

**Council Meeting  
March 18, 2025 at 9:00 a.m.  
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Tuesday, March 18, 2025 at 9:00 a.m. Members Present: Mike Fisher, Craig Hatch, Bob McDonald, Brett McGregor and Dennis Rome (in the gallery due to Code of Conduct sanctions with the inability to perform council duties). Head of Council Dave Kreklewich presided.

Member absent: Frank Jones

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Melissa Sturgeon and Public Works Manager Chelsea Long.

The meeting was open to the public.

**CALL TO ORDER** – 9:00 a.m.

**LAND ACKNOWLEDGEMENT**

The Municipality of Oakland-Wawanesa would like to acknowledge and recognize that we are operating on Treaty 1 and Treaty 2 lands being the original territory of the Anishinaabe and Dakota Nations and the homeland of the Metis Nation.

Prior to the commencement of the meeting, the Head of Council acknowledged Councillor Mike Fisher for receiving the King Charles III Coronation Medal for his service to community and thanked Councillor Fisher for all he does.

**ADOPTION OF THE AGENDA**

McGregor-McDonald

1016 BE IT RESOLVED that the agenda for the March 18, 2025 meeting be accepted as presented with the addition of the Manitoba Municipalities Online report under General Business. CARRIED.

**CONFIRMATION OF MINUTES**

Hatch-McDonald

1017 BE IT RESOLVED that the minutes of the February 18, 2025 regular meeting of Council be hereby approved as circulated. CARRIED.

**FINANCE**

**General Account**

McGregor-Fisher

1018 BE IT RESOLVED that the March 11, 2025 general accounts payable, being cheque #'s 7880 to 7901 and 7903 to 7948 in the amount of \$172,694.81 be hereby approved. CARRIED.

Councillor McGregor declared an interest in the following item and left the Chamber without discussion or debate.

McDonald-Fisher

1019 BE IT RESOLVED that general account payable cheque #7902 to Guild Insurance Brokers Inc. in the amount of \$ 6,903.00 be hereby approved. CARRIED.

McGregor-Hatch

1020 BE IT RESOLVED that Direct Deposit 349, being staff payroll for the period February 17 to February 28, 2025 in the amount of \$15,817.40 be hereby approved. CARRIED.

Fisher-McDonald

1021 BE IT RESOLVED that Direct Deposit 352, being staff payroll for the period March 1 to March 14, 2025 in the amount of \$12,811.63 be hereby approved. CARRIED.

McDonald-McGregor

1022 BE IT RESOLVED that Direct Deposit 351 for benefit repayment in the amount of \$1,116.39 be hereby approved. CARRIED.

Fisher-McDonald

1023 BE IT RESOLVED that Direct Deposit 350, being Council indemnities for the month of February, 2025 in the amount of \$5,489.93 be hereby approved. CARRIED.

**Utility Account**

Hatch-McGregor

1024 BE IT RESOLVED that the March 11, 2025 utility accounts payable, being cheque #'s 1241 to 1254 in the amount of \$13,399.07 be hereby approved. CARRIED.

**Statement of Revenues and Expenditures**

McDonald-Fisher

1025 BE IT RESOLVED that the Statement of Revenues and Expenditures report to February 28, 2025 be received as presented. CARRIED.

**Bank Reconciliations**

- 1026 McGregor-Fisher  
BE IT RESOLVED that the bank reconciliations for the month of February, 2025 be approved as previously circulated. CARRIED.

**DELEGATIONS**

None

**PUBLIC HEARINGS**

- 1027 McGregor-McDonald  
BE IT RESOLVED that the regular meeting of council be recessed to allow council to hold Public Hearings to receive representations from any person who wish to make them in respect to a conditional use application. CARRIED.

**Public Hearing on Conditional Use Application C1/2025 to allow a secondary suite/bed and breakfast on Lots 13/14, Block 2, Plan 21944 (304 Main Street) in an “RG” Residential General Zone (Baron)**

- 1028 Fisher-McDonald  
WHEREAS all representatives in regard to Conditional Use Application No. C1/2025 to allow a secondary suite/bed and breakfast on Lots 13/14, Block 2, Plan 21944, in an “RG” Residential General Zone on 304 Main Street (Baron) have been dealt with;  
  
THEREFORE BE IT RESOLVED that the public hearing be concluded. CARRIED.

