



**Council Meeting  
July 16, 2024 at 9:00 a.m.  
Council Chamber, Wawanesa, MB.**

**CALL TO ORDER** – 9:00 a.m.

**LAND ACKNOWLEDGEMENT**

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

**ADOPTION OF THE AGENDA**

BE IT RESOLVED that the agenda for the July 16, 2024 meeting be accepted as presented.

**CONFIRMATION OF MINUTES**

BE IT RESOLVED that the minutes of the June 18, 2024 regular meeting of Council be hereby approved as circulated.

BE IT RESOLVED that the minutes of the July 2, 2024 special meeting of Council be hereby approved as circulated.

**FINANCE**

**General Account**

BE IT RESOLVED that the July 8, 2024 general accounts payable, being cheque #'s 7383 to 7441 and 1-Man, in the amount of \$148,074.62 be hereby approved.

BE IT RESOLVED that Direct Deposit 318, being staff payroll for the period June 10 to June 21, 2024 in the amount of \$17,079.31 be hereby approved.

BE IT RESOLVED that Direct Deposit 319, being staff payroll for the period June 24 to July 5, 2024 in the amount of \$17,527.51 be hereby approved.

BE IT RESOLVED that Direct Deposit 320, being Council indemnities for the month of June, 2024 in the amount of \$6,219.12 be hereby approved.

**Utility Account**

BE IT RESOLVED that the July 8, 2024 utility accounts payable, being cheque #'s 1167 to 1172 in the amount of \$6,818.26 be hereby approved.

**Statement of Revenues and Expenditures**

BE IT RESOLVED that the Statement of Revenues and Expenditures report to June 30, 2024 be received as presented.

**Bank Reconciliations**

BE IT RESOLVED that the bank reconciliations for the month of June, 2024 be approved as previously circulated.

**DELEGATIONS**

None

**PUBLIC HEARINGS**

None

**COMMUNICATIONS**

Association of Manitoba Municipalities – June 19  
Association of Manitoba Municipalities – June 21  
Association of Manitoba Municipalities – June 26  
Association of Manitoba Municipalities – July 5  
Association of Manitoba Municipalities – July 8  
BellMTS – Welcome back Jeff Penner  
Canadian Wildlife Service – Prairie Region – Species at Risk Act Update  
CWB National Leasing – Merge with National Bank  
Enbridge Pipeline Inc. and Synergy Land – 2024 Preventative Maintenance  
Federation of Canadian Municipalities – Communique – June 17  
Federation of Canadian Municipalities – Communique – June 18  
Federation of Canadian Municipalities – Communique – June 21  
Federation of Canadian Municipalities – Communique – June 24  
Federation of Canadian Municipalities – Communique – June 27  
Federation of Canadian Municipalities – Communique – July 2  
Keystone Planning District – Development Plan Public Hearing  
Municipal and Northern Relations – Bulletin #2024-18 – Review of Planning Legislation  
Municipality of Deloraine-Winchester – 32<sup>nd</sup> Annual Municipal Best Ball Foursome  
Municipality of Richot – Electric Zero Turn Mower from Greenworks

Post Pier – Structural Product Information for Pole Buildings  
Public Utilities Board – PUB Post: Spotlight Series  
Rural Development Institute – July Newsletter  
Rural Manitoba Economic Development Corporation – Craig Soldier, Advisor  
Stars – 2023/24 Missions  
Statistics Canada – Datalens Edition for Manitoba, June 2024  
Thank You – for Grants and Bursaries  
Workplace Safety and Health – July 6, 2024 Site Visit and Report

BE IT RESOLVED that the above noted communications be received.

### **COMMITTEE REPORTS**

#### **South Zone Report (Ward 3)**

Councillor Fisher – see written report  
Councillor Jones – see written report

#### **North Zone Report (Ward 2)**

Councillor Hatch – see written report  
Councillor Rome – see written report

#### **Wawanesa Zone Report (Ward 1)**

Councillor McDonald – see written report  
Councillor McGregor – see written report

**Head of Council's Report** – see written report

**Chief Administrative Officer Report** – see written report

**Finance Officer Report** – see written report

**Public Works Report** – see written report

**Fire Chief's Report** – see written report

BE IT RESOLVED that the verbal and written reports be received.

### **BY-LAWS**

#### **By-law No. 40-2024 – To Amend Animal Control By-law No. 05-2021 2<sup>nd</sup> and 3<sup>rd</sup> Readings**

---

BE IT RESOLVED that By-law No. 40-2024, being a by-law to amend Animal Control By-law No. 05-2021 with respect to invoicing property owners, be read a second time.

BE IT RESOLVED that By-law No. 40-2024 be read a third and final time.

**By-law No. 41-2024 – Being a Lot Grading and Drainage Works By-law**  
**1<sup>st</sup> Reading**

---

BE IT RESOLVED that By-law No. 41-2024, being a lot grading and drainage works by-law, be read a first time.

**UNFINISHED BUSINESS**

**Utility Debenture**

BE IT RESOLVED that administration be directed to proceed with preparing the debenture for the estimated costs of water plant improvements, Commercial Street waterline replacement, Water Street re-lining (one block) and Park Street re-lining (one-block) and engineering design services in the total amount of \$1,487,000 at an estimated annual interest rate of 7.725%.

BE IT RESOLVED that the method of calculating the local improvement levy be based on an amount per parcel of land as well as a mill rate on portioned assessment.

BE IT RESOLVED that the proposed local improvement district be all taxable, grant-in-lieu and otherwise exempt property within the Village of Wawanesa in the Municipality of Oakland-Wawanesa with the exceptions of:

- cemetery described in Roll No. 220000
- three properties located south or east of the river described in Roll No's: 219900, 220600 and 221200
- the dam site described in Roll No. 222600
- Properties owned by the Municipality described in Roll No's: 204200, 205000, 205400, 212150, 212905, 212910, 213850, 214100, 214300, 217300, 217600, 217800, 219625, 219825, 221300, 221400, 221530, 221540, 222500, 224300, 224700, 229800.

BE IT RESOLVED that in order for the Municipality to initiate engineering design in advance and have a tender ready project, assistance from MWSB be requested for the design component of the Commercial Street water line replacement project. 50% funding assistance for the design component and project management services whereby the Municipality's share shall come from borrowing.

**IN-CAMERA SESSION (only if investigator's report is received)**

BE IT RESOLVED that this regular meeting now adjourns to an "in-camera" meeting to discuss matters as per Subsections 152(3)(b)(v) of The Municipal Act related to enforcement issues, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

BE IT RESOLVED that this "in camera" meeting does now resume back to a regular meeting.

**Code of Conduct Complaint #2 and #3**

BE IT RESOLVED that the new report from Buckingham Business Investigations & Security Solutions dated \_\_\_\_\_ be received.

BE IT RESOLVED that .....

**GENERAL BUSINESS**

**Enbridge Temporary Crossing Request – SE 22-7-17 WPM**

BE IT RESOLVED that the request dated July 5, 2024 from AiM Land o/b/o Enbridge Pipelines Inc. for temporary access and crossing at SE 22-7-17 W in accordance with the existing blanket access agreement be approved.

**Enbridge Temporary Crossing Request – NE 22-7-17 WPM**

BE IT RESOLVED that the request dated July 11, 2024 from AiM Land o/b/o Enbridge Pipelines Inc. for temporary access and crossing at NE 22-7-17 W in accordance with the existing blanket access agreement be approved.

**Speed Device Loan Agreement – Manitoba Public Insurance Corporation**

BE IT RESOLVED that an agreement be entered into with Manitoba Public Insurance Corporation for the loan of two (2) speed devices in accordance with the agreement dated July 1, 2024.

**Building Inspections Services for Safety Inspections**

WHEREAS the Municipality utilizes the services of the Office of the Fire Commissioner (OFC) for inspection of homes and buildings being constructed in the municipality;

AND WHEREAS OFC does not conduct safety inspections on existing structures;

AND WHEREAS there is a need for safety inspections to be conducted on properties within the municipality;

NOW THEREFORE BE IT RESOLVED that Rachel Andrews be named a delegated officer for the municipality to conduct safety inspections on an “as needed” basis at a rate of \$32.00 per hour plus mileage in accordance with the municipal rate set annually.

**Tax Sale**

WHEREAS pursuant to Section 372 of The Municipal Act, a municipality may set a reserve bid in the amount of the tax arrears and costs in respect of the property;

NOW THEREFORE BE IT RESOLVED that a reserve bid be placed on all properties in the amount of all arrears and costs in respect of each property listed for tax sale.

**NOTICE OF MOTION**

None

**ADJOURNMENT**

BE IT RESOLVED that this meeting does now adjourn (time) to meet again on August 20, 2024 at 9:00 a.m. at Municipal Office in Wawanesa.

---

Dave Kreklewich, Head of Council

---

Joni Swidnicki, Chief Administrative Officer

**Council Meeting  
June 18, 2024 at 9:00 a.m.  
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Tuesday, June 18, 2024 at 9:00 a.m. Members Present: Mike Fisher, Craig Hatch, Bob McDonald and Dennis Rome. Head of Council Kreklewich presided.

Members absent: Frank Jones and Brett McGregor

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor, Public Works Manager Chelsea Long and Council Services and Communications Officer Melissa Sturgeon.

The meeting was open to the public.

**CALL TO ORDER** – 9:00 a.m.

**LAND ACKNOWLEDGEMENT**

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

**ADOPTION OF THE AGENDA**

McDonald-Fisher

683 BE IT RESOLVED that the agenda for the June 18, 2024 meeting be accepted as presented with the addition of a draft drainage by-law for review under the Order of General Business. CARRIED.

**CONFIRMATION OF MINUTES**

Hatch-Fisher

684 BE IT RESOLVED that the minutes of the May 21, 2024 regular meeting of Council be hereby approved as circulated. CARRIED.

**FINANCE**

**General Account**

McDonald-Fisher

685 BE IT RESOLVED that the June 11, 2024 general accounts payable, being cheque #'s 7331 to 7382, in the amount of \$889,517.67 be hereby approved. CARRIED.

686 McDonald-Rome  
BE IT RESOLVED that Direct Deposit 315, being staff payroll for the period May 13 to May 24, 2024 in the amount of \$14,943.76 be hereby approved. CARRIED.

687 Rome-Hatch  
BE IT RESOLVED that Direct Deposit 316, being staff payroll for the period May 27 to June 7, 2024 in the amount of \$14,558.96 be hereby approved. CARRIED.

688 McDonald-Hatch  
BE IT RESOLVED that Direct Deposit 317, being Council indemnities for the month of May, 2024 in the amount of \$5,755.19 be hereby approved. CARRIED.

**Utility Account**

689 Hatch-McDonald  
BE IT RESOLVED that the June 11, 2024 utility accounts payable, being cheque #'s 1161 to 1166 in the amount of \$9,723.04 be hereby approved. CARRIED.

**Statement of Revenues and Expenditures**

690 McDonald-Hatch  
BE IT RESOLVED that the Statement of Revenues and Expenditures report to May 31, 2024 be received as presented. CARRIED.

**Bank Reconciliations**

691 Fisher-Hatch  
BE IT RESOLVED that the bank reconciliations for the month of May, 2024 be approved as previously circulated. CARRIED.

**DELEGATIONS**

None

**PUBLIC HEARINGS**

None

**COMMUNICATIONS**

Age Friendly Manitoba – June Edition  
Association of Manitoba Municipalities – May 15  
Association of Manitoba Municipalities – May 16  
Association of Manitoba Municipalities – May 17  
Association of Manitoba Municipalities – May 24  
Association of Manitoba Municipalities – June 7  
Audio Ciné Films Inc. – Summer Cinema Activities  
Central Assiniboine Watershed District – Grant for Repairing Damages



Ducks Unlimited – Duck and Run Event  
Enbridge – Land Use Planning near Enbridge Pipelines  
Grant Kurian Trucking Ltd. – Introduction re Wood Grinder  
Federation of Canadian Municipalities – Communique – May 15  
Federation of Canadian Municipalities – Communique – May 17  
Federation of Canadian Municipalities – Communique – May 21  
Federation of Canadian Municipalities – Communique – May 21  
Federation of Canadian Municipalities – Communique – May 22  
Federation of Canadian Municipalities – Communique – May 23  
Federation of Canadian Municipalities – Communique – May 27  
Federation of Canadian Municipalities – Communique – June 3  
Federation of Canadian Municipalities – Communique – June 5  
Federation of Canadian Municipalities – Communique – June 10  
Hudson Bay Route Association – AGM Postponed until August 12/13  
Manitoba Association for Resource Recovery Corp – Annual Report  
Municipal World – May and June 2024 Editions  
Statistics Canada – Datalens Edition for Manitoba, June 2024  
Thank You's for Grants and Bursaries

Fisher-Rome

692

BE IT RESOLVED that the above noted communications be received. CARRIED.

**COMMITTEE REPORTS**

**South Zone Report (Ward 3)**

Councillor Fisher – see written report

Councillor Jones

**North Zone Report (Ward 2)**

Councillor Hatch – see written report

Councillor Rome – see written report

**Wawanesa Zone Report (Ward 1)**

Councillor McDonald added to his written report to advise that Dale Seafoot was the new Senior Resource Coordinator for Seniors Independent Services and had also volunteered to be on the GSOW Handi Van Committee.

Councillor McGregor – see written report

**Head of Council's Report** – see written report

**Chief Administrative Officer Report** – see written report

**Finance Officer Report**

The Finance Officer added to her written report to advise that she had attended the AMM June District Meeting and had completed the required Statistics Canada Wage and Vacancy survey.

**Public Works Report** – see written report

**Fire Chief's Report** – see written report

McDonald-Hatch

693 BE IT RESOLVED that the verbal and written reports be received. CARRIED.

**BY-LAWS**

None

**UNFINISHED BUSINESS**

**Installation of Street Lighting – Road 48N & Hwy 10**

Hatch-Fisher

694 BE IT RESOLVED that solar lights be installed at the intersection of Road 48N & Hwy 10 as a pilot project at a cost of approximately \$300.00. CARRIED.

**IN-CAMERA SESSION**

McDonald-Rome

695 BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss matters related to matters in a preliminary stage and enforcement as per Subsections 152(3)(b)(iii) and (v) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. CARRIED.

Hatch-Fisher

696 BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting. CARRIED.

**Animal Control**

McDonald-Fisher

697 BE IT RESOLVED that the Animal Control By-law and the Fees and Charges By-law be amended to include fees for animal control to recoup costs plus a \$25.00 Administration fee. CARRIED.

**Property Standards**

Fisher-McDonald

698 BE IT RESOLVED that the Administration be instructed to arrange a home inspection for the property at 116 Third Street, Wawanesa MB at the owner's expense, to determine the safety and habitability of the property. CARRIED.

**GENERAL BUSINESS**

**Neptune 360 Subscription Renewal**

McDonald-Fisher

699 BE IT RESOLVED that the quote from Neptune 360 for the Neptune 360 Subscription and Belt Clip Maintenance Plan in the amount of \$4,795.00 be accepted. CARRIED.

**Application for Tile Drainage – W ½ 31-7-19 WPM (NextGen Drainage Solutions o/b/o Harwest Farms Ltd.)**

Fisher-Rome

700 WHEREAS updated information has been received from Nextgen Drainage Solutions on behalf of Harwest Farms Ltd. with respect to a proposed tile drainage project located in W ½ 31-7-19 WPM;

AND WHEREAS the newly proposed drainage flows onto the landowner's own property, through culverts and onto the adjacent property, with the owner's consent;

AND WHEREAS the work previously undertaken by the property owners has reduced flooding concerns;

THEREFORE BE IT RESOLVED that the application by NextGen Drainage Solutions o/b/o Harwest Farms Ltd. for tile drainage on W ½ 31-7-19 WPM be approved. CARRIED.

**Appointment to GSOW Handi-Van Committee**

Hatch-McDonald

701 WHEREAS Council appointed members to various boards and committees in December;

AND WHEREAS citizen appointee Shirley McBurney has resigned from the GSOW Handi Van committee;

NOW THEREFORE BE IT RESOLVED that Dale Seafoot be appointed as a citizen representative to the GSOW Handi Van committee with term of office to expire December 31, 2024. CARRIED.

**Draft Drainage By-law**

702 McDonald-Fisher  
BE IT RESOLVED that the draft Drainage By-law be received and reviewed individually by members of Council whereby any questions or comments shall be forwarded to the CAO by July 5, 2024, for consideration when the by-law is brought forward for first reading at the July meeting of Council. CARRIED.

**NOTICE OF MOTION**

None

**ADJOURNMENT**

703 Hatch-Fisher  
BE IT RESOLVED that this meeting does now adjourn (10:04 a.m.) to meet again on July 16, 2024 at 9:00 a.m. at Municipal Office in Wawanesa. CARRIED.

