,183,830.00			
	Option 1 - All 5 projects				
	\$1,477,000 amortized over 20 yrs at 8.00% - Annual Cost (Levy plus Assessment)	150,435.71			
	Levy portion (based on 2024 Assessment) \$85,657.71/(27,183,830 x 1/1,000)	3.152			
	Option 2 - Three High Priority Projects plus one relining				
	\$1,077,000 amortized over 20 yrs at 8.00% - Annual Cost		109,694.83		
	Levy portion (based on 2024 Assessment) \$44,916.82/(27,183,830 x 1/1,000)		1.653		
	Option 3 - Three High Priority Projects only				
	\$677,000 amortized over 20 year at 8% - Annual Cost			68,953.95	
	Levy portion (based on 2024 Assessment) \$4,175.74/(27,183,830 x 1/1,000)			0.154	
	Option to Prepay \$100 x20 = \$2,000				
	Per Parcel	208.70	208.70	208.70	
	For example, a residential property, assessed at 150,000, portion value of 67,500 (45%), that chose not to prepay, the annual local improvement tax will be:				
	Per parcel	208.70	208.70	208.70	
	67,500 x mill x 1/1,000	212.76	111.58	10.40	
	Total	421.46	320.28	219.10	
	For example, a residential property, assessed at 225,000, portion value of 101,250 (45%), that chose not to prepay, the annual local improvement tax will be:				
	Per parcel	208.70	208.70	208.70	
	101,250 x mill x 1/1,000	319.14	167.37	15.59	
	Total	527.84	376.07	224.29	

Option 4 - Proceed with \$50,000 WTP upgrades, financed 50% from Utility Reserve, 50% from MWSB. January 2024 - Apply for additional MWSB funding for water lining and water replacement project. Once we know if or how much we are approved for additional funding, decide on amount of debenture in 2024 for 2025 budget.

Joni Swidnicki

From: Elaine McGregor
Sent: Friday, November 10, 2023 11:22 AM
To: Joni Swidnicki
Subject: FW: New Borrowing By-Law

Elaine McGregor, BComm (Hons), CMMA (Hons)
Finance Officer
Municipality of Oakland-Wawanesa
Phone: 204.824.2666
Email: finance@oakland-wawanesa.ca
Web: www.oakland-wawanesa.ca



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FYI -

From: Oyugi, Jesse <Jesse.Oyugi@gov.mb.ca>
Sent: Friday, November 10, 2023 11:04 AM
To: Elaine McGregor <finance@oakland-wawanesa.ca>
Subject: RE: New Borrowing By-Law

Hi Elaine,

You can prepare the by-law and have it passed in 2024, then make the generator order in 2024. For 2024, you can just have it on page 13 (doesn't have an impact on taxes). In 2025, when you take the delivery and make the payment, you can amend the by-law and have it on the 2025 Financial plan to start repaying the debt.
If you sign the contract in 2024, you can set it up as a payable and receivable on debenture.

Thanks,

Jesse Oyugi
Municipal Finance Officer
Municipal and Northern Relations
508-800 Portage Avenue, Winnipeg, MB R3G 0N4
Ph: (204) 914-4598 Fax: (204) 948-2780
Email: jesse.oyugi@gov.mb.ca

Note: My phone number has since changed to **204-914-4598**.

From: Elaine McGregor <finance@oakland-wawanesa.ca>
Sent: November 10, 2023 9:40 AM
To: Oyugi, Jesse <Jesse.Oyugi@gov.mb.ca>
Subject: RE: New Borrowing By-Law
Importance: High

Hi Jesse,

I am following up to the phone message I left today. Can you confirm that in terms of timelines – we can debenture in 2024, order the generator in 2024, expecting it to be delivered in 2025, and levy it in 2025? There would be no financial transactions in 2024. And in this case, can you confirm that it would not show in our 2024 Financial Plan that we submit to MR? I'm thinking it would need to show up on our audited financials as a payable for the generator and a receivable for the debenture?

Thanks for your help!!

Elaine McGregor, BComm (Hons), CMMA (Hons)
Finance Officer
Municipality of Oakland-Wawanesa
Phone: 204.824.2666
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NOTICE OF MOTION

September 19, 2023

Please take this as my written notice that at the November 17, 2023 meeting of Council, I intend to bring forward the following motion:

BE IT RESOLVED that Motion No. 349 (September 15, 2023) related to the installation of a culvert and sloping of the driveway at 204 Commercial Street, be reconsidered.

Councillor Bob McDonald

A handwritten signature in black ink, appearing to read "Bob McDonald", written in a cursive style.



October 25th, 2023

Rural Municipality of Oakland-Wawanesa
Box 278
Wawanesa, MB
R0K 2G0

Re: Drainage permit application for Oakland Colony

Dear Council,

On behalf of our client, Oakland Colony, the purpose of this letter is to request your approval of the proposed drainage project located in the Municipality of Oakland-Wawanesa at:

SE-7-7-19

This work is necessary in order to reduce the risk of excess moisture and enable healthier, more productive crop growth. Tile drainage is also recognized throughout the world for significant reductions in surface runoff and phosphorus movement into streams and lakes.

In order to complete the licensing process we would request a letter stating your approval of the project. Manitoba Sustainable Development will not proceed with issuing a license until they have received written Municipal approval. Please find enclosed a copy of the preliminary drainage plans. If you have any questions about the project, please call me at 204-331-3003.

Thank you for your consideration of this matter.

