



**Council Meeting
August 20, 2024 at 9:00 a.m.
Council Chamber, Wawanesa, MB.**

CALL TO ORDER – 9:00 a.m.

LAND ACKNOWLEDGEMENT

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

ADOPTION OF THE AGENDA

BE IT RESOLVED that the agenda for the August 20, 2024 meeting be accepted as presented.

CONFIRMATION OF MINUTES

BE IT RESOLVED that the minutes of the July 16, 2024 regular meeting of Council be hereby approved as circulated.

BE IT RESOLVED that the minutes of the July 30, 2024 special meeting of Council be hereby approved as circulated.

FINANCE

General Account

BE IT RESOLVED that the August 13, 2024 general accounts payable, being cheque #'s 7442 to 7491 and 1-Man, in the amount of \$218,191.46 be hereby approved.

BE IT RESOLVED that Direct Deposit 321, being staff payroll for the period July 8 to July 19, 2024 in the amount of \$19,353.41 be hereby approved.

BE IT RESOLVED that Direct Deposit 322, being staff payroll for the period July 22 to August 2, 2024 in the amount of \$20,693.32 be hereby approved.

BE IT RESOLVED that Direct Deposit 323 for vacation payout in the amount of \$2,213.98 be approved.

BE IT RESOLVED that Direct Deposit 324 for a statutory day payout in the amount of \$122.94 be approved

BE IT RESOLVED that Direct Deposit 325, being Council indemnities for the month of July, 2024 in the amount of \$6,533.83 be hereby approved.

Utility Account

BE IT RESOLVED that the August 13, 2024 utility accounts payable, being cheque #'s 1173 to 1180 in the amount of \$17,327.59 be hereby approved.

Statement of Revenues and Expenditures

BE IT RESOLVED that the Statement of Revenues and Expenditures report to July 31, 2024 be received as presented.

Bank Reconciliations

BE IT RESOLVED that the bank reconciliations for the month of July, 2024 be approved as previously circulated.

DELEGATIONS

Presentation of 2023 Audited Financial Statements

BE IT RESOLVED that the presentation from Brett Fordyce from Sensus Partnership of Chartered Accountants regarding the 2022 audited financial statements be received.

BE IT RESOLVED that the audited financial statements be approved and the municipality take full responsibility for the financial statements for the year ended December 31, 2022.

BE IT RESOLVED that no transfer be made to the Utility Reserve in 2023.

Note: This document will be available to the public following the presentation to Council.

Presentation by Luanne and Carl Gibb re Ongoing Drainage Issues – E 22-8-17 WPM

BE IT RESOLVED that the presentation by Luanne and Carl Gibb regarding ongoing drainage issues in the E ½ of 22-8-17 WPM be received.

PUBLIC HEARINGS

None

COMMUNICATIONS

Association of Manitoba Municipalities – July 11
Association of Manitoba Municipalities – July 19
Association of Manitoba Municipalities – July 23
Association of Manitoba Municipalities – July 24
Association of Manitoba Municipalities – July 30
Association of Manitoba Municipalities – July 30
Association of Manitoba Municipalities – August 2
Association of Manitoba Municipalities – August 7
Association of Manitoba Municipalities – August 7
Association of Manitoba Municipalities – August 8
Association of Manitoba Municipalities – August 12
Canada’s Connectivity Strategy – Get Connected
Eco-Quest – Funding Bulletin
Enbridge Pipeline Inc. and Synergy Land – 2024 Preventative Maintenance
Federation of Canadian Municipalities – Communique – July 15
Federation of Canadian Municipalities – Communique – July 29
Hudson Bay Route Association – AGM Postponement
Manitoba Accessibility Office – July 2024 Accessibility News
Manitoba Association of Watershed – Conference December 2-4, 2024
Manitoba Ombudsman – Change of Address
Minister of Municipal and Northern Relations – Inclusive Kind Survey
Rock Lake Planning District – Development Plan By-law Amendment
Statistics Canada – Manitoba August Datalens
Thank You’s for Grants and Bursaries

BE IT RESOLVED that the above noted communications be received.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher – see written report
Councillor Jones – see written report

North Zone Report (Ward 2)

Councillor Hatch – see written report
Councillor Rome – see written report

Wawanesa Zone Report (Ward 1)

Councillor McDonald – see written report
Councillor McGregor – see written report

Head of Council’s Report – see written report

Chief Administrative Officer Report – see written report

Finance Officer Report – not this time

Public Works Report – see written report

Fire Chief's Report – see written report

BE IT RESOLVED that the verbal and written reports be received.

BY-LAWS

**By-law No. 41-2024 – Being a Lot Grading and Drainage Works By-law
2nd and 3rd Readings**

BE IT RESOLVED that By-law No. 41-2024, being a lot grading and drainage works by-law, be read a second time.

BE IT RESOLVED that By-law No. 41-2024 be read a third and final time.

UNFINISHED BUSINESS

None

GENERAL BUSINESS

Drainage Issue – N 22-8-17 WPM

BE IT RESOLVED that Administration be directed to complete ditch clearing/mulching in municipal rights-of-way within existing budget allocations.

Proposal to Subdivide – Part of SE 21-8-19 WPM (Svistovski)

BE IT RESOLVED that Subdivision Application No. 4157-24-8638 as submitted by Michael and Colleen Svistovski to subdivide part of SE ¼ 21-8-19 WPM be approved subject to:

1. a Minor Variation Order being obtained to increase the allowable site area from 10 acres to 10.94 acres within the "AG" zone; and
2. a conditional use order being obtained for the non-farm dwelling in an "AG" zone.

PR #344 – Ellis

BE IT RESOLVED that ...

The Public Interest Disclosure Act

BE IT RESOLVED that (this matter be tabled pending receipt of further information)

Manitoba Transportation and Infrastructure – Request to Use Roads 108W and 41N

BE IT RESOLVED that ...

Building of Approaches Policy #TRANS008

BE IT RESOLVED that Building of Approaches Policy #TRANS008 be amended as circulated to include refundable deposits and approvals to correspond with newly adopted Drainage By-law No. 41-2024.

Special Services Levy for Recreation Services

BE IT RESOLVED that the Administration be directed to prepare the necessary special services levy based on the existing formula for Council consideration at its September 17 Council meeting, whereby the required Public Notice be given for a Public Hearing to be held October 15, 2024 at 6:30 p.m. in the Council Chamber.

Special Services Levy for the Collection and Transportation of Waste and/or Recyclable Materials

BE IT RESOLVED that the Administration be directed to prepare the necessary two special services levies based on the existing formula for Council consideration at its September 17 Council meeting, whereby the required Public Notice be given for a Public Hearing to be held October 15, 2024 at 6:30 immediately following Recreation Services Public Hearing in the Council Chamber.

IN-CAMERA SESSION

BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss matters as per Subsections 152(3)(b)(v) of The Municipal Act related to enforcement issues, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting.

RCMP Quarterly Policing Report

BE IT RESOLVED that the RCMP Quarterly Policing Report for the period April 1 to June 30, 2024 be received.

BE IT RESOLVED that a letter be sent to the Minister of Public Safety requesting additional RCMP staffing in the district.

Cybersecurity Training

BE IT RESOLVED that the report from Kelty Business Solutions related to cybersecurity training be received.

Actions related to Drainage By-law

BE IT RESOLVED that ...

NOTICE OF MOTION

None

ADJOURNMENT

BE IT RESOLVED that this meeting does now adjourn (time) to meet again on September 17, 2024 at 9:00 a.m. at Municipal Office in Wawanesa.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

**Council Meeting
July 16, 2024 at 9:00 a.m.
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Tuesday, July 16, 2024 at 9:00 a.m. Members Present: Mike Fisher, Craig Hatch, Frank Jones and Bob McDonald. Head of Council Kreklewich presided.

Members absent: Brett McGregor and Dennis Rome

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor and Council Services and Communications Officer Melissa Sturgeon.

The meeting was open to the public.

CALL TO ORDER – 9:00 a.m.

LAND ACKNOWLEDGEMENT

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

ADOPTION OF THE AGENDA

Jones-Fisher

710 BE IT RESOLVED that the agenda for the July 16, 2024 meeting be accepted as presented with the addition of the RFNow Proposed Fibre Path Addition under the Order of General Business. CARRIED.

CONFIRMATION OF MINUTES

Hatch-McDonald

711 BE IT RESOLVED that the minutes of the June 18, 2024 regular meeting of Council be hereby approved as circulated. CARRIED.

Fisher-McDonald

712 BE IT RESOLVED that the minutes of the July 2, 2024 special meeting of Council be hereby approved as circulated. CARRIED.

FINANCE

General Account

713 Jones-McDonald
BE IT RESOLVED that the July 8, 2024 general accounts payable, being cheque #'s 7383 to 7441 and 1-Man, in the amount of \$148,074.62 be hereby approved. CARRIED.

714 Fisher-Hatch
BE IT RESOLVED that Direct Deposit 318, being staff payroll for the period June 10 to June 21, 2024 in the amount of \$17,079.31 be hereby approved. CARRIED.

715 McDonald-Fisher
BE IT RESOLVED that Direct Deposit 319, being staff payroll for the period June 24 to July 5, 2024 in the amount of \$17,527.51 be hereby approved. CARRIED.

716 McDonald-Hatch
BE IT RESOLVED that Direct Deposit 320, being Council indemnities for the month of June, 2024 in the amount of \$6,219.12 be hereby approved. CARRIED.

Utility Account

717 Jones-McDonald
BE IT RESOLVED that the July 8, 2024 utility accounts payable, being cheque #'s 1167 to 1172 in the amount of \$6,818.26 be hereby approved. CARRIED.

Statement of Revenues and Expenditures

718 Hatch-Fisher
BE IT RESOLVED that the Statement of Revenues and Expenditures report to June 30, 2024 be received as presented. CARRIED.

Bank Reconciliations

719 Hatch-McDonald
BE IT RESOLVED that the bank reconciliations for the month of June, 2024 be approved as previously circulated. CARRIED.

DELEGATIONS

None

PUBLIC HEARINGS

None

COMMUNICATIONS

Association of Manitoba Municipalities – June 19
Association of Manitoba Municipalities – June 21
Association of Manitoba Municipalities – June 26
Association of Manitoba Municipalities – July 5
Association of Manitoba Municipalities – July 8
BellMTS – Welcome back Jeff Penner
Canadian Wildlife Service – Prairie Region – Species at Risk Act Update
CWB National Leasing – Merge with National Bank
Enbridge Pipeline Inc. and Synergy Land – 2024 Preventative Maintenance
Federation of Canadian Municipalities – Communique – June 17
Federation of Canadian Municipalities – Communique – June 18
Federation of Canadian Municipalities – Communique – June 21
Federation of Canadian Municipalities – Communique – June 24
Federation of Canadian Municipalities – Communique – June 27
Federation of Canadian Municipalities – Communique – July 2
Keystone Planning District – Development Plan Public Hearing
Municipal and Northern Relations – Bulletin #2024-18 – Review of Planning Legislation
Municipality of Deloraine-Winchester – 32nd Annual Municipal Best Ball Foursome
Municipality of Richot – Electric Zero Turn Mower from Greenworks
Post Pier – Structural Product Information for Pole Buildings
Public Utilities Board – PUB Post: Spotlight Series
Rural Development Institute – July Newsletter
Rural Manitoba Economic Development Corporation – Craig Soldier, Advisor
Stars – 2023/24 Missions
Statistics Canada – Datalens Edition for Manitoba, June 2024
Thank You – for Grants and Bursaries
Workplace Safety and Health – July 6, 2024 Site Visit and Report

Jones-Fisher

720 BE IT RESOLVED that the above noted communications be received. CARRIED.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher added to his written report to advise he had been travelling lots of the gravel roads in the municipality and they were holding up well.

Councillor Jones – see written report

North Zone Report (Ward 2)

Councillor Hatch – see written report

Councillor Rome – see written report

Wawanesa Zone Report (Ward 1)

Councillor McDonald added to his written report to advise that one new handi-van had been received and the second one would be delivered soon.

Councillor McGregor – see written report

Head of Council's Report – see written report

Chief Administrative Officer Report – see written report

Finance Officer Report – see written report

Public Works Report – see written report

Fire Chief's Report – see written report

McDonald-Fisher

721 BE IT RESOLVED that the verbal and written reports be received. CARRIED.

BY-LAWS

**By-law No. 40-2024 – To Amend Animal Control By-law No. 05-2021
2nd and 3rd Readings**

Jones-Fisher

722 BE IT RESOLVED that By-law No. 40-2024, being a by-law to amend Animal Control By-law No. 05-2021 with respect to invoicing property owners, be read a second time. CARRIED.

Fisher-Hatch

723 BE IT RESOLVED that By-law No. 40-2024 be read a third and final time. CARRIED.

A recorded vote was taken on the above motion.

FOR

Head of Council Kreklewich
Councillor Fisher
Councillor Hatch
Councillor Jones
Councillor McDonald

AGAINST

By-law No. 41-2024 – Being a Lot Grading and Drainage Works By-law
1st Reading

McDonald-Jones

724 BE IT RESOLVED that By-law No. 41-2024, being a lot grading and drainage works by-law, be read a first time. CARRIED.

UNFINISHED BUSINESS

Utility Debenture

Hatch-McDonald

725 BE IT RESOLVED that administration be directed to proceed with preparing the debenture for the estimated costs of water plant improvements, Commercial Street waterline replacement, Water Street re-lining (one block) and Park Street re-lining (one-block) and engineering design services in the total amount of \$1,487,000 at an estimated annual interest rate of 7.725%. CARRIED.

Hatch-McDonald

726 BE IT RESOLVED that the method of calculating the local improvement levy be based on an amount per parcel of land as well as a mill rate on portioned assessment. CARRIED.

Hatch-Fisher

727 BE IT RESOLVED that the proposed local improvement district be all taxable, grant-in-lieu and otherwise exempt property within the Village of Wawanesa in the Municipality of Oakland-Wawanesa with the exceptions of:

- cemetery described in Roll No. 220000
- three properties located south or east of the river described in Roll No's: 219900, 220600 and 221200
- the dam site described in Roll No. 222600
- Properties owned by the Municipality described in Roll No's: 204200, 205000, 205400, 212150, 212905, 212910, 213850, 214100, 214300, 217300, 217600, 217800, 219625, 219825, 221300, 221400, 221530, 221540, 222500, 224300, 224700, 229800.

CARRIED.

Jones-Fisher

728 BE IT RESOLVED that in order for the Municipality to initiate engineering design in advance and have a tender ready project, assistance from MWSB be requested for the design component of the Commercial Street water line replacement project. 50% funding assistance for the design component and project management services whereby the Municipality's share shall come from borrowing. CARRIED.

GENERAL BUSINESS

Enbridge Boreholes and Temporary Crossing Request – SE 22-7-17 WPM

729 McDonald-Hatch
BE IT RESOLVED that the request dated July 5, 2024 from AiM Land o/b/o Enbridge Pipelines Inc. for boreholes and temporary access and crossing at SE 22-7-17 WPM in accordance with the existing blanket access agreement be approved. CARRIED.

Enbridge Boreholes and Temporary Crossing Request – NE 22-7-17 WPM

730 Jones-Hatch
BE IT RESOLVED that the request dated July 11, 2024 from AiM Land o/b/o Enbridge Pipelines Inc. for boreholes and temporary access and crossing at NE 22-7-17 WPM in accordance with the existing blanket access agreement be approved. CARRIED.

Speed Device Loan Agreement – Manitoba Public Insurance Corporation

731 McDonald-Fisher
BE IT RESOLVED that an agreement be entered into with Manitoba Public Insurance Corporation for the loan of two (2) speed devices in accordance with the agreement dated July 1, 2024. CARRIED.

Building Inspections Services for Safety Inspections

732 McDonald-Hatch
WHEREAS the Municipality utilizes the services of the Office of the Fire Commissioner (OFC) for inspection of homes and buildings being constructed in the municipality;

AND WHEREAS OFC does not conduct safety inspections on existing structures;

AND WHEREAS there is a need for safety inspections to be conducted on properties within the municipality;

NOW THEREFORE BE IT RESOLVED that Rachel Andrews be named a delegated officer for the municipality to conduct safety inspections on an “as needed” basis at a rate of \$32.00 per hour plus mileage in accordance with the municipal rate set annually. CARRIED.

Tax Sale

733 McDonald-Jones
WHEREAS pursuant to Section 372 of The Municipal Act, a municipality may set a reserve bid in the amount of the tax arrears and costs in respect of the property;

NOW THEREFORE BE IT RESOLVED that a reserve bid be placed on all properties in the amount of all arrears and costs in respect of each property listed for tax sale. CARRIED.

RFNow Proposed Fibre Path Addition – Rd 45N in NW 13-8-19 WPM

- 734 McDonald-Hatch
BE IT RESOLVED that the proposed fibre path for the north side of Road 45N located in SW 24-8-19 WPM and crossing into NW 13-8-19 WPM as outlined on the map attached to correspondence dated July 12, 2024 from RFNow be approved subject to the terms and conditions of the installation agreement dated October 26, 2023. CARRIED.

NOTICE OF MOTION

None

ADJOURNMENT

- 735 Hatch-Jones
BE IT RESOLVED that this meeting does now adjourn (9:30 a.m.) to meet again on August 20, 2024 at 9:00 a.m. at Municipal Office in Wawanesa. CARRIED.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer



**Special Council Meeting
July 30, 2024 at 4:30 p.m.
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Tuesday, July 30, 2024 at 4:30 p.m. Members Present: Mike Fisher, Craig Hatch, Frank Jones, Bob McDonald, Brett McGregor and Dennis Rome. Head of Council Kreklewich presided.

Staff in attendance: Chief Administrative Officer Joni Swidnicki

The meeting was open to the public.

CALL TO ORDER – 4:30 p.m.

LAND ACKNOWLEDGEMENT

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

ADOPTION OF THE AGENDA

Hatch-Fisher

736 BE IT RESOLVED that the agenda for the July 30, 2024 special meeting be accepted as presented. CARRIED.

UNFINISHED BUSINESS

IN-CAMERA SESSION

McGregor-McDonald

737 BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss matters related to enforcement of an Act or By-law and a personnel matter as per Subsection 152(3)(b)(ii) and (v) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. CARRIED.

738 McDonald-McGregor
BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting. CARRIED.

Receipt of Director of Appeals Decision re Code of Conduct Complaint #1

739 McDonald-McGregor
WHEREAS the council of the Municipality of Oakland-Wawanesa verifies they have received and reviewed the Municipal Code of Conduct Appeals Director’s Report;

AND WHEREAS the council accepts the report as presented in full;

NOW THEREFORE BE IT RESOLVED that Councillor Dennis Rome is in breach of the Council Code of Conduct and the sanctions are upheld as defined in Resolution No. 631 as follows:

“631 - WHEREAS Talon Risk Mitigation and Investigative Services Inc. concluded that sections 6.2, 7.2, 7.3(c), 7.4(a), 7.5(c), 7.6(a) and 7.6(f) of the Code of Conduct By-law have been contravened:

NOW THEREFORE BE IT RESOLVED that:

1. Councillor Rome be required to complete mandatory training courses covering:
 - a. Respectful workplace
 - b. Communication in the workplace
 - c. Conflict resolution
 - d. Basic governance

whereby it shall be the responsibility of Councillor Rome to research options for training, provide a plan to Council for approval within 30 days, provide a timeline for completion of the training and be responsible for the cost of such training; and

2. Councillor Rome write a letter of apology to Council to include:
 - a. Admission that he misspoke in the January 2024 Council meeting and subsequently posted inaccurate comments on Facebook
 - b. That he failed to back check and verify information before commenting and posting on Facebook

whereby Council shall maintain the ability to accept or reject the draft apology letter;

And further, that following acceptance, the letter be made available to the public.”

CARRIED.

Code of Conduct Complaints #2 and #3

740 Fisher-Hatch
WHEREAS Buckingham Business Investigations & Security Solutions concluded that the incidents outlined in Code of Conduct complaints #2 and #3 contravene the Code of Conduct By-law;

NOW THEREFORE BE IT RESOLVED that Councillor Rome be required to complete mandatory training courses on:

1. Ethics and Integrity in Public Office, including comprehensive guidance on handling sensitive information, legal obligations and best practices for maintaining confidentiality,

whereby it shall be the responsibility of Councillor Rome to research options for training, provide a plan to Council for approval within 30 days, provide a timeline for completion of the training and be responsible for the cost of such training.

2. Councillor Rome write two letters of apology, one to Council and one to the CAO:

whereby Council shall maintain the ability to accept or reject the draft apology letters;

And further, that following acceptance, the letters be made available to the public.

CARRIED.

GENERAL BUSINESS

Staffing Plan

741 McDonald-Jones
BE IT RESOLVED that Municipal Mentors Inc. be engaged to assist with the duties of the Finance Officer as outlined in correspondence dated July 26, 2024, within the existing budget. CARRIED.

742 Fisher-Hatch
BE IT RESOLVED that Melissa Sturgeon be named as a signing officer for the Municipality, replacing Elaine McGregor. CARRIED.

ADJOURN

743

Fisher-McDonald

BE IT RESOLVED that the meeting does now adjourn (5:10 p.m.). CARRIED.

Dave Krekewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

Report Date
8/13/2024 8:59 AM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 8/13/2024
Batch: 2024-00203 to 2024-00231

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL BANK ACCOUNT					
Computer Cheques:					
7442	7/12/2024	Buckingham Security 111231	McGregor v Rome	4,468.80	4,468.80
7443	7/12/2024	N3 Sales Inc 38876	1 year Paging system	1,153.60	1,153.60
7444	7/12/2024	Receiver General 06302024	June 2024 Remittance	15,418.30	15,418.30
7445	7/16/2024	AMM Trading Company Ltd. 160651	Dust control	28,068.18	28,068.18
7446	7/16/2024	Brandt 1371282	A/C Recharge Grader	1,873.05	1,873.05
7447	7/16/2024	Canadian Linen & Uniform 5503347426	Mats, towels, mop	104.16	104.16
7448	7/16/2024	Fred Gilbert Trucking 2007959	Treesbank Rd Reconstruction	30,996.00	30,996.00
7449	7/16/2024	Grey Ridge Coffee Services 1275	coffee supplies	364.00	364.00
7450	7/16/2024	Inland Truck & Equipment dba 60029965	Gravel Truck Rental	1,011.02	1,011.02
7451	7/16/2024	Kelty Business Solutions CW-11592	managed IT service	1,282.18	1,282.18
7452	7/16/2024	Tri-Wave Construction Ltd. 37779	Treesbank Road Reconstruction	2,352.00	2,352.00
7453	7/18/2024	Souris River Recreation Comm. 071824	Infrastructure Canada Grant	41,608.45	41,608.45
7454	7/24/2024	Bell MTS 07222024 07222024	204 824-2602 Phone & Internet	62.84 324.42	387.26
7455	7/24/2024	C & E Locksmiths & Hardware 15250	lock boxes / 4 keys	188.14	188.14
7456	7/24/2024	City of Brandon 159034 159037 159179	Retainer Fee Q3 False alarms/ fire veh. per km 911 Per Capita Fee	4,233.25 484.54 8,579.04	13,296.83
7457	7/24/2024	Lindsay Esau 04192024	Library Membership	50.00	50.00
7458	7/24/2024	Gold Business Solutions 55m1375112	photocopier charges	213.44	213.44
7459	7/24/2024	Gullett, Dennis 07162024	Insurance/Grill	926.94	926.94
7460	7/24/2024	Handy Hitch SH10843 1	John Deere repairs	9,769.29	

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		SH10861 1	Link arms/attachments	778.35	10,547.64
7461	7/24/2024	Heritage Co-Op (1997) Ltd.			
		07222024	fuel	47.20	
		07222024	Fuel Supplies	17,569.30	17,616.50
7462	7/24/2024	Inland Truck & Equipment dba			
		60030069	Gravel Truck Rental	1,011.02	1,011.02
7463	7/24/2024	Petty Cash			
		07232024	Petty cash	179.15	179.15
7464	7/24/2024	T.I.C Parts & Service			
		114170	tire/safety belt	1,269.51	1,269.51
7465	7/24/2024	XPLORE INC.			
		52876218	Internet	134.39	134.39
7466	7/30/2024	Bartlett's Sewage Service			
		07232024	cleaning out septic tanks	200.00	200.00
7467	7/30/2024	Bell Mobility INC			
		07292024	PW cell 901-4603	126.79	126.79
7468	7/30/2024	Chelsea Long			
		07122024	delivery of packers	400.00	400.00
7469	7/30/2024	Wendy Petersen			
		07252024	BTC cats/barking dog/racoons	140.00	140.00
7470	7/30/2024	Westman Communications Group			
		07242024	106 4th St. Internet	137.71	
		07292024	Phone & internet 319 Main St.	105.12	242.83
7471	7/30/2024	MWM Environmental			
		93802 June	Green Acres Colony recycling	124.74	
		93801 June	Recycle Wawa Post Office	166.32	
		93800 June	Recycle Nesbitt	166.32	
		93799 June	Recycle Carroll	166.32	
		93798 June	Waste & Recycle Wawa	4,120.13	
		93797 June	Waste & Recycling Oakland	4,415.81	9,159.64
7472	8/07/2024	BellMTS			
		07302024	Acct. 40486199	28.00	28.00
7473	8/07/2024	CWB NATIONAL LEASING			
		18712076	MTS National Leasing	264.32	264.32
7474	8/07/2024	International Union			
		08062024	Union - July 2024	459.86	459.86
7475	8/07/2024	Investia Financial			
		July 2024	RRSP #N337111749	592.14	592.14
7476	8/07/2024	Manitoba Hydro			
		6584738 July	315 Main St.	28.54	
		6541601 July	Hydro 120 Commercial St.	80.87	
		6688510 July	319 Main St.	99.40	
		6557592 July	NE 2-8-18	58.49	
		6735941 July	SE 11-8-19	28.54	

Report Date
8/13/2024 8:59 AM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 8/13/2024
Batch: 2024-00203 to 2024-00231

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		6563222 July	Hydro 106 4th St.	139.94	
		6508113 July	Lot 20 Bl 1 PI 63	152.48	
		6548862 July	Carroll outdoor lighting	141.56	
		6548992 July	Nesbitt outdoor lighting	145.66	
		6538705 July	Wawa outdoor lighting	1,095.63	1,971.11
7477	8/07/2024	Mazergroup Brandon			
		P25654	filters	242.22	242.22
7478	8/07/2024	MEBP			
		July 2024	July 2024 Remittance	4,241.40	4,241.40
7479	8/07/2024	Princess Auto			
		2691286	supplies	179.04	179.04
7480	8/07/2024	RBC Royal Bank			
		07312024	Visa CAO	1,336.21	
		07312024	Visa PW	1,364.00	2,700.21
7481	8/07/2024	TAXervice			
		2420629	Tax Sale Costs roll 34200	741.30	
		2420630	Tax Sale Costs roll 34500	764.40	
		2420631	Tax Sale Costs roll 57400	662.55	2,168.25
7482	8/07/2024	Tessa Burney			
		14	Office Cleaning July	291.37	291.37
7483	8/07/2024	Tourism Westman			
		SI-502	2024 SW MB Visitor's Guide	594.30	594.30
7484	8/07/2024	Inland Truck & Equipment dba			
		60029989	Gravel Truck Rental	1,011.02	
		60030124	Gravel Truck Rental	1,011.02	
		60030137	Gravel Truck Rental	1,019.17	3,041.21
7485	8/13/2024	Munisight Ltd.			
		308322587	Support & Updates	5,027.43	5,027.43
7486	8/13/2024	Bell Mobility INC			
		08122024	RTK Survey Data	22.40	22.40
7487	8/13/2024	Buckingham Security			
		111241	McGregor v Rome	2,206.40	2,206.40
7488	8/13/2024	Hodgson Construction Inc			
		2024-001	Culvert replace. 37N Wiltons	4,877.25	4,877.25
7489	8/13/2024	Kelty Business Solutions			
		cw-11789	managed IT service	1,282.18	1,282.18
7490	8/13/2024	Westech Contracting Inc			
		2022158	Packers on Treesbank Rd.	1,890.00	1,890.00
7491	8/13/2024	World of Water			
		59744	Office supplies (water)	28.95	28.95
Other:					
1-Man	7/15/2024	Munisoft			
		2024/25-01406	Training	1,293.60	1,293.60

Report Date
8/13/2024 8:59 AM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 8/13/2024
Batch: 2024-00203 to 2024-00231

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
				Total for AP:	218,191.46

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2024 JUL 18
RUN TIME: 08:03:40

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2024 JUL 18

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0321

FILE CREATION DATE: 2024 JUL 18

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2024 JUL 19	2024 JUL 19	2024 JUL 18	13	19,353.41CR
VALID TRANS FOR	055547		13	19,353.41CR
REJECTED TRANS FOR	055547		0	0.00CR
T-ERROR TRANS FOR	055547		0	0.00CR
GRAND TOTAL FOR	055547		13	19,353.41CR

Staff Payroll July 8-19, 2024

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2024 AUG 01
RUN TIME: 11:26:59

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2024 AUG 01

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0322

FILE CREATION DATE: 2024 AUG 01

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2024 AUG 02	2024 AUG 02	2024 AUG 01	13	20,693.32CR
VALID TRANS FOR	055547		13	20,693.32CR
REJECTED TRANS FOR	055547		0	0.00CR
T-ERROR TRANS FOR	055547		0	0.00CR
GRAND TOTAL FOR	055547		13	20,693.32CR

*Staff Payroll
July 22 - Aug 2/24*

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2024 AUG 02
RUN TIME: 09:14:29

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0323
FILE CREATION DATE: 2024 AUG 02

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2024 AUG 02	2024 AUG 02	2024 AUG 02	1	2,213.98CR
VALID TRANS FOR	055547		1	2,213.98CR
REJECTED TRANS FOR	055547		0	0.00CR
T-ERROR TRANS FOR	055547		0	0.00CR
GRAND TOTAL FOR	055547		1	2,213.98CR

additional payroll vacation

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2024 AUG 02
RUN TIME: 10:01:17

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2024 AUG 02

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0324

FILE CREATION DATE: 2024 AUG 02

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2024 AUG 02	2024 AUG 02	2024 AUG 02	1	122.94CR
VALID TRANS FOR	055547		1	122.94CR
REJECTED TRANS FOR	055547		0	0.00CR
T-ERROR TRANS FOR	055547		0	0.00CR
GRAND TOTAL FOR	055547		1	122.94CR

additional pay stat

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2024 AUG 13
RUN TIME: 08:43:40

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2024 AUG 13

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0325
FILE CREATION DATE: 2024 AUG 13

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2024 AUG 15	2024 AUG 15	2024 AUG 14	7	6,533.83CR
VALID TRANS FOR	055547		7	6,533.83CR
REJECTED TRANS FOR	055547		0	0.00CR
T-ERROR TRANS FOR	055547		0	0.00CR
GRAND TOTAL FOR	055547		7	6,533.83CR

*Council Indemnities
July 2024*

Report Date
8/13/2024 8:59 AM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 8/13/2024
Batch: 2024-00203 to 2024-00231

Page 7

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: UT - UT-ACCOUNTS PAY					
Computer Cheques:					
1173	7/24/2024	Southwest Vac Services Ltd 8000	Waterline for 416 7th St	1,837.50	1,837.50
1174	7/24/2024	Wilton, Drew July 2024	July 2024	4,032.13	4,032.13
1175	7/24/2024	Wolseley Canada Inc. 9156250 9185611	Neptune Subscription/Belt Clip 1" & 5/8" Water Meters	5,370.40 2,665.15	8,035.55
1176	7/30/2024	Bell Mobility INC July 23/24	Dialer Alert 204 761-5629	46.35	46.35
1177	7/30/2024	Manitoba Hydro 6522379 July 25 6775321 July 25 6744702 July 25 6543450 July 25	Pole 4B Water St. New well NE 27-7-17 Lot 0 BI 2 PI 95 301 Park St.	202.77 220.39 353.66 750.66	1,527.48
1178	8/07/2024	Clartech Industries Inc. 1124516	Chemical	1,056.38	1,056.38
1179	8/07/2024	Gardewine North 5519280815	Clartech freight	495.09	495.09
1180	8/07/2024	Wolseley Canada Inc. 9215078	primer/pvc cement/valve	297.11	297.11
Total for UT:					17,327.59
Grand Total:					341,363.77

Certified Correct This August 13, 2024

Mayor

Administrator

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND REVENUES AND EXPENDITURES
For the Period Ending August 31, 2024

	<u>Actual</u>
REVENUES	
Other Revenues	1,483,571.86
TOTAL REVENUES:	<u>1,483,571.86</u>
EXPENDITURES	
Basic Expenditures	
510-000-000 - General Gov't Services	339,665.88
520-000-000 - Protective Services	79,534.04
530-100-000 - Transportation Services	351,570.97
540-100-000 - Environmental Health Services	77,682.79
550-100-000 - H&W - Wages & Benefits	26,800.00
560-100-000 - Environmental Development Services	3,130.75
570-100-000 - Economic Development Services	18,201.28
580-100-000 - Recreation & Culture	851,689.00
590-990-000 - TF-Transfers & Surplus Appr	250,257.59
Total Basic Expenditures:	<u>1,998,532.30</u>
TOTAL EXPENDITURES:	<u>1,998,532.30</u>
NET OPERATING SURPLUS/(DEFICIT)	<u><u>(514,960.44)</u></u>

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND REVENUES AND EXPENDITURES
For the Period Ending July 31, 2024

	<u>Actual</u>
REVENUES	
Other Revenues	1,480,947.73
TOTAL REVENUES:	<u>1,480,947.73</u>
EXPENDITURES	
Basic Expenditures	
510-000-000 - General Gov't Services	305,387.57
520-000-000 - Protective Services	79,411.82
530-100-000 - Transportation Services	324,551.21
540-100-000 - Environmental Health Services	76,034.72
550-100-000 - H&W - Wages & Benefits	26,800.00
560-100-000 - Environmental Development Services	3,130.75
570-100-000 - Economic Development Services	17,573.08
580-100-000 - Recreation & Culture	851,389.00
590-990-000 - TF-Transfers & Surplus Appr	248,457.59
Total Basic Expenditures:	<u>1,932,735.74</u>
TOTAL EXPENDITURES:	<u>1,932,735.74</u>
NET OPERATING SURPLUS/(DEFICIT)	<u><u>(451,788.01)</u></u>

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - REVENUES & TRANSFERS
For the Period Ending July 31, 2024

	Budgeted	Actual	Variance	Var %
OTHER REVENUES				
Added Taxes				
410-100-110 - Taxes Added to Roll - O	30,000.00		(30,000.00)	100-
410-100-111 - Taxes Added to Roll - W	8,000.00		(8,000.00)	100-
Licenses, Permits & Fines				
450-100-100 - Licenses - Business & Lottery	175.00	75.50	(99.50)	57-
450-100-120 - Development Permits	5,000.00	1,580.00	(3,420.00)	68-
450-100-122 - Approaches Permits	300.00	100.00	(200.00)	67-
450-100-130 - Key Charges	250.00	375.00	125.00	50
450-100-145 - Aggregate Transport Fees	5,000.00	8,569.93	3,569.93	71
450-100-190 - Grazing Leases	705.24	792.95	87.71	12
450-100-192 - Animal Control Fines	500.00	40.00	(460.00)	92-
Protective Services				
440-100-125 - Donations to Fire Department	7,500.00	3,867.01	(3,632.99)	48-
440-100-126 - Donations to Emergency Medical Response		17,765.24	17,765.24	
450-100-165 - Fire Calls	8,000.00	2,631.44	(5,368.56)	67-
450-100-168 - Fire Department Agreements	6,276.50	1,152.00	(5,124.50)	82-
Environmental				
450-100-150 - MMSM & WRARS Payments	32,000.00	31,042.91	(957.09)	3-
450-100-158 - Waste Disposal - Tire Recycling	500.00	97.00	(403.00)	81-
450-100-160 - Waste Disposal - Shingles	1,500.00	900.00	(600.00)	40-
450-100-162 - Waste Disposal - Scrap Metal	6,000.00	5,051.34	(948.66)	16-
450-100-163 - Recycling Contracts - Green Acres	1,877.66	1,877.66		
Sales of Service				
420-100-110 - Sales of Service - GG		990.00	990.00	
420-100-130 - Sales of Service - Transportation		135.00	135.00	
420-100-140 - Sales of Service - WTS	10,750.00	5,000.00	(5,750.00)	53-
Sales & Rentals				
420-100-185 - Tax Certificate Revenue	3,500.00	1,000.00	(2,500.00)	71-
420-100-190 - Sales of Goods (Maps, Pins)	600.00	160.00	(440.00)	73-
420-100-210 - Mobile Home Rentals	11,520.00	6,720.00	(4,800.00)	42-
450-100-170 - Sale of Land		3,200.00	3,200.00	
Interest & Penalties				
410-100-120 - Tax and Redemption Penalties	18,000.00	9,581.77	(8,418.23)	47-
460-100-102 - Investment Income	14,000.00	22,466.19	8,466.19	60
460-100-110 - Patronage Dividends	2,200.00	1,679.00	(521.00)	24-
Other Income				
490-100-100 - Sundry - Miscellaneous Revenue	17,700.00	31,403.64	13,703.64	77
490-100-104 - SRR Contribution to Office Expenses	500.00		(500.00)	100-
Grants & Donations				
430-100-100 - Unconditional Grants - Municipal Operati	242,800.00	181,576.92	(61,223.08)	25-
440-100-110 - Conditional Grants	292,760.63	209,787.88	(82,972.75)	28-
440-100-115 - Charitable Donations/Grants Received		834,269.00	834,269.00	
440-100-116 - Charitable In-Kind Donations Received		2,500.00	2,500.00	

Report Date
8/14/2024 4:28 PM

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - REVENUES & TRANSFERS
For the Period Ending July 31, 2024

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>	<u>Var %</u>
Federal Gov't Grants				
430-100-130 - Canada Community Building Fund - O	67,000.00	49,691.60	(17,308.40)	26-
430-100-135 - Canada Community Building Fund - W	33,500.00		(33,500.00)	100-
TRANSFERS				
640-100-110 - Transfer from Replacement Reserve	85,000.00		(85,000.00)	100-
590-900-900 - Transfer from Fire Reserve	99,500.00	44,868.75	(54,631.25)	55-
640-100-122 - Transfer from Gas Tax Reserve - O	257,000.00		(257,000.00)	100-
640-100-123 - Transfer from Gas Tax Reserve - W	100,000.00		(100,000.00)	100-
TOTAL OTHER REVENUES & TRANSFERS:	1,369,915.03	1,480,947.73	111,032.70	8

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending July 31, 2024

	Budgeted	Actual	Variance	Var %
EXPENDITURES				
GENERAL GOVERNMENT SERVICES				
Legislative				
510-100-100 - GG - Legislative - Head of Council	14,225.00	7,436.11	6,788.89	48
510-100-101 - GG - Councillors	66,300.00	36,009.25	30,290.75	46
510-100-102 - GG - Other Leg. Services - Mileage	5,000.00	1,224.44	3,775.56	76
510-100-104 - GG - Ward Meetings	1,000.00		1,000.00	100
Total Legislative:	86,525.00	44,669.80	41,855.20	48
General Administrative				
510-100-108 - GG - CAO	95,497.50	55,456.00	40,041.50	42
510-100-109 - GG - Finance Officer	77,222.83	46,083.41	31,139.42	40
510-100-113 - GG - Admin. Salaries	37,447.98	22,104.98	15,343.00	41
510-100-114 - GG - Admin Assistant	45,377.07	10,636.69	34,740.38	77
510-100-115 - GG - Council Services & Comm	13,000.00	12,346.14	653.86	5
510-100-116 - GG - Green Team - Office	7,160.00	3,488.30	3,671.70	51
510-100-222 - GG - Clerk & Staff Training & Education	2,500.00	1,940.85	559.15	22
510-110-120 - GG - Admin & Employee Benefits	38,300.00	17,325.50	20,974.50	55
510-200-200 - GG - Office Contract Services	4,000.00	1,253.25	2,746.75	69
510-200-201 - GG - Mileage - Office	200.00	(1.75)	201.75	101
510-200-208 - GG - Communications Strategy	10,000.00		10,000.00	100
510-200-210 - GG - Legal Contract Services	8,000.00		8,000.00	100
510-200-215 - GG - Code of Conduct Complaint Costs	18,000.00	23,149.74	(5,149.74)	29-
510-200-220 - GG - Audit Contract Services	15,000.00		15,000.00	100
510-200-230 - GG - Assessment Contract Services	38,000.00		38,000.00	100
510-200-235 - GG - Tax Sale Costs		(2,065.00)	2,065.00	
510-200-240 - GG -Taxation (Municipal Properties)	24,000.00		24,000.00	100
510-200-260 - GG - Photocopier Charges	2,000.00	1,391.60	608.40	30
510-200-300 - GG - Meals	400.00	421.50	(21.50)	5-
510-200-360 - GG - Building Maint/Renovation	1,200.00		1,200.00	100
510-200-366 - GG - Computers and Software	53,100.00	20,085.06	33,014.94	62
510-200-370 - GG - Newspaper Advertising	4,000.00	445.84	3,554.16	89
510-300-200 - GG - Hydro -Office	3,800.00	2,153.97	1,646.03	43
510-300-202 - GG - Phone & Internet	8,500.00	4,832.68	3,667.32	43
510-400-200 - GG - Office Supplies	15,000.00	3,995.19	11,004.81	73
510-400-201 - GG - Postage	6,800.00	2,906.65	3,893.35	57
Total General Administrative:	528,505.38	227,950.60	300,554.78	57
Other General Government				
510-400-310 - GG - Elections	3,000.00		3,000.00	100
510-400-320 - GG - Conv. & Training Registrations	4,000.00	2,235.00	1,765.00	44
510-400-321 - GG - Convention Daily Indemnities	3,400.00	1,028.87	2,371.13	70
510-400-322 - GG - Convention/Seminar Mileage	1,200.00	453.22	746.78	62
510-400-323 - GG - Convention Expense	6,000.00	23.20	5,976.80	100
510-400-330 - GG - Damage Claims & Liability Insurance	36,000.00	31,977.56	4,022.44	11
510-400-350 - GG - Membership Fees	5,620.00	1,841.30	3,778.70	67
510-400-360 - GG - Other General Government -Sundry	500.00		500.00	100
510-500-500 - GG - General Govt. Grants	7,500.00	5,400.00	2,100.00	28
510-500-510 - GG - Library Services	1,500.00	550.00	950.00	63
510-900-910 - GG - Health Care Spending Account	10,000.00	6,338.07	3,661.93	37
510-900-930 - GG - Bank Charges & Interest	2,700.00	1,369.95	1,330.05	49
510-900-950 - Recoveries (Deduct) Utilities	(18,450.00)	(18,450.00)		

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending July 31, 2024

	Budgeted	Actual	Variance	Var %
Total Other General Government:	62,970.00	32,767.17	30,202.83	48
TOTAL GENERAL GOVERNMENT SERVICES:	678,000.38	305,387.57	372,612.81	55
PROTECTIVE SERVICES				
Fire				
520-200-165 - PS - FIRE - Retainer Fees-Bdn/Souris	23,000.00	13,184.29	9,815.71	43
520-300-102 - PS - Renumeration, Drills, Fires	16,500.00	2,766.57	13,733.43	83
520-300-104 - PS - Building Operation and Maintenance	3,000.00	1,766.91	1,233.09	41
520-300-106 - PS - Repairs and Replacement, Tools	12,000.00	9,096.01	2,903.99	24
520-300-108 - PS - Insurance	20,000.00	20,398.32	(398.32)	2-
520-300-110 - PS - Fire - Utilities	10,000.00	4,929.94	5,070.06	51
520-300-112 - PS - Fire Fighting Gear and Equipment	15,000.00	5,132.99	9,867.01	66
520-300-113 - PS - FF Gear purchased from Donations		1,544.82	(1,544.82)	
520-300-114 - PS - Fuel	4,000.00	1,066.74	2,933.26	73
520-300-116 - PS - Fire Hydrant Rentals	4,750.00		4,750.00	100
520-400-110 - PS - Fire - Materials & Supplies Misc.	5,000.00	2,651.64	2,348.36	47
520-500-110 - PS - Flood Protection & Prevention	2,000.00		2,000.00	100
Total Fire:	115,250.00	62,538.23	52,711.77	46
Emergency Measures				
520-200-120 - PS - 911 Agreement	8,582.91	8,579.04	3.87	0
520-200-130 - PS - Emergency Measures Organization	3,000.00	317.00	2,683.00	89
520-200-132 - PS - EMR/First Response Renumeration	2,500.00		2,500.00	100
520-200-133 - PS - EMR/First Response Training	1,500.00	829.31	670.69	45
520-200-134 - PS - EMR/First Response Supplies	1,200.00		1,200.00	100
520-200-135 - PS - Paramedic Association Memberships	6,300.00	2,290.95	4,009.05	64
520-200-136 - PS - EMR Equip purchased from Donations		3,384.61	(3,384.61)	
Total Emergency Measures:	23,082.91	15,400.91	7,682.00	33
Other Protection				
520-200-210 - PS - Building-Fire & Plumb Inspections	17,200.00		17,200.00	100
520-200-260 - PS - Animal & Pest Control	4,800.00	1,472.68	3,327.32	69
Total Other Protection:	22,000.00	1,472.68	20,527.32	93
TOTAL PROTECTIVE SERVICES:	160,332.91	79,411.82	80,921.09	50
TRANSPORTATION SERVICES				
Public Works Employees & Benefits				
530-100-110 - TS - PW Foreman Wages	77,792.00	41,417.91	36,374.09	47
530-100-111 - TS - PW Operators Wages	65,290.33	37,286.84	28,003.49	43
530-100-112 - TS - PW Operators Wages	65,290.33	37,286.84	28,003.49	43
530-100-113 - TS - PW Operator	34,000.00	9,709.83	24,290.17	71
530-100-114 - TS - PW Seasonal	18,000.00	2,331.26	15,668.74	87
530-100-115 - TS - PW Seasonal - (Green Team)	16,000.00	3,636.69	12,363.31	77
530-100-116 - TS - Equip Operators Allowances	3,000.00	1,059.79	1,940.21	65
530-100-117 - TS - Workers Compensation & Safety	6,200.00	1,525.46	4,674.54	75
530-100-130 - TS - Dust Control	5,000.00	552.27	4,447.73	89
530-110-120 - TS - Employee Benefits	39,000.00	21,138.07	17,861.93	46
530-110-125 - TS - Employee Training & Education	5,000.00	220.00	4,780.00	96
530-200-116 - TS - Equipment Insur & Registration	34,000.00	25,511.31	8,488.69	25
530-200-135 - TS - Road Main. Gravel Trucking	80,000.00	10,528.04	69,471.96	87

**MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES**
For the Period Ending July 31, 2024

	Budgeted	Actual	Variance	Var %
530-200-136 - TS - Road Maintenance	20,000.00		20,000.00	100
530-300-100 - TS - Street Lighting-Carroll & Nesbitt	3,200.00	1,638.66	1,561.34	49
530-300-110 - TS - Street Lighting - Wawa	13,200.00	6,253.74	6,946.26	53
530-300-115 - TS - Manager's Cell Phone	1,510.00	858.56	651.44	43
530-300-116 - TS - Nesbitt & Wawa Shops Utility	10,800.00	5,160.77	5,639.23	52
530-400-109 - TS - Equip Repairs - Enclosed Trailer	1,000.00		1,000.00	100
530-400-110 - TS - Equip Repairs - Flat Deck Trailer	1,000.00	265.88	734.12	73
530-400-111 - TS - Equipment Fuel	100,000.00	35,939.57	64,060.43	64
530-400-114 - TS - Equip Repairs - Mower Attachments	1,500.00	1,609.27	(109.27)	7-
530-400-115 - TS - Equip Repairs & Maint - Misc	3,500.00	1,564.68	1,935.32	55
530-400-116 - TS - Work Shop & Yard Operations	47,075.00	7,966.48	39,108.52	83
530-400-117 - TS - Equip. Repairs - Shulte Mower	3,000.00	1,212.71	1,787.29	60
530-400-118 - TS - Equip. Repairs NH Loader - W	10,000.00	7,781.10	2,218.90	22
530-400-119 - TS - Equip. Repairs - Loader	3,000.00	915.83	2,084.17	69
530-400-120 - TS - Equip Repairs-Loader Attachments	200.00	1,006.27	(806.27)	403-
530-400-121 - TS - Equip. Repairs - Graders	27,000.00	16,892.18	10,107.82	37
530-400-122 - TS - Equip Repairs - CASE IH Tractor	3,000.00	1,544.21	1,455.79	49
530-400-123 - TS - Equip. Repair - Gravel Trailer	3,000.00	8,812.07	(5,812.07)	194-
530-400-125 - TS - Equip Repairs - Backhoe	2,000.00		2,000.00	100
530-400-126 - TS - Equip Repairs - F550	3,500.00	2,558.37	941.63	27
530-400-127 - TS - Equip Repairs - 2011 GMC Truck	2,000.00	820.46	1,179.54	59
530-400-128 - TS - Equip Repairs - 2019 GMC Sierra	2,000.00	2,115.51	(115.51)	6-
530-400-129 - TS - Equip Repairs - Kenworth Tandem	1,000.00	182.22	817.78	82
530-400-131 - TS - Road Main. Gravel Crushing	127,900.00		127,900.00	100
530-400-133 - TS - Road Mtce - Wawa Sand & Salt,Gravel	6,000.00	600.00	5,400.00	90
530-400-134 - TS - Truck Rental	35,000.00	6,899.18	28,100.82	80
530-400-141 - TS - Road Reconstruction	18,000.00		18,000.00	100
530-400-150 - TS - Sidewalks & Boulevards	3,000.00		3,000.00	100
530-400-160 - TS - Bridges, Culverts & Drainage - W	2,000.00		2,000.00	100
530-400-161 - TS - Bridges, Culverts & Drainage - O	25,000.00	12,042.23	12,957.77	52
530-400-162 - TS - Ditching & Mulching	8,000.00		8,000.00	100
530-400-190 - TS - Snow & Ice Removal Materials - W	3,000.00	750.00	2,250.00	75
530-400-220 - TS - Traffic Services - O	4,000.00	1,138.55	2,861.45	72
530-400-225 - TS - Traffic Services - W	2,000.00		2,000.00	100
530-400-310 - TS - Asset Management	7,050.00	5,818.40	1,231.60	17
Total Public Works Employees & Benefits:	952,007.66	324,551.21	627,456.45	66
TOTAL TRANSPORTATION SERVICES:	952,007.66	324,551.21	627,456.45	66