\_\_\_\_\_  
Dave Kreklewich, Head of Council

\_\_\_\_\_  
Joni Swidnicki, Chief Administrative Officer

**Special Council Meeting  
July 2, 2024 at 4:00 p.m.  
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Tuesday, July 2, 2024 at 4:00 p.m. Members Present: Mike Fisher, Craig Hatch, Bob McDonald, Brett McGregor and Dennis Rome. Head of Council Kreklewich presided.

Member absent: Frank Jones

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor, Public Works Manager Chelsea Long and Council Services and Communications Officer Melissa Sturgeon.

The meeting was open to the public.

**LAND ACKNOWLEDGEMENT**

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

**CALL TO ORDER** – 4:00 p.m.

**ADOPTION OF THE AGENDA**

McDonald-McGregor

704 BE IT RESOLVED that the agenda for the July 2, 2024 special meeting be accepted as presented. CARRIED.

**By-laws**

**By-law No. 40-2024 – To Amend Animal Control By-law No. 05-2021  
1<sup>st</sup> Reading**

---

Fisher-Hatch

705 BE IT RESOLVED that By-law No. 40-2024, being a by-law to amend Animal Control By-law No. 05-2021 with respect to invoicing property owners, be read a first time. CARRIED.

**GENERAL BUSINESS**

**Asset Management Direction**

706 Rome-McDonald  
BE IT RESOLVED that the priority for the assessment management program in 2024 will be roads and culverts. DEFEATED.

707 Rome-McDonald  
BE IT RESOLVED that the priority for the assessment management program in 2024 will be water and sewer lines whereby a contractor will be used to gather data for input into the GCIS using existing studies from other municipalities to help determine necessary criteria. CARRIED.

**Utility Debenture**

708 Rome-McGregor  
BE IT RESOLVED that a determination on debentures be tabled to the July 16, 2024 meeting of Council to allow Administration the opportunity to verify if engineering costs are included in the estimated costs. CARRIED.

**ADJOURN**

709 Rome-Fisher  
BE IT RESOLVED that the meeting does now adjourn (5:31 p.m.). CARRIED.

\_\_\_\_\_  
Dave Kreklewich, Head of Council

\_\_\_\_\_  
Joni Swidnicki, Chief Administrative Officer

Report Date  
7/08/2024 1:25 PM

Municipality of Oakland-Wawanesa  
**List of Accounts for Approval**  
As of 7/08/2024  
Batch: 2024-00174 to 2024-00200

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP-GENERAL BANK ACCOUNT</b>					
Computer Cheques:					
7383	6/13/2024	<b>Gullett, Dennis</b> 06112024	MOW Fire	1,391.87	1,391.87
7384	6/13/2024	<b>Inland Truck &amp; Equipment Ltd.</b> 60029657 60029674	Truck Rental May 28-Jun 3 Truck Rental Jun 4-Jun 10	1,011.02 1,011.02	2,022.04
7385	6/13/2024	<b>Receiver General</b> 05222024	May 2024 Remittance	13,907.72	13,907.72
7386	6/25/2024	<b>Bartlett's Sewage Service</b> 05312024	cleaning out septic tank	160.00	160.00
7387	6/25/2024	<b>Bell MTS</b> 06192024 06192024	824-2602 824-2666	62.84 318.70	381.54
7388	6/25/2024	<b>Baldur-Glenboro Gazette</b> 15821	window envelopes	246.40	246.40
7389	6/25/2024	<b>Gold Business Solutions</b> 55m1373127	photocopier charges	233.46	233.46
7390	6/25/2024	<b>International Union</b> June 24 2024	Union - June 2024	431.10	431.10
7391	6/25/2024	<b>Investia Financial</b> 06252024-01	RRSP #N337111749	489.60	489.60
7392	6/25/2024	<b>MWM Environmental</b> 90313 90315 90314 90312 90311 90310	Recycle Nesbitt Green Acres Colony recycling Recycle Wawa Post Office Recycle Carroll Waste & Recycle Wawa Waste & Recycling Oakland	207.90 207.90 207.90 207.90 5,637.36 4,852.00	11,320.96
7393	6/25/2024	<b>Quadient Canada Ltd.</b> 2666381	postage meter Feb./24	100.63	100.63
7394	6/25/2024	<b>Pam Richardson</b> 062424	Library membership	50.00	50.00
7395	6/25/2024	<b>SEAHAWK</b> 6910 6920	8 pr HexArmor Gloves MOW Fire Dept. gear	1,528.04 5,138.29	6,666.33
7396	6/25/2024	<b>Trans-Care Rescue Ltd</b> 2507	4 Command /Helmet/light	743.88	743.88
7397	6/25/2024	<b>Wawanesa Wrench Works</b> 4660	Viking Power steering kit	1,617.01	1,617.01
7398	6/25/2024	<b>XPLORE INC.</b> 52539176	Internet	134.39	134.39
7399	7/03/2024	<b>Bell Mobility INC</b>			

Report Date  
7/08/2024 1:25 PM

Municipality of Oakland-Wawanesa  
**List of Accounts for Approval**  
As of 7/08/2024  
Batch: 2024-00174 to 2024-00200

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		06272024	PW's Cell 204 9014603	126.34	126.34
7400	7/03/2024	<b>BellMTS</b> 06282024	Acct. 40486199	28.00	28.00
7401	7/03/2024	<b>Canadian Linen &amp; Uniform</b> 5503329896	mat	104.16	104.16
7402	7/03/2024	<b>Christie's Office Plus</b> 164256-00	office supplies	333.71	333.71
7403	7/03/2024	<b>David Naismith Trucking</b> 2915	brokerage fee for sprayer	1,000.00	1,000.00
7404	7/03/2024	<b>Denray Tire</b> 127552	tires New Holland Loader	5,770.02	5,770.02
7405	7/03/2024	<b>Inland Kenworth dba</b> 60029728 60029813	Gravel Truck Rental Jun 11-17 Truck Rental June 18-24	1,011.02 1,324.62	2,335.64
7406	7/03/2024	<b>Manitoba Hydro</b> 6508113 June24 6558182 Jun24 6688510 Jun24 6557592 Jun24 6735941 Jun24 6538705June 24 6548992 June24 6548862 Jun24 6563222 Jun24 6584738 Jun24	Lot 20 BI 1 PI 63 NW 19-8-19 319 Main St. NE 2-8-18 SE 11-8-19 Wawa outdoor lighting Nesbitt outdoor lighting Carroll outdoor lighting Hydro 106 4th St. 315 Main St.	168.83 63.45 84.10 57.86 14.72 1,095.63 145.66 141.56 178.18 30.66	1,980.65
7407	7/03/2024	<b>MEBP</b> May 31, 2024-0 June 30 2024-0	May 2024 Remittance June 2024 Remittance	4,262.02 4,241.10	8,503.12
7408	7/03/2024	<b>7290226 Manitoba Ltd.</b> 044567 044836	finishing mower deck bolts for sprayer truck	117.32 6.23	123.55
7409	7/03/2024	<b>Wendy Petersen</b> 06252024	Animal control BHTC	642.00	642.00
7410	7/03/2024	<b>Princess Auto</b> 2650259	wheels	44.78	44.78
7411	7/03/2024	<b>RBC Royal Bank</b> 07022024 07022024	RBC Visa PW RBC Visa Joni	266.07 779.82	1,045.89
7412	7/03/2024	<b>Tessa Burney</b> 13	Office Cleaning	220.50	220.50
7413	7/03/2024	<b>Westman Communications Group</b> 06262024 07022024	Phone & internet 106 Fourth Phone & internet 319 Main St.	137.71 105.12	242.83
7414	7/03/2024	<b>World of Water</b> 59586	Office supplies (water)	53.70	53.70



Report Date  
7/08/2024 1:25 PM

Municipality of Oakland-Wawanesa  
**List of Accounts for Approval**  
As of 7/08/2024  
Batch: 2024-00174 to 2024-00200

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
7415	7/02/2024	Wilton, Taylor Dec 2023	Fire Calls - 14 Hours	214.20	214.20
7416	7/03/2024	Souris & Glenwood Vet Clinic 06262024	2nd half payment	479.82	479.82
7417	7/04/2024	Spoiled During Printing			
7418	7/04/2024	Spoiled During Printing			
7419	7/04/2024	Spoiled During Printing			
7420	7/04/2024	Spoiled During Printing			
7421	7/04/2024	Spoiled During Printing			
7422	7/04/2024	Spoiled During Printing			
7423	7/04/2024	Spoiled During Printing			
7424	7/04/2024	Spoiled During Printing			
7425	7/04/2024	Spoiled During Printing			
7426	7/04/2024	Spoiled During Printing			
7427	7/04/2024	Spoiled During Printing			
7428	7/04/2024	Brandon Regional Health Auth. 07042024	2024 Grant	1,000.00	1,000.00
7429	7/04/2024	MB/NWO Ontario Command 07042024	2024 Grant	225.00	225.00
7430	7/04/2024	Wawanesa Express 07042024	2024 Grant	300.00	300.00
7431	7/04/2024	Prairie Mountain Health 07042025	2024 Grant	1,000.00	1,000.00
7432	7/04/2024	Prairie Mountain Health 07042024	2024 Grant	1,000.00	1,000.00
7433	7/04/2024	RCA Museum 07042024	2024 Grant	300.00	300.00
7434	7/04/2024	Souris & Glenwood Ag. Society 07042024	2024 Grant	200.00	200.00
7435	7/04/2024	STARS Foundation 07042024	2024 Grant	500.00	500.00
7436	7/04/2024	St. Paul's Anglican Church 07042024	2024 Grant	300.00	300.00
7437	7/04/2024	Wawanesa Wee Care Inc. 07042024	2024 Grant	1,500.00	1,500.00
7438	7/04/2024	Westman Mental Wellness & 07042024	2024 Grant	1,000.00	1,000.00
7439	7/04/2024	Void during printing			
7440	7/04/2024	Lions Club Of Wawanesa 07042024	2024 Grant Country Fair	300.00	300.00
7441	7/08/2024	CARMAN FORD			

Report Date  
7/08/2024 1:25 PM

Municipality of Oakland-Wawanesa  
**List of Accounts for Approval**  
As of 7/08/2024  
Batch: 2024-00174 to 2024-00200

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		07082024	New 2024 Ford Super Duty F-350	76,700.68	76,700.68
Other:					
<b>1-Man</b>	<b>6/28/2024</b>	<b>Munisoft</b> 2024/25-01204	Gen. receipt/Utility notices	603.10	603.10
				Total for AP:	148,074.62

ROYAL BANK  
REPORT NO.: 0106-00000 0555470000  
RUN DATE: 2024 JUN 19  
RUN TIME: 09:24:08

PAGE: 1  
BUSINESS DATE: 2024 JUN 19

PAYMENT DISTRIBUTION SERVICE  
FILE INPUT PAYMENT CONFIRMATION REPORT

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0318

FILE CREATION DATE: 2024 JUN 19

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2024 JUN 21	2024 JUN 21	2024 JUN 20	12	17,079.31CR
VALID TRANS FOR	055547		12	17,079.31CR
REJECTED TRANS FOR	055547		0	0.00CR
T-ERROR TRANS FOR	055547		0	0.00CR
GRAND TOTAL FOR	055547		12	17,079.31CR

*Staff Payroll June 10 - 21, 2024.*

ROYAL BANK  
REPORT NO.: 0106-00000 0555470000  
RUN DATE: 2024 JUL 04  
RUN TIME: 08:20:57

PAYMENT DISTRIBUTION SERVICE  
FILE INPUT PAYMENT CONFIRMATION REPORT

BUSINESS DATE: 2024 JUL 04  
PAGE: 1

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0319

FILE CREATION DATE: 2024 JUL 04

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2024 JUL 05	2024 JUL 05	2024 JUL 04	13	17,527.51CR
VALID TRANS FOR 055547			13	17,527.51CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			13	17,527.51CR

*Staff Payroll June 24 - July 5, 2024*

ROYAL BANK  
REPORT NO.: 0106-00000 0555470000  
RUN DATE: 2024 JUL 11  
RUN TIME: 07:43:17

PAYMENT DISTRIBUTION SERVICE  
FILE INPUT PAYMENT CONFIRMATION REPORT

BUSINESS DATE: 2024 JUL 11  
PAGE: 1

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0320

FILE CREATION DATE: 2024 JUL 11

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2024 JUL 15	2024 JUL 15	2024 JUL 12	7	6,219.12CR

VALID TRANS FOR 055547  
REJECTED TRANS FOR 055547  
T-ERROR TRANS FOR 055547

GRAND TOTAL FOR 055547

*Council Indemnities for June*

Report Date  
7/08/2024 1:25 PM

Municipality of Oakland-Wawanesa  
**List of Accounts for Approval**  
As of 7/08/2024  
Batch: 2024-00174 to 2024-00200

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: UT - UT-ACCOUNTS PAY</b>					
Computer Cheques:					
1167	6/25/2024	<b>Cleartech Industries Inc.</b> 1117331	Chemical - waterTreatmentPlant	923.98	923.98
1168	6/25/2024	<b>Minister of Finance</b> 1357	2024 Annual Utility Filing Fee	100.00	100.00
1169	6/25/2024	<b>Wilton, Drew</b> June 2024	June 2024	4,032.13	4,032.13
1170	7/04/2024	<b>Bell Mobility INC</b> June 23/24	Dialer Alert 204 761-5629	46.35	46.35
1171	7/04/2024	<b>Manitoba Hydro</b> 6543450 June 24 6744702 June 24 6775321 June 24 6528337 June 24 6522379 June 24	301 Park St. Lot 0 BI 2 PI 95 New well NE 27-7-17 Pole 12 Euclid Ave. Pole 4B Water St.	738.34 200.79 117.57 123.78 280.32	1,460.80
1172	7/04/2024	<b>RBC Royal Bank</b> RBC Visa Joni Chelsea Visa	Chelsea Water Test Water&wastewater Operator Cert	105.00 150.00	255.00
				Total for UT:	6,818.26
				Grand Total:	185,164.59

Certified Correct This July 8, 2024

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND REVENUES AND EXPENDITURES**  
For the Period Ending June 30, 2024

	<u>Actual</u>
<b>REVENUES</b>	
Other Revenues	1,334,066.67
<b>TOTAL REVENUES:</b>	<u>1,334,066.67</u>
<b>EXPENDITURES</b>	
<b>Basic Expenditures</b>	
510-000-000 - General Gov't Services	282,524.39
520-000-000 - Protective Services	65,717.35
530-100-000 - Transportation Services	249,853.34
540-100-000 - Environmental Health Services	64,462.98
550-100-000 - H&W - Wages & Benefits	23,800.00
560-100-000 - Environmental Development Services	3,100.50
570-100-000 - Economic Development Services	7,609.82
580-100-000 - Recreation & Culture	809,780.55
590-990-000 - TF-Transfers & Surplus Appr	121,644.31
<b>Total Basic Expenditures:</b>	<u>1,628,493.24</u>
<b>TOTAL EXPENDITURES:</b>	<u>1,628,493.24</u>
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<u><u>(294,426.57)</u></u>

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND - REVENUES & TRANSFERS**  
For the Period Ending June 30, 2024

	Budgeted	Actual	Variance	Var %
<b>OTHER REVENUES</b>				
<b>Added Taxes</b>				
410-100-110 - Taxes Added to Roll - O	30,000.00		(30,000.00)	100-
410-100-111 - Taxes Added to Roll - W	8,000.00		(8,000.00)	100-
<b>Licenses, Permits &amp; Fines</b>				
450-100-100 - Licenses - Business & Lottery	175.00	75.50	(99.50)	57-
450-100-120 - Development Permits	5,000.00	1,230.00	(3,770.00)	75-
450-100-122 - Approaches Permits	300.00	100.00	(200.00)	67-
450-100-130 - Key Charges	250.00	275.00	25.00	10
450-100-145 - Aggregate Transport Fees	5,000.00	8,469.93	3,469.93	69
450-100-190 - Grazing Leases	705.24	792.95	87.71	12
450-100-192 - Animal Control Fines	500.00		(500.00)	100-
<b>Protective Services</b>				
440-100-125 - Donations to Fire Department	7,500.00	2,867.01	(4,632.99)	62-
440-100-126 - Donations to Emergency Medical Response		17,295.24	17,295.24	
450-100-165 - Fire Calls	8,000.00	2,631.44	(5,368.56)	67-
450-100-168 - Fire Department Agreements	6,276.50	1,152.00	(5,124.50)	82-
<b>Environmental</b>				
450-100-150 - MMSM & WRARS Payments	32,000.00	31,042.91	(957.09)	3-
450-100-158 - Waste Disposal - Tire Recycling	500.00	97.00	(403.00)	81-
450-100-160 - Waste Disposal - Shingles	1,500.00	900.00	(600.00)	40-
450-100-162 - Waste Disposal - Scrap Metal	6,000.00	5,051.34	(948.66)	16-
450-100-163 - Recycling Contracts - Green Acres	1,877.66	1,877.66		
<b>Sales of Service</b>				
420-100-110 - Sales of Service - GG		990.00	990.00	
420-100-140 - Sales of Service - WTS	10,750.00		(10,750.00)	100-
<b>Sales &amp; Rentals</b>				
420-100-185 - Tax Certificate Revenue	3,500.00	900.00	(2,600.00)	74-
420-100-190 - Sales of Goods (Maps, Pins)	600.00	160.00	(440.00)	73-
420-100-210 - Mobile Home Rentals	11,520.00	5,760.00	(5,760.00)	50-
450-100-170 - Sale of Land		3,200.00	3,200.00	
<b>Interest &amp; Penalties</b>				
410-100-120 - Tax and Redemption Penalties	18,000.00	8,485.25	(9,514.75)	53-
460-100-102 - Investment Income	14,000.00	20,190.70	6,190.70	44
460-100-110 - Patronage Dividends	2,200.00		(2,200.00)	100-
<b>Other Income</b>				
490-100-100 - Sundry - Miscellaneous Revenue	17,700.00	31,128.64	13,428.64	76
490-100-104 - SRR Contribution to Office Expenses	500.00		(500.00)	100-
<b>Grants &amp; Donations</b>				
430-100-100 - Unconditional Grants - Municipal Operati	242,800.00	181,576.92	(61,223.08)	25-
440-100-110 - Conditional Grants	292,760.63	209,787.88	(82,972.75)	28-
440-100-115 - Charitable Donations/Grants Received		792,660.55	792,660.55	
440-100-116 - Charitable In-Kind Donations Received		2,500.00	2,500.00	