Regards,

Megan Prince
Precision Land Solutions

Oakland Colony

SE-7-7-19

Drainage Coefficient: 1/4"/day
Project Acreage: 101 ac
Max Flow Rate: 476 gpm
Non-perf. Mains; Filtered Laterals
Project Depth: 2.4-6.5 ft
Avg. Lateral Depth: 3.0 ft
Lateral Spacing: 25 ft
Designer: L.R.
Date: October 12, 2023



04 Inch Lateral - 175937 t	12 Inch SW Main - 640 t
06 Inch SW Main - 126 t	○ Lift Station
08 Inch SW Main - 390 t	
10 Inch SW Main - 525 t	



Joni Swidnicki

From: Holly Hay <holly.hay@hotmail.com>
Sent: Tuesday, November 7, 2023 7:12 PM
To: Joni Swidnicki
Subject: Re: Drainage Application

Our names are Calvin and Holly Hay, SW 7-7-19 is our land legal Description in the RM of Oakland-Wawanesa. It has come to our attention an application to tile SE 7-7-19 has been submitted for approval to the municipality for the tiling drainage. We are extremely opposed to the tiling because we already have significant improper water drainage and we don't want to see even more flooding on our property. The colony approached us before about tiling and we made it abundantly clear we did not want it done. When we were away much to our surprise, they proceeded to dig four trenches on there property with absolute no consideration of the consequences to our property. (We need the spring run off to go the natural runway which fills our water for the dugout, needed for the cows). Provincial land and water became involved when we approached them, they informed the colony they had to fill the trenches back in. They had not applied for any trenching permits. They agreed to dig a trench to our dug out to hopefully help water go there because even when the trenches got filled they still run the water. I have approached provincial land and water again over this matter again but they have not received any request to tile. He suggested that they probably want the municipality approval first before applying. We absolutely believe that there will be NO consideration about the damage done to our property if the tiling gets approved. We ask for the municipality support in this matter, to not allow tiling to happen on SE 7-7-19. Thankyou Holly and Calvin Hay

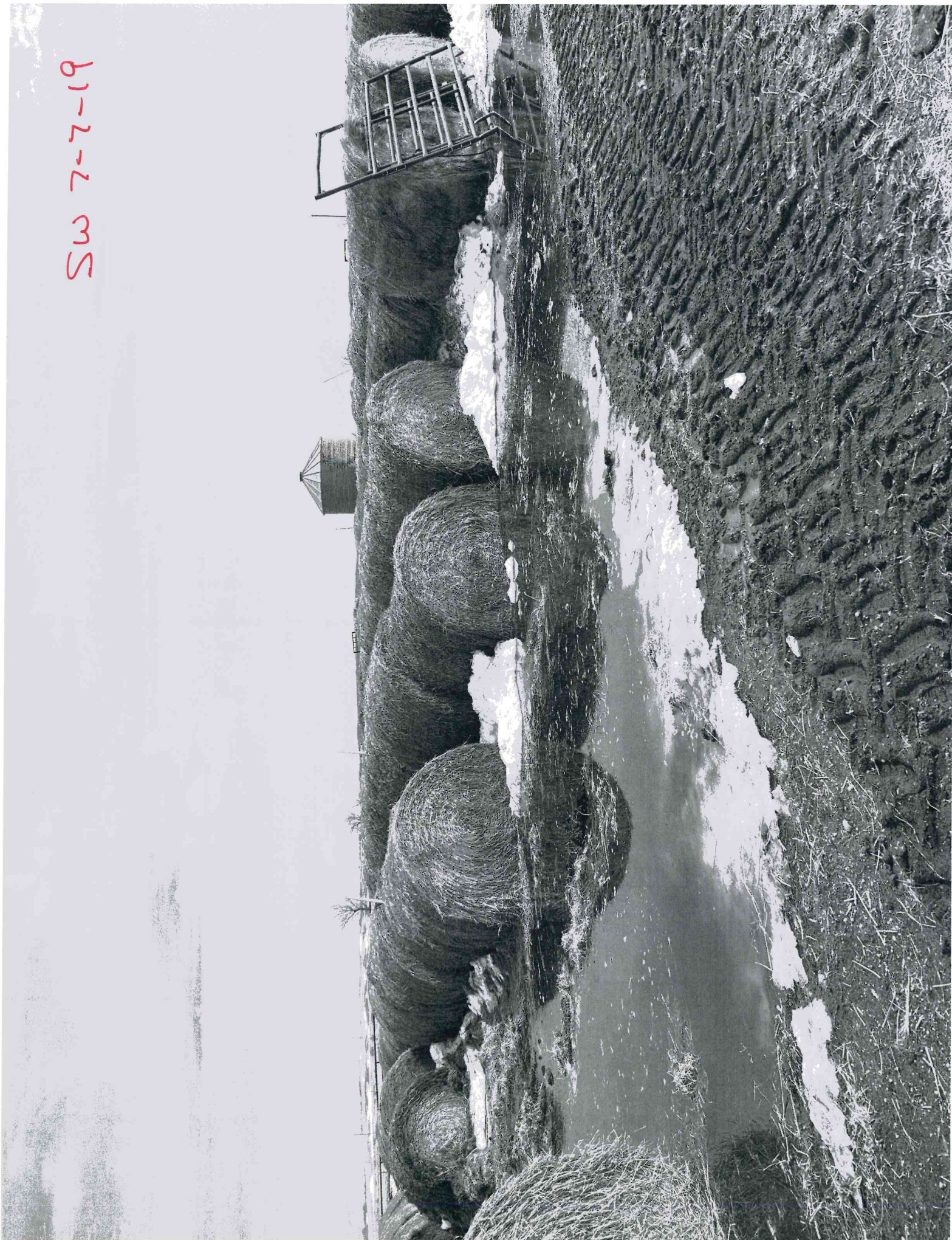
SW 7-2-2 MS



SW 7-7-19



SW 7-7-19



61-4-2 MS





Drainage and Water Rights Licensing Branch
14 Fultz Boulevard, Box 8, Winnipeg MB R3Y 0L6
T: 204-945-3983 E: drainage@gov.mb.ca
www.manitoba.ca

October 31, 2023

Attn: Michael Carlisle
Box 361
Souris MB, R0K 2C0

Michael Carlisle:

This letter is in regards to your application for a Registration Certificate in NE-26-8-19W. Since the application has outstanding documents, the cheque and application has been returned to you. The following documents is required to initiate the assessment of your application:

1. A copy of downstream approval is required from the Municipality of Oakland-Wawanesa. The approval must include the legal location (NE-26-8-19W) and may be in the form of an email, letter or council resolution.
2. An aerial imagery is required that the represent the proposed works. Be sure to include the drain flow direction. You may use the imagery attached to this letter.
3. Since the maximum depth of the drain exceeds 12 inch below natural prairie level, a Water Control Works Licence is required. The application fee for a Licence is \$500.

Upon receiving your application form with all required documentations, approvals and payment, we will initiate our assessment of your application.

If you would like to submit your application electronically, please navigate to the **Water Licensing Portal** from our website: www.manitoba.ca/drainage. The Portal is an online tool to view your application status in real-time, submit other applications, view details of your project(s), upload documents and more.