ENVIRONMENTAL HEALTH SERVICES

Environmental Health Services

540-100-110 - EH - WTS - Wages - W	14,400.00	8,300.66	6,099.34	42
540-110-120 - EH - Employee Benefits - WTS-W	1,270.00	644.93	625.07	49
540-200-100 - EH - Wages - WTS - Staff - O	16,360.00	9,483.54	6,876.46	42
540-200-109 - EH - WTS Hydro - O	950.00	562.43	387.57	41
540-200-110 - EH - WTS - Municipal Waste Management	67,700.00	38,422.30	29,277.70	43
540-200-112 - EH - WTS - Maintenance - O	2,500.00	104.89	2,395.11	96
540-200-113 - EH - WTS - Maintenance - W	1,000.00	269.96	730.04	73
540-200-114 - EH - Carbon Tax Levy - Waste		2,452.31	(2,452.31)	
540-200-130 - EH - Municipal Wells - Treesbank	1,500.00	468.13	1,031.87	69
540-200-135 - EH - Municipal Wells - Hayfield	1,500.00	137.04	1,362.96	91
540-200-150 - EH - Recycling	28,210.00	13,249.51	14,960.49	53

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending July 31, 2024

	Budgeted	Actual	Variance	Var %
540-200-154 - EH - Carbon Tax Levy - Recycling		1,125.96	1,125.96	
540-200-160 - EH - WTS Improvements	1,500.00	38.10	1,461.90	97
540-210-120 - EH - Employee Benefits - WTS-O	1,440.00	774.96	665.04	46
Total Environmental Health Services:	138,330.00	76,034.72	62,295.28	45
TOTAL ENVIRON HEALTH SERVICES:	138,330.00	76,034.72	64,547.20	47
PUBLIC HEALTH & WELFARE SERVICES				
550-200-180 - H&W - Social Welfare Assistance	1,800.00		1,800.00	100
550-500-500 - H&W - Cemeteries	7,500.00	7,500.00		
550-500-510 - H&W - Grants to Hospitals	3,000.00	3,000.00		
550-500-521 - H&W - Handi Transit	15,000.00	15,000.00		
550-500-525 - H&W - Senior Independent Services	1,300.00	1,300.00		
TOTAL PUBLIC HEALTH & WELFARE SERVICES:	28,600.00	26,800.00	1,800.00	6
ENVIRONMENTAL DEVELOPMENT SERVICES				
560-200-100 - ED - Planning & Zoning (Rest of Mon)	4,000.00	1,207.50	2,792.50	70
560-200-136 - ED - Other Beautification - Flowers, etc	2,000.00	1,923.25	76.75	4
TOTAL ENVIRONMENTAL DEVELOPMENT SERVICES:	6,000.00	3,130.75	2,869.25	48
ECONOMIC DEVELOPMENT SERVICES				
570-100-120 - EC - Destruction of Pests	1,500.00		1,500.00	100
570-100-170 - EC - Conservation District	7,017.63	7,030.00	(12.37)	0-
570-200-140 - EC - Weed Control	40,000.00	9,583.44	30,416.56	76
570-200-160 - EC - Veterinary Services	951.00	959.64	(8.64)	1-
570-200-210 - EC - Tourism	566.00		566.00	100
570-500-185 - EC - Staff Appreciation	2,000.00		2,000.00	100
TOTAL ECONOMIC DEVELOPMENT SERVICES:	52,034.63	17,573.08	34,461.55	66
RECREATION & CULTURAL SERVICES				
580-400-140 - R&C - Skating Rinks & Arenas - Materials	5,100.00		5,100.00	100
580-500-101 - R&C - Rec Comm (Waterpk, Camp, Baseball)	50,155.00		50,155.00	100
580-500-110 - R&C - Community Centres & Halls	13,035.00	13,035.00		
580-500-120 - R&C - Grants re Water to facilities	4,500.00		4,500.00	100
580-500-140 - R&C - Skating Rinks & Arenas	40,050.00	1,085.00	38,965.00	97
580-500-170 - R&C - Museums	500.00	500.00		
580-500-175 - R&C - Charitable Donations/Grants		834,269.00	(834,269.00)	
580-500-176 - R&C - Charitable In-Kind Donations		2,500.00	(2,500.00)	
TOTAL RECREATION & CULTURAL SERVICES:	113,340.00	851,389.00	(738,049.00)	651-
FISCAL SERVICES				
Transfer to Capital				
590-990-987 - TF - Transfer to Capital - Building	36,666.67	36,666.67		
590-990-991 - TF - Transfer to Capital - PW	595,000.00	133,005.15	461,994.85	78
590-990-992 - TF - Transfer to Capital - Fire	107,000.00	78,785.77	28,214.23	26
Total Transfer to Capital:	738,666.67	248,457.59	490,209.08	66

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending July 31, 2024

	Budgeted	Actual	Variance	Var %
Contributions to Reserves				
590-990-986 - TF-Contribution to WTS Decommissioning	1,000.00		1,000.00	100
590-990-990 - TF-Contribution to LT Service Reserve	1,450.00		1,450.00	100
590-990-993 - TF - Contribution to General Reserve	39,000.00		39,000.00	100
590-990-994 - TF - Contribution to Building Reserve	45,000.00		45,000.00	100
590-990-995 - TF - Gas Tax Reserve Provision - O	67,000.00		67,000.00	100
590-990-996 - TF - Gas Tax Reserve Provision - W	58,472.50		58,472.50	100
590-990-997 - TF - Contribution to Fire Reserve	151,500.00		151,500.00	100
590-990-999 - TF - Contribution to Replacement Reserv	250,000.00		250,000.00	100
Total Contributions to Reserves:	613,422.50	0.00	613,422.50	100
Debentures Debt				
590-700-706 - Interest on Bank Loan #4	607.99		607.99	100
590-700-707 - Interest on Bank Loan #5	6,743.39		6,743.39	100
Total Debentures Debt:	7,351.38	0.00	7,351.38	100
 TOTAL FISCAL SERVICES:	 1,359,440.55	 248,457.59	 1,110,982.96	 82
 TOTAL EXPENDITURES:	 3,488,086.13	 1,932,735.74	 1,555,350.39	 45

**MUNICIPALITY OF OAKLAND-WAWANESA
UTILITY REVENUES AND EXPENDITURES**

For the Period Ending July 31, 2024

	Budgeted	Actual	Surplus (Deficit)	Var %
REVENUES				
Water and Sewer Charges				
750-100-100 - Water Consumer Sales	189,000.00	96,237.20	(92,762.80)	49-
Total Water and Sewer Charges:	189,000.00	96,237.20	(92,762.80)	49-
Other Revenues				
750-100-115 - Property taxes	110,591.46		(110,591.46)	100-
750-100-130 - Penalties	1,650.00	817.50	(832.50)	50-
750-100-140 - Hydrant Rentals	4,750.00		(4,750.00)	100-
750-100-150 - Installation Service	1,797.00	1,796.85	(0.15)	0-
750-100-170 - Provincial Grants	25,000.00		(25,000.00)	100-
750-200-100 - Investment Income	2,000.00	2,463.36	463.36	23
780-100-110 - Transfer from General Reserve - Utility	30,000.00		(30,000.00)	100-
Total Other Revenues:	175,788.46	5,077.71	(170,710.75)	97-
TOTAL REVENUES:	364,788.46	101,314.91	(263,473.55)	72-
EXPENDITURES				
Water supply				
760-100-100 - UT - Administration-office	9,225.00	9,620.56	(395.56)	4-
760-200-000 - UT - Water/Wastewater contractor	22,750.00	13,712.42	9,037.58	40
760-200-010 - UT - Training & Education (Water)	1,500.00	1,339.16	160.84	11
760-200-120 - UT - Water Treatment Plant	19,000.00	2,103.39	16,896.61	89
760-200-150 - UT - Transmission & Distribution	28,000.00	15,324.12	12,675.88	45
760-200-160 - UT - Other Water Supply Costs - Contract	2,000.00	1,646.72	353.28	18
760-200-170 - UT - Water Connections - Contract Servic	1,000.00		1,000.00	100
760-300-120 - UT - Water Treatment Plant - Utilities		5,896.20	(5,896.20)	
760-300-130 - UT - Wells - Utilities	16,000.00	4,325.11	11,674.89	73
760-400-120 - UT - Water Treatment Plant-Supplies	12,000.00	6,438.13	5,561.87	46
760-400-150 - UT - Transmission & Distribution - Mater	3,300.00	7,676.82	(4,376.82)	133-
760-400-160 - UT - Other Water Supply Costs - Material	400.00		400.00	100
760-300-160 - UT - Handheld Water Reader	4,000.00		4,000.00	100
Total Water supply:	119,175.00	68,082.63	51,092.37	43
Sewage Collection and Disposal				
770-000-100 - UT - Sewer Administration - office	9,225.00	9,225.00		
770-200-000 - UT - Water/Wastewater contractor	22,400.00	13,440.42	8,959.58	40
770-200-010 - UT - Training & Education (Sewage)	1,500.00	1,339.16	160.84	11
670-200-130 - UT - Sewage Collection System - Contract	6,200.00		6,200.00	100
770-200-130 - UT - Insurance (Sewage)	4,600.00	3,870.50	729.50	16
770-400-120 - UT - Sewage Lift Station - Materials & S	500.00	566.23	(66.23)	13-
Total Sewage Collection and Disposal:	44,425.00	28,441.31	15,983.69	36
790-100-105 - UT - Transfer to Capital - Utility	55,000.00		55,000.00	100
790-100-110 - UT - Transfer to Reserves	60,000.00		60,000.00	100
760-700-700 - UT - Interest on Debentures	25,692.65		25,692.65	100
TOTAL EXPENDITURES:	304,292.65	96,523.94	207,768.71	68

NET OPERATING SURPLUS/(DEFICIT)

Report Date
8/14/2024 4:28 PM

MUNICIPALITY OF OAKLAND-WAWANESA
UTILITY REVENUES AND EXPENDITURES
For the Period Ending July 31, 2024

Page 2

	<u>Budgeted</u>	<u>Actual</u>	<u>Surplus (Deficit)</u>	<u>Var %</u>
Revenues	364,788.46	101,314.91	(263,473.55)	72-
Expenses	304,292.65	96,523.94	207,768.71	68
Net Surplus (Deficit)	60,495.81	4,790.97	(55,704.84)	92-

Delegation Request Form

To: Chief Administrative Officer

CONTACT INFORMATION		
FIRST NAME <i>Huanne + Carl</i>	LAST NAME <i>GIBB</i>	
PHONE <i>204-724-5056</i>	ALTERNATE TELEPHONE	
ADDRESS <i>P.O. Box 244</i>		
CITY <i>Wawanesa</i>	PROVINCE <i>MB</i>	POSTAL CODE <i>R0K 2G0</i>
EMAIL ADDRESS <i>lulu51044@hotmail.com</i>		
COMPANY OR ORGANIZATION (if applicable)		

DATE YOU WISH TO APPEAR AS A DELEGATE		
<i>This form must be returned to the CAO in accordance with the Policy prior to the meeting</i>		
Meeting you wish to attend:	<input checked="" type="checkbox"/> Council Meeting	<input type="checkbox"/> Committee Meeting (please specify)
	<i>August 20, 2024</i>	

SUBJECT YOU WISH TO DISCUSS
<i>ongoing drainage issues</i>

DETAILS ON THE SUBJECT
<i>Presentation to be provided to CAO for sharing.</i>

***Where the subject matter of a delegation pertains to legal matters, personnel, and/or private property issues, where a Public Hearing has been held in accordance with an enactment as a prerequisite to the adoption of a by-law; or if its purpose is to deal with a matter that is outside the jurisdiction or legal authority of the Municipality; the Municipality reserves that right not to hear such delegations.**

<i>I acknowledge that only the above matter will be discussed during the delegation. I further acknowledge that audio/video recordings will only be made in accordance with Section 5.28 of the Oakland-Wawanesa Procedural By-law.</i>	
Signed <i>[Signature]</i>	Date <i>July 31, 2024</i>

Return completed form to the Wawanesa Municipal Office 106 Fourth Street, or email adminassist@oakland-wawanesa.ca

Five Mile Creek

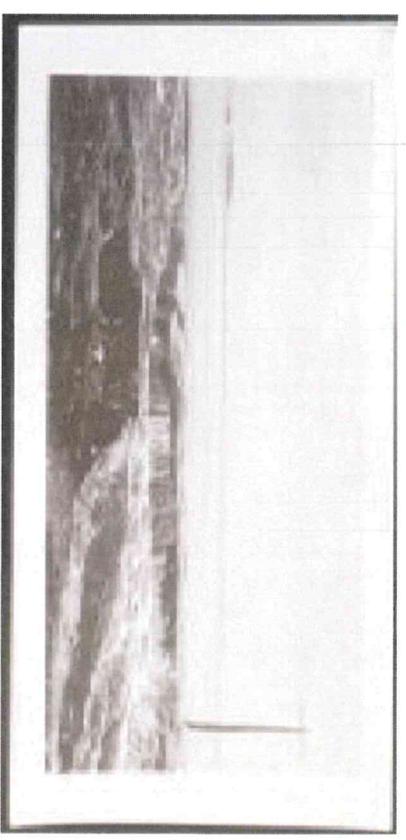
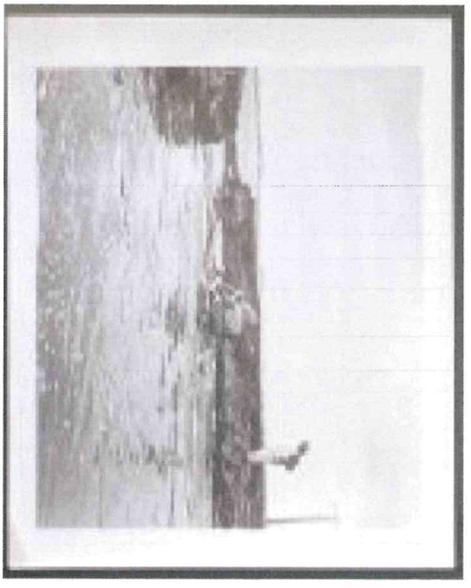
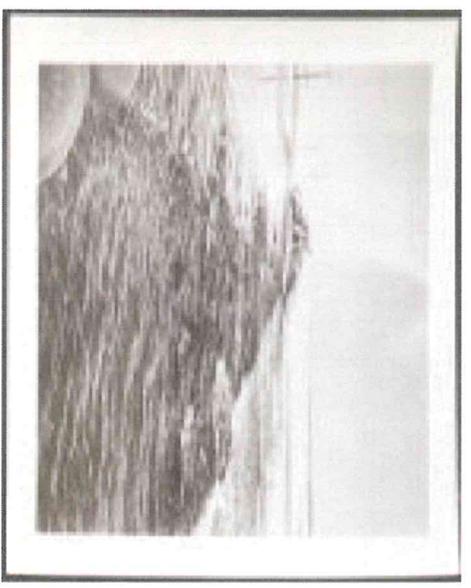
Luanne & Carl Gibb
August 20, 2024

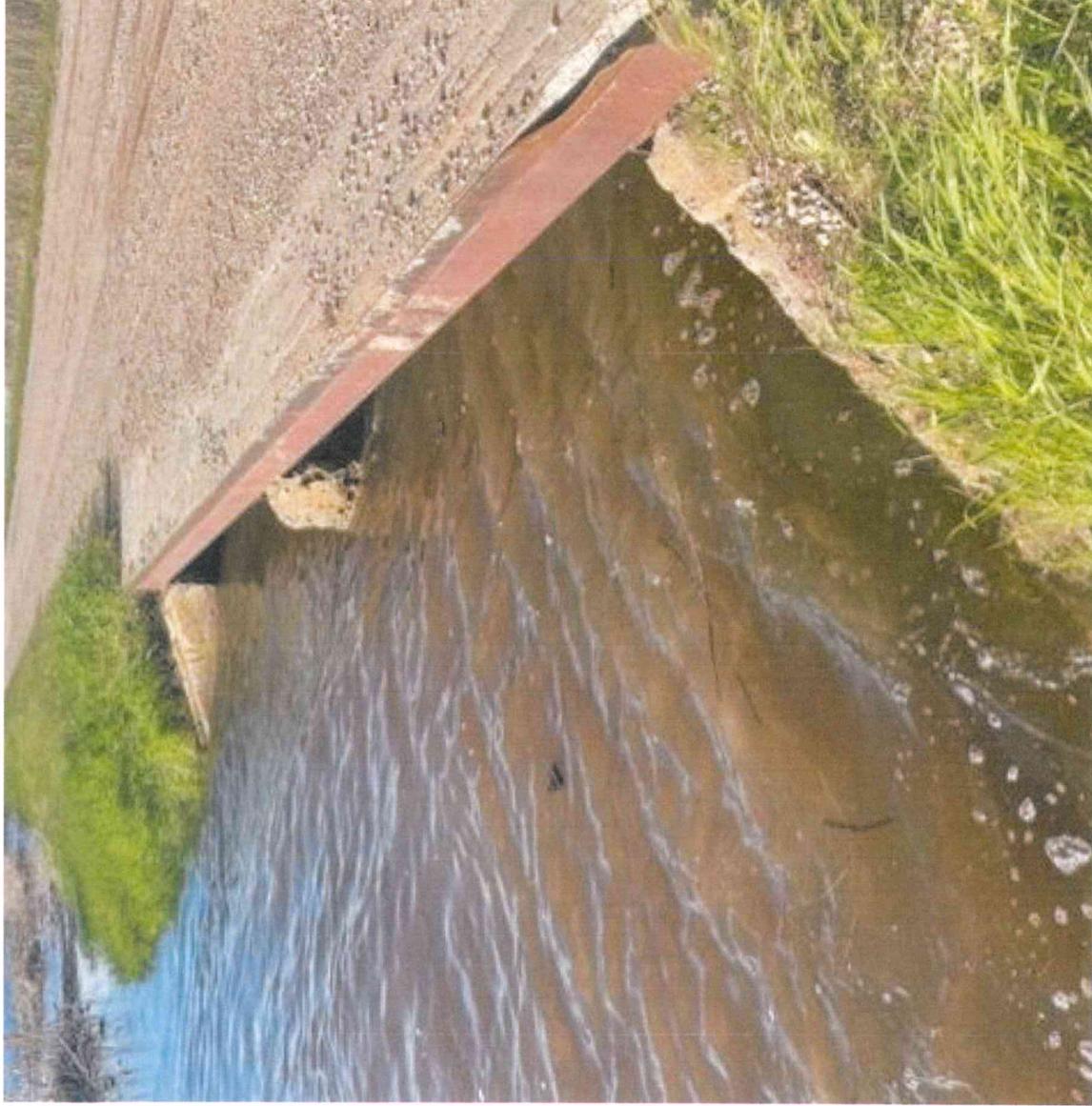




Drainage Area
into Five Mile
Creek 2021

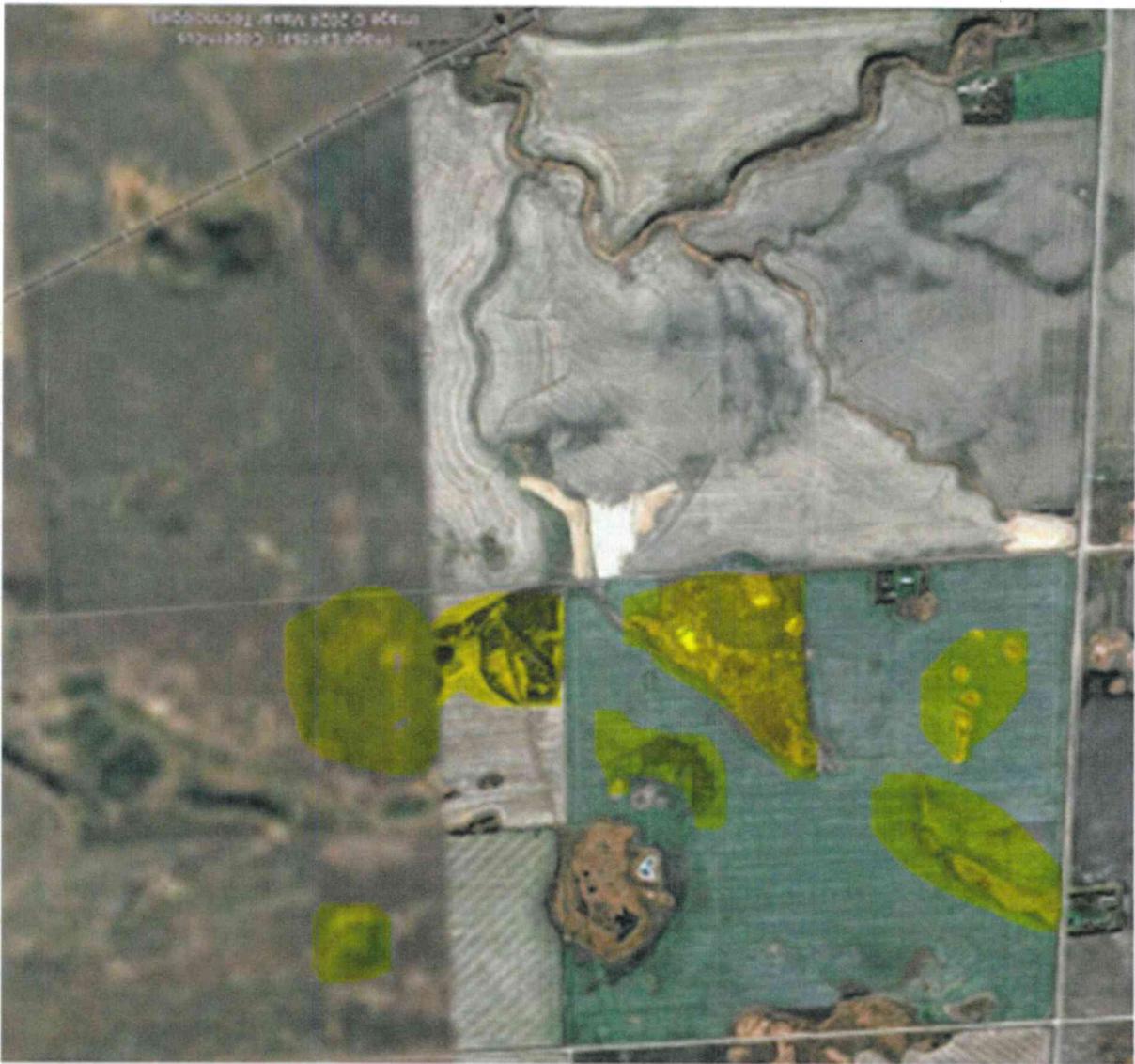
1957 Spring Run-Off where Road 98W was washed out