**COMMUNICATIONS**

A Unique Task – Water Safety & Community Development  
Association of Manitoba Municipalities – February 19, 2025  
Association of Manitoba Municipalities – February 21, 2025  
Association of Manitoba Municipalities – February 21, 2025  
Association of Manitoba Municipalities – February 21, 2025  
Association of Manitoba Municipalities – February 25, 2025  
Association of Manitoba Municipalities – February 26, 2025  
Association of Manitoba Municipalities – February 26, 2025  
Association of Manitoba Municipalities – March 3, 2025  
Association of Manitoba Municipalities – March 5, 2025  
Association of Manitoba Municipalities – March 6, 2025  
Association of Manitoba Municipalities – March 7, 2025  
Association of Manitoba Municipalities – March 7, 2025  
Association of Manitoba Municipalities – March 10, 2025  
Association of Manitoba Municipalities – March 11, 2025  
Association of Manitoba Municipalities – March 11, 2025  
Association of Manitoba Municipalities – March 11, 2025  
Cleanfarms – Webinar – Unwanted Pesticides and Medications – April 1  
Community Futures – Positive Pathways to Rural and Small Town Workshop

Eco-Quest – Climate Resilience & Adaptation Plans Workshops  
EcoAction Stream 2 Call for Applications 2025  
Settler Responsibility in Identity Theft: Organizational Policy & Practice  
Federation of Canadian Municipalities – Communique – February 18  
Federation of Canadian Municipalities – Communique – February 24  
Federation of Canadian Municipalities – Communique – February 27  
Federation of Canadian Municipalities – Communique – March 3  
Federation of Canadian Municipalities – Communique – March 6  
Federation of Canadian Municipalities – Communique – March 10  
Federation of Canadian Municipalities – Communique – March 10  
Federation of Canadian Municipalities – Communique – March 11  
Hudson Bay Route Association – March 2025  
Manitoba Communities in Bloom – 2025 Program  
Manitoba Good Roads Association – Awards Banquet  
Manitoba Public Safety Communications Service – Change in Motorola APX Product Line  
Municipal and Northern Relations – 2025 Property Assessment Service Levy  
Municipal World – February 2025  
Municipal World – March 5, 2025  
University of Manitoba – Dept. of Family Medicine Resident Retreat Sponsorship

Fisher-McGregor

1029 BE IT RESOLVED that the above noted communications be received. CARRIED.

### **COMMITTEE REPORTS**

#### **South Zone Report (Ward 3)**

Councillor Fisher – see written report

Councillor Jones – see written report

#### **North Zone Report (Ward 2)**

Councillor Hatch – see written report

Councillor Rome

#### **Wawanesa Zone Report (Ward 1)**

Councillor McDonald asked if there was an update on the action taking place at the dam. Administration was requested to make an enquiry on the project.

Councillor McGregor – see written report

**Head of Council's Report** – see written report

**Chief Administrative Officer Report** – see written report

**Finance Officer Report** – see written report

**Public Works Report** – see written report

**Fire Chief's Report** – see written report

1030 McDonald-Hatch  
BE IT RESOLVED that the verbal and written reports be received. CARRIED.

**BY-LAWS**

**By-law No. 43-2024 – Being a Special Services By-law for Recreation Services  
2<sup>nd</sup> and 3<sup>rd</sup> Readings**

1031 McGregor-Fisher  
BE IT RESOLVED that By-law No. 43-2024, being a Special Services By-law for Recreation Services, be read a second time. CARRIED.

1032 McDonald-Hatch  
BE IT RESOLVED that By-law No. 43-2024 be read a third and final time. CARRIED.

A recorded vote was taken on the above motion.

<u>FOR</u>	<u>AGAINST</u>
Head of Council Kreklewich	
Councillor Fisher	
Councillor Hatch	
Councillor McDonald	
Councillor McGregor	

**By-law No. 46-2026 – To Amend Council Indemnity By-law No. 05-2018  
1<sup>st</sup> Reading**

1033 McDonald-Hatch  
BE IT RESOLVED that By-law No. 46-2025 to amend Council Indemnity By-law No. 05-2018, be read a first time. CARRIED.

**UNFINISHED BUSINESS**

**By-law Reviews**

McGregor-no seconder  
BE IT RESOLVED that Administration be directed to prepare an amendment to Procedure By-law 06-2018, as amended, to change Council Meeting times from 9:00 a.m. to 1:00 p.m. NOT VOTED ON.

**Asset Management**

1034 McDonald-Fisher  
BE IT RESOLVED that the focus of the 2025 asset management project be the 69 miles of Level 1 roads and culverts as outlined in the Summer Operations Policy whereby the criteria and process from the sample Asset Risk and Condition Assessment Report be utilized to start the physical process. CARRIED.

1035 Fisher-Hatch  
BE IT RESOLVED that equipment be rented to conduct necessary traffic counts if necessary to determine road classifications of the Level 1 roads, utilizing grant funding. CARRIED.

1036 McDonald-McGregor  
BE IT RESOLVED that following traffic counts, a qualified staff person be hired to assess the roads determined as arterial roads within the Level 1 Roads, followed by collector roads, utilizing grant funding. CARRIED.

1037 McDonald-McGregor  
BE IT RESOLVED that Administration work with the current GIS survey equipment and CGIS system to allow for data input as it is collected. CARRIED.

**GENERAL BUSINESS**

**Conditional Use Application C1/2025 to allow a secondary suite/bed and breakfast on Lots 13/14, Block 2, Plan 21944 (304 Main Street) in an “RG” Residential General Zone (Baron)**

1038 McGregor-McDonald  
BE IT RESOLVED that Conditional Use Application C1/2025 to allow a secondary suite/bed and breakfast on Lots 13/14, Block 2, Plan 21944 at 304 Main Street (Baron) in an “RG” Residential General Zone be approved. CARRIED.

**Request for Municipal Support**

1039 Fisher-Hatch  
BE IT RESOLVED that the request for municipal support to provide, haul and level black dirt to the greenspace located adjacent to the playground in Nesbitt be approved. CARRIED.

**Fire Safety Inspection Reports – Municipal Office and Commercial Street Shop**

1040 McDonald-Hatch  
BE IT RESOLVED that the Safety Inspection Reports for the Municipal Office and the Commercial Street Shop be received and the necessary action to correct deficiencies be undertaken. CARRIED.

**Manitoba Municipalities Online Report**

1041 McGregor-McDonald  
BE IT RESOLVED that the Manitoba Municipalities Online report for the month of February 2025 be received and any necessary actions to the by-law maintenance program be hereby approved. CARRIED.

**2025 Grant Donations**

McDonald-Hatch

1042 BE IT RESOLVED that grants to community organizations in the amount of \$7,500.00 be approved as per the following list subject to final budget approvals:

The following is a list of the grants that were approved in 2024. The table below shows grants requested for 2025 and can be used as a worksheet for planning purposes.

	<b>Organization</b>	<b>2024 Grant Amounts</b>	<b>2025 Requested</b>	<b>2025 Grant Amounts</b>
1	KidSport	300.00	no	300.00
2	RCA Museum	300.00	no	300.00
3	Souris & Glenwood Ag Society	200.00	no	200.00
4	St. Paul's Anglican Church	300.00	no	300.00
5	Wawanesa Community Gardeners	250.00	no	250.00
6	Wawanesa Express	300.00	no	300.00
7	Wawanesa Wee Care Inc. Daycare	1,500.00	yes	1,500.00
8	Academic Bursaries- Brandon S.D	500.00	yes	500.00
9	Academic Bursary- S.W. Horizon (O)	500.00	yes	500.00
10	Academic Bursary- S.W. Horizon (W)	500.00	yes	500.00
11	The Kidz Soccer Crew (Nesbitt)	Continue with in kind grass mowing only	no	<b>Continue with in kind grass mowing only</b>
12	STARS Foundation	500.00	Letter Rec'd	500.00
13	Manitoba NW Command	225.00	no	225.00
14	Halloween Patrol Wawa Student Council	320.00	no	320.00
15	Sipiweske Free Tuesdays	25.00		25.00
16	Pound Pail and Paddle	0.00		480.00
17	Lions Country Fair	300.00		300.00
18	Westman Mental Health	1,000.00	Letter Rec'd	1,000.00
	<b>Unallocated</b>	480.00		<b>0.00</b>
	<b>TOTAL</b>	<b>7,500.00</b>		<b>7,500.00</b>

CARRIED.

In accordance with budget approvals, grants in the amounts indicated below will be provided from the related accounts:

	<b>Organization</b>	<b>2024 Grant Amounts</b>	<b>Budget Line</b>	<b>2025 Grant Amounts</b>
1	Prairie Mountain Health- Souris	1,000.00	550-500-510	1,000.00
2	Prairie Mountain Health- Wawanesa	1,000.00	550-500-510	1,000.00
3	Brandon Regional Health Centre	1,000.00	550-500-510 Letter Rec'd	1,000.00
4	Carroll Cemetery Committee	1,500.00	550-500-500	1,500.00
5	Methven Cemetery Committee	1,500.00	550-500-500	1,500.00
6	Minnewawa Cemetery Inc.	1,500.00	550-500-500	1,500.00
7	Rounthwaite Cemetery Committee	1,500.00	550-500-500	1,500.00
8	Wawanesa Cemetery Board	1,500.00	550-500-500	1,500.00
9	Glenboro/Sth Cypress Handi Transit	15,000.00	550-500-521	15,000.00
	Seniors Independent Services	1,300.00	550-500-525	1,300.00
11	Library Services	1,000.00	510-500-510	1,000.00
12	Spirit Sands	0.00	510-500-500	10,000.00
	<b>TOTAL</b>	<b>27,800.00</b>		<b>37,800.00</b>

