

**Council Meeting  
January 19, 2024 at 9:00 a.m.  
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Friday, January 19, 2024 at 9:00 a.m. Members Present: Mike Fisher, Craig Hatch (via Teams), Frank Jones, Bob McDonald, Brett McGregor and Dennis Rome. Head of Council Kreklewich presided.

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor, Public Works Manager Chelsea Long and Videographer Cheryl Fraser.

The meeting was open to the public.

**CALL TO ORDER** – 9:00 a.m.

**ADOPTION OF THE AGENDA**

McDonald-McGregor

495 BE IT RESOLVED that the agenda for the January 19, 2024 meeting be accepted as presented with the addition of the Manitoba Accessibility Fund under Communications, Utility Deficit Recovery under Unfinished Business and an RFNow Path Addition and a Letter of Support for Nomination of the Souris River Recreation Commission for the Recreation Manitoba Connect 2024 Award and under General Business. CARRIED.

**CONFIRMATION OF MINUTES**

Jones-Fisher

496 BE IT RESOLVED that the minutes of the December 15, 2023 regular meeting of Council be hereby approved as circulated. CARRIED.

**FINANCE**

**General Account**

Fisher-McDonald

497 BE IT RESOLVED that the January 9, 2024 general accounts payables, being cheque #'s 6956 to 6963, 6965 to 6970, 6972 to 6987, and 6989 to 7058, in the amount of \$264,271.33 be hereby approved. CARRIED.

Councillors Fisher and McDonald declared an interest in the following matter and left the Chamber without discussion or debate.

Jones-McGregor

498 BE IT RESOLVED that general accounts payables cheques # 6964, 6971 and 6988 payable to Mike Fisher, Bob McDonald and Mike Fisher in the amounts of \$30.60, \$153.00 and \$145.00 be hereby approved. CARRIED.

499 McDonald-McGregor  
BE IT RESOLVED that Direct Deposit 299, being staff payroll for the period December 11 to December 22, 2023 in the amount of \$12,032.51 be hereby approved. CARRIED.

500 McDonald-Fisher  
BE IT RESOLVED that Direct Deposit 300, being year end staff payouts in the amount of \$8,573.93 be hereby approved. CARRIED.

501 Jones-McGregor  
BE IT RESOLVED that Direct Deposit 301, being staff payroll for the period December 25, 2023 to January 5, 2024 in the amount of \$12,245.64 be hereby approved. CARRIED.

502 McDonald-McGregor  
BE IT RESOLVED that Direct Deposit 298, being Council indemnities for the month of December, 2023 in the amount of \$7,545.61 be hereby approved. CARRIED.

**Utility Account**

503 Fisher-McGregor  
BE IT RESOLVED that the January 9, 2024 utility accounts payable, being cheque #'s 1096 to 1112 in the amount of \$15,747.38 be hereby approved. CARRIED.

**Statement of Revenues and Expenditures**

504 McDonald-McGregor  
BE IT RESOLVED that the Statement of Revenues and Expenditures report to December 31, 2023 be received as presented. CARRIED.

**Bank Reconciliations**

505 Jones-McGregor  
BE IT RESOLVED that the bank reconciliations for the month of December, 2023 be approved as previously circulated. CARRIED.

**DELEGATIONS**

**Chris Kennedy – RFNow Update**

Unable to attend.

**PUBLIC HEARINGS**

None

**COMMUNICATIONS**

Association of Manitoba Municipalities – December 8  
Association of Manitoba Municipalities – December 8  
Association of Manitoba Municipalities – December 13  
Association of Manitoba Municipalities – December 22  
Association of Manitoba Municipalities – December 22  
Association of Manitoba Municipalities – January 5  
Brandon Neighbourhood Renewal Corporation – Call for Participation  
Construction Association of Rural Manitoba – Construction Based Grant  
Eco-Quest – Disaster Mitigation Workshops  
Environment and Climate Change Canada – Species at Risk  
Federation of Canadian Municipalities – Communique – December 11  
Federation of Canadian Municipalities – Communique – December 18  
Federation of Canadian Municipalities – Communique – January 8  
Manitoba Accessibility Fund – 2024/25 Intake  
Manitoba Accessibility Office – Celebrating the Successes of 2023  
Manitoba Crime Stoppers – Signage  
Manitoba Health, Seniors and Long-Term System – Medical First Responder License  
Manitoba Senior Communities – First Link Client Support Program  
Sensus Chartered Professional Accountants Ltd. – Interim Audit  
Thank You – Nesbitt Community Club

Fisher-Jones

506 BE IT RESOLVED that the above noted communications be received. CARRIED.

**COMMITTEE REPORTS**

**South Zone Report (Ward 3)**

Councillor Fisher provided a verbal report and indicated he had attended a Conservation Meeting and had spent time driving municipal roads.

