

**Council Meeting
January 21, 2025 at 9:00 a.m.
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Tuesday, January 21, 2025 at 9:00 a.m. Members Present: Mike Fisher, Craig Hatch (virtually), Frank Jones and Councillor Rome (in the gallery due to Code of Conduct sanctions with the inability to perform council duties). Deputy Head of Council Brett McGregor presided.

Members Absent: Head of Council Kreklewich, Bob McDonald

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Melissa Sturgeon and Public Works Manager Chelsea Long.

The meeting was open to the public.

CALL TO ORDER – 9:00 a.m.

LAND ACKNOWLEDGEMENT

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

ADOPTION OF THE AGENDA

Jones-Fisher

935 BE IT RESOLVED that the agenda for the January 21, 2025 meeting be accepted as presented with the addition of communication from the RM of Cornwallis related to Code of Conduct concerns under the in-camera portion of the agenda. CARRIED.

CONFIRMATION OF MINUTES

Fisher-Jones

936 BE IT RESOLVED that the minutes of the December 17, 2024 regular meeting of Council be hereby approved as circulated. CARRIED.

FINANCE

General Account

Jones-Fisher

937 BE IT RESOLVED that the January 8, 2025 firefighter payroll, being cheque #'s 7746 to 7752 and 7754 to 7770 in the amount of \$7,821.00 be hereby approved. CARRIED.

938 Jones-Fisher
BE IT RESOLVED that the January 8, 2025 general accounts payable, being cheque #'s 7771 to 7775 and 7777 to 7826 in the amount of \$129,422.42 be hereby approved. CARRIED.

Councillor Fisher declared an interest in the following matter and left the Chamber without discussion or debate.

939 Jones-Hatch
BE IT RESOLVED that the January 8, 2025 general accounts payable cheque #'s 7753 and 7776 in the amounts of \$331.80 and \$135.97 respectively payable to Mike Fisher be hereby approved. CARRIED.

940 Fisher-Jones
BE IT RESOLVED that Direct Deposit 339, being staff payroll for the period December 9 to December 20, 2024 in the amount of \$11,101.62 be hereby approved. CARRIED.

941 Jones-Fisher
BE IT RESOLVED that Direct Deposit 340, being 2023 MEPB corrections in the amount of \$656.92, be hereby approved. CARRIED.

942 Fisher-Jones
BE IT RESOLVED that Direct Deposit 341, being vacation payout in the amount of \$461.34, be hereby approved. CARRIED.

943 Fisher-Jones
BE IT RESOLVED that Direct Deposit 343, being staff payroll for the period December 23, 2024 to January 3, 2025 in the amount of \$10,989.66 be hereby approved. CARRIED.

944 Jones-Fisher
BE IT RESOLVED that Direct Deposit 344, being staff payroll for the period January 6 to January 17, 2025 in the amount of \$12,571.81 be hereby approved. CARRIED.

945 Jones-Fisher
BE IT RESOLVED that Direct Deposit 342, being Council indemnities for the month of December, 2024 in the amount of \$5,824.91 be hereby approved. CARRIED.

Utility Account

946 Fisher-Jones
BE IT RESOLVED that the January 8, 2025 utility accounts payable, being cheque #'s 1215 to 1228 in the amount of \$10,637.02 be hereby approved. CARRIED.

Statement of Revenues and Expenditures

Jones-Fisher

947 BE IT RESOLVED that the Statement of Revenues and Expenditures report to December 31, 2024 be received as presented. CARRIED.

Bank Reconciliations

Jones-Fisher

948 BE IT RESOLVED that the bank reconciliations for the month of December, 2024 be approved as previously circulated. CARRIED.

DELEGATIONS

Derrick Shearer and Don Zachanowich– Drainage Issue

Jones-Fisher

949 BE IT RESOLVED that the presentation by Derrick Shearer and Don Zachanowich related to a drainage issue be received. CARRIED.