In accordance with Special Services By-law 05-2019, grants in the amounts indicated below will be provided from the related accounts:

	<b>Organization</b>	<b>2024 Budgeted Amount</b>	<b>Budget Line</b>	<b>2025 Budgeted Amount</b>
1	Carroll Community Sportsplex	1,085.00	580-500-140 Letter Rec'd	1,106.70
2	Carroll Memorial Hall Committee	4,345.00	580-500-110	4,431.90
3	Nesbitt Community Club	4,345.00	580-500-110	4,431.90
4	Wawanesa & District Centennial Hall	4,345.00	580-500-110 Letter Rec'd x2	4,431.90
5	Sipiweske Museum	500.00	580-500-170	500.00
6	Wawanesa & District Recreation	38,965.00	580-500-140	39,744.30
	<b>Souris River Recreation Commission</b>			
7	Wawanesa Waterpark	37,950.00	580-500-101	38,709.00
8	Wawanesa Campground	11,425.00	580-500-101	11,653.50
9	Wawanesa Baseball Inc.	780.00	580-500-101	795.60
10	Swimming Pools & Beaches	5,100.00	580-400-140	5,202.00
11	Grants re Water to Facilities	4,500.00	580-500-120	5,563.20
	<b>TOTAL</b>	<b>113,340.00</b>		<b>116,570.00</b>



**Gravel Crushing Tender**

- 1043 McGregor-Fisher  
BE IT RESOLVED that Administration be directed to prepare the necessary tender documents for immediate release for gravel crushing in 2025 in accordance with budget allocations. CARRIED.

**Wawanesa Paving Tender**

- 1044 McDonald-McGregor  
BE IT RESOLVED that Administration be directed to prepare the necessary tender documents for immediate release for Wawanesa Paving in 2025 in accordance with budget allocations. CARRIED.

**Road Reconstruction Projects**

- 1045 Hatch-McGregor  
BE IT RESOLVED that Administration be directed to prepare the necessary tender documents for immediate release for Road Reconstruction Projects in 2025 in accordance with budget allocations. CARRIED.

**IN-CAMERA SESSION**

- 1046 McDonald-Hatch  
BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss matters in preliminary states, and matters of enforcement as per Subsections 152(3)(b)(iii) and (v) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. CARRIED.

- 1047 McGregor-McDonald  
BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting. CARRIED.

**Code of Conduct Complaint #04-2024**

- 1048 Hatch-McGregor  
WHEREAS the report of Talon Risk Management and Investigative Services Inc. was received February 27, 2025;

AND WHEREAS it was found that all allegations were unfounded;

THEREFORE BE IT RESOLVED that the report of the Investigator be received and no further action be taken with respect to Code of Conduct Complaint #04-2024.  
CARRIED.

1049 Fisher-McDonald  
BE IT RESOLVED that the report of the Investigator related to Code of Conduct Complaint #04-2024 be made public upon the conclusion of the matter currently before the Courts. CARRIED.

1050 Hatch-Fisher  
BE IT RESOLVED that the audio recording of the complainant and respondent be made available only to each respectively upon request. CARRIED.

**Sale of Surplus Fuel Tanks**

1051 Hatch-Fisher  
WHEREAS no bids were received that matched the reserve bid on the surplus fuel tanks;

THEREFORE BE IT RESOLVED that the surplus tanks be sent to auction. CARRIED.

**Letter to Minister of Simard**

1052 McDonald-Fisher  
BE IT RESOLVED that following his recent visit to the Municipality, a letter be sent to Minister Simard to request funding for improvements to Green Acres Road. CARRIED.

**NOTICE OF MOTION**

None

**ADJOURNMENT**

1053 McDonald-McGregor  
BE IT RESOLVED that this meeting does now adjourn (10:08 a.m.) to meet again on **Tuesday, April 15, 2025** at 9:00 a.m. at Municipal Office in Wawanesa. CARRIED.

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Dave Kreklewich, Head of Council

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Joni Swidnicki, Chief Administrative Officer