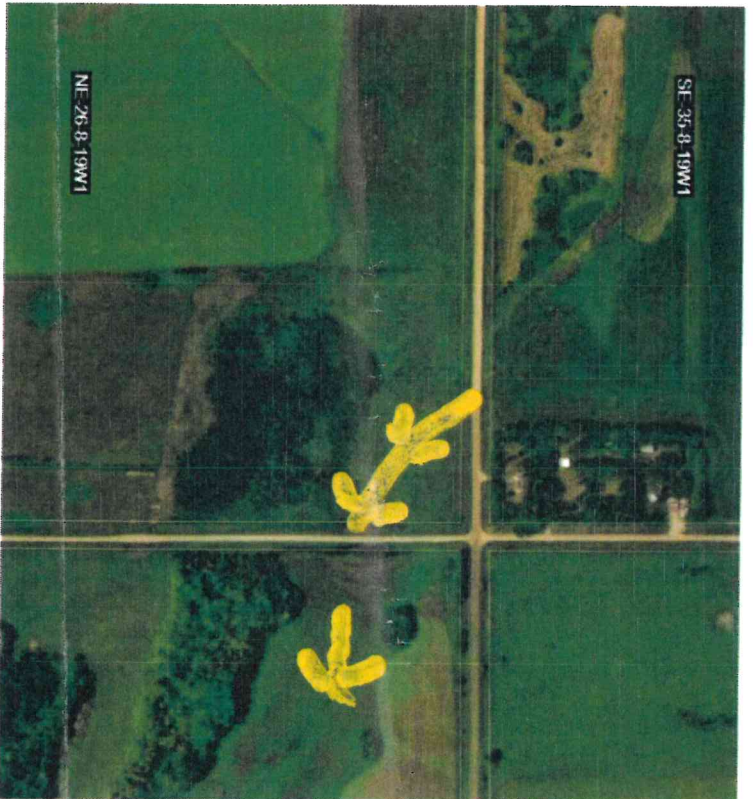
To log in to the Portal, use the username listed below. When you access this account for the first time, you will be required to set a new password, by clicking "forgot your password". A new password will be sent to the email address that is listed below. All username, email, and password must be typed out. For the best possible experience, applicants are strongly advised to use Microsoft Edge or Google Chrome.

Username: MichaelCarlisle
Email: teeniecarlisle@gmail.com

If you have any questions regarding this letter please contact the undersigned at drainage@gov.mb.ca.

Sincerely,

Trevor Cielen
Registrar, Drainage and Water Rights Licensing



SE-36-8-19M1

NE-26-8-19M1

Sept 25, 2023.

Memo to: Michael Carlisle
Box 361
Souris, MB R0K 2C0
204 483-3285
cell - 724-5709

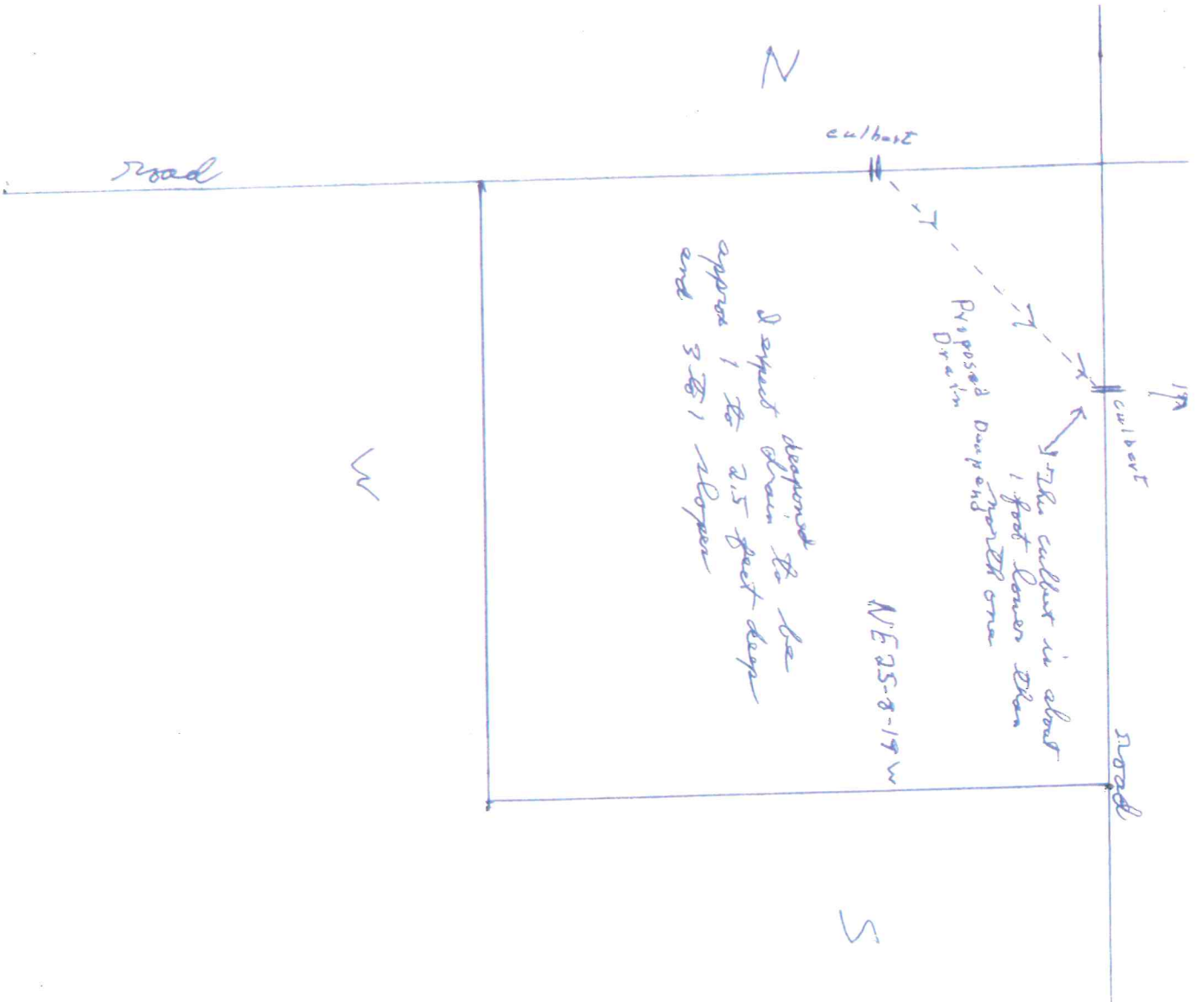
From: Nancy Stanley
Box 16, Site 175, RR#1
Brandon, MB. R7A5Y1

Re: Written Approval re drainage

I give authorization to Michael Carlisle to proceed with a small drainage ditch as per the "Specs" of Natural Resources across my ~~North West~~ ^{North} East corner "quarter" 26-8-19 ~~West~~ East (Manitoba Conservation). Michael Carlisle will be fully responsible for any cost to proceed with the drainage ditch.