Jones-Fisher

950 BE IT RESOLVED that the drainage issue be further discussed by Council in the in-camera session. CARRIED.

PUBLIC HEARINGS

None

COMMUNICATIONS

Association of Manitoba Municipalities – December 10
Association of Manitoba Municipalities – December 19
Association of Manitoba Municipalities – December 20
Association of Manitoba Municipalities – December 20
Association of Manitoba Municipalities – January 2
Association of Manitoba Municipalities – January 3
Association of Manitoba Municipalities – January 8
Association of Manitoba Municipalities – January 10
Association of Manitoba Municipalities – January 15
Barnes & Duncan – Surveying, Engineering & Planning Introduction
Brandon University – Dr. Wayne Kelly – Assessing Climate Resilience & Mitigation
Canadian Wildlife Service – Species At Risk
Federation of Canadian Municipalities – Communique – December 18
Federation of Canadian Municipalities – Communique – December 20
Federation of Canadian Municipalities – Communique – January 13
Govt. of Canada – Participation in Municipal Solid Waste Management Study
MB Dept. of Environment & Climate Change – Assiniboine River Zebra Mussel Detection
Municipal and Northern Relations – Bulletin 2024-28 – Property Assessment Services Levy Increase

Municipal and Northern Relations – Bulletin 2024-30 – Payments in Lieu of Taxes Shortfall
Municipal and Northern Relations – Bulletin 2024-32 – Rates for Railway Roadway, Pipeline,
and Gas Distribution Systems
Municipal and Northern Relations – Bulletin 2025-01 – Climate Action Fund
Municipal and Northern Relations – Bulletin 2025-02 – 2025 Manitoba Planning Conference
Office of the Fire Commissioner – Shared Health Fire Sprinkler Installation Update
Public Utilities Board – Change to Board Order No. 93/09 re Asset Retirement Obligations
Rural Development Institute – January Newsletter
Sensus Chartered Professional Accountants – 2024 Interim Audit
Wawanesa Heritage Website

Fisher-Jones

951 BE IT RESOLVED that the above noted communications be received. CARRIED.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher – see written report

Councillor Jones – see written report

North Zone Report (Ward 2)

Councillor Hatch – see written report

Councillor Rome

Wawanesa Zone Report (Ward 1)

Councillor McDonald – see written report

Councillor McGregor – see written report

Head of Council's Report – see written report

Chief Administrative Officer Report – see written report

Finance Officer Report – see written report

Public Works Report – see written report

Fire Chief's Report – see written report

Fisher-Jones

952 BE IT RESOLVED that the verbal and written reports be received. CARRIED.

BY-LAWS

None

UNFINISHED BUSINESS

Notice of Reconsideration – Sale of Surplus Fuel Tanks

Hatch-Fisher

953 BE IT RESOLVED that Motion No. 894 (November 19, 2024) related to the sale of surplus fuel tanks, be reconsidered. CARRIED.

Sale of Surplus Fuel Tanks

Jones-Fisher

954 BE IT RESOLVED that the three surplus fuel tanks be disposed of via local advertising for surplus equipment with reserved bids as indicated on the Schedule “A” attached to the Public Works and Transportation Services Committee Report dated November 7, 2024 whereby if the reserved bid is not met, the tank(s) be sent to auction. DEFEATED.

Jones-Fisher

955 BE IT RESOLVED that sale of surplus fuel tanks be tabled to the February meeting of Council to allow for a review of the original report from the Insurance Company related to replacement and to consider possible reserve bids. CARRIED.

Expressions of Interest – Food Cycle Science

Fisher-Hatch

956 BE IT RESOLVED that Administration be directed to arrange for a survey of residents to determine future interest. CARRIED.

GENERAL BUSINESS

Gravel Hauling on Methven Road

Fisher-Jones

957 BE IT RESOLVED that the report of the Public Works Manager dated January 9, 2025 be received. CARRIED.

Jones-Fisher

958 BE IT RESOLVED that Administration be directed to contact the Managers of major haul companies with respect to fees to offset gravelling costs. CARRIED.

