

**Council Meeting
June 16, 2023 at 9:00 a.m.
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Friday, June 16, 2023 at 9:00 a.m. Members Present: Mike Fisher, Craig Hatch, Frank Jones, Bob McDonald and Brett McGregor. Head of Council Kreklewich presided.

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor, Public Works Manager Chelsea Long and Videographer Cheryl Fraser

The meeting was open to the public.

CALL TO ORDER – 9:00 a.m.

ADOPTION OF THE AGENDA

McGregor-Jones

235 BE IT RESOLVED that the agenda for the June 16, 2023 meeting be accepted as presented with the addition of Enbridge Preventative Maintenance, Adriaansen Approach Application, RFNow Path Addition, Purchase of Carbide Scarifying Blades and Prairie Lake Boundary Road Culvert under the order of General Business. CARRIED.

CONFIRMATION OF MINUTES

Fisher-McDonald

236 BE IT RESOLVED that the minutes of the May 19, 2023 regular meeting of Council be hereby approved as circulated. CARRIED.

FINANCE

General Account

McGregor-Hatch

237 BE IT RESOLVED that the June 6, 2023 general accounts payables, being cheque #'s 6527 to 6574, in the amount of \$127,307.06 be hereby approved. CARRIED.

McDonald-Fisher

238 BE IT RESOLVED that Direct Deposit 267, being staff payroll for the period May 15 to May 26, 2023 in the amount of \$14,389.68 be hereby approved. CARRIED.

Fisher-Jones

239 BE IT RESOLVED that Direct Deposit 268, being staff payroll for the period May 29 to June 9, 2023 in the amount of \$15,636.53 be hereby approved. CARRIED.

Hatch-McGregor

240 BE IT RESOLVED that Direct Deposit 269, being Council indemnities for the month of May, 2023 in the amount of \$5,390.63 be hereby approved. CARRIED.

Utility Account

McDonald-Hatch

241 BE IT RESOLVED that the June 6, 2023 utility accounts payable, being cheque #'s 1009 to 1022 in the amount of \$10,969.82 be hereby approved. CARRIED.

Statement of Revenues and Expenditures

Fisher-McGregor

242 BE IT RESOLVED that the Statement of Revenues and Expenditures report to May 31, 2023 be received as presented. CARRIED.

Bank Reconciliations

McDonald-Fisher

243 BE IT RESOLVED that the bank reconciliations for the month of May, 2023 be approved as previously circulated. CARRIED.

DELEGATIONS

Presentation of 2022 Audited Financial Statements

McDonald-Hatch

244 BE IT RESOLVED that the presentation from Brett Fordyce from Sensus Partnership of Chartered Accountants regarding the 2022 audited financial statements be received. CARRIED.

Fisher-Jones

245 BE IT RESOLVED that the audited financial statements be approved and the municipality take full responsibility for the financial statements for the year ended December 31, 2022. CARRIED.

PUBLIC HEARINGS

Jones-McGregor

246 BE IT RESOLVED that the regular meeting of council be recessed to allow council to hold Public Hearings to receive representations from any person who wish to make them in respect to a conditional use application and a variation application. CARRIED.

Public Hearing on Conditional Use Application C1/23 to allow a secondary suite to the principle dwelling in an “AG” Agriculture General Zone on Lot 5, Plan 2179 located on the SE ¼ 15-8-19 WPM (Driedger o/b/o Beamish)

McGregor-Fisher

247 WHEREAS all representatives in regard to Conditional Use Application No. C1/23 to allow a secondary suite to the principle dwelling in an “AG” Agriculture General Zone located on Lot 5, Plan 2179 located on the SE ¼ 15-8-19 WPM (Driedger o/b/o Beamish) have been dealt with;

THEREFORE BE IT RESOLVED that the public hearing be concluded. CARRIED.

Public Hearing on Variation Application V2/23 to Reduce the Side Yard Requirements for Construction of a Sunroom in an “RG” Residential General Zone on Lot 1, Plan 2091, 204 Commercial Street, Wawanesa (Kreklewich o/b/o Whippoorwill Housing Inc.)

Head of Council Kreklewich and Councillor McGregor left the Council table to be part of the audience for this public hearing.

Fisher-Jones

248 WHEREAS all representatives in regard to Variation Application No. V2/23 to reduce the minimum required side yard from 12’ to 0’ to allow for the construction of a sunroom in an “RG” Residential General Zone on Lot 5, Plan 2179 located at 204 Commercial Street, Wawanesa (Kreklewich o/b/o Whippoorwill Housing Inc.) have been dealt with;

THEREFORE BE IT RESOLVED that the public hearing be concluded and Council resume its normal order of business. CARRIED.

COMMUNICATIONS

- Age Friendly Manitoba Newsletter – June 2023
- Association of Manitoba Municipalities – May 12
- Association of Manitoba Municipalities – May 12
- Association of Manitoba Municipalities – May 17
- Association of Manitoba Municipalities – May 23
- Association of Manitoba Municipalities – June 2
- Association of Manitoba Municipalities – June 6
- Canadian Agriculture Partnership – Wild Pigs
- Canadian Pacific/Kansas City Rail – Crossing Activity Notification
- Cypress Planning District – Amendment to Development Plan By-law No. 67
- Federation of Canadian Municipalities – Communique – May 15
- Federation of Canadian Municipalities – Communique – May 23
- Federation of Canadian Municipalities – Communique – May 29
- Federation of Canadian Municipalities – Communique – June 5
- Federation of Canadian Municipalities – Candidate Marvin Plett

Minister of Municipal Relations – Operating Grant Second Payment
Municipality of Deloraine-Winchester – 31st Annual Municipal Golf Tournament
Public Utilities Board – Volume 2
RCMP 150 + PR911 – Golf Tournament
RM of Sifton – Amendment to Zoning By-law No. 640
Stars – Thank You

249 Hatch-McDonald
BE IT RESOLVED that the above noted communications be received. CARRIED.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher added to his written report to advise that he had driven many of the municipal roads and work was ongoing.

Councillor Jones advised he had nothing to report.

North Zone Report (Ward 2)

Councillor Hatch – see written report

Wawanesa Zone Report (Ward 1)

Councillor McDonald – see written report

Councillor McGregor – see written report

Head of Council's Report – see written report

Chief Administrative Officer Report

In addition to her written report, the CAO advised that a written resignation from Councillor Fourie had been received. In accordance with The Municipal Act, the resignation is effective upon receipt by the CAO. CARRIED.

250 McDonald-Jones
BE IT RESOLVED that a by-election be held for the position of Councillor in Ward 2 on November 9, 2023. **CARRIED AS AMENDED.**

AMENDMENT

McGregor-Fisher

BE IT RESOLVED that the above motion be amended by removing the words: “on November 9, 2023” and replacing therefor the words: “in September, 2023”.
CARRIED.

Finance Officer Report

The Finance Officer added to her written report to advise that the second installment of Municipal Operating Grant had been deposited. She also advised that she had participated with the Public Works Manager on a review of municipal properties with the Insurance Risk Management Advisor from Western Finance Group Inc., following which a report will be provided to Council by the Advisor.

Public Works Report

The Public Works Manager added to her written report to indicate that a concern had been raised with respect to mowing ditches thereby causing grasshoppers to move into crop land. Council suggested information be put out on social media to ask anyone with a grasshopper infestation to advise the Municipal Office and opt out of having ditches mowed in their respective vicinities for the first round of mowing.

Wawanesa Public Works Report

Fire Chief's Report – see written report

251 Jones-Fisher
BE IT RESOLVED that the verbal and written reports be received. CARRIED.

BY-LAWS

None

UNFINISHED BUSINESS

Lake Clementi Property

252 Hatch-McGregor
BE IT RESOLVED that the correspondence received from McCandless Tramley dated May 23, 2023 related to variation and conditional use applications be received and the owner/representative be advised of the options available as a permitted or conditional use under the current Zoning By-law. CARRIED.

Appointments to Boards and Committees – GSOW Handi Van

253 McDonald-Fisher
BE IT RESOLVED that Tannis Rathwell be appointed as a member-at-large to the Glenboro-South Cypress Oakland-Wawanesa Handi Van Committee with term to office to expire on December 31, 2023 unless otherwise noted. CARRIED.

GENERAL BUSINESS

Conditional Use Application C1/23 to allow a secondary suite to the principle dwelling in an “AG” Agriculture General Zone on Lot 5, Plan 2179 located on the SE ¼ 15-8-19 WPM (Driedger o/b/o Beamish)

254 McDonald-Jones
BE IT RESOLVED that Conditional Use Application No. C1/23 to allow a secondary suite to a principle dwelling in an “AG” Agriculture General Zone on Lot 5, Plan 2179 located on the SE ¼ 15-8-19 WPM (Driedger o/b/o Beamish) be approved without conditions. CARRIED.

Variation Application V2/23 to Reduce the Side Yard Requirements for Construction of a Sunroom in an “RG” Residential General Zone on Lot 1, Plan 2091, 204 Commercial Street, Wawanesa (Kreklewich o/b/o Whippoorwill Housing Inc.)

Head of Council Kreklewich and Councillor McGregor declared an interest in the item below and left the Chamber without discussion or debate.

255 Fisher-Jones
BE IT RESOLVED that Variation Application V2/23 to reduce the minimum required side yard from 12' to 0' to allow construction of a sunroom in an “RG” Residential General Zone on Lot 1, Plan 2091 being 204 Commercial Street, Wawanesa (Kreklewich o/b/o Whippoorwill Housing Inc.) be approved without conditions. CARRIED.

Application for Tile Drainage – between Sections 16 and 17-8-17W (NextGen Drainage Solutions o/b/o Elder)

256 Jones-Hatch
WHEREAS information has been received from Nextgen Drainage Solutions on behalf of Jackson Elder Family Farm Ltd. with respect to a proposed tile drainage project located between Sections 16 and 17-8-17W;

AND WHEREAS a request has been made for a cut through Road 100W;

AND WHEREAS no concerns have been expressed by the Public Works Manager;

THEREFORE BE IT RESOLVED that the request for tile drainage permission and consent from NextGen Drainage Solutions on behalf of Jackson Elder Family Farm Ltd. to supply and install tile drainage between Sections 16 and 17-8-17W be approved subject to the road being returned to its original state following installation, including City of Brandon specifications for roadwork, with all work to be completed in consultation with the Public Works Manager. CARRIED.

Application for Tile Drainage – between Sections 15 and 16-8-17W (NextGen Drainage Solutions o/b/o Elder)

Fisher-Jones

257 WHEREAS information has been received from Nextgen Drainage Solutions on behalf of Jackson Elder Family Farm Ltd. with respect to a proposed tile drainage project located between Sections 15 and 16-8-17W;

AND WHEREAS a request has been made for a cut through Road 99W;

AND WHEREAS no concerns have been expressed by the Public Works Manager;

THEREFORE BE IT RESOLVED that the request for tile drainage permission and consent from NextGen Drainage Solutions on behalf of Jackson Elder Family Farm Ltd. to supply and install tile drainage between Sections 15 and 16-8-17W be approved subject to the road being returned to its original state following installation, including City of Brandon specifications for roadwork, with all work to be completed in consultation with the Public Works Manager. CARRIED.

Closure of Fourth Street for Pound, Pail & Paddle – July 7-9, 2023

McGregor-McDonald

258 BE IT RESOLVED that the request to close Fourth Street from Lucy’s Flower Shop (112 – Fourth Street) south to the end of the street for entertainment and beer gardens on Saturday, July 8, be approved;

And further, that the CAO provide the necessary Community Event letter for the purposes of obtaining the necessary liquor license for the July 7-9, 2023 event. CARRIED.

Wawanesa Lions Club – Country Fair “Touch a Truck” Event

Jones-McDonald

259 BE IT RESOLVED that a grader be provided, if equipment and staff or member of council is available with no cost to the municipality, for the Wawanesa Lions Club “Touch a Truck” event being held in conjunction with the Country Fair at the Wawanesa Recreation Centre on August 19, 2023, whereby a copy of the Wawanesa Lions Club insurance shall be provided to the Municipal Office in advance of the event. CARRIED.

RCMP Quarterly Policing Report

Jones-Fisher

260 BE IT RESOLVED that the January 1 to March 31, 2023 RCMP Policing Report as previously distributed be received. CARRIED.

Enbridge Preventative Maintenance – SE 32-7-18 W

McDonald-Jones

- 261 BE IT RESOLVED that the request dated June 13, 2023 from Synergy Land Services Ltd. o/b/o Enbridge Pipelines Inc. for preventative maintenance work on SE 32-7-18 W in accordance with the existing blanket access agreement be approved. CARRIED.

Approach Request – Road 47N in SE 36-8-17 WPM (Adriaansen)

Hatch-Fisher

- 262 BE IT RESOLVED that in accordance with Approach Policy TRANS008, the application of Paul Adriaansen, Spud Plains Farms Ltd., to construct an approach on Road 47 N located on part of the SE ¼ 36-8-17 WPM be approved. CARRIED.

RFNow Proposed Fibre Path – 1st Avenue, Carroll, MB Path Addition

McDonald-Jones

- 263 BE IT RESOLVED that the proposed fibre path for the North side of 1st Avenue, Carroll, MB Path Addition, as outlined on the map attached to correspondence dated June 14, 2023 from RFNow be approved subject to the fibre offset being 1m from the property line to allow for any future installation of culverts. CARRIED.

Purchase of Carbide Scarifying Blades

Jones-Fisher

- 264 BE IT RESOLVED that a set of carbide scarifying blades be purchased for the grader at an approximate cost of \$5,000 whereby the funds shall be expended from the Other Transportation account from the additional Municipal Operating Grant allocation. CARRIED.

Prairie Lake Boundary Road Culvert

Jones-Fisher

- 265 BE IT RESOLVED that the Municipality of Oakland-Wawanesa provide 50% of the culvert cost for required repairs on the boundary road with the Municipality of Prairie Lakes on Road 36N. CARRIED.

Jones-McDonald

- 266 BE IT RESOLVED that Administration be directed to commence a formal process for boundary road agreements on all boundary roads. CARRIED.

IN-CAMERA SESSION

Hatch-Jones

- 267 BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss a financial matter as per Subsections 152(3)(b)(iii) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. CARRIED.

268 McDonald-Hatch
BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting. CARRIED.

Fencing – Scenic Outlook

269 Fisher-McDonald
BE IT RESOLVED that for risk management reasons, signage instead of fencing be installed at the scenic outlook area. CARRIED.

ADJOURNMENT

270 Hatch-Jones
BE IT RESOLVED that this meeting does now adjourn (10:39 a.m.) to meet again on **Friday, July 21, 2023** at 9:00 a.m. at Municipal Office in Wawanesa. CARRIED.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer