

**Council Meeting  
October 20, 2023 at 9:00 a.m.  
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Friday, October 20, 2023 at 9:00 a.m. Members Present: Mike Fisher, Craig Hatch, Bob McDonald, Brett McGregor (via Teams) and Dennis Rome. Head of Council Kreklewich presided.

Member absent: Frank Jones

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor, Public Works Manager Chelsea Long and Videographer Cheryl Fraser

The meeting was open to the public.

**CALL TO ORDER** – 9:00 a.m.

**ADOPTION OF THE AGENDA**

McDonald-Hatch

372 BE IT RESOLVED that the agenda for the October 20, 2023 meeting be accepted as presented with the deletion of the delegation by the Department of Transportation and the Request for Letter of Support – Ellis Farms, under General Business and the addition of Re-tender of Modified Road Clay Capping Services under Unfinished Business and the Closure of Waste Transfer Stations on November 11 being added under General Business. CARRIED.

**CONFIRMATION OF MINUTES**

Fisher-Hatch

373 BE IT RESOLVED that the minutes of the September 15, 2023 regular meeting of Council be hereby approved as circulated. CARRIED.

**FINANCE**

**General Account**

McDonald-Fisher

374 BE IT RESOLVED that the October 12, 2023 general accounts payables, being cheque #'s 6743 to 6804, in the amount of \$213,220.28 be hereby approved. CARRIED.

Hatch-Fisher

375 BE IT RESOLVED that Direct Deposit 284, being staff payroll for the period September 4 to September 15, 2023 in the amount of \$13,467.49 be hereby approved. CARRIED.

376 McDonald-Fisher  
BE IT RESOLVED that Direct Deposit 285, being election payroll for the period September 4 to September 15, 2023 in the amount of \$279.15 be hereby approved. CARRIED.

377 McDonald-Hatch  
BE IT RESOLVED that Direct Deposit 286, being staff payroll for the period September 18 to September 29, 2023 in the amount of \$14,307.13 be hereby approved. CARRIED.

378 Fisher-McDonald  
BE IT RESOLVED that Direct Deposit 288, being staff payroll for the period October 2 to October 13, 2023 in the amount of \$14,622.30 be hereby approved. CARRIED.

379 McDonald-Hatch  
BE IT RESOLVED that Direct Deposit 287, being Council indemnities for the month of September, 2023 in the amount of \$4,852.25 be hereby approved. CARRIED.

**Utility Account**

380 McDonald-Fisher  
BE IT RESOLVED that the October 12, 2023 utility accounts payable, being cheque #'s 1071 to 1083 in the amount of \$11,558.24 be hereby approved. CARRIED.

**Statement of Revenues and Expenditures**

381 McDonald-Hatch  
BE IT RESOLVED that the Statement of Revenues and Expenditures report to September 30, 2023 be received as presented. CARRIED.

**Bank Reconciliations**

382 Fisher-Hatch  
BE IT RESOLVED that the bank reconciliations for the month of September, 2023 be approved as previously circulated. CARRIED.

**DELEGATIONS**

**Department of Transportation – Vehicle Weights and Dimensions on Classes of Highways Regulations**

---

WITHDRAWN.

**Don Zachanowich – Water Crossing Commercial Street by 204 Commercial Street**

- 383 Rome-McDonald  
BE IT RESOLVED that the presentation by Don Zachanowich related to water crossing Commercial Street by 204 Commercial Street be received. CARRIED.

**PUBLIC HEARINGS**

- 384 McDonald-Hatch  
BE IT RESOLVED that the regular meeting of council be recessed to allow council to hold Public Hearings to receive representations from any person who wish to make them in respect to a variation application. CARRIED.

**Public Hearing on Variation Application V3/23 to Increase the Number of Signs for a Home-Based Business from 1 to 2, and to Increase the Size of One Sign from a Maximum of 54 sq. ft. to 65.15 sq. ft. for Property Located in SE ¼ 27-8-19W (Quiring)**

---

- 385 Fisher-Hatch  
WHEREAS all representatives in regard to Variation Application No. V3/23 to increase the number of signs for a home-based business from 1 to 2, and to increase the size of one sign from a maximum of 54 sq. ft. to 65.15 sq. ft. for Lot 1, Plan 63642 located in SE ¼ 27-8-19W (Quiring) have been dealt with;

THEREFORE BE IT RESOLVED that the public hearing be concluded and Council resume its normal order of business. CARRIED.