**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND - REVENUES & TRANSFERS**  
 For the Period Ending June 30, 2024

	Budgeted	Actual	Variance	Var %
<b>Federal Gov't Grants</b>				
430-100-130 - Canada Community Building Fund - O	67,000.00		(67,000.00)	100-
430-100-135 - Canada Community Building Fund - W	33,500.00		(33,500.00)	100-
<b>TRANSFERS</b>				
640-100-110 - Transfer from Replacement Reserve	85,000.00		(85,000.00)	100-
590-900-900 - Transfer from Fire Reserve	99,500.00	2,868.75	(96,631.25)	97-
640-100-122 - Transfer from Gas Tax Reserve - O	257,000.00		(257,000.00)	100-
640-100-123 - Transfer from Gas Tax Reserve - W	100,000.00		(100,000.00)	100-
<b>TOTAL OTHER REVENUES &amp; TRANSFERS:</b>	<b>1,369,915.03</b>	<b>1,334,066.67</b>	<b>(35,848.36)</b>	<b>3-</b>

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND - EXPENDITURES**

For the Period Ending June 30, 2024

	Budgeted	Actual	Variance	Var %
<b>EXPENDITURES</b>				
<b>GENERAL GOVERNMENT SERVICES</b>				
<b>Legislative</b>				
510-100-100 - GG - Legislative - Head of Council	14,225.00	6,453.97	7,771.03	55
510-100-101 - GG - Councillors	66,300.00	30,836.54	35,463.46	53
510-100-102 - GG - Other Leg. Services - Mileage	5,000.00	1,311.24	3,688.76	74
510-100-104 - GG - Ward Meetings	1,000.00		1,000.00	100
<b>Total Legislative:</b>	<b>86,525.00</b>	<b>38,601.75</b>	<b>47,923.25</b>	<b>55</b>
<b>General Administrative</b>				
510-100-108 - GG - CAO	95,497.50	48,109.60	47,387.90	50
510-100-109 - GG - Finance Officer	77,222.83	40,143.41	37,079.42	48
510-100-113 - GG - Admin. Salaries	37,447.98	18,621.81	18,826.17	50
510-100-114 - GG - Admin Assistant	45,377.07	10,636.69	34,740.38	77
510-100-115 - GG - Council Services & Comm	13,000.00	7,733.64	5,266.36	41
510-100-116 - GG - Green Team - Office	7,160.00	1,503.68	5,656.32	79
510-100-222 - GG - Clerk & Staff Training & Education	2,500.00	705.00	1,795.00	72
510-110-120 - GG - Admin & Employee Benefits	38,300.00	14,867.47	23,432.53	61
510-200-200 - GG - Office Contract Services	4,000.00	1,043.25	2,956.75	74
510-200-201 - GG - Mileage - Office	200.00	(1.75)	201.75	101
510-200-208 - GG - Communications Strategy	10,000.00		10,000.00	100
510-200-210 - GG - Legal Contract Services	8,000.00		8,000.00	100
510-200-215 - GG - Code of Conduct Complaint Costs	18,000.00	18,880.44	(880.44)	5-
510-200-220 - GG - Audit Contract Services	15,000.00		15,000.00	100
510-200-230 - GG - Assessment Contract Services	38,000.00		38,000.00	100
510-200-240 - GG -Taxation (Municipal Properties)	24,000.00		24,000.00	100
510-200-260 - GG - Photocopier Charges	2,000.00	1,187.69	812.31	41
510-200-300 - GG - Meals	400.00	381.50	18.50	5
510-200-360 - GG - Building Maint/Renovation	1,200.00		1,200.00	100
510-200-366 - GG - Computers and Software	53,100.00	18,860.12	34,239.88	64
510-200-370 - GG - Newspaper Advertising	4,000.00	445.84	3,554.16	89
510-300-200 - GG - Hydro -Office	3,800.00	6,152.91	(2,352.91)	62-
510-300-202 - GG - Phone & Internet	8,500.00	4,104.48	4,395.52	52
510-400-200 - GG - Office Supplies	15,000.00	2,889.85	12,110.15	81
510-400-201 - GG - Postage	6,800.00	2,895.00	3,905.00	57
<b>Total General Administrative:</b>	<b>528,505.38</b>	<b>199,160.63</b>	<b>329,344.75</b>	<b>62</b>
<b>Other General Government</b>				
510-400-310 - GG - Elections	3,000.00		3,000.00	100
510-400-320 - GG - Conv. & Training Registrations	4,000.00	2,235.00	1,765.00	44
510-400-321 - GG - Convention Daily Indemnities	3,400.00		3,400.00	100
510-400-322 - GG - Convention/Seminar Mileage	1,200.00	78.02	1,121.98	94
510-400-323 - GG - Convention Expense	6,000.00	23.20	5,976.80	100
510-400-330 - GG - Damage Claims & Liability Insurance	36,000.00	31,977.56	4,022.44	11
510-400-350 - GG - Membership Fees	5,620.00	1,841.30	3,778.70	67
510-400-360 - GG - Other General Government -Sundry	500.00		500.00	100
510-500-500 - GG - General Govt. Grants	7,500.00	775.00	6,725.00	90
510-500-510 - GG - Library Services	1,500.00	500.00	1,000.00	67
510-900-910 - GG - Health Care Spending Account	10,000.00	6,141.83	3,858.17	39
510-900-930 - GG - Bank Charges & Interest	2,700.00	1,190.10	1,509.90	56
510-900-950 - Recoveries (Deduct) Utilities	(18,450.00)		(18,450.00)	100-
<b>Total Other General Government:</b>	<b>62,970.00</b>	<b>44,762.01</b>	<b>18,207.99</b>	<b>29</b>

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND - EXPENDITURES**

For the Period Ending June 30, 2024

	Budgeted	Actual	Variance	Var %
<b>TOTAL GENERAL GOVERNMENT SERVICES:</b>	<b>678,000.38</b>	<b>282,524.39</b>	<b>395,475.99</b>	<b>58</b>
<b>PROTECTIVE SERVICES</b>				
<b>Fire</b>				
520-200-165 - PS - FIRE - Retainer Fees-Bdn/Souris	23,000.00	8,466.50	14,533.50	63
520-300-102 - PS - Renumeration, Drills, Fires	16,500.00	2,766.57	13,733.43	83
520-300-104 - PS - Building Operation and Maintenance	3,000.00	1,766.91	1,233.09	41
520-300-106 - PS - Repairs and Replacement, Tools	12,000.00	9,096.01	2,903.99	24
520-300-108 - PS - Insurance	20,000.00	20,376.32	(376.32)	2-
520-300-110 - PS - Fire - Utilities	10,000.00	4,479.14	5,520.86	55
520-300-112 - PS - Fire Fighting Gear and Equipment	15,000.00	8,001.74	6,998.26	47
520-300-113 - PS - FF Gear purchased from Donations		1,544.82	(1,544.82)	
520-300-114 - PS - Fuel	4,000.00	1,021.79	2,978.21	74
520-300-116 - PS - Fire Hydrant Rentals	4,750.00		4,750.00	100
520-400-110 - PS - Fire - Materials & Supplies Misc.	5,000.00	1,549.54	3,450.46	69
520-500-110 - PS - Flood Protection & Prevention	2,000.00		2,000.00	100
<b>Total Fire:</b>	<b>115,250.00</b>	<b>59,069.34</b>	<b>56,180.66</b>	<b>49</b>
<b>Emergency Measures</b>				
520-200-120 - PS - 911 Agreement	8,582.91		8,582.91	100
520-200-130 - PS - Emergency Measures Organization	3,000.00	317.00	2,683.00	89
520-200-132 - PS - EMR/First Response Renumeration	2,500.00		2,500.00	100
520-200-133 - PS - EMR/First Response Training	1,500.00	829.31	670.69	45
520-200-134 - PS - EMR/First Response Supplies	1,200.00		1,200.00	100
520-200-135 - PS - Paramedic Association Memberships	6,300.00	2,290.95	4,009.05	64
520-200-136 - PS - EMR Equip purchased from Donations		2,520.07	(2,520.07)	
<b>Total Emergency Measures:</b>	<b>23,082.91</b>	<b>5,957.33</b>	<b>17,125.58</b>	<b>74</b>
<b>Other Protection</b>				
520-200-210 - PS - Building-Fire & Plumb Inspections	17,200.00		17,200.00	100
520-200-260 - PS - Animal & Pest Control	4,800.00	690.68	4,109.32	86
<b>Total Other Protection:</b>	<b>22,000.00</b>	<b>690.68</b>	<b>21,309.32</b>	<b>97</b>
<b>TOTAL PROTECTIVE SERVICES:</b>	<b>160,332.91</b>	<b>65,717.35</b>	<b>94,615.56</b>	<b>59</b>
<b>TRANSPORTATION SERVICES</b>				
<b>Public Works Employees &amp; Benefits</b>				
530-100-110 - TS - PW Foreman Wages	77,792.00	35,864.41	41,927.59	54
530-100-111 - TS - PW Operators Wages	65,290.33	31,608.84	33,681.49	52
530-100-112 - TS - PW Operators Wages	65,290.33	31,608.84	33,681.49	52
530-100-113 - TS - PW Operator	34,000.00	4,060.22	29,939.78	88
530-100-114 - TS - PW Seasonal	18,000.00		18,000.00	100
530-100-115 - TS - PW Seasonal - (Green Team)	16,000.00	1,638.93	14,361.07	90
530-100-116 - TS - Equip Operators Allowances	3,000.00	948.97	2,051.03	68
530-100-117 - TS - Workers Compensation & Safety	6,200.00	1,525.46	4,674.54	75
530-100-130 - TS - Dust Control	5,000.00	(6,639.69)	11,639.69	233
530-110-120 - TS - Employee Benefits	39,000.00	17,634.90	21,365.10	55
530-110-125 - TS - Employee Training & Education	5,000.00	220.00	4,780.00	96
530-200-116 - TS - Equipment Insur & Registration	34,000.00	25,511.31	8,488.69	25
530-200-135 - TS - Road Main. Gravel Trucking	80,000.00	10,528.04	69,471.96	87
530-200-136 - TS - Road Maintenance	20,000.00		20,000.00	100

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND - EXPENDITURES**

For the Period Ending June 30, 2024

	Budgeted	Actual	Variance	Var %
530-300-100 - TS - Street Lighting-Carroll & Nesbitt	3,200.00	1,364.88	1,835.12	57
530-300-110 - TS - Street Lighting - Wawa	13,200.00	1,040.18	12,159.82	92
530-300-115 - TS - Manager's Cell Phone	1,510.00	612.95	897.05	59
530-300-116 - TS - Nesbitt & Wawa Shops Utility	10,800.00	4,999.48	5,800.52	54
530-400-109 - TS - Equip Repairs - Enclosed Trailer	1,000.00		1,000.00	100
530-400-110 - TS - Equip Repairs - Flat Deck Trailer	1,000.00	265.88	734.12	73
530-400-111 - TS - Equipment Fuel	100,000.00	29,280.10	70,719.90	71
530-400-114 - TS - Equip Repairs - Mower Attachments	1,500.00	1,450.34	49.66	3
530-400-115 - TS - Equip Repairs & Maint - Misc	3,500.00	1,209.52	2,290.48	65
530-400-116 - TS - Work Shop & Yard Operations	47,075.00	7,406.12	39,668.88	84
530-400-117 - TS - Equip. Repairs - Shulte Mower	3,000.00		3,000.00	100
530-400-118 - TS - Equip. Repairs NH Loader - W	10,000.00	2,268.67	7,731.33	77
530-400-119 - TS - Equip. Repairs - Loader	3,000.00	915.83	2,084.17	69
530-400-120 - TS - Equip Repairs-Loader Attachments	200.00	1,006.27	(806.27)	403-
530-400-121 - TS - Equip. Repairs - Graders	27,000.00	4,504.62	22,495.38	83
530-400-122 - TS - Equip Repairs - CASE IH Tractor	3,000.00	1,544.21	1,455.79	49
530-400-123 - TS - Equip. Repair - Gravel Trailer	3,000.00	8,812.07	(5,812.07)	194-
530-400-125 - TS - Equip Repairs - Backhoe	2,000.00		2,000.00	100
530-400-126 - TS - Equip Repairs - F550	3,500.00	2,558.37	941.63	27
530-400-127 - TS - Equip Repairs - 2011 GMC Truck	2,000.00	820.46	1,179.54	59
530-400-128 - TS - Equip Repairs - 2019 GMC Sierra	2,000.00	2,115.51	(115.51)	6-
530-400-129 - TS - Equip Repairs - Kenworth Tandem	1,000.00	182.22	817.78	82
530-400-131 - TS - Road Main. Gravel Crushing	127,900.00		127,900.00	100
530-400-133 - TS - Road Mtce - Wawa Sand & Salt,Gravel	6,000.00	600.00	5,400.00	90
530-400-134 - TS - Truck Rental	35,000.00	2,702.62	32,297.38	92
530-400-141 - TS - Road Reconstruction	18,000.00		18,000.00	100
530-400-150 - TS - Sidewalks & Boulevards	3,000.00		3,000.00	100
530-400-160 - TS - Bridges, Culverts & Drainage - W	2,000.00		2,000.00	100
530-400-161 - TS - Bridges, Culverts & Drainage - O	25,000.00	12,042.23	12,957.77	52
530-400-162 - TS - Ditching & Mulching	8,000.00		8,000.00	100
530-400-190 - TS - Snow & Ice Removal Materials - W	3,000.00	750.00	2,250.00	75
530-400-220 - TS - Traffic Services - O	4,000.00	1,072.18	2,927.82	73
530-400-225 - TS - Traffic Services - W	2,000.00		2,000.00	100
530-400-310 - TS - Asset Management	7,050.00	5,818.40	1,231.60	17
<b>Total Public Works Employees &amp; Benefits:</b>	<b>952,007.66</b>	<b>249,853.34</b>	<b>702,154.32</b>	<b>74</b>
<b>TOTAL TRANSPORTATION SERVICES:</b>	<b>952,007.66</b>	<b>249,853.34</b>	<b>702,154.32</b>	<b>74</b>

**ENVIRONMENTAL HEALTH SERVICES**

**Environmental Health Services**

540-100-110 - EH - WTS - Wages - W	14,400.00	7,197.48	7,202.52	50
540-110-120 - EH - Employee Benefits - WTS-W	1,270.00	558.17	711.83	56
540-200-100 - EH - Wages - WTS - Staff - O	16,360.00	8,222.76	8,137.24	50
540-200-109 - EH - WTS Hydro - O	950.00	548.37	401.63	42
540-200-110 - EH - WTS - Municipal Waste Management	67,700.00	32,289.80	35,410.20	52
540-200-112 - EH - WTS - Maintenance - O	2,500.00		2,500.00	100
540-200-113 - EH - WTS - Maintenance - W	1,000.00	269.96	730.04	73
540-200-114 - EH - Carbon Tax Levy - Waste		2,017.85	(2,017.85)	
540-200-130 - EH - Municipal Wells - Treesbank	1,500.00	412.86	1,087.14	72
540-200-135 - EH - Municipal Wells - Hayfield	1,500.00	76.42	1,423.58	95
540-200-150 - EH - Recycling	28,210.00	11,242.01	16,967.99	60
540-200-154 - EH - Carbon Tax Levy - Recycling		955.36	955.36	