No Concerns
Public Works
Chelsea Long

Nancy Stanley
Michael Carlisle



Application to Construct Water Control Works

Drainage and Water Rights Licensing Branch
Box 8, 14 Fultz Boulevard
Winnipeg, MB R3Y 0L6
Email: drainage@gov.mb.ca



ALL * FIELDS ARE MANDATORY AND ALL INCOMPLETE APPLICATIONS
WILL BE RETURNED TO THE APPLICANT

Pursuant to The Water Rights Act

LANDOWNER'S NAME: * <u>Nancy Stanley</u>		CONTACT NAME:		PHONE: *
BOX # or STREET ADDRESS: * <u>Box 16 Site 175 R R 1</u>				MOBILE:
CITY or TOWN: * <u>Brandon</u>	PROV: * <u>Man</u>	POSTAL CODE: * <u>R7A5Y1</u>	E-MAIL ADDRESS: *	
APPLICANT'S NAME: <u>Michael Carlisle</u>		CONTACT NAME:		PHONE:
BOX # or STREET ADDRESS: <u>Box 361</u>				MOBILE:
CITY or TOWN: <u>Souris</u>	PROV: <u>Man</u>	POSTAL CODE: <u>R0K2C0</u>	E-MAIL ADDRESS:	

Hereby applies for* ☒ Registration Certificate (\$100) ☐ -OR- ☐ Water Control Works Licence (\$500) ☐

QUARTER	SECTION	TOWNSHIP	RANGE	E OR W
<u>NE</u>	<u>26</u>	<u>8</u>	<u>19</u>	<u>W</u>

Or otherwise described as: (River Lot, Wood Lot, etc.):

Project Name (If applicable): Carlisle water drain

The above described lands are held as follows (check applicable box):

☐ Registered owner ☐ Purchased under agreement for sale ☒ Lessee

Description of Proposed Works (Check all that apply – All * fields are mandatory in the checked proposed works boxes)

Culverts and Bridges

☐ Install culvert ☐ Remove culvert ☐ Relocate culvert ☐ Install control gate ☐ Reset existing culvert

Culvert/Bridge Type*: _____

Existing Size and Type: _____

Proposed Size and Type*: _____

Quantity of each*: _____

Drains

☒ Reconstruct drain ☒ Construct new drain

Maximum Drain depth* and length: depth 1 to 2.5 feet x 1/8 mile dependent existing drain

Side slope ratio (e.g., 3:1): 3:1

Identify quantity and depth of each drain on sketch map*

Do any works involve the excavation of greater than one foot below natural prairie? ☒ YES ☐ NO

Do any works change the hydraulic capacity of the structure by more than 15%? ☐ YES ☒ NO

Do any of the works transfer water between watersheds? ☐ YES ☒ NO

Do any of the works drain Class 6, 7 or unimproved organic soils (agriculture capability)? ☐ YES ☒ NO

Is this application for the transfer of an existing licence? ☐ YES ☒ NO Existing Licence No. _____

Is this application to amend an existing licence? ☐ YES ☒ NO Existing Licence No. _____

Approvals* - see checklist

☒ Adjacent Landowners ☐ Municipality ☐ Watershed District ☐ Manitoba Infrastructure ☐ Crown Lands

Landowner Approval

The proposed works will cause water to leave the land of the above mentioned landowner and/or applicant. As the affected landowner, I hereby acknowledge and accept that the proposed project will cause water to discharge onto my property as explained to me by the applicant, and I also do not object to the project taking place. I represent:

☒ Private landowner(s) ☐ Municipality ☐ Watershed District ☐ MB Infrastructure ☐ Crown Lands

Landowner Name Nancy Stanley Phone 204 728 2973

Mailing address Box 16 Site 175 RRI R7A5Y1 Email _____

Quarter	Section	Township	Range	E / W	River Lot
NW	25	8	19	W	

Nancy Stanley
Landowner Signature

Position of group represented (if applicable)

Date: Sept 25, 2023

Pursuant to The Water Rights Act -

4(2) In the case of an application for a licence for water control works, the application must be accompanied by:

(f) certification from the applicant that the proposed water control works

(i) are not inconsistent with an approved watershed plan, and

(ii) will not violate any restrictions on the use of land that is the subject of a conservation agreement; and

A licensee is responsible for damage resulting from works constructed, operated or maintained, or from a defect, insufficiency or failure of the works, whether the license is in good standing, abandoned, suspended or cancelled.

I hereby certify that the information included within this application is accurate and complete.

Michael Carlisle
Applicant Signature*

Michael Carlisle
Print Name*

**** IMPORTANT ****

FEE OF \$100.00 FOR REGISTRATION CERTIFICATE OR \$500.00 FOR A WATER CONTROL WORKS LICENCE MUST ACCOMPANY THIS APPLICATION. PAYMENT, APPLICATION AND ALL CHECKLIST ITEMS MUST BE MAILED TO:

MANITOBA CONSERVATION AND CLIMATE

BOX 8, 14 FULTZ BOULEVARD
WINNIPEG MB R3Y 0L6

CHEQUES TO BE MADE PAYABLE TO MINISTER OF FINANCE

REVISED
2023-02

Fw: Request for an approach

Angeline Wahoski <awahoski2011@hotmail.com>

Mon 10/23/2023 9:27 AM

To: Norma Will <adminassist@oakland-wawanesa.ca>

 1 attachments (3 MB)

IMG_2137.jpeg;

Hi there.

A \$100.00 Fee sent under my e transfer account oakland/wawanesa tax roll number -103200. I was not able to create a message to ID reason for payment.