The bridge on Road 98W
was built in 1957

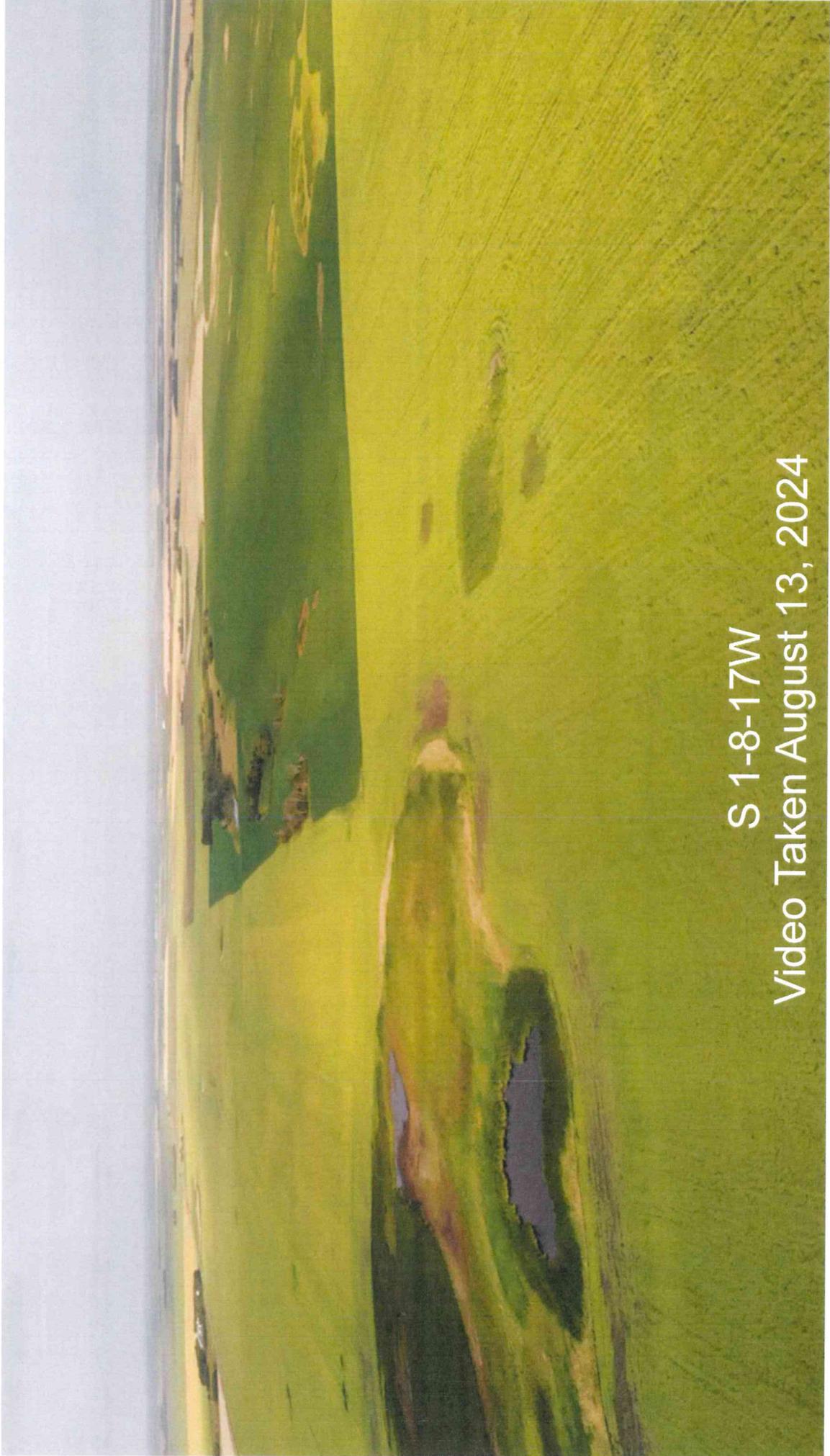
Photo taken:
May 25, 2024



**Google Earth Image
2006**



**Google Earth Image
September 9, 2021**

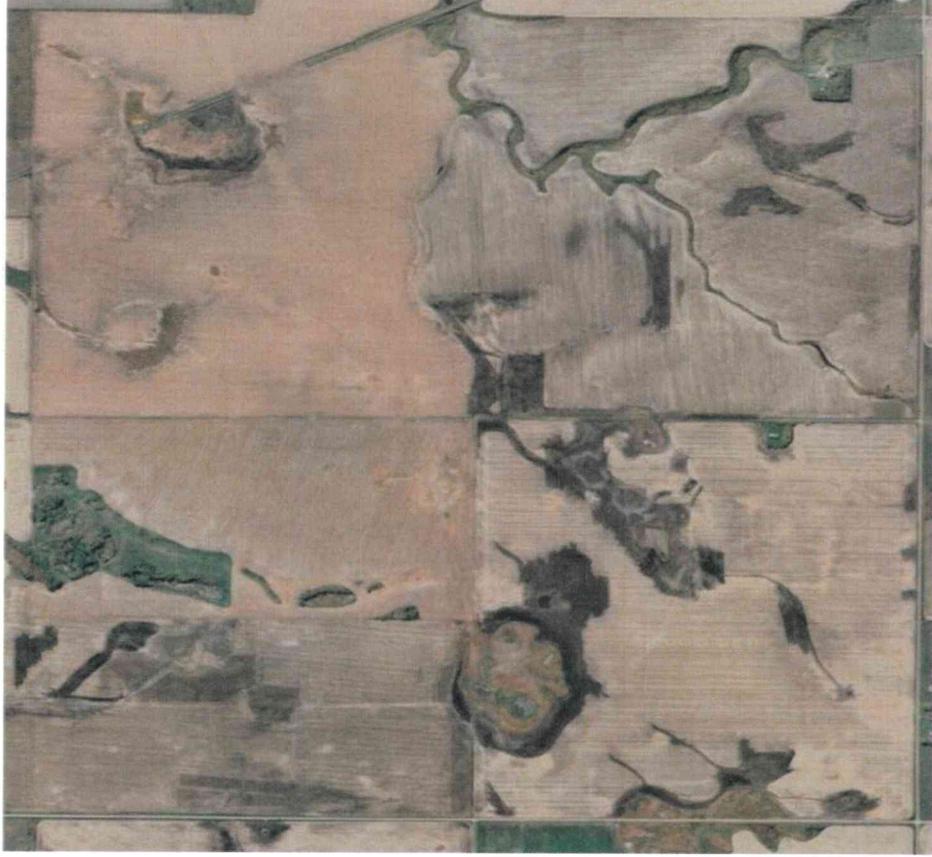


S 1-8-17W
Video Taken August 13, 2024



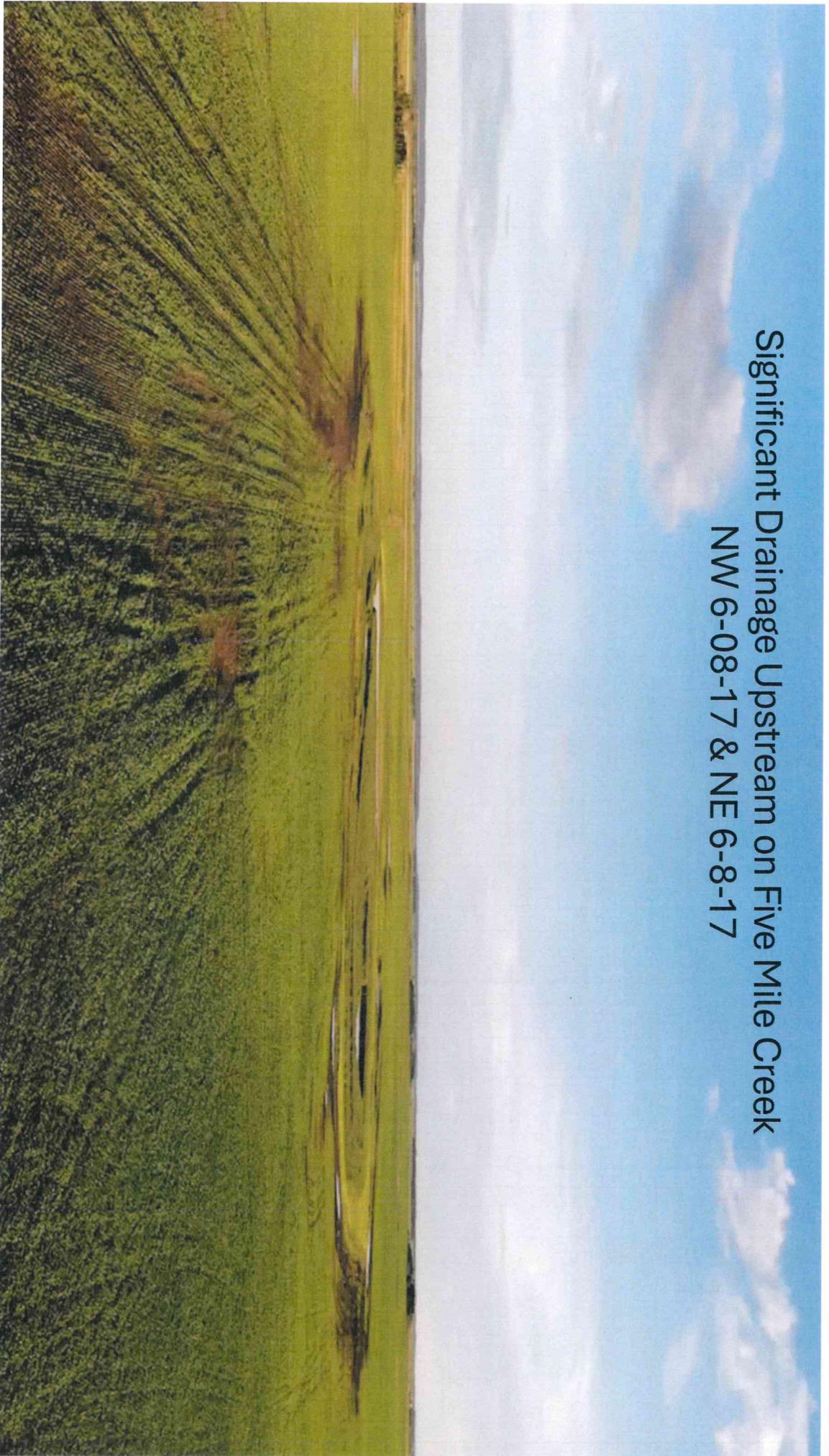
2006

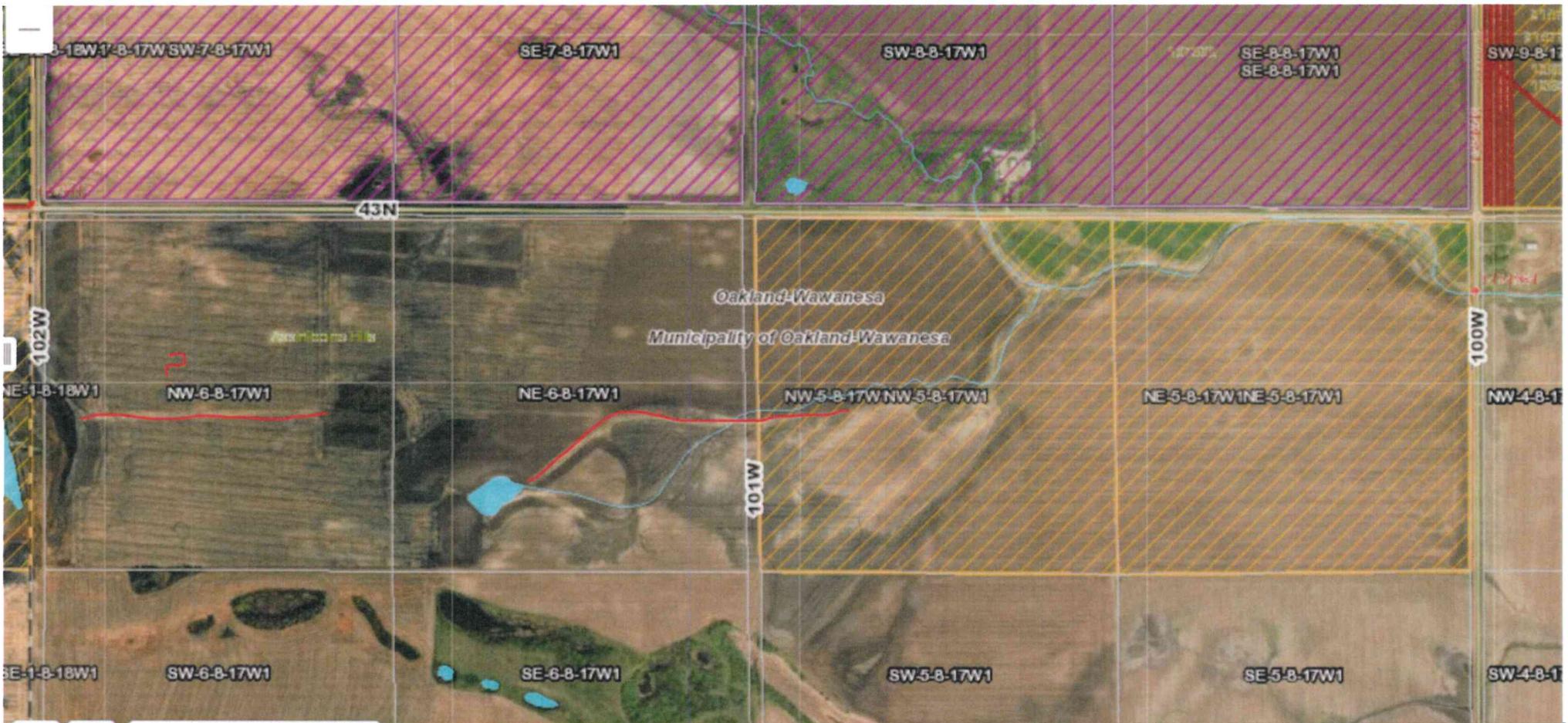
Google Earth



September 27, 2021

Significant Drainage Upstream on Five Mile Creek
NW 6-08-17 & NE 6-8-17





NW6-8-18W & NE 6 -8 -17W

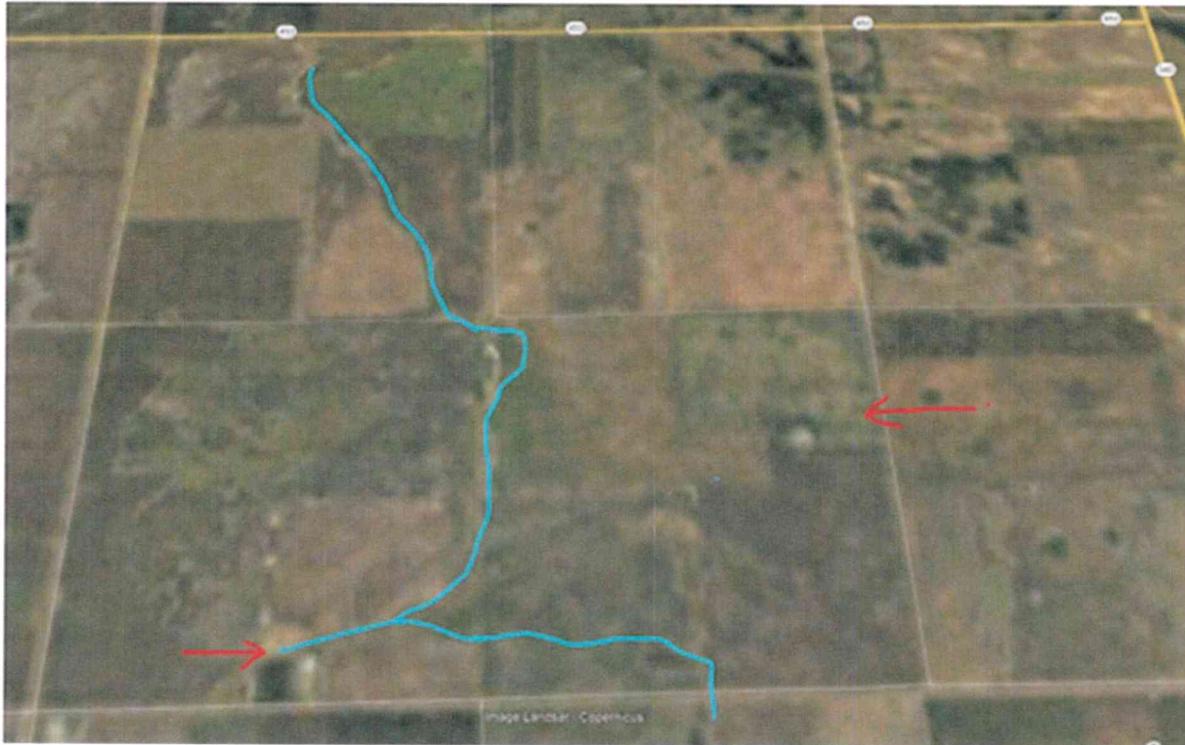
Possible older drainage on NW 6-8-18W, Drainage ditch visible in video on NE 6-8-17W

Photo Taken
May 24, 2024
at 20:42 hours



May 25, 2024
at 09:45 hrs





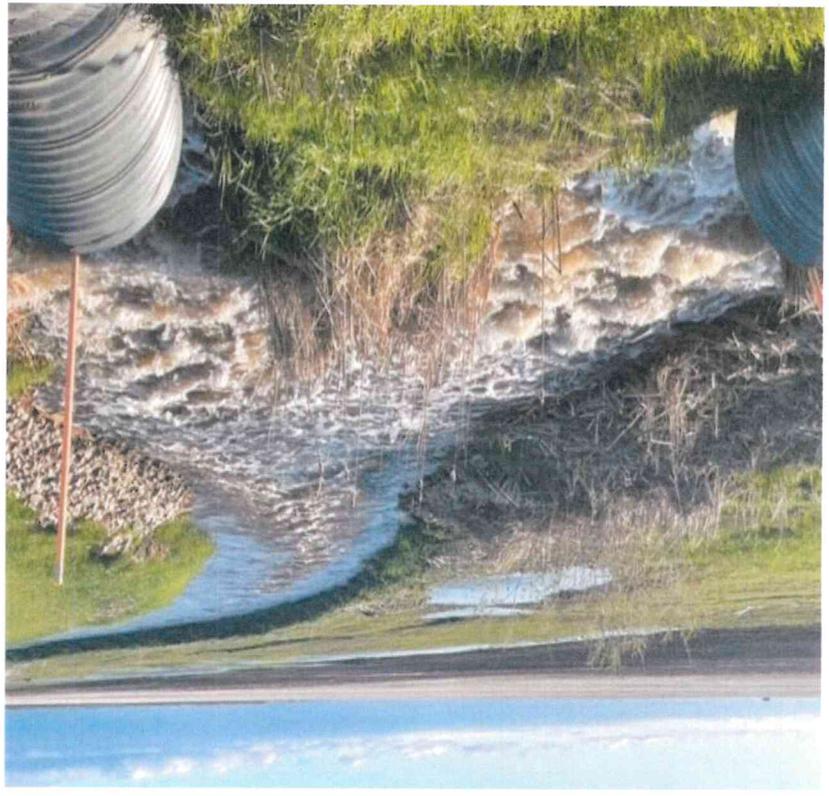
Water Diversion
from Black Creek
to Five Mile Creek,
c. 1985
Foreground
S9-08-17 &
S10-08-17



Water diversion from
Black Creek to Five
Mile Creek,
foreground S9-08-17
& S10-08-17

The image is an aerial photograph of a rural landscape, likely in the western United States, showing agricultural fields. A prominent blue line is drawn over the image, tracing a path that starts at the top center, moves south, then west, then south again, and finally west towards the bottom left. This path represents a water diversion. The terrain is divided into several large rectangular plots. The top-left plot is dark brown, the top-right plot is light tan, the bottom-left plot is dark brown, and the bottom-right plot is green. There are two small structures, possibly water control structures, one in the bottom-left plot and one in the top-right plot. The overall scene is a mix of brown, tan, and green, indicating different types of land use or vegetation.

MAY 25, 2024



Water flowing to Five Mile Creek



Water Flowing to Black Creek



September 20, 2023, Ditch dug beyond permit limits

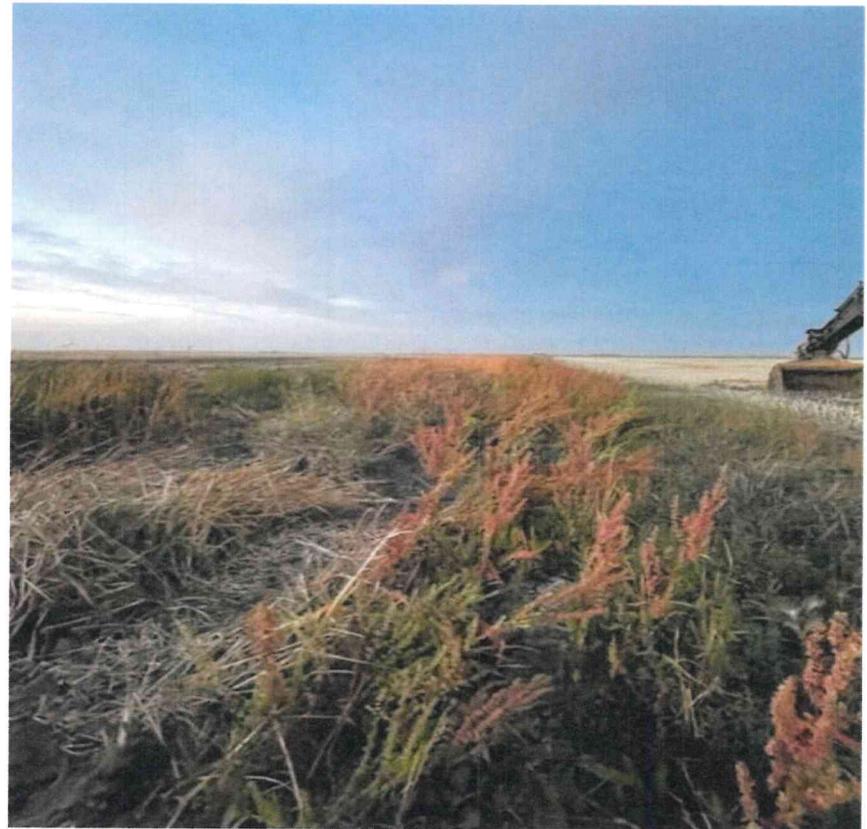
Lack of effective enforcement for permit violations

Lack of effective enforcement for permit violations

Drainage ditch approx. 12' deep, 25' feet wide at the top and 6' wide at the bottom

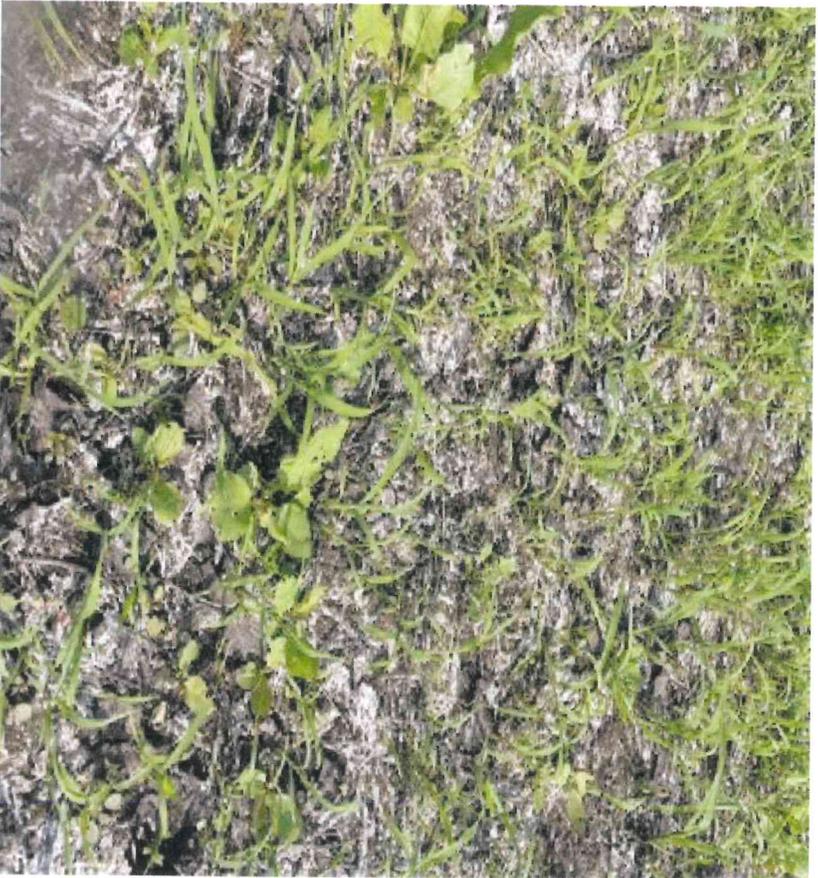


A permit was issued for 36" deep to clear vegetation.



