

**Council Meeting  
April 16, 2024 at 9:00 a.m.  
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Tuesday, April 16, 2024 at 9:00 a.m. Members Present: Mike Fisher, Craig Hatch, Bob McDonald, Brett McGregor (via telephone 9:50 to 9:55 a.m.) and Dennis Rome (via telephone 9:50 to 9:55 a.m.). Head of Council Kreklewich presided.

Member Absent: Frank Jones

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor and Public Works Manager Chelsea Long

The meeting was open to the public.

**CALL TO ORDER** – 9:00 a.m.

**LAND ACKNOWLEDGEMENT**

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

**ADOPTION OF THE AGENDA**

McDonald-Fisher

596 BE IT RESOLVED that the agenda for the April 16, 2024 meeting be accepted as presented. CARRIED.

**CONFIRMATION OF MINUTES**

Hatch-Fisher

597 BE IT RESOLVED that the minutes of the March 19, 2024 regular meeting of Council be hereby approved as circulated. CARRIED.

Fisher-McDonald

598 BE IT RESOLVED that the minutes of the March 20, 2024 special meeting of Council be hereby approved as circulated. CARRIED.

**FINANCE**

**General Account**

Hatch-Fisher

599 BE IT RESOLVED that the April 9, 2024 general accounts payable, being cheque #'s 7179 to 7218 and 7220 to 7260, in the amount of \$299,021.23 be hereby approved. CARRIED.

Councillor Fisher declared an interest in the following matter and left the Chamber without discussion or debate.

McDonald-Hatch

600 BE IT RESOLVED that the April 9, 2024 general accounts payable cheque #7219 to Mike Fisher in the amount of \$550.00 be hereby approved. CARRIED.

McDonald-Hatch

601 BE IT RESOLVED that Direct Deposit 309, being staff payroll for the period March 18 to March 29, 2024 in the amount of \$12,177.06 be hereby approved. CARRIED.

McDonald-Hatch

602 BE IT RESOLVED that Direct Deposit 311, being staff payroll for the period April 1 to April 12, 2024 in the amount of \$11,701.31 be hereby approved. CARRIED.

Fisher-McDonald

603 BE IT RESOLVED that Direct Deposit 310, being Council indemnities for the month of March, 2024 in the amount of \$7,094.65 be hereby approved. CARRIED.

**Utility Account**

McDonald-Hatch

604 BE IT RESOLVED that the April 9, 2024 utility accounts payable, being cheque #'s 1143 to 1150 in the amount of \$6,782.53 be hereby approved. CARRIED.

**Statement of Revenues and Expenditures**

Fisher-McDonald

605 BE IT RESOLVED that the Statement of Revenues and Expenditures report to March 31, 2024 be received as presented. CARRIED.

**Bank Reconciliations**

- 606 Hatch-Fisher  
BE IT RESOLVED that the bank reconciliations for the month of March, 2024 be approved as previously circulated. CARRIED.

**DELEGATIONS**

**Carl Gibb – Drainage onto E 22-8-17 WPM**

- 607 Hatch-Fisher  
BE IT RESOLVED that the presentation by Carl Gibb related to drainage onto E 22-8-17 WPM be received and the matter be considered under Unfinished Business. CARRIED.

**IN-CAMERA SESSION**

- 608 Hatch-McDonald  
BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss matters related to performance review and enforcement as per Subsections 152(3)(b)(ii) and (v) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. CARRIED.

- 609 McDonald-Hatch  
BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting. CARRIED.

**RCMP Quarterly Policing Report**

- 610 Hatch-McDonald  
BE IT RESOLVED that the presentation by Staff Sergeant Clint Wikander and Corporal Brian Woytkiw be received. CARRIED.

- 611 McDonald-Fisher  
BE IT RESOLVED that the Annual Policing Priorities report as previously distributed be received. CARRIED.

**PUBLIC HEARINGS**

None

**COMMUNICATIONS**

Association of Manitoba Municipalities – March 15  
Association of Manitoba Municipalities – March 20  
Association of Manitoba Municipalities – March 25  
Association of Manitoba Municipalities – April 3  
Association of Manitoba Municipalities – April 3  
Community Futures – Re-Inventing Our Small Rural Towns – June 10, 2024

Desrochers Event Management - Introduction  
Earth Day Canada – Mobilizing Municipalities!  
Easy-Kleen Pressure Systems Ltd. – Take over Pumps & Pressure  
Federation of Canadian Municipalities – Communique – March 13  
Federation of Canadian Municipalities – Communique – March 18  
Federation of Canadian Municipalities – Communique – March 25  
Federation of Canadian Municipalities – Communique – March 28  
Federation of Canadian Municipalities – Communique – April 2  
Federation of Canadian Municipalities – Communique – April 4  
Health Canada – Take Action on Radon 2024  
Manitoba Agricultural Services Corporation – 2023 Farmland School Tax Rebate Correction  
Manitoba Disaster Management Conference – October 16-18, 2024  
Multi-Material Stewardship Manitoba – Transition Plan for Full EPR Update  
Municipal & Northern Relations – Bulletin #2024-08 – Winnipeg Pipeline Repair  
Municipal & Northern Relations – Bulletin #2024-09 – Planning Act Handbook  
Rural Manitoba Economic Development Corporation – Webinar April 11