Thanks,

Angie Wahoski

From: Angeline Wahoski

Sent: October 23, 2023 9:00 AM

To: Adminassist@oakland-wawanesa.ca <adminassist@oakland-wawanesa.ca>; Justin Woywada <justin_woywada@hotmail.com>

Subject: Request for an approach

Hi there, please see above attachment.

Thanks,

Angie Wahoski

1 204 726 1287 (h)

No concerns
Chelsea Long

APPROACHES PERMIT APPLICATION FORM

Schedule A

PRIMARY USAGE:

New Approach:	<input checked="" type="checkbox"/>	Residential:	<input type="checkbox"/>	Agricultural:	<input checked="" type="checkbox"/>	Commercial:	<input type="checkbox"/>	Vacant:	<input type="checkbox"/>
Temporary Approach	<input type="checkbox"/>								
Widen Existing Approach:	<input type="checkbox"/>								
Relocation Of Existing	<input type="checkbox"/>								

Name of Property Owner: Justin Woywada

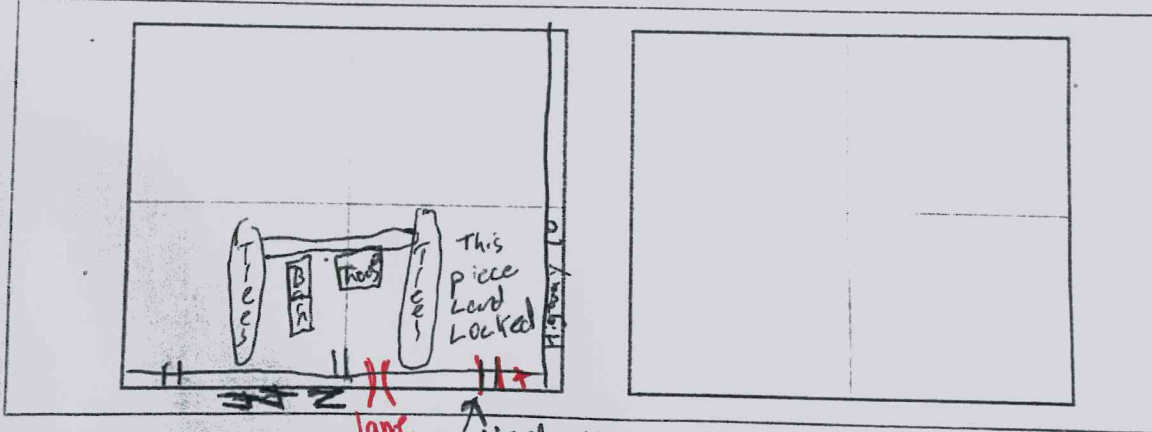
Mailing Address: rr1 Box1 site 195 Brandon MB R7A5Y1

Legal Land Description: SE 15 - 8 - 19 W Roll # 0103200

Phone: 204-726-1287 Email: justin-woywada@hotmail.com

PROPOSED PLAN:

Include a sketch map of your property showing all existing approaches and proposed additions/extensions. Include any existing features of the land described in the immediate vicinity; buildings, roads, utility lines, rivers, streams, natural runs, low areas, etc.



Reason for Request:

Land locked No Field access

I will pay all costs (if applicable) for the approach construction and will undertake to observe and perform all provisions of The Planning Act, The Development Plan, the applicable Zoning By-Laws and the provisions of other relevant laws, by-laws or agreements.

Landowner signature

Justin Woywada

Date

Oct 9 2023

Municipal Office Use Only

Application Received By:

Date Received:

Application Fee Received:

Water Stewardship License Fee Received:



October 26, 2023

RURAL MUNICIPALITY OF OAKLAND-WAWANESA NO. 157
Box 278
Wawanesa, MB R0K 2G0

VIA EMAIL: adminassist@oakland-wawanesa.ca

RE: PIPELINE INTEGRITY DIG PROGRAM 2024
Blanket Crossing and Approach Consent Request on behalf of Enbridge Pipelines Inc. & Enbridge Southern Lights GP Inc.

On behalf of Enbridge Pipelines Inc. and Enbridge Southern Lights GP Inc. (collectively known as Enbridge), Synergy Land Services Ltd. is continuing efforts to advance the process of attaining formal agreements with third party stakeholders. Enbridge is conducting an investigative program for our pipeline systems. Following analysis of our In-line Inspection tool results, we will be proceeding to check any possible anomalies. In order to verify the features, we are required to excavate and expose the portion(s) of pipeline that have been identified as a possible risk. The program is part of Enbridge's continued efforts in maintaining the integrity and safe operations of its pipeline system.

Our Procedure is as follows:

1. Survey and identify the dig location
2. Excavate to expose the pipe
3. Clean the pipe of existing coating
4. Inspect the pipe
5. Maintenance on the pipe, if required
6. Re-coat the pipe
7. Backfill excavation and reclaim all affected areas
8. Revisit site 1 year from reclamation date to monitor affected lands

The amount of time required at each dig location can range from 5-15 days. However, access may be required for a greater length of time if adverse weather is encountered or multiple digs exist within the same section of land.

The equipment involved will include:

- XL5200 tracked Gradall or Excavator, or similar equipment
- 1/2, 3/4, 1, and 3 ton trucks for welding, sand blast and coating.
- Small reclamation and snow clearing equipment
- Hydrovac

In order to expedite the process of acquiring permissions, we would like to propose that a blanket consent be considered, with uniform and appropriate Terms and Conditions to be accepted by Enbridge. Please consider:

- The Enbridge Land Consultant will provide documentation and a survey sketch showing access, workspace, approaches and access points that are proposed.
- No formal applications for permits will be required for access utilizing existing approaches, or for temporary access development, which would be standardized.
- No formal applications for permits will be required for Temporary Workspace for excavations.
- No formal applications for permits will be required for Temporary Workspace for equipment and soil storage.
- Existing approaches will be used whenever possible.
- Any temporary access and workspace will not affect natural drainage paths or affect the landowners directly adjacent to the access routes.
- All existing approaches will be left in the same or better condition once the project is complete.
- All ditch access (no fill added) must be restored to same or better condition, with original grade maintained.
- All temporary approaches/culverts (fill added) will be removed as soon as possible and the area restored to the same or better condition. If a temporary approach is required a representative may direct the contractor.
- All excavation(s) will be filled and the lands monitored and restored to the same or better condition through our remediation program.
- A representative may, at time to time, inspect the affected areas and may choose to inspect the final clean-up once Enbridge is complete. Enbridge may provide notification once final restoration is complete at each location.
- Enbridge or an Enbridge designate will make formal requests on a site by site basis when actual excavation is required within any portion of the traveled Road Allowance or temporary access is required through a ditch, the city will impose conditions on a site by site basis.
- Enbridge or an Enbridge designate will make formal requests on a site by site basis when a road or lane closure is required.
- A representative may contact one of the Enbridge representatives listed below if any issues or concerns are reported regarding the chosen access routes.