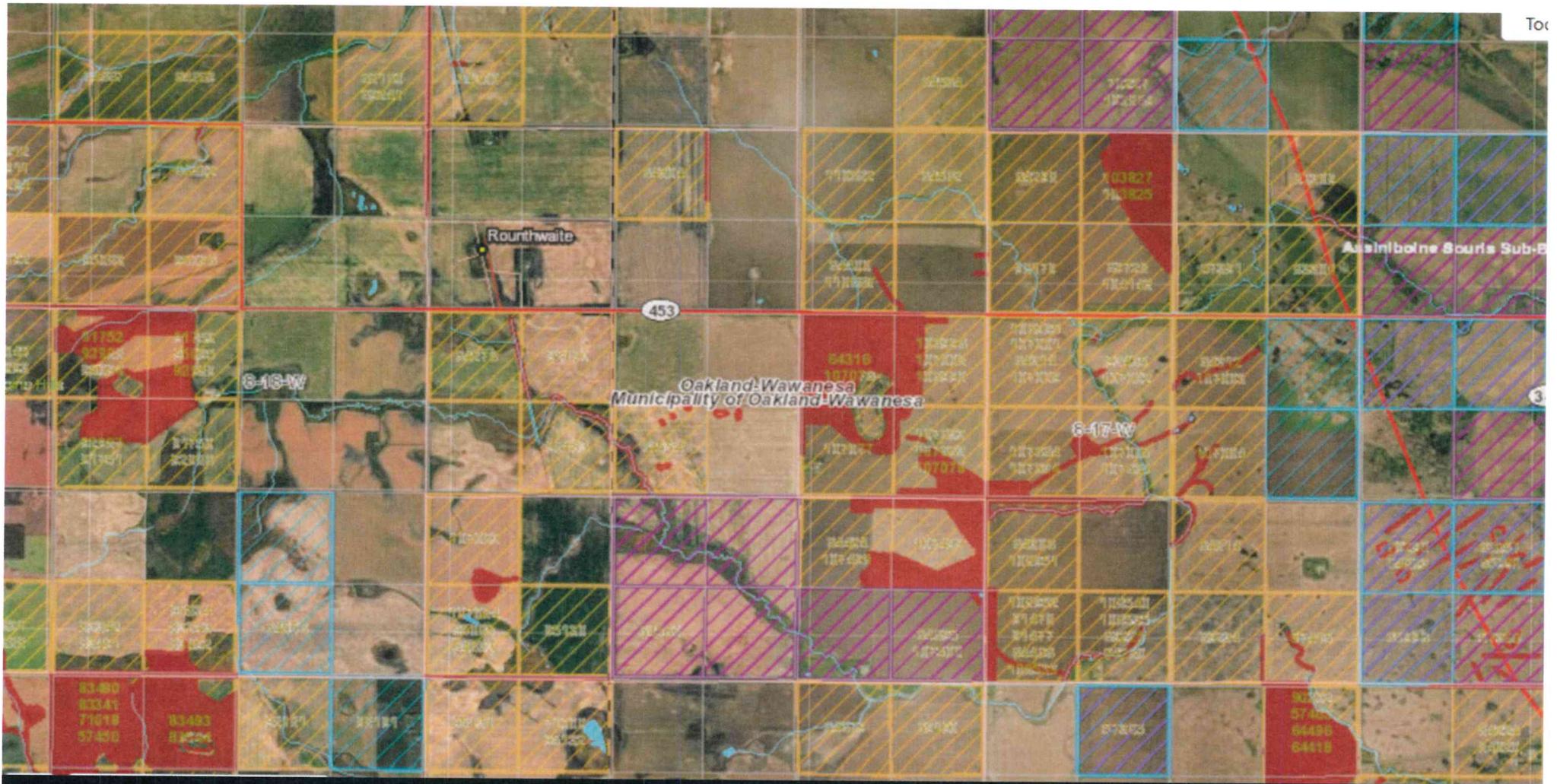
Transfer of Salinity Downstream from Drainage and Tiling

Salinity in Gibb's field

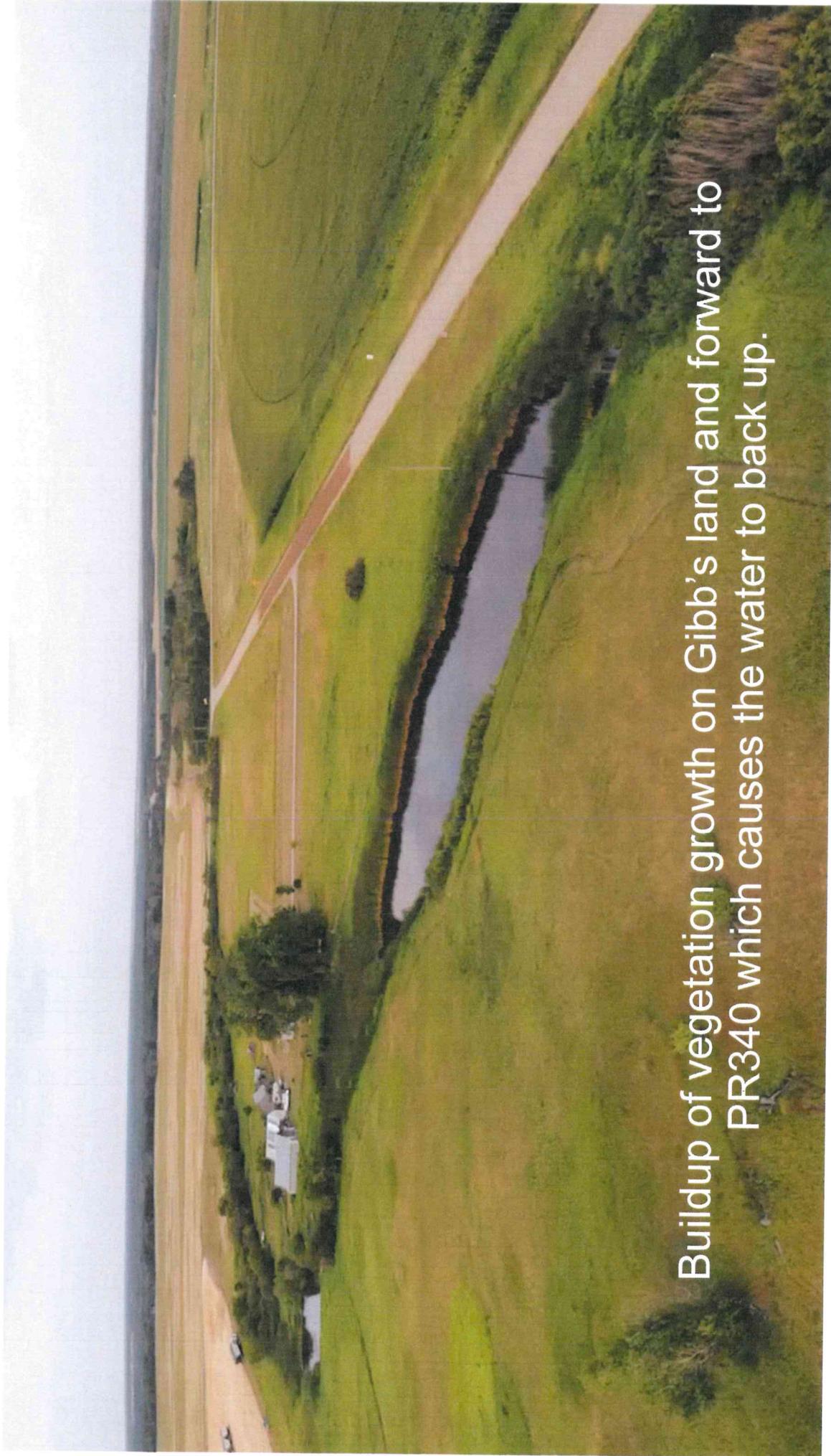


Salinity in the ditch along PR 340





Significant Tile Drainage Upstream on Five Mile Creek

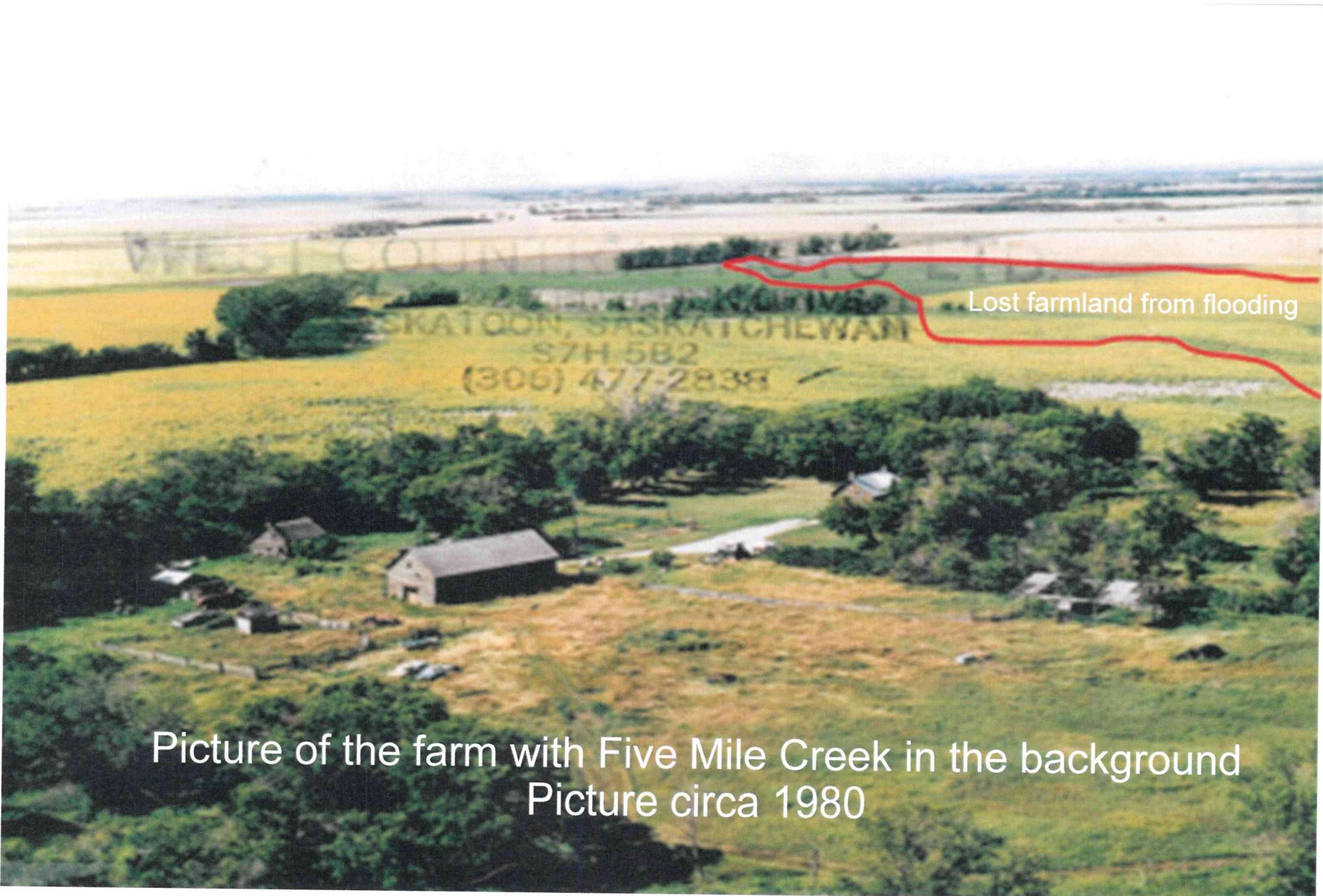


Buildup of vegetation growth on Gibb's land and forward to PR340 which causes the water to back up.



Picture of the farm with Five Mile Creek in the background
Picture circa 1998

Lost farmland from flooding



Lost farmland from flooding

Picture of the farm with Five Mile Creek in the background
Picture circa 1980



Thank you!



COMMITTEE REPORT FOR Ward 3 (name of committee)

COUNCIL MEETING DATE August 20, 2024

SUBMITTED BY Councillor Fisher

I would like to report the following:

I attended the July Council meeting.

Reviewed all emails and documents from Council and Administration.

I attended a special council meeting dealing with Code of Conduct and a staffing plan.

I had numerous excursions over most municipal roads.

Anything else I will bring up at the meeting.

Councillor Ward 2

Mike Fisher

COMMITTEE REPORT FOR Ward 3 (name of committee)

COUNCIL MEETING DATE August 20, 2024

SUBMITTED BY Councillor Jones

I would like to report the following:

Spoke with PW Manager about road projects.

Answered emails from ratepayers.

Attended July Council meeting

Attended July Special meeting

Reviewed bank recs and other documents for the upcoming meeting.

Councillor Ward 3

Frank Jones

COMMITTEE REPORT FOR Ward 2 (name of committee)

COUNCIL MEETING DATE August 20, 2024

SUBMITTED BY Councillor Hatch

I would like to report the following:

Attended July Council meeting

Attended special meeting

Reviewed and responded to council emails

Conferred with PW on spraying and gravel

Had no calls from any ratepayers

COMMITTEE REPORT FOR Ward 2 (name of committee)

COUNCIL MEETING DATE August 20, 2024

SUBMITTED BY Councillor Dennis Rome

I would like to report the following:

-I would like to thank Elaine McGregor for her 6 years of service to the RM and wish her all the best in future.

-attended July 2nd and July 30th Special Meetings

-checked Roads and requested PW grade Roads west of #10 and South of #2.

-received questions from Residents regarding the late start on gravel application.

-responded to questions from Residents on Code of Conduct Sanctions

-reviewed correspondence from Administration

Councillor Ward 2

Dennis Rome

COMMITTEE REPORT FOR Ward 1 (name of committee)

COUNCIL MEETING DATE August 20, 2024

SUBMITTED BY Councillor McDonald

I would like to report the following:

- I attended the July Council Meeting
- I attended the Glenboro Municipal Office to sign papers and cheques for the Handi Van
- I attended a special Council meeting
- I received the monthly Bank Reconciliations
- I reviewed the monthly Emails from Staff/Head of Council/CAO/Public Works Manager/Ratepayers
- I attended Valley Lodge throughout the month and met with Secretary Treasurer/Residents to discuss repairs needed and address questions and concerns

Valley Lodge

- We have filled our last 2 vacancies in the Valley Lodge in the last month, so we are currently at full occupancy

Handi Van

- We have received both of our new Handi Vans and they are both in service
- We have had a couple issues with the Glenboro Van it ended up being a module but repairs have been made it's back in service

Anything else I will bring up at the meeting.

Councillor Ward 1

Bob McDonald

COMMITTEE REPORT FOR: WARD 1

COUNCIL MEETING DATE: August 20, 2024

SUBMITTED BY: BRETT MCGREGOR

I would like to report the following:

- **Responded to emails and text messages and phone calls from ratepayers and office on municipal matters.**
- **Reviewed material for regular council meeting.**
- **Reviewed emails from office staff, AMM, FCM, ratepayers.**
- **Reviewed bank reconciliations.**
- **Further work on ice plant for grants, legal and closing the project off.**
- **Attended July 30th Special meeting.**
- **Attended Rec Commission meeting August 6th**

COMMITTEE REPORT FOR HEAD OF COUNCIL

COUNCIL MEETING DATE August 20, 2024

SUBMITTED BY Dave Kreklewich

I would like to report the following:

- **Attended the Municipal office on various occasions to review matters with the CAO as well as reviewing invoices and signing cheques.**
- **Received and reviewed emails from ratepayers and Councillors.**
- **I chaired a special meeting of council on July 30 to deal with Code of Conduct investigation reports and staffing matters.**

CHIEF ADMINISTRATIVE OFFICER'S REPORT – August 2024

Provincial Conference Calls

The August call August 8 and provided updates on administrative deadlines. One interesting presentation was made in relation to the Safer Communities and Neighbourhoods Act with respect to investigations regarding suspected drug, prostitution or weapons related issues. A full bulletin will follow.

Property Matters

All Boundary Roads agreements have been returned with the exception of Cornwallis.

Property inspections have been scheduled for three properties in the Municipality on August 27.

Meetings with Members of Council

Discussions continue with members of Council either in person, over the phone, or by email including a meeting with a ratepayer regarding flooding issues.

Municipal Emergency Coordinator

This was placed on hold until the issue with Lake Clementi was resolved. Efforts will continue to look into training options.

Financial Matters

Interim report on the Municipal Capacity Building Fund grant has been submitted.

Public Notice has been made for three properties going to tax sale in September.

Letters are being prepared with errors were discovered in utility software system.

Tax bills have been received and mailed.

Working on supplementary taxes and tax split letters

J. Swidnicki
Chief Administrative Officer



Public Works: Agenda Report
August 20th, 2024
Submitted by Chelsea Long

Public Works On-Going

- Wawanese paving completed
- Chemical picked up for spraying trees and shrubs
- Line painting completed
- Ditched problem areas by the landing.
- Crushing gravel and sampling
- Tri-wave has piled clay for the contractor crushing
- Talk to MTI regarding detour
- Speed signs installed
- Fire extinguisher inspection booked
- Spoke with sustainable development regarding drainage issues and water licenses
- Asset Management procedures in progress
- Dig locates submitted

Municipal Water Wells

- Received quotes for water line replacements
- Water meter readings
- Tested phosphorus in lagoon

Transfer Station

- Gate need repairing at Oakland Transfer Station
- Tire pickup Oakland Transfer Station

Equipment

- Both graders are down- have spoken to John Deere for a loaner grader
- Tires and alignment for Seirra
- Brake line and new tire for semi-trailer
- Oil changes on both graders

Oakland-Wawanesa Fire Dept Mounthly Report 2023

Jan

Call# Date Time Function/Event/Practise Location Personnel Equipment

Jan

	2024-01-08	19:00:00	Training	Firehall	21	
24-01	2024-01-10	18:34:00	MFR Call #18 Hwy	18Hwy	2	1 Unit
24-02	2024-01-12	18:34:00	MVC	Oakland	9	5 Units
	2024-01-15	19:00:00	Equipment Checks	Firehall	7	
24-03	2024-01-25	08:04:00	2 Vehicle MVC/MFR	Oakland	15	5 Units
	2024-01-26	09:00:00	Medical equip testing	Hospital	1	2 units
	2024-01-30	18:00:00	MFR Training	Firehall	12	

Feb

24-04	2024-02-04	05:02:00	MFR Call	Oakland	2	1 Unit
	2024-02-05	09:00:00	Unit 2 Safety	Wawa	1	
	2024-02-06	09:00:00	Unit 5 Safety	Wawa	1	
24-05	2024-02-11	01:13:00	MFR Call 3 rd st	Wawa	2	1 Unit
	2024-02-12	19:00:00	Fire Training	Firehall		
	2024-02-19	19:00:00	Equipment checks	Firehall	7	
24-06	2024-02-19	23:41:00	MFR Call	Wawa	2	1 Unit
	2024-02-26	18:00:00	Fire training	Wawa	15	5 Units
	2024-02-28	18:00:00	Mutual aid meeting	Brandon	2	

March

24-07	2024-03-01	06:55:00	MVC with MFR Call	Oakland	12	5 Units
24-08	2024-03-10	11:54:00	MFR Call PTH 344	Oakland	2	1 Unit
	2024-03-11	18:00:00	Fire training	Wawa	8	5 Units
24-09	2024-03-04	01:46:00	Stranded People	Oakland	2	1 Unit
24-10	2024-03-24	07:16:00	MFR Call	wawa	2	1 Unit

April

	2024-04-03	18:00:00	CPR Recert	Firehall	12	
	2024-04-04	18:00:00	CPR Recert	Firehall	14	
24-11	2024-04-05	02:16:00	MFR Call	wawa	2	1 Unit
	2024-04-06	08:00:00	MFR Supply run	Killarney	1	
	2024-04-08	19:00:00	Equipment checks	Firehall	8	
24-12	2024-04-13	08:46:00	MFR Call	wawa	2	1 Unit
24-13	2024-04-20	14:16:00	Bale fire	Oakland	16	5 Units

May

24-14	2024-05-05	13:18:00	MFR Call	Wawa	2	1 Unit
	2024-05-06	19:00:00	Fire Training	Firehall	24	
24-15	2024-05-12	13:38:00	Fire Alarm	Wawa	8	5 Units
	2024-05-13	19:00:00	Equipment checks	Firehall	7	
24-16	2024-05-17	13:48:00	MFR Call	Wawa	2	1 Unit
24-17	2024-05-27	12:30:00	MFR Call	Wawa	2	1 Unit

June

	2024-06-04		Fire chiefs Conference	3 day virden	2	
24-18	2024-06-07	20:42:00	MFR Call	Wawa	2	1 Unit
	2024-06-09	19:00:00	Fire Training	Firehall		

24-19	2024-06-19	22:30:00	MFR Call	Wawa	2	1 Unit

July

24-20	2024-07-02	13:23:00	MFR Call	Wawa	2	1 Unit
	2024-07-09	19:00:00	Equipment checks	Firehall		
	2024-07-19	13:00:00	Public ed Daycare	Wawa	2	1 Unit
24-21	2024-07-19	15:47:00	MVC	Oakland	13	5 Units
24-22	2024-07-19	20:54:00	MFR Call	Wawa	2	1 Unit
24-23	2024-07-23	14:22:00	Tech Rescue	GSC	9	4 Units

Aug

24-24	2024-08-02	19:45:00	Smell of smoke	Oakland	13	5 Units
24-25	2024-08-02	20:21:00	MFR Call	Wawa	2	1 Unit
24-26	2024-08-06	18:48:00	MFR Call	Oakland	2	1 Unit
24-27	2024-08-07	15:17:00	MFR Call	Wawa	2	1 Unit

**MUNICIPALITY OF OAKLAND-
WAWANESA**

BY-LAW NO. 41-2024

WHEREAS:

- A. Lot grade and drainage works carried out on private property may interfere with or impact private property, municipal roads, road allowances, drains and drainage, and other municipal infrastructure.
- B. Section 232(1)(h) of the Municipal Act authorizes a municipality to pass by-laws for municipal purposes respecting drains and drainage on private or public property.
- C. Council of the Municipality has determined that it is advisable and in the public interest to promote the protection and maintenance of private property, municipal roads, drains and drainage and other municipal infrastructure, and to ensure that any lot grade and drainage works that take place require prior municipal approval.

NOW THEREFORE, Council of the Municipality of Oakland-Wawanesa enacts as a by-law the following:

Title and Purpose

- 1. This By-law may be referred to as the "Drainage By-law".
- 2. The purpose of this By-law is to:
 - a. promote the protection of private property, municipal roads, drains and drainage and other municipal infrastructure,
 - b. prohibit the carrying out of lot grade and drainage works on private property except in accordance with this By-law and a permit issued under this By-law, and
 - c. provide for a permit system giving permission to carry out lot grade and drainage works.
- 3. Compliance with this By-Law does not exempt a person from compliance with the Municipality's Building or Zoning By-laws or with Provincial regulations including the Water Rights Act.

Interpretation

- 4. In this By-law:

"drainage works" means works that change the flow, location, direction or level of water by any means on private or public property or in, on, over, along, under or near a municipal road, road allowance, drain or other municipal infrastructure.

"Officer" means the development officer or designate for the Municipality established under the Municipality's Zoning By-law and such other person appointed by the Municipality for the enforcement of its by-laws.

"owner" means the registered owner of land and a lessee of crown land, or a person authorized in writing by the owner or lessee.