Hatch-Fisher

612 BE IT RESOLVED that the above noted communications be received. CARRIED.

**COMMITTEE REPORTS**

**South Zone Report (Ward 3)**

Councillor Fisher – see written report

Councillor Jones

**North Zone Report (Ward 2)**

Councillor Hatch – see written report

Councillor Rome – see written report

**Wawanesa Zone Report (Ward 1)**

Councillor McDonald – see written report

Councillor McGregor – see written report

**Head of Council's Report** – see written report

**Chief Administrative Officer Report**

The Chief Administrative Officer added to her written report to provide information from the Association of Manitoba Municipalities convention related to strategic planning, Enhanced 911 services and potential federal legislation related to OSI standards for cyber security.

**Finance Officer Report** – see written report

**Public Works Report** – see written report

**Fire Chief's Report** – see written report

Fisher-McDonald

613 BE IT RESOLVED that the verbal and written reports be received. CARRIED.

**Public Works and Transportation Services Committee Report**

Hatch-McDonald

614 BE IT RESOLVED that the report from the Public Works and Transportation Services Committee of its meeting held April 2, 2024 be received and proposed resolutions be dealt with under the Order of General Business. CARRIED.

**BY-LAWS**

**By-law No. 39-2024 – Being the 2024 Tax Levy By-law  
AMENDMENT, 2<sup>nd</sup> and 3<sup>rd</sup> Readings**

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Hatch-Fisher

615 BE IT RESOLVED that By-law No. 39-2024 being the 2024 Tax Levy By-law be amended by:

in Clause 2(a), including the amount of 8.128 mills on the dollar for (ESL) Commercial and Other;

in Clause 2(b), including the amount of 14.150 mills on the dollar for the Brandon School Division and 10.470 mills on the dollar for the Southwest Horizon School Division; and

by deleting Schedule “A” in its entirety and replacing therefor the revised Schedule “A” including:

an increase to unconditional grants revenue in the amount of \$4,800.00:

an increase in miscellaneous revenue in the amount of \$15,200.00: and

a reduction to the general mill rate from 10.624 to 10.514.

CARRIED.

McDonald-Hatch

616 BE IT RESOLVED that By-law No. 39-2024, as amended, be read a second time. CARRIED.

Fisher-McDonald

617 BE IT RESOLVED that By-law No. 39-2024 be read a third and final time. CARRIED.

A recorded vote was taken on the above motion.

FOR

Head of Council Kreklewich  
Councillor Fisher  
Councillor Hatch  
Councillor McDonald

AGAINST

**UNFINISHED BUSINESS**

**Application for Tile Drainage – W 9-8-17 WPM (NextGen Drainage Solutions o/b/o Spring Valley)**

***From October 20, 2023 Minutes:***

*WHEREAS information has been received from Nextgen Drainage Solutions on behalf of Spring Valley with respect to a proposed tile drainage project located on W 9-8-17 WPM;*

*AND WHEREAS a request has been made to allow the tile drainage system outlet to flow into the undeveloped municipal road allowance of Road 44N;*

*AND WHEREAS the concerns have been expressed by the Public Works Manager related to adverse effects to 5 Mile Creek, and the ability for the bridge downstream to handle increased volumes of water;*

*AND WHEREAS the 2010 License to Construct Water Control Works includes the requirement that water is not to be diverted into the new ditch until it is permanently vegetated and stabilized, which has not been done;*

*THEREFORE BE IT RESOLVED that the request for tile drainage permission and consent from NextGen Drainage Solutions on behalf of Spring Valley to allow the tile drainage system outlet to flow into the undeveloped municipal road allowance of Road 44N be denied.*

Hatch-McDonald

618

BE IT RESOLVED that the application for tile drainage from NextGen Drainage Solutions o/b/o Spring Valley be tabled pending further review by Council and Administration and proof that all requirements outlined in the 2010 License to Construct Water Control Works have been met. CARRIED.

**State of Local Emergency**

Fisher-Hatch

619

BE IT RESOLVED that the Administration be instructed to seek a legal opinion with respect to states of local emergencies declared in adjacent municipalities when they have a potential effect on Oakland-Wawanesa. CARRIED.

**GENERAL BUSINESS**

**Request for Gravel and Grading on ½ mile of Road 42N, west from Rounthwaite Road (Road 103W) (S. Walker)**

620 McDonald-Fisher  
BE IT RESOLVED that the Administration be requested to work with affected property owners to ensure dirt road accessibility and usability on Road 42N west from Rounthwaite. CARRIED.

**Budget Allocation for Road Maintenance/Gravel/Trucking**

621 Fisher-McDonald  
BE IT RESOLVED that the budget allocation for road maintenance/gravel/trucking under Transportation be allocated at the discretion of Public Works Manager. CARRIED.