We thank you again for your time and assistance.

If there are any other questions or concerns, please feel free to contact:

Tyler Sewlal	Enbridge, Sr Analyst Lands & ROW	780-508-6763
Jessica La Roche	Enbridge, Sr Analyst Lands & ROW	780-392-4071
Jason Neufeld	Construction Coordinator	306-834-7300

Thank you for your co-operation in this matter.

Yours truly,
SYNERGY LAND SERVICES LTD.



Candace Mohr
Land Analyst
/attachment

If this is acceptable, please sign this letter as your acknowledgement.

Terms and conditions are acceptable to _____.

as of this _____ day of _____, 2023.

Signature

Printed Name and Title

Joni Swidnicki

From: Ashley Bell <ashleybell@rfnow.net>
Sent: Wednesday, November 1, 2023 10:53 AM
To: Joni Swidnicki
Subject: Fw: RFNow Inc. - Path Addition - Carroll
Attachments: 2023.09.14 RFNow Inc. - Path Addition - Carroll.pdf

Good Morning Joni

I am just wondering if this path addition was also approved at the Oct 20th council meeting. I couldn't tell if just the offset change was approved or if this one was as well.

Thanks,

Ashley Bell | Civil Planner | [RFNOW Inc.](#)
PO Box 448, 297 Nelson Street, Virden, MB R0M 2C0
Phone: (204) 821-6997
Email: ashleybell@rfnow.net
Connect on: [Twitter](#) | [Facebook](#)

No concerns



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From: Ashley Bell
Sent: Thursday, September 14, 2023 11:40 AM
To: Joni Swidnicki <cao@oakland-wawanesa.ca>
Subject: RFNow Inc. - Path Addition - Carroll

Good Morning Joni

Please see the attached map for a proposed fibre path for the Town of Carroll.

Let me know if you have any questions or concerns, or if this path can be approved.

Thanks,

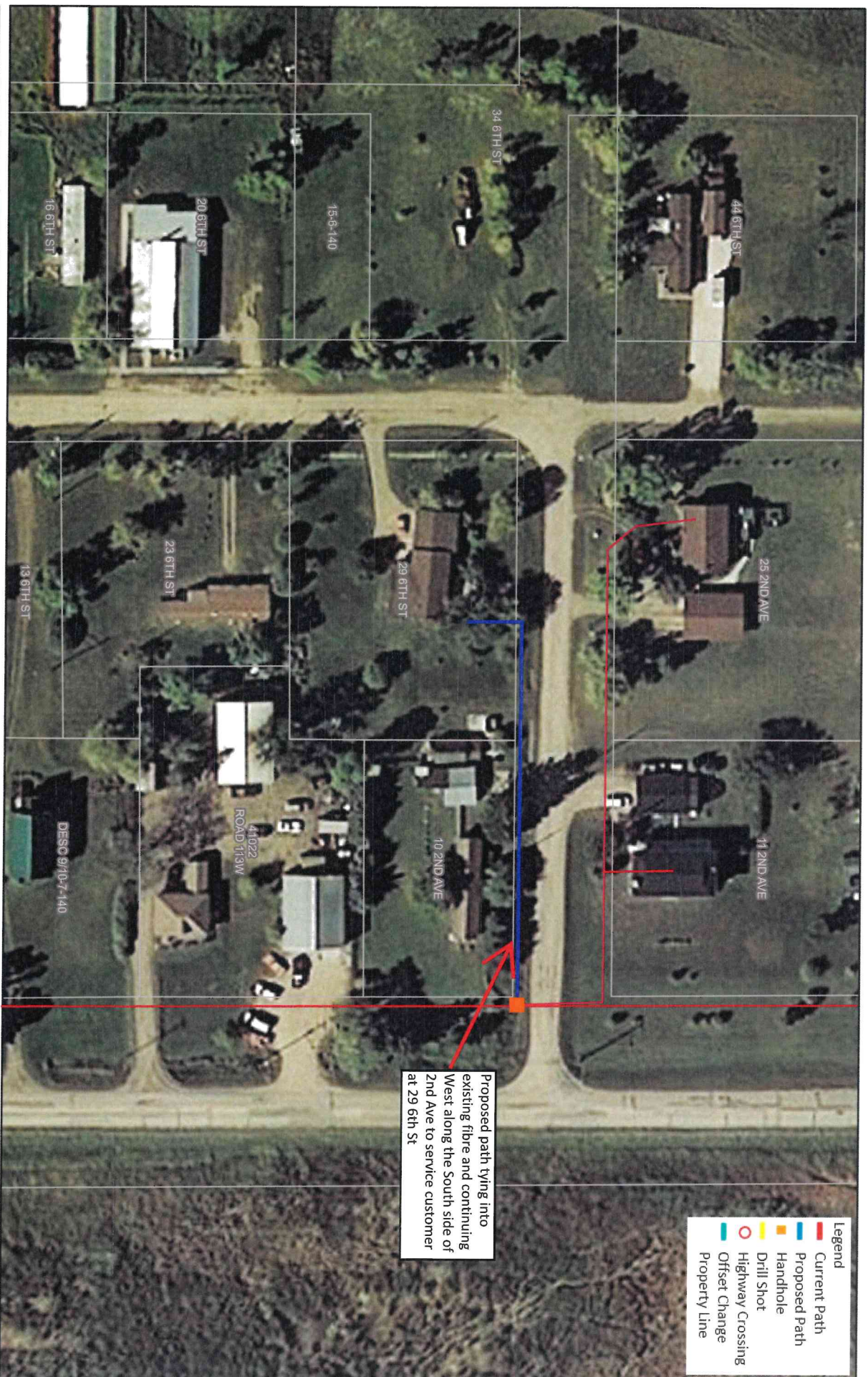
Ashley Bell | Civil Planner | [RFNOW Inc.](#)
PO Box 448, 297 Nelson Street, Virden, MB R0M 2C0
Phone: (204) 821-6997
Email: ashleybell@rfnow.net

Connect on: [Twitter](#) | [Facebook](#)



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RfNow Inc. - Path Addition - Carroll



Proposed path tying into existing fibre and continuing West along the South side of 2nd Ave to service customer at 29 6th St

- Legend**
- Current Path
 - Proposed Path
 - Handhole
 - Drill Shot
 - Highway Crossing
 - Offset Change
 - Property Line

Offset of Fibre distribution and Handhole Vaults are 30cm from adjacent property line within ROW

Cable to be installed at a depth of 1m along ROW, 1.5m under road crossings and 2m under all wetlands and water runs.