Prohibition and Permit Requirement

5. No person may undertake drainage works including changing or interfering with the natural lot grade of a property except in accordance with a permit issued under this By-law.
6. An application to the Municipality for a permit as set out in Schedule "A" may be made by the owner or a person authorized in writing by the owner. The application must include:
 - a. a completed and signed application form,
 - b. information as to the location of the drainage works,
 - c. a description of proposed drainage works,
 - d. any additional information concerning the proposed works as the Officer may require, and
 - e. the fee and deposit set out in Schedule B.
7. The Officer may require the applicant to supply any additional information the Officer determines is necessary to process and consider the application. The application is not complete until the requested information has been submitted.
8. Upon the application being complete to the Officer's satisfaction, the Officer shall consider the application taking into account the impacts of the proposed works, the nature of the surrounding area, and any other factors the Officer considers relevant.
9. The Officer may issue a permit if, in the Officer's opinion the drainage works will not adversely affect private property or municipal roads, drains and drainage and other municipal infrastructure and any impacts can be prevented, managed or remediated. The permit may be subject to conditions as are in the Officer's opinion necessary to address the impacts of the proposed works and otherwise promote the purpose of this By-law.
10. The permit shall be issued in the name of the owner, and where the applicant is not the owner, to the owner and applicant jointly.
11. Where a permit is required, no preparatory work may take place before the permit is obtained.
12. A permit is not required to carry out minor drainage work involving the installation, alteration or repair of building components such as eaves troughs, downspouts, and sump pump discharge pipes.

Owner and applicant's responsibilities

13. An owner and an applicant:
 - a. are responsible to ensure that the drainage works approved under a permit comply with this By-law, the conditions under which the permit was issued and the requirements of a by-law, or provincial laws and regulations;
 - b. are liable for the cost of repairing damage to municipal property (including roads and drainage) occurring in the course of the drainage work;

- c. must during carrying out the works keep the permit with the approved plans and specifications in a conspicuous place on the premises; and
- d. must comply with an order of the Officer.

Drainage works approval

- 14. The owner or applicant must notify the Officer upon completion of the drainage works. The Officer will then do an inspection. If the drainage works are not completed in accordance with the permit to the satisfaction of the Officer, the owner or applicant must bring the drainage works into compliance with the permit. The Officer shall issue a completion certificate as set out in Schedule "C" upon completion of the drainage works in accordance with the permit to the satisfaction of the Officer. The owner or applicant must obtain a completion certificate within 1 year from the issuance of the permit.

Enforcement

- 15. The Officer has all the powers, duties, discretions and functions of a designated officer set out in the Municipal Act and of an enforcement officer set out in the Municipal By-law Enforcement Act, including to:
 - a. carry out inspections, accompanied where the Officer consider it advisable by an engineer or other expert;
 - b. make orders for the remedying of contraventions under this By-law;
 - c. enter land to remedy a contravention of this By-law or a permit, and to prevent the re-occurrence of a contravention;
 - d. enforce contraventions through offences under the Municipal By-law Enforcement Act;
 - e. take remedial action where required; and
 - f. act as a designated officer for the purposes of this By-law.
- 16. An order of the Officer will be given in writing and may provide that if the person does not comply with the order within the specified time, the Municipality will take the actions or measures at the expense of that person.
- 17. The Municipality may take whatever actions or measures are necessary to remedy a contravention of this By-law or a permit, including performing any work required or revoking a permit, if the person to whom an order was directed did not comply with the order within the time specified, and the time for requesting a review of the order has passed or the person requested that Council review the order and Council did so and confirmed that the Municipality can take the ordered actions or measures.
- 18. If the order of the Officer so provided, the actions or measures will be taken at the person's expense. The costs of the actions or measures taken will be an amount owing by the person to the Municipality and may be collected in the same manner in which a tax may be collected or enforced under the Municipal Act. Such collection may include adding

the costs to the taxes of the land within which the actions or measures were taken, and to land located adjacent to a municipal road upon which the actions or measures were taken where the owner of the land was responsible for the Municipality incurring the costs.

19. Where drainage work has been carried out within a municipal road right-of-way without the Municipality's permission by a person who is an owner or a controlling shareholder of a corporation that is an owner of land adjacent to the right-of-way, the Municipality's full costs (including administrative and legal costs) of restoring the drain to a proper condition or repairing damage may be collected and enforced against that land in the same manner as a tax may be collected or enforced under the Municipal Act, including adding to taxes on the land.
20. In an emergency the Officer may, without first making an order or waiting for a review, take whatever actions or measures are necessary to eliminate the emergency.

Review

21. An owner, an applicant, or a holder of a permit may request Council to review a decision or order of the Officer, by giving a written notice to the Chief Administrative Officer within 14 days of receiving the decision or order.
22. Upon receiving a request for review, the Chief Administrative Officer shall set a date and time for the review by Council and notify the person of the date of the review.
23. At the time and place set out in the notice, Council shall consider the request for review, and the person may appear in person or by counsel. After reviewing the decision or order, Council may confirm, vary, substitute or cancel the decision or order.
24. The time specified in an order is suspended from the date of receipt of a request for review to the date upon which Council makes its decision.

Deposit

25. Upon issuance of the completion certificate, the Municipality shall refund the deposit.
26. If the owner or applicant
 - a. is in default under this By-law including failing to comply with an order;
 - b. the Municipality has incurred costs in remedying the default including repairs to municipal roads, drains and drainage or other municipal infrastructure; or
 - c. owes the Municipality under section 27 the deposit shall be forfeited to the Municipality.

Offence and costs

27. A person who contravenes this By-law is guilty of an offence and is liable to:
 - a. a fine of not more than \$1000; and
 - b. a penalty equal to the Municipality's cost of enforcement.

28. Fines and penalties may be collected and enforced by the Municipality in the same manner as a tax may be collected or enforced under the Municipal Act, including adding to taxes on the land.

DONE AND PASSED by Council in meeting duly assembled this day
of , 2024.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

Read a first time this 16 day of July 2024

Read a second time this day of , 2024

Read a third time this day of , 2024

SCHEDULE A

PRIMARY USAGE:

Lot Grade: <input type="checkbox"/>	Residential: <input type="checkbox"/>	Agricultural: <input type="checkbox"/>	Commercial: <input type="checkbox"/>	Vacant: <input type="checkbox"/>
Drainage: <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other: <input type="checkbox"/>				
<input type="checkbox"/>				

Name of Property Owner: _____

Mailing Address: _____

Legal Land Description: _____ Roll # _____

Phone: _____

Email: _____

PROPOSED DRAINAGE WORKS:

Include a sketch map or elevation map of your property showing proposed works. Include any existing features of the land described in the immediate vicinity; buildings, roads, utility lines, rivers, streams, natural runs, low areas, etc.

Reason for Request:

I will pay all applicable costs for the proposed drainage works and will undertake to observe and perform all provisions of The Planning Act, The Development Plan, the applicable Zoning By-Laws and the provisions of other relevant laws, by-laws or agreements.

Landowner signature _____ Date _____

Municipal Office Use Only

Application Received By: _____ Date Received: _____

Application Fee Received: _____ Deposit Fee Received: _____

APPROVALS:

Administration approved by: _____ Date: _____

Council ____ Required ____ Not Required ____ Resolution # _____

Water Stewardship License ____ Required ____ Not Required ____ License # _____

Utilities ____ Required ____ Not Required MIT ____ Required ____ Not Required

Culvert size _____ Culvert supplied _____ Locates Obtained _____

SCHEDULE B

PERMIT FEES AND DEPOSIT AMOUNT

1. Permit application fee \$100.00
2. Deposit amount \$1000.00

SCHEDULE C



Box 278, Wawanesa, Manitoba R0K 2G0
Phone: (204) 824-2666

COMPLETION CERTIFICATE

(Date)

(Applicant)

RE: Drainage Works Completion Certificate

In accordance with your Drainage Works Application dated (date) the Public Works Manager carried out an inspection of the project located at (location) on (date) .

All work required has been satisfactorily completed and is accepted as complete.

(applicant)



Box 278, Wawanesa, Manitoba R0K 2G0
Phone: (204) 824-2666

August 9, 2024

TO: Members of Council
FROM: Chelsea Long, Public Works Manager
RE: Drainage Issues – E ½ 22-8-17

Background:

Concerns have been expressed over the previous number of years with respect to drainage issues in the E ½ of 22-8-17. The property owners have provided information to the Municipality, Manitoba Sustainability and to the Central Assiniboine Watershed District related to the drainage/flooding, without resolution. A presentation will be made by the property owners at the August 20, 2024 meeting.

While some of the areas of concern are on private property, or are outside of municipal jurisdiction, there is work that could be done within the municipal rights-of-way that could help address concerns.

Financial:

Within Council's current budget is an \$8,000 allocation for ditches and mulching. This line item could be used for work within the municipal rights-of-ways to clear small trees and bull rushes. Depending on the amount of debris that needs to be removed, a Water License might be required.

Options

Depending on the specific "ask" from the property owners, options could include:

1. Lobbying the Provincial Government for enforcement of water drainage/diversion regulations.
2. Work within municipal jurisdiction and budget allocations to maintain the municipal rights-of-way.

Recommendation:

BE IT RESOLVED that Administration be directed to complete ditch clearing/mulching in municipal rights-of-way within existing budget allocations.



Municipal and Northern Relations

Community Planning
Unit 1B - 2010 Currie Blvd
Brandon MB R7B 4E7
T 204-726-6267 F 204-726-7499
brandoncrp@gov.mb.ca

July 15, 2024

File No.: 4157-24-8638

Reeve and Council
Oakland-Wawanesa (M)

No concerns
Chelsea Long

**Re: Proposal to Subdivide
Pt. SE-21-08-19-W
Oakland-Wawanesa (M)
Registered Owner(s): Michael Adolph Svistovski and Colleen Joanne Svistovski**

Enclosed is a copy of an Application for Subdivision for the above property. The following government departments and agencies were circulated and the comments are attached.

Referral List

All subdivisions	Agriculture	AGRLandUse@gov.mb.ca;
Conditional Approvals	Bell MTS	propertyacquisition@bellmts.ca ;
Control Centre	Bell MTS	neteng.control@bellmts.ca;
Neil Zalluski	Central Assiniboine Watershed District	cawd.mgr@gmail.com;
	Environment and Climate Change	EnvCEWestern@gov.mb.ca;
Drainage	Environment and Climate Change	drainage@gov.mb.ca;
	Highways	roadsidedevelopment@gov.mb.ca;
	Historic Resources	hrb.archaeology@gov.mb.ca;
Subdivision Circulars	Hydro/Centra Gas	SubdivisionCirculars@hydro.mb.ca;
Surveys Planning	Teranet Manitoba	mb.surveysplanning@teranet.ca;
	Transcanada Pipelines Ltd.	transcanada@bapg.ca;

When Council has dealt with this matter, please send this office a certified copy of council's resolution either rejecting the application for subdivision, or approving it with or without conditions.

In accordance with subsection 174.1(c) of *The Planning Act* a decision to reject an application for subdivision approval must include written reasons.

If approved, please advise whether all outstanding property taxes on the land proposed for subdivision have been paid or, alternatively, satisfactory arrangements have been made. You may retain the application and attachments for your records.

Please be advised that under Section 129 of *The Planning Act* applicants may appeal, to **The Municipal Board**, any decision of the approving authority to refuse a subdivision application. If council fails to provide a decision within **90 days** of receipt of a subdivision application (as indicated by the date of this letter), the application may be considered rejected and therefore subject to appeal.

Sincerely,

Devin Dietrich
Community Planner

Cc: Michael Adolph Svistovski and Colleen Joanne Svistovski

Municipal and Northern Relations

Community Planning
 Unit 1B - 2010 Currie Blvd
 Brandon MB R7B 4E7
 T 204-726-6267 F 204-726-7499
 brandoncrp@gov.mb.ca

Report to Council

Date:	July 15, 2024	File:	4157-24-8638
Applicant:	Michael Adolph Svistovski and Colleen Joanne Svistovski	Registered Owner:	Michael Adolph Svistovski and Colleen Joanne Svistovski
Municipality:	Oakland-Wawanesa (M)	Proposed Subdivision:	SE-21-08-19-W

Intent of Subdivision:

This proposed subdivision intends to separate the existing farmyard site from the rest of the agricultural lands in order to keep living in the dwelling and sell the cultivated area. The yardsite contains a dwelling, garage, a couple shops and a shed. The site is serviced by a septic field and there is a well on the property. Access is via an existing approach and onto a municipal roadway.

The proposed subdivision has an intermittent watercourse, running through the property and it has been flooded in the past.

Applicable Development Plan and Zoning Bylaw Information:

Oakland Wawanesa Development Plan:

This land is designated as Agricultural Area in the Oakland-Wawanesa development plan. Policy 4.1.5 (b & c), allow for this type of subdivision:

Agriculture Land Subdivision Policies

5. **Agricultural Lands** may be subdivided into smaller parcels less than 80 acres, but only two subdivisions per quarter section shall be allowed in the following circumstances:

- b. Where an existing farmstead site is no longer required as part of an agricultural operation or has become surplus;
- c. Where subdivision of the existing farmstead site is necessary to allow the agricultural producer to continue to reside in the farm residence upon retirement;

8. All subdivisions of **Agricultural Lands** shall be subject to the following criteria:

- a. Proposed subdivisions shall accommodate the provision of water and wastewater services in accordance with provincial regulations;
- b. The proposed subdivision shall, wherever possible, be directed away from prime or viable lower class agricultural land, livestock operations and other resource-related uses to avoid land use conflict. If applicable, the site shall be confined to the existing shelterbelt that forms part of a farmstead site;

- c. The proposed subdivision shall not impede the orderly expansion of areas designated as **Urban Centre** or **Rural Centre**.
- d. The proposed subdivision can be adequately protected from hazards associated with flooding, erosion or inadequate drainage; and
- e. The proposed subdivision shall comply with the minimum mutual separation distances for livestock operations, industrial areas, waste disposal grounds, or other incompatible land uses, as outlined in the Zoning By-law.

Mun. of Oakland Wawanesa Zoning By-law:

Lot Description	Zone	Minimum Requirements	Proposed Site Area	Proposed Site Width	Action Required (Variance, Conditional Use)
Proposed Lot 1	AG	Area – 2-10 acres Width – 200 feet	10.94 acres	640 feet	Conditional use for the Non-farm dwelling Variance for site area
Residual Area	AG	Area – 80 acres Width – 1000 feet	149.06 acres	Adequate	N/A

COMMENTING DEPARTMENTS/AGENCIES:

There were no concerns raised by the various government agencies during the circulation process. The following comments, however, were provided:

Teranet Manitoba requires a Plan of Subdivision.

Other Agencies:

- All other agencies responded with no comments or concerns.
- Please review all attached correspondence for additional details.

RECOMMENDATION

Provided Council is satisfied that the proposed development conforms to the policies and intent of the Development Plan, this office recommends approval of the subdivision as proposed.

Be advised that as per Section 125(2) of the Planning Act any subdivision being considered by Council creating a new road or extending a road will require a public hearing prior to passing a resolution approving that application.

Should Council wish to approve this application to subdivide, the Community Planning Branch recommends the following conditions of approval:

- 1) That a variance order be obtained to increase the allowable site area from 10 acres to 10.94 acres within the “AG” zone as necessary to ensure compliance with the Zoning By-law;
- 2) That a conditional use order be obtained for the establishment of the non-farm dwelling in the “AG” zone.

Please note that approval of the subdivision application will be subject to provincial department and agency requirements.

When Council has dealt with this matter, please send a copy of Council's resolution to this office either approving the proposed subdivision with or without conditions or rejecting it. If Council rejects the

subdivision application, written reasons must be provided. If approval is given, please note in your response to Community Planning Branch whether or not all outstanding property taxes on the land proposed for subdivision have been paid.

Thank you for your prompt attention to this subdivision application. Please be advised that as per Subsection 125(4.1) of The Planning Act, council has 90 days to make a decision on this application. If you have questions regarding this report of the subdivision application please contact the undersigned.

Devin Dietrich
Community Planner

Cc: Michael Adolph Svistovski and Colleen Joanne Svistovski

Good Afternoon,
Land Titles requirements are as follows:
A Plan of Subdivision as proposed is required.
Thank you,

Darren Hlady/Surveys | Survey Examiner | Teranet Manitoba
500-200 Graham Ave, Winnipeg, MB R3C 4L5
Mailing Address: PO Box 70 Winnipeg Main, Winnipeg, MB R3C 2G1
Office: 1.844.737.5684 ext 1790

We have no concerns about the proposed subdivision 4157-24-8638.
However just wanted to let you know about a labelling error in the document you sent, on page 9 and 10
the maps say the subdivision is in NE-24-07-20-W.

Archaeological Assessment Services Unit
Historic Resources Branch
Manitoba Sport, Culture, Heritage & Tourism
Main Floor, 213 Notre Dame Ave.
Winnipeg, MB R3B 1N3
t. 204.945.2118 | e. HRB.archaeology@gov.mb.ca

SUBJECT: Subdivision File No. 4157-24-8638

Environment and Climate Change, Environmental Compliance and Enforcement has reviewed the aforementioned subdivision proposal and has no comments or concerns at this time.

Shaun Cassan
Environmental Compliance and
Enforcement
Environment and Climate Change
1129 Queens Ave, Brandon
431-542-0887
Shaun.Cassan@gov.mb.ca

RE: Application(s) **4157-24-8638**

Please be advised of the following Manitoba Hydro/Centra Gas conditions on file :

1. **No easements required**—Manitoba Hydro and Centra Gas Manitoba Inc. have no easement requirements
2. If this application is revised at any time it will be necessary for Manitoba Hydro/Centra Gas to review the file to determine if our easement requirements remain the same.
3. Any removal or relocation of Manitoba Hydro and/or Centra Gas Manitoba Inc. existing facilities as a result of the proposed subdivision will be at the expense of the developer and/or customer.
4. Should you require further electrical or gas services please fill out online form on the [Manitoba Hydro website](#).

Any inquiries can be sent to HCSC@hydro.mb.ca.

Thank you,

Subdivision Coordination Team, Property Department

Manitoba Hydro

12th Floor - 360 Portage Ave

Winnipeg MB

R3C 0G8 Canada

hydro.mb.ca

File: 4157-23-8563

Applicant: Michael & Colleen Svistovski

Location: Pt of SE-21-8-19 WPM, RM of Oakland Wawanesa

Proposal: Subdivide a 10.94-acre farmstead from a 160-acre parcel

I have reviewed this proposed subdivision on behalf of Manitoba Agriculture. This application proposes to subdivide a 10.94-acre farmstead from a 160-acre parcel. The proposed subdivision resides in a designated Agriculture General Policy area under the Municipality of Oakland-Wawanesa Development Plan. The proposed subdivision may be given consideration under policy 4.1.5 subject to the conditions described in policy 4.1.8 of the Development Plan. No objection.

Regards,
Tina

Tina Harms, M.Sc., P.Ag.

Land Use Specialist

Sustainable Agriculture Branch

Tina.Harms@gov.mb.ca

T: 204-761-0701

We have reviewed subdivision file 24-8638 and have no concerns. We note the proposed and residual properties do not have frontage along a highway under our jurisdiction.

Thank You

Jeff DiNella

*Senior Development Review Technologist
Manitoba Transportation and Infrastructure
Highway Design*
Cell: (204) 430-7176

The Drainage and Water Rights Licensing Branch does not require a License to Construct Water Control Works for this subdivision development proposal. *Please refer to Section 2: Exemptions, in the attached guide for more information.*

Any inquiries regarding these requirements may be made via email at: drainage@gov.mb.ca, or by telephone: 1-800-214-6497.

Sincerely,

Dan Roberts
Water Resource Officer

Environment and Climate Change
Water Stewardship Division
Drainage and Water Rights Licensing Branch
Drainage Section
Cell: (431) 336-1301

1 Registered Owner(s)

Name(s): MICHAEL A. SVISTOVSKI
COLLEEN J. SVISTOVSKI

Address: R.R-1 BOX 70

City/Town/Village: BRANDON

Province: MANITOBA

Postal Code: R7A 5Y1

Email: MCSVI@goinet.ca

Phone (daytime): (204) 728-7946

Cell Phone: (204) 570-0380

Applicant

Name(s): MICHAEL A. SVISTOVSKI
COLLEEN J. SVISTOVSKI

Address: _____

City/Town/Village: _____

Province: _____

Postal Code: _____

Email: _____

Phone (daytime): _____

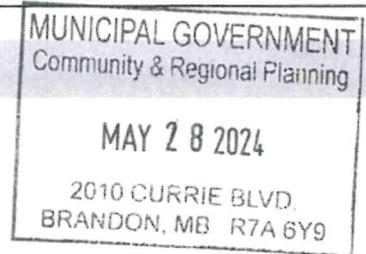
Cell Phone: _____

Your File No.: _____

2 Declaration

I, MIKE/COLLEEN SVISTOVSKI hereby certify that I

am the registered owner of the land proposed for subdivision
OR
 am authorized to act as the registered owner



and I hereby affirm that all statements contained within this application are complete and true, and I make this declaration conscientiously believing it to be true.

Registered Owner(s) signature: Mike Svistovski
Colleen Svistovski

Date: 28 APR 2024

Applicant signature: Mike Svistovski
Colleen Svistovski

Date: 28 APR 2024

3 Lawyer Contact Information (if applicable)

Name: WARREN BARBER

Address: 110 11th ST

City/Town/Village: BRANDON

Email: _____

Firm: MEIGHEN - HADDAD

Your File No.: _____

Province: MB Postal Code: R7A 4J4

Phone: (204) 727 8461

Subdivision Application

under The Planning Act C.C.S.M. c. P80



Before You Start

Meet with a planner at your local Community Planning office to discuss your proposed subdivision.



Application Requirements

- a subdivision application form with all questions answered, and signed by the registered owner and applicant
- a Subdivision Application Map (submitted as a TIFF image and a hard copy) prepared by a Manitoba land surveyor showing:
 - ties to a minimum of two survey monuments
 - proposed lot(s) with dimensions, area and angles
 - location of all buildings on foundations and fixed structures
 - driveway(s) including the current and proposed access
 - onsite wastewater management systems and distance to proposed lot lines
 - well
 - existing above-ground utilities
 - existing tree line and edge of field
 - major water bodies
 - title search
- Status of Title(s) for all land to be included in the subdivision from a Manitoba land surveyor. The Status of Title(s) cannot be more than 30 days old.
- a cheque or money order for \$510 payable to the Minister of Finance.
NEW - Online Visa and MasterCard payments are available for complete applications. Please contact your regional Community Planning office for information.

A Subdivision Application Map is a requirement for all subdivision applications under the Subdivision Regulation and it must be prepared by a Manitoba land surveyor. Refer to the *Planning Resource Guide: Subdivision in Manitoba* for more details on application and map requirements.



Submission

Mail or drop off the completed application form, the required application fee, map, titles, and any supporting documents to your local Community Planning office.

Your application will be considered incomplete and returned if any of the above requirements outlined in Section B are missing.

Refund Policy: The application fee will only be refunded if the application has not been circulated to reviewing agencies.

4 Land to be Subdivided

Municipality: OAKLAND-WAWANESA Roll Number: 0105800.006

Civic Address (if any): 45050 ROAD 111 W

Lot or Parcel No.: _____ Block No.: _____ Plan No.: _____

Part of NW NE 1/4 of Section 21 Township 8 Range 19 East West
 SW SE of the Principal Meridian

OR

River Lot No.: _____ Parish or Settlement: _____

5 Existing Land Use

a. What is the land currently used for? (check all that apply)

agriculture

i. Is there a livestock operation? yes no

Type of livestock: _____ Number of animal units or animals: _____

Distance to nearest property boundary: _____

ii. Is there a manure storage facility? yes no

Distance to nearest property boundary: _____

commercial

industrial

other (ex: woodland) _____

residential (including cottages)

single family

multiple family

A manure storage facility means a structure, earthen storage facility, molehill, tank or other facility for storing or treating manure.

b. Are there existing buildings on this land? yes no

Tip: Show the location and type of all permanent buildings and onsite wastewater management systems. Show the distances to the closest new property boundary on the surveyor's subdivision application map.

6 Proposed Land Use

- a. Is this a multi-phase development? yes no
If yes, how many phases? _____
- Is this a multi-lot development? yes no
If yes, how many lots? _____
- b. What is the intended use of the proposed lot(s)? (Check all that apply)
- agriculture
 - commercial
 - industrial
 - other _____
 - residential
 - single family
 - multiple family
- c. Are there existing buildings on the proposed lot(s)? yes no
- d. Describe the proposed lot(s). (Check all that apply)
- wooded/treed
 - low/swampy
 - cultivated
 - pasture
 - hilly
 - level/flat
 - near a waterbody (ex: lake, river, creek)
 - other _____
- e. Within 1.6 kilometres (1 mile) of the proposed lot(s) is there any of the following?
(Check all that apply)
- livestock operations
If nearby, what is the type, approximate size and distance? _____
 - gravel pit or quarry
 - pipeline
 - sewage lagoon
 - historic site or structure
 - airport
 - waste disposal ground (active or inactive)

7 Flooding and Drainage

- a. Has any part of this land been flooded? yes no don't know

If yes, describe in more detail. _____

spring flood (lane to property)

- b. How will the proposed lot(s) be drained?

- natural storm sewer
 ditches curb and gutter

- c. Is a new private drainage works proposed? yes no

- d. Do you have a water rights licence? yes no

If yes, date issued: _____

The Water Rights Act requires a person to obtain a valid licence to control water or construct, establish, or maintain any water control works. Water control works are defined as any dike, dam, drain, drainage, culvert, etc. that temporarily or permanently alters or may alter the flow or level of water.

8 Sewer and Water Supply

Indicate in the table the type of sewage disposal and water supply that is existing for any current structures and proposed for the new lot(s) shown on the sketch attached to your subdivision application.

Sewage Disposal	Existing Lot(s)	Proposed Lot(s)
municipal sewer		
holding tank		
septic field	✓	
ejector		
other (please specify)		

Water Supply	Existing Lot(s)	Proposed Lot(s)
pipled water		
shared well (indicate number of connections)		
individual well	✓	
cistern		
other (please specify)		

For details on water supplies, refer to the *Planning Resource Guide: Subdivision in Manitoba* available online.

9 Utilities

Electrical power is: existing proposed not required not available

Natural gas is: existing proposed not required not available

Telephone service is: existing proposed not required not available

Utilities may still require an easement agreement for any existing facilities.

10 Access

a. Current access (ex: driveway, lane) to the lot is by (and check all that apply):

- municipal road
- provincial road # _____
- provincial trunk highway # _____
- no access

Show existing and proposed driveways on the surveyor's subdivision application map.

b. Will the lot(s) require a new driveway? yes no

If yes, new access to the lot will be by:

- municipal road
- provincial road # _____
- provincial trunk highway # _____
- no access

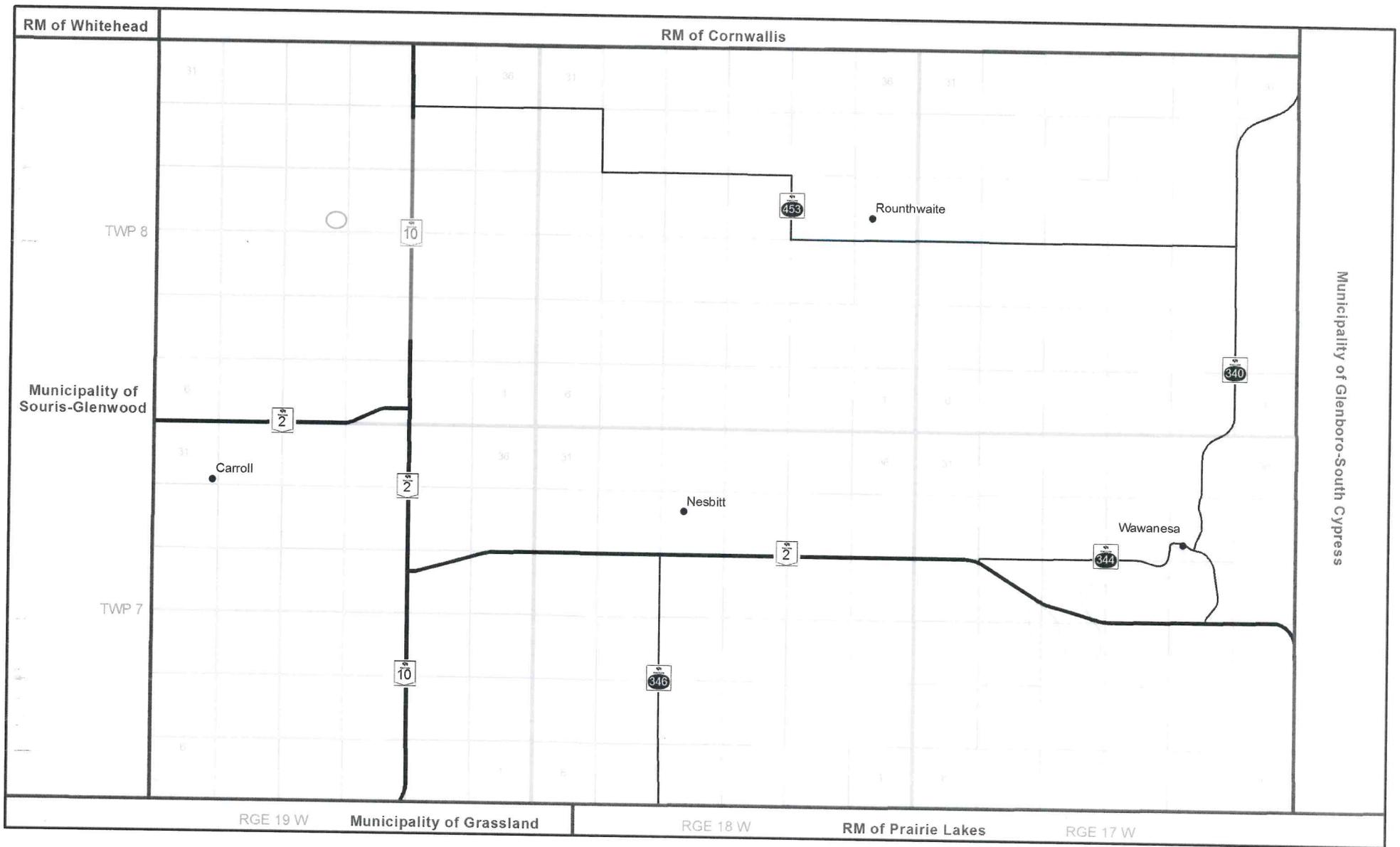
c. Will the driveway be shared? yes no

d. Will a new public road be created? yes no

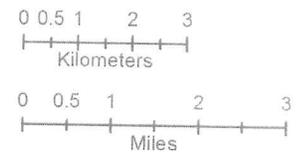
11 Reason for Application and Other Comments

Indicate the reason for making this application and provide any other information you think may be helpful.

We (Colleen + Michael), would like to sell the cultivated acreage but retain the proposed lot for residency.



Municipality of Oakland-Wawanesa PROPOSED SUBDIVISION Regional Setting



SUBDIVISION APPLICATION MAP

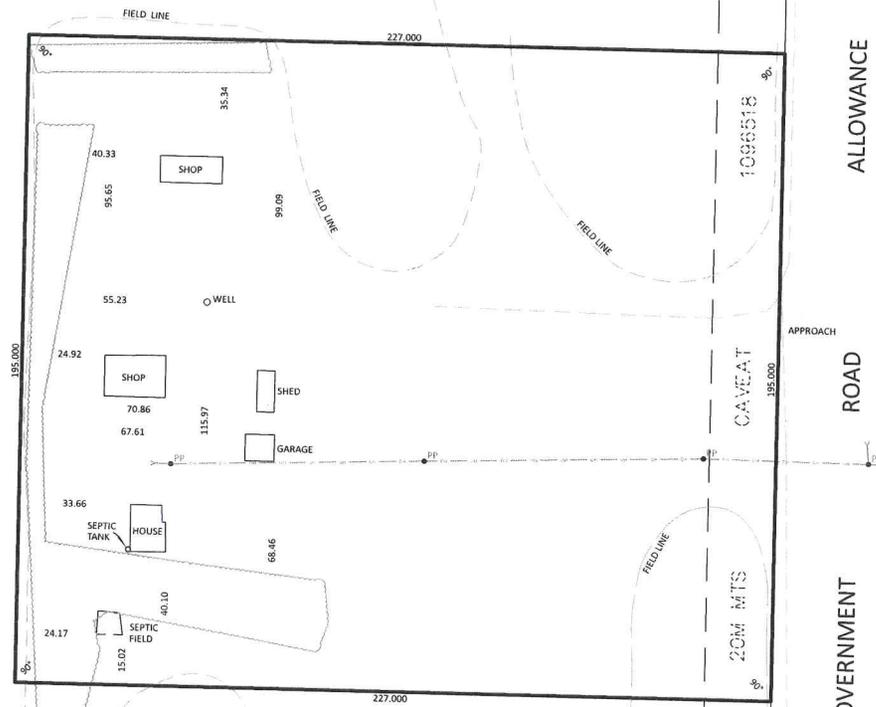
OF PART OF
SE 1/4 SEC. 21, TWP. 8, RGE. 19 WPM

MUNICIPALITY OF OAKLAND-WAWANESA

All distances are in metres and may be converted to feet by multiplying by 3.28084.
Survey Monuments found on the ground are shown thus
All plans referred to are on record in the Brandon Land Titles Office.
This drawing is not to scale

Overhead power shown thus
Buried telephone cable shown thus

PT SE 1/4 SEC. 21 - 8 - 19 WPM



CERTIFICATE OF TITLE NO. 1607819
DATE OF TITLE SEARCH: 2024-04-30
REGISTERED OWNER(S):
Michael Adolph Svistovski
Colleen Joanne Svistovski
LEGAL DESCRIPTION:
SE 1/4 21-8-19 WPM
ENCUMBRANCES:
Caveat Nos. 85-1958, 91-7314 & 1096518 and
Release of Homestead 95-2719

LOT AREAS
4.427 ha = 10.94 acres



NOTE:
FOR PLANNING APPLICATION
PURPOSES ONLY.
THIS IS NOT A FINAL SURVEY.

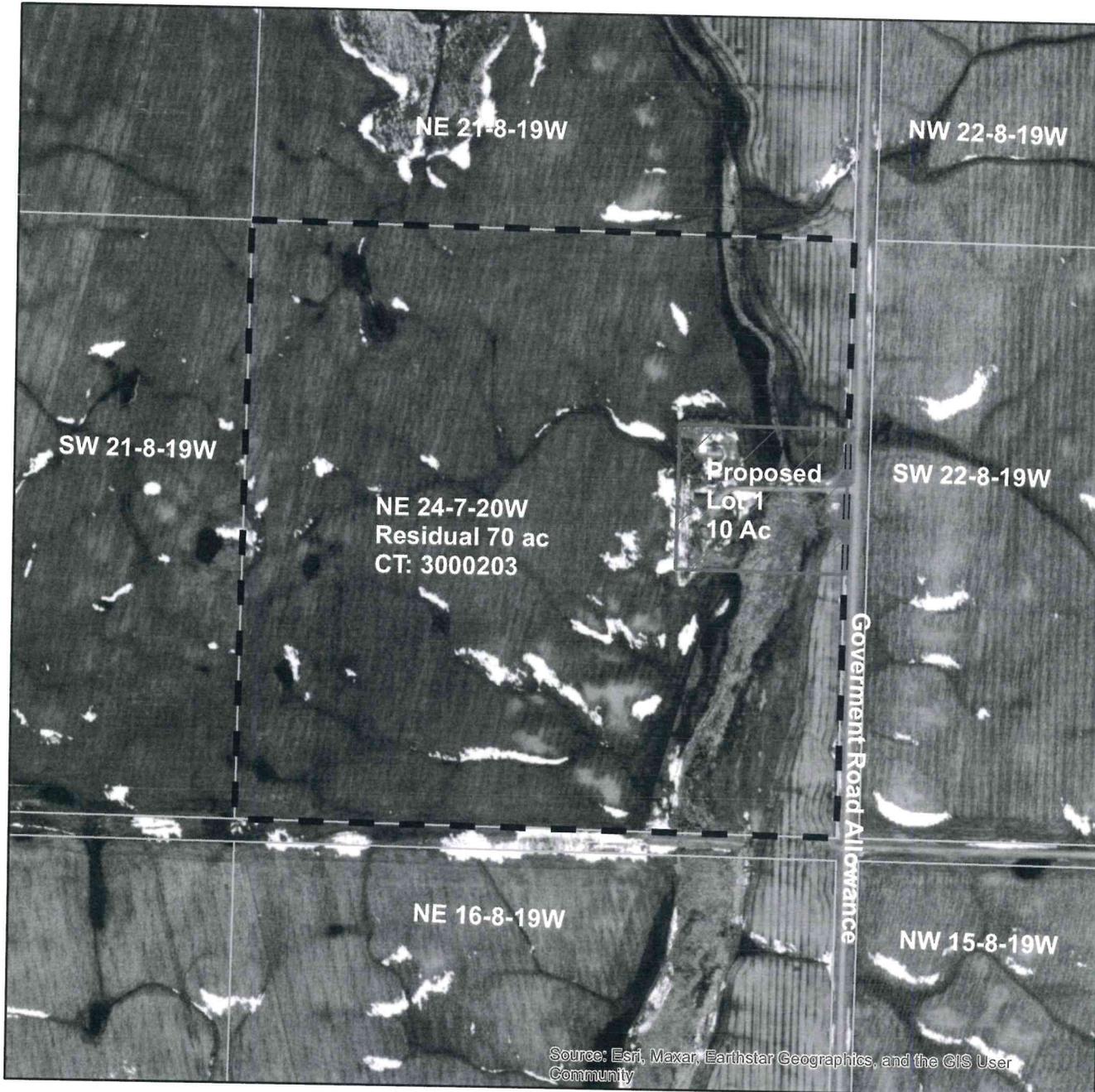
Richmond Surveys File No.	240141
Drawing File No.	240141_RD_MT
Fieldbook Page	63/72

RICHMOND SURVEYS M.L.S. LTD.
UNIT 5B - 457 - 9TH STREET 102 SASKATCHEWAN AVENUE EAST
BRANDON, MB R7A 1K2 PORTAGE LA PRAIRIE, MB R1N 0L1
TEL:(204)761-0178 TEL:(204)856-0178
WWW.RICHMONDSURVEYS.COM



256.078 TO J/AE SEC. 21-8-19 WPM
1096518
195.000
CAVEAT
195.000
APPROACH
ROAD
20M MTS
355.00 TO SE CORNER 21-8-19 WPM

Proposed Subdivision- Oakland-Wawanesa (M)



SE 21-8-19W

File Number: 4157-24-8638 **Date:** May 30, 2024

4157-24-8638

Applicant:
Michael and Colleen Svistovski

Notes:

Registered Owner(s): Michael and Colleen Svistovski

Certificate(s) of Title: 1607819/2

Roll No(s): 105800

Existing Property: 160.00 ac

Proposed Subdivision: 10.94 ac

Residual Land: 149.06 ac

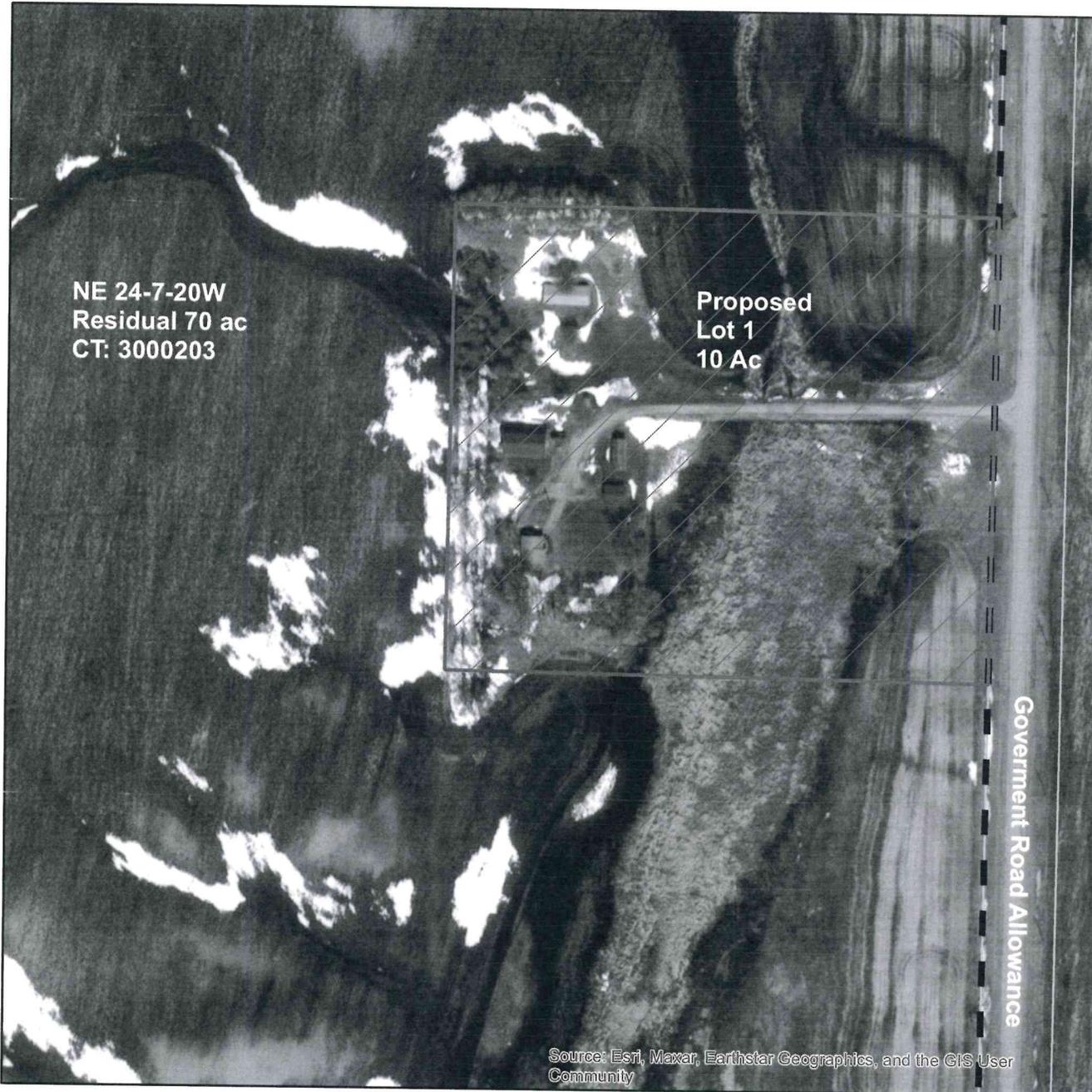
Development Plan: General Agricultural

Zoning By-Law: AG - Agricultural (General) Zone

PLEASE SEE THE SUBDIVISION APPLICATION MAP FOR FURTHER DETAILS.



Proposed Subdivision- Oakland-Wawanesa (M)



SE 21-8-19W

File Number: 4157-24-8638 **Date:** May 30, 2024

4157-24-8638

Applicant:
Michael and Colleen Svistovski

Notes:

Registered Owner(s): Michael and Colleen Svistovski

Certificate(s) of Title: 1607819/2

Roll No(s): 105800

Existing Property: 160.00 ac

Proposed Subdivision: 10.94 ac

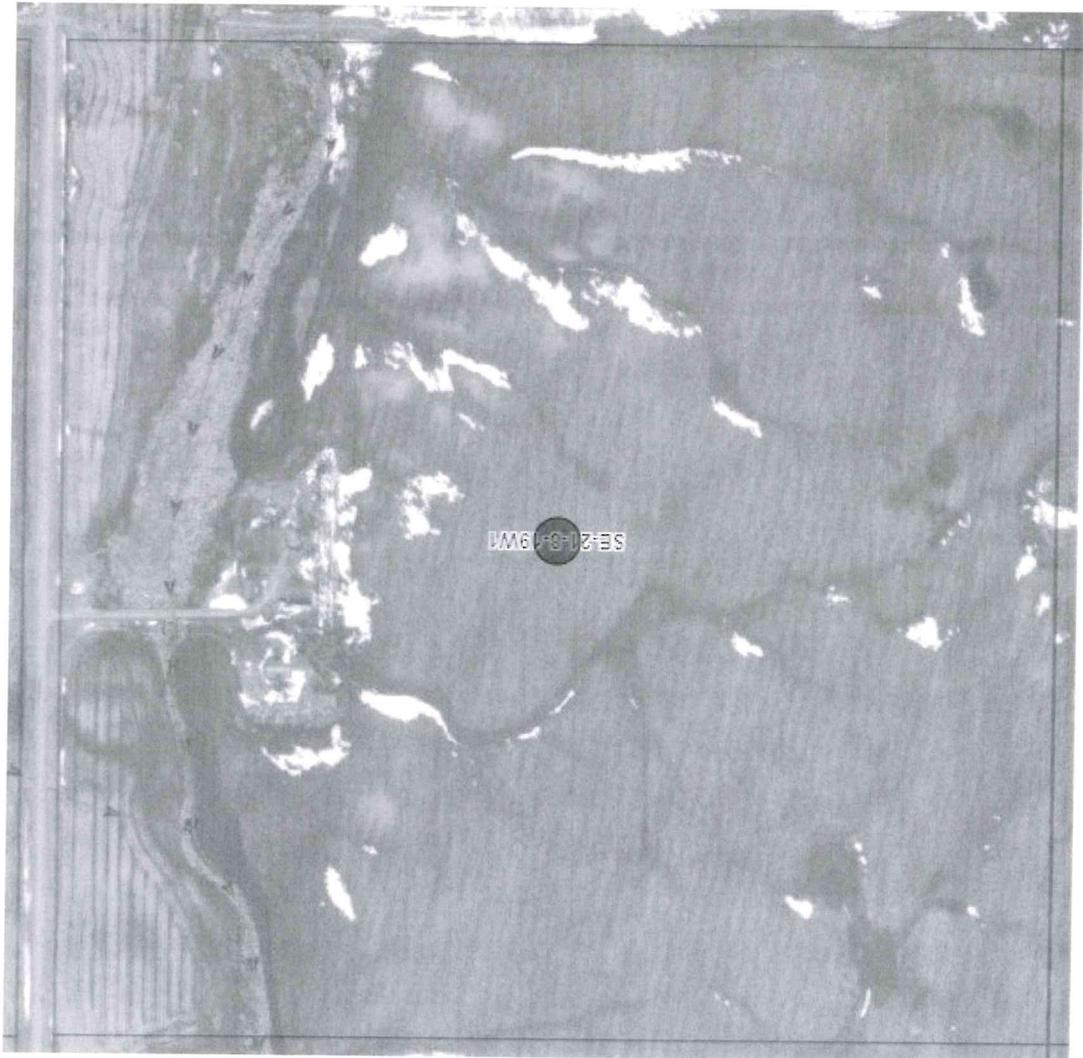
Residual Land: 149.06 ac

Development Plan: General Agricultural

Zoning By-Law: AG - Agricultural (General) Zone

PLEASE SEE THE SUBDIVISION APPLICATION MAP FOR FURTHER DETAILS.





Joni Swidnicki

From: Montsion, Alyssa <Alyssa.Montsion@gov.mb.ca>
Sent: Friday, August 2, 2024 1:34 PM
To: Joni Swidnicki
Cc: Shuvera, Kelvin
Subject: PR 344 - MTI to Share Request with Municipality of Oakland-Wawanesa

Hi Joni,

Thank you for your time this morning. It was great to meet you by phone, and I'm glad I was able to connect with you to share this update in relation to Provincial Road (PR) 344.

As I mentioned, Manitoba Transportation and Infrastructure will be sending the Municipality of Oakland-Wawanesa a formal email to request the Municipality's support (via Council Resolution) in relation to the plans the department is considering for PR 344. The request message will provide details regarding plans to potentially convert a section of PR 344 from its current state to a gravel road.

I've copied Kelvin Shuvera, Director of the Highway Operations Western Region, on this message. Our regional team will be happy to assist with any questions the Municipality may have, and we look forward to speaking with you more as this moves forward.

Thanks again,
Alyssa

Alyssa Montsion

Liaison Officer
Highway Operations, Western Region | Transportation Operations Division
Manitoba Transportation and Infrastructure
211-25 Tupper Street N. | Portage la Prairie, MB R1N 3K1 | 204-903-6696

Confidentiality Warning: This email and any attachments may be privileged and/or confidential. Any distribution, use or copying of this email or the information it contains by other than an intended recipient is unauthorized. If you received this email in error, please advise the sender (by return email or otherwise) immediately.



Public Service Commission

Office of the Public Service Commissioner
Room 141 Legislative Building
Winnipeg MB R3C 0V8

Telephone: 204-945-2921
Email: dmpsc@manitoba.ca

July 31, 2024

Manitoba Municipalities and
Local Government Districts

Dear Mayor and Council:

The Public Interest Disclosure (Whistleblower Protection) Act (PIDA) is an important part of the Manitoba government's ethical environment and framework. It facilitates the disclosure and investigation of significant and serious wrongdoing in or relating to public bodies and protects employees who make disclosures from reprisal.

PIDA provides municipalities and local government districts the choice to opt-in to the legislation and extend protections under PIDA to their employees. This helps enable civic employees to feel safer if incidents of wrongdoing need to be reported in the workplace. Municipalities and local government districts that decide, by Council resolution, to opt-in to the legislation will be included in the framework by regulation.

The standard process for opting into PIDA is as follows:

1. A municipality/local government district passes a Council resolution wanting to opt-in to PIDA.
2. A resolution is sent to the department of Municipal and Northern Relations' (MNRs') general email address.
3. MNR forwards the Council resolution to the Public Service Commission (PSC).
4. The PSC adds the municipality/local government district to the PIDA Regulation and advises MNR.
5. MNR advises the municipality/local government district that a regulation has been made and the municipality has officially opted into PIDA.

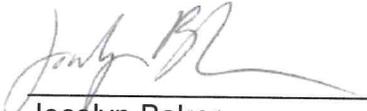
We are also pleased to share that we have released a series of training modules designed to guide PIDA Designated Officers in carrying out their responsibilities when receiving and handling a disclosure of wrongdoing under PIDA.

Information about PIDA including the new training modules for Designated Officers is available on the public facing [PIDA website](#).

While much of the content is transferable to Designated Officers outside the Manitoba government, the training has been developed specifically for the Manitoba government and is based on our internal procedures. Please consider the training as a supportive reference and review the PIDA legislation for unique application to your needs. Note that French content will also be made available.

Any questions may be directed to Jessica Lam at PSCSIB@gov.mb.ca.

Thank you for your continued commitment to supporting a high standard of conduct, accountability, transparency, and integrity in our workplaces.



Jocelyn Baker

- c: Ana Frias Mira, Director, Strategy and Innovation
Jessica Lam, Policy and Legislative Advisor, Strategy and Innovation
Bruce Gray, Deputy Minister, Municipal and Northern Relations and Indigenous Economic Development
Jill Perron, Manitoba Ombudsman
Denys Volkov, Executive Director, Association of Manitoba Municipalities

Joni Swidnicki

From: Hyshka, Bob <Bob.Hyshka@gov.mb.ca>
Sent: Thursday, August 8, 2024 5:01 PM
To: Joni Swidnicki
Subject: Permission to use municipal Roads

Good afternoon

Manitoba infrastructure is seeking permission from the Municipality of Oakland/ Wawanesa to use roads 108W and 41N as a temporary detour while CP rail replaces the track sections on PTH 10 near the intersection at PTH 2. CP is looking to do this work Mid September and says they will do the work at night to minimize the amount of traffic using the detour. This work will be for two nights. Manitoba Infrastructure would sign and illuminate the intersections of the detour for maximum visibility for the detour. Manitoba infrastructure will drag the roads back to prior to use condition. Once we obtain the permission of the municipality we will get a more concrete date from CP Rail and advise the municipality of that date. Thank you very much for your consideration. I look forward to hearing back from you. Have a good evening.
Sent from my iPhone

Confidentiality Warning: This email and any attachments may be privileged and/or confidential. Any distribution, use or copying of this email or the information it contains by other than an intended recipient is unauthorized. If you received this email in error, please advise the sender (by return email or otherwise) immediately.

No concerns
Chelsea Long

THE MUNICIPALITY OF OAKLAND-WAWANESA
POLICY & PROCEDURE MANUAL

Policy # TRANS 008

Reference: Transportation	Classification: Policy
Subject: Building of Approaches	Pages: 1 of 4
Authority: Resolution of Council	Effective Date: May 15, 2018
Approved: May 15, 2018 <i>REVISED: October 20, 2023</i>	

TITLE: BUILDING OF APPROACHES

PURPOSE:

The purpose of this policy is to establish minimum road approach requirements to provide access to all residential, field, and commercial development (institutional, industrial, oil & gas facilities, farm/agricultural operations).

POLICY:

Ratepayers requesting an approach onto their property are required to complete an Approach Request Form (Schedule “A”) and attach associated fees as outlined in the Fee Schedule (Schedule “B”).

a. Residential

- i. Residential approaches shall be constructed to the same or better standard than the Municipal gravel road. The approach shall be constructed with clean fill material, free from objectionable material such as organic matter, frozen soil, topsoil, stumps, trees and rock.
- ii. More than one road approach is prohibited for residential lots, ~~unless approved by Council.~~
- iii. The traveling surface width of a residential road approach shall be a minimum of 6.1m (20’) for a single approach and 7.0m (23’) for a mutual approach. For a mutual approach, the affected property owners shall register an access easement agreement and plan at Land Titles to ensure free and unfettered access to their properties.

b. Commercial

- i. Commercial road approaches shall be constructed to the same or better standard than the Municipal gravel road. The approach shall be constructed with clean fill material, free from objectionable material such as organic matter, frozen soil, topsoil, stumps, trees and rock. The geometric design of the approach shall be based on the type of vehicles using the access.
- ii. With the exception of subdivision approvals, more than one road approach shall be **prohibited for commercial approaches. considered at the discretion of Council for commercial lots, however, the applicant shall justify the need for the approaches through a layout plan that shows the location of the building, parking lot, loading and storage areas, and sightlines for the access points.**
- iii. The traveling surface width for a commercial road approach shall be a minimum of 8.0m (26'). At the discretion of the Public Works Manager, a wider traveling surface up to a maximum of 15m (49') may be approved due to the type of business.

c. Field Access

- i. A maximum of two field approaches are allowed per 800 linear meters of road frontage.
- ii. An existing field approach deemed abandoned by the Public Works Manager is to be removed and reclaimed at the sole expense of the applicant.
- iii. The traveling surface width for a field approach and temporary approach to be constructed or reconstructed shall be a minimum of 7.5m (24'). At the discretion of the Public Works Manager, a wider traveling surface up to a maximum of 15m (49') may be approved due to the type of farm equipment using it.

d. Deposits

All applications for approaches must be accompanied by a refundable deposit of \$1,000. Upon a satisfactory review by the Public Works Manager, a completion certificate will be issued and the deposit refunded. If the installation is deemed unsatisfactory, corrective action will be taken by the Municipality and the cost of same will be deducted from the deposit.

e. Temporary Approach

- i. Application for a temporary road approach must be accompanied by a ~~cash~~ deposit of \$1,000, along with a letter from the applicant stating when the approach will be removed. If the applicant does not remove the approach within the allotted time, the applicant will forfeit the deposit and the Municipality of Oakland-Wawanesa shall remove the approach, with the authorization from the Public Works Manager.

APPROACHES BUILT WITHOUT APPROVAL

If an approach, or an additional approach is installed by a property owner, or renter of a property, without first obtaining authorization from the municipality to do so, the approach may be ordered to be removed by resolution of Council.

Outlined in “Schedule B” the Fee Schedule are the costs associated with approaches that have been approved and/or denied due to locations and building

1. Approach Specifications

- a. Prior to construction of the road approach, the applicant is responsible for identifying all utility locations and is responsible for any repair or relocation of utilities.
- b. With the exception of Settlement Areas, the minimum sight distance from where the approach ties onto a Municipal road shall be a minimum of 100 m in either direction. For Settlement Areas, sight distance requirements will be at the discretion of the Public Works Manager.
- c. Intersections on curves are undesirable and shall be avoided whenever possible. If the approach cannot be located outside the curve, the Public Works Manager may approve a location that is considered safe. ~~However, if the location does not comply with the Municipality of Oakland-Wawanesa minimum sightline of 100m, Council shall consider the location for approval.~~
- d. No road approach shall be located less than 150m (492') from a bridge, ~~unless approved by Council.~~
- e. No road approach shall be located less than 150m (492') from an at-grade railway crossing, ~~unless approved by Council.~~
- f. Road approaches shall be constructed at 90 degrees to the Municipal road. At the discretion of the Public Works Manager, the angle may be relaxed up to 20 degrees.
- g. A maximum gradient of 2 percent shall be maintained along the road approach from the edge of road to the property line. No relaxation of this requirement would be considered.
- h. A culvert may not be required for an approach that is located at a high point, the Public Works Manager will make this determination.
- i. If a culvert is required, the Municipality of Oakland-Wawanesa will submit an application to Manitoba Sustainable Development on behalf of the applicant. Culvert sizing will be determined by Manitoba Sustainable Development and any costs will be the responsibility of the applicant.
- j. The slope of the approach ditches shall be a minimum of 3:1 and if a culvert is required it is to be installed on the bottom of the ditch. Rip Rap shall be placed around the inlet and outlet of the culvert and extended 1 metre (3.28') beyond the invert with a durable stone with a minimum diameter of 100mm (4").
- k. Erosion control measures such as siltation fencing may be required within a drainage course or water body prior to the commencement of construction by the applicant.
- l. Upon completion of the installation, disturbed areas shall be re-graded to match original contours and loamed and seeded with a grass mix approved by the Public Works Manager.
- m. The approach shall be constructed with no resulting damage to the road shoulder, surface, side slopes and/or ditches.
- n. Any damage to Municipal property, including utilities, shall be repaired at the sole expense of the applicant, including the reclamation of any disturbed areas or damages that resulted from siltation.

- o. At the discretion of the Public Works Manager, warning signs indicating the construction zone may be required prior to the commencement of construction by the applicant.
- p. The Public Works Manager shall be notified within 72 hours of the completion of the road approach. An inspection will then be conducted to ensure compliance with these specifications. **Upon a satisfactory review, a completion certificate will be issued and the deposit refunded.**
- q. Material from within the municipal road right of way shall not be used for construction of the approach.
- r. All construction and all costs of construction are the responsibility of the Applicant. This includes all materials, equipment rentals or purchases, labor costs or any other costs required to complete construction.
- s. No construction of the approach shall commence until fees, locates and approvals have been received and submitted to the Municipality.
- t. After construction applicant is responsible for any damages, repairs and maintenance to the approach.
- u. The Municipality of Oakland-Wawanesa retains ownership of any approach within it's right of way.

APPROACHES PERMIT APPLICATION FORM

Schedule A

PRIMARY USAGE:

New Approach: <input type="checkbox"/>	Residential: <input type="checkbox"/>	Agricultural: <input type="checkbox"/>	Commercial: <input type="checkbox"/>	Vacant: <input type="checkbox"/>
Temporary Approach <input type="checkbox"/>				
Widen Existing Approach: <input type="checkbox"/>				
Relocation Of Existing <input type="checkbox"/>				

Name of Property Owner: _____

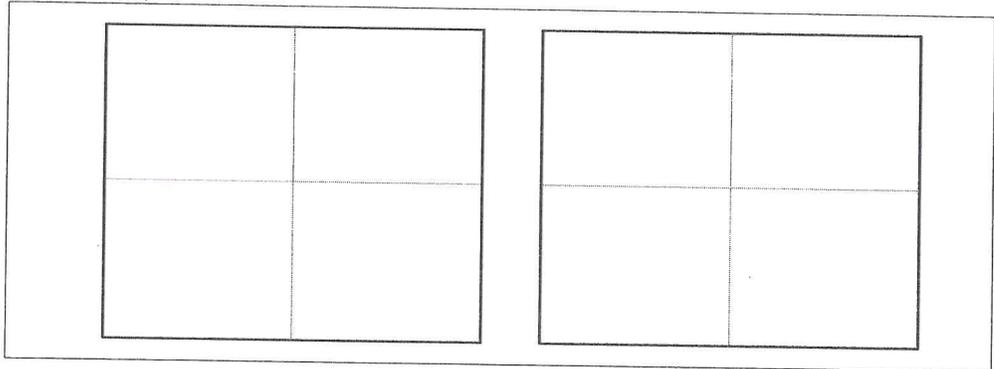
Mailing Address: _____

Legal Land Description: _____ Roll # _____

Phone: _____ Email: _____

PROPOSED PLAN:

Include a sketch map of your property showing all existing approaches and proposed additions/extensions. Include any existing features of the land described in the immediate vicinity; buildings, roads, utility lines, rivers, streams, natural runs, low areas, etc.



Reason for Request:

I will pay all costs (if applicable) for the approach construction and will undertake to observe and perform all provisions of The Planning Act, The Development Plan, the applicable Zoning By-Laws and the provisions of other relevant laws, by-laws or agreements.

Landowner signature _____ Date _____

Municipal Office Use Only

Application Received By: _____ Date Received: _____
Application Fee Received: _____ Water Stewardship License Fee Received: _____

APPROVALS:

Administration approved by: _____ Date: _____

Council _____ Required _____ Not Required _____ Resolution # _____

Water Stewardship License _____ Required _____ Not Required _____ License # _____

Utilities _____ Required _____ Not Required MIT _____ Required _____ Not Required

Culvert size _____ Culvert supplied _____ Locates Obtained _____

APPROACHES PERMIT APPLICATION FORM

Fee Schedule

Approach Application Fee	\$100.00
Drainage License Application Fee (if required)	\$500.00
Refundable Deposit Fee	\$1000.00
*Culvert Procurement (if required)	\$100.00+cost
**Temporary Approach Deposit	\$1000.00
Approaches Built Without Approval	\$1000.00

* Culvert pricing to be determined when license approval is received from Manitoba Sustainable Development. Culvert Price is FOB Nesbitt, applicant responsible to pick up culvert from Nesbitt Municipal yard.

**Refundable if removed within the time duration specified in the application

All application and culvert fees must be paid prior to the building of an approach.



Box 278, Wawanesa, Manitoba R0K 2G0
Phone: (204) 824-2666

August 9, 2024

TO: Members of Council
FROM: Joni Swidnicki, CAO
RE: Special Services Levy for Recreation Services

Background

As Council will recall, in accordance with the Provincial directive to move towards harmonized taxation, a special services proposal was adopted for recreation services. This proposal was for five years, 2020 to 2024 inclusive.

Council's determination at that time was that there would be a \$50/parcel charge for Wawanesa properties with no dwelling units, \$135/parcel charge for all other Wawanesa properties and a mill rate charge on all properties in Oakland-Wawanesa whereby the Class 30 (Agricultural) land would bear 25% of the remaining service costs and all other property classes (residential, commercial and otherwise exempt properties) would bear the remaining 75% of the service costs.

The purpose of the determination was twofold, first to recognize that Wawanesa ratepayers did benefit more from the recreation services provided in the Municipality and second, to recognize that assessed values of Class 30 lands (agriculture) continued to increase disproportionately to other assessment classifications.

A copy of the 2019 Public Notice is attached to demonstrate the above.

Next Steps

With the levy expiring at the end of this year, Council will need to decide if it wants to continue utilizing a special services levy for this service, or to expense the costs based on assessment only via the general at-large mill rate.

Options

1. Continue using a special services levy for recreation services, using the same formula as the existing levy.

2. Continue using a special services levy for recreation services, using a different formula.
3. Discontinue using a special services levy and expense the cost of recreation services on assessment only via the general at-large mill rate.

Recommendation

BE IT RESOLVED that the Administration be directed to prepare the necessary special services levy based on the existing formula for Council consideration at its September 17 Council meeting, whereby the required Public Notice be given for a Public Hearing to be held October 15, 2024 at 6:30 p.m. in the Council Chamber.

**PUBLIC NOTICE
REGARDING SPECIAL SERVICE PROPOSAL BY-LAW NO.05-2019
FOR RECREATION SERVICES**

The Council of the Municipality of Oakland-Wawanesa has scheduled a Public Hearing at the Nesbitt Hall on the **20th day of January 2020 at 7:00 p.m.** to present the following special service proposal:

DESCRIPTION OF PROPOSED SPECIAL SERVICE

The Municipality of Oakland-Wawanesa wishes to establish a recreation special service levy based on a combined per parcel rate and on assessment for Wawanesa residents only and on an assessment only rate for the remainder of the Municipality. The service will include all costs associated with recreation type services (including arena, skating rink, pool, parks and playgrounds, etc.) within the Municipality of Oakland-Wawanesa. The proposed special service by-law is for a 5-year period (2020 to 2024 inclusive).

SPECIAL SERVICE AREA TO BE LEVIED

The proposed special service will be levied on all taxable, grant-in-lieu and otherwise exempt property within the Municipality of Oakland-Wawanesa with the exceptions of all cemeteries and cairn properties described in the following Roll No.'s: 15500, 18650, 24150, 28800, 50300, 53800, 87500, 94200 and 220000

ESTIMATED COST OF THE SPECIAL SERVICES

The cost of recreation services was \$105,000 in 2019. The estimated costs of the Special Services 2020 to 2024 are as follows, with annual increases estimated at 2%.

	2020	2021	2022	2023	2024
Estimated Cost	\$107,100	\$109,242	\$111,427	\$113,655	\$115,939

METHOD OF CALCULATING THE PROPOSED SPECIAL LEVY

The method of calculating the special service levy will be based on part parcel and part on the portioned assessment values (i.e. mill rate on assessment) as follows:

i. Per parcel

A \$50 per parcel rate for properties classed as residential with no dwelling units for each of the years 2020 to 2024 on Wawanesa properties only (21 eligible properties)

A \$135 per parcel rate for each of the years 2020 to 2024 on all other Wawanesa properties only (301 eligible properties)

ii. Assessment

The remainder of the costs will be levied based on the portioned assessed value of all properties in the Municipality of Oakland-Wawanesa, whereby Class 30 (Agricultural) shall bear 25% of the remaining service costs and all other property classes (residential, commercial and otherwise exempt properties) will bear 75% of the remaining service costs.

Example:

The 2020 budget amount is \$107,100 less \$1.050 (21 Wawanesa residential properties with no dwelling x \$50) and less \$40,635.00 (301 Wawanesa properties X \$135) = \$65,415 (balance to be recovered by a mill rate on assessed value).

Class 30 (farm) will pay 25% of \$65,415 = \$16,353. Based on the 2020 total portioned assessment for all class 30 properties of \$62,734,160, an estimated mill rate of 0.261 will be required in 2020.

All Other property classes will pay 75% of \$65,415 = \$49,061.25. Based on the 2020 total portioned assessment for all other property classes of \$115,305,700 minus the assessment for exempt properties of \$90,025 = 115,215,675, an estimated mill rate of 0.426 will be required in 2020.

Based on the 2020 assessment values, the estimated mill rates will be as follows:

	2020	2021	2022	2023	2024
Estimated cost after per parcel rate deducted	65,415	67,557	69,742	71,971	74,254
Class 30 per parcel (25%)	16,353.75 ÷ 62,734,160	16,889.25 ÷ 62,734,160	17,435.46 ÷ 62,734,160	17,992.84 ÷ 62,734,160	18,563.62 ÷ 62,734,160
Mill rate	0.261	0.269	0.278	0.287	0.296
All other classes (75%)	49,061 ÷ 115,215,675	50,668 ÷ 115,215,675	52,306 ÷ 115,215,675	53,979 ÷ 115,215,675	55,691 ÷ 115,215,675
Mill rate	0.426	0.440	0.454	0.468	0.483

A written objection may be filed with the Chief Administrative Officer at 54 Main Street, Nesbitt, Manitoba prior to commencement of the hearing. At the hearing, Council will hear any potential taxpayer who wishes to make a presentation, ask questions or register an objection to the special service proposal.

All objections, written or verbal, must be filed prior to adjournment of the hearing and must include the name, address and property description of the person filing the objection and the grounds of their objection.

Copies of the special service proposal are available at the municipal office at 54 Main Street, Nesbitt, or at 106 Fourth Street, Wawanesa, Manitoba and on the municipal website at www.oakland-wawanesa.ca

Dated at the Municipality of Oakland-Wawanesa this 16th day of October 2019, and issued pursuant to Section 318 of *The Municipal Act*.

Chief Administrative Officer
Municipality of Oakland-Wawanesa
204-824-2666



Box 278, Wawanesa, Manitoba R0K 2G0
Phone: (204) 824-2666

August 9, 2024

TO: Members of Council
FROM: Joni Swidnicki, CAO
RE: Special Services Levy for the Collection and Transportation of Waste and/or Recyclable Materials

Background

As Council will recall, in accordance with the Provincial directive to move towards harmonized taxation, a special services proposal was adopted for the collection and transportation of waste and/or recyclable materials. This proposal was for five years, 2020 to 2024 inclusive.

Council's determination at that time was that cost would be based entirely on a per parcel rate. Residential properties with no dwelling units would pay \$50/parcel, Class 30 (Agricultural) would bear 15% of the remaining service costs and all other property classes (residential, commercial and otherwise exempt properties) would bear the remaining 85% of the service costs.

The purpose of the determination was to recognize that Class 30 lands (agriculture) produced much lower waste and recycling material (but still produced some) and that residential properties without dwelling units produced less waste and recycling material than the remaining classifications.

A copy of the 2019 Public Notice is attached to demonstrate the above.

Next Steps

With the levy expiring at the end of this year, Council will need to decide if it wants to continue utilizing a special services levy for this service, or to expense the costs based on assessment only via the general at-large mill rate.

There are two additional considerations that Council needs to be aware of:

1. The Province has been working on a proposed new recycling program for more than a year, with a committee set to bring forward a report by year-end. Changing the way recycling is collected and transported would have an impact on this levy.

2. The tender for waste and recycling had been extended to account for the above Provincial work, but a new tender will be required moving forward. Amounts for the special levy would be based on anticipated increases and an amendment might be required depending what bids are received.

Options

1. Prepare two special services (one for waste and one for recycling) and continue to use the same formula as the existing levy.
2. Prepare two special services (one for waste and one for recycling) using a different formula.
3. Discontinue using a special services levy and expense the cost of collection and transportation of waste and/or recyclable materials on assessment only via the general at-large mill rate.

Recommendation

BE IT RESOLVED that the Administration be directed to prepare the necessary two special services levies based on the existing formula for Council consideration at its September 17 Council meeting, whereby the required Public Notice be given for a Public Hearing to be held October 15, 2024 at 6:30 p.m. in the Council Chamber.

**PUBLIC NOTICE
REGARDING SPECIAL SERVICE PROPOSAL BY-LAW NO.07-2019
FOR THE COLLECTION AND TRANSPORTATION OF WASTE AND/OR
RECYCLABLE MATERIALS**

The Council of the Municipality of Oakland-Wawanesa has scheduled a Public Hearing at the Nesbitt Hall on the **20th day of January 2020 at 7:00 p.m.** to present the following special service proposal:

DESCRIPTION OF PROPOSED SPECIAL SERVICE

The Municipality of Oakland-Wawanesa wishes to establish a special service levy based on a per parcel rate for the collection and transportation of waste and/or recyclable materials at the municipality's 2 transfer stations. This service will include in part the cost of collecting waste materials at the 2 municipal transfer stations and the costs of transportation to a central location for permanent disposal. The proposed special service by-law is for a 5-year period (2020 to 2024 inclusive).

SPECIAL SERVICE AREA TO BE LEVIED

The proposed special service will be levied on all taxable, grant-in-lieu and otherwise exempt property within the Municipality of Oakland-Wawanesa with the exceptions of all cemeteries and cairn properties described in the following Roll No.'s: 15500, 18650, 24150, 28800, 50300, 53800, 87500, 94200 and 220000

ESTIMATED COST OF THE SPECIAL SERVICES

The estimated costs of the Special Services are as follows, with annual increases estimated at 2%.

	2020	2021	2022	2023	2024
Estimated Cost	\$150,000	\$153,000	\$156,060	\$159,181	\$162,365

METHOD OF CALCULATING THE PROPOSED SPECIAL LEVY

The method of calculating the special service levy will be based on a per parcel rate. 108 properties classed as residential with no dwelling units will pay a per parcel rate of \$50.00, all 803 parcels classified as Class 30 (Agricultural) shall bear 15% of the service costs and all other 754 parcels (residential, commercial and otherwise exempt properties) will bear 85% of the service cost as follows:

	2020	2021	2022	2023	2024
Class 30 per parcel rate	\$27.01	\$27.57	\$28.14	\$28.73	\$29.32
All other Classes per parcel rate	\$163.01	\$166.39	\$169.84	\$173.36	\$176.95

A written objection may be filed with the Chief Administrative Officer at 54 Main Street, Nesbitt, Manitoba prior to commencement of the hearing. At the hearing, Council will hear any potential taxpayer who wishes to make a presentation, ask questions or register an objection to the special service proposal.

All objections, written or verbal, must be filed prior to adjournment of the hearing and must include the name, address and property description of the person filing the objection and the grounds of their objection.

Copies of the special service proposal are available at the municipal office at 54 Main Street, Nesbitt, or 106 Fourth Street, Wawanesa, Manitoba and on the municipal website at www.oakland-wawanesa.ca

Dated at the Municipality of Oakland-Wawanesa this 19th day of December 2019 and issued pursuant to Section 318 of *The Municipal Act*.

Chief Administrative Officer
Municipality of Oakland-Wawanesa
204-824-2666