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND - EXPENDITURES**

For the Period Ending June 30, 2024

	Budgeted	Actual	Variance	Var %
540-200-160 - EH - WTS Improvements	1,500.00		1,500.00	100
540-210-120 - EH - Employee Benefits - WTS-O	1,440.00	671.94	768.06	53
<b>Total Environmental Health Services:</b>	<b>138,330.00</b>	<b>64,462.98</b>	<b>73,867.02</b>	<b>53</b>
<b>TOTAL ENVIRON HEALTH SERVICES:</b>	<b>138,330.00</b>	<b>64,462.98</b>	<b>75,777.74</b>	<b>55</b>
<b>PUBLIC HEALTH &amp; WELFARE SERVICES</b>				
550-200-180 - H&W - Social Welfare Assistance	1,800.00		1,800.00	100
550-500-500 - H&W - Cemeteries	7,500.00	7,500.00		
550-500-510 - H&W - Grants to Hospitals	3,000.00		3,000.00	100
550-500-521 - H&W - Handi Transit	15,000.00	15,000.00		
550-500-525 - H&W - Senior Independent Services	1,300.00	1,300.00		
<b>TOTAL PUBLIC HEALTH &amp; WELFARE SERVICES:</b>	<b>28,600.00</b>	<b>23,800.00</b>	<b>4,800.00</b>	<b>17</b>
<b>ENVIRONMENTAL DEVELOPMENT SERVICES</b>				
560-200-100 - ED - Planning & Zoning (Rest of Mon)	4,000.00	1,207.50	2,792.50	70
560-200-136 - ED - Other Beautification - Flowers, etc	2,000.00	1,893.00	107.00	5
<b>TOTAL ENVIRONMENTAL DEVELOPMENT SERVICES:</b>	<b>6,000.00</b>	<b>3,100.50</b>	<b>2,899.50</b>	<b>48</b>
<b>ECONOMIC DEVELOPMENT SERVICES</b>				
570-100-120 - EC - Destruction of Pests	1,500.00		1,500.00	100
570-100-170 - EC - Conservation District	7,017.63	7,030.00	(12.37)	0-
570-200-140 - EC - Weed Control	40,000.00	100.00	39,900.00	100
570-200-160 - EC - Veterinary Services	951.00	479.82	471.18	50
570-200-210 - EC - Tourism	566.00		566.00	100
570-500-185 - EC - Staff Appreciation	2,000.00		2,000.00	100
<b>TOTAL ECONOMIC DEVELOPMENT SERVICES:</b>	<b>52,034.63</b>	<b>7,609.82</b>	<b>44,424.81</b>	<b>85</b>
<b>RECREATION &amp; CULTURAL SERVICES</b>				
580-400-140 - R&C - Skating Rinks & Arenas - Materials	5,100.00		5,100.00	100
580-500-101 - R&C - Rec Comm (Waterpk, Camp, Baseball)	50,155.00		50,155.00	100
580-500-110 - R&C - Community Centres & Halls	13,035.00	13,035.00		
580-500-120 - R&C - Grants re Water to facilities	4,500.00		4,500.00	100
580-500-140 - R&C - Skating Rinks & Arenas	40,050.00	1,085.00	38,965.00	97
580-500-170 - R&C - Museums	500.00	500.00		
580-500-175 - R&C - Charitable Donations/Grants		792,660.55	(792,660.55)	
580-500-176 - R&C - Charitable In-Kind Donations		2,500.00	(2,500.00)	
<b>TOTAL RECREATION &amp; CULTURAL SERVICES:</b>	<b>113,340.00</b>	<b>809,780.55</b>	<b>(696,440.55)</b>	<b>614-</b>
<b>FISCAL SERVICES</b>				
<b>Transfer to Capital</b>				
590-990-987 - TF - Transfer to Capital - Building	36,666.67	36,666.67		
590-990-991 - TF - Transfer to Capital - PW	595,000.00	82,108.89	512,891.11	86
590-990-992 - TF - Transfer to Capital - Fire	107,000.00	2,868.75	104,131.25	97
<b>Total Transfer to Capital:</b>	<b>738,666.67</b>	<b>121,644.31</b>	<b>617,022.36</b>	<b>84</b>
<b>Contributions to Reserves</b>				

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**GENERAL OPERATING FUND - EXPENDITURES**  
 For the Period Ending June 30, 2024

	<b>Budgeted</b>	<b>Actual</b>	<b>Variance</b>	<b>Var %</b>
590-990-986 - TF-Contribution to WTS Decommissioning	1,000.00		1,000.00	100
590-990-990 - TF-Contribution to LT Service Reserve	1,450.00		1,450.00	100
590-990-993 - TF - Contribution to General Reserve	39,000.00		39,000.00	100
590-990-994 - TF - Contribution to Building Reserve	45,000.00		45,000.00	100
590-990-995 - TF - Gas Tax Reserve Provision - O	67,000.00		67,000.00	100
590-990-996 - TF - Gas Tax Reserve Provision - W	58,472.50		58,472.50	100
590-990-997 - TF - Contribution to Fire Reserve	151,500.00		151,500.00	100
590-990-999 - TF - Contribution to Replacement Reserv	250,000.00		250,000.00	100
<b>Total Contributions to Reserves:</b>	<b>613,422.50</b>	<b>0.00</b>	<b>613,422.50</b>	<b>100</b>
<b>Debentures Debt</b>				
590-700-706 - Interest on Bank Loan #4	607.99		607.99	100
590-700-707 - Interest on Bank Loan #5	6,743.39		6,743.39	100
<b>Total Debentures Debt:</b>	<b>7,351.38</b>	<b>0.00</b>	<b>7,351.38</b>	<b>100</b>
<b>TOTAL FISCAL SERVICES:</b>	<b>1,359,440.55</b>	<b>121,644.31</b>	<b>1,237,796.24</b>	<b>91</b>
<b>TOTAL EXPENDITURES:</b>	<b>3,488,086.13</b>	<b>1,628,493.24</b>	<b>1,859,592.89</b>	<b>53</b>

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**UTILITY REVENUES AND EXPENDITURES**

For the Period Ending June 30, 2024

	Budgeted	Actual	Surplus (Deficit)	Var %
<b>REVENUES</b>				
<b>Water and Sewer Charges</b>				
750-100-100 - Water Consumer Sales	189,000.00	109,478.60	(79,521.40)	42-
<b>Total Water and Sewer Charges:</b>	<b>189,000.00</b>	<b>109,478.60</b>	<b>(79,521.40)</b>	<b>42-</b>
<b>Other Revenues</b>				
750-100-115 - Property taxes	110,591.46		(110,591.46)	100-
750-100-130 - Penalties	1,650.00	746.39	(903.61)	55-
750-100-140 - Hydrant Rentals	4,750.00		(4,750.00)	100-
750-100-150 - Installation Service	1,797.00	1,796.85	(0.15)	0-
750-100-170 - Provincial Grants	25,000.00		(25,000.00)	100-
750-200-100 - Investment Income	2,000.00	2,057.50	57.50	3
780-100-110 - Transfer from General Reserve - Utility	30,000.00		(30,000.00)	100-
<b>Total Other Revenues:</b>	<b>175,788.46</b>	<b>4,600.74</b>	<b>(171,187.72)</b>	<b>97-</b>
<b>TOTAL REVENUES:</b>	<b>364,788.46</b>	<b>114,079.34</b>	<b>(250,709.12)</b>	<b>69-</b>
<b>EXPENDITURES</b>				
<b>Water supply</b>				
760-100-100 - UT - Administration-office	9,225.00	395.56	8,829.44	96
760-200-000 - UT - Water/Wastewater contractor	22,750.00	11,792.36	10,957.64	48
760-200-010 - UT - Training & Education (Water)	1,500.00	1,211.66	288.34	19
760-200-120 - UT - Water Treatment Plant	19,000.00	2,103.39	16,896.61	89
760-200-150 - UT - Transmission & Distribution	28,000.00	13,568.65	14,431.35	52
760-200-160 - UT - Other Water Supply Costs - Contract	2,000.00	1,646.72	353.28	18
760-200-170 - UT - Water Connections - Contract Servic	1,000.00		1,000.00	100
760-300-120 - UT - Water Treatment Plant - Utilities		4,473.67	(4,473.67)	
760-300-130 - UT - Wells - Utilities	16,000.00	2,892.76	13,107.24	82
760-400-120 - UT - Water Treatment Plant-Supplies	12,000.00	6,438.13	5,561.87	46
760-400-150 - UT - Transmission & Distribution - Mater	3,300.00		3,300.00	100
760-400-160 - UT - Other Water Supply Costs - Material	400.00		400.00	100
760-300-160 - UT - Handheld Water Reader	4,000.00		4,000.00	100
<b>Total Water supply:</b>	<b>119,175.00</b>	<b>44,522.90</b>	<b>74,652.10</b>	<b>63</b>
<b>Sewage Collection and Disposal</b>				
770-000-100 - UT - Sewer Administration - office	9,225.00		9,225.00	100
770-200-000 - UT - Water/Wastewater contractor	22,400.00	11,520.36	10,879.64	49
770-200-010 - UT - Training & Education (Sewage)	1,500.00	1,211.66	288.34	19
670-200-130 - UT - Sewage Collection System - Contract	6,200.00		6,200.00	100
770-200-130 - UT - Insurance (Sewage)	4,600.00	3,870.50	729.50	16
770-400-120 - UT - Sewage Lift Station - Materials & S	500.00	477.65	22.35	4
<b>Total Sewage Collection and Disposal:</b>	<b>44,425.00</b>	<b>17,080.17</b>	<b>27,344.83</b>	<b>62</b>
790-100-105 - UT - Transfer to Capital - Utility	55,000.00		55,000.00	100
790-100-110 - UT - Transfer to Reserves	60,000.00		60,000.00	100
760-700-700 - UT - Interest on Debentures	25,692.65		25,692.65	100
<b>TOTAL EXPENDITURES:</b>	<b>304,292.65</b>	<b>61,603.07</b>	<b>242,689.58</b>	<b>80</b>

**NET OPERATING SURPLUS/(DEFICIT)**

**MUNICIPALITY OF OAKLAND-WAWANESA**  
**UTILITY REVENUES AND EXPENDITURES**  
For the Period Ending June 30, 2024

	<u>Budgeted</u>	<u>Actual</u>	<u>Surplus (Deficit)</u>	<u>Var %</u>
Revenues	364,788.46	114,079.34	(250,709.12)	69-
Expenses	304,292.65	61,603.07	242,689.58	80
Net Surplus (Deficit)	<u>60,495.81</u>	<u>52,476.27</u>	<u>(8,019.54)</u>	<u>13-</u>



COMMITTEE REPORT FOR Ward 3 (name of committee)

COUNCIL MEETING DATE July 16, 2024

SUBMITTED BY Councillor Fisher

I would like to report the following:

I attended the June Council meeting.

Reviewed all emails and documents from Council and Administration.

I attended an asset management meeting as well as special meeting to deal with other issues.

Also participated in a 3 hour conservation meeting.

I had numerous excursions over most municipal roads east of number 10 highway.

Anything else I will bring up at the meeting.

Councillor Ward 2

Mike Fisher

COMMITTEE REPORT FOR Ward 3 (name of committee)

COUNCIL MEETING DATE July 16, 2024

SUBMITTED BY Councillor Jones

I would like to report the following:

Reviewed all Bank Recs and other documents for the regular meeting.

Worked with the Souris Vet Board about upcoming changes with operations.

Talked with residents regarding Lake Clementi and their concerns about the R.M of Cornwallis wanting to call a S.O.E.

Councillor Ward 3

Frank Jones

COMMITTEE REPORT FOR Ward 2 (name of committee)

COUNCIL MEETING DATE July 16, 2024

SUBMITTED BY Councillor Hatch

**I would like to report the following:**

Attended June council meeting

Attended AMM June District Meeting in Virden

Attended special meeting

Reviewed council emails

Received RM sprayer

Tested sprayer

Dealt with invoices on above

Conferred with PW on Treesbank Road project

Drove roads and conferred with PW

COMMITTEE REPORT FOR Ward 2 (name of committee)

COUNCIL MEETING DATE July 16, 2024

SUBMITTED BY Councillor Dennis Rome

**I would like to report the following:**

Received and reviewed emails and information from Administration.

Attended Council Special Meeting regarding Asset Management, Water/Sewer line replacement and relining, Animal control Bylaw

Received information regarding Lake Clementi/Cornwallis SOLE.

Received ongoing concerns from Ratepayers regarding Rural Roads

Councillor Ward 2

Dennis Rome

COMMITTEE REPORT FOR Ward 1 (name of committee)

COUNCIL MEETING DATE July 16, 2024

SUBMITTED BY Councillor McDonald

I would like to report the following:

- I attended the June Council meeting
- I attended the Glenboro Municipal Office to sign papers and cheques
- I attended a Special Council Meeting regarding Asset management
- I reviewed the monthly Bank Reconciliations
- I reviewed emails from Staff/Head of Council/CAO/Public works manager/Ratepayers
- I attended Valley Lodge throughout the month and met with the Secretary Treasurer/Residents to discuss repairs needed along with questions and concerns

Anything else I will bring up at the meeting.

Councillor Ward 1

Bob McDonald

**COMMITTEE REPORT FOR:      WARD 1**

**COUNCIL MEETING DATE:      July 16, 2024**

**SUBMITTED BY:                      BRETT MCGREGOR**

**I would like to report the following:**

- **Responded to emails and text messages and phone calls from ratepayers and office on municipal matters.**
- **Reviewed material for regular council meeting.**
- **Reviewed emails from office staff, AMM, FCM, ratepayers.**
- **Reviewed bank reconciliations.**
- **Further work on ice plant for grants, legal and closing the project off.**
- **Attended July 2<sup>nd</sup> Special meeting.**
- **Reviewed material at request of investigators for Code of Conduct complaint 2 & 3.**

COMMITTEE REPORT FOR HEAD OF COUNCIL

COUNCIL MEETING DATE July 16, 2024

SUBMITTED BY Dave Kreklewich

I would like to report the following:

- **Attended the Municipal office on various occasions to review matters with the CAO as well as reviewing invoices and signing cheques.**
- **Received and reviewed emails from ratepayers and Councillors.**
- **I chaired the special meeting on the animal control bylaw and utility special services debenture, on July 2.**
- **I attended the western caucus arranged meeting with Minister Bushie and Minister Simard in Brandon July 3.**
- **I will be attending a meeting on July 15 in Winnipeg, with Deputy Minister Ryan Klos, along with Simon Ellis and Amanda Ellis to review the permit allowance for Ellis Seeds.**

**Provincial Conference Calls**

The July call is scheduled for July 11.

**Property Matters**

I am still waiting on two of the Boundary Roads agreements to be signed and returned.

I haven't heard anything further from The Municipal Board related to the appeal of the subdivision that was denied.

Requests for development permits for continue.

I will provide Council with information related to hiring a building inspector for the purpose of safety inspections as the Office of the Fire Commissioner does not conduct safety inspections. There are three properties that should be looked at as concerns have been expressed about the safety of the property and anyone residing in the property.

**By-laws**

I have prepared an amendment to the Animal Control By-law and will provide the final information for the Drainage By-law for Council consideration.

**Meetings with Members of Council**

Discussions continue with members of Council either in person, over the phone, or by email including a meeting with a ratepayer regarding flooding issues.

**Code of Conduct Complaints**

I am awaiting the final report from the Investigator with respect to Complaints #2 and #3.

The Director of Appeals has received all required documentation for the appeal on Complaint #1 and will provide a decision in due course.

**Municipal Emergency Coordinator**

This was placed on hold until the issue with Lake Clementi was resolved. Efforts will continue to look into training options.

**Meetings and Conferences**

I had meetings with my mentee as part of the Manitoba Municipal Administrators mentor/mentee program and filed the required report for the month of June. This session of the mentor/mentee program is now considered complete. A new session will commence in September with a call for interested parties.

J. Swidnicki  
Chief Administrative Officer



## FINANCE OFFICER'S REPORT – July 2024

- Bank reconciliations were completed for the month of June for the General, Utility, and SRR accounts.
- I updated our Tax Program so that it is now up to date as of the end of June 2024 with LTO/Transfer of Land and other information from the MMO site.
- Monthly Multi-Material Stewardship Manitoba (MMSM) reporting was completed for June. The Municipality reported a total of 3,310 kg in recyclables (down from 5,780 kg in June 2023, a 43% decrease).
- The 2024 Tax Sale process continues. Service of first notice is complete. I provided Taxervice with the required Information for them to proceed with service of Second Notice. This will happen at the end of July.
- Reconciling reports and processing payments for on-line camping reservations and swimming lessons is winding down with fewer transactions on the reports.
- The pool is very busy. Reconciling daily transaction reports and cash deposits adds to the workload.
- I have been working with Melissa to transition the payroll function to her. With the increase in students working at the pool and campground the SRR payroll takes a fair amount of time to process.
- The first payment of the 2024 Operating Grant in the amount of \$181,576.92. was received. This is 75% of the total grant, the balance to be paid in September. This is an increase of 1.68% over last year.
- The federal Canada Community Building Fund (Gas Tax) Annual Expenditure Report (AER) for 2023 has been completed and uploaded to the MMO site by the filing deadline of June 30, 2024.
- I completed the Municipal Operating Grant Report for the 2023 Calendar year and uploaded it to the MMO site by the June 30, 2024 deadline.
- We have received payment in full in the amount of \$1,112.20 for one of the two accounts that was sent to Trend Collection & Bailiff Services for collection.
- The Building Inspector position has been added as additional insured to our insurance policy with respect to the work done while acting within the scope of their duties for the Municipality.
- I spent a lot of time communicating with Western Financial to ensure that the Pound Pail and Paddle event and activities have liability insurance coverage insofar as the Municipality's interest might exist (including its additional insureds - Curling Clubs of Wawanesa and the Souris River Recreation Commission - hosting the event).