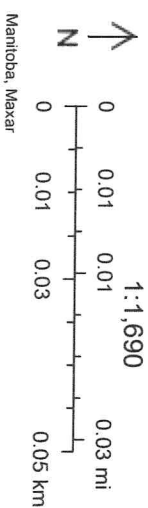
Where the fibre optic cable crosses provincial roads, municipal roads, turning lanes, private access lanes, field crossings, wetland areas and water runs, RfNow Inc. shall install the cable by means of directional bore;

Conduit (38mm) installed with trenchless method

Distribution fiber direct buried method

1m separation vertical or horizontal around existing underground utilities.

Marker posts 5 per km or at each Handhole vault



Joni Swidnicki

From: Ashley Bell <ashleybell@rfnow.net>
Sent: Tuesday, October 24, 2023 3:49 PM
To: Joni Swidnicki
Subject: RFNow Inc. - Proposed Path Addition - Noble Lake
Attachments: 2023.10.16 RFNow Inc. - Proposed Path Addition - Noble Lake.pdf

Good Morning

Please see the attached map for a proposed path addition for the Noble Lake area.

Let me know if you have any questions or concerns, or if this path can be approved.

Thanks,

Ashley Bell | Civil Planner | [RFNOW Inc.](#)
PO Box 448, 297 Nelson Street, Virden, MB R0M 2C0
Phone: (204) 821-6997
Email: ashleybell@rfnow.net
Connect on: [Twitter](#) | [Facebook](#)



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No concerns
Chelsea Long

RM Oakland - Wawanesa

RFNOW Inc. - Path Addition
023.10.18



11-7-17W

12-7-17W

Oakland -
Wawanesa

Glenboro -
South Cypres

Legend
Existing Fibre Path
Proposed Path Addition

Proposed path tying into
existing fibre and continuing
East along the North side of
Rd 37N to service customer
in SE 12-7-17W

RM Boundary

Google Earth

2-7-17W

1-7-17W

Offset of fibre distribution and Handhole Vaults are 3m (unless otherwise specified) from adjacent property line within ROW
Hand hole Vaults are 2 ft by 3ft and are flush with ground level.
Cable to be installed at a depth of 1m along ROW, 1.5m under road crossings and 2m under all wetlands and 3m under water runs.
Where the fibre optic cable crosses provincial roads, municipal roads, turning lanes, private access lanes, field crossings, wetland areas and water runs, RFNOW Inc. shall install the cable by means of directional bore;
Conduit (38mm) installed with trenchless method
Distribution fiber direct buried method
1m separation vertical or horizontal around existing underground utilities.
Marker posts 5 per km or at each Handhole vault
Location of proposed path is approximate and not a perfect scale on PDF drawings

800 m



Joni Swidnicki

From: Dean Kachur <deanjeffrey22@gmail.com>
Sent: Monday, October 30, 2023 6:00 PM
To: Joni Swidnicki
Subject: Re: Cutting firewood
Attachments: image001.png

I'm going to stop by tomorrow to buy a map. I will show you when I'm in the office.

On Mon, Oct 30, 2023, 3:11 p.m. Joni Swidnicki <cao@oakland-wawanesa.ca> wrote:

Hello,

I have received your request. Is there a specific area you are looking at that I could include when I send this to Council on November 17?

Joni Swidnicki, CMMA (Hons)

Chief Administrative Officer

Municipality of Oakland-Wawanesa

106 Fourth Street, Box 278, Wawanesa, MB R0K 2G0

Office telephone: 204-824-2666

Email: CAO@oakland-wawanesa.ca

Web: www.oakland-wawanesa.ca

Rd 107W between 42N+43N
Rd 108W between 43N+47N

No concerns.



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From: Dean Kachur <deanjeffrey22@gmail.com>
Sent: Monday, October 30, 2023 3:07 PM
To: Joni Swidnicki <cao@oakland-wawanesa.ca>
Subject: Cutting firewood

Hi there,

I was wanting to cut some firewood on unmaintained municipal road allowances. Basically places on mile grid lines between 2 fields that is just bush.

I'm not clear cutting or bull dozing areas by any means. Just selecting 10 or 12 trees along a half mile stretch to cut for firewood for my 2 wood stoves.

I have done this in ditches and road allowances in other RMs. Just checking to make sure I can with you please and thanks.

Let me know !

Dean Kachur

Joni Swidnicki

From: Dennis & Tanya Gullett <gullettdt@gmail.com>
Sent: Sunday, October 29, 2023 4:55 PM
To: Joni Swidnicki
Subject: Fwd: Fire training at 416 7th st.

Hi Joni

Please see the email below. I believe this is doable as it is located next to the park by the river. We would be looking at early spring while snow is still around and there are no properties that I can see being in danger. This has been an animal attraction and has caused issues in the past . Please review with council for approval as it is located in the town and we do not normally do them in town limits.

Sincerely

Dennis Gullett

----- Forwarded message -----

From: **Kylie Nielsen** <kyniels77@gmail.com>
Date: Fri, Oct 20, 2023 at 7:15 PM
Subject: Re: Fire training at 416 7th st.
To: Dennis & Tanya Gullett <gullettdt@gmail.com>
Cc: Joni Swidnicki-work <cao@oakland-wawanesa.ca>

Hi Dennis,

Just wanted to get this on your radar to hopefully get the house burnt when things get damp/snow starts falling.

We've boarded up the doors to prevent animals and people, but it seems some people are determined to break into it (not sure what they would find!) as they ripped off all the boards and broke in the other day.

Hoping we can get it done soon.

Thanks so much!

Kylie

On Thu, Apr 27, 2023 at 12:38 PM Dennis & Tanya Gullett <gullettdt@gmail.com> wrote:

Hi Kylie

At this time I would have to say no as the conditions are getting dry however this fall if you reach out again we will schedule something when the conditions are getting damp or snow is falling.

Sincerely

Dennis Gullett

OWFD

On Thu, Apr 27, 2023 at 9:54 AM Kylie Nielsen <kyniels77@gmail.com> wrote:

Hi Dennis,

We just recently purchased 416 7th street and our realtor told us the fire department was interested in burning down the old house in the back northeast corner of the property.

We were wondering when you think you would be wanting to get this done? We were hoping to have it done this spring as it is a huge hazard if any kids form the campground we're to try to go exploring into it.

If you'd rather give me a call my number is 1 (204) 771-1347

Thanks,

Kylie Nielsen

November 2, 2023

Joni Swidnicki
CAO, RM of Oakland /Wawanesa

RE: New rates for Animal Control Contract

Joni

As costs for fuel and time are increasing, I am proposing the following increase to our current contract.

Administration Fee – Currently \$20.00 Proposed \$25.00 (this covers administration cost such as cell phone, supplies) It is applied to every call or request we get.

Officer Hourly Rate – Currently \$30.00 Proposed \$40.00 (only charged if an officer is dispatched or time is requested of them)

Mileage rate – Will be based on current Provincial guidelines. Currently I propose a increase from .51 to .54 per KM, this will fluctuate with the guideline changes.

Thank you for your consideration of this request. If approved these rates would apply as of November 1, 2023.

Sincerely,

Wendy Petersen

ACO



Box 278, Wawanesa, Manitoba R0K 2G0
Phone: (204) 824-2666

October 27, 2023

TO: Members of Council
FROM: Joni Swidnicki, CAO
RE: By-Law Reviews

Background

Contained within several of the municipal by-laws is the requirement for review, some on an annual basis, some at least once per term, and some as deemed necessary.

Council should review the following by-laws:

- 07-2020 Code of Conduct for Council Members - annually
- 08-2020 Fees, Fines and Charges By-law – for budget preparation
- 06-2018 Procedure By-Law (as amended) – once per term
- 07-2018 Organizational By-Law – once per term – for committee appointments

Discussion

07-2020 – Code of Conduct for Council Members

I am not aware of any suggested changes as the By-law is based on the template provided by Municipal Relations.

08-2020 – Fees, Fines and Charges

Schedule “C” – Building/Planning/Zoning/Property Fees

The surrounding municipalities have a variety of fees higher than what Oakland-Wawanesa charges, but they are all part of planning districts and would be offsetting some of the costs of building inspectors and development officers through their fee structure.

The one thing I do note is that the surrounding municipalities charge for demolition permits, which to date, this municipality does not.

The remaining fees under Schedule "C" continue to cover the costs for required advertising and mailouts.

Schedule "D" – Transportation Services

Add the following from Transportation Policy #TRANS008:

Approach Application Fee	\$100.00
*Culvert Procurement (if required)	\$100.00+costs
**Temporary Approach Deposit	\$1000.00
Approaches Built Without Approval	\$1000.00

* Culvert pricing to be determined when license approval is received from Manitoba Sustainable Development.

Culvert Price is FOB Nesbitt, applicant responsible to pick up culvert from Nesbitt Municipal yard.

** Refundable if removed within the time duration specified in the application

All application and culvert fees must be paid prior to the building of an approach.

Also add to Schedule D:

Shingles \$300.00 per commercial load

Pitrun \$3.25 per yard (suggested by Public Works)

Stripping \$1.35 per yard (suggested by Public Works)

Remove and Replace on Schedule D:

Remove	Application for Drainage	\$500.00 plus costs
Remove	Application for Drainage Minor	\$100.00 plus costs

Replace with:

Water Control Works License \$100.00 admin fee plus Provincial Application fee (currently \$500.00)

Water Control Works Certificate \$50.00 admin fee plus Provincial Application fee (currently \$100.00)

Add to Schedule F (As per PUB Order #101/22)

Lagoon Tipping Fees

Effective Jan 1, 2023 \$30.00 per 1,000 gallons

Effective Jan 1, 2024 \$35.00 per 1,000 gallons

Effective Jan 1, 2025 \$40.00 per 1,000 gallons

06-2018 – Procedure By-law

The definition of “General Holiday” should be amended to include Easter Monday, National Day of Truth and Reconciliation and Remembrance Day (when it falls on a weekday).

Section 3.13 needs to be amended to include the word “minimum” prior to the words “period of six months”.

Section 3.25 needs to be amended to include the word “minimum” prior to the words “period of six months”.

Section 4.19(d) needs to be amended by deleting the word “facsimile” and replacing therefor the word “electronic”.

Section 5.1 could be deleted and replaced with “A member of council may participate in a meeting of council virtually by means of a speaker phone or other similar device”.

Section 5.30 needs to be amended to remove the words “becomes disqualified from council” and replacing therefor the words “is subject to the Code of Conduct for Council Members By-law”.

If Council determines that meetings will continue to be held on the 3rd Friday of each month, the timelines in sections 3.14, 3.15, 4.6, 4.7, 4.23 will need to be reviewed.

07-2018 – Organizational By-law

Suggestions have been made that the by-law be amended to return membership on all Standing Committees to three members.

Additionally, I would recommend that Section 6.1 be amended by deleting the words “all members of the Municipality of Oakland-Wawanesa council” and replacing therefor the words “three members of council”.

Recommendation

BE IT RESOLVED that a by-law be prepared to amend Fees, Fines and Charges By-law No. 08-2020 to remove therefrom Schedules “C”, “D” and “F” and replace therefor new Schedules “C”, “D” and “F” as outlined in the report of the Chief Administrative Officer dated October 27 (as amended).

BE IT RESOLVED that a by-law be prepared to amend Procedure By-law No. 06-2018 as outlined in the report of the Chief Administrative Officer dated October 27 (as amended).

BE IT RESOLVED that a by-law be prepared to amend Organizational By-law No. 07-2018 as outlined in the report of the Chief Administrative Officer dated October 27 (as amended).