Councillor Jones provided a verbal report and stated he had spoken with residents about roads and Lake Clementi.

**North Zone Report (Ward 2)**

Councillor Hatch – see written report.

Councillor Rome provided a verbal report and indicated he had received calls related to snow plowing and Lake Clementi.

**Wawanesa Zone Report (Ward 1)**

Councillor McDonald added to his written report to advise there had been a water break at Valley Lodge.

Councillor McGregor – see written report

**Head of Council's Report**

The Head of Council added to his written report to indicate he had attended the meeting with the AMM Executive at the office on January 18, 2024 and the meeting had been productive.

**Chief Administrative Officer Report**

The Chief Administrative Officer added to her written report and indicated the offer from the AMM administrative team related to issues such as grant funding was well received.

**Finance Officer Report**

The Finance Officer added to her written report to advise that the final payment for gas tax should be received shortly.

**Public Works Report**

The Public Works Manager added to her written report to advise that the GPS trackers on the graders were being looked at as they were not functioning properly.

**Fire Chief's Report** – see written report

McDonald-McGregor

507 BE IT RESOLVED that the verbal and written reports be received. CARRIED.

**BY-LAWS**

**By-law No. 36-2023 – Being a By-law to Amend Fees and Charges By-law No. 08-2020**

**2<sup>nd</sup> and 3<sup>rd</sup> Readings**

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McDonald-McGregor

508 BE IT RESOLVED that By-law No. 36-2023, being a by-law to amend Fees and Charges By-law No. 08-2020, be read a second time. CARRIED.

Fisher-McGregor

509 BE IT RESOLVED that By-law No. 36-2023 be read a third and final time. CARRIED.  
A recorded vote was taken on the above motion.

FOR

Head of Council Kreklewich  
Councillor Fisher  
Councillor Hatch  
Councillor Jones  
Councillor McDonald  
Councillor McGregor  
Councillor Rome

AGAINST

**By-law No. 37-2023 – Being a new Procedure By-law  
Amendment, 2<sup>nd</sup> and 3<sup>rd</sup> Readings**

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Jones-McGregor

510 BE IT RESOLVED that By-law No. 37-2023, being a new Procedure By-law, be amended by adding in Clause 3.17, immediately following “Call to order”, the words “Land Acknowledgement”. CARRIED.

Jones-Fisher

511 BE IT RESOLVED that the By-law be amended in Clause 3.3 by deleting the words “Friday of each month at the hour of 9:00 a.m.” and replacing therefor the words “Tuesday of each month at the hour of 4:30 p.m.” DEFEATED.

McDonald-McGregor

512 BE IT RESOLVED that the By-law be amended in Clause 3.3 by deleting the words “Friday of each month at the hour of 9:00 a.m.” and replacing therefor the words “Tuesday of each month at the hour of 9:00 a.m.” CARRIED.

McGregor-McDonald

513 BE IT RESOLVED that the necessary changes be made in Clauses 3.14, 3.15, 4.7, 4.8, 4.23 and 4.37 to reflect meeting days as times as outlined above and correct the office location from the Nesbitt Office to read Municipal Office. CARRIED.

McGregor-Fisher

514 BE IT RESOLVED that By-law No. 37-2023, as amended, be read a second time. CARRIED.

McDonald-Fisher

515 BE IT RESOLVED that By-law No. 37-2023 be read a third and final time. CARRIED.

A recorded vote was taken on the above motion.

FOR

Head of Council Kreklewich  
Councillor Fisher  
Councillor Hatch  
Councillor McDonald  
Councillor McGregor

AGAINST

Councillor Jones  
Councillor Rome

**By-law No. 38-2023 – Being a new Organizational By-law  
Amendment, 2<sup>nd</sup> and 3<sup>rd</sup> Readings**

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McDonald-Fisher

516 BE IT RESOLVED that By-law No. 38-2023, being a new Organizational By-law, be amended by:

Adding in Clause 4.2 (b), a number (7) to read “To perform annual performance review of the Chief Administrative Officer”

deleting in Clause 4.3(c), the word “three” and replacing therefor with the word “four”;

deleting in Clause 5.1 the word “year” and replacing therefor the word “term”.

CARRIED.

McGregor-Fisher

517 BE IT RESOLVED that the by-law be amended in clause 4.2(b) to include the performance review of the CAO. CARRIED.

McDonald-Jones

518 BE IT RESOLVED that By-law No. 38-2023, as amended, be read a second time. CARRIED.

Fisher-McGregor

519 BE IT RESOLVED that By-law No. 38-2023 be read a third and final time. CARRIED.

A recorded vote was taken on the above motion.

FOR

Head of Council Kreklewich  
Councillor Fisher  
Councillor Hatch  
Councillor Jones  
Councillor McDonald  
Councillor McGregor  
Councillor Rome

AGAINST

## **UNFINISHED BUSINESS**

### **2024 Council Meetings**

McDonald-McGregor

520 BE IT RESOLVED that Council meetings in 2024 be held on the third Tuesday at 9:00 a.m. of each month as follows, with the exception of January 19, 2024:

January 19 (Friday)

February 20

March 19

April 16

May 21

June 18

July 16

August 20

September 17

October 15

November 19

December 17

CARRIED.

**Utility Deficit Recovery**

521 McDonald-McGregor

WHEREAS Board Order 8/24 has been received from The Public Utilities Board;

AND WHEREAS the Board Order approves recovery of the utility deficit from the Utility Accumulated Fund Surplus;

AND WHEREAS Motion No. 367 (September 15, 2023 meeting) indicated that The Public Utilities Board be requested to approve the deficit recovery from a combination of Utility Accumulated Fund Surplus and a deficit rate rider of \$1.86 per 1,000 gallons of water sold over one year;

NOW THEREFORE BE IT RESOLVED that Motion No. 367 be rescinded and the recovery of the utility deficit in the amount of \$87,830 be funded entirely from the Utility Accumulated Fund Surplus in accordance with Board Order 8/24. CARRIED.

**GENERAL BUSINESS**

**RFNow Proposed Fibre Path Addition – Rds 46N and 109W in NE 23-8-19 WPM**

522 Fisher-McGregor

BE IT RESOLVED that the proposed fibre path for the north side of Road 46N and the west side of Road 109W located in NE 23-8-19 WPM as outlined on the map attached to correspondence dated December 21, 2023 from RFNow be approved subject to the terms and conditions of the installation agreement dated October 26, 2023. CARRIED.

**RFNow Proposed Fibre Path Addition – Rds 36N and 107W in SW 6-7-18 WPM**

523 McGregor-Fisher

BE IT RESOLVED that the proposed fibre path for the north side of Road 36N and the west side of Road 107W located in SW 6-7-18 WPM as outlined on the map attached to correspondence dated January 16, 2024 from RFNow be approved subject to the terms and conditions of the installation agreement dated October 26, 2023. CARRIED.

**Letter of Support for Nomination of the Souris River Recreation Commission for the Recreation Manitoba - Connect 2024 Award**

524 McGregor-McDonald

BE IT RESOLVED that a letter of support be provided to accompany the nomination of the Souris River Recreation Commission for the Recreation Manitoba - Connect 2024 Award. CARRIED.

**Installation of Phase 3 Hydro Service for Irrigation Service along S 26-8-17 WPM along North side of Road 46N (Manitoba Hydro)**

McDonald-McGregor

525 BE IT RESOLVED that the application by Manitoba Hydro for installation of hydro services to feed an irrigation service along the south of 26-8-17 WPM, north of Road 46N, be approved. CARRIED.

**Cybersecurity Training – Year End Report 2023**

Fisher-Jones

526 BE IT RESOLVED that the Cybersecurity Training Year End Report for 2023 as prepared by Kelty Business Solutions and previously circulated, be received. CARRIED.

**Establishment of Public Works Office**

McGregor-McDonald

527 WHEREAS disposition of surplus office furnishings was tabled at the December 15, 2023 meeting until a determination is made related to establishment of a public works office;

AND WHEREAS there is one desk that could be utilized in a public works office that could be retained;

AND WHEREAS the remainder of the furnishings are surplus to the needs of the Municipality unless Council decides that a satellite office is going to be opened;

THEREFORE BE IT RESOLVED that the remainder of the surplus furnishings be made available for purchase following a public tender process. CARRIED.

**Appointment of Deputy Head of Council (dependent upon BL decision)**

Fisher-McDonald

528 BE IT RESOLVED that Brett McGregor be appointed as Deputy Head of Council for 2024 and the remainder of the term in accordance with the new Organizational By-law, to assume the role of Head of Council in his absence. CARRIED.

**Disposition of Municipal Records**

Fisher-McDonald

529 WHEREAS The Municipal Act legislates the retention and disposal of municipal records;

AND WHEREAS the file system for the Municipality has been established based on those requirements;



NOW THEREFORE BE IT RESOLVED that municipal records having surpassed their required retention period be disposed of in the manner outlined in Regulation 53/97.  
CARRIED.

**NOTICE OF MOTION**

None

**ADJOURNMENT**

Fisher-McGregor

530 BE IT RESOLVED that this meeting does now adjourn (9:49 a.m.) to meet again on Tuesday, February 20, 2024 at 9:00 a.m. at the Municipal Office in Wawanesa.  
CARRIED.

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Dave Kreklewich, Head of Council

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Joni Swidnicki, Chief Administrative Officer