- The year end audit for the Souris River Recreation is complete. I have posted all of the year end adjusting entries. The final statement will be issued once the draft statement is approved at the July 22, 2024, SRR board meeting.
- Testing is complete for the Municipal year end audit. Sensus auditors are reviewing the information and will be preparing the draft statements shortly. I am awaiting confirmation that they will have the draft statements ready for council review prior to the August Council meeting with the intent that either Kyle or Brett will present the financials at the August meeting.
- I spent a lot of time gathering information and working on the possible utility debenture.
- The press release announcing the federal grant to Glenboro South Cypress Oakland Wawanesa (GSCOW) Handi Transit through the Rural Transit Solutions Fund (RTSF) for the purchase of two new buses was sent out on June 26. One of the new buses has arrived and went for its inaugural trip on July 9. The second bus will be arriving shortly.

**Elaine McGregor**  
**Finance Officer**



**Public Works: Weekly Report**  
**July 5th, 2024**  
**Submitted by Chelsea Long**

**Public Works On-Going**

- Trees trimmed in Nesbitt
- Bluestar arrived to begin gravel crushing
- Spraying has begun (East): 52 miles covered so far
- Roadside mowing (West)
- Met with Zenith paving regarding intersection at PR 340
- Researching water licenses through the portal
- Hauled crushed asphalt
- Hauled stone in to fill water cuts
- Watermain and shut offs are now on Asset Management program
- Attended Water District meeting
- Spoke with highways regarding ratepayers' drainage issues
- Hauled pit run to fill in rough secondary road
- Culvert washout on dirt road repaired
- Russel Redi Mix had obtained permit and is hauling on Methvan Road, also covering cost of dust control on that road
- Large culvert replacement needed for 38N
- Requested engineering service costs for watermain replacement
- Solar light installed at Lake Clementis mailboxes

**Municipal Water Wells**

- Installed water line to ratepayer on 7<sup>th</sup> street
- Water meter readings
- Investigated the high usage flagged properties
- Inspected water leak at local business, shut off water

**Transfer Stations**

- Cleaning up old chemical jug enclosure
- Weed whacked both transfer sites
- Need new SD card for trail cam

**Equipment**

- Purchased new straps for the spray truck
- Grader needs repair for faulty Joystick. Still on warranty. Grader will be down for 4-5 days until mechanic can repair

## Oakland-Wawanesa Fire Dept Mounthly Report 2023

Jan

Call#	Date	Time	Function/Event/Practise	Location	Personnel	Equipment
-------	------	------	-------------------------	----------	-----------	-----------

Jan

	2024-01-08	19:00:00	Training	Firehall	21	
24-01	2024-01-10	18:34:00	MFR Call #18 Hwy	18Hwy	2	1 Unit
24-02	2024-01-12	18:34:00	MVC	Oakland	9	5 Units
	2024-01-15	19:00:00	Equipment Checks	Firehall	7	
24-03	2024-01-25	08:04:00	2 Vehicle MVC/MFR	Oakland	15	5 Units
	2024-01-26	09:00:00	Medical equip testing	Hospital	1	2 units
	2024-01-30	18:00:00	MFR Training	Firehall	12	

Feb

24-04	2024-02-04	05:02:00	MFR Call	Oakland	2	1 Unit
	2024-02-05	09:00:00	Unit 2 Safety	Wawa	1	
	2024-02-06	09:00:00	Unit 5 Safety	Wawa	1	
24-05	2024-02-11	01:13:00	MFR Call 3 <sup>rd</sup> st	Wawa	2	1 Unit
	2024-02-12	19:00:00	Fire Training	Firehall		
	2024-02-19	19:00:00	Equipment checks	Firehall	7	
24-06	2024-02-19	23:41:00	MFR Call	Wawa	2	1 Unit
	2024-02-26	18:00:00	Fire training	Wawa	15	5 Units
	2024-02-28	18:00:00	Mutual aid meeting	Brandon	2	

March

24-07	2024-03-01	06:55:00	MVC with MFR Call	Oakland	12	5 Units
24-08	2024-03-10	11:54:00	MFR Call PTH 344	Oakland	2	1 Unit
	2024-03-11	18:00:00	Fire training	Wawa	8	5 Units
24-09	2024-03-04	01:46:00	Stranded People	Oakland	2	1 Unit
24-10	2024-03-24	07:16:00	MFR Call	wawa	2	1 Unit

April

	2024-04-03	18:00:00	CPR Recert	Firehall	12	
	2024-04-04	18:00:00	CPR Recert	Firehall	14	
24-11	2024-04-05	02:16:00	MFR Call	wawa	2	1 Unit
	2024-04-06	08:00:00	MFR Supply run	Killarney	1	
	2024-04-08	19:00:00	Equipment checks	Firehall	8	
24-12	2024-04-13	08:46:00	MFR Call	wawa	2	1 Unit
24-13	2024-04-20	14:16:00	Bale fire	Oakland	16	5 Units

May

24-14	2024-05-05	13:18:00	MFR Call	Wawa	2	1 Unit
	2024-05-06	19:00:00	Fire Training	Firehall	24	
24-15	2024-05-12	13:38:00	Fire Alarm	Wawa	8	5 Units
	2024-05-13	19:00:00	Equipment checks	Firehall	7	
24-16	2024-05-17	13:48:00	MFR Call	Wawa	2	1 Unit
24-17	2024-05-27	12:30:00	MFR Call	Wawa	2	1 Unit

June

	2024-06-04		Fire chiefs Conference	3 day virden	2	
24-18	2024-06-07	20:42:00	MFR Call	Wawa	2	1 Unit
	2024-06-09	19:00:00	Fire Training	Firehall		

Sheet1

24-19	2024-06-19	22:30:00	MFR Call	Wawa	2	1 Unit

**July**

24-20	2024-07-02	13:23:00	MFR Call	Wawa	2	1 Unit
	2024-07-09	19:00:00	Equipment checks	Firehall		

**The Municipality of Oakland-Wawanesa**

**By-Law No. 40-2024**

**To Amend Animal Control By-law No. 05-2021**

Being a by-law of the Municipality of Oakland-Wawanesa to amend Animal Control By-law No. 05-2021 for the invoicing of property owners related to the regulation and control of animals within the Municipality of Oakland-Wawanesa.

WHEREAS the Municipality of Oakland-Wawanesa is empowered under the Animal Care Act, the Animal Liability Act, and the Municipal Act, to regulate the keeping of animals, including dogs and cats and other animals;

AND WHEREAS it is deemed expedient and in the public interest to regulate and control animals in the Municipality of Oakland-Wawanesa;

NOW THEREFORE the Council of the Municipality of Oakland-Wawanesa in regular session assembled, enacts as follows:

“That the following be added to Clause (e) under Duties of the animal control officer:

2(6)(e) ... including the issuance of invoices for enforcement to the Municipality, to be billed to the property owner in accordance with Part 9 – Penalties along with any additional Municipal administration fees outlined in the Fees and Charges By-law.

**DONE AND PASSED** by Council in meeting duly assembled this    day of    , 2024.

\_\_\_\_\_  
Dave Kreklewich, Head of Council

\_\_\_\_\_  
Joni Swidnicki, Chief Administrative Officer

Read a first time this 2<sup>nd</sup> day of July, 2024

Read a second time this    day of    , 2024

Read a third time this    day of    , 2024

**MUNICIPALITY OF OAKLAND-  
WAWANESA**

**BY-LAW NO. 41-2024**

**WHEREAS:**

- A Lot grade and drainage works carried out on private property may interfere with or impact private property, municipal roads, road allowances, drains and drainage, and other municipal infrastructure.
- B. Section 232(1)(h) of the Municipal Act authorizes a municipality to pass by-laws for municipal purposes respecting drains and drainage on private or public property.
- C. Council of the Municipality has determined that it is advisable and in the public interest to promote the protection and maintenance of private property, municipal roads, drains and drainage and other municipal infrastructure, and to ensure that any lot grade and drainage works that take place require prior municipal approval.

**NOW THEREFORE**, Council of the Municipality of Oakland-Wawanesa enacts as a by-law the following:

**Title and Purpose**

- 1. This By-law may be referred to as the "Drainage By-law".
- 2. The purpose of this By-law is to:
  - a. promote the protection of private property, municipal roads, drains and drainage and other municipal infrastructure,
  - b. prohibit the carrying out of lot grade and drainage works on private property except in accordance with this By-law and a permit issued under this By-law, and
  - c. provide for a permit system giving permission to carry out lot grade and drainage works.
- 3. Compliance with this By-Law does not exempt a person from compliance with the Municipality's Building or Zoning By-laws or with Provincial regulations including the Water Rights Act.

**Interpretation**

- 4. In this By-law:

"drainage works" means works that change the flow, location, direction or level of water by any means on private or public property or in, on, over, along, under or near a municipal road, road allowance, drain or other municipal infrastructure.

"Officer" means the development officer **or designate** for the Municipality established under the Municipality's Zoning By-law and such other person appointed by the Municipality for the enforcement of its by-laws.

"owner" means the registered owner of land and a lessee of crown land, or a person authorized in writing by the owner or lessee.

### **Prohibition and Permit Requirement**

5. No person may undertake drainage works including changing or interfering with the natural lot grade of a property except in accordance with a permit issued under this By-law.
6. An application to the Municipality for a permit as set out in Schedule "A" may be made by the owner or a person authorized in writing by the owner. The application must include:
  - a. a completed and signed application form,
  - b. information as to the location of the drainage works,
  - c. a description of proposed drainage works,
  - d. any additional information concerning the proposed works as the Officer may require, and
  - e. the fee and deposit set out in Schedule B.
7. The Officer may require the applicant to supply any additional information the Officer determines is necessary to process and consider the application. The application is not complete until the requested information has been submitted.
8. Upon the application being complete to the Officer's satisfaction, the Officer shall consider the application taking into account the impacts of the proposed works, the nature of the surrounding area, and any other factors the Officer considers relevant.
9. The Officer may issue a permit if, in the Officer's opinion the drainage works will not adversely affect private property or municipal roads, drains and drainage and other municipal infrastructure and any impacts can be prevented, managed or remediated. The permit may be subject to conditions as are in the Officer's opinion necessary to address the impacts of the proposed works and otherwise promote the purpose of this By-law.
10. The permit shall be issued in the name of the owner, and where the applicant is not the owner, to the owner and applicant jointly.
11. Where a permit is required, no preparatory work may take place before the permit is obtained.
12. A permit is not required to carry out minor drainage work involving the installation, alteration or repair of building components such as eaves troughs, downspouts, and sump pump discharge pipes.

### **Owner and applicant's responsibilities**

13. An owner and an applicant:
  - a. are responsible to ensure that the drainage works approved under a permit comply with this By-law, the conditions under which the permit was issued and the requirements of a by-law, or provincial laws and regulations;
  - b. are liable for the cost of repairing damage to municipal property (including roads and drainage) occurring in the course of the drainage work;



- c. must during carrying out the works keep the permit with the approved plans and specifications in a conspicuous place on the premises; and
- d. must comply with an order of the Officer.

#### **Drainage works approval**

- 14. The owner or applicant must notify the Officer upon completion of the drainage works. The Officer will then do an inspection. If the drainage works are not completed in accordance with the permit to the satisfaction of the Officer, the owner or applicant must bring the drainage works into compliance with the permit. The Officer shall issue a completion certificate as set out in Schedule "C" upon completion of the drainage works in accordance with the permit to the satisfaction of the Officer. The owner or applicant must obtain a completion certificate within 1 year from the issuance of the permit.

#### **Enforcement**

- 15. The Officer has all the powers, duties, discretions and functions of a designated officer set out in the Municipal Act and of an enforcement officer set out in the Municipal By-law Enforcement Act, including to:
  - a. carry out inspections, accompanied where the Officer consider it advisable by an engineer or other expert;
  - b. make orders for the remedying of contraventions under this By-law;
  - c. enter land to remedy a contravention of this By-law or a permit, and to prevent the re-occurrence of a contravention;
  - d. enforce contraventions through offences under the Municipal By-law Enforcement Act;
  - e. take remedial action where required; and
  - f. act as a designated officer for the purposes of this By-law.
- 16. An order of the Officer will be given in writing and may provide that if the person does not comply with the order within the specified time, the Municipality will take the actions or measures at the expense of that person.
- 17. The Municipality may take whatever actions or measures are necessary to remedy a contravention of this By-law or a permit, including performing any work required or revoking a permit, if the person to whom an order was directed did not comply with the order within the time specified, and the time for requesting a review of the order has passed or the person requested that Council review the order and Council did so and confirmed that the Municipality can take the ordered actions or measures.
- 18. If the order of the Officer so provided, the actions or measures will be taken at the person's expense. The costs of the actions or measures taken will be an amount owing by the person to the Municipality and may be collected in the same manner in which a tax may be collected or enforced under the Municipal Act. Such collection may include adding

the costs to the taxes of the land within which the actions or measures were taken, and to land located adjacent to a municipal road upon which the actions or measures were taken where the owner of the land was responsible for the Municipality incurring the costs.

19. Where drainage work has been carried out within a municipal road right-of-way without the Municipality's permission by a person who is an owner or a controlling shareholder of a corporation that is an owner of land adjacent to the right-of-way, the Municipality's full costs (including administrative and legal costs) of restoring the drain to a proper condition or repairing damage may be collected and enforced against that land in the same manner as a tax may be collected or enforced under the Municipal Act, including adding to taxes on the land.
20. In an emergency the Officer may, without first making an order or waiting for a review, take whatever actions or measures are necessary to eliminate the emergency.

#### **Review**

21. An owner, an applicant, or a holder of a permit may request Council to review a decision or order of the Officer, by giving a written notice to the Chief Administrative Officer within 14 days of receiving the decision or order.
22. Upon receiving a request for review, the Chief Administrative Officer shall set a date and time for the review by Council and notify the person of the date of the review.
23. At the time and place set out in the notice, Council shall consider the request for review, and the person may appear in person or by counsel. After reviewing the decision or order, Council may confirm, vary, substitute or cancel the decision or order.
24. The time specified in an order is suspended from the date of receipt of a request for review to the date upon which Council makes its decision.

#### **Deposit**

25. Upon issuance of the completion certificate, the Municipality shall refund the deposit.
26. If the owner or applicant
  - a. is in default under this By-law including failing to comply with an order;
  - b. the Municipality has incurred costs in remedying the default including repairs to municipal roads, drains and drainage or other municipal infrastructure; or
  - c. owes the Municipality under section 27 the deposit shall be forfeited to the Municipality.

#### **Offence and costs**

27. A person who contravenes this By-law is guilty of an offence and is liable to:
  - a. a fine of not more than \$1000; and
  - b. a penalty equal to the Municipality's cost of enforcement.

28. Fines and penalties may be collected and enforced by the Municipality in the same manner as a tax may be collected or enforced under the Municipal Act, including adding to taxes on the land.

**DONE AND PASSED** by Council in meeting duly assembled this    day  
of    , 2024.

---

Dave Krekewich, Head of Council

---

Joni Swidnicki, Chief Administrative Officer

Read a first time this    day of    , 2024

Read a second time this    day of    , 2024

Read a third time this    day of    , 2024

**SCHEDULE A**

**PRIMARY USAGE:**

Lot Grade: <input type="checkbox"/>	Residential: <input type="checkbox"/>	Agricultural: <input type="checkbox"/>	Commercial: <input type="checkbox"/>	Vacant: <input type="checkbox"/>
Drainage: <input type="checkbox"/>				
Other: <input type="checkbox"/>				
<input type="checkbox"/>				

Name of Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Legal Land Description: \_\_\_\_\_ Roll # \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**PROPOSED DRAINAGE WORKS:**

Include a sketch map or elevation map of your property showing proposed works. Include any existing features of the land described in the immediate vicinity; buildings, roads, utility lines, rivers, streams, natural runs, low areas, etc.