**Road Tenders**

622 Fisher-McDonald  
BE IT RESOLVED that Administration be directed to tender for the Tower Road widening project within budget including pricing for material requirements, hourly rates and engineering services if necessary. CARRIED.

623 Hatch-McDonald  
BE IT RESOLVED that Administration be directed to tender for the Road 107W project subject to receipt of necessary approvals to expend \$72,000 from the Gas Tax Reserve to cover costs including pricing for material requirements, hourly rates and engineering services if necessary. CARRIED.

624 Fisher-McDonald  
BE IT RESOLVED that Administration be directed to tender for Park Street Repaving and the intersection of Highway 340 at Commercial Street road crumble reconstruction. CARRIED.

**Priority Road List and Tenders**

625 Hatch-McDonald  
BE IT RESOLVED that 2019 list of priority road be updated to remove roads completed and to add the following:

- Road 98W for the first mile south of Highway 2
- Road 43N – (Treesbank) between 100W & 101W and 2 miles east of Highway 10
- Road 112W between 42N and 45N

AND FURTHER BE IT RESOLVED that Administration be directed to tender for the following roads including pricing for material requirements, hourly rates and engineering services if necessary:

Road 46N (Hayfield) for 1.25 miles west of Highway 10;  
Road 43N (Treesbank) between 100W & 101W and 2 miles east of Highway 10; and  
Road 112W between 42N and 45N

whereby funding shall be expended from the applicable Transportation budget line item.

**EV Charging System**

Fisher-McDonald

626 BE IT RESOLVED that the request by Wawanesa Mutual Insurance Company for the installation of an EV charging system on the south side of 107 Fourth Street, Wawanesa, whereby there shall be no cost to the municipality for the installation and all sidewalk cuts will be repaired and returned to their previous state, be approved. CARRIED.

**2013 Pioneer Centrifugal Pump**

Hatch-McDonald

627 BE IT RESOLVED that the 2013 Pioneer Centrifugal Pump be repaired whereby associated costs shall be expended from equipment repairs and sewage treatment and disposal. CARRIED.

**Offer to Purchase – Lots 23/24, Block 5, Plan 63 (Nesbitt)**

Fisher-Hatch

628 BE IT RESOLVED that the offer to purchase from Kelsey Wohlgemuth for Lots 23/24, Block 5, Plan 63 located in Nesbitt, MB in the amount of \$1,000 be accepted subject to the applicant being able to obtain all necessary permits/applications and being responsible for all closing costs to transfer title. CARRIED.

**CAO Performance Review**

McDonald-Fisher

629 BE IT RESOLVED that the performance review of the Chief Administrative Officer be received. CARRIED.

**Code of Conduct Complaint #1**

Fisher-Hatch

630 BE IT RESOLVED that the report from Talon Risk Mitigation and Investigative Services Inc. dated April 6, 2024 be received. CARRIED.

McDonald-Hatch

631 WHEREAS Talon Risk Mitigation and Investigative Services Inc. concluded that sections 6.2, 7.2, 7.3(c), 7.4(a), 7.5(c), 7.6(a) and 7.6(f) of the Code of Conduct By-law have been contravened:



NOW THEREFORE BE IT RESOLVED that:

1. Councillor Rome be required to complete mandatory training courses covering:
  - a. Respectful workplace
  - b. Communication in the workplace
  - c. Conflict resolution
  - d. Basic governance

whereby it shall be the responsibility of Councillor Rome to research options for training, provide a plan to Council for approval within 30 days, provide a timeline for completion of the training and be responsible for the cost of such training; and

2. Councillor Rome write a letter of apology to Council to include:
  - a. Admission that he misspoke in the January 2024 Council meeting and subsequently posted inaccurate comments on Facebook
  - b. That he failed to back check and verify information before commenting and posting on Facebook

Whereby Council shall maintain the ability to accept or reject the draft apology letter;

And further, that following acceptance, the letter be made available to the public.

At the request of Councillor Rome, a recorded vote was taken on the above resolution:

FOR  
 Head of Council Kreklewich  
 Councillor Fisher  
 Councillor Hatch  
 Councillor McDonald  
 Councillor McGregor

AGAINST  
 Councillor Rome

632

Fisher-McDonald  
 BE IT RESOLVED that Councillor Rome be authorized to receive a copy of his Code of Conduct interview;

And further, that Administration work with the municipal solicitor for establishment of a policy for retention and destruction of all investigative material. CARRIED.

**NOTICE OF MOTION**

Councillor Rome gave notice that he will be requesting that Motion No. 631 (April 16, 2024) be reconsidered at the May 21, 2024 meeting.

**ADJOURNMENT**

633 Hatch-McDonald  
BE IT RESOLVED that this meeting does now adjourn (10:37 a.m.) to meet again on May 21, 2024 at 9:00 a.m. at Municipal Office in Wawanesa. CARRIED.

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Dave Kreklewich, Head of Council

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Joni Swidnicki, Chief Administrative Officer