Paisley Road Snow Fence

Jones-Fisher

959 BE IT RESOLVED that the correspondence from Scott Bullee be received and a copy of the updated Winter Operations Policy provided. CARRIED.

Spirit Sands Medical Clinic – Request for Support

Fisher-Jones

960 BE IT RESOLVED that the correspondence from Ron Jefferies related to the Spirit Sands Medical Clinic be received and considered in conjunction with the 2025 budget deliberations. CARRIED.

Agreement with Municipal Sewer Maintenance Ltd.

Jones-Fisher

961 BE IT RESOLVED that a three-year agreement be entered into with Municipal Sewer Maintenance Ltd. for the years 2025-2027 as a cost of approximately \$7,000 per year whereby costs shall be allocated to the appropriate utility operating account. CARRIED.

Disposition of Municipal Records

Fisher-Jones

962 WHEREAS The Municipal Act legislates the retention and disposal of municipal records;

AND WHEREAS the file system for the Municipality has been established based on those requirements;

NOW THEREFORE BE IT RESOLVED that municipal records having surpassed their required retention period be disposed of in the manner outlined in Regulation 53/97. CARRIED.

By-law Reviews

Jones-Fisher

963 BE IT RESOLVED that the report of the Chief Administrative Officer dated January 6, 2025 related to by-law reviews be received. CARRIED.

Fisher-Hatch

964 BE IT RESOLVED that the proposed amendment to the Procedure By-law related to meeting times be tabled to the February meeting of Council. CARRIED.

Manitoba Municipalities Online Report

Fisher-Jones

965 BE IT RESOLVED that the Manitoba Municipalities Online report for the month of December 2024 be received and any necessary actions to the by-law maintenance index be hereby approved. CARRIED.

IN-CAMERA SESSION

Jones-Fisher

966 BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss a legal matter as per Subsections 152(3)(b)(ii) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. CARRIED.

Jones-Fisher

967 BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting. CARRIED.

Code of Conduct Complaint 04-2024

Jones-Fisher

968 BE IT RESOLVED that the report of BC Advisory Group dated December 19, 2024 related to Code of Conduct Complaint 04-2024 be received and the complaint, in part, be forwarded to the investigator agreed upon by the complainant and respondent. CARRIED.

Code of Conduct concern – RM of Cornwallis

Fisher-Hatch

969 BE IT RESOLVED that the correspondence dated January 9, 2025 from the RM of Cornwallis related to a Code of Conduct concern be received. CARRIED.

Fisher-Hatch

970 BE IT RESOLVED that should a Member of Council wish to initiate a Code of Conduct complaint, the process outlined in Code of Conduct By-law No. 07-2020 be followed. CARRIED.

Drew Wilton - Contract

Jones-Fisher

971 BE IT RESOLVED that the two-year agreement between Drew Wilton, Independent Contractor, and the Municipality of Oakland-Wawanesa for utility services be approved as presented. CARRIED.

Souris-Glenwood Firefighting Agreement

Fisher-Jones

972 BE IT RESOLVED that the ongoing firefighting agreement with the Municipality of Souris-Glenwood be approved as presented inclusive of a 4% annual escalator for the years 2025 and 2026 moving to 3% for subsequent years. CARRIED.

Derrick Shearer and Don Zachanowich – Drainage Issue

Jones-Fisher

973

BE IT RESOLVED that the Administration be requested to obtain information from the building contractor with respect to insulation of existing water lines to the Whippoorwill residential development along with opportunities for installation of frost barriers for any proposed culverts. CARRIED.

NOTICE OF MOTION

None

ADJOURNMENT

Fisher-Jones

974

BE IT RESOLVED that this meeting does now adjourn (11:35 a.m.) to meet again on February 18, 2025 at 9:00 a.m. at Municipal Office in Wawanesa. CARRIED.

Brett McGregor, Deputy Head of Council

Joni Swidnicki, Chief Administrative Officer