**Reason for Request:**

*I will pay all applicable costs for the proposed drainage works and will undertake to observe and perform all provisions of The Planning Act, The Development Plan, the applicable Zoning By-Laws and the provisions of other relevant laws, by-laws or agreements.*

Landowner signature \_\_\_\_\_ Date \_\_\_\_\_

**Municipal Office Use Only**

Application Received By: \_\_\_\_\_ Date Received: \_\_\_\_\_

Application Fee Received: \_\_\_\_\_ Deposit Fee Received: \_\_\_\_\_

**APPROVALS:**

Administration approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Council \_\_\_\_ Required \_\_\_\_ Not Required \_\_\_\_ Resolution # \_\_\_\_\_

Water Stewardship License \_\_\_\_ Required \_\_\_\_ Not Required \_\_\_\_ License # \_\_\_\_\_

Utilities \_\_\_\_ Required \_\_\_\_ Not Required MIT \_\_\_\_ Required \_\_\_\_ Not Required

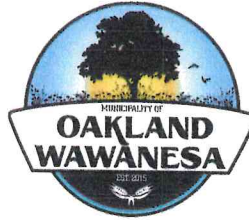
Culvert size \_\_\_\_\_ Culvert supplied \_\_\_\_\_ Locates Obtained \_\_\_\_\_

SCHEDULE B

PERMIT FEES AND DEPOSIT AMOUNT

1. Permit application fee \$100.00
2. Deposit amount \$1000.00

SCHEDULE C



Box 278, Wawanesa, Manitoba R0K 2G0  
Phone: (204) 824-2666

## COMPLETION CERTIFICATE

(Date)

(Applicant)

**RE: Drainage Works Completion Certificate**

In accordance with your Drainage Works Application dated     (date)     the Public Works Manager carried out an inspection of the project located at     (location)     on     (date)    .

All work required has been satisfactorily completed and is accepted as complete.

\_\_\_\_\_  
(applicant)

\_\_\_\_\_



Box 278, Wawanesa, Manitoba R0K 2G0  
Phone: (204) 824-2666

July 16, 2024

TO: Members of Council

FROM: Chelsea Long, PW Manager  
Elaine McGregor, Finance Officer

RE: Utility Debenture Information

### **Background**

At the Special Meeting of Council on July 2, 2024, a resolution was passed that a determination on debentures be tabled to the July 16, 2024, meeting of Council to allow Administration the opportunity to verify if engineering costs are included in the estimated costs.

### **Findings**

In the fall of 2023, when Council was first considering the debenture for the Utility projects, it was determined that previous cost estimates were insufficient. Those costs, according to the 2023 project requests submitted to MWSB, had been based on MWSB and contractor estimates. Our contractor reached out to get a revised quote. That came back at an estimate of \$388.89 per meter or \$350,900 for the relining. To allow for future increases before the work actually gets done and possible contingencies, that figure was rounded to \$400,000 for the two water lining projects and \$500,000 for the replacement project. There was no mention of engineering costs.

If Council wants to initiate engineering design in advance to have a tender ready project for 2025, MWSB can assist with 50% funding assistance and provide project management services. We have reached out to MWSB and to get an estimate of the engineering costs and to see if the option for 50% funding applies to all three projects, or just the Commercial Street water line replacement as prioritized for 2025. We have also reached out to a couple engineers to get a cost estimate.

One engineer's response was 12 to 15% of project costs.

The response from MWSB would be to estimate about 5% of construction costs, which is about \$65,000 for all three projects. He recommended increasing it to \$70,000 to allow for contingencies. The Municipality would need to budget for \$35,000.

The MWSB allocation budget is available usually on a first come basis until the annual allocation is exhausted each year. For construction, MWSB needs to propose these projects for approval in MWSB's Capital Plan, which ultimately gets approved by the provincial government once per year. Travis has made a note that Oakland-Wawanesa is eager to complete this project when he is developing the 2025-2030 Capital Plan. By entering into a design agreement, this will increase our chances for capital funding due to project readiness.

### **Recommendations**

It is recommended that Council adopt the following resolutions:

BE IT RESOLVED that administration be directed to proceed with preparing the debenture for the estimated costs of water plant improvements, Commercial Street waterline replacement, Water Street re-lining (one block) and Park Street re-lining (one-block) and engineering design services in the total amount of \$1,487,000 at an estimated annual interest rate of 7.725%.

BE IT RESOLVED that the method of calculating the local improvement levy be based on an amount per parcel of land as well as a mill rate on portioned assessment.

BE IT RESOLVED that the proposed local improvement district be all taxable, grant-in-lieu and otherwise exempt property within the Village of Wawanesa in the Municipality of Oakland-Wawanesa with the exceptions of:

- cemetery described in Roll No. 220000
- three properties located south or east of the river described in Roll No's: 219900, 220600 and 221200
- the dam site described in Roll No. 222600
- Properties owned by the Municipality described in Roll No's: 204200, 205000, 205400, 212150, 212905, 212910, 213850, 214100, 214300, 217300, 217600, 217800, 219625, 219825, 221300, 221400, 221530, 221540, 222500, 224300, 224700, 229800.

BE IT RESOLVED that in order for the Municipality to initiate engineering design in advance and have a tender ready project, assistance from MWSB be requested for the design component of the Commercial Street water line replacement project. 50% funding assistance for the design component and project management services whereby the Municipality's share shall come from borrowing.



Utility Debenture Scenario - with 5 properties + 22 MOW properties exempt		
Total Amount to be Debentured		\$1,487,000
Loan Term		20 years
Interest Rate		7.725%
Annual Payment (As per amortization schedule)		\$151,806.18
Number of Properties less 22 MOW properties		294
Option to Prepay:		
\$100 x 20 years = \$2,000 x 294 properties =		\$588,000
Total Amount to be Debentured		\$1,487,000
Less prepayment amounts		(\$588,000)
Amount to be financed on Assessments (mil)		\$899,000.00
Per year on Assessment (899,000 @7.725%) (As per amortzn schedule)		\$91,777.92
Portioned Assessment (less MOW & other exempt)		27,829,670
Mill rate amount:		
\$91,777.92/(27,829,670 x 1/1,000) =		3.298
Per parcel amount (for those that didn't prepay):		
Annual amount		\$151,806.18
Less amount to be financed on Assessments (mil)		(\$91,777.92)
Per parcel total		\$60,028.26
Number of Parcels = 294		
Per parcel amount:		
\$60,028.26/294		\$204.18
For example, a residential property, assessed at \$225,000, portion value of \$101,250 (45%), that chose not to prepay, the annual local improvement levy will be:		
	Per parcel	\$204.18
	101,250 x mill x 1/1,000	\$333.91
	Total	\$538.08
For example, a residential property, assessed at \$150,000, portion value of \$67,500 (45%), that chose not to prepay, the annual local improvement levy will be:		
	Per parcel	\$204.18
	67,500 x mill x 1/1,000	\$222.60
	Total	\$426.78

**Utility Debenture Scenario - with 5 properties + 22 MOW properties exempt**

Total Amount to be Debentured	\$1,487,000
Loan Term	20 years
Interest Rate	5.430%
Annual Payment (As per amortization schedule)	\$125,259.70
Number of Properties less 22 MOW properties	294
Option to Prepay:	
\$100 x 20 years = \$2,000 x 294 properties =	\$588,000
Total Amount to be Debentured	\$1,487,000
Less prepayment amounts	(\$588,000)
Amount to be financed on Assessments (mil)	\$899,000.00
Per year on Assessment (899,000 @5.430%) (As per amortzn schedule)	\$75,728.63
Portioned Assessment (less MOW & other exempt)	27,829,670
Mill rate amount:	
\$75,728.63/(27,829,670 x 1/1,000) =	2.721
Per parcel amount (for those that didn't prepay):	
Annual amount	\$125,259.70
Less amount to be financed on Assessments (mil)	(\$75,728.63)
Per parcel total	\$49,531.07
Number of Parcels = 294	
Per parcel amount:	
\$49,531.87/294	\$168.47

For example, a residential property, assessed at \$225,000, portion value of \$101,250 (45%), that chose not to prepay, the annual local improvement levy will be:

	Per parcel	\$168.47
	101,250 x mill x 1/1,000	\$275.52
	Total	\$443.99

For example, a residential property, assessed at \$150,000, portion value of \$67,500 (45%), that chose not to prepay, the annual local improvement levy will be:

	Per parcel	\$168.47
	67,500 x mill x 1/1,000	\$183.68
	Total	\$352.15

Utility Debenture Scenario - with 5 properties + 22 MOW properties exempt		
Total Amount to be Debentured		\$1,237,000
Loan Term		20 years
Interest Rate		5.430%
Annual Payment (As per amortization schedule)		\$104,200.57
Number of Properties less 22 MOW properties		294
Option to Prepay:		
\$100 x 20 years = \$2,000 x 294 properties =		\$588,000
Total Amount to be Debentured		\$1,237,000
Less prepayment amounts		(\$588,000)
Amount to be financed on Assessments (mil)		\$649,000.00
Per year on Assessment (649,000 @5.430%) (As per amortizn schedule)		\$54,669.50
Portioned Assessment (less MOW & other exempt)		27,829,670
Mill rate amount:		
\$54,699.50/(27,829,670 x 1/1,000) =		1.964
Per parcel amount (for those that didn't prepay):		
Annual amount		\$104,200.57
Less amount to be financed on Assessments (mil)		(\$54,669.50)
Per parcel total		\$49,531.07
Number of Parcels = 294		
Per parcel amount:		
\$49,531.07/294		\$168.47
For example, a residential property, assessed at \$225,000, portion value of \$101,250 (45%), that chose not to prepay, the annual local improvement levy will be:		
	Per parcel	\$168.47
	101,250 x mill x 1/1,000	\$198.90
	Total	\$367.37
For example, a residential property, assessed at \$150,000, portion value of \$67,500 (45%), that chose not to prepay, the annual local improvement levy will be:		
	Per parcel	\$168.47
	67,500 x mill x 1/1,000	\$132.60
	Total	\$301.07



July 5, 2024

VIA EMAIL: [adminassist@oakland-wawanesa.ca](mailto:adminassist@oakland-wawanesa.ca)

File Number: FC1100-1416

Broker File Number: 2024-681

**RM OF OAKLAND-WAWANESA**

106 FOURTH STREET,

BOX 278

WAWANESA, MB R0K 2G0

**ATTENTION: SURFACE LAND DEPARTMENT**

**RE: ENBRIDGE PIPELINES INC.**

**SOURIS MP 667-29 BOREHOLES**

**TEMPORARY EQUIPMENT CROSSING, TEMPORARY ACCESS, TEMPORARY WORKSPACE, PROXIMITY, APPROACH**

On behalf of our client, **ENBRIDGE PIPELINES INC.**, we hereby request your consent for our proposed **SOURIS MP 667-29 BOREHOLES**, as identified on the attached request schedule, scope, and attached plan(s).

Kindly note the following:

- **ENBRIDGE PIPELINES INC.** operates under the jurisdiction of the **Canadian Energy Regulator (CER)**.
- Construction of the proposed **SOURIS MP 667-29 BOREHOLES** is scheduled to commence **August 23, 2024**, and projected to be completed on **August 30, 2024**. Therefore, it would be greatly appreciated if you would issue your agreement(s) to cover the entire term to avoid agreement expirations and the need for additional paperwork.
- Please ensure clauses defining mirror liability and indemnity for both Grantor and Grantee are contained within the agreement.
- An Equipment List is attached for your reference.
- The Enbridge Field Representative is:

**Carey Eagles, Field Contact**

**Phone: 306-216-0389**

**Email: [carey.eagles@enbridge.com](mailto:carey.eagles@enbridge.com)**

If you have no objections to this request, kindly issue your agreement(s)/consent(s) in the name of:

**ENBRIDGE PIPELINES INC.**  
**330, 10180 -101 Street**  
**Edmonton AB T5J 3S4**

**Attention: Meaghan Broddy**

**Phone: 780-392-4089**

**Email: [CrossingsTakes@enbridge.com](mailto:CrossingsTakes@enbridge.com)**

Please forward your agreement(s)/consent(s) to the undersigned at your earliest convenience. Should you require any additional information to expedite this agreement, please do not hesitate to contact the undersigned.

Sincerely,

**AiM Land Services Ltd.**

**on behalf of ENBRIDGE PIPELINES INC.**

**Keira Dennis**  
**Land Administrator**

Enclosure(s)

REQUEST SCHEDULE

---

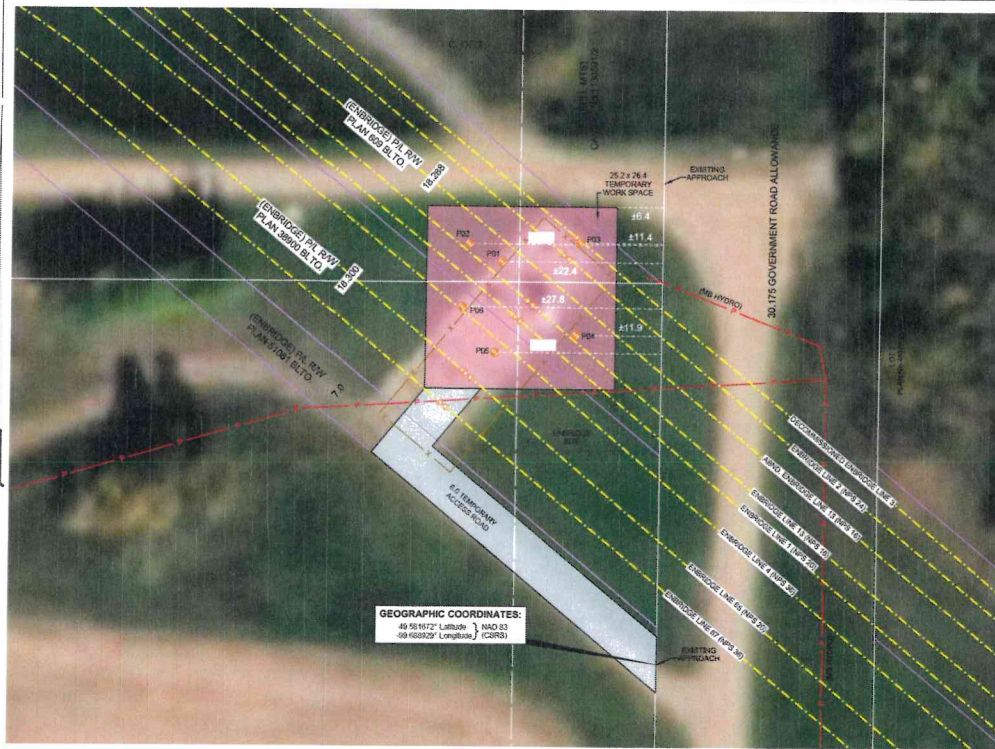
ENBRIDGE PIPELINES INC.  
SOURIS MP 667-29 BOREHOLES

RM OF OAKLAND-WAWANESA

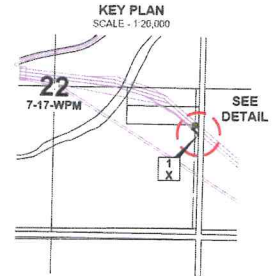
Crossing ID #	Legal Description	Disposition #	Application Type	Drawing #
TEC-02 TA-02 TWS-02 PX-02 AP-01	SE 22-7-17 WPM	30.175 Government Road Allowance Utilize Existing Approach	Temporary Equipment Crossing Temporary Access Temporary Workspace Proximity (5-30m) Approach	EM-0006-24-J1-XNG-1

**Scope of work:** Install GW monitors

PLAN SHOWING:

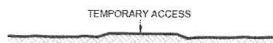


**ENBRIDGE**  
 CROSSING  
 RM OF OAKLAND-WAWANESA  
 GOVERNMENT ROAD ALLOWANCE  
 SE 1/4, Sec 22, Twp 7, Rge 17, WPM



**APPROVAL:**  
 RM of Oakland-Wawanesa Conditions ? Yes  No   
 (Please Note any Special Conditions on Reverse )  
 Administrator \_\_\_\_\_

TYPICAL DETAIL: (NOT TO SCALE)



**NOTES:**

- Scope of Work - Install Boreholes  
 1. No field survey has been performed.  
 2. Not intended for pipeline construction purposes.  
 3. Locations of all buried facilities and crossings are approximate.  
 4. Temporary work space includes access, parking & laydown.



**LEGEND:**

- Temporary Access:   
 Temporary Work Space:   
 Buried Pipe:   
 P/L RW Boundary:   
 Fence Line:   
 Power Line:   
 Borehole:   
 Valve: D=4

**MIDWEST SURVEYS**  
 (MANITOBA LAND SURVEYING) INC.  
 130 KING STREET  
 ESTEVAN, SK, S4A 2T5  
 TEL. 306-634-2635

No.	DATE	REVISION / ISSUED	JOB No.	PAGE 1 OF 1
0	JUL 1, 2024	PLAN ISSUED	EM 0305-24	0
P.O. No: PUR-2054-2010997		SURVEYED BY: N/A	CALCD BY: KD	DRAWN BY: CU
				REVISION
				EM 0305-24-J1-ING-1

# Vehicle Equipment Form

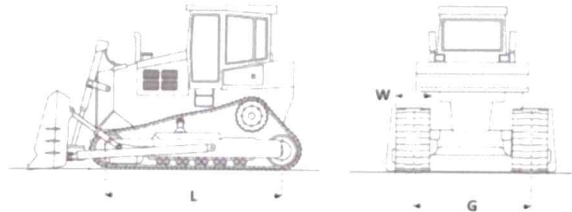
## Instructions

Complete one form for each of the following for all equipment crossing locations and submit them with your application:

- tracked piece of equipment (page 1)
- wheeled vehicle (page 2)
- piece of compaction equipment (page 3)

Note that all measurement units must be consistent.

## Tracked Vehicles



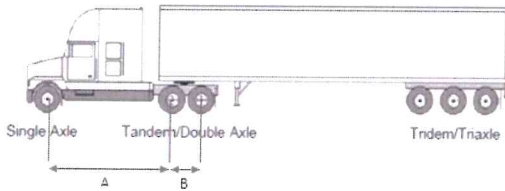
Manufacturer:	MARL		Model:	M5T		
Equipment description:	M5T					
Fully loaded gross vehicle weight:	13,000			<input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs		
	Track Shoe Width (see W in figure):		Track Length on Ground (see L in figure):		Track Gauge on Center (see G in figure):	
Track	13	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	63	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	54	<input type="checkbox"/> m <input type="checkbox"/> ft

Select the table and click on the + to add a table →

# Vehicle Equipment Form

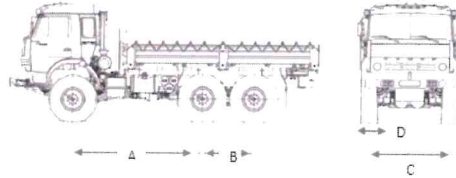
## Wheeled Vehicles

### Road Legal Requirements



Complete the following table for the heaviest axle load per grouping that is road legal.

### Non-Road Legal Requirements



Complete the following table for each vehicle that is not road legal.

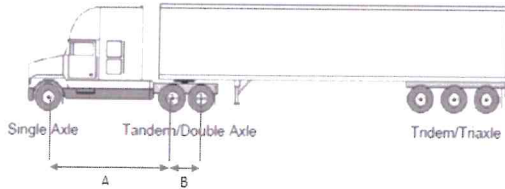
Manufacturer:		Peterbilt			Model:		Heavy Truck			
Equipment description:		Flat deck								
Fully loaded gross vehicle weight:		14,100					<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs			
Axle Grouping	Max. Loaded Weight PER Axle		Number of Tires PER Axle	Individual Tire Width (see D above)		Tire Pressure	Distance between Tire Set Centerlines (see C above)		Centerline Distance to Previous Axle (see A and B above)	
Steering	5,500	<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs	2	11	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100	81	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
2nd	8600	<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs	4	11	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100	81	<input type="checkbox"/> mm <input type="checkbox"/> in.	240	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.
3rd		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
4th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
5th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
6th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
7th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
Total Axle Weight	14,100									



# Vehicle Equipment Form

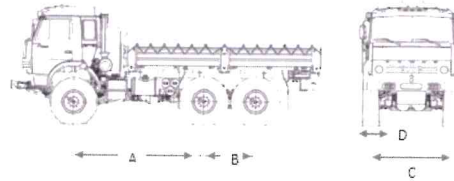
## Wheeled Vehicles

### Road Legal Requirements



Complete the following table for the heaviest axle load per grouping that is road legal.

### Non-Road Legal Requirements



Complete the following table for each vehicle that is not road legal.

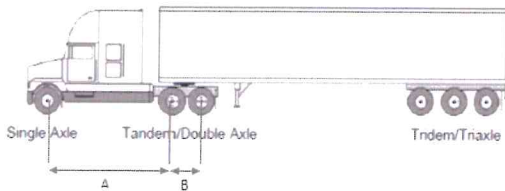
Manufacturer:		Freightliner			Model:		Heavy Truck			
Equipment description:		Flat Deck								
Fully loaded gross vehicle weight:		14,000					<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs			
Axle Grouping	Max. Loaded Weight PER Axle		Number of Tires PER Axle	Individual Tire Width (see D above)		Tire Pressure	Distance between Tire Set Centerlines (see C above)		Centerline Distance to Previous Axle (see A and B above)	
Steering	5,500	<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs	2	11	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100	84	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
2nd	8,600	<input type="checkbox"/> kg <input type="checkbox"/> lbs	4	11	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	100	84	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	228	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.
3rd		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
4th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
5th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
6th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
7th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
Total Axle Weight	14,100									

Select the table and click on the + to add a table

# Vehicle Equipment Form

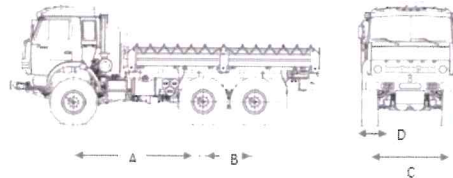
## Wheeled Vehicles

### Road Legal Requirements



Complete the following table for the heaviest axle load per grouping that is road legal.

### Non-Road Legal Requirements



Complete the following table for each vehicle that is not road legal.

Manufacturer:		Western Star			Model:		4900SA			
Equipment description:		Tridem Hydrovac								
Fully loaded gross vehicle weight:		32400					<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs			
Axle Grouping	Max. Loaded Weight PER Axle		Number of Tires PER Axle	Individual Tire Width (see D above)		Tire Pressure	Distance between Tire Set Centerlines (see C above)		Centerline Distance to Previous Axle (see A and B above)	
	<input checked="" type="checkbox"/> kg	<input type="checkbox"/> lbs		<input type="checkbox"/> mm	<input checked="" type="checkbox"/> in.		<input type="checkbox"/> mm	<input type="checkbox"/> in.	<input type="checkbox"/> mm	<input type="checkbox"/> in.
Steering	9500	<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs	2	23	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	120	2,100	<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
2nd	7,660	<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs	4	23	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	120	2,000	<input type="checkbox"/> mm <input type="checkbox"/> in.	2800	<input checked="" type="checkbox"/> mm <input type="checkbox"/> in.
3rd	7,660	<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs	4	23	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	120	2,000	<input type="checkbox"/> mm <input type="checkbox"/> in.	820	<input checked="" type="checkbox"/> mm <input type="checkbox"/> in.
4th	7,660	<input checked="" type="checkbox"/> kg <input type="checkbox"/> lbs	4	23	<input type="checkbox"/> mm <input checked="" type="checkbox"/> in.	120	2,000	<input type="checkbox"/> mm <input type="checkbox"/> in.	820	<input checked="" type="checkbox"/> mm <input type="checkbox"/> in.
5th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.
6th		<input type="checkbox"/> kg <input type="checkbox"/> lbs			<input type="checkbox"/> mm <input type="checkbox"/> in.			<input type="checkbox"/> mm <input type="checkbox"/> in.		<input type="checkbox"/> mm <input type="checkbox"/> in.



July 11, 2024

VIA EMAIL: [VirdenCSC@hydro.mb.ca](mailto:VirdenCSC@hydro.mb.ca)

File Number: FC1100-1418

Broker File Number: 2024-703

**RM OF OAKLAND-WAWANESA**  
106 FOURTH STREET,  
BOX 278  
WAWANESA, MB R0K 2G0

**ATTENTION: SURFACE LAND DEPARTMENT**

**RE: ENBRIDGE PIPELINES INC.**  
**MP 666.66 BOREHOLES**  
**EXISTING APPROACH, TEMPORARY EQUIPMENT CROSSING, TEMPORARY WORKSPACE, TEMPORARY ACCESS**

On behalf of our client, **ENBRIDGE PIPELINES INC.**, we hereby request your consent for our proposed **MP 666.66 BOREHOLES**, as identified on the attached request schedule, scope, and attached plan(s).

Kindly note the following:

- **ENBRIDGE PIPELINES INC.** operates under the jurisdiction of the **Canadian Energy Regulator (CER)**.
- Construction of the proposed **MP 666.66 BOREHOLES** is scheduled to commence **August 11, 2024** and projected to be completed on **October 20, 2024**. Therefore, it would be greatly appreciated if you would issue your agreement(s) to cover the entire term to avoid agreement expirations and the need for additional paperwork.
- Please ensure clauses defining mirror liability and indemnity for both Grantor and Grantee are contained within the agreement.
- An Equipment List is attached for your reference.
- The Enbridge Field Representative is:

**Carey Eagles, Field Contact**

**Phone: 306-216-0389**

**Email: [Carey.Eagles@enbridge.com](mailto:Carey.Eagles@enbridge.com)**

If you have no objections to this request, kindly issue your agreement(s)/consent(s) in the name of:

**ENBRIDGE PIPELINES INC.**  
**330, 10180 -101 Street**  
**Edmonton AB T5J 3S4**

**Attention: Meaghan Broddy**

**Phone: 780-392-4089**

**Email: [CrossingsTakes@enbridge.com](mailto:CrossingsTakes@enbridge.com)**

Please forward your agreement(s)/consent(s) to the undersigned at your earliest convenience. Should you require any additional information to expedite this agreement, please do not hesitate to contact the undersigned.

Sincerely,

**AiM Land Services Ltd.**  
**on behalf of ENBRIDGE PIPELINES INC.**

**Keira Dennis**  
**Land Administrator**  
Enclosure(s)

REQUEST SCHEDULE

---

ENBRIDGE PIPELINES INC.  
MP 666.66 BOREHOLES

RM OF OAKLAND-WAWANESA

Crossing ID #	Legal Description	Disposition #	Application Type	Drawing #
AP-01 TEC-02 TWS-02 TA-02	NE 22-7-17 WPM	Paved Road PR No. 344	Existing Approach Temporary Equipment Crossing Temporary Workspace Temporary Access	EM-0007-24-J1-XNG-1

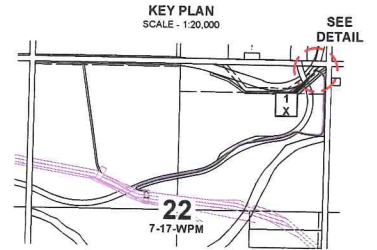
**Scope of Work:**

- Remediation has a plan drawn out to install and sample old spill locations as per CER action log

PLAN SHOWING:



**ENBRIDGE**  
 CROSSING  
 RM OF OAKLAND-WAWANESA  
 PAVED ROAD No 344  
 NE 1/4, Sec 22, Twp 7, Rge 17, WPM



**APPROVAL:**

RM of Oakland-Wawanesa Conditions ? Yes  No   
 (Please Note any Special Conditions on Reverse.)

Administrator \_\_\_\_\_

TYPICAL DETAIL: (NOT TO SCALE)



NOTES:

- Scope of Work - Install Boreholes
1. No field survey has been performed.
  2. Not intended for pipeline construction purposes.
  3. Locations of all buried facilities and crossings are approximate.
  4. Temporary work space includes access, parking & laydown.

SCALE 1:500

LEGEND:

- Temporary Access:
- Temporary Work Space:
- Buried Pipe:
- P/L R/W Boundary:
- Fence Line:
- Borehole:
- Valve:

**MIDWEST SURVEYS**  
 (MANITOBA LAND SURVEYING) INC.  
 130 KING STREET  
 ESTEVAN, SK, S4A 2T5  
 TEL: 306-634-2635

No.	DATE	REVISION / ISSUED	JOB No.	PAGE 1 OF 1
0	JUL 9, 2024	PLAN ISSUED	EM-000724	0
P.O. No.: PLR-2864-2010896		SURVEYED BY: NAR		REVISION
Proj. No.: 40000970		CALCD BY: KD		EM-000724-21-KING-1
		DRAWN BY: CU		



**Manitoba  
Public Insurance**

A Speed Device Loan Agreement dated the 1<sup>st</sup> day of July, 2024.

**BETWEEN:**

**THE MANITOBA PUBLIC INSURANCE CORPORATION  
("MPI")**

- and -

**MUNICIPALITY OF OAKLAND-WAWANESA  
(the "Recipient")**

**WHEREAS:**

- A. MPI has a mandate to develop and deliver programs related to road safety and loss prevention;
- B. As part of this mandate, MPI wishes to loan roadside speed display device(s) and related, ancillary equipment (the "**Device(s)**") to selected recipients for their use, and to permit them to use the data collected by the Device ("**Device Data**"), on the terms and conditions set out herein (the "**Loan**");
- C. The parties acknowledge that the purpose of the Loan is to influence drivers to reduce their driving speeds and thereby decrease the likelihood of claims (the "**Purpose**"); and
- D. MPI wishes to provide the Loan to the Recipient in accordance with the terms and conditions contained herein, and the Recipient wishes to accept such Loan.

**NOW THEREFORE**, in consideration of the foregoing recitals, terms, conditions and covenants contained herein, it is hereby agreed as follows:

## **1.00 TERM AND INTERPRETATION**

### **1.01 Term**

- (a) This Agreement comes into effect as of the date first set out above, and shall until the **31<sup>st</sup> of March 2029** (the "**Initial Term**") unless otherwise

terminated or extended in accordance with the terms and conditions of this Agreement (each an "Extension").

- (b) Prior to the end of the Initial Term, MPI will evaluate whether it wishes to enter into an Extension with the Recipient. MPI does not guarantee any future Extensions.
- (c) The Initial Term and any Extension(s) shall be collectively referred to as the "Term").

## 1.02 Interpretation

- (a) "**Confidential Information**" means all information and materials acquired by the Recipient, or to which the Recipient has been given access, in the course of the performance of this Agreement, excluding information that is in the public domain (other than information in the public domain which was made public as a result of an unauthorized disclosure by a third party), but including both Personal Information and Device Data;
- (b) "**Confidentiality Breach**" has the meaning assigned in 4.05;
- (c) "**Device**" has the meaning assigned in paragraph B;
- (d) "**Device Data**" has the meaning assigned in paragraph B;
- (e) "**Extension**" has the meaning assigned in 1.01(a);
- (f) "**FIPPA**" means *The Freedom of Information and Protection of Privacy Act* (CCSM c F175);
- (g) "**Good Industry Practice**" means using standards, practices, methods, and procedures to a good commercial standard, conforming to applicable law and exercising that degree of skill, care, diligence, prudence, and foresight which would reasonably and ordinarily be expected from a qualified, skilled, and experienced person engaged in a similar type of undertaking under the same or similar circumstances;
- (h) "**Initial Term**" as the meaning assigned in 1.01(a);
- (i) "**Loan**" has the meaning assigned in paragraph B;
- (j) "**Personal Information**" has the meaning assigned in 4.01;
- (k) "**PHIA**" means *The Personal Health Information Act* (CCSM c P33.5);
- (l) "**Purpose**" has the meaning assigned in paragraph C;
- (m) "**Site**" has the meaning assigned in 2.04(a);
- (n) "**Term**" has the meaning assigned in 1.01(c); and
- (o) "**Use**" has the meaning assigned in 4.01.

## 2.00 DEVICE LOAN

2.01 MPI will loan two (2) Device(s) to the Recipient, and permit use of the Device

Data by the Recipient, for the duration of the Term strictly for the Purpose.

## 2.02 Delivery

- (a) At the beginning of the Term, the Recipient may either opt for MPI to arrange for the delivery of the Device(s) to the Recipient or to collect the Device(s) themselves.
- (b) If the Recipient opts to collect the Device(s) themselves, they must direct a representative to attend to the Airmaster Signs offices located at 400 Keewatin Street in Winnipeg, Manitoba (R2X 2R9), and provide the following evidence to establish that the representative is entitled to collect the Device(s):
  - (i) An executed copy of Schedule A – Speed Device Collection Form, naming the representative; and
  - (ii) valid photo identification such as a driver's license or passport to establish the representative's identity.
- (c) If the Recipient opts for MPI to arrange delivery of the Device(s), MPI will provide the Recipient with an invoice detailing the costs of delivery. The Recipient must pay such costs prior to delivery. The Recipient is responsible for any additional costs incurred in the delivery of the Device(s).

2.03 MPI can facilitate the provision of instructions on how to operate the Device(s) and assistance setting up the Device(s) at the Recipient's expense upon request.

2.04 The Recipient will use the Device(s) and Device Data in accordance with all applicable laws.

## 2.05 Sites

- (a) The Recipient is solely responsible for applying for permission from relevant government authorities to install and/or use the Device(s) in the locations desired by the Recipient (the "**Sites**").
- (b) All Sites must be decided in consultation with, and ultimately approved by, MPI. MPI may also request that the Recipient use the Device(s) at another Site at any time during the Term.
- (c) If the Recipient wishes to relocate Device(s) during the Term, the new



Sites must be decided in accordance with the above subsection (b), and the Recipient will be responsible for all costs related to the relocation.

- (d) The Device(s) shall only be used in Sites in proximity to, but not in, roadways:
    - (i) known to experience issues with driving speeds, as determined by the municipality in which the Site is located or by a local law enforcement agency (for example, through offense notices, speed studies, and/or documented public complaints);
    - (ii) that have a high rate of collisions; or
    - (iii) where drivers are required to reduce their speeds (e.g., 100 km/h down to 70 km/h, such as provincial roadways that go through townships).
- 2.06 The Device(s) and Device Data are offered as-is, and MPI makes no representations or warranties with respect to the Device(s) and Device Data, including (but not limited to) representations and warranties of merchantability, fitness for a particular purpose, or as to the accuracy of the Device(s) or the Device Data.
- 2.07 Further to the above 2.06, MPI does not represent or warrant that the Device(s) or Device Data will meet the requirements of applicable government authorities or laws, and MPI shall not be required to make any changes to the Device(s) to ensure that such requirements are met. If the Device(s) do not meet the applicable requirements, the Recipient shall return the Device(s) to MPI at the Recipient's expense.
- 2.08 While any Device(s) is/are in the Recipient's possession, the Recipient will be responsible for:
- (a) obtaining adequate insurance to cover the Recipient's use of the Device(s) and its obligations under this Agreement;
  - (b) handling and operating the Device(s) with reasonable care, and keeping the Device(s) in good working order;
  - (c) transporting the Device(s), and set-up, removal, and securing and storing of the Device(s);
  - (d) keeping the Device(s) secure at all times (whether in use or in storage) and protected from vandalism, damage, loss, or theft;
  - (e) protecting the credentials to access the Device Data and only sharing it with its Representatives required to access the Device Data in accordance with 4.00;
  - (f) providing MPI with a quarterly summary of the Recipient's use of the

- Device(s) and Device Data, including duration, dates used, specific locations used, and evidence that the Device Data is being used in the manner prescribed by MPI;
- (g) informing MPI of any maintenance or repairs required for the Device(s); and
  - (h) informing MPI of any changes to Site with respect to the Device(s).
- 2.09 The Recipient accepts and acknowledges that from time to time during the Term, MPI may remotely access the Device(s) and the Device Data.
- 2.10 MPI will cover the cost of any routine maintenance needed for the Device(s), and any repairs resulting from ordinary wear and tear or damage not caused through the fault of the Recipient. MPI may retrieve the Device(s) at any time to perform any such maintenance.
- 2.11 MPI may request the temporary return of the Device(s) during the Term, with five (5) days' prior written notice to the Recipient.
- 2.12 In the event that the Device(s) must be returned to MPI (either because this Agreement is terminated or because MPI requests the temporary return of the Device(s) during the Term), the Recipient will be responsible for the delivery of the Device(s) to MPI and all costs associated therewith.
- 2.13 The Recipient represents and warrants that:
- (a) it has the necessary power and authority to enter into this Agreement and to carry out all of the obligations set out in this Agreement;
  - (b) it shall obtain all necessary resolutions, approvals, and ratifications in order to be legally bound by every term and condition of this Agreement; and
  - (c) that it will perform any further acts and execute and deliver any documents that may be reasonably necessary in order to fully carry out the provisions of the Agreement and to be legally bound by its terms.
- 2.14 The Recipient agrees not to use the Device(s) for any other purpose, or in any other location, outside of the scope specified in this Agreement, without the prior written consent of MPI.
- 2.15 In the event of any material damage or vandalism to, or loss or theft of, the Device(s), the Recipient shall:
- (a) advise MPI in writing of such damage, vandalism, loss, or theft within ten (10) days of discovering same;

- (b) reimburse MPI for the full cost of repair (in the case of reparable damage) or replacement value (in all other cases) of the impacted Device(s) within ninety (90) days of discovering the damage, vandalism, loss, or theft of the Device(s).

For greater clarity, normal wear and tear caused by use of the Device in accordance with this Agreement that does not impact the functioning of the Device shall not be considered "damage".

### **3.00 OWNERSHIP AND USE OF THE DEVICE AND DEVICE DATA**

- 3.01 The Recipient expressly acknowledges and agrees that the Device(s) and Device Data will remain the exclusive property of MPI, and that MPI shall retain all title and rights to the Device(s) and Device Data. Nothing in this Agreement shall be construed as transferring ownership of the Device(s) or the Device Data, or granting any other rights to or in the Device(s) or the Device Data, beyond those specified in this Agreement.
- 3.02 The Recipient is granted a limited, personal, revocable at will, non-exclusive, non-assignable, non-transferable, non-subliceable, Canada-wide right and licence to use the Device Data during the Term in accordance with this Agreement solely for the Purpose. The Recipient shall not sell, market, rent, lease, transfer, distribute, or sublicense the Device Data in whole or in part, to any third party.

#### **3.03 Derivative Works**

- (a) The Recipient is permitted to create derivative works using the Device Data for its own internal uses related to the Purpose, provided that such derivative works are not used for profit, or sold, marketed, rented, leased, transferred, distributed, licensed, shared, disclosed, or otherwise provided to any third party.
- (b) The Recipient shall acquire no ownership rights in the derivative works based on the Device Data as a result of this Agreement, but shall have the same rights and licenses to such derivative works as the Recipient has to the Device Data.

### **4.00 CONFIDENTIALITY AND INFORMATION SECURITY**

- 4.01 For the purposes of this Agreement, "Representatives" shall mean the directors, officers, shareholders, employees, subcontractors, partners, volunteers, affiliates, insurers, reinsurers, students, agents, delegates and

other such representatives of a party. The Recipient acknowledges that FIPPA and PHIA each impose obligations on MPI to access, collect, retain, use, modify, disclose, and destroy (collectively “Use”) “personal information” and “personal health information”, as those terms are defined in FIPPA and PHIA (collectively called “Personal Information”), in the strictest of confidence, and in accordance with those Acts.

- 4.02 The parties acknowledge that Device Data does not contain Personal Information, however a certain amount of end-user Personal Information may be collected by the Recipient, MPI, or a third party for the purposes of authorizing and authenticating access to the Device(s) and Device Data. The Recipient represents and warrants that in so authorizing and authenticating access or in otherwise performing its obligations under this Agreement it:
- (a) Will only Use said Personal Information only in accordance with FIPPA and/or PHIA (as the case may be); Will not Use such Personal Information without prior express end-user consent; and
  - (b) Is solely responsible for disclosing to end-users how their Personal Information will be used, and for obtaining and recording clear and conspicuous consent from end-users following such disclosure.
- 4.03 The Recipient represents and warrants that it has established and conforms to Good Industry Practice with respect to confidentiality and information security. During the Term of this Agreement and at all times thereafter, the Recipient shall take reasonable precautions to prevent any unauthorized disclosure of the Confidential Information. The standard of such precautions taken by the Recipient shall be the greater of:
- (a) the standards the Recipient has in place to protect its own confidential information; or,
  - (b) the standards imposed on the Recipient by MPI.
- 4.04 The Recipient shall immediately notify MPI in writing upon becoming aware of any unauthorized Use of Confidential Information (a “Confidentiality Breach”). The written notification must include full details of the Confidentiality Breach. The Recipient shall immediately take all reasonable steps to prevent the recurrence of any such Confidentiality Breach and shall notify MPI in writing of the steps taken. In the event of a Confidentiality Breach MPI may impose increased standards on the Recipient related to the Recipient’s treatment of the Confidential Information and the Recipient shall comply with such increased standards.
- 4.05 The Recipient shall inform its applicable Representatives of the obligations

imposed upon it in this Agreement with respect to Confidential Information, and shall take whatever steps are necessary to ensure that all of its applicable Representatives comply with those obligations.

- 4.06 The Recipient acknowledges that monetary damages may not be a sufficient remedy for a Confidentiality Breach, and that MPI may, without waiving any other rights or remedies, seek appropriate injunctive or equitable relief from a court of competent jurisdiction.
- 4.07 If the Recipient receives a subpoena or other validly issued administrative or judicial order seeking Confidential Information, the Recipient shall provide prompt notice to MPI and deliver to MPI a copy of its proposed response to the demand. Unless the demand has been time-limited, quashed, or extended, the Recipient shall thereafter be entitled to comply with the demand to the extent permitted or required by law. If requested by MPI, the Recipient shall cooperate with MPI in the defence of the demand, at MPI's expense.
- 4.08 The Recipient undertakes **not to publish any public statement or advertisement (whether written or spoken) with respect to this Agreement**, and further undertakes not to seek publicity of this Agreement without the express prior written consent of MPI, except as otherwise required by law or by this Agreement.
- 4.09 If the Recipient or its Representatives use any of MPI's premises, the Recipient and its Representatives shall comply with all of such MPI's premises' security requirements that may be in effect from time to time.
- 4.10 The Recipient shall cooperate with MPI so that MPI can verify that the Recipient has complied, and is complying, with the provisions of this 4.00.

## **5.00 INDEMNITY**

- 5.01 The **Recipient shall indemnify and save harmless MPI** and its Representatives from all losses, damages, costs, causes of action, claims, liabilities, or demands of any kind with respect to any injury to persons (including, without limitation, death), damage to or loss of property, economic loss, incidental or consequential damages, or infringement of rights (including, without limitation, privacy rights) caused by, or arising directly or indirectly from:
- (a) the breach or default of any term of this Agreement by the Recipient;
  - (b) any negligent or willful act or omission of the Recipient or any of its Representatives in relation to this Agreement;
  - (c) any claim resulting from any Representatives of the Recipient in relation

- to this Agreement; or
- (d) any claim resulting from any member of the public arising out of the performance of this Agreement by the Recipient.

5.02 The above includes all costs and expenses associated therewith, including reasonable solicitors' fees.

## **6.00 TERMINATION**

6.01 Either party may terminate this Agreement with fourteen (14) days' prior written notice to the other party.

6.02 In addition to its termination rights above, MPI may immediately terminate this Agreement with notice in writing to the Recipient, if:

- (a) one or more Devices are damaged beyond feasible repair, or have been otherwise rendered non-functioning, as determined by MPI in its sole discretion. For clarity, in this situation MPI may opt to terminate the Agreement or replace the Device(s) and continue the Agreement at its sole option;
- (b) the Recipient or its Representatives fail to comply with any term or condition of this Agreement; or
- (c) any law, legislation, regulation or directive by government necessitates the termination of this Agreement.

6.03 Upon termination of this Agreement for any reason, the Recipient must immediately cease using the Device(s) and Device Data, and forthwith return both to MPI at the Recipient's sole cost and expense.

## **7.00 GENERAL TERMS AND CONDITIONS**

7.01 This Agreement does not create the relationship of employer and employee, of principal and agent, of joint venture, or of partnership between MPI and the Recipient. The Representatives of one party shall not be deemed or construed to be the Representatives of the other party for any purpose whatsoever.

7.02 The terms and conditions contained in this Agreement that by their sense and context are intended to survive the termination of this Agreement shall so survive the termination of this Agreement.

7.03 This Agreement shall be interpreted, performed, and enforced in accordance with the laws of Manitoba. The parties hereby irrevocably and unconditionally attorn to the exclusive jurisdiction of the courts of the Province of Manitoba and

all courts competent to hear appeals therefrom.

- 7.04 Neither party shall assign or transfer this Agreement or any of the rights or obligations under this Agreement without first obtaining written permission from the other. No assignment or transfer of this Agreement shall relieve either party of any obligations under this Agreement, except to the extent they are properly performed by such party's permitted assigns. This Agreement shall be binding upon the successors and any permitted assigns of the parties.
- 7.05 No amendment or change to, or modification of, this Agreement shall be valid unless it is in writing and signed by both parties.
- 7.06 This Agreement contains the entire understanding between the parties with respect to the subject matter hereof. There are no undertakings, representations, or promises, either express or implied, other than those contained in this Agreement and none have been relied on.
- 7.07 Neither party shall be responsible for any failure to comply with or for any delay in performance of the terms of this Agreement where such failure or delay is directly or indirectly caused by or results from events of force majeure beyond the control of either party.
- 7.08 Any notice or other communication under this Agreement shall be delivered:

To the Recipient:

Attention: Public Works Manager  
Municipality of Oakland-Wawanesa  
106 Fourth Street  
Box 278  
Wawanesa, MB R0K 2G0  
Email: [Pw@oakland-wawanesa.ca](mailto:Pw@oakland-wawanesa.ca)

To MPI:

Attention: Registrar of Motor Vehicles  
Manitoba Public Insurance  
234 Donald Street  
Winnipeg, MB R3C 4A4  
Email: [speedsigns@mpi.mb.ca](mailto:speedsigns@mpi.mb.ca)

7.09 Any notice shall be deemed to have been received:

- (a) if personally delivered, at the time of delivery thereof;
- (b) if mailed, on the third day after the mailing thereof; or,
- (c) if given by electronic facsimile transmission or electronic mail, on the business day following sending thereof.

This Agreement has been executed on behalf of MPI and by the Recipient by each of their duly authorized Representatives.

**for THE MANITOBA PUBLIC  
INSURANCE CORPORATION**

**for MUNICIPALITY OF OAKLAND-  
WAWANESA**

Per: \_\_\_\_\_

Per: \_\_\_\_\_

Name: Patrick Sarginson

Name: \_\_\_\_\_

Title: Registrar of Motor Vehicles

Title: \_\_\_\_\_

I have the authority to bind MUNICIPALITY OF OAKLAND-  
WAWANESA

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Per: \_\_\_\_\_

Per: \_\_\_\_\_

Name: Bryce Doell

Name: \_\_\_\_\_

Title: Manager of Road Safety

Title: \_\_\_\_\_

I have the authority to bind MUNICIPALITY OF OAKLAND-  
WAWANESA

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**SCHEDULE A – Speed Device Collection Form**

*To be completed by Recipient Organization:*

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I, \_\_\_\_\_, am the signatory of the Speed Device  
Name & Title  
Loan Agreement between the Recipient Organization and The Manitoba Public  
Insurance Corporation dated \_\_\_\_\_, and by signing below I designate  
DD/MM/YY  
\_\_\_\_\_ as the authorized representative of the  
Name & Title  
Recipient Organization for the purposes of collecting the Speed Devices listed herein.

Signature: \_\_\_\_\_

Name & Title: \_\_\_\_\_

**I have the authority to bind the Recipient Organization**

*To be completed by Airmaster Signs:*

Employee Name: \_\_\_\_\_

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

ID Confirmed: YES  NO

Serial Numbers: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Joni Swidnicki

---

**From:** Rachel Andrews <inspector@cypressplanningdistrict.com>  
**Sent:** Tuesday, June 25, 2024 2:05 PM  
**To:** Joni Swidnicki  
**Subject:** RE: 109 James Street in Glenboro

Hi Joni,

You bet, I would be happy to help out in that capacity.

With that being said, I am in the office from 8:30 to 5:30, so I would need plenty of time to schedule things.

Currently my hourly rate is \$32 and I am working with \$0.65/per km.

With that being said I am happy to work with the mileage rate the municipality has established for existing employees.

I would also ask that as a **delegated/designated official**, that I am covered under the **Municipality's liability insurance**.

As I don't currently carry my own liability insurance.

Let me know if that's what Council would like to do.

I am also happy to come meet with yourself/Council.

Cheers,

**Rachel Andrews CBCO H & 9, BCQ 3**

Cypress Planning District  
122 Main Street  
Box 1000  
Carberry, MB  
ROK OH0  
[www.cypressplanningdistrict.com](http://www.cypressplanningdistrict.com)

## Joni Swidnicki

---

**From:** Elaine McGregor  
**Sent:** Friday, July 5, 2024 2:41 PM  
**To:** Joni Swidnicki  
**Subject:** Addition to the Agenda - July Council meeting

Joni,

Can we please add this resolution to the July Council meeting agenda:

### **Tax Sale**

WHEREAS pursuant to Section 372 of The Municipal Act, a municipality may set a reserve bid in the amount of the tax arrears and costs in respect of the property;

NOW THEREFORE BE IT RESOLVED that a reserve bid be placed on all properties in the amount of all arrears and costs in respect of each property listed for tax sale.

For each property, If there is no bid over the reserve price, the Municipality will take ownership of the property and the property will be removed from the tax rolls.

Thank you,

Elaine McGregor, BComm (Hons), CMMA (Hons)  
Finance Officer  
Municipality of Oakland-Wawanesa  
Phone: 204.824.2666  
Email: [finance@oakland-wawanesa.ca](mailto:finance@oakland-wawanesa.ca)  
Web: [www.oakland-wawanesa.ca](http://www.oakland-wawanesa.ca)



Confidentiality Warning: This email and any attachments may be privileged and/or confidential. Any distribution, use or copying of this email or the information it contains by other than an intended recipient is unauthorized. If you received this email in error, please advise the sender (by return email or otherwise) immediately.

Confidentiality Warning: This email and any attachments may be privileged and/or confidential. Any distribution, use or copying of this email or the information it contains by other than an intended recipient is unauthorized. If you received this email in error, please advise the sender (by return email or otherwise) immediately.