**COMMUNICATIONS**

Asset Management SK – NAMS+ Fall Workshop  
Association of Manitoba Municipalities – September 13  
Association of Manitoba Municipalities – September 15  
Association of Manitoba Municipalities – September 15  
Association of Manitoba Municipalities – September 18  
Association of Manitoba Municipalities – September 19  
Association of Manitoba Municipalities – September 20  
Association of Manitoba Municipalities – September 20  
Association of Manitoba Municipalities – September 26  
Association of Manitoba Municipalities – September 28  
Association of Manitoba Municipalities – October 2  
Association of Manitoba Municipalities – October 3  
Association of Manitoba Municipalities – October 6  
Association of Manitoba Municipalities – October 10  
Adele Bowles – Animal Control Issue  
Canect – Environmental Compliance and Due Diligence Essentials Conference  
Emergency Management Organization Workshop – November 14, 2023  
Federation of Canadian Municipalities – Communique – September 18

Federation of Canadian Municipalities – Communique – September 25  
Federation of Canadian Municipalities – Communique – October 2  
Federation of Canadian Municipalities – Communique – October 10  
Little Bluestem Landscape Architecture – Introduction  
Manitoba Municipal Relations – 2023 Municipal Operating Grant – Final Payment  
Office of Drinking Water – Information on Drinking Water Systems

McDonald-Fisher

386 BE IT RESOLVED that the above noted communications be received. CARRIED.

### **COMMITTEE REPORTS**

#### **South Zone Report (Ward 3)**

Councillor Fisher – see written report

Councillor Jones – no report

#### **North Zone Report (Ward 2)**

Councillor Hatch – see written report

Councillor Rome provided a verbal report and indicated there was a bear issue at Lake Clementi. He asked if a letter could be sent to Conservation regarding the issue. He also indicated residents had suggested having the Nesbitt office open during tax time to receive payment, requested that information be provided to residents with respect to the need and opportunity to obtain burn permits, noted the need for culvert repairs and replacement and asked about councillors obtaining municipal maps.

#### **Wawanesa Zone Report (Ward 1)**

Councillor McDonald added to his written report to advise that a federal grant had been received to cover the cost of 80% of two gas handi-vans and that tenders were being released.

Councillor McGregor – see written report

**Head of Council's Report** – see written report

#### **Chief Administrative Officer Report**

The Chief Administrative Officer added to her written report to ask Council if they would like a special meeting to review its Organizational and Procedure By-laws in advance of doing committee appointments.

**Finance Officer Report** – see written report

**Public Works Report**

The Public Works Manager added to her written report to advise that an invoice that had been sent related to the washing of a grader in for recall was being credited back to the municipality.

**Fire Chief's Report** – see written report

387 McDonald-Fisher  
BE IT RESOLVED that the verbal and written reports be received. CARRIED.

**BY-LAWS**

None

**UNFINISHED BUSINESS**

**Amendment to Building of Approaches Policy #TRANS008**

388 Hatch-McDonald  
BE IT RESOLVED that the Building of Approaches Policy #TRANS008 be revised as circulated, related to approaches in residential and commercial areas. CARRIED.

**IN-CAMERA SESSION**

389 McDonald-Hatch  
BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss a financial matter as per Subsections 152(3)(b)(iii) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. CARRIED.

390 McDonald-Fisher  
BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting. CARRIED.

**Outstanding Balance – TC Bailiff**

391 McDonald-Rome  
BE IT RESOLVED that payment in full be made to TC Bailiff for the outstanding dust control product invoice. CARRIED.

Councillor Fisher abstained from voting on this matter, as he had abstained during the original discussion on the matter.

392 McDonald-Hatch  
BE IT RESOLVED that the credit balance on account, being the difference between the quote of 3 litres per foot being applied, and the actual of 2.153 litres per foot being applied, be refunded to all affected property owners, less the \$25 Administration fee as set out in the Fees and Charges By-law. CARRIED.

**Retender of Modified Road Clay Capping Services**

393 McDonald-Hatch  
WHEREAS the road clay capping services tender was issued based on three miles of road, with the option of a fourth mile;

AND WHEREAS Council determined, due to budget, that only one mile of road would be completed in 2023;

AND WHEREAS the company awarded the bid has withdrawn due to the reduced mileage;

THEREFORE BE IT RESOLVED that a new tender be issued in the spring of 2024 for road clay capping services. CARRIED.

**Letter of Clarification**

394 Fisher-McDonald  
BE IT RESOLVED THAT a letter of clarification be sent to all ratepayers related to the provision of funds for legal costs related to harassment. CARRIED.

**GENERAL BUSINESS**

**Variation Application V3/23 to Increase the Number of Signs for a Home-Based Business from 1 to 2, and to Increase the Size of One Sign from a Maximum of 54 sq. ft. to 65.15 sq. ft. for Property Located in SE ¼ 27-8-19W (Quiring)**

395 Fisher-McDonald  
BE IT RESOLVED that Variation Application V3/23 to increase the number of signs for a home-based business from 1 to 2, and to increase the size of one sign from a maximum of 54 sq. ft. to 65.15 sq. ft. for Lot 1, Plan 63642 located in SE ¼ 27-8-19W (Quiring) be approved without conditions. CARRIED.

**Application for Tile Drainage – W 9-8-17 WPM (NextGen Drainage Solutions o/b/o Spring Valley)**

396 Hatch-Fisher  
WHEREAS information has been received from Nextgen Drainage Solutions on behalf of Spring Valley with respect to a proposed tile drainage project located on W 9-8-17 WPM;

AND WHEREAS a request has been made to allow the tile drainage system outlet to flow into the undeveloped municipal road allowance of Road 44N;

AND WHEREAS the concerns have been expressed by the Public Works Manager related to adverse effects to 5 Mile Creek, and the ability for the bridge downstream to handle increased volumes of water;

AND WHEREAS the 2010 License to Construct Water Control Works includes the requirement that water is not to be diverted into the new ditch until it is permanently vegetated and stabilized, which has not been done;

THEREFORE BE IT RESOLVED that the request for tile drainage permission and consent from NextGen Drainage Solutions on behalf of Spring Valley to allow the tile drainage system outlet to flow into the undeveloped municipal road allowance of Road 44N be denied. CARRIED.

**Request for Letter of Support and to use Treesbank and Methven Roads for Loaded Hauling (Ellis Seeds)**

WITHDRAWN.

**Agreement for Installation of Fibre Optic Cable between the Municipality of Oakland-Wawanesa and RFNow Inc.**

Fisher-McDonald

397 BE IT RESOLVED that an agreement be entered into between the Municipality of Oakland Wawanesa and RFNow for the installation of fibre optic cable for path additions, as circulated;

AND FURTHER, as outlined in Schedule "A" of the agreement, that Council Motion No. 121 (February 21, 2023) be amended to change the offset requirement from 1m to 3m with a deviation of +/- 1m to avoid a natural gas pipeline in the municipal right-of-way. CARRIED.

**Burns Maendel Consulting Engineers Ltd. – Engineering Services Agreement**

McDonald-Hatch

398 BE IT RESOLVED that the Engineering Services Agreement provided by Burns Maendel Consulting Engineers Ltd. be received;

And further, that Administration be directed to investigate the use of such an agreement as a sole source provider. CARRIED.

**Gas Tax Project – Carroll Road**

Fisher-Hatch

399 BE IT RESOLVED that the costs of the project to rebuild Road 113W (the Carroll Road) in the amount of \$19,765.00 be expended from the Gas Tax Reserve. CARRIED.

**Closure of Waste Transfer Stations on November 11**

400 Hatch-Fisher

WHEREAS the Waste Transfer Stations are normally open on Saturday;

AND WHEREAS Remembrance Day falls on Saturday, November 11, 2023;

THEREFORE BE IT RESOLVED that the Waste Transfer Stations be closed on Saturday, November 11, 2023 and open on Friday, November 10, 2023 from 2:30 to 6:30 p.m. CARRIED.

**NOTICE OF MOTION**

Councillor McDonald gave written notice that at the November 17, 2023 meeting of Council, he intends to request a reconsideration of Motion No. 349 (September 15, 2023) with respect to installation of a culvert at the Whippoowill Condo Development.

Councillor McDonald gave written notice that at the November 17, 2023 meeting of Council, he intends to request a reconsideration of Motion No. 303 (July 21, 2023) with respect to making application under the Low Carbon Economy Fund for a grant for construction of a new public works shop.

Councillor Hatch gave written notice that at the November 17, 2023 meeting of Council, he intends to request a reconsideration of Motion No. 121 (February 21, 2023) with respect to offset requirements for a proposed fibre path addition in 8-8-19W. WITHDRAWN.

Councillor McDonald gave written notice that at the November 17, 2023 meeting of Council, he intends to request a reconsideration of Motion No. 335 (August 18, 2023) with respect to the debenture amount for Water Plant and Lines.

**ADJOURNMENT**

401 Hatch-McDonald

BE IT RESOLVED that this meeting does now adjourn (11:07 a.m.) to meet again on **Friday, November 17, 2023** at 9:00 a.m. at Municipal Office in Wawanesa. CARRIED.

---

Dave Kreklewich, Head of Council

---

Joni Swidnicki, Chief